

GREENSBURG SALEM SCHOOL DISTRICT

Board Discussion Meeting June 22, 2016 PUBLIC SESSION AGENDA

FINANCE

1. Request approval to adopt the following taxes:
 - Per Capita Tax according to Section 679
 - Per Capita Tax according to Act 511 Earned Income Tax
 - Real Estate Transfer Tax
2. Request approval to acknowledge and/or appoint the following tax officials:
 - Rebecca Maruca, Corry Sheffler and Marianne Bolling as Act 511 and Act 679 tax collectors for residents of Salem Township, Southwest Greensburg and South Greensburg respectively
 - Rebecca Maruca, Corry Sheffler and Marianne Bolling as tax collectors for delinquent earned income tax (prior to January 1, 2012) and per capita tax for residents of Salem township, Southwest Greensburg and South Greensburg respectively
 - Keystone Municipal Collections as Act 511 and Act 679 tax collector of residents of the City of Greensburg
 - Keystone Municipal Collections as tax collector for delinquent earned income tax (prior to January 1, 2012) and per capita tax for the residents of the City of Greensburg
3. Request approval to pay all bills up to and including July 31, 2016
4. Request approval of the Greensburg Salem School District's 2016-2017 budget showing expenditures of \$43,578,723.00 and total revenues of \$43,239,835.00
5. Request approval of the Resolution to set the real estate millage rate at 87.2246 mils for the 2016-2017 school year

6. Request approval of the Homestead and Farmstead Exclusion Resolution
7. Request approval of United States Fire Insurance Company as the carrier for secondary athletics and activities insurance for the 2016-2017 school year at a cost of \$11,900.00
8. Request approval of United States Fire Insurance Company as the carrier for student accident insurance to be purchased voluntarily by student with a school time rate of \$28.00, twenty-four (24) hour rate of \$124.00 and extended dental at a rate of \$7.50
9. Request approval for Meyer, Darragh to pursue and file necessary paperwork with the Westmoreland County Board of Assessments regarding certain properties within the District, file tax assessment appeals when appropriate
10. Discussion regarding the Guaranteed Energy Savings Act
11. Request approval to award the fall/winter sports bids for the 2016-2017 school year to the lowest, responsible bidder meeting bid specifications
12. Request approval of the Greensburg Salem School District Substitute Rates of Pay and Schedule of Athletic Event Worker Payments for the 2016-2017 school year

CONTRACTS/CONTRACTED SERVICES

1. Request approval to grant tenure to Rachel Brannigan, Michele Cribbs, Courtney Doran, Brittany Fidazzo, Patrick Hutchinson, Christopher Kepple, Megan McIntyre, Brittany Meyer, Kathryn Perbonish and Jason Robertson
2. Request approval to enter into an Agreement between Greensburg Salem School District and Adelphoi Education Services for Alternative Education Services for Disruptive Youth and Private Academic School Program to provide services on an as needed basis, effective for the 2016-2017 school year

3. Request approval of the Memorandum of Agreement between Greensburg Salem School District and Southwest Behavioral Care for substance abuse services on an as needed basis, effective for the 2016-2017 school year
4. Request approval of the Memorandum of Understanding by and between Greensburg Salem School District and the City of Greensburg Police Department and Greensburg Salem School District for a two-year period from July 1, 2016 through and including June 30, 2018
5. Request approval of the Memorandum of Understanding by and between the Greensburg Salem School District and the Pennsylvania State Police, Kiski Barracks for a two-year period from July 1, 2016 through and including June 30, 2018
6. Request approval of the Memorandum of Understanding by and between the Greensburg Salem School District and the Borough of South Greensburg for a two-year period from July 1, 2016 through and including June 30, 2018
7. Request approval of the Memorandum of Understanding by and between the Greensburg Salem School District and the Borough of Southwest Greenburg for a two-year period from July 1, 2016 through and including June 30, 2018

BOARD POLICIES

1. Request approval of the following Board Policies: Section 700 – Board Policies 710 and 715 and Section 900 – Board Policies 901, 902, 903, 904, 905, 906, 908, 909, 910, 911 of the Board Policy Manual

