



**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES**

March 15, 2021

Present: Angela Cutbill, Board Member
Kate Vadehra, Board Member
Dan Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent, Business Services
Julie Pescetto, Director of Facilities, Maintenance & Operations
Garrett Lepisto, Assistant Principal, Agoura High School
Logan Fox, Assistant Principal, Calabasas High School
Kristen Lapiner, Assistant Principal, Calabasas High School
Mike Roberts, Principal, A.E. Wright Middle School
Jeremy Janton, Assistant Principal, Lindero Canyon Middle School
Jackii Duncan, Principal, Bay Laurel Elementary School
Erin Roderick, Principal, Yerba Buena Elementary School
Beth Ellis, Office Manager, Bay Laurel Elementary School
Nicole Cullen, PFA President, Yerba Buena Elementary School
Zachary Rosoff, Student, Calabasas High School

The meeting was called to order at 1:30 p.m. via teleconference/ video conference.

Ms. Kimmel welcomed Dr. Kate Vadehra to the Facilities Committee. She also thanked Ms. Angela Cutbill for her continued years of service to the committee.

Agoura High School Fencing

Ms. Pescetto reviewed the committee's decision to move forward with the fencing in the front of AHS which was discussed at the last Facilities Committee meeting. Assistant Principal Lepisto shared ideas of how to enclose the back of the campus such as adding fencing between the Varsity softball field and Thousand Oaks Boulevard and also between the Varsity baseball field and the Junior Varsity softball field. To enclose the back of the school would cost approximately \$32K. Ms. Pescetto commented that they could also add an anti-climb extension to the iron fencing on Argos and Thousand Oaks Boulevard. Assistant Principal Lepisto stated that the front of the campus would be funded by the AYBA donation but that they would be asking deferred maintenance to fund the fencing of the back of campus. The committee approves this project.

Agoura High School Check-In Booth – PFA Project

Assistant Principal Lepisto shared a project for a check-in booth which would be funded by the PFA. The

booth would be adjacent to the Administration building and would be a place for screening and also serve as a check-in and check-out point. Assistant Principal Lepisto shared that the booth would be equipped with a Raptor machine and would sit behind the fencing.

Ms. Cutbill commented that it would be a good visual in letting people know where to go when they arrive on campus. She also recommended adding a Charger logo on the side of the booth.

Ms. Kimmel asked if there would be an access gate next to the booth and Assistant Principal Lepisto said there would be. Assistant Principal Lepisto shared that the structure will be site-funded and Ms. Pescetto said that Maintenance will help with the electric. Ms. Cutbill asked if there was interest in putting something similar at Calabasas High School. Assistant Principal Fox replied that there is a plan for fencing near the main office and that she would discuss the idea for a check-in booth with Principal Exner.

Ms. Cutbill asked when this project could be completed. Assistant Principal Lepiston stated that they are looking to install the booth once the fencing is completed.

Calabasas High School Trail Signage

Ms. Pescetto shared that there is a trail at CHS located between the main campus and lower lot. Calabasas Student Zachary Rosoff is part of the Roots and Shoots Club and is proposing installation of signage for the trail. He said that his club has cleaned the trail and is hoping to rebrand it. Mr. Rosoff is asking for funding for the project. Proposed signage includes:

1. The Coyote Trail
2. The Senior Trail
3. The Path to Success

If the project is approved, the student body will vote on a name. Mr. Rosoff shared that the signs would be wooden and would take 4-5 weeks to produce. An 18"x18" sign would be approximately \$990 and a 24"x24" would be approximately \$1100.

Ms. Cutbill commended Mr. Rosoff on his proposal. She feels the rebranding of the trail would be great for CHS. Dr. Vadehra agrees and supports the proposal as well. The committee approves this project.

Calabasas High School Training Room Project

Ms. Pescetto shared that there is a need for sink installation at CHS as it was discovered that there is a disparity between the athletic training rooms at AHS and CHS. Ms. Cutbill acknowledged that this was a basic need. The committee approves this project.

