

NOTICE CALLING FOR BIDS

DISTRICT: **LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

PROJECT: **TRANSPORTATION SERVICES Bid No. 2023_1**

BID DEADLINE: **Two o'clock (2:00 p.m.) on the 30th day of March, 2023**

PLACE OF BID RECIEPT: **LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Business Services Office
550 Blumont Street
Laguna Beach, CA 92651**

CONTACT: **LBUSD Facilities Department
Ryan Zajda, Director
rzajda@lbusd.org
(949) 497-7700 Ext. 5213**

NOTICE IS HEREBY GIVEN that the Laguna Beach Unified School District of Orange County, California, acting by and through its Governing Board, hereinafter referred to as "DISTRICT," will receive up to, but not later than, the above-stated bid deadline, sealed bids at the place identified above for the award of a contract for the above Services.

It is each bidder's sole responsibility to ensure its bid is timely delivered and received at the location designated as specified above. Any bid received at the designated location after the scheduled closing time for receipt of bids shall be returned to the bidder unopened.

NOTE: ALL BIDS MUST BE HAND DELIVERED ON THE DATE OF THE BID OPENING. NO BIDS MAY BE DELIVERED TO THE BID LOCATION PRIOR TO 7:30 A.M. ON THE BID OPENING DATE.

If any bidder is in doubt as to the true meaning of any part of the Bid Documents, finds discrepancies in or omissions from the Bid Documents, or requests a clarification, they must submit a request via email to the above listed contact **on or before March 17th, 2023 by 5:00 p.m.** No requests shall be considered after this time.

OBTAINING BID SETS / DOCUMENTS: Bidders may obtain bid documents beginning on February 13, 2023 at 8:00 a.m., from **Crisp Imaging**, [3180 Pullman Street, Costa Mesa, CA 92626](https://www.crispimaging.com/3180-Pullman-Street-Costa-Mesa-CA-92626). Contact: Planwell Manager at planwell@crispimaging.com or **(866) 522-8475**. Bid documents will be available Monday through Friday, 7:00 a.m. to 7:00 p.m.

Option 1: View from Crisp Imaging's Planwell site by following these directions: Access the site by going to Internet Explorer to connect to https://order.planwell.com/PWELL_Main.asp?mem=1027. Click on Public Plan room, then search in the Find Field by "LAGBUSD," then select "Transportation Services Bid No. 2023_1" project.

Option 2: Purchase CD (Compact Disc) or paper bid documents by either emailing or calling Crisp Imaging with above listed info and referencing LAGBUSD "Transportation Services Bid No. 2023_1" project.

In accordance with the provisions of Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, the DISTRICT requires that the bidders, their employees, and agents shall secure and maintain valid permits and licenses that are required by all local, county, state, and federal laws for the execution of this contract. Bidders shall meet all requirements of the U.S. Department of Transportation, California Department of Transportation, the California Department of Education, the California Public Utilities Commission, California Department of Motor Vehicles, California Highway Patrol, including but not limited to Driver Training Procedures, Driver Records, Vehicle Maintenance Procedures, vehicle maintenance records, accident reports, and any other law, rule, regulation, or procedure pertaining to the transportation of children/students.

Multiple service contracts are included within the Bid Documents. Bidders are to utilize the Bid Form that corresponds with the Bid Package in which a bid is submitted for and bidders are to list the Bid Package number on the outside of their sealed bid envelop. Bid Packages for services included within this bid are as follows:

BID PACKAGE / GENERAL DESCRIPTION:

Bid Package #1 / School Transportation Services

Bid Package #2 / Individualized Transportation Services

Time is of the essence. Each bid shall be accompanied by a bid security in the form of cash, a certified or cashier's check or bid bond in an amount not-less-than ten percent (10%) of the total bid price, payable to the DISTRICT.

The DISTRICT reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

No bidder may withdraw any bid for a period of sixty (60) calendar days after the date set for the opening of bids.

Laguna Beach Unified School District
Governing Board

By: Ryan Zajda
Director of Facilities

Advertise:
February 12, 2023
February 19, 2023

Bid Objective

The Laguna Beach Unified School District (District) will require individualized, door-to-door, transportation services for incidental student trips that the District cannot accommodate using District/Contractor school buses and drivers. These services will be utilized on an “as needed” basis and will be solely determined by the District.

Contractor shall furnish, operate and maintain Orange County Taxi Administration Program (OCTAP) or (TCP) certified drivers and vehicles for the transportation of students at such times and places as may be specified by the District. Contractor shall comply with the rules and regulations governing the operations of charter-party carriers of passengers pursuant to Chapter 8 of Division 2 of the Public Utilities Code.

Contractor will be paid for each trip according to the rates awarded. The District will not be charged “over hours” for any delays due to bidder’s equipment failure or driver performance.

This is a one (1) year contract which may be renewed by mutual written agreement between the successful bidder and the District for four (4) additional one (1) year terms for a maximum term of five (5) years.