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STUDENT MATTERS

1. Request approval to continue the partnership with Big Brothers/Big Sisters of the Laurel Region for the 2016-2017 school year. This partnership provides additional community support at the Amos K. Hutchinson Elementary School through the First Base After School

Tutoring Program and the Lunch Buddies Mentoring Program

2. Request approval to continue the partnership with the University of Pittsburgh at Greensburg for the 2016-2017 school year. This partnership provides students in fourth and fifth grades at the Amos K. Hutchinson Elementary School with the Reading for Life Long Learning (RLL) After School Program
3. Request approval to continue the partnership with Block4Kidz for the 2016-2017 school year. This partnership will provide students at Amos K. Hutchinson Elementary School various opportunities to engage in lessons and activities related to science, technology, engineering and math (STEM) through LEGO blocks
4. Request approval of the appointment of Marilyn Fox Lewis, Sister-to-Sister Program Advisor, effective for the 2016-2017 school year, at a rate of pay of \$1,000.00

CONFERENCE/WORKSHOPS

1. Request retroactive approval for Kenneth Bissell, David Zilli, Joe Maluchnik, David Redinger, Brian Higginbotham, Jeffrey Kronenwetter, Alaine Nativio, Deborah Rietski and Racquel Sutton to attend the Consortium for Public Education Collaborative Leadership Retreat at Seven Springs Resort, Champion PA on June 20-21, 2016 at an approximate cost to the District of \$70.00, with lodging, registration and meals covered by the Consortium
2. Request approval for Kenneth Bissell, Todd McMillen, Adam Jones, Teresa Barkley, Maxine Forbes, and Jessica Haerr to present at PaTTAN's Project MAX Summer Institute at Penn State, State College PA on August 9-11, 2016 at an approximate cost to the District of \$300.00 for meals, with lodging and travel paid by PaTTAN's Project MAX

ATHLETIC MATTERS

1. Request approval to rename/redefine the Fitness Center Summer Co-Supervisor supplemental contract positions to Summer Fitness Center Strength and Conditioning Co-Coaches
2. Athletic report

FACILITIES USAGE

1. Request retroactive approval for the Girls' Softball Boosters to use the softball field on from 9:00 A.M.-12:00 Noon on June 20-23, 2016 for Softball Camp for girls in grades 4 through 8
2. Request approval to use the Senior High School gymnasium, locker rooms, gymnasium lobby and cafeteria on Saturday, December 17, 2016 from 7:00 A.M.-5:00 P.M. for the Greensburg Salem Junior High Wrestling Team Duals Tournament
3. Request approval to use the Senior High School gymnasium, girls' locker room, cafeteria and gymnasium lobby from 2:45-11:00 P.M. on Friday, March 27, 2017 and from 8:00 A.M.-4:00 P.M. on Saturday, March 18, 2017 for the Greensburg Salem Girls' Ninth Grade and Middle School Volleyball Tournaments

GREENSBURG SALEM SCHOOL DISTRICT

BOARD POLICY MANUAL TABLE OF CONTENTS

700 PROPERTY

- 710 Use of Equipment/Facilities
- 715 Use of FAX Machines

GREENSBURG SALEM SCHOOL DISTRICT

PROPERTY

700 USE OF EQUIPMENT/FACILITIES

CODE 710

SECTION 1. AUTHORITY

The Board of School Directors establishes that school facilities and/or equipment may not be used by District staff for personal reasons, without explicit authorization or administrative permission.

The Board of School directors specifically prohibits, except as authorized in this policy, personal use of District telephones, computers, materials, tools, supplies, equipment or District vehicles.

SECTION 2. GUIDELINES

District facilities and equipment are available for staff use only if such use is clearly within the authorization granted in Board policy.

References:

School Code – 24 P.S. Section 510

Board Policy – 707, 708

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

PROPERTY

700 USE OF FAX MACHINES

CODE 715

SECTION 1. PURPOSE

FAX communications allow for instant communication similar to telephone conversations and also create a permanent record.

SECTION 2. AUTHORITY

FAX transmissions may be considered public documents and, as such, must be treated accordingly. Verification of authenticity; secure handling; time and place of receipt; and use of FAX documents are of utmost concern to the Board of School Directors.

SECTION 3. DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall designate the employees responsible for sending and receiving FAX communications in order to ensure that information reaches its intended destination and remains confidential.