Willow Elementary – MPR Roof Replacement

Ms. Pescetto shared that there is damage to both the flat and sloped sections of the MPR roof at Willow Elementary. Ms. Pescetto shared that the District received six bids under \$200K so they do not need to go out for a formal bid. Ms. Pescetto stated the work would be done over the summer.

A.E. Wright – Outdoor Sport Courts

Ms. Pescetto shared some updates to the outdoor sport courts at A.E. Wright. Break-away rims are being added as well as new backboards and post pads. Ms. Kimmel shared that the coaches were involved in selecting the equipment. Ms. Pescetto also shared an update on the gym floor at A.E. Wright. The contractor has been working to even up the current floor and will start installing the new floor this week.

The project should be completed in April 2021.

A.E. Wright Mural

Principal Roberts shared that Boss Graphics has designed a mural to go on the building just outside of the gym. The mural will read: “Home of the Spartans”. This project will be paid for by site funds. The committee approves this project.

LCMS AYBA Mural

Assistant Principal Janton shared a mock-up the gym mural at LCMS which is being funded by the AYBA donation. One wall will read “Lindero Canyon” and the other will read “Cougars”. Assistant Principal Janton also shared that a sign is being added that reads “AYBA Plays Here”. Ms. Cutbill shared that AYBA has been very supportive of the District.

Bay Laurel Elementary – 5th Grade Tiles

Principal Duncan shared that they would like to have the 5th grade tiles for the Class of 2021 installed on the right hand side of the media center. Principal Duncan shared the vendor and installer as well as what the tiles will look like. The committee approves this project.

Yerba Buena Site Project

Principal Roderick shared a proposal for a rock garden at Yerba Buena for the 2020-2021 pandemic year. Each child will be given a flat river rock to decorate using only school colors. These rocks will then be put on display near the entrance of the school. There will also be a commemorative plaque on a boulder, which reads “YB together, stronger than ever. In commemoration of the global pandemic and virtual learning year in 2020-21.”

Ms. Cutbill asked who is funding this project and Ms. Cullen, PFA President, said it will be funded by the PFA. Ms. Cutbill loves the idea as a way to commemorate the year. Ms. Kimmel asked if the wording for the plaque was set. Ms. Cullen said it was but they are open to changes if needed. Ms. Cutbill likes the acknowledgement of the year and the perseverance. Ms. Kimmel asked where the commemorative rock would go and Dr. Roderick replied it would go near the entrance to the right of the main gate. The committee approves this project.

Facility Use

Ms. Kimmel shared the status of the facility rentals. Only outdoor spaces had been available, but Ms. Pescetto shared that county restrictions changed today and now some indoor spaces are available provided COVID testing is completed. Limited audiences are now allowed for sports practices and sports calendars are being finalized. Ms. Kimmel shared the renters that the District currently has:

- A.C. Stelle – City of Calabasas – Weekly Soccer
- AHS – West Valley Soccer – Sundays
- Bay Laurel – Calabasas Shul – Saturdays
- CHS – Royal Swim Team, West Valley Sea Dragons, West Valley Baseball, Valley Soccer League
- Lupin Hill & Willow – Agoura Pony Baseball

Other Projects

Ms. Pescetto shared summer plans for projects in the District. These include:

- Replacing 30 of the 1988 HVAC units at Willow
- Replacing the asphalt playground at Sumac/Mariposa
- Continuing to improve landscape areas
- CHS pool fence
- Replace the playground play equipment at Chaparral (lower playground) and White Oak (main playground).

Ms. Pescetto shared that the playground options will cost upwards of \$100K. Ms. Kimmel suggested a subcommittee to determine a base amount to present to the school for District funding and see if the PFC/PFA is able to fund the upgrades. Ms. Cutbill asked if just Chaparral and White Oak were being looked at or all of the elementary schools. Ms. Kimmel stated that they were looking at these two first. Dr. Vadehra asked what the timeline on this project was and Ms. Kimmel stated that they will set up a meeting next week to brainstorm ideas to bring to the sites.

The meeting adjourned at 2:35 pm