

Topic	Summary of discussion item
	<p>October 26, 2022 @ 18:35</p> <p>Motion to approve meeting current agenda: Kathleen (move), Tim (2nd), approved by all.</p> <p>Motion to approve previous meeting minutes: Tim (move), Karen (2nd), approved by all.</p> <p>Reviewed reports.</p> <p>Attendance:</p> <p>Phred</p> <p>Tim</p> <p>Paul</p> <p>Kathleen</p> <p>Karen</p> <p>Jeffery</p> <p>Nick</p> <p>Beau - Absent</p> <p>Mitarai</p> <p>Barry M</p> <p>Neil</p> <p>Committees scheduling & general topics</p> <ul style="list-style-type: none"> • Action item (committees scheduling): Would like to make sure that certain key committees set time to meet before next EB meeting <p><i>Potentially time sensitive to schedule before Winter Break:</i></p>

Building & Grounds: considerations related to campus upgrades for Sapporo

Finance: Compensation adjustments, CIDF expenditures

Financial Aid: process & policies confirm

HoS Evaluation committee: need to meet to set up eval process for 22-23

Committee membership as noted below:

- **Finance Committee**: Kathleen Riggins, Phred Kaufman, Tim Schlosser, Paul Nickel
- **Building & Grounds**: Tim Schlosser, Phred Kaufman, Barry M advising for Niseko
- **Husky Legacy Association**: Mitarai-sensei, Phred Kaufman, Beau Miller, Tim Schlosser [Note: current president Masayori Hasegawa, '21]
- **Marketing, Fundraising, & Endowment Fund**: Phred Kaufman, Mitarai-sensei, Beau Miller, Tim Schlosser, Jeff Strong
- **EB / BOC Nomination Committee**: Phred Kaufman, Karen Katayama, Paul Nickel, Kathleen Riggins, Barry M (advising for Niseko)
- **Financial Aid Committee**: US Consul Representative Beau Miller, HoS Tim Schlosser, Board Chair Phred Kaufman (set membership by role)
- **HoS Evaluation Committee**: Phred Kaufman, Paul Nickel, Jeff Strong, Karen Katayama ...
- **Sustainability & Compensation**: Tim Schlosser, Phred Kaufman, (Principals consultants) (Continuing contractual / COLA conversations looking toward 23-24 SY)
- **Fundraising Letter sample** included in the EB Google Doc

☐ Bldg & Grounds Mtg 1 -> Wednesday Nov 9 @ 1600hr

☐ Fin Comm Mtg 1 -> Friday Nov 18 @ 1430hr

☐ HoS Eval Comm Mtg 1 -> Thursday Nov 24 @ 1600hr (Karen unable to attend)

☐ Nomination Comm Mtg 1 -> (Zoom) Friday Nov 25 @ 1630hr

Phred will send links.

Niseko teacher staffing & enrollment

Item discussed at ExB

Financial aid policies

To be discussed at committee level.

Staff Recruitment & JCIS context + inflation / operational costs

- **(Advisory Item):** Low yen a drag on recruitment of teachers from abroad

Strategic plan updates

Reviewed

- **FYI / Advisory Item:** Summary of work underway

Social / community engagement opportunities

Reviewed

- **FYI / Advisory Item:** Fall Festival Nov 5 10-2
- Special thanks to Kathleen / HMSC for recent cross-generational / cross-cultural event!



HUSKIES week / promotions

Reviewed

- **FYI / Advisory Item:** Significant updates to promotions and digital marketing. HUSKIES week is June 5-9, focused on service & student leadership.

<https://www.his.ac.jp/school-news>

<https://docs.google.com/document/d/1CoPjsjP6irHhZU7rjVsgKICykJz4RPpM86kluOegnQ/edit#heading=h.ofox9z7lvp2q>

<p>Fundraising updates</p> <p>Reviewed</p>	<ul style="list-style-type: none"> • FYI / Advisory Item: Major recent donation to endowment fund (\$10K!).
--	---

Review of meeting - ALL GOOD.

Next Meeting - December 14, 2022 @ 1830hr In Person @ HIS School (BoC November 16, 2022)

Meeting Closed - Time: 19:56hr