SECTION 4. GUIDELINES

All FAX messages shall be properly logged and stored.

All FAX messages sent shall be accompanied by a transmittal sheet that includes the District's name and cautions that it is intended to be privileged and confidential and for the use of the individual or entity named on the transmittal sheet.

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

BOARD POLICY MANUAL TABLE OF CONTENTS

900 COMMUNITY

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GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 PUBLIC RELATIONS OBJECTIVES

CODE 901

SECTION 1. PURPOSE

The purpose of the school-community relations program is to establish and maintain communication that informs the parents/guardians and public and involves them in the educational goals and programs of the District's schools.

SECTION 2. AUTHORITY

To achieve this purpose, the Board of School Directors shall provide parents/guardians and other District residents opportunities to receive information and orientation regarding the schools. The Board of School Directors will utilize all appropriate means and media to achieve its public relations objectives.

SECTION 3. GUIDELINES

The objectives of the District's public relations program shall be to:

1. Explain the programs, achievements and needs of the school.
2. Determine what residents would like from their schools and what they want to know about the school's programs and operations.
3. Keep students, parents/guardians and staff members fully informed about relevant Board policies and procedures and their own responsibilities and rights.
4. Communicate factual information to avoid rumors and communication crises.
5. Involve students, parents/guardians and the community in discussions regarding education programs, student activities and Board policy.

6. Operate in public session, as speedily and efficiently as circumstances permit and with appropriate public participation.
7. Recognize students and their achievements.

SECTION 4. DELEGATION OF RESPONSIBILITY

It shall be the responsibility of all District staff to:

1. Acquaint parents/guardians and residents with the educational achievements of the schools, students and staff.
2. Give courteous and thoughtful consideration to all inquiries and suggestions and carefully investigate all complaints.
3. Make parents/guardians, volunteers and visitors feel welcome in the school and in the classroom.
4. Cooperate with parent-teacher and other community groups.
5. Maintain student relations that encourage cooperation of the parents/guardians.

References:

Pennsylvania Sunshine Act 65 Pa C S A 701 et. seq.

School Board Policy – 006, 903

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 PUBLICATIONS PROGRAM

CODE 902

SECTION 1. PURPOSE

The Board of School Directors believes that all reasonable means should be employed to keep the public informed on matters of importance regarding Board policies and District finances, programs, personnel and operations.

SECTION 2. AUTHORITY

The Board of School Directors shall determine which of its official actions have such community impact and interest to warrant special release, and it will release information to the media on matters of importance.

SECTION 3. DELEGATION OF RESPONSIBILITY

Matters of a routine nature will be released by the Superintendent as they have been recorded in the minutes of Board meetings and upon request of media representatives.

All publications, releases, photographs and the like depicting the accomplishments of District students and staff will be approved at the discretion of the Superintendent.

References:

School Code – 24 P.S. Sections 510, 511

School Board Policy – 007, 801

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 PUBLIC PARTICIPATION IN BOARD MEETINGS

CODE: 903

It is the policy of the Board to offer an opportunity to the citizens of the school district to share their viewpoints and ideas with the Board

PUBLIC LEGISLATIVE MEETINGS

1. A "sign-in sheet" will be placed at the entrance to the Board meeting room. Any resident wishing to speak to the Board is asked to sign their name and address on this sheet and an identification of the topic to be addressed. The Board President may then call on those people at the appropriate time during the meeting. At any time, each person will be requested to use the table and microphone provided. Their speaking time will not exceed five (5) minutes.
2. No one may speak to the Board more than once during the time of visitor recognition.
3. If a group wishes to address the Board (a group being five (5) or more people with the same concern), they must choose one or two spokesperson(s) to represent them. Their spokesperson(s) will have a total of ten (10) minutes speaking time between them.
4. The presiding officer may:
 - a. Interrupt or terminate a participant's statement if it is too lengthy, personally directed, obscene, inappropriate, irrelevant, or addresses a confidential matter.
 - b. Request the individual leave the meeting if they cannot exhibit reasonable decorum.
 - c. Call for a recess or adjournment until order can be restored.
 - d. Request the assistance of law enforcement.
5. Comments or questions that deal with agenda items should be directed to the presiding officer who will permit fair and orderly expression while conducting the meeting in a businesslike and efficient manner.

