



**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES**

May 6, 2021

Present: Angela Cutbill, Board Member
Kate Vadehra, Board Member
Dan Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent, Business Services
Julie Pescetto, Director of Facilities, Maintenance & Operations
Kirby Brock, Principal, Round Meadow Elementary School
Leslie Martinez, Principal, Mariposa School
Ziva Santop, School Garden Specialist, Mariposa School

The meeting was called to order at 1:30 p.m. via teleconference/ video conference.

Agoura High School Visitor Bleachers

Ms. Pescetto shared that OCR requested an update to the visitor's bleachers at Agoura High School. The District reached out to Rachlin and the plans were submitted to DSA which were approved. Ms. Pescetto stated that they are waiting on the stamped plans to obtain proposals. This project will cost approximately \$50K. Ms. Pescetto stated the bleacher project will not be completed during the summer.

Mariposa – 8th Grade Mural

Principal Martinez shared that the 8th grade class would like to gift a mural that will hang from the side of the special education classroom on campus. It will not be seen from the neighborhood. Principal Martinez shared two options for the mural and noted that all 8th graders will have a part in creating it. Ms. Zantop shared the materials that will be used which include marine grade MDF which weighs 96 pounds. She asked that the district assist in attaching to the building. Ms. Pescetto stated that maintenance will assist in the installation.

Ms. Cutbill likes both options and feels confident in whichever the school decides. Dr. Vadehra agrees. Dr. Vadehra asked if the school anticipated the 8th grade class wanting to do this project every year and Principal Martinez replied that each 8th grade class is unique and chooses their own project.

The committee approves this project.

Round Meadow Marquee

Principal Brock shared a proposal for a new marquee at Round Meadow Elementary School. Ms. Cutbill

noted this item was raised years ago and Ms. Kimmel noted that it was unpopular as some thought it was distracting to residents. Ms. Cutbill asked if the Hidden Hills City Council was aware and Principal Brock said that she has spoken with the City Manager. Principal Brock shared a proposal for two displays, one in the existing marquee structure and one of the side of the portable building facing the field. The display will be an amber display that can be turned on and off. The proposal for the marquee structure uses the existing structure the current marquee is in. Dr. Stepenosky noted that the marquee can be used as a tool for emergency communication if needed. Principal Brock shared that the PFA provided a letter of intent to fully fund the project and that she hopes to have it completed over the summer.

The committee approves this project.

Facility Use Revenue

Ms. Kimmel shared a comparison slide on facility use revenue showing the past three years. Ms. Kimmel shared information pertaining to revenue for facility use, long-term leases, the PAECs and cell towers.

In 2020-2021, the district has brought in \$132,862 in facility use revenue compared to \$396,658 in 2019-2020 and \$710,569 in 2018-2019. The district has brought in \$580,932 in 2020-2021 for long-term leases, \$793,209 in 2019-2020 and \$813,099 in 2018-2019. In regard to the PAECs for 2020-2021, the district has brought in \$3,722 compared to \$321,938 in 2019-2020 and \$798,844 in 2018-2019. Cell towers have provided a consistent revenue of \$275,000 over the past three years.

Ms. Kimmel noted that the district has re-opened outdoor rentals. Groups are allowed to rent district facilities as long as they comply with current County of Los Angeles COVID protocols.

4th of July Fireworks – City of Calabasas

Ms. Kimmel shared that the City of Calabasas would like to resume their fireworks display this year, reducing the number of tickets sold from 3,000 to 1,800. They propose a concert and fireworks display.

Ms. Kimmel shared that the district has some COVID concerns as well as fire safety concerns. Dr. Vadehra asked where the fireworks will be shot off from and Ms. Kimmel stated they will be shot off from the upper field. Spectators will be on the football field. Dr. Vadehra wants to make sure all conditions are outlined. This item will be brought before the Board of Education for approval at the May 18, 2021 board meeting.

PAEC Rentals

Ms. Kimmel shared that the district is working on reopening the PAECs. Ms. Kimmel would like to address the PAEC Advisory Committee and the need for the committee to continue. The district feels the committee is not collaborative and would like to restructure the process. The committee approves.

Ms. Kimmel noted that funds can be used to support the performing arts. A special committee does not need to sign off for use. The committee agreed that the facilities committee and the superintendent could act as the advisory committee in the interim.

HVAC Systems

Ms. Pescetto shared information on the HVAC systems in the district. She stated that the systems are run two hours prior to occupancy and two hours after occupancy. Ms. Pescetto also shared that the air filters the District uses are Tri-Dek filters. These are six month filters which are custom made for each unit.

They have the highest efficiency allowable for our units. Ms. Pescetto noted that the company sends specific filters for each unit. She also shared that the District HVAC techs are doing HVAC testing. Eight sites have been completed and the rest will be done by the end of July. This testing can only be done when the building is unoccupied. Ms. Pescetto shared that testing is an LA County Public Health requirement.

Ms. Kimmel noted the HALO-LED IN-Duct Air Purification System is the system that the District purchased.

Summer Projects

Ms. Pescetto shared what summer projects the maintenance department will be working on this summer. Fire alarm testing will be done at all sites. This costs approximately \$65K a year. Asphalt repair will be done on the playground at Sumac, the playground at Bay Laurel and the upper basketball court at Round Meadow. This will cost approximately \$190K. Concrete repairs will be done at White Oak and A.E. Wright. Lastly, HVAC replacement will be on done on identified buildings at Bay Laurel and Willow.

Updates

Ms. Pescetto shared updates on existing projects in the District.

The wrought iron fencing project for fencing for the back of campus at Agoura High School is currently out to bid. The wrought iron fencing project for fencing in the front of campus at Lindero Canyon Middle School needs to be sent out to bid.

Installation is currently being scheduled for the Calabasas High School snack shack. It will be in a centralized location where everyone on the field can access it.

Ms. Pescetto also shared that the Hayes Cleaning Company had been providing staff to help maintain higher level cleaning requirements at the elementary sites. They will most likely be needed in the first semester next school year.

Lastly, the District will move forward in securing a date at the beginning of the 2021-2022 school year for the MPR dedication at Lupin Hill Elementary school.

The meeting adjourned at 3:00 pm