

SAU 41 GOVERNING BOARD  
MAY 9, 2019  
**PUBLIC HEARING**  
**MEETING MINUTES**

A Public Hearing was conducted by the SAU 41 Governing Board on Thursday, May 9, 2019 at 6:42 p.m. at the Captain Samuel Douglass Academy.

Erin Sarris, Chairman, presided:

Members of the Board Present:      Cindy VanCoughnett, Vice Chairman  
   Tammy Fareed, Treasurer  
   Holly Deurloo Babcock, Chairman, COOP School Board  
   Kenneth Haag, Vice Chairman, Brookline School Board  
   Amy Kellner, Hollis School Board  
   Melanie Levesque, COOP School Board  
   Robert Mann, Chairman, Hollis School Board  
   Alison Marsano, Brookline School Board  
   Erin Sarris, Brookline School Board  
   Tom Solon, Vice Chairman, COOP School Board  
   Krista Whalen, COOP School Board

Members of the Board Absent:      Brooke Arthur, Secretary  
   Elizabeth Brown, COOP School Board  
   Rebecca Howie, Secretary, Brookline School Board  
   Matthew Maguire, Chairman, Brookline School Board  
   Carryl Roy, Hollis School Board  
   Beth Williams, Secretary, COOP School Board

Also in Attendance:                      Gina Bergskaug, Assistant Superintendent  
   Linda Sherwood, Assistant Business Administrator

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**PUBLIC HEARING**

**UNASSIGNED FUND BALANCE**

The purpose of the Public Hearing was to provide an update and obtain public input on the Unassigned Fund Balance (UFB).

Superintendent Corey stated the FY19 beginning balance was \$129,509. The projected FY19 balance is \$34,286. The actual balance will have some movement up until the end of the fiscal year. The projected FY19 ending balance is \$163,795.

The UFB is an account governed by the SAU 41 Governing Board. The Board can approve utilization of the UFB for expenses deemed necessary for the SAU. The UFB is projected to be at 10.3% of the overall budget. The target is 7-10%.

Superintendent Corey noted the Board would be engaging in discussion in non-public session that could have an effect on that balance. He recommended any action taken by the Board be done once the Board returns to public session to ensure the information is captured in the public meeting minutes.

Mr. Solon questioned the amount of the approved budget for FY20, and was informed it is \$1,719,314.

*Chairman Sarris opened the floor for public comment.*

Testimony in Favor - None

Testimony in Opposition - None

Testimony in Favor - None

Testimony in Opposition - None

**MOTION BY MEMBER FAREED TO CLOSE THE PUBLIC HEARING**  
**MOTION SECONDED BY MEMBER MARSANO**  
**MOTION CARRIED**  
**9-0**

*The Public Hearing was declared closed at 6:46 p.m.*

SAU 41 Governing Board Chair \_\_\_\_\_

Date: \_\_\_\_\_