6. General comments or questions will be received at the end of the meeting. Each speaker may address the Board through the presiding officer for two (2) minutes.

BOARD DISCUSSION MEETINGS

1. Any resident of the District wishing to address the board during the public segment of the Board Discussion Meeting should call the Superintendent's office to be placed on the meeting agenda. Participants will be recognized by the presiding officer and will be asked to provide their name, address, group affiliation, if any, and topic. Each participant may speak up to five (5) minutes.
2. If a group wishes to address the Board (a group being five (5) or more people with the same concern), they must choose one or two spokesperson(s) to represent them. Their spokesperson(s) will have a total of ten (10) minutes speaking time between them.
3. Any person who wishes to address the Board during the public portion of the agenda meeting but who has not been placed on the agenda as a result of a call to the Superintendent's office prior to the meeting, may sign-up to speak on the sheet provided at the start of the meeting.. The sheet will require the individual to provide a name, address, and topic to be addressed. These individuals will be afforded an opportunity to address the Board at the end of the public segment subject to the same conditions and requirements articulated elsewhere in this policy.
4. The Board expects proper decorum from individuals speaking as well as those in the audience. The presiding officer may:
 - a. Interrupt or terminate a participant's statement if it is too lengthy, personally directed, obscene, inappropriate, and irrelevant or addresses a confidential matter.
 - a. Request the individual leave the meeting if they cannot exhibit reasonable decorum.
 - b. Call for a recess or adjournment until order can be restored.
 - c. Request the assistance of law enforcement.

903

5. Comments or questions that deal with agenda items should be directed to the presiding officer who will permit fair and orderly expression and conduct the meeting in a businesslike and efficient manner.
6. General comments or questions will be received at the end of the meeting. Each speaker may address the Board through the presiding officer for two (2) minutes.

Board Policy 903 is the renumbering of Board Policy 006.2 and Board Policy 006.2 incorporates, thereby replaces eliminates old Board Policy 109.1-109.2 Recognition of Visitors at School Board Meetings

References:

Sunshine Act – 65 PA C.S.A. Section 701 et. seq.

School Code – 24 P.S., Section 407

Board Policy - 006

**Policy Adopted: April 17, 1979
Revised: June 22, 2011
Revised: January 11, 2012
Revised: April 9, 2012
Renumbered:**

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 PUBLIC ATTENDANCE AT SCHOOL EVENTS

CODE 904

SECTION 1. PURPOSE

The Board of School Directors welcomes the public at activities and events sponsored by the School District, but the Board of School Directors also acknowledges its duty to maintain order and preserve District facilities during such events.

SECTION 2. DEFINITION

For purposes of this policy, **tobacco** includes a lighted or unlighted cigarette, e-cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form.

SECTION 3. AUTHORITY

The Board of School Directors has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Board of School Directors prohibits gambling and the possession and use of tobacco, controlled substances, alcoholic beverages and weapons on school premises.

SECTION 4. GUIDELINES

A schedule of fees for attendance at school events shall be prepared by the Superintendent or designee and adopted by the Board.

Citizens are prohibited from smoking and using tobacco in all District buildings and on all District properties and shall be asked to refrain from smoking or using tobacco or tobacco products in the School District buildings or on District properties. If the individual fails to comply with the request, his/her violation of policy may be referred to the building principal or other School District supervisory personnel responsible for the area or program during which the violation occurred. The supervisor shall make a decision of further actions which may include a directive to leave the school building or District properties.

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Repeated violations may result in a recommendation to the Superintendent to prohibit the individual from entering School District buildings or on District properties for a specific period time.

The District shall annually notify staff, parents/guardians, and members of the public about the District's facility policy by publishing such in handbooks, newsletters, posted notices and other efficient methods.

All citizens violating the tobacco, alcohol, controlled substances and weapons policies are subject to prosecution and fine under the state law.

Free Admittance

Senior citizens who are District residents and are sixty-five (65) years of age or older shall be admitted without charge to all school events.

Passes to school events will be available to current Board members and a guest.

