



**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES
March 9, 2020**

Present: Angela Cutbill, Board Member
Mathy Wasserman, Board Member
Dan Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent, Business Services
Steve Scifres, Director of Curriculum and Athletics
Julie Pescetto, Director of Facilities, Maintenance & Operations
Scott Foli, Principal, Lupin Hill Elementary School
Leslie Timbers, Application Support Specialist
Tina Johnson, Library Media Specialist
Nicole Cullen, Yerba Buena Elementary School PFA Member
Nick Pappas, Yerba Buena Elementary School PFA Member

The meeting was called to order at 1:30 p.m. in the District Office Cabinet Room, 4111 Las Virgenes Road, Calabasas, CA.

Lupin Hill MPR Update

Ms. Kimmel shared an update regarding the MPR at Lupin Hill Elementary School. She said the project is not done yet and Principal Foli shared that workers are not currently on-site. Ms. Kimmel explained that the District is still in dispute over charges and has not yet taken possession of the building. More updates to come as more details become available.

Yerba Buena Outdoor Classroom PFA Proposal

Yerba Buena PFA members, Ms. Cullen and Mr. Pappas, presented an outdoor classroom proposal which will be funded by the PFA. Ms. Wasserman asked if there was ADA access and Ms. Pescetto replied that there was. Ms. Cutbill asked about a timeline for the project and Ms. Cullen responded that they would begin as soon as they received approval. Ms. Kimmel stressed working with Ms. Pescetto and her team to complete this project. The committee approved the project.

Calabasas High School Library and Mural Project

Ms. Timbers presented the proposal for the Calabasas High School Library which includes using books as 3-dimensional art. Additionally, a clock made of books would be placed on the wall. Ms. Johnson shared that the project would be using all recycled materials. Ms. Cutbill asked what the timeline for this project would be and Ms. Timbers stated it would be done next school year. The committee approved this project.

Athletic Facilities Inventory Update

Ms. Kimmel shared that 24 storage units have been identified at Calabasas High School. Ms. Cutbill asked if inventory would be done at Agoura High School as well and Ms. Kimmel said that it has been started and will be shared at the next meeting. Dr. Stepenosky asked how many of the storage containers can be removed. Ms. Pescetto is unsure of the exact number but believes it to be a good amount. Ms. Pescetto presented a proposal to create a new snack shack/shed structure that all baseball and softball teams can utilize. It would be centrally located between all of the fields. Ms. Kimmel stated that the district is working on coming up with a complete proposal. Dr. Stepenosky asked if the units that were no longer needed can be sold or donated and Ms. Pescetto replied that it depends on the state of them, but that the ones in good shape could be.

2020 Projects

Ms. Pescetto shared upcoming Spring and Summer 2020 projects. Projects for Spring 2020 include:

- A.C. Stelle - Modifying Sped room
- Chaparral – Installation of trough sink and shelving in art room. Removal of diseased pines and 4 magnolia trees. Installation of Chinese Elms. Turf removal – PFC to pay for new turf.
- Agoura High School – Repair gas line. Install soils bin area. Installation of safety railing on outdoor stage.
- White Oak – Improve greenbelt.

Projects for Summer 2020 include:

- Implementation of a barcode system in the warehouse.
- New supply and equipment program which will provide a new and secure area for maintenance supplies to be stored and checked out.
- Repair the Maintenance office

Other Projects

Ms. Kimmel shared various plans for critical projects based on the passage of Measure V. If the bond passes, projects done in the first phase would include:

- HVAC replacements – Chaparral and Bay Laurel
- Replace roofs – CHS, Willow, Round Meadow and District Office
- Landscape – White Oak, Chaparral, A.E. Wright, Round Meadow
- Asphalt Repair – Various Sites
- Fencing/ Gates – A.C. Stelle and Round Meadow
- Organize Warehouse and Repair Maintenance and Operations building

If the bond does not pass, less projects can be addressed right away. Priority projects include:

- Roofing
- HVAC
- Asphalt
- Landscape

The next Facilities Committee meeting will take place on April 2 at 2:30 pm instead of the originally scheduled meeting on March 26, 2020.

The meeting adjourned at 2:55 pm.