

**FEES**

**Returning Students**

All amounts are in US Dollars

Grade	Re-enrollment (Due March 15)	Tuition (Balance)	Total
PreK3	2,000	18,585	20,585
PreK4	2,000	18,585	20,585
KG-Grade 5	2,000	27,095	29,095
Grades 6-8	2,000	31,795	33,795
Grades 9-12	2,000	33,620	35,620

**New Students**

Grade	Application Fee	Advance Deposit (within 10 days)	Registration Fee (one time)	Tuition (Balance)	Total
PreK3	800	2,000	10,000*	18,585	31,385
PreK4	800	2,000	16,000	18,585	37,385
KG-Grade 5	800	2,000	16,000	27,095	45,895
Grades 6-8	800	2,000	16,000	31,795	50,595
Grades 9-12	800	2,000	16,000	33,620	52,420
Extended Service Program (ESP) Tuition Fees				23,000 + grade level fees	

\*Balance of registration fees \$6,000 due in the subsequent year

**Other Fees (Annual)**

English as an Additional Language (EAL)	Amount
Elementary School	2,800
Middle School	2,900
High School	1,100
Lunch	Amount
PreK-KG	850
Grades 1-8	950

**Bus Transportation**

Bus Distance	Round Trip	One Way
00-04kms	1,850	1,110
04-06kms	2,200	1,320
06-08kms	2,450	1,470
08-12kms	2,500	1,500
12-16kms	2,600	1,560
16kms and beyond	3,200	1,920

**Proration of Tuition Fees (including bus and lunch) for late enrollment**

Enrollment Within Quarter	Until Oct 9	Until Dec 15	Until Mar 18	Until May 31
Annual Tuition (including bus and lunch)	100%	75%	50%	25%

The registration fees are not prorated, regardless of enrollment or withdrawal date.

The school may at times require full payment of fees when it is considered necessary due to wait pool situations and enrollment limits. Failure to comply with the payment terms may result in loss of enrollment.

## **PAYMENTS**

All fees are payable in US Dollars and can be paid online or via bank transfer

### **Online Payment**

Payment can be made via the school's website <https://bo.aes.ac.in/aespay/logins.aspx>. There will be a 2% administrative fee for online payment.

### **Bank Transfers**

Wire transfer payments (not check deposits) may be made to the account below, and should contain the following:

Account Name:  
**American Embassy School, New Delhi, India**  
Account Number:  
**Checking Account 6550-3-92343**  
ABA Routing Number: **026009593**  
Swift Code: **BOFAUS3N**  
Bank Name: **Bank of America**  
Address: **222 Broadway, New York, NY 10038**  
Phone: **(001)646-841-1221**  
Student Name: \_\_\_\_\_  
Payor Key: \_\_\_\_\_

Add \$20 for bank receiving charges. Charges in excess of this amount from the sending bank are billed to the parent.

Please make sure to forward a copy of bank remittance advice to the AES Business Office at [billing@aes.ac.in](mailto:billing@aes.ac.in)

**PAYMENTS: THE 6-DIGIT PAYOR KEY CAN BE FOUND ON ANY AES INVOICE**

### **Other Bank Charges**

Bank charges for wire transfers, collecting outstanding checks/drafts, bounced checks etc are the responsibility of the parents.

### **Overdue Payments**

Fees not paid by the due date are subject to interest at an annual rate of 10%. Non-payment of fees may result in the student not being allowed to attend classes and/or withholding the student's academic records.

## **EXPLANATION OF FEES**

### **Application Fee**

A non-refundable fee of \$800 for each application. The application fee is valid for a two-year period from the date of submission.

### **Re-Enrollment Fee (Returning Students)**

A re-enrollment fee of \$2,000 is required by **March 15** to reserve a student's space in the upcoming school year. This amount is credited against tuition. From **March 16**, there will be an additional late fee of \$500. The re-enrollment fee payment is refundable until **March 31**. After this date re-enrollment fee is non-refundable and is subject to space availability. Re-enrollment of any student is subject to school approval.

## **Advance Deposit (New Students)**

A non-refundable payment of \$2000 is due within 10 days of accepting an admissions offer. This advance deposit secures the place for the student and will be applied to the total school fees payable.

## **One-time Registration Fee (New Students)**

A one-time, non-refundable fee of \$16,000 for newly enrolled students. \$10,000 applies to newly enrolled Pre-Kindergarten 3 students and a balance of \$6,000 will be charged in the subsequent year if the student continues in Pre-Kindergarten 4.

## **Tuition Fee**

Tuition fees vary by grade level. See Fee Schedule for details.

## **Extended Service Program (ESP)**

Students placed in the Extended Services Programs require a modified curriculum. To support their learning development, students require instruction to be delivered in a separate location with a low student-to-staff ratio. This plan will be developed by an integrated team including the School Administration, School Counselor, Special Education Teacher, Educational Psychologist, Occupational Therapist, and Speech & Language Pathologist. The Extended Services Program classroom is a purpose-built space that allows the students to focus on individualized academic instruction and develop functional independent life skills.

## **English as an Additional Language Fee (EAL)\*Fee is mandatory**

EAL fees vary by grade level. See Fee Schedule for details.

## **Absentee Acceptance**

An absentee acceptance may be secured by a qualified applicant at the discretion of the Admissions Office. This paid option reserves an available seat in the current semester for one child who is not yet attending AES.

## **Payment of School Fees**

**For new students**, fees are due within 30 days of invoicing or before the first date of joining, whichever is earlier. The school may require payment of all school fees at the time of admission (due to enrollment limits, wait pool, or other factors). For the second semester fees are due by December 15.

**For returning students**, the re-enrollment fee is due by March 15, 2023, and all other school fees must be paid by May 31. Failure to pay all school fees by the May 31 deadline will result in a late payment fee and may also result in the student losing the space for the upcoming school year.

## **Question/Comments**

Question or comments regarding school fees may be addressed to the Business Office at [billing@aes.ac.in](mailto:billing@aes.ac.in)

**TUITION AND FEE REFUND POLICY**

Refunds of school fees are based on the date of written notification.

All refunds of school fees are made directly back to the individuals or agencies from which the funds were received. Bank instructions should be submitted in writing.

Withdrawal link on the AES website:

<https://www.aes.ac.in/join-us/admissions/online-withdrawal>

**I. Return Students: Enrolled for/During the First Semester and Withdrawing in the First Semester**

Type of Fees	Before May 31	June 1 - Nov 1	After Nov 1
Annual Tuition	100%	50%	No refund

\*In the case when a student exit the EAL program, the EAL fee is refunded for the upcoming semester

**II. Currently Attending and Withdrawing for Second Semester**

Type of Fees	By Nov 1	After Nov 1
Annual Tuition	50%	No refund

**III. Newly Enrolled for Second Semester**

Type of Fees	By Nov 30	Dec 1 to Dec 15	After Dec 15
One-time Registration Fee	100%	100%	No Refund
Annual Tuition	50%	No Refund	No Refund

\*Bus/Lunch fees will be refunded in full for the quarter(s) not attended by the student.

In the case of a force majeure event, the Director of the School will act in the interest of the students. Accordingly, the Director of the School in consultation with the Board of Governors will be entitled to take all such steps as may be required to mitigate and contain the effect of such force majeure event—including but not limited to closing the School, canceling/ rescheduling classes, as well as remotely conducting classes. While no fees will be refunded in such instances, if the Director of the School deems necessary, canceled classes may be rescheduled to a subsequent date to ensure that educational objectives are not compromised.