References:

Code of Federal Regulations - Nondiscrimination on the Basis of Disability, Title 28, CFR Part 35

Pennsylvania Human Relations Act – 43 P.S. Section 953

Pennsylvania School Code – 24 P.S. Sections 511, 775, 1303.A

Pro Children Act of 2001 – 20 U.S.C., Section 7181 et seq,

School Tobacco Control – 35. P.S. Section 1223.5

State Board of Education Regulations – 22 Pennsylvania Code, Section 403.1

Board Policy – 805.1

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 CITIZENS ADVISORY COMMITTEES

CODE 905

SECTION 1. PURPOSE

Citizen advisory committees can be useful in keeping the Board of School Directors and administration informed with regard to community opinion and in representing the community in the study of specific school issues.

An advisory committee shall consist of at least one (1) Board member, interested community residents and District administrators when appropriate. The Superintendent and Board President are ex-officio members of all advisory committees.

SECTION 2. AUTHORITY

When creating an advisory committee, the Board of School Directors shall:

1. Define the committee's assignment.
2. Appoint a Chairperson and a recording secretary.
3. Appoint residents who are interested and can make some special contribution to the committee's function.
4. Approve appointment of residents, staff members and/or students recommended by the Superintendent.
5. Seek the widest rate of community interest and backgrounds.

Recommendations of advisory committees shall not reduce the responsibility of the Board of School Directors, which shall be free to accept or reject the recommendations.

Meetings of an advisory committee are not regular meetings of the Board of School Directors and shall be open to the public only upon invitation of the committee.

References:

Pennsylvania School Code – 24 P.S. Section 510

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 PUBLIC COMPLAINTS

CODE 906

SECTION 1. PURPOSE

The Board of School Directors welcomes inquiries, suggestions, and constructive criticism regarding the District's programs, personnel, operations and facilities. Any parent/guardian, student, resident or community group shall have the right to present a request, suggestion or complaint. The Board of School Directors intends to provide a fair and impartial method for seeking appropriate resolution.

SECTION 2. AUTHORITY

Attempts to resolve public concerns and complaints of District residents shall begin with informal, direct discussions among the affected parties within the District organizational structure. Only when informal meetings fail to resolve the issue shall formal procedures be utilized.

In accordance with law, the Board of School Directors shall adopt a written procedure that provides parents/guardians, public agencies, other individuals, and organizations a means to submit and resolve complaints alleging violations in the administration of educational programs under the No Child Left Behind Act. The complaint procedure shall be available to the public, a copy maintained in each school, and be distributed annually to parents/guardians and staff.

Any requests, suggestions or complaints directed to individual Board members and/or the Board of School Directors shall be referred to the Superintendent for consideration and action. If further action is warranted, based on the initial investigation, such action shall be in accordance with established guidelines.

SECTION 3. GUIDELINES

General Complaint Procedure

General complaints about Board policy and District procedures, programs, operations, facilities and personnel shall be processed in accordance with the following procedure.

First Level – Complaints and requests shall be addressed initially to the concerned employee, who shall discuss it with the complainant and attempt to provide a reasonable explanation or take appropriate action within the employee's authority.

As appropriate, the staff member shall report the matter and the resolution to the building principal or immediate supervisor.

Second Level – If the issue cannot be resolved satisfactorily at the first level, it shall be discussed by the complainant with the building principal or the employee's immediate supervisor.

Third Level – If a satisfactory solution is not achieved by discussion with the building principal or immediate supervisor, a conference shall be scheduled with the Superintendent or designee. The principal or supervisor shall provide to the Superintendent or designee a report that includes the specific nature of the complaint, brief statement of relevant facts, how the complainant has been affected adversely, the action requested, and the reasons why such action should be taken or not taken.

Fourth Level – Should the matter not be resolved by the Superintendent or designee or is beyond his/her authority and requires Board action, the Superintendent or designee shall provide the Board of School Directors with a complete report.

Final Level – The Board of School Directors, after reviewing all information relative to the complaint, shall provide the complainant with its written decision and may grant a hearing before the Board of School Directors or a committee of the Board.

The complainant shall be advised of the Board of School Director's decision, in writing, no more than ten (10) days following the hearing.

NCLB Complaint Procedure

The complaint must be filed with the District as a written, signed statement that identifies:

1. Alleged NCLB violation.
2. Facts supporting the alleged violation.

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3. Supporting documentation, such as information on discussions, correspondence or meetings with the District regarding the complaint.

