

SAU 41 GOVERNING BOARD

AGENDA

Thursday, May 10, 2018, 6:00PM

Hollis Brookline Middle School

Times are estimates only and subject to change without notice

6:00 Call to Order – Superintendent Corey

SAU Board Reorganization

- Chair Treasurer
- Vice Chair Secretary

Appointment of Process Observer, Appointments to SAU Policy Committee
Agenda Adjustments

6:40 Public Input
Approval of Minutes

6:55 Discussion

- Review of Revenue and Expense Report
- Phase 1 SAU Review Committee
 - Strategic Direction
 - Meeting Dates for 2018-2019
 - SAU review of cost allocations
 - SAU review of food services

7:00 Non – Public under RSA 91-A: 3II (a) Compensation and/or (c) Reputation

8:15 Deliberations

- To see what action the Board will take regarding recommended SAU Board meeting dates for the 2018-2019 school year
- To see what action the Board will take regarding the acceptance of the votes cast on the SAU 41 FY 17 Budget Warrant Articles (829 in favor and 393 against)
- To see what action the Board will take regarding the Superintendent's recommendations for contract/compensation for SAU staff members
- To see what action the Board will take regarding the Superintendent's evaluation/compensation for FY 19

9:00 Agenda Building

9:10 Adjourn

May, 2018

To: SAU Governing Board
From: Andrew Corey, Superintendent
Re: Board Reorganization

At the reorganization meeting, the Superintendent/Assistant Superintendent conducts the meeting until a new Chairperson is elected.

As per previous conversations with our attorney, the following process will be utilized for the nomination and election of a Chairperson:

- Open the floor for nomination(s) of Chairperson
- Accept a nomination and ask for a second for each individual put forth
- Call for discussion – discuss each candidate
- Call for a vote
- If nomination fails to achieve a required majority, I will open the floor again and repeat the process.

We have been advised to handle one nomination at a time. During the discussion phase, a Board member is free to speak for or against the nomination and indicate if the nomination fails, they would nominate another specific individual. Once the Chairperson is elected, the Chairperson will take over the meeting and conduct the election of the remaining board positions in the same manner.

SAU 41
Revenue and Expense Report
FY18
as of 5/2/2018

	Expense			
Description	Budget	YTD Expense	Encumbered	Balance
Superintendent	\$253,586	\$203,383	\$45,883	\$4,320
Assistant Superintendent	\$115,200	\$96,858	\$18,093	\$249
School Board	\$1,450	\$1,070	\$380	\$0
Student Services	\$236,616	\$204,472	\$37,911	(\$5,767)
Business Office	\$362,954	\$304,436	\$67,209	(\$8,691)
Maintenance	\$44,905	\$36,522	\$7,493	\$890
Technology	\$114,265	\$98,678	\$13,638	\$1,949
Benefits	\$369,654	\$291,322	\$67,897	\$10,436
TOTAL FY18 EXPENSES	\$1,498,630	\$1,236,742	\$258,504	\$3,385
FY17 Expense Carryover	\$300	\$300	\$0	\$0
Total Expenses	\$1,498,930	\$1,237,042	\$258,504	\$3,385

	Revenue			
	Budget	YTD Revenue	Encumbered	Balance
Assessments:				
Brookline	\$271,051	\$225,876	\$45,175	\$0
Hollis	\$441,827	\$368,189	\$73,638	\$0
Coop	\$754,648	\$691,761	\$62,887	\$0
Federal Grants	\$4,000		\$4,000	\$0
Use of Fund Balance	\$27,104		\$27,104	\$0
TOTAL REVENUE	\$1,498,630	\$1,285,826	\$212,804	\$0

Anticipated 6/30/18 Balance (Revenue less Expense) \$3,385

Fund Balance Projection

FY18 Beginning Balance	\$	149,279
FY18 approved use of fund balance	\$	(27,104)
* FY18 additional approved use of fund balance	\$	-
Projected FY18 Ending Balance	\$	122,175

* Governing Board approved additional use of fund balance up to \$25,000.

