

# BOARD AGENDA ITEM

**TO:** Dr. Michelle Hubbard, Superintendent  
**FROM:** Tyler Clubb, Director of Facilities  
**SUBJECT:** BOE Agenda Item – February 13, 2023  
Authorization to Purchase Ice Melt from Grass Pad  
**DATE:** February 1, 2023

## Overview

Staff recommend purchasing ice melt from vendor Grass Pad at an estimated annual amount of \$63,315, which includes a 5% contingency for unforeseen circumstances.

The District orders approximately 2,500 bags (50 lb. bags) of ice melt each year. In January 2023, the District publicly issued an Invitation to Bid (“ITB”) for its ice melt needs and received bids from four (4) vendors. The ITB listed the District’s desired product specifications for the ice melt, including the desired chemical ratio for a potassium chloride ice melt product, or equivalent. The submitted bids are summarized below:

Vendor	Cost Per Bag	Total Cost for 2,500 Bags (estimated annual purchase)
Brady Industries of Texas	\$26.35	\$65,875.00
Grass Pad	\$24.12	\$60,300.00
Nu-Life	\$25.99	\$64,975.00
Van Diest Supply Company	\$26.35	\$65,875.00

Founded in 1952 and currently headquartered in Olathe, Kansas, with multiple business locations in Kansas, Missouri, and Nebraska, Grass Pad provides a variety of lawn care products to its clients; Grass Pad has done business with the District for years.

Initial orders will be made in the District’s current fiscal year (July 1, 2022 through June 30, 2023) and quoted pricing shall remain firm during this period. The District shall have the right to renew annual service with Grass Pad for up to four (4) renewals of annual service under the following conditions:

- Any annual price increases shall not exceed the annual Consumer Price Index rate as of June of the preceding fiscal year;
- Services and products remain satisfactory;
- Both parties agree to the renewal in writing (email, acceptance of purchase order, etc.)

This item is budgeted to be paid with general operating funds.