Complaints shall be referred to the Federal Programs Coordinator who will notify the Superintendent or designee.

The Federal Programs Coordinator will conduct an independent investigation, which could include but not be limited to:

1. On-site visit to the building that is the subject of the complaint.
2. Opportunity to present evidence by all individuals and/or organizations involved.
3. Opportunity for each side to question parties of other side and witnesses.

When the investigation is completed, the Federal Programs coordinator will prepare a report with a recommendation for resolving the complaint. The report will include:

1. Name of the individual or organization filing the complaint.
2. Nature of the complaint.
3. Summary of the investigation.
4. Recommended resolution.
5. Reasons for the recommended resolution.

The Federal Programs Coordinator will submit the report to the Superintendent or designee, who will determine whether further investigation is required and/or the District's final response.

All parties involved in the complaint will be notified of the resolution of the complaint by the Federal Programs Coordinator.

The Federal Programs Coordinator will ensure that the resolution of the complaint is implemented.

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The time period between receipt and resolution of a complaint will not exceed sixty (60) calendar days, unless circumstances require additional time.

Either party may appeal the final resolution to the Pennsylvania Department of Education.

Division of Federal Programs
PA Department of Education
333 Market Street
Harrisburg PA 17126-0333

Pennsylvania School Code – 24 P.S. Section 510

United States Code – 20 U.S.C. Section 7844

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 RELATIONS WITH PARENTS

CODE 908

SECTION 1. PURPOSE

The Board of School Directors believes that the education of students is a joint responsibility that it shares with parents. To ensure that the best interests of each student are served in the educational process, a strong program of communication between home and school must be maintained.

SECTION 2. AUTHORITY

The Board of School Directors feels that it is the parents who have the ultimate responsibility for their children's behavior in school, including the behavior of students who have reached the legal age of majority but are still, for all practical purposes, under parental authority.

During school hours, the Board of School Directors acts in loco parentis or in place of the parents, through its designated administrators.

SECTION 3. GUIDELINES

The Board of School Directors directs that the following activities be implemented to encourage parent-school cooperation:

1. Parent-teacher conferences to permit two-way communication between home and school.
2. Open house, parent workshops, and parent meetings in District schools to provide parents the opportunity to see the school facilities, meet the faculty, and learn about the school and programs on a firsthand basis.
3. Special events of a cultural, artistic or educational nature which are initiated by teacher and/or parent groups, involve the cooperative effort of students and parents, and are of general interest to the schools or community.

908

The Board of School Directors believes that parents have a responsibility to support and encourage their child's career in school through the following actions:

1. Require that students observe all school rules and regulations, and accept their own responsibility for children's willful in-school behavior.
2. Send children to school with proper attention to their health, personal cleanliness and appropriate attire.
3. Maintain an active interest in student's work.
4. Read, sign and return promptly all communications from school, when requested.
5. Attend conferences set up for the exchange of information on the child's progress in school.
6. Participate in in-school activities and special functions.

References:

Pennsylvania School Code – 24 P.S. Section 1317

Board Policy – 212

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 MUNICIPAL GOVERNMENT RELATIONS

CODE 909

SECTION 1. PURPOSE

It is the policy of the Board of School Directors that School District officials and municipal officials maintain a close and harmonious association. Such a partnership is requisite for dealing with school/community concerns and issues in a satisfactory manner while assuring prudent expenditure of tax dollars.

SECTION 2. AUTHORITY

The Board of School Directors recognizes that its authority derives directly from the General Assembly, but it also is aware that the municipality and the School District must work together for the welfare of the residents.

The Board, as an independent body, has no statutory relationship to other governmental bodies. However, the Board of School Directors may cooperate with local government units and other appropriate organizations in matters that affect District responsibilities. Such organizations may include, but not be limited to, health agencies, public libraries, museums, police and fire departments, township supervisors, borough council, planning commissions and the courts.

In matters affecting the budgets of such agencies, the Board shall neither seek special consideration nor assume costs that properly fall outside its jurisdiction, except as prescribed by law.

SECTION 3. DELEGATION OF RESPONSIBILITY

The Superintendent and each local police department that has jurisdiction over school property shall enter into, and update on a biennial basis, a memorandum of understanding which shall be developed and executed in accordance with state law and regulations.