SAU 41 Strategic Plan Update

Moving forward into 2018-2019

SAU 41 Mission & Vision

SAU—STUDENT SUPPORT

SAU—MISSION & VISION

SAU41 will:

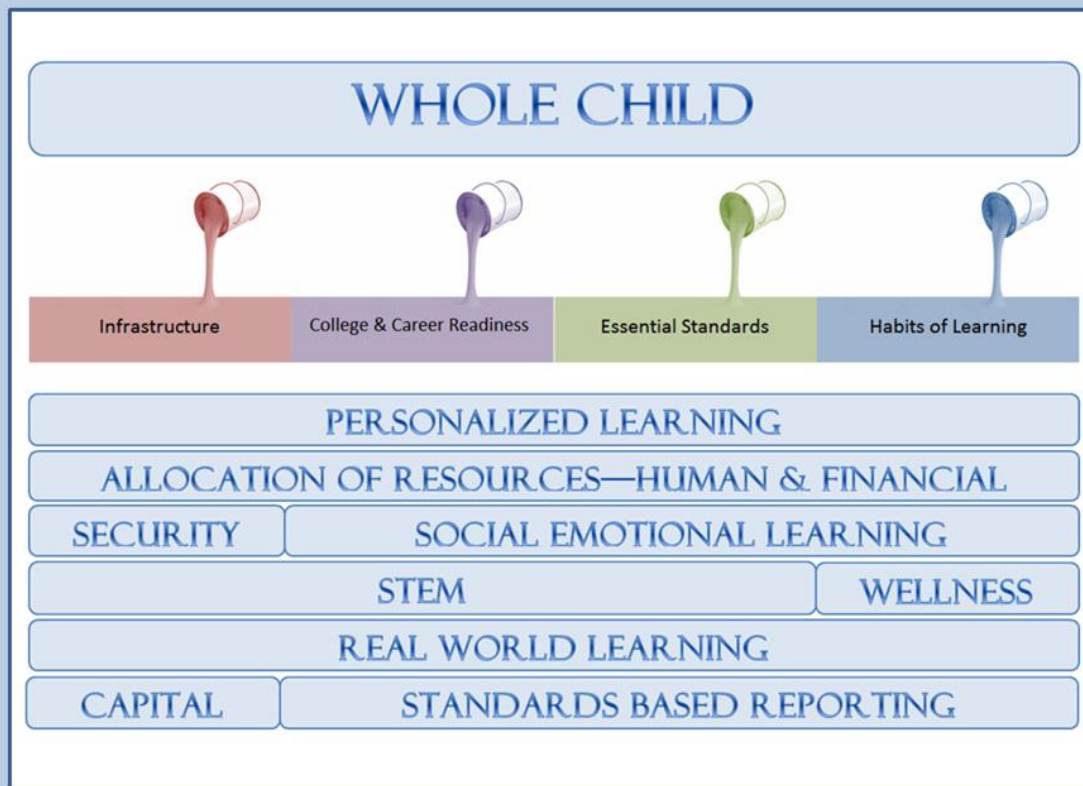
- Strive to continuously improve each student's level of achievement and growth
- Recruit, recognize, and develop the most effective personnel
- Utilize appropriate technology to enhance student achievement and improve operational efficiency
- Develop and implement consistent practices for teaching grade-appropriate 21st Century learning skills
- Manage and keep in good repair its physical assets in order to optimize student development
- Offer a rich variety of co-curricular opportunities to instill the values of hard work, team work, leadership, and competition while ensuring a rewarding and enjoyable educational experience

SAU—CURRICULUM

SAU—SUPPORT

Role of SAU

SAU—FOCUS



SAU—DIRECTION

SAU—SUPPORT

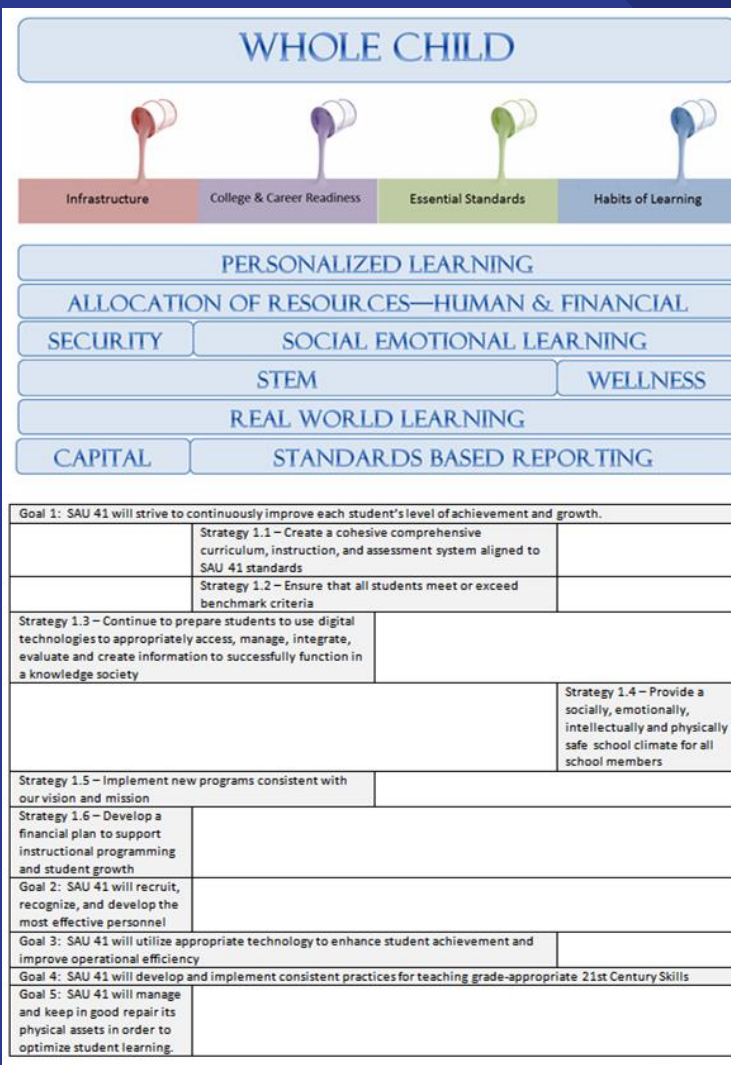
Identify Focus Areas to Ground Work

- Infrastructure
 - College & Career
Readiness
 - Essential Standards
 - Habits of Learning
-

Continued Underlying Drivers

- Plan Strategically
 - Seek out Financial Efficiencies
 - Focus on the End Goal
 - Think Innovatively
 - Work Collaboratively
 - Share Resources
 - Continue Transparent Practices
-

Specific Work Alignment



Specific Work Alignment

Goal 1: SAU 41 will strive to continuously improve each student's level of achievement and growth.		
	Strategy 1.1 – Create a cohesive comprehensive curriculum, instruction, and assessment system aligned to SAU 41 standards	
	Strategy 1.2 – Ensure that all students meet or exceed benchmark criteria	
Strategy 1.3 – Continue to prepare students to use digital technologies to appropriately access, manage, integrate, evaluate and create information to successfully function in a knowledge society		
		Strategy 1.4 – Provide a socially, emotionally, intellectually and physically safe school climate for all school members
Strategy 1.5 – Implement new programs consistent with our vision and mission		
Strategy 1.6 – Develop a financial plan to support instructional programming and student growth		
Goal 2: SAU 41 will recruit, recognize, and develop the most effective personnel		
Goal 3: SAU 41 will utilize appropriate technology to enhance student achievement and improve operational efficiency		
Goal 4: SAU 41 will develop and implement consistent practices for teaching grade-appropriate 21st Century Skills		
Goal 5: SAU 41 will manage and keep in good repair its physical assets in order to optimize student learning.		

HBMS

Goal: Collaborate with emergency services to improve the safety and security of HBMS

Strategy 5.4 Provide and maintain safe and healthy facilities for all students and staff.

Strategy 5.5 Develop and implement a comprehensive safety plan for all SAU 41 buildings.

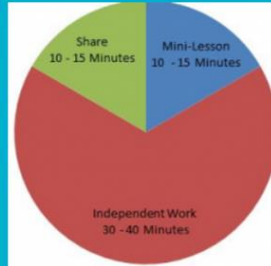


- Address action items outlined in the Fall 2017 Homeland Security Safety Audit
- Update the current Emergency Operations Plan (EOP)
- Continue to seek grant opportunities for funding safety and security budget items
- Continue planning for a full scale joint emergency response drill at HBMS

Academic Goal

Academic: Teachers will develop, refine, and utilize responsive lesson planning practices to personalize/differentiate learning to meet the needs of all learners.

