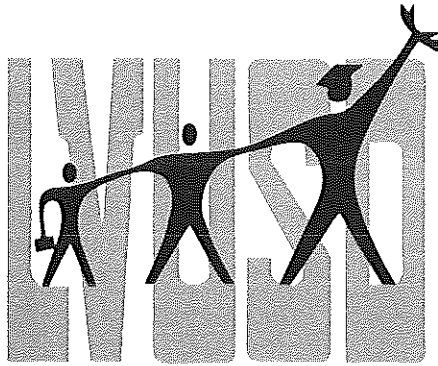


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LAS VIRGENES UNIFIED SCHOOL DISTRICT
THE FOUNDATION COMMITTEE MEETING
March 8, 2018

Present: Dallas Lawrence, Board Representative
Linda Menges, Board Representative
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent - Personnel
Karen Kimmel, Assistant Superintendent - Business
Carole Gilligan, The Foundation - Treasurer
Libby Russ, The Foundation - Event Coordinator
Jayne Polan, The Foundation - Administrator

Absent: Craig Berman, The Foundation - President
Deanna Glassberg, The Foundation - President Emeritus

The meeting was called to order at 11:40am at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

The Event Update - 6/1/18

Ms. Russ said plans for The Event are underway and include the booking of the band, master of ceremonies and solicitation of sponsors and donors. She said they have a commitment from The Agency and Constellation Wines, among others. Ms. Polan stated that a full-page ad has been placed in the Calabasas Style Magazine and that there will be a notable presence by Westfield Shopping. Mr. Lawrence inquired about the status of developing relationships with new businesses which will be occupying commercial vacancies within our district's boundaries. The committee discussed the involvement of high school and middle school dance and music group as live entertainment at The Event. Dr. Stepenosky said he has reached out to several large donors and is awaiting their response. The committee discussed attendance and logistics for the night.

Auction

Ms. Russ stated that the Foundation has hired an auction manager to help with acquiring new and exciting auction items. Ms. Polan stated that there will be a limited live auction component during The Event. She said that the silent auction will begin a

week prior to The Event and will culminate the evening of The Event. The committee discussed sending an email to all parents throughout the District to give them an opportunity to participate and advertise their businesses.

Community/Business Outreach

The committee discussed ways they are reaching out to existing vendors and partners of the District to further develop a relationship in support of the Foundation.

Next Meeting

The next will take place May 21, 2018 at 11:30am

The meeting adjourned at 12:37pm