



## LAS VIRGENES UNIFIED SCHOOL DISTRICT FACILITIES COMMITTEE MEETING MINUTES

August 14, 2019

Present: Angela Cutbill, Board Representative  
Mathy Wasserman, Board Representative  
Dan Stepenosky, Superintendent  
Karen Kimmel, Assistant Superintendent, Business  
Julie Pescetto, Director of Maintenance and Facilities  
Martin Freel, Assistant Principal - Calabasas High School

The meeting was called to order at 2:30 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

### Summer Project Update

Ms. Pescetto presented a status update on summer projects. Notable projects for the summer of 2019 included the partnership with the City of Hidden Hills for the new drop-off lane and parking lot at Round Meadow ES, partnership with A.E. Wright PTSA for a new running track, multiple library upgrades throughout the district and the two new alternative learning centers at the high schools. The committee also recognizes and appreciates the amazing work done by some of our staff this summer, notably: Freddy Genavia – construction/ electrical, Quentin Miner – construction/ electrical, Israel Aguirre – painting, Rafael Romero – painting, Craig Meakins – irrigation and Leslie Timbers – painting libraries.

### Lupin Hill MPR

Ms. Kimmel provided an update on the status of the project. The new special ed classroom is ready for use. The Camp Calabasas buildings are completed and city staff is working on their childcare license. The parking lot is completed. The MPR and kitchen continue to be behind

schedule. Rachlin partners has been working with S.C. Anderson on an updated timeline, which is in dispute. The contractor's current estimates are a mid-November completion.

### **CHS Baseball Storage Shed**

Assistant Principal Freel shared the CHS proposal for the new CHS Baseball Storage shed. Currently the shed being used by the baseball team is worn down and not big enough to house all of the baseball equipment. Mr. Freel's proposal includes a custom-built shed that would fit into the aesthetics of the current field and would not be seen by neighboring residents. Mr. Freel shared that the cost of the project would be \$70,000 and would be funded by an anonymous donor which the committee was not comfortable with. The committee also feels that this project, as presented, would not comply with Title IX. Ms. Pescetto recommended developing a master plan for all sports to identify needs. Mr. Freel will explore all options for storage and will follow up with any new ideas moving forward.

### **CPAEC Water Damage**

Ms. Kimmel shared an update with the committee regarding the significant water damage incurred on July 29, 2019 to the CPAEC. The waterline for the fire sprinkler system burst 55 feet above the mainstage. The District is working with the insurance company to mitigate losses. We are currently on track to have the space available for students prior to their first production.

### **Bay Laurel Update**

Ms. Pescetto shared that Bay Laurel classrooms 15, 16, 17 and 18 all sustained water damage under the foundation. At this point, the structural engineer has advised that the classrooms are not considered safe for occupancy. Teachers have been relocated and plans are in place for the upcoming school year. Ms. Pescetto presented options to the committee regarding repairs and possible replacements.

### **Film LA Services**

Ms. Pescetto's staff received an inquiry regarding the location scout company Film LA. Seven school districts in LA County currently use their services. Film LA would utilize Board Approved filming rates while retaining a 16% commission for their services. It was noted the District retains 100% of custodial fees. Ms. Cutbill asked how much money can be made from a day of filming and Ms. Kimmel shared that it is \$2750 for 6 hours a day. Ms. Wasserman asked if security would be an issue if filming took place during the school day. Ms. Pescetto suggested that filming could take place at secondary locations, not elementary schools. Ms. Kimmel mentioned that schools could also say no to any project. The committee would like to speak to more people who have had experience with this company before making a decision.

### **Facilities Needs Assessment**

Ms. Kimmel shared that Cannon Design has met with the Facilities team and walked every school site. Staff has shared multiple reports on HVAC, roofing and solar. Initial stakeholder feedback from last spring was shared with the team and each Principal has been requested to fill out a three page survey on site specific needs prior to the end of the week. Cannon Design is set to present a status report to the Facilities Committee on September 5, and a draft project list at the Board Study Session on September 18.

The meeting adjourned at 4:25 p.m.