What does Personalized Learning Look Like:



- Teaching in a Workshop Model – opening mini lesson, differentiated work period, whole group sharing during closing
- Differentiated Instruction – offering a variety of academically appropriate tasks within a lesson based on students' skills or needs
- Performance Tasks – activities & assessments that require students to demonstrate their knowledge, understandings and proficiencies with a product and/or performance
- Project Based Learning (PBL) – student-influenced inquiry process structured around complex, authentic “directing questions” & the creation of relevant work products

Project/Problem-Based Learning Goal

SMART Goal:

During the the 2017-2018 school year, the goal will be to implement at least one problem-based learning task into the classroom over the course of the year, as evidenced by any of the following: Rubrics, lesson plans, actual student products, videos, and photographs. The focus of these lessons will encompass components of content-specific skills, STEM, and the 4C's.

Action Steps:

- Development of common science and social studies units based on new district curriculum standards.
- Integrate the 4 C's in all areas.
- Continue whole school and family STEM activities.
- PBL professional development and related book study.
- SAU-41 Grade Level PLC Teams

JULY					
M	T	W	TH	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

AUGUST					
M	T	W	TH	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	All staff return on Aug. 27
20	21	22	23	24	Aug 29 - Grade 7 and 9 Orientation
27	28	29	30	31	Aug 31 - School Begins 7-12

SEPTEMBER (19 days)					
M	T	W	TH	F	
XX	4	5	6	7	Sept 3 - Labor Day
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

OCTOBER (22 days)					
M	T	W	TH	F	
1	2	3	4	5	
XX	9	10	11	12	Oct 8 - No School Columbus Day
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

NOVEMBER (17 days)					
M	T	W	TH	F	
			1	2	
5	X	7	8	9	Nov 6 - Professional Day
XX	13	14	15	16	Nov 12 - No School Veterans Day
19	20	XX	XX	XX	Nov 21 - 23 Thanksgiving Recess
26	27	28	29	30	

DECEMBER (15 days)					
M	T	W	TH	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
XX	XX	XX	XX	XX	Dec 24 - Jan 1 Holiday Vacation
XX					

JANUARY (21 days)					
M	T	W	TH	F	
	XX	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
XX	22	23	24	25	Jan 21 - Martin Luther King Jr. Day
28	29	30	31		

Legend:
X - No School for Students
XX - No School for Students & Staff

8/22	9/26	10/24	11/28	12/19	1/23	2/20	3/27	4/17	5/22	6/26	
7/25	8/15	9/12	10/17	11/14	12/12	1/16	2/13	3/20	4/10	5/15	6/19
8/1	9/5	10/3	11/7	12/5	1/2	2/6	3/6	4/3	5/1	6/5	
9/18-19 Yom Kippur											
10/11				12/13	2/7		5/9				
Brookline				Hollis	Hollis		Brookline				

School Board Meeting Calendar 2018-2019

Legend:
X - No School for Students
XX - No School for Students & Staff

	Brookline Board Meeting
	HB COOP Board Meeting
	Hollis Board Meeting
	Governing Board
	Hollis Budget Committee
⊖	COOP Budget Committee

FEBRUARY (16 days)					
M	T	W	TH	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
XX	XX	XX	XX		Feb 25 - Mar 1 Winter Vacation

MARCH (19 days)					
M	T	W	TH	F	
				XX	
4	5	6	7	8	
11	X	13	14	15	Mar 12 - Professional Day
18	19	20	21	22	
25	26	27	28	29	

APRIL (17 days)					
M	T	W	TH	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
XX	XX	XX	XX	XX	Apr 22 - Apr 26 Spring Vacation
29	30				

MAY (22 days)					
M	T	W	TH	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
XX	28	29	30	31	May 27 - Memorial Day

JUNE (*8 days)					
M	T	W	TH	F	
3	4	5	6	7	June 7 - Last Day of Preschool
10	11	12	13	14	*June 19 - Last Day of School
17	18	19	20	21	June 20 - Last Day for Teachers
24	25	26	27	28	

Total student days 178
*All last days include five snow days