DRAFT

HOLLIS –BROOKLINE HIGH SCHOOL/ 16-448
Hollis –Brookline High School Committee Meeting

MEETING NOTES
Date: 08/29/17
Present: Andy, Gina, Holly, Cindy, Liz, Ken, Tom, Brad (BA)
Absent: Kelly
copy: Ingrid

Action		*Item*
		NEW BUSINESS
	2.0	Banwell has spoken and met with the Hollis Building Inspector and Fire Department respectively. They both, preliminarily, are agreeable to the proposed changes.
SAU	2.1	Exercise Room: • In its new location, the usable size of the room should not be reduced from its existing size. • Training area is considered separate and will be broken out and relocated to its own dedicated room. Wellness Training function goes to the existing Athletic Director Office. SRO will move into concessions kiosk • Fitness space is part of exercise room square footage • Different equipment/ use needs for the exercise room are being considered. Size drawn seems sufficient but equipment needs will be examined. • Free weight dumbbells or squat and benches may still be part of the room equipment but mostly machines are anticipated. Noise/ vibration of free weights transmitting through the floor to the lab spaces on the first floor are a concern with free weights and could disrupt their use. • Exercise Fitness Space is an open area with curtain for multiple programs for flexible use (rowing machines, stretching, crossfit, yoga, etc.) • The existing dance room is underutilized may be used for Yoga sessions.
BA	2.2	The athletic director's office should be rotated but door opening into the larger Exercise Room and not the Fitness Space.
	2.3	Other storage solutions reviewed: • Athletic storage for uniforms and such will fit in 2 ft. deep metal cabinet "lockers" in the hallway that services the locker room. Less expensive since only furniture and more space efficient than closets (closet wall depth does not use needed closet space). • Drama set storage options reviewed. Detached shed or container for seasonal set storage most appropriate. An attached storage addition would present challenges due to auditorium egress requirements that must be accommodated/ maintained.
SAU	2.4	Committee is pleased with the overall plan. More consideration plus staff input, school board and public forums will be utilized for any refinement.

SAU	2.5	The merits of including the preliminary cost estimate in the first public forum or not were considered. Waiting for the estimate will delay the first public forum meeting. The committee will consider.
BA	2.6	BA will provide presentation samples, photos and plans to the SAU for SB PowerPoint content for their review of the project.
BA SAU SAU BA ALL	2.7	Next steps: • Banwell (BA) will resend the program the program ed specs to SAU for committee consideration in conjunction with the plan. • 9/19 SAU team will meet with school staff to review the program and curriculum changes proposed. • 9/19 Curriculum with plan will be presented to the school board (SB) • BA will begin have the engineers initiate building evaluation and estimating documents based upon the proposed plan. • A public forum will be held. The date is TBD and dependent upon whether the first forum will include the preliminary cost estimate.
		NEXT MEETING: TBD

IN/jd