To maintain cooperation with the municipality for fiscal and facilities planning, the Superintendent or designee will meet periodically with municipal officials to discuss issues of common interest.

References:

Pennsylvania Constitution – Pennsylvania Constitution, Article III, Section 14

Pennsylvania School Code – 24 P.S. Sections 775, 790, 1302.1-A, 1303-A

State Board of Education Regulations – 22 Pennsylvania School Code, Sections 10.11, 10.24

Disaster Prevention – 35 Pa. C.S.A. Section 7701

Board Policy – 805, 805.1

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 COMMUNITY ENGAGEMENT

CODE 910

SECTION 1. PURPOSE

The purpose of community engagement is to create a collaborative environment in which students, parents/guardians, families, residents, businesses, and community organizations are encouraged and invited to be involved stakeholders in the school community. Such engagement strengthens broad-based community support for the School District's mission, goals, operations and education programs.

SECTION 2. DEFINITION

Community engagement is defined as an ongoing collaborative process in which the School District works with the public to build understanding, guidance, and active support for the education of students in the community.

SECTION 3. AUTHORITY

The Board of School Directors endorses the concept that community engagement is essential for the School District and the community to maintain mutual understanding, respect and trust, and to work together to improve the quality of education for District students. The Board of School directors intends, through this two-way communication, to identify the community's concerns, needs and suggestions, and to be responsive to the community through the Board's actions.

SECTION 4. DELEGATION OF RESPONSIBILITY

The Board of School Directors directs the administration to develop and implement community engagement that regularly provides opportunities for students, parents/guardians, families, residents, businesses and community organizations to participate in dialogue and decision-making related to District-wide and school-based issues.

The administration shall develop and use varied, effective communication methods to ensure that all community members receive information about District and school programs and the available opportunities to become actively involved.

SECTION 5. GUIDELINES

Students, parents/guardians and community members must submit to the Superintendent's office any communications and questions addressed to the Board of School Directors.

The Board of School Directors and administration shall give substantial weight to the input received from the community. When evaluating the community's suggestions, the Board of School Directors and administration will consider the impact on the District's goals, operations, educational programs, and financial resources. Recommendations made by the community shall not reduce the authority or responsibility of the Board of School Directors, which may accept or reject such recommendations.

The District shall communicate to the community the Board of School Director's decision and its rationale regarding issues involving community engagement.

References:

Pennsylvania School Code – 24 P.S. Section 510

Policy Adopted:

GREENSBURG SALEM SCHOOL DISTRICT

COMMUNITY

900 NEWS MEDIA

CODE 911

SECTION 1. PURPOSE

Representatives of the local press, television news stations, and radio are an important link in communications between school and community. Maintenance of good working relationships with media representatives is essential to meeting the objectives of the school-community relations program.

SECTION 2. AUTHORITY

The Board of School Directors shall have final approval for all procedures regarding relations between the news media and the District.

The Board of School Directors reserves the right to negotiate for radio broadcasting, televising, filming, or sound recording of any school event by an outside agency. These rights, if sold, shall be contracted under conditions that bring the most favorable terms to the School District.

SECTION 3. DESIGNATION OF RESPONSIBILITY

The chief communications representative for the Board of School Directors shall be the Superintendent.

The Superintendent shall be responsible to:

1. Be readily available to media representatives.
2. Keep media representatives informed of all aspects of the School District so that reporting will be done on the basis of a complete and valid overview.
3. Submit and suggest feature stories or articles of interest or relevance.
4. Assist District staff with media relations.

911

5. Assist various school-related groups in their relations with the news media.
6. Assist the Board of School Directors in preparing regular and special publications for the public.

SECTION 4. GUIDELINES

Staff members shall not give school information or interviews requested by news media representatives without prior approval of the Superintendent.

Students shall not be permitted to give school information or interviews requested by news media representatives without prior approval of the Superintendent.

Submission of photographs to news media and permission for news media representatives to photograph District subjects, personnel, or students shall be authorized by the Superintendent, the individuals involved and/or their parents/guardians, if students.

References:

Pennsylvania School Code – 24 P.S. Section 510

Policy Adopted: