

**INDEPENDENT SCHOOL  
DISTRICT #624**



**SCHOOL BOARD  
MEETING PACKET**

February 13, 2023

# MISSION STATEMENT

**The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:**

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne Kazmierczak  
Superintendent of Schools

Date: February 8, 2023

A meeting of the White Bear Lake Area School Board will be held on **Monday, February 13, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting is open to the public.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
  - a) Approval of Minutes
  - b) Payment of Invoices
  - c) Correspondence
  - d) Acceptance of Gifts
  - e) Approve Field Trips
  - f) Human Resources Items

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.

4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

**C. INFORMATION ITEMS**

1. Student Recognition
2. Superintendent's Report
3. American Indian Parent Advisory Committee Resolution of Concurrence or Nonconcurrence

**D. DISCUSSION ITEMS**

1. Overview of FY23 Revised Budget and FY24 Projected Budget
2. First Reading of School Board Policies:
  - a. 101, Legal Status of the School District
  - b. 101.1, Name of the School District
  - c. 102, Equal Educational Opportunity
  - d. 103, Complaints - Students, Employees, Parents, Other Persons
  - e. 511, Student Fundraising
  - f. 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
  - g. 616, School District System Accountability
  - h. 713, Student Activity Accounting
  - i. 809, Naming School Buildings or FacilitiesThe policies listed above will be on the March 13, 2023 or subsequent agenda for a second reading.



**E. OPERATIONAL ITEMS**

1. Action on Name for Middle School
2. Action on Updated 2022-23 School Year Calendar
3. Action on Bid for Lincoln Partial Roof Replacement
4. Action on FY23 Revised Budget
5. Action on Annual Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore
6. Action on Official Depositories for the School District Funds and Authorized Bank Accounts and Signatures
7. Action on Property Purchase Agreement\*

**F. BOARD FORUM**

**G. ADJOURNMENT**

*\*If needed, this portion of the meeting may be closed pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #143022120003 located in the City of White Bear Lake, Ramsey County, State of Minnesota.*

# **A. PROCEDURAL ITEMS**

AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Action Items**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

**Consent Agenda**

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

**RECOMMENDED ACTION:**

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Action Item**  
CONTACT PERSON(S): **Angela Thompson, School Board Clerk**

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**BACKGROUND:**

The School Board minutes from last month's meeting are being presented for approval by the School Board.

**RECOMMENDED ACTION:**

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 9, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji.  
Absent: Beloyed.  
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Newmaster seconded to approve the agenda as presented.  
***Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.***
5. Reorganization of the School Board
  - Newmaster nominated Ellison as Chair. There were no further nominations, Ellison was elected Chair by acclamation.
  - Newmaster nominated Arcand as Vice-Chair. There were no further nominations, Arcand was elected Vice-Chair by acclamation.
  - Newmaster nominated Thompson as Clerk. There were no further nominations, Thompson was elected Clerk by acclamation.
  - Newmaster nominated Beloyed as Treasurer. There were no further nominations, Beloyed was elected Treasurer by acclamation.
6. Thompson moved and Arcand seconded to approve the consent agenda consisting of:
  - a) Minutes for regular Board meeting on December 12, 2022;
  - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
  - c) Correspondence;
  - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - e) Field trips;
  - f) Resolution regarding personnel items to include:
    - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
      - KAREN ANDERSON – Bus Aide - Bus Garage  
Employed by District 624 since 11/15/2022  
Effective Date: 11/28/2022
      - ZOE MAZIS – Paraeducator - Birch Lake Elementary  
Employed by District 624 since 12/07/2020  
Effective Date: 06/10/2022
    - **EXTRA ASSIGNMENT – CERTIFIED STAFF**
      - ODELIS GARCIA ANDERSON – .2 FTE Avid Teacher - Central Middle School  
MA, Step 13 \$10,605.44  
Effective Date: 12/09/2022 through 06/12/2023

- MOLLY OKLOBZIJA – .2 FTE Language Arts Teacher - Central Middle School  
MA, Step 13 \$10,605.44  
Effective Date: 12/09/2022 through 06/12/2023
- AMBER RUSTLAND – .2 FTE Language Arts Teacher - Central Middle School  
MA + 60, Step 13 \$11,937.49  
Effective Date: 12/09/2022 through 06/12/2023
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**  
LANE FLATEN – From OST Site Supervisor - Matoska International  
To Program Assistant Leader - Oneka Elementary  
From \$28.04 To \$20.50  
Effective Date: 12/30/2022
- **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**  
SANDRA BURTON – Language Arts Teacher - Sunrise Park Middle School  
Employed by the District 624 since 08/20/2014  
Effective Date: 10/24/2022 through 12/16/2022
- MARGARET JAKOBLICH – Art Teacher - Sunrise Park Middle School  
Employed by the District 624 since 08/26/2010  
Effective Date: 10/13/2022 through 01/13/2023
- **NEW PERSONNEL – NON-AFFILIATED STAFF**  
JULIE VANG – Educational Equity Specialist - Willow Lane & Otter Lake  
Elementary  
40 hrs. per wk., \$63,526 annually  
Effective Date: 01/09/2023
- **NEW PERSONNEL - CLASSIFIED STAFF**  
MICHELLE BAHL – Paraeducator - WBLAHS - South Campus  
\$20.61 per hr., 32.5 hrs. per wk.  
Effective Date: 12/14/2022
- ROXANNE TILMON – OST Program Assistant - Lincoln Elementary  
\$18.50 per hr., 22.5 hrs. per wk.  
Effective Date: 12/01/2022
- **NEW PERSONNEL - CERTIFIED STAFF**  
TERAH SISTAD – Science Teacher - Sunrise Park Middle School  
1.0 FTE BA+ 30, Step 1, \$29,030.23  
Effective Date: 01/03/2023
- g) Quarterly investment report.  
***Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.***

## **B. PUBLIC FORUM - Rebekah Bradfield**

## **C. INFORMATION ITEMS**

1. Overview of Welcome to White Bear and Update on Registration Information for 2023-24 - Marisa Vette, Director of Communications and Community Relations, spoke about January's Welcome to White Bear activities, including a schedule of events.
2. Superintendent's Report - Dr. Kazmierczak gave information about the January 18 Circle Back to North Campus open house, and the February 8 Coffee With Dr. K. He spoke about nominations for the White Bear Lake Area Educators' Teacher

of the Year program. He finished with information about two *Excellence in Financial Reporting* awards that the district received.

#### **D. DISCUSSION ITEMS**

1. Update on Sale of 2023A Facility Maintenance Bonds - Shelby McQuay from Ehlers Public Finance Advisors reported on the sale of 2023A Facility Maintenance Bonds.
2. 2023-24 Course Proposal - Jen Babiash, Director of Teaching and Learning, presented a secondary course proposal for the 2023-24 school year.

#### **E. OPERATIONAL ITEMS**

1. Streiff Oji moved and Newmaster seconded to approve the action on Ratify Award of 2023A Facility Maintenance Bonds in the amount of \$33,415,000. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
2. Arcand moved and Daniels seconded to approve the action on 2023-24 Course Proposal. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
3. Streiff Oji moved and Newmaster seconded to approve the action on the School Board Operating Procedures for 2023. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
4. Daniels moved and Streiff Oji seconded to approve the action on the School Board Members' Compensation for 2023. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
5. Newmaster moved and Streiff Oji seconded to approve the action on the Appointment of Representative For Intermediate School District 916. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
6. Thompson moved and Arcand seconded to approve the action on Regular and Work Session Meeting Schedule for 2023-24. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
7. Streiff Oji moved and Newmaster seconded to approve the action on Official Publication for the School District for 2023. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
8. Daniels moved and Thompson seconded to approve the action on Appointment of Compliance Officers. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
9. Daniels moved and Newmaster seconded to approve the action on Local Education Agency Authorization. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
10. Streiff Oji moved and Daniels seconded to approve the action on Designation of Legal Counsel. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
11. Thompson moved and Newmaster seconded to approve the action on Official Depositories for School District Funds and Authorized Bank Accounts and

Signatures. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**

12. Daniels moved and Arcand seconded to approve the action on Annual Authorization Allowing Administration to Contract for Budgeted Items. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
13. Newmaster moved and Streiff Oji seconded to approve the action on Annual Resolution to Increase Micro Purchase Threshold. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
14. Arcand moved and Newmaster seconded to approve the action on School Board Policies, a) 514, Bullying Prevention; b) 524, Electronic Technologies Acceptable Use; c) 530, Immunization Requirements; d) 611, Homeschooling; e) 618, Assessment of Student Achievement; f) 619, Staff Development for Standards; and g) 708, Transportation of Nonpublic School Students. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**

#### **F. BOARD FORUM**

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:18 p.m. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**

Submitted by: Angela Thompson, clerk



**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A work session of the White Bear Lake Area School Board was held on **Monday, January 23, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order - Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Arcand, Beloyed, Daniels, Ellison, Newmaster, Streiff Oji, Thompson. Absent: none.

**B. DISCUSSION ITEMS**

1. FY22 Annual Audit Report - Mr. Jim Eichten from the District's auditing firm of Malloy, Montague, Karnowski, Radosevich and Co., P.A. (MMKR) presented the fiscal year 2021-2022 audit report.
2. Update on Naming Process for Middle School - Christina Pierre, Sunrise Park Middle School Principal updated the board on the process used to develop the recommendation of the name for the new middle school opening at the site of the current South Campus.

**C. OPERATIONAL ITEMS**

1. Streiff Oji moved and Beloyed seconded to approve the action on FY22 Annual Audit Report. ***Roll call vote: Ayes, Arcand, Beloyed, Daniels, Ellison, Newmaster, Streiff Oji, Thompson. Nays, none. Motion carried.***

**D. ADJOURNMENT** - Arcand moved and Newmaster seconded to adjourn the meeting at 6:18 p.m. ***Voice vote: Ayes, Arcand, Beloyed, Daniels, Ellison, Newmaster, Streiff Oji, Thompson. Nays, none. Motion carried.***

Submitted by: Angela Thompson, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

Enclosed in this packet are the monthly check registers for the previous period.

**RECOMMENDED ACTION:**

Administration recommends that the Board approve the payments itemized in the check registers.

**White Bear Lake Area Schools**  
**Electronic Transfers - January 2023**

		<u>1/13/2023</u>	<u>1/31/2023</u>
Direct Deposit	663122-664538	1,985,017.78	
Direct Deposit	664539-666052		2,618,631.28
		<hr/>	

Check Number	Vendor	Amount	Check Date	Check Type
88452	COLLINS, CURTIS	(\$72.00)	1/18/2023	V
88906	KENNEY, PATRICK	(\$88.00)	1/18/2023	V
88971	NGUYEN, NATHALIE	(\$55.75)	1/18/2023	V
89128	ANDERSON, ZACHARY E.	(\$19.95)	1/18/2023	V
89166	CEND	(\$35.00)	1/18/2023	V
89382	STENGLEIN, PAUL	(\$105.00)	1/10/2023	V
89439	AGUILAR, ROSALIA A.	(\$1,500.00)	1/10/2023	V
90144	ELIGH, LYDIA C.	(\$20.00)	1/18/2023	V
90155	FLECKNER, LONNIE	(\$4.25)	1/18/2023	V
90278	NELSON, CINDY	(\$5.95)	1/18/2023	V
90296	PENN-MCGEE, DAVID	(\$84.00)	1/18/2023	V
90600	ADAMS, MARTY	(\$210.00)	1/10/2023	V
91769	GROTH MUSIC CO	(\$84.68)	1/18/2023	V
92602	HAMER, NICOLE	(\$16.95)	1/18/2023	V
93556	SCANTRON CORPORATION	(\$486.26)	1/10/2023	V
93743	NESTAVAL, VIRONICA	(\$50.00)	1/18/2023	V
93930	LUNDGREN, MOLLY A.	(\$32.00)	1/18/2023	V
94176	GOLD FLAKE MEDIA	(\$65.00)	1/18/2023	V
94229	LUNDBERG, HEATHER	(\$17.00)	1/18/2023	V
94460	MOTION ARRAY	(\$19.00)	1/18/2023	V
94561	WISTIA	(\$20.25)	1/18/2023	V
94563	FRIENDS OF WILLOW AND KINNI	(\$120.00)	1/10/2023	V
94658	YOUNG, MATTHEW V.	(\$95.92)	1/18/2023	V
94860	SAN DIEGO STATE UNIVERSITY	(\$1,000.00)	1/10/2023	V
94893	BETHEL UNIVERSITY	(\$2,000.00)	1/10/2023	V
95086	ARMSTRONG HIGH SCHOOL	(\$100.00)	1/10/2023	V
95187	IRONDALE HIGH SCHOOL	(\$385.00)	1/10/2023	V
95266	PEARSON	(\$3,590.22)	1/10/2023	V
95611	ARMSTRONG HIGH SCHOOL	(\$200.00)	1/10/2023	V
96551	PETERSON, CANDIE J.	(\$2.99)	1/18/2023	V
97809	BJORNSON, BART J.	(\$25.98)	1/18/2023	V
97830	CHAPMAN, RONALD J. JR	(\$59.00)	1/18/2023	V
98074	SMART CENTER	(\$10.00)	1/18/2023	V
98281	KIRCHBERG PAUL	(\$175.00)	1/10/2023	V
98396	THE ODYSSEY GROUP	(\$320.00)	1/10/2023	V
98673	SKY ZONE INDOOR TRAMPOLINE PARK	(\$100.00)	1/10/2023	V
98894	JOYNER, DENNIS	(\$77.00)	1/18/2023	V
99253	PAHL, ANDREW S.	(\$4.00)	1/18/2023	V
99261	PETERSON, LEE A.	(\$3.00)	1/18/2023	V
99642	PAUL SKARPHOL, JULIE A.	(\$5.00)	1/18/2023	V
99738	DAY, ABBY	(\$150.00)	1/10/2023	V
99882	RANDALL, BROOKLYN M.	(\$8.98)	1/18/2023	V
100177	UNIVERSITY OF MINNESOTA	(\$500.00)	1/10/2023	V
100346	MARIAN UNIVERSITY	(\$730.00)	1/10/2023	V
100415	CHIODI, ELIZABETH L.	(\$25.00)	1/18/2023	V

100716 TIME FOR KIDS	(\$415.80)	1/10/2023 V
100726 UNIFIED SPECIAL OLYMPICS	(\$33.75)	1/18/2023 V
100743 WHS ROYAL GRAPHICS	(\$97.00)	1/18/2023 V
100774 MESSERLI & KRAMER PA	(\$641.43)	1/10/2023 V
100860 FARRINGTON, ANGELA K.	(\$25.98)	1/18/2023 V
100952 MN ULTIMATE	(\$175.00)	1/10/2023 V
101149 BOEING, KEVIN	(\$40.00)	1/18/2023 V
101159 BUERSKEN, KRISTI M.	(\$4.99)	1/18/2023 V
101228 GOPHER STAGE LIGHTING	(\$66.85)	1/18/2023 V
101282 KULLY SUPPLY COMPANY	(\$294.13)	1/10/2023 V
101408 THE UPS STORE #3299	(\$32.04)	1/18/2023 V
101418 WHITE BEAR AREA CHAMBER	(\$285.00)	1/10/2023 V
101468 DAVID DOODLE, LLC	(\$125.00)	1/10/2023 V
101586 RIPLEY, MATTHEW	(\$133.00)	1/10/2023 V
101600 SCHOLASTIC LIBRARY PUBLISHING	(\$589.00)	1/10/2023 V
101762 GADBOIS, MAGGIE	(\$16.42)	1/18/2023 V
101770 GRAWE, JARED	(\$6.99)	1/18/2023 V
102045 BEDELL, ALYSSA L.	(\$17.00)	1/18/2023 V
102136 MEIERS, KATHRYN M.	(\$15.75)	1/18/2023 V
102273 HER, SHENG	(\$5.80)	1/18/2023 V
102614 HOPKINS HIGH SCHOOL	(\$450.00)	1/10/2023 V
128348 HEJNY RENTALS INC	(\$631.60)	1/18/2023 V
129358 LAKESHORE LEARNING MATERIALS	(\$217.13)	12/31/2022 V
129518 ABBOTT PAINT & CARPET INC	(\$500.00)	12/31/2022 V
129658 GREATER TWIN CITIES UNITED WAY	\$159.80	1/17/2023 R
129659 IUOE LOCAL 70	\$2,035.79	1/17/2023 R
129660 SCHOOL SERVICE EMPLOYEES	\$4,660.26	1/17/2023 R
129661 WBLA EDUCATIONAL FOUNDATION	\$2,422.00	1/17/2023 R
129662 MESSERLI & KRAMER PA	\$536.76	1/17/2023 R
129663 A+ DRIVING SCHOOL	\$36,800.00	1/18/2023 R
129664 A-1 TIRE SERVICE	\$2,694.40	1/18/2023 R
129665 ACCLAIM SERVICES INC	\$1,844.00	1/18/2023 R
129666 ACME TOOLS	\$11,098.96	1/18/2023 R
129667 ACOUSTICS ASSOCIATES INC	\$2,901.33	1/18/2023 R
129668 ADDISON, DONALD	\$64.00	1/18/2023 R
129669 ADVANCE TERRAZZO & TILE CO INC	\$153,501.00	1/18/2023 R
129670 ADVANCED SYSTEMS INTEGRATION, LLC	\$78,639.97	1/18/2023 R
129671 AGATE, DERRICK SR	\$182.00	1/18/2023 R
129672 AI TECHNOLOGIES LLC	\$5,572.50	1/18/2023 R
129673 AKASPORT	\$806.00	1/18/2023 R
129674 ALL CITY GARAGE DOOR CO INC	\$340.00	1/18/2023 R
129675 ALL STATE COMMUNICATIONS	\$1,352.00	1/18/2023 R
129676 ALLIED 100 LLC	\$572.50	1/18/2023 R
129676 ALLIED 100 LLC	(\$572.50)	1/18/2023 V
129677 ALLSTREAM	\$5,475.88	1/18/2023 R
129678 ALM, DENNIS M.	\$78.00	1/18/2023 R
129679 AMAZON CAPITAL SERVICES	\$0.00	1/18/2023 C

129680	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129681	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129682	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129683	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129684	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129685	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129686	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129687	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129688	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129689	AMAZON CAPITAL SERVICES	\$0.00	1/18/2023	C
129690	AMAZON CAPITAL SERVICES	\$6,318.76	1/18/2023	R
129691	AMERICAN ENGINEERING TESTING	\$10,800.00	1/18/2023	R
129692	AMERICAN STRUCTURAL METALS INC	\$42,994.91	1/18/2023	R
129693	ANOKA COUNTY TREASURY DEPT	\$87.93	1/18/2023	R
129694	APPLE INC.	\$39.98	1/18/2023	R
129695	ARAMARK UNIFORM SERVICES	\$0.00	1/18/2023	C
129696	ARAMARK UNIFORM SERVICES	\$701.96	1/18/2023	R
129697	ARCHITECTURAL SALES OF MN INC	\$16,625.00	1/18/2023	R
129698	ARISE OUTDOOR SERVICES LLC	\$4,360.00	1/18/2023	R
129699	ASL INTERPRETING SERVICES INC	\$805.50	1/18/2023	R
129700	ATC GROUP SERVICES LLC	\$9,015.00	1/18/2023	R
129701	AUTONATION FORD WBL	\$1,124.87	1/18/2023	R
129702	AUTUMN RIDGE LANDSCAPING	\$83,829.90	1/18/2023	R
129703	AXEL H OHMAN INC	\$213,750.00	1/18/2023	R
129704	BARTHOLD	\$2,042.98	1/18/2023	R
129705	BERGELAND, JOHN O.	\$263.00	1/18/2023	R
129706	BERWALD ROOFING COMPANY INC	\$658,768.95	1/18/2023	R
129707	BEST BUY BUSINESS ADVANTAGE ACCT	\$0.00	1/18/2023	C
129708	BEST BUY BUSINESS ADVANTAGE ACCT	\$7,709.89	1/18/2023	R
129709	BEVSO	\$0.00	1/18/2023	C
129710	BEVSO	\$0.00	1/18/2023	C
129711	BEVSO	\$14,966.04	1/18/2023	R
129712	BITUMINOUS ROADWAYS INC	\$266,397.10	1/18/2023	R
129713	BLADE, JULIE M.	\$451.82	1/18/2023	R
129714	BLB CONSULTING LLC	\$2,550.00	1/18/2023	R
129715	BLUUM OF MINNESOTA, LLC	\$333.62	1/18/2023	R
129716	THE BOELTER COMPANIES INC	\$93,524.01	1/18/2023	R
129717	BOLAND, WILLIAM	\$118.00	1/18/2023	R
129718	BOOTH, LAURA T.	\$60.00	1/18/2023	R
129719	BRAUN INTERTEC CORPORATION	\$14,545.25	1/18/2023	R
129720	BREAKDOWN SPORTS USA	\$405.00	1/18/2023	R
129721	BSN SPORTS, LLC	\$0.00	1/18/2023	C
129722	BSN SPORTS, LLC	\$7,502.37	1/18/2023	R
129723	BSN ELECTRIC	\$3,022.45	1/18/2023	R
129724	CAPITAL ONE TRADE CREDIT	\$97.05	1/18/2023	R
129725	CAPITAL ONE TRADE CREDIT	\$27.98	1/18/2023	R
129726	CAPITAL ONE TRADE CREDIT	\$0.00	1/18/2023	C

129727 CAPITAL ONE TRADE CREDIT	\$263.10	1/18/2023 R
129728 CARLSON, JEREMY	\$64.00	1/18/2023 R
129729 CDW GOVERNMENT INC	\$535.54	1/18/2023 R
129730 CEL PUBLIC RELATIONS, INC	\$2,000.00	1/18/2023 R
129731 CENTERSHOT MINISTRIES	\$986.00	1/18/2023 R
129732 CENTRAL ROOFING COMPANY	\$1,162.99	1/18/2023 R
129733 CFS INTERIORS & FLOORING	\$96,167.55	1/18/2023 R
129734 CHAPMAN, RONALD J. JR	\$93.00	1/18/2023 R
129735 CHAPPELL CENTRAL INC	\$25,483.28	1/18/2023 R
129736 CHESS & STRATEGY GAME ASSOC	\$2,692.20	1/18/2023 R
129737 CHILDREN'S THEATER COMPANY	\$738.00	1/18/2023 R
129738 CHRISTIE, KATHRYN N.	\$500.00	1/18/2023 R
129739 CINTAS CORP	\$0.00	1/18/2023 C
129740 CINTAS CORP	\$0.00	1/18/2023 C
129741 CINTAS CORP	\$0.00	1/18/2023 C
129742 CINTAS CORP	\$0.00	1/18/2023 C
129743 CINTAS CORP	\$0.00	1/18/2023 C
129744 CINTAS CORP	\$2,313.18	1/18/2023 R
129745 CITY OF WHITE BEAR LAKE	\$5,835.08	1/18/2023 R
129746 CL BENSON CO INC	\$3,366.00	1/18/2023 R
129747 CLEAN IMAGE	\$322.25	1/18/2023 R
129748 CMC RESTORATIVE TRAINING, LLC	\$450.00	1/18/2023 R
129749 CMRS-FP	\$6,000.00	1/18/2023 R
129750 COMCAST	\$3,750.10	1/18/2023 R
129751 COMMERCIAL KITCHEN SERVICES	\$1,805.88	1/18/2023 R
129752 COMMERCIAL DRYWALL INC	\$175,529.82	1/18/2023 R
129753 COMMITTEE FOR CHILDREN	\$70.00	1/18/2023 R
129754 CONSCIOUS DISCIPLINE	\$189.00	1/18/2023 R
129755 CONSTANTINE DANCE CLASSES	\$528.00	1/18/2023 R
129756 CONSTRUCTION SYSTEMS, INC	\$87,977.58	1/18/2023 R
129757 CONTINENTAL CLAY CO	\$201.75	1/18/2023 R
129758 CONTINENTAL RESEARCH CORP	\$0.00	1/18/2023 C
129759 CONTINENTAL RESEARCH CORP	\$5,743.13	1/18/2023 R
129760 COON RAPIDS HIGH SCHOOL	\$150.00	1/18/2023 R
129761 COOPET, JULIE G.	\$96.00	1/18/2023 R
129762 COOPER, KENNETH E.	\$93.00	1/18/2023 R
129763 CUB FOODS OF WHITE BEAR TWSHP	\$218.50	1/18/2023 R
129764 CULINEX	\$5,061.89	1/18/2023 R
129765 CUMMINGS MOBILITY CONVERSIONS	\$150.00	1/18/2023 R
129766 CUMMINS SALES AND SERVICE	\$38.22	1/18/2023 R
129767 CUSTOM TRUCK ONE SOURCE, L.P.	\$28,070.00	1/18/2023 R
129768 DAHER, TARA	\$96.00	1/18/2023 R
129769 DALCO CORPORATION	\$0.00	1/18/2023 C
129770 DALCO CORPORATION	\$0.00	1/18/2023 C
129771 DALCO CORPORATION	\$0.00	1/18/2023 C
129772 DALCO CORPORATION	\$0.00	1/18/2023 C
129773 DALCO CORPORATION	\$0.00	1/18/2023 C

129774 DALCO CORPORATION	\$19,614.48	1/18/2023 R
129775 DAVIS MECHANICAL SYSTEMS INC	\$15,624.51	1/18/2023 R
129776 DECA, INC	\$542.65	1/18/2023 R
129777 DECKER EQUIP/SCHOOL FIX	\$356.29	1/18/2023 R
129778 DELANEY, CONNOR J.	\$312.00	1/18/2023 R
129779 DELEGARD TOOL COMPANY	\$1,076.77	1/18/2023 R
129780 DERAAD, MAX D.	\$509.60	1/18/2023 R
129781 DI BETTA, ERIN	\$588.00	1/18/2023 R
129782 DILLON, ROBERT	\$2,538.00	1/18/2023 R
129783 DIVERSE CONSTRUCTION SERVICES LLC	\$2,470.00	1/18/2023 R
129784 DOMINOS PIZZA	\$0.00	1/18/2023 C
129785 DOMINOS PIZZA	\$707.96	1/18/2023 R
129786 DONATELLI'S	\$97.71	1/18/2023 R
129787 DOUGLAS, SANDRA L.	\$250.00	1/18/2023 R
129788 DEFINITIVE TECHNOLOGY SOLUTIONS	\$0.00	1/18/2023 C
129789 DEFINITIVE TECHNOLOGY SOLUTIONS	\$15,309.15	1/18/2023 R
129790 DEFINITIVE TECHNOLOGY SOLUTIONS	\$701.80	1/18/2023 R
129791 DUE EAST EDUCATIONAL EQUITY COLLABORATIVE	\$5,900.00	1/18/2023 R
129792 EAGLE BROOK CHURCH	\$9,454.84	1/18/2023 R
129793 EBERT INC	\$91,076.11	1/18/2023 R
129794 ECSI SYSTEM INTEGRATORS	\$904.09	1/18/2023 R
129795 EDUCERE LLC	\$1,596.00	1/18/2023 R
129796 EESCO UNITED ELECTRIC	\$498.68	1/18/2023 R
129797 ENABLING DEVICES	\$319.95	1/18/2023 R
129798 ENVISION GLASS INC	\$950.00	1/18/2023 R
129799 EVANS, DANIEL M.	\$186.00	1/18/2023 R
129800 EVERLAST CLIMBING INDUSTRIES	\$15,743.00	1/18/2023 R
129801 FAULKEN, KEITH	\$118.00	1/18/2023 R
129802 FESTIVAL FOODS-KNOWLAN'S	\$0.00	1/18/2023 C
129803 FESTIVAL FOODS-KNOWLAN'S	\$0.00	1/18/2023 C
129804 FESTIVAL FOODS-KNOWLAN'S	\$0.00	1/18/2023 C
129805 FESTIVAL FOODS-KNOWLAN'S	\$0.00	1/18/2023 C
129806 FESTIVAL FOODS-KNOWLAN'S	\$0.00	1/18/2023 C
129807 FESTIVAL FOODS-KNOWLAN'S	\$1,124.41	1/18/2023 R
129808 FIDELITY SECURITY LIFE INSURANCE CO	\$5,422.31	1/18/2023 R
129809 FIRST STUDENT INC	\$313,046.25	1/18/2023 R
129810 FIX, MIKE	\$175.00	1/18/2023 R
129811 FLAGSHIP RECREATION	\$6,950.00	1/18/2023 R
129812 FLOORS BY BECKERS LLC	\$71,147.40	1/18/2023 R
129813 FLYNN MIDWEST LP	\$25,315.30	1/18/2023 R
129814 FOLEY FALCONS ARCHERY	\$450.00	1/18/2023 R
129815 FORD METRO INC	\$25,038.20	1/18/2023 R
129816 FOREST LAKE CONTRACTING INC	\$14,916.76	1/18/2023 R
129817 FOSTER, DALE	\$214.00	1/18/2023 R
129818 FRANSEN DECORATING INC	\$116,968.36	1/18/2023 R
129819 FS.COM INC	\$801.00	1/18/2023 R
129820 FUNDRAISINGZONE.COM	\$148.18	1/18/2023 R



129821 FUSION LEARNING PARTNERS	\$275.00	1/18/2023 R
129822 GARBANZO LLC	\$897.00	1/18/2023 R
129823 GARDNER, TRAVIS	\$118.00	1/18/2023 R
129824 GEORGAKOPOULOS, TESS	\$75.00	1/18/2023 R
129825 GEPHART TRUCKING	\$23,047.00	1/18/2023 R
129826 GLENN'S MOTORCOACH TOURS INC	\$2,415.00	1/18/2023 R
129827 GRAINGER	\$0.00	1/18/2023 C
129828 GRAINGER	\$843.10	1/18/2023 R
129829 GRANDMA'S BAKERY INC	\$179.32	1/18/2023 R
129830 GRAYLINE	\$1,380.50	1/18/2023 R
129831 GREATAMERICA FINANCIAL SERVICES	\$419.83	1/18/2023 R
129832 GRESCZYK, RANDY	\$150.00	1/18/2023 R
129833 GUTHRIE THEATER	\$610.00	1/18/2023 R
129834 H&B SPECIALIZED PRODUCTS INC	\$34,786.15	1/18/2023 R
129835 H2I GROUP INC	\$7,560.00	1/18/2023 R
129836 H2O FOR LIFE	\$600.00	1/18/2023 R
129837 HAAS MUSICAL INSTRUMENT REPAIR	\$190.00	1/18/2023 R
129838 HALLBERG ENGINEERING INC	\$21,299.84	1/18/2023 R
129839 HALO TRANSPORTATION	\$72,152.50	1/18/2023 R
129840 HANSON, GENO	\$236.00	1/18/2023 R
129841 HARRIS, JOSEPH W.	\$173.00	1/18/2023 R
129842 HASTINGS MIDDLE SCHOOL	\$50.00	1/18/2023 R
129842 HASTINGS MIDDLE SCHOOL	(\$50.00)	1/18/2023 V
129843 HASTINGS CREAMERY LLC	\$779.00	1/18/2023 R
129844 HEALTHPARTNERS	\$170,405.48	1/18/2023 R
129845 HEART BERRY	\$1,136.00	1/18/2023 R
129846 HIGH FIVE ERECTORS II INC	\$1,164.95	1/18/2023 R
129847 HILLER'S FLOORING AMERICA	\$43,961.25	1/18/2023 R
129848 HISDAHL INC	\$85.00	1/18/2023 R
129849 HOBART SERVICE	\$376.03	1/18/2023 R
129850 HOENIGSCHMIDT, KAYLEA	\$1,689.00	1/18/2023 R
129851 HOFFMAN & MCNAMARA CO.	\$6,306.10	1/18/2023 R
129852 HOGLUND BUS COMPANY ( DO NOT USE)	\$0.00	1/18/2023 C
129853 HOGLUND BUS COMPANY ( DO NOT USE)	\$997.62	1/18/2023 R
129854 HOSA - FUTURE HEALTH PROFESSIONALS	\$25.00	1/18/2023 R
129855 HOULE, THOMAS A.	\$118.00	1/18/2023 R
129856 HOUSE OF NOTE	\$7,603.00	1/18/2023 R
129857 HUBERT, SHAWN	\$64.00	1/18/2023 R
129858 IDEAL ENERGIES SOLAR LEASING LLC	\$7,308.30	1/18/2023 R
129859 IFD	\$0.00	1/18/2023 C
129860 IFD	\$0.00	1/18/2023 C
129861 IFD	\$0.00	1/18/2023 C
129862 IFD	\$0.00	1/18/2023 C
129863 IFD	\$120,085.25	1/18/2023 R
129864 INFINITE HEALTH COLLABORATIVE PA	\$270.00	1/18/2023 R
129865 INNOVATIVE OFFICE SOLUTIONS	\$163,150.45	1/18/2023 R
129866 INSTITUTE FOR MULTI SENSORY EDUCATION	\$69.75	1/18/2023 R

129867 INTERIOR SPACES, LLC	\$286.00	1/18/2023 R
129868 INTERNATIONAL BACCALAUREATE ORGANIZATION	\$4,550.00	1/18/2023 R
129869 ISD #0823 ST LOUIS PARK PUBLIC SCHOOLS	\$3,747.88	1/18/2023 R
129870 ISD #279 OSSEO AREA SCHOOLS	\$2,400.00	1/18/2023 R
129871 ISD #622 NO ST PAUL/MAPLEWOOD	\$1,663.17	1/18/2023 R
129872 JACON LLC	\$320,116.75	1/18/2023 R
129873 JAYTECH INC	\$0.00	1/18/2023 C
129874 JAYTECH INC	\$16,276.79	1/18/2023 R
129875 JOCELYN, GAVIN	\$95.00	1/18/2023 R
129876 JOHN A DALSIN & SON INC	\$42,137.25	1/18/2023 R
129877 JOHN FOLEY MASONRY INC	\$84,675.10	1/18/2023 R
129878 JOHNSON, KEITH	\$64.00	1/18/2023 R
129879 JOHNSON CONTROLS INC	\$901.00	1/18/2023 R
129880 JONES, TREMAYNE K.	\$118.00	1/18/2023 R
129881 JR WRESTLING	\$601.04	1/18/2023 R
129882 JUNIOR LIBRARY GUILD	\$4,752.12	1/18/2023 R
129883 JW PEPPER & SON INC	\$0.00	1/18/2023 C
129884 JW PEPPER & SON INC	\$825.46	1/18/2023 R
129885 JWOOD SPORTS FLOORING LLC	\$73,720.00	1/18/2023 R
129886 KATH FUEL OIL SERVICE CO	\$27,296.45	1/18/2023 R
129887 KAUFMAN, MICHAEL	\$487.00	1/18/2023 R
129888 KELLINGTON CONSTRUCTION INC	\$54,318.91	1/18/2023 R
129889 KENNEDY & GRAVEN CHARTERED	\$141.00	1/18/2023 R
129890 KEYSTONE INTERPRETING SOLUTIONS	\$1,080.10	1/18/2023 R
129891 KFI ENGINEERS	\$15,685.62	1/18/2023 R
129892 KIDZART	\$420.00	1/18/2023 R
129893 KIRK ACOUSTICS INC	\$497.50	1/18/2023 R
129894 KITTELSON MARKETING CO INC	\$54.00	1/18/2023 R
129895 KLAREN, LLOYD	\$78.00	1/18/2023 R
129896 KOCH, JOSHUA	\$95.00	1/18/2023 R
129897 KRAFT MECHANICAL LLC	\$0.00	1/18/2023 C
129898 KRAFT MECHANICAL LLC	\$7,273.36	1/18/2023 R
129899 KRAUS ANDERSON CONSTRUCTION CO	\$371,430.04	1/18/2023 R
129900 KUBES, TOM	\$441.00	1/18/2023 R
129901 KULLY SUPPLY COMPANY	\$219.39	1/18/2023 R
129902 LAKES INTERNATIONAL LANGUAGE ACADEMY	\$330.00	1/18/2023 R
129903 LAKESHORE LEARNING MATERIALS	\$364.74	1/18/2023 R
129904 LAKEVILLE NORTH HIGH SCHOOL	\$246.00	1/18/2023 R
129905 LANDGRAFF, MARCIA J.	\$562.00	1/18/2023 R
129906 LANGEVIN, JOE	\$200.00	1/18/2023 R
129907 LARA, SUMMER	\$450.00	1/18/2023 R
129908 LARKIN, PETER J.	\$118.00	1/18/2023 R
129909 LEARNING A-Z	\$768.00	1/18/2023 R
129910 LED EMERGENCY VEHICLE LIGHTING INC	\$837.93	1/18/2023 R
129911 LIGHT SWITCH LLC	\$1,279.00	1/18/2023 R
129912 LINDE GAS & EQUIPMENT INC	\$65.23	1/18/2023 R
129913 LORENZ BUS SERVICE INC	\$5,908.35	1/18/2023 R

129914 LVC COMPANIES INC	\$100,498.38	1/18/2023 R
129915 MACKIN EDUCATIONAL RESOURCES	\$0.00	1/18/2023 C
129916 MACKIN EDUCATIONAL RESOURCES	\$3,526.21	1/18/2023 R
129917 MACSWAIN, JIM	\$214.00	1/18/2023 R
129918 MADURA, JOHN P.	\$500.00	1/18/2023 R
129919 MAGNUSON, JEFFREY D.	\$182.00	1/18/2023 R
129920 MALLOY/MONTAGUE/KARNOWSKI & CO	\$9,500.00	1/18/2023 R
129921 MARCO TECHNOLOGIES LLC	\$846.00	1/18/2023 R
129922 MARTIN LAW FIRM PLLC	\$3,288.90	1/18/2023 R
129923 MASONIC CANCER CENTER	\$300.00	1/18/2023 R
129924 MN ASSOC OF SECONDARY SCHOOL PRINCIPALS	\$235.00	1/18/2023 R
129925 MAUER, BRIAN	\$82.00	1/18/2023 R
129926 MAYER ARTS, INC.	\$960.00	1/18/2023 R
129927 MCCRAY EXPRESS SPORTS NETWORK	\$960.00	1/18/2023 R
129928 MCMASTER-CARR	\$189.07	1/18/2023 R
129929 MCNERTNEY, HOWARD	\$400.00	1/18/2023 R
129930 MEADOW, MARY JO	\$60.00	1/18/2023 R
129931 MEDIFY AIR LLC	\$17,685.91	1/18/2023 R
129932 MEDTOX LABORATORIES	\$197.65	1/18/2023 R
129933 METRO MEALS ON WHEELS INC	\$6,760.75	1/18/2023 R
129934 METRO SOUND AND LIGHTING	\$40.00	1/18/2023 R
129935 MID MINNESOTA STORAGE	\$8,380.00	1/18/2023 R
129936 MIDDLETON, JOHN D.	\$500.00	1/18/2023 R
129937 MIDDLETON, SYLVIA	\$500.00	1/18/2023 R
129938 MIDWEST BUS PARTS INC	\$145.27	1/18/2023 R
129939 MILLER, NICOLE A.	\$210.00	1/18/2023 R
129940 MINNESOTA ACOUSTICS INC	\$117,258.50	1/18/2023 R
129941 MINVALCO INC	\$122.28	1/18/2023 R
129942 MN INSURANCE SCHOLASTIC TRUST	\$29,338.58	1/18/2023 R
129943 MN COACHES INC	\$1,137.87	1/18/2023 R
129944 MN DEPT OF HUMAN SERVICES	\$2,553.00	1/18/2023 R
129945 MN ORCHESTRA	\$450.00	1/18/2023 R
129946 MN RECREATION AND PARK ASSOC	\$600.00	1/18/2023 R
129947 MN SAFETY COUNCIL INC	\$1,035.00	1/18/2023 R
129948 MOBILE RADIO ENGINEERING INC	\$2,295.85	1/18/2023 R
129949 MORITZ, CLAIRE S.	\$1,635.60	1/18/2023 R
129950 MOYNIHAN, LINDSAY	\$77.00	1/18/2023 R
129951 MRI SOFTWARE LLC	\$592.00	1/18/2023 R
129952 MSP COMMUNICATIONS	\$1,375.00	1/18/2023 R
129953 MUELLER, ANTHONY	\$64.00	1/18/2023 R
129954 MULDER, JESSICA A.	\$20.05	1/18/2023 R
129955 MURPHY WINDOW AND DOOR COMMERCIAL INC	\$321,711.77	1/18/2023 R
129956 MUSKA ELECTRIC COMPANIES	\$524,500.57	1/18/2023 R
129957 MVP & ASSOCIATES	\$475.00	1/18/2023 R
129958 MY VERY OWN BED	\$400.00	1/18/2023 R
129959 NAC MECHANICAL & ELECTRICAL SERV	\$84,882.50	1/18/2023 R
129960 NAPA AUTO PARTS	\$64.23	1/18/2023 R

129961 NASCO EDUCATION	\$1,028.43	1/18/2023 R
129962 NASSEFF MECHANICAL CONTRACTORS INC	\$22,707.85	1/18/2023 R
129963 NATIONWIDE	\$50,688.00	1/18/2023 R
129964 NCPERS GROUP LIFE INS	\$96.00	1/18/2023 R
129965 NELSON, CHARLES R.	\$77.00	1/18/2023 R
129966 NEO ELECTRICAL SOLUTIONS LLC	\$37,491.56	1/18/2023 R
129967 NEWTRAX	\$2,320.50	1/18/2023 R
129968 NICHOLAS-NELSON, TAMRA	\$101.00	1/18/2023 R
129969 NORTH CENTRAL TRUCK EQUIPMENT	\$29.73	1/18/2023 R
129970 NORTH CENTRAL BLUE BIRD BUS SALES	\$0.00	1/18/2023 C
129971 NORTH CENTRAL BLUE BIRD BUS SALES	\$971.55	1/18/2023 R
129972 NORTH SHORE GYM SALES	\$1,678.00	1/18/2023 R
129973 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$800.00	1/18/2023 R
129974 NOVAK, JANICE S.	\$140.00	1/18/2023 R
129975 O'REILLY AUTOMOTIVE INC	\$0.00	1/18/2023 C
129976 O'REILLY AUTOMOTIVE INC	\$533.08	1/18/2023 R
129977 ODP BUSINESS SOLUTIONS, LLC	\$158.03	1/18/2023 R
129978 OLIVE, MATT	\$118.00	1/18/2023 R
129979 OLSON'S SEWER SERVICE, INC	\$615.00	1/18/2023 R
129980 OLSON, TYLER	\$156.00	1/18/2023 R
129981 OPITZ, LAURIE A.	\$1,524.90	1/18/2023 R
129982 ORKIN INC	\$1,240.06	1/18/2023 R
129983 OXYGEN SERVICE COMPANY INC	\$80.85	1/18/2023 R
129984 PAN-O-GOLD	\$0.00	1/18/2023 C
129985 PAN-O-GOLD	\$0.00	1/18/2023 C
129986 PAN-O-GOLD	\$2,524.92	1/18/2023 R
129987 PARTS TOWN, LLC	\$118.96	1/18/2023 R
129988 PATZOLDT CONCRETE & MASONRY LLC	\$9,500.00	1/18/2023 R
129989 PEASE, STEVEN	\$93.00	1/18/2023 R
129990 PEDIATRIC HOME SERVICE	\$5,006.25	1/18/2023 R
129991 PEOPLE SERVING PEOPLE CHARITIES, INC	\$200.00	1/18/2023 R
129992 PERKINS, DAVID	\$64.00	1/18/2023 R
129993 PERRY, DWAIN	\$118.00	1/18/2023 R
129994 PETERSEN, BILL	\$64.00	1/18/2023 R
129995 PFAU, PATRICK	\$173.00	1/18/2023 R
129996 PINE TREE APPLE ORCHARD	\$1,330.00	1/18/2023 R
129997 PIONEER MIDWEST	\$512.51	1/18/2023 R
129998 POSSEHL, KIRK K.	\$675.00	1/18/2023 R
129999 POVOLNY, KATHLEEN	\$108.00	1/18/2023 R
130000 PRESS PUBLICATIONS	\$1,027.52	1/18/2023 R
130001 PRO-ED INC	\$70.40	1/18/2023 R
130002 PROJECT LEAD THE WAY	\$6,776.00	1/18/2023 R
130003 QUADIENT LEASING	\$474.42	1/18/2023 R
130004 R & R SPECIALTIES INC	\$150.00	1/18/2023 R
130005 RACHEL CONTRACTING LLC	\$303,688.59	1/18/2023 R
130006 RAMSEY COUNTY PARKS/REC DEPT	\$11,554.17	1/18/2023 R
130007 RAMSEY COUNTY	\$11,785.25	1/18/2023 R

130008	RAMSEY EXCAVATING COMPANY	\$1,142.85	1/18/2023	R
130009	RED BALLOON BOOKSHOP	\$496.90	1/18/2023	R
130010	RED BALLOON	\$301.70	1/18/2023	R
130011	RED CEDAR STEEL ERECTORS INC	\$176,306.70	1/18/2023	R
130012	RETHLAKE, DAYNA	\$118.00	1/18/2023	R
130013	RM COTTON COMPANY	\$664.14	1/18/2023	R
130014	RUPP ANDERSON SQUIRES	\$11,505.00	1/18/2023	R
130015	RUTT, JAMES G.	\$214.00	1/18/2023	R
130016	RYDEL, JOE	\$91.00	1/18/2023	R
130017	SAAFE LLC	\$46,842.60	1/18/2023	R
130018	SAFETYFIRST PLAYGROUND MAINTENANCE	\$750.00	1/18/2023	R
130019	SAXON LANES AMF	\$100.00	1/18/2023	R
130020	SCHMIDT, RICHARD A.	\$93.00	1/18/2023	R
130021	SCHMITT MUSIC COMPANY	\$3,771.02	1/18/2023	R
130022	SCHNEIDER RON	\$91.00	1/18/2023	R
130023	SCHNEIDER, STEVEN A.	\$82.00	1/18/2023	R
130024	SCHROEHER, JANE E.	\$297.00	1/18/2023	R
130025	SENTRY SYSTEMS INC	\$145.96	1/18/2023	R
130026	SEVERSON, LAUREL	\$100.00	1/18/2023	R
130027	SHORT ELLIOTT HENDRICKSON, INC	\$9,300.00	1/18/2023	R
130028	SKOW, KAREN L.	\$1,287.00	1/18/2023	R
130029	SMITLEY, SHARON L.	\$75.00	1/18/2023	R
130030	SOLIAANT	\$6,650.00	1/18/2023	R
130031	SOUTHERN MINNESOTA WOODCRAFT INC	\$13,345.00	1/18/2023	R
130032	STANDARD INSURANCE COMPANY	\$41,122.46	1/18/2023	R
130033	STAPLES	\$0.00	1/18/2023	C
130034	STAPLES	\$0.00	1/18/2023	C
130035	STAPLES	\$561.36	1/18/2023	R
130036	STERNBERG, ZOE	\$95.00	1/18/2023	R
130037	STUMPF, DANIEL	\$95.00	1/18/2023	R
130038	SUBURBAN SPORTSWEAR LLC	\$2,052.50	1/18/2023	R
130039	SUCCESS BEYOND THE CLASSROOM	\$245.00	1/18/2023	R
130040	SUMMIT FIRE PROTECTION	\$921.32	1/18/2023	R
130041	SUPERIOR PAINTING & DECORATING INC	\$394.75	1/18/2023	R
130042	SUPERSET TILE & STONE	\$158,143.29	1/18/2023	R
130043	SWANSON & YOUNGDALE INC	\$2,612.50	1/18/2023	R
130044	SYNOVIA SOLUTIONS	\$3,102.40	1/18/2023	R
130045	SZYMANSKI, RYAN	\$173.00	1/18/2023	R
130046	T-MOBILE	\$3,880.00	1/18/2023	R
130047	TEAMVIEWER GMBH	\$1,503.00	1/18/2023	R
130048	TEKTON CONSTRUCTION COMPANY	\$184,933.03	1/18/2023	R
130049	THE MUSIC CONNECTION INC	\$200.00	1/18/2023	R
130050	THELEN HEATING & ROOFING INC	\$9,861.00	1/18/2023	R
130051	THORSHEIM, TAI	\$190.00	1/18/2023	R
130052	THREAD ART LLC	\$1,615.00	1/18/2023	R
130053	TK ELEVATOR CORPORATION	\$4,232.72	1/18/2023	R
130054	TMI SYSTEMS CORPORATION	\$28,704.25	1/18/2023	R

130055 TR ENVIRONMENTAL CONSULTING LLC	\$9,036.00	1/18/2023 R
130056 TRADE PRESS INC	\$1,621.00	1/18/2023 R
130057 TRANE US INC	\$15,038.50	1/18/2023 R
130058 TREASURED TRANSPORTATION LLC	\$157,280.70	1/18/2023 R
130059 TRI-STATE BOBCAT	\$305.31	1/18/2023 R
130060 TRIMARK MARLINN LLC	\$380.10	1/18/2023 R
130061 TRIO SUPPLY COMPANY	\$0.00	1/18/2023 C
130062 TRIO SUPPLY COMPANY	\$0.00	1/18/2023 C
130063 TRIO SUPPLY COMPANY	\$0.00	1/18/2023 C
130064 TRIO SUPPLY COMPANY	\$0.00	1/18/2023 C
130065 TRIO SUPPLY COMPANY	\$6,558.72	1/18/2023 R
130066 TURCOTTE, AMBER	\$96.00	1/18/2023 R
130067 TWIN CITY JANITOR SUPPLY CO	\$2,090.00	1/18/2023 R
130068 TWIN CITY HARDWARE COMPANY INC	\$2,872.85	1/18/2023 R
130069 UHL COMPANY INC	\$2,952.00	1/18/2023 R
130070 UNIVERSAL PAINTING & DRYWALL INC	\$1,465.95	1/18/2023 R
130071 UPPER MIDWEST ATHLETIC CONSTRUCTION	\$40,691.25	1/18/2023 R
130072 US OMNI & TSACG COMPLIANCE SERVICES, INC	\$932.94	1/18/2023 R
130073 VANG, STEPHANIE	\$472.00	1/18/2023 R
130074 VERIZON WIRELESS	\$751.05	1/18/2023 R
130075 VIKING ELECTRIC SUPPLY	\$0.00	1/18/2023 C
130076 VIKING ELECTRIC SUPPLY	\$2,143.21	1/18/2023 R
130077 VOIT, TAYLOR	\$64.00	1/18/2023 R
130078 WALTER, BRIAN M.	\$101.00	1/18/2023 R
130079 WHITE BEAR CENTER FOR THE ARTS	\$6,375.00	1/18/2023 R
130080 WHITE BEAR GLASS INC	\$1,580.00	1/18/2023 R
130081 WHITE BEAR LAWN & SNOW	\$41,642.50	1/18/2023 R
130082 WHITE BEAR LOCKSMITH INC	\$105.00	1/18/2023 R
130083 WHITE BEAR TOWNSHIP	\$6,795.75	1/18/2023 R
130084 WHITE BEAR LAKE ROTARY CLUB	\$242.00	1/18/2023 R
130085 WHITE BEAR LAKE SPORTS CENTER	\$4,268.75	1/18/2023 R
130086 WEIDNER PLUMBING & HEATING CO	\$649,257.05	1/18/2023 R
130087 WELLS CONCRETE PRODUCTS CO	\$244,162.33	1/18/2023 R
130088 WILLOW LANE	\$1,289.18	1/18/2023 R
130089 WINNICK SUPPLY	\$149.42	1/18/2023 R
130090 WL HALL COMPANY	\$52,444.62	1/18/2023 R
130091 WOLD ARCHITECTS AND ENGINEERS	\$0.00	1/18/2023 C
130092 WOLD ARCHITECTS AND ENGINEERS	\$0.00	1/18/2023 C
130093 WOLD ARCHITECTS AND ENGINEERS	\$0.00	1/18/2023 C
130094 WOLD ARCHITECTS AND ENGINEERS	\$473,887.19	1/18/2023 R
130095 WOLDEN, DEREK	\$82.00	1/18/2023 R
130096 WOODBURY CITY HALL	\$180.00	1/18/2023 R
130097 WORLDSTRIDES	\$4,504.50	1/18/2023 R
130098 XCEL ENERGY	\$190,066.72	1/18/2023 R
130099 XIONG, LINDA	\$202.40	1/18/2023 R
130100 YOUNG REMBRANDTS - ARTEDUTC	\$1,150.00	1/18/2023 R
130101 YOUTH ENRICHMENT LEAGUE	\$1,826.00	1/18/2023 R

130102 ZABADAL, GEORGE J.	\$93.00	1/18/2023 R
130103 ZARAMBO, MARIA L.	\$77.00	1/18/2023 R
130104 ZARNOTH BRUSH WORKS INC	\$1,116.00	1/18/2023 R
130105 ZASADA, ANDREA	\$40.00	1/18/2023 R
130106 ALLIED OIL & SUPPLY, INC.	\$572.50	1/18/2023 R
130107 FOLEY FALCONS ARCHERY	\$270.00	1/18/2023 R
130108 HASTINGS MIDDLE SCHOOL	\$50.00	1/18/2023 R
130109 LAKES INTERNATIONAL LANGUAGE ACADEMY	\$270.00	1/18/2023 R
130110 UNITED STATES TREASURY	\$1,308.90	1/24/2023 R
9994377 AIG	\$6,682.30	1/13/2023 R
9994378 AMERICAN FUNDS	\$77,546.30	1/13/2023 R
9994379 AMERIPRISE FINANCIAL SERVICES	\$20,581.81	1/13/2023 R
9994380 AXA EQUITABLE	\$29,872.83	1/13/2023 R
9994381 BENEFIT RESOURCE, INC	\$93,602.28	1/13/2023 R
9994382 EDUCATION MN ESI BILLING TRUST	\$34,689.27	1/13/2023 R
9994383 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994384 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994385 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994386 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994387 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994388 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994389 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994390 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994391 INTERNAL REVENUE SERVICE	\$0.00	1/13/2023 C
9994392 INTERNAL REVENUE SERVICE	\$692,222.52	1/13/2023 R
9994393 METROPOLITAN LIFE	\$1,054.60	1/13/2023 R
9994394 MN DEPT OF HUMAN SERVICES	\$2,116.40	1/13/2023 R
9994395 MN DEPT OF REVENUE	\$0.00	1/13/2023 C
9994396 MN DEPT OF REVENUE	\$0.00	1/13/2023 C
9994397 MN DEPT OF REVENUE	\$113,845.31	1/13/2023 R
9994398 MN REVENUE	\$1,129.41	1/13/2023 R
9994399 MN STATE RETIREMENT	\$3,920.87	1/13/2023 R
9994400 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	1/13/2023 R
9994401 PUBLIC EMP RETIREMENT ASSOC	\$0.00	1/13/2023 C
9994402 PUBLIC EMP RETIREMENT ASSOC	\$95,859.05	1/13/2023 R
9994403 TEACHERS RETIREMENT ASSOC	\$404,048.86	1/13/2023 R
9994404 VANGUARD SMALL BUSINESS SERVICES	\$39,428.31	1/13/2023 R
9994405 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$39,834.75	1/13/2023 R
9994406 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994407 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994408 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994409 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994410 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994411 SAM'S CLUB/SYNCHRONY BANK	\$0.00	1/20/2023 C
9994412 SAM'S CLUB/SYNCHRONY BANK	\$4,159.97	1/20/2023 R
9994413 EHLERS	\$1,701,148.75	1/27/2023 R
9994414 EHLERS	\$97,565.63	1/27/2023 R

9994415 EHLERS	\$239,550.00	1/27/2023 R
9994416 EHLERS	\$8,184,412.50	1/27/2023 R
9994417 EHLERS	\$3,370,050.00	1/27/2023 R
9994418 EHLERS	\$4,352,000.00	1/27/2023 R
9994419 EHLERS	\$1,943,217.50	1/27/2023 R
222300637 ALTHOF, KATHRYN A.	\$3.75	1/18/2023 A
222300638 ANDERSON, JON C.	\$30.00	1/18/2023 A
222300639 BASHORE, MEGAN L.	\$44.33	1/18/2023 A
222300640 BEACH, RODNEY W.	\$519.37	1/18/2023 A
222300641 BERNIER, CARYN S.	\$81.25	1/18/2023 A
222300642 BISKE, EMILY R.	\$20.00	1/18/2023 A
222300643 BOOTH, KARLA J.	\$49.92	1/18/2023 A
222300644 BORGES GATEWOOD, MARA F.	\$65.00	1/18/2023 A
222300645 BURDICK, NATHAN I.	\$210.95	1/18/2023 A
222300646 BUSTOS, KELLY R.	\$47.50	1/18/2023 A
222300647 CANNIFF, AMY E.	\$155.00	1/18/2023 A
222300648 CARLEY, ANDREA J.	\$66.81	1/18/2023 A
222300649 CARLSON-CASA DE CALVO, JANET L.	\$61.26	1/18/2023 A
222300650 CASE, ABIGAIL H.	\$161.89	1/18/2023 A
222300651 DANIELS, TIMOTHY L. JR	\$275.00	1/18/2023 A
222300652 DAVIES, ALISON S.	\$47.16	1/18/2023 A
222300653 DEEN, DENISE T.	\$63.13	1/18/2023 A
222300654 DENNIS, MICHAEL S.	\$326.18	1/18/2023 A
222300655 DERBY, SARA A.	\$365.85	1/18/2023 A
222300656 DOESCHER, DEREK S.	\$75.75	1/18/2023 A
222300657 DRANGE, ANGELA M.	\$137.68	1/18/2023 A
222300658 DURAND, JENNIFER A.	\$273.13	1/18/2023 A
222300659 DUSTIN, JOSEPH J.	\$153.45	1/18/2023 A
222300660 EDWARDS, LANNIE J.	\$138.13	1/18/2023 A
222300661 GALYON, AMY R.	\$71.25	1/18/2023 A
222300662 GAYLE, SHERI G.	\$65.00	1/18/2023 A
222300663 GILE, KRISTI L.	\$94.38	1/18/2023 A
222300664 GILLESPIE, ALISON C.	\$310.94	1/18/2023 A
222300665 GRAY, DONALD E.	\$258.44	1/18/2023 A
222300666 GREENE, JENNIFER W.	\$171.57	1/18/2023 A
222300667 GREEN, KEVIN H.	\$189.24	1/18/2023 A
222300668 GUSTAFSON, JOSEPH P.	\$42.19	1/18/2023 A
222300669 IMMEL, COLLEEN M.	\$359.32	1/18/2023 A
222300670 JAHNKE, TAMI L.	\$43.13	1/18/2023 A
222300671 JAMES, SAMANTHA S.	\$232.26	1/18/2023 A
222300672 KAZMIERCZAK, CLARE C.	\$235.63	1/18/2023 A
222300673 KAZMIERCZAK, WAYNE A.	\$684.93	1/18/2023 A
222300674 KENT, SHEILA B.	\$53.44	1/18/2023 A
222300675 KILGO, GRACE C.	\$48.56	1/18/2023 A
222300676 LANE, JOSHUA L.	\$30.98	1/18/2023 A
222300677 LANIGAN, CHERYL D.	\$127.82	1/18/2023 A
222300678 LARGENT, ERICA A.	\$63.02	1/18/2023 A



222300679	LEE, MOLLY E.	\$102.50	1/18/2023	A
222300680	LEHN, BRIDGET N.	\$166.88	1/18/2023	A
222300681	LEMIEUX, TAMARA M.	\$57.50	1/18/2023	A
222300682	LYDON, CASSANDRA K.	\$30.94	1/18/2023	A
222300683	MALONEY, JESSE E.	\$91.52	1/18/2023	A
222300684	MARIER, JAMES J.	\$191.70	1/18/2023	A
222300685	MARKUSON, RACHAEL J.	\$152.22	1/18/2023	A
222300686	MCCANN, ALLISON N.	\$33.75	1/18/2023	A
222300687	MERSCH, NICOLE A.	\$80.31	1/18/2023	A
222300688	MEUWISSEN, MATTHEW P.	\$425.02	1/18/2023	A
222300689	MILLER, MOLLY M.	\$67.80	1/18/2023	A
222300690	MOSSER, LORI J.	\$355.94	1/18/2023	A
222300691	MUNSON, KARI LYNN	\$69.38	1/18/2023	A
222300692	NACHTSHEIM, JOHN J.	\$84.38	1/18/2023	A
222300693	NELSON, ALISSA B.	\$111.57	1/18/2023	A
222300694	NELSON, LISA C.	\$36.50	1/18/2023	A
222300695	PAULSON, THOMAS M.	\$786.28	1/18/2023	A
222300696	PEARSON, CHRISTINA M.	\$57.97	1/18/2023	A
222300697	PELOQUIN, BRIAN F.	\$623.29	1/18/2023	A
222300698	QUIRK, CHRISTINE N.	\$169.38	1/18/2023	A
222300699	RIEBOW, MATTHEW R.	\$126.25	1/18/2023	A
222300700	ROESER, DANIEL W.	\$509.04	1/18/2023	A
222300701	RYAN, DENISE M.	\$389.69	1/18/2023	A
222300702	SAMPOANG, DESSERAY R.	\$224.38	1/18/2023	A
222300703	SANTOSCOY, BRIANA J.	\$584.59	1/18/2023	A
222300704	SCHMID, NICOLE R.	\$135.63	1/18/2023	A
222300705	SCHULTE, DARRELL A.	\$556.26	1/18/2023	A
222300706	SHAVERS, BRENTON D.	\$54.69	1/18/2023	A
222300707	SKILDUM, JULIE M.	\$54.00	1/18/2023	A
222300708	SKOGEN, MATTHEW K.	\$46.76	1/18/2023	A
222300709	STOFFEL, JAMES E.	\$411.68	1/18/2023	A
222300710	STRATE, SARAH A.	\$52.02	1/18/2023	A
222300711	SVIR, SARA A.	\$279.41	1/18/2023	A
222300712	SWOBODA, NICOLE R.	\$350.00	1/18/2023	A
222300713	SYNAN, ERIN K.	\$26.98	1/18/2023	A
222300714	THOMAS, CHRISTINE L.	\$112.50	1/18/2023	A
222300715	TOLONEN, CLAY S.	\$61.69	1/18/2023	A
222300716	TORONTO, ERIKA	\$23.13	1/18/2023	A
222300717	TULBERG, AMY C.	\$114.38	1/18/2023	A
222300718	ULMER, ELIZABETH R.	\$315.00	1/18/2023	A
222300719	VERKUILEN, JAIME D.	\$230.00	1/18/2023	A
222300720	VULGAMOTT, MEGAN M.	\$39.00	1/18/2023	A
222300721	WEDELL, THERESA K.	\$99.38	1/18/2023	A
222300722	WILLIAMS, LAURA L.	\$651.88	1/18/2023	A
222300723	ZAKRZEWSKI, JACLYN V.	\$76.88	1/18/2023	A
222300759	AIG	\$6,682.30	1/31/2023	R
222300761	AMERICAN FUNDS	\$77,721.30	1/31/2023	R

222300762 AMERIPRISE FINANCIAL SERVICES	\$20,319.31	1/31/2023 R
222300763 AXA EQUITABLE	\$29,624.12	1/31/2023 R
222300765 BENEFIT RESOURCE, INC	\$741,846.03	1/31/2023 R
222300766 EDUCATION MN ESI BILLING TRUST	\$33,480.85	1/31/2023 R
222300772 INTERNAL REVENUE SERVICE	\$910,736.85	1/31/2023 R
222300773 METROPOLITAN LIFE	\$1,054.60	1/31/2023 R
222300774 MN DEPT OF HUMAN SERVICES	\$2,973.40	1/31/2023 R
222300776 MN DEPT OF REVENUE	\$156,349.48	1/31/2023 R
222300777 MN REVENUE	\$1,590.63	1/31/2023 R
222300778 MN STATE RETIREMENT	\$4,820.87	1/31/2023 R
222300779 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	1/31/2023 R
222300782 PUBLIC EMP RETIREMENT ASSOC	\$196,157.97	1/31/2023 R
222300783 TEACHERS RETIREMENT ASSOC	\$410,506.69	1/31/2023 R
222300784 VANGUARD SMALL BUSINESS SERVICES	\$39,048.49	1/31/2023 R
222300785 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$39,696.37	1/31/2023 R
	\$33,341,203.95	

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**  
**Andi Johnson, Director of Finance**

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Donation	Donor	Recipient
\$550.00	Blackbaud Giving Fund	Lakeaires Elementary Community Care Program
school supplies	Sonya Eastham	North Star Elementary
adaptive bike	Jeanine Malec	Otter Lake Elementary Adaptive Physical Education
\$150.00	Dave Gurney, Kaylie Rusler and Morgan Rusler	Vadnais Heights Elementary Nutrition Services Angel Fund
\$100.00	A Little TLC	White Bear Lake High School - South Campus HOSA Program (Health Occupation Students of America)
\$250.00	Kowalski's Companies	White Bear Lake High School - South Campus HOSA Program (Health Occupation Students of America)
\$250.00	Phalen Family Pharmacy, Ltd	White Bear Lake High School - South Campus HOSA Program (Health Occupation Students of America)
\$120.00	Twin Cities in Motion	White Bear Lake High School - South Campus National Honor Society
\$200.00	Harbor Freight	White Bear Lake High School - South Campus

\$250.00	Hugo Lions Club	White Bear Lake High School - South Campus Archery Team
\$1,945.00	Bald Eagle Sportsmen's	White Bear Lake High School - South Campus Trap & skeet Team
\$1,000.00	White Bear Lake Hockey Assn	White Bear Lake High School - South Campus Adaptive Sports Program
\$1,000.00	William and Beverly Walton	White Bear Lake High School - South Campus Adaptive Sports Program
\$20.00	Julie Spreck	The Senior Center
\$25.00	Joanne Reuter	The Senior Center
\$100.00	Karen Garvin	The Senior Center
\$50.00	Janet Bowser	The Senior Center

**RECOMMENDED ACTION:**

Approve.

**RESOLUTION FOR HUMAN RESOURCES ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(e), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(e).

<b>RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF</b>
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**CRAIG AICHELE** – Bus Driver - Bus Garage

Employed by District 624 since 09/02/2014

Effective Date: 02/16/2023

**JESSICA EBERT** – Paraeducator - Oneka Elementary

Employed by District 624 since 10/05/2020

Effective Date: 01/20/2023

**HUSSEIN ISACK** – Custodian - Sunrise Park Middle School

Employed by District 624 since 10/05/2020

Effective Date: 02/03/2023

**ROXANNE JOHNSON** – NS Assistant - Sunrise Park Middle School

Employed by District 624 since 09/06/2022

Effective Date: 02/26/2023

**MELISSA LEOHR** – Lunchroom Supervisor - Oneka Elementary

Employed by District 624 since 09/08/2021

Effective Date: 01/03/2023

**MARY LOWRY** – Lunchroom Supervisor & OST Program Assistant - Birch Lake Elementary

Employed by District 624 since 09/21/2015

Effective Date: 01/03/2023

**PAMELA MEYERS** – Bus Driver - Bus Garage

Employed by District 624 since 01/27/2003

Effective Date: 02/01/2023

**DORIS WALD** – Paraeducator - Otter Lake Elementary

Employed by District 624 since 09/06/2022

Effective Date: 01/13/2023

**KEYERA WHITE** –OST Program Assistant - Otter Lake Elementary

Employed by District 624 since 01/17/2023

Effective Date: 02/02/2023

<b>RESIGNATION/TERMINATION/NON-RENEWAL - NON-AFFILIATED</b>
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**JENNA BATTAGLIA** – Accountant - District Center

Employed by District 624 since 09/17/2014

Effective Date: 01/27/2023

**SHERI GAYLE** – American Indian Education Program Coordinator - District Center

Employed by District 624 since 09/08/2021

Effective Date: 01/19/2023

**TIMOTHY WARREN** – Academic Achievement Specialist - Sunrise Park Middle School

Employed by District 624 since 02/22/2021

Effective Date: 02/17/2023

<b>RETIREMENT - CLASSIFIED STAFF</b>
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**CHERYL LANIGAN** – Tier I Field Technician - District Wide

Employed by District 624 since 09/30/2002

Effective Date: 03/01/2023

**NANCY VOGT** – Media Clerk - WBLAHS - South Campus

Employed by District 624 since 08/27/1996

Effective Date: 09/09/2022

**KATHRYN YOUNKER** – Accounts Payable - District Center

Employed by District 624 since 04/05/2000

Effective Date: 04/08/2023

<b>RETIREMENT - CERTIFIED STAFF</b>
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**STEVEN ALLEN** – 2nd Grade Teacher - Vadnais Heights Elementary

Employed by District 624 since 08/22/1996

Effective Date: 06/12/2023

<b>EXTRA ASSIGNMENT - CERTIFIED STAFF</b>
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**SARAH ATKINS** – .2 FTE Science Teacher - WBLAHS - South Campus

MA + 45, Step 9 \$6,994.41

Effective Date: 1/30/2023 through 06/12/2023

**THOMAS BREAUT** – .2 FTE Science Teacher - WBLAHS - South Campus

BA + 30, Step 13 \$7,434.96

Effective Date: 1/31/2023 through 06/12/2023

**DAVID CAVA** – .2 FTE Science Teacher - WBLAHS - South Campus

MA + 30, Step 13 \$8,182.49

Effective Date: 2/13/2023 through 06/12/2023

**CASSANDRA LYDON** – .2 FTE Science Teacher - WBLAHS - South Campus

MA + 60, Step 13 \$9,025.91

Effective Date: 1/30/2023 through 06/12/2023



**DANIEL ROSSITER** – .2 FTE Industrial Tech - ALC  
MA + 60, Step 13 \$9,025.91  
Effective Date: 1/30/2023 through 06/12/2023

**CHANGE IN ASSIGNMENT - CLASSIFIED STAFF**

**AMANDA JOSEPHSON** - From Paraeducator - Normandy Park  
To Accounts Payable Clerk - District Center  
From \$20.61 To \$21.70, From 26 hrs to 40 hrs.  
Effective Date: 02/13/2023

**CHANGE IN ASSIGNMENT - CERTIFIED STAFF**

**MICHAEL SANISLO** – Science Teacher - WBLAHS - South Campus  
Permanent change of FTE, from 1.0 FTE to .2 FTE  
Effective Date: 01/30/2023

**FULL TIME LEAVE OF ABSENCE - CLASSIFIED STAFF**

**JESSICA REBEAU** - Paraeducator - Otter Lake Elementary  
Employed by District 624 since 03/29/2021  
Effective Date: 07/20/2022 through 06/30/2023

**CYNTHIA STEELE** - OST Program Assistant - Oneka Elementary  
Employed by District 624 since 11/02/2015  
Effective Date: 11/22/2022 through 01/25/2023

**FULL TIME LEAVE OF ABSENCE - CERTIFIED STAFF**

**DANIEL BARRETT** – 3/4th Grade Teacher - Oneka Elementary  
Employed by the District 624 since 08/22/2016  
Effective Date: 01/25/2023 through 06/12/2023

**MARGARET JAKOBLICH** – Art Teacher - Sunrise Park Middle School  
Employed by the District 624 since 08/26/2010  
Effective Date: 10/13/2022 through 01/13/2023

**PAMELA SCHEUERELL** – Special Ed Teacher - WBLAHS - North Campus  
Employed by the District 624 since 04/22/2015  
Effective Date: 11/03/2022 through 06/12/2023

<b>NEW PERSONNEL - CLASSIFIED STAFF</b>
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**MAGGIE CAPPELEN** – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 02/06/2023

**MICHAEL DUFAULT** – NS Assistant - WBLAHS - South Campus

\$17.50 per hr., 18.75 hrs. per wk.

Effective Date: 01/09/2023

**FELICIA FRANKE** – OST Program Assistant - Vadnais Heights Elementary

22.49 hrs. per wk., \$18.50 hrs. per wk.

Effective Date: 01/23/2023

**DANIELLE JOHNSON** – OST Program Assistant - North Star and Oneka Elementary

21.25 hrs. per wk., \$18.50 hrs. per wk.

Effective Date: 01/25/2023

**DANIELLE JOHNSON** – Lunchroom Supervisor - Oneka Elementary

15 hrs. per wk., \$19.32 hrs. per wk.

Effective Date: 01/25/2023

**ALICA LANDA** – Administrative Assistant Registrar/Records - WBLAHS - North Campus

\$20.51 per hr., 40 hrs. per wk.

Effective Date: 01/04/2023

**WILLIAM MENIER** – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 01/30/2023

**EKATERINA SCHREIFELS** – OST Program Assistant - Matoska International

24.99 hrs. per wk., \$18.50 hrs. per wk.

Effective Date: 01/27/2023

**EKATERINA SCHREIFELS** – Lunchroom Supervisor - Matoska International

12.5 hrs. per wk., \$19.32 hrs. per wk.

Effective Date: 01/27/2023

**ERICA ROBERTSON** – Paraeducator - Otter Lake Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 02/13/2023

**CHRISTINE SOLA** – OST Program Assistant - Oneka Elementary

14.99 hrs. per wk., \$18.50 hrs. per wk.

Effective Date: 02/13/2023

**NAKAYLA THOR** – OST Program Assistant - Otter Lake Elementary  
19.99 hrs. per wk., \$18.50 hrs. per wk.  
Effective Date: 01/30/2023

**KEYERA WHITE** –OST Program Assistant - Otter Lake Elementary  
\$18.50 per hr., 22.49 hrs. per wk.  
Effective Date: 01/17/2023

<b>NEW PERSONNEL - NON-AFFILIATED</b>
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**BRENT BAKKE** – OST Site Supervisor - Matoska International  
40 hrs. per wk., \$58,328 annually  
Effective Date: 01/23/2023

**AMANDA HARRIS** – Senior Accountant - District Center  
40 hrs. per wk., \$81,000 annually  
Effective Date: 02/01/2023

**KELLY SELLKE** – District Lead Nurse - District Center  
20 hrs. per wk., \$56,160 annually  
Effective Date: 02/06/2023

**DAVID VELARDE** – OST Site Supervisor - Lincoln Elementary  
40 hrs. per wk., \$60,669 annually  
Effective Date: 01/12/2023

**STEPHANIE WENDEL** – Accountant - District Center  
40 hrs. per wk., \$75,000 annually  
Effective Date: 02/15/2023

<b>NEW PERSONNEL - PROFESSIONAL</b>
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**BRIAN WHITE** – MTSS Coordinator - District Center  
40 hrs. per wk., \$91,000 annually  
Effective Date: 01/09/2023

<b>NEW PERSONNEL - CERTIFIED STAFF</b>
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**WILBER JOHNSON** – Physical Education Teacher - Central Middle School  
1.0 FTE BA, Step 1, \$16,735.98  
Effective Date: 01/03/2023

<b>LONG TERM SUBSTITUTE - CERTIFIED STAFF</b>
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**ARI HOPTMAN** – German Teacher - WBLAHS - South Campus

.2 FTE MA+60 , Step 10, \$3,288.64

Effective Date: 02/06/2023 through 04/06/2023

**KIMBERLY PFENNING** – EL Teacher - Oneka Elementary

.5 FTE BA+15 , Step 1, \$36,340.20

Effective Date: 01/23/2022 through 06/12/2023

**ELISABETH RILEY** – Intervention Teacher - Oneka Elementary

1.0 FTE MA , Step 11, \$36,340.20

Effective Date: 01/23/2022 through 06/12/2023

**ROBIN SOLID** – Language Arts Teacher - WBLAHS - North Campus

1.0 FTE MA + 30 , Step 9, \$30,357.09

Effective Date: 02/13/2023 through 06/12/2023

# B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

# **C. INFORMATION ITEMS**

AGENDA ITEM: **Student Recognition**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Informational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**  
**Marisa Vette, Director of Communication and**  
**Community Relations**

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**BACKGROUND:**

We will recognize students who represented the district at a state level during tonight's meeting. Certificates and Bear pins have been distributed to the students.  
Congratulations, students!

Honoree Name	Honor
Henry Jensen, 12th grade	HTT Spotlight Outstanding Performance in a Leading Role
Cecilia McCahon, 12th grade	HTT Spotlight Outstanding Performance in a Leading Role
Meg Petersen, 12th grade	HTT Spotlight Outstanding Performance in a Leading Role
Spencer Anderson, 11th grade	HTT Spotlight Honorable Mention in a Supporting Role
Mariam Elias-Danjuma, 11th grade	HTT Spotlight Honorable Mention in a Supporting Role
Jasper Grawe, 12th grade	HTT Spotlight Honorable Mention in a Featured Role
Lauren Collier, 12th grade	HTT Spotlight Evaluator Shout-Out
Lucas Maahs, 9th grade	HTT Spotlight Evaluator Shout-Out
Eli Murphy, 9th grade	HTT Spotlight Evaluator Shout-Out

Hayden Stob, 12th grade	HTT Spotlight Evaluator Shout-Out
Mary Brooks-Evans, 10th grade	HTT Spotlight Outstanding Performance in Technical Leadership
Dylan Peterson, 10th grade	HTT Spotlight Honorable Mention in Technical Leadership
Dara Torenvliet, 12th grade	HTT Spotlight Honorable Mention in Technical Leadership
Evie Wilbur, 10th grade	HTT Spotlight Honorable Mention in Technical Leadership

The Chicago High School Musical cast also received the following awards:

- Outstanding Overall Technical Team
- Outstanding Run Crew
- Outstanding Vocal Performance
- Honorable Mention Acting Performance
- Honorable Mention Dance Performance
- Honorable Mention Ensemble Performance
- Honorable Mention Overall Performance
- Honorable Mention Overall Production



AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

AGENDA ITEM: **American Indian Parent Advisory Committee  
Resolution of Concurrence or  
Nonconcurrence**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Informational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent  
for Teaching and Learning;  
Brenton Shavers, Director of Educational  
Equity and Achievement**

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**BACKGROUND:**

Prior to March 1 of each year, the American Indian Parent Advisory Committee (AIPAC) must meet to discuss whether or not they concur with the educational offerings that have been extended by the District to American Indian students. If the AIPAC finds that the District has been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the District has not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence.

The vote and resolution must be presented to the School Board by one or more members of the AIPAC. If the vote is one of nonconcurrence, the AIPAC must also provide written recommendations for improvement to the School Board at the time of the presentation. The School Board does not “approve” the resolution; rather, the information is received and is reflected within the minutes. In the case of nonconcurrence, the School Board is given 60 days in which to respond, in writing, to the AIPAC recommendations. The response must be signed by the entire School Board and be provided to the AIPAC and submitted to the Office of American Indian Education with the Minnesota Department of Education.

# **D. DISCUSSION ITEMS**

AGENDA ITEM: **Overview of FY23 Revised Budget and FY24 Projected Budget**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Items**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

Andi Johnson, Director of Finance and Tim Wald, Assistant Superintendent for Finance and Operations, will present a revised fiscal year 2022-23 budget. Additionally, a projected budget for fiscal year 2023-24 will be presented. The projected budget is used for planning purposes until the preliminary 2023-24 budget is prepared and approved by the Board in June, 2023.

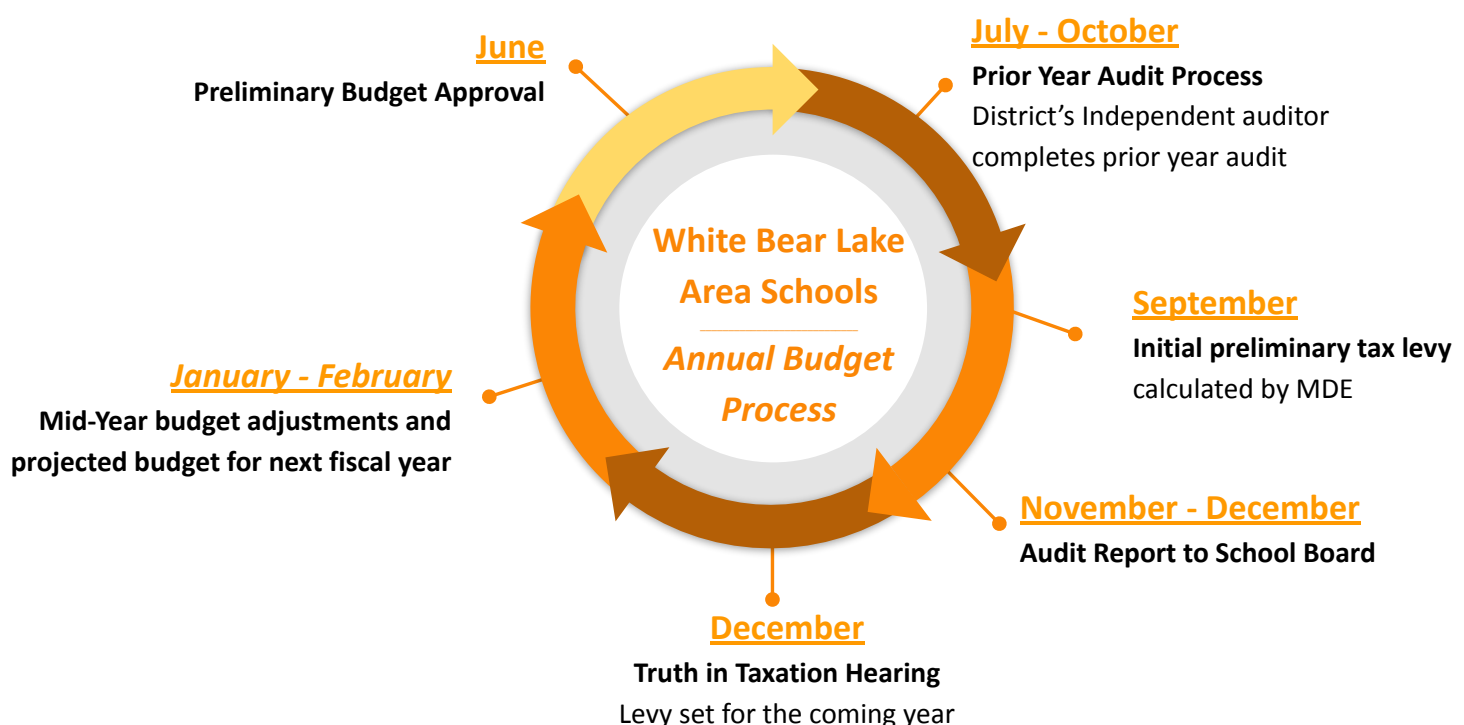
# FY2022-2023 Revised Budget

February 13, 2023  
School Board Meeting

WHITE BEAR LAKE AREA SCHOOLS



## Budget Cycle



# FY2022-23 Revised Budget: What's Changed?

FY22-23 Preliminary Budget Ending Fund Balances		13,405,310
Inflation/Market-Driven Changes		
Special Education Transportation	(1,900,000)	
Utilities (gas, electricity, water/sewer)	(520,000)	
Substitute pay (increased due to market conditions)	(610,000)	(3,030,000)
Enrollment-Driven Changes		
Special Education Staffing (increased special education enrollment)	(750,000)	
Revenue (decreased total enrollment)	(711,000)	
Special Education Tuition Bills	(250,000)	(1,711,000)
Miscellaneous changes		(101,019)
FY22-23 Revised Budget Ending Fund Balances		8,563,291

# FY2023-24 & FY2024-25 Projected Budget Assumptions

- **Budget assumptions based on Governor Walz's budget proposal:**
  - **FY2023-24 formula allowance increase of 4%**
  - **FY2024-25 formula allowance increase of 2%**
  - **Special education cross subsidy funded at 50%**
- **Enrollment projections:**
  - **FY2023-24: 8,232**
  - **FY2024-25: 8,137**

# Budget Projection Summary

General Fund	Preliminary 2022-23	Revised 2022-23	Projected 2023-24	Projected 2024-25
Revenues	\$ 127,224,430	\$ 128,993,359	\$ 135,558,709	\$ 138,113,943
Expenditures	\$ 127,975,183	\$ 134,586,131	\$ 135,633,338	\$ 137,688,419
Excess (deficiency) of revenue over expenditures before adjustments	(750,753)	(5,592,772)	(74,629)	425,524
Budget adjustments			(2,100,000)	(900,000)
<b>Net change in fund balances after adjustments</b>	<b>(750,753)</b>	<b>(5,592,772)</b>	<b>2,025,371</b>	<b>1,325,524</b>
Fund balances				
Beginning of year	14,156,063	14,156,063	8,563,291	10,588,662
Ending Fund Balance (Assigned, Restricted and Unassigned)	13,405,310	8,563,291	10,588,662	11,914,186
Ending Fund Balance (Assigned for Student Activities)	358,880	440,281	358,880	440,281
Ending Fund Balance (Restricted for Operating Capital)	2,597,143	1,359,689	723,405	44,810
Ending Fund Balance (Restricted for Capital Projects)	243,739	332,947	263,028	340,062
Ending Fund Balance (Restricted for Achievement & Integration)	611	84,219	84,219	84,219
Ending Fund Balance (Nonspendable)	62,849	50,000	50,000	50,000
<b>Ending Fund Balance (Unassigned)</b>	<b>\$ 10,142,088</b>	<b>\$ 6,296,155</b>	<b>\$ 9,109,130</b>	<b>\$ 10,954,814</b>
<b>Ending Fund Balance (Unassigned as % of expenditures)</b>	<b>7.9%</b>	<b>4.7%</b>	<b>6.8%</b>	<b>8.0%</b>

*Fund Balance Policy 714 Minimum: 8%*

## Key Takeaways

- **Inflationary impact**
  - Increased FY2022-23 total expenses by 2.25%
    - Primarily in the areas of special education transportation, utilities, and substitute compensation
- **Special education enrollment increased 8.8% during FY2022-23**
- **K-12 Enrollment**
  - Budgeted conservatively, based on most recent history
  - Long-term enrollment outlook remains strong based on updated demographic study
- **Legislative session**
  - Significant investment in education likely this session, adjournment date May 22
  - Priorities:
    - Fully fund the special education cross subsidy
    - Increase the formula allowance, link to inflation



# Tentative Timeline

- February regular board meeting - approve FY2022-23 Revised Budget
- March work session - approve budget adjustments
- May work session - present FY2023-24 Preliminary Budget
- June regular board meeting - approve FY2023-24 Preliminary Budget



**White Bear Lake Area Schools**  
**General Fund - Revenues and Expenditures Summary**  
**Revised FY2022-23 & Projected FY2023-24 - FY2024-25 Budgets**

General Fund		Actual 2020-21	Actual 2021-22	Preliminary 2022-23	Revised 2022-23	Projected 2023-24	Projected 2024-25
1	Revenue						
2	Local sources						
3	Property taxes	28,038,747	24,780,915	26,359,612	26,120,034	28,490,442	29,118,915
4	Long Term Facilities Maintenance (LTFM) property taxes	854,853	6,970,358	6,184,264	6,184,264	6,184,264	6,184,264
5	Investment earnings	24,595	16,139	10,000	150,000	50,000	50,000
6	Other	2,811,275	3,328,586	2,226,953	2,622,288	2,709,840	2,723,795
7	State sources	67,242,262	68,410,781	68,471,869	68,196,524	72,083,924	73,415,205
8	Special Education	17,794,518	17,925,284	18,850,825	18,569,607	22,870,057	23,451,582
9	Federal sources	3,010,422	2,962,256	2,482,660	3,224,548	3,170,182	3,170,182
10	Federal COVID-19 relief funding	5,508,846	6,237,923	2,638,247	3,926,094	—	—
11	Total revenue	\$ 125,285,518	\$ 130,632,242	\$ 127,224,430	\$ 128,993,359	\$ 135,558,709	\$ 138,113,943
12							
13	Expenditures						
14							
15	Administration	4,680,936	4,859,361	4,919,703	4,978,983	5,119,412	5,180,002
16	District support services	2,259,768	2,572,093	2,527,283	2,585,049	2,646,792	2,666,924
17	Elementary and secondary regular instruction	55,688,572	55,373,496	56,090,718	54,753,720	54,494,185	55,118,680
18	Vocational education instruction	1,101,205	1,225,126	1,326,086	1,306,482	1,338,022	1,348,543
19	Special education instruction	25,963,934	26,765,574	25,717,835	28,294,421	28,799,171	29,106,463
20	Instructional support services	7,883,564	10,594,275	8,211,589	10,373,264	10,219,223	10,299,912
21	Pupil support services	5,467,674	6,671,241	5,572,560	5,751,457	5,586,014	5,626,030
22	Transportation	7,227,030	8,321,723	7,273,562	9,431,685	9,938,164	10,539,806
23	Sites and buildings	9,374,529	9,015,121	8,703,692	9,492,983	9,767,306	10,031,702
24	Long Term Facilities Maintenance	3,060,436	6,970,358	6,184,264	6,184,264	6,184,264	6,184,264
25	Fiscal and other fixed cost programs	489,541	(166,473)	489,541	475,473	582,435	627,743
26	Debt service						
27	Principal	718,499	785,406	715,000	715,000	715,000	715,000
28	Interest and fiscal charges	348,731	293,382	243,350	243,350	243,350	243,350
29							
30	Total expenditures	\$ 124,264,419	\$ 133,280,683	\$ 127,975,183	\$ 134,586,131	\$ 135,633,338	\$ 137,688,419
31							
32	Excess (deficiency) of revenue over expenditures before adjustments	1,021,099	(2,648,441)	(750,753)	(5,592,772)	(74,629)	425,524
33							
34	Budget adjustments					(2,100,000)	(900,000)
35							
36	Net change in fund balances after adjustments	1,021,099	(2,648,441)	(750,753)	(5,592,772)	2,025,371	1,325,524
37							
38	Fund balances						
39	Beginning of year	15,782,510	16,804,504	14,156,063	14,156,063	8,563,291	10,588,662
40							
41	Ending Fund Balance (Assigned, Restricted and Unassigned)	16,804,504	14,156,063	13,405,310	8,563,291	10,588,662	11,914,186
42							
43	Ending Fund Balance (Assigned - General Fund)	2,000,000	-	-	-	-	-
44	Ending Fund Balance (Assigned for Student Activities)	358,880	440,281	358,880	440,281	358,880	440,281
45	Ending Fund Balance (Restricted for Medical Assistance)	730,553	-	-	-	-	-
46	Ending Fund Balance (Restricted for Operating Capital)	3,065,789	2,293,520	2,597,143	1,359,689	723,405	44,810
47	Ending Fund Balance (Restricted for Capital Projects)	243,739	712,279	243,739	332,947	263,028	340,062
48	Ending Fund Balance (Restricted for LTFM)	-	-	-	-	-	-
49	Ending Fund Balance (Restricted for Achievement & Integration)	106,821	84,219	611	84,219	84,219	84,219
50	Ending Fund Balance (Nonspendable)	62,849	712,804	62,849	50,000	50,000	50,000
51	Ending Fund Balance (Unassigned)	\$ 10,235,873	\$ 9,912,960	\$ 10,142,088	\$ 6,296,155	\$ 9,109,130	\$ 10,954,814
52	Ending Fund Balance (Unassigned as % of expenditures)	8.2%	7.4%	7.9%	4.7%	6.8%	8.0%
53							
54	Fund Balance Policy 714 Minimum: 8%						
	Ending Fund Balance (EXCLUDING LTFM, INCLUDING NONSPENDABLE)	8.5%	8.4%	8.4%	4.9%	7.1%	8.4%

**White Bear Lake Area Schools**  
**Nutritional Services, Community Services, and Debt Service Funds - Revenues and Expenditures Summary**  
**Revised FY2022-23 Budget**

<b>Nutritional Services Fund</b>		<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Preliminary 2022-23</b>	<b>Revised 2022-23</b>
55	Revenues	5,397,288	6,998,355	5,744,437	5,022,398
56	Expenditures	4,572,349	5,308,456	6,539,079	6,893,684
57					
58	Excess (deficiency) of revenue over expenditures	824,939	1,689,899	(794,642)	(1,871,286)
59	Ending Fund Balance	\$ 1,405,149	\$ 3,095,048	\$ 2,300,406	\$ 1,223,762
60	Ending Fund Balance (as % of expenditures)	30.7%	58.3%	35.2%	17.8%

<b>Community Services Fund</b>		<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Preliminary 2022-23</b>	<b>Revised 2022-23</b>
61	Revenues	6,491,551	7,159,633	7,169,398	7,067,784
62	Expenditures	6,399,792	7,287,402	7,034,512	7,254,281
63					
64	Excess (deficiency) of revenue over expenditures	91,759	(127,769)	134,886	(186,497)
65	Ending Fund Balance	\$ 795,177	\$ 667,408	\$ 802,294	\$ 480,911
66	Ending Fund Balance (as % of expenditures)	12.4%	9.2%	11.4%	6.6%

<b>Debt Service Fund</b>		<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Preliminary 2022-23</b>	<b>Revised 2022-23</b>
67	Revenues	35,451,016	33,644,221	23,681,761	23,681,761
68	Expenditures	32,843,739	32,381,772	24,600,520	24,600,520
69					
70	Excess (deficiency) of revenue over expenditures	2,607,277	1,262,449	(918,759)	(918,759)
71	Ending Fund Balance	\$ 3,712,552	\$ 4,975,001	\$ 4,056,242	\$ 4,056,242
72	Ending Fund Balance (as % of expenditures)	11.3%	15.4%	16.5%	16.5%

**White Bear Lake Area Schools**  
**General Fund Revenues and Expenditures Detail**  
**FY2020-21 - FY2022-23**

	Actual 2020-21	Actual 2021-22	Preliminary 2022-23	Revised 2022-23
1 Revenue				
2 Local sources				
3 Property taxes	\$ 28,038,747	24,780,915	\$ 26,359,612	26,120,034
4 Long Term Facilities Maintenance (LTFM) property taxes	854,853	6,970,358	6,184,264	6,184,264
5 Investment earnings	24,595	16,139	10,000	150,000
6 Other	2,811,275	3,328,586	2,226,953	2,622,288
7 State sources	67,242,262	68,410,781	68,471,869	68,196,524
8 Special Education	17,794,518	17,925,284	18,850,825	18,569,607
9 Federal sources	3,010,422	2,962,256	2,482,660	3,224,548
10 Federal COVID-19 relief funding	5,508,846	6,237,923	2,638,247	3,926,094
11 Total revenue	125,285,518	130,632,242	127,224,430	128,993,359
12				
13 Expenditures				
14 Administration				
15 Salaries	3,374,702	3,389,532	3,401,486	3,439,759
16 Employee benefits	1,118,731	1,197,999	1,220,348	1,241,355
17 Purchased services	103,061	157,116	219,324	219,324
18 Supplies and materials	27,627	26,560	16,321	16,321
19 Other expenditures	56,814	88,154	62,224	62,224
20 Total administration	4,680,936	4,859,361	4,919,703	4,978,983
21				
22 District support services				
23 Salaries	1,343,518	1,503,680	1,427,942	1,516,819
24 Employee benefits	467,733	552,559	522,916	541,198
25 Purchased services	406,588	407,989	433,152	383,759
26 Supplies and materials	19,997	92,011	117,730	117,730
27 Capital expenditures	2,764	—	—	—
28 Other expenditures	19,169	15,854	25,543	25,543
29 Total district support services	2,259,768	2,572,093	2,527,283	2,585,049
30				
31 Elementary and secondary regular				
32 instruction				
33 Salaries	37,816,381	37,552,901	37,465,030	37,609,547
34 Employee benefits	14,034,935	13,028,805	13,694,077	12,770,976
35 Purchased services	1,478,500	2,296,262	1,966,520	1,408,601
36 Supplies and materials	1,690,521	1,628,063	2,175,751	2,463,393
37 Capital expenditures	179,975	375,825	539,451	229,873
38 Other expenditures	488,259	491,640	249,889	271,330
39 Total elementary and secondary				
40 regular instruction	55,688,571	55,373,496	56,090,718	54,753,720
41				
42 Vocational education instruction				
43 Salaries	594,459	644,013	696,293	779,847
44 Employee benefits	235,895	242,884	244,469	271,572
45 Purchased services	238,728	284,698	358,099	231,063
46 Supplies and materials	26,945	46,215	27,225	24,000
47 Capital expenditures	—	—	—	—
48 Other expenditures	5,178	7,316	—	—
49 Total vocational education				
50 instruction	1,101,205	1,225,126	1,326,086	1,306,482
51				
52 Special education instruction				
53 Salaries	17,092,770	17,781,022	17,804,714	19,074,647
54 Employee benefits	6,763,380	6,962,383	7,142,209	7,293,141
55 Purchased services	1,899,078	1,584,610	612,519	1,645,439
56 Supplies and materials	107,788	168,736	107,840	180,641
57 Capital expenditures	2,244	165,291	20,000	70,000
58 Other expenditures	98,673	103,532	30,553	30,553
59 Total special education instruction	25,963,934	26,765,574	25,717,835	28,294,421
60				
61 Instructional support services				
62 Salaries	4,322,235	5,643,875	4,390,897	5,746,628
63 Employee benefits	1,441,330	1,860,814	1,444,078	2,020,087
64 Purchased services	263,940	555,932	518,454	716,329
65 Supplies and materials	636,395	2,323,753	924,684	1,872,097
66 Capital expenditures	1,193,781	112,704	924,883	9,530
67 Other expenditures	25,884	97,197	8,593	8,593
68 Total instructional support services	7,883,564	10,594,275	8,211,589	10,373,264

**White Bear Lake Area Schools**  
**General Fund Revenues and Expenditures Detail**  
**FY2020-21 - FY2022-23**

	Actual 2020-21	Actual 2021-22	Preliminary 2022-23	Revised 2022-23
69 Pupil support services				
70 Salaries	3,467,489	3,978,260	3,928,787	3,819,772
71 Employee benefits	1,248,468	1,544,850	1,436,420	1,568,230
72 Purchased services	579,205	956,342	170,006	275,084
73 Supplies and materials	145,735	161,890	37,347	88,371
74 Capital expenditures	1,425	—	—	—
75 Other expenditures	25,352	29,898	—	—
76 Total pupil support services	5,467,674	6,671,241	5,572,560	5,751,457
77				
78 Transportation				
79 Salaries	1,385,814	1,486,023	1,529,017	1,608,423
80 Employee benefits	485,879	518,231	579,263	544,619
81 Purchased services	4,947,334	5,928,031	4,494,014	6,309,071
82 Supplies and materials	327,974	389,439	471,268	469,572
83 Capital expenditures	80,029	—	200,000	500,000
84 Other expenditures	—	—	—	—
85 Total transportation	7,227,030	8,321,723	7,273,562	9,431,685
86				
87 Sites and buildings				
88 Salaries	3,549,403	3,777,660	3,793,196	3,519,951
89 Employee benefits	1,323,077	1,435,253	1,605,357	1,547,353
90 Purchased services	5,620,832	9,726,551	5,139,162	8,083,606
91 Supplies and materials	1,561,724	897,775	1,056,313	1,131,463
92 Capital expenditures	349,673	109,783	3,277,579	1,365,689
93 Other expenditures	30,256	38,457	16,349	29,185
94 Total sites and buildings	12,434,965	15,985,479	14,887,956	15,677,247
95				
96 Fiscal and other fixed cost programs				
97 Purchased services	489,542	(166,473)	489,541	475,473
98				
99 Debt service				
100 Principal	718,499	785,406	715,000	715,000
101 Interest and fiscal charges	348,731	293,382	243,350	243,350
102 Total debt service	1,067,230	1,078,788	958,350	958,350
103				
104 Total expenditures	124,264,419	133,280,683	127,975,183	134,586,131
105				
106 Excess (deficiency) of revenue over expenditures	1,021,099	(2,648,441)	(750,753)	(5,592,772)
107				
108 <b>Net change in fund balances</b>	<b>1,021,099</b>	<b>(2,648,441)</b>	<b>(750,753)</b>	<b>(5,592,772)</b>
109				
110 Fund balances				
111 Beginning of year	15,782,510	16,804,504	14,156,063	14,156,063
112				
113 End of year	\$ 16,804,504	\$ 14,156,063	\$ 13,405,310	\$ 8,563,291
114				
115 Ending Fund Balance (Assigned - General Fund)	2,000,000	—	—	—
116 Ending Fund Balance (Assigned for Student Activities)	358,880	440,281	358,880	440,281
117 Ending Fund Balance (Restricted for Medical Assistance)	730,553	—	—	—
118 Ending Fund Balance (Restricted for Operating Capital)	3,065,789	2,293,520	2,597,143	1,359,659
119 Ending Fund Balance (Restricted for Capital Projects)	243,739	712,279	243,739	332,947
120 Ending Fund Balance (Restricted for LTFM)	—	—	—	—
121 Ending Fund Balance (Restricted for Achievement & Integration)	106,821	84,219	611	84,219
122 Ending Fund Balance (Nonspendable)	62,849	712,804	62,849	50,000
123 <b>Ending Fund Balance (Unassigned)</b>	<b>10,235,873</b>	<b>9,912,960</b>	<b>10,142,088</b>	<b>6,296,155</b>
124 <b>Ending Fund Balance (Unassigned as % of expenditures)</b>	<b>8.2%</b>	<b>7.4%</b>	<b>7.9%</b>	<b>4.7%</b>
125				
126 <b>Fund Balance Policy 714 Minimum: 8%</b>				

AGENDA ITEM: **Policy 101, Legal Status of the School District**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Discussion Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

School Board Policy 101, Legal Status of the School District, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, and IV, and the legal and cross references.

The purpose of this policy is to clarify the legal status of the school district.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: November 13, 1995*

*Revised: January 10, 2005*

*Revised: October 8, 2012*

*Revised: April 11, 2016*

*Revised: \_\_\_\_\_*

*White Bear Lake Area  
School District #624 Policy 101*

*Revised: April 13, 2020*

## **101 LEGAL STATUS OF THE SCHOOL DISTRICT**

### **I. PURPOSE**

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school district's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

### **III. RELATIONSHIP TO OTHER ENTITIES**

- A. The school district is a separate legal entity.
- B. The school district is coordinated<sup>d</sup> with and not subordinate to the counties in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

### **IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT**

#### **A. Funds**

- 1. The school district, through its School Board, has authority to raise funds for the operation and maintenance of its schools, and authority to manage and expend such funds, subject to applicable law.

2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minnesota Statutes, chapter 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minnesota Statutes, section 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.

4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its School Board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

**Legal References:** Minn. Const. art. 13, § 1  
Minn. Stat. Ch. 123B (School Districts; Powers and Duties)  
Minn. Stat. Ch. 179A (Public Employment Labor Relations)  
Minn. Stat. § 465.035 (Public Corporation, Conveyance or Lease of Land)  
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties; Municipalities of Political Subdivisions)  
*Minnesota Association of Public Schools v. Hanson*, 287 Minn. 415, 178 N.W.2d 846 (1970)  
*Independent School District No. 581 v. Mattheis*, 275 Minn. 383, 147 N.W.2d 374 (1966)  
*Village of Blaine v. Independent School District No. 12*, 272 Minn. 343, 138 N.W.2d 32 (1965)  
*Huffman v. School Board*, 230 Minn. 289, 41 N.W.2d 455 (1950)  
*State v. Lakeside Land Co.*, 71 Minn. 283, 73 N.W.970 (1898)

**Cross References:** WBLASB Policy 201 (Legal Status of School Board)  
WBLASB Policy 603 (Curriculum Development)  
WBLASB Policy 604 (Instructional Curriculum)  
WBLASB Policy 606 (Textbooks and Instructional Materials)  
WBLASB Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)  
WBLASB Policy 705 (Investments)  
WBLASB Policy 706 (Acceptance of Gifts)  
WBLASB Policy 801 (Equal Access to Facilities of Secondary Schools)  
~~MSBA Service Manual, Chapter 3, Employee Negotiations~~  
~~MSBA Service Manual, Chapter 13,~~ School Law Bulletin "F" (School District Contract and Bidding Procedures)



AGENDA ITEM: **Policy 101.1, Name of the School District**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Discussion Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

School Board Policy 101.1, Name of the School District, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in the legal references.

The purpose of this policy is to clarify the name of the school district.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: December 10, 2001*  
*Revised: April 11, 2016*  
*Revised: April 13, 2020*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area  
School District #624 Policy 101.1*

## **101.1 NAME OF THE SCHOOL DISTRICT**

### **I. PURPOSE**

The purpose of this policy is to clarify the name of the school district.

### **II. GENERAL STATEMENT OF POLICY**

Pursuant to statute, the official name of the school district is ***Independent School District No. 624***. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the School Board intends to establish a uniform name for the school district.

### **III. UNIFORM NAME**

- A. The name of the school district shall be ***White Bear Lake Area Schools***.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 624 White Bear Lake Area Schools, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

***Legal References:*** Minn. Stat. §~~122.02~~ **123A.55** (Classes, Number)

***Cross References:***

AGENDA ITEM: **Policy 102, Equal Educational Opportunity**  
MEETING DATE: **February 13, 2023**  
SUGGESTED DISPOSITION: **Discussion Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

School Board Policy 102, Equal Educational Opportunity, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section II, and the legal and cross references.

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: November 13, 1995*

*Revised: December 10, 2001*

*Revised: April 11, 2016*

*Revised: July 11, 2016*

*Revised: April 13, 2020*

*White Bear Lake Area  
School District #624 Policy 102*

*Revised: October 8, 2018*

*Revised: \_\_\_\_\_*

## **102 EQUAL EDUCATIONAL OPPORTUNITY**

### **I. PURPOSE**

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation including gender identity and expression, or age. The school district also makes reasonable accommodations for ~~disabled~~ students with disabilities.
- B. The school district prohibits ~~the harassment~~ and discrimination of any individual based on any of the protected classifications ~~categories~~ listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- ~~E.~~ E. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, and other rights or privileges of enrollment.

~~D.F.~~ Every school district employee shall be responsible for complying with this policy.

~~E.G.~~ Any student, parent or guardian having any questions regarding this policy should discuss it with the District Human Rights Officer or the Superintendent.

**Legal References:** Minn. Stat. § ~~127.46~~ 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)  
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)  
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

**Cross References:** ~~WBLASB Policy 402 (Disability Nondiscrimination)~~  
WBLASB Policy 413 (Harassment and Violence)  
WBLASB Policy 521 (Student Disability Nondiscrimination)  
WBLASB Policy 522 (Title IX Student Sex Nondiscrimination Policy,  
Grievance Procedure and Process)

AGENDA ITEM: **Policy 103, Complaints - Students, Employees, Parents, Other Persons**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

School Board Policy 103, Complaints - Students, Employees, Parents, Other Persons, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section II, and the cross references.

The purpose of this policy is to provide a procedure that must be used if a specific complaint procedure is not provided within any other policy of the school district.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: November 13, 1995*  
*Revised: April 11, 2016*  
*Revised: April 13, 2020*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 103*

## **103 COMPLAINTS - STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS**

### **I. PURPOSE**

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that must be used.

### **II. GENERAL STATEMENT OF POLICY**

- A. Students, parents, employees, or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the Superintendent. A person may file a complaint at any level of the school district; i.e., principal, Superintendent or School Board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the Superintendent, who shall determine whether an internal or external investigation should be conducted. In either case, the Superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. If the complaint involves allegations regarding the Superintendent, the matter shall promptly be referred to the School Board Chair and Director of Human Resources who shall determine whether an internal or external investigation should be conducted, the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The Superintendent shall be copied on the correspondence and consulted in advance of the written response

when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minnesota Statutes, chapter 13 (Minnesota Government Data Practices Act) and other law.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

**Cross References:** WBLASB Policy 206 (Public Participation in School Board Meetings/ Complaints about Persons at School Board Meetings and Privacy Considerations)  
WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)  
WBLASB Policy 413 (Harassment and Violence)  
WBLASB Policy 514 (Bullying Prohibition Prevention Policy)  
MSBA Service Manual, Chapter 13, School Law Bulletin "I" (School Records-Privacy-Access to Data)



AGENDA ITEM: **Policy 511, Student Fundraising**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations**

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**BACKGROUND:**

School Board Policy 511, Student Fundraising, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in the cross references.

The purpose of this policy is to address student fundraising efforts.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: August 12, 1996*

*Revised: June 11, 2001*

*Revised: January 10, 2005*

*Revised: November 8, 2007*

*Revised: \_\_\_\_\_*

*White Bear Lake Area  
School District #624 Policy 511*

*Revised: January 14, 2019*

## **511 STUDENT FUNDRAISING**

### **I. PURPOSE**

The purpose of this policy is to address student fundraising efforts.

### **II. GENERAL STATEMENT OF POLICY**

The School Board recognizes a desire and a need by some student organizations for fundraising. The School Board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

### **III. RESPONSIBILITY**

- A. The building administrators shall be responsible for developing recommendations to the Superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved in advance by the building principal/activities advisor. Participation in non-approved activities shall be considered a violation of school district policy.
- C. The Superintendent assigns the building administrators to assure fundraising activities are coordinated at the building level.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interest of the students and to represent the school, the student organization, and the community in a responsible manner.

#### **IV. ANNUAL REPORT**

The Superintendent shall report to the School Board, at least annually, on the financial status of student activity accounts.

***Legal References:*** Minn. Stat. § 120A.20 (Age Limitations: Pupils)  
Minn. Stat. § 123B.09, Subd. 8 (Duties)  
Minn. Stat. § 123B.36 (Authorized Fees)

***Cross References:*** WBLASB Policy 506 (Student Discipline)  
WBLASB Policy 713 (Student Activity Accounting)

AGENDA ITEM: **Policy 532, Use of Peace Officers and Crisis Teams to Remove Students From School Grounds**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services;**  
**Tim Wald, Assistant Superintendent for Finance and Operations**

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#### **BACKGROUND:**

School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students From School Grounds, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section IV, and the legal and cross references .

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

#### **RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: May 9, 2005*  
*Revised: November 8, 2007*  
*Revised: June 13, 2011*  
*Revised: April 9, 2012*  
*Revised: January 13, 2020*

*White Bear Lake Area*  
*School District #624 Policy 532*

*Revised: June 9, 2014*  
*Revised: \_\_\_\_\_*

## **532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS**

### **I. PURPOSE**

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

### **II. GENERAL STATEMENT OF POLICY**

The school district is committed to promoting learning environments that are safe for all members of the school community. Reasonable precautions should be taken to protect students from physical or emotional harm at school and school sponsored events and activities.

In general, all students, including those with IEPs, are subject to the terms of the school district's discipline policy, unless the IEP team determines that the discipline policy should not apply. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If any student, including a student with an IEP, engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, that student may be removed from school grounds in accordance with this policy.

### **III. DEFINITIONS**

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Crisis team" means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.

- B. “Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury.
- C. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper. A “peace officer” is not an agent or an employee of the District.
- D. “Police liaison officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students. A “police liaison officer” is not an agent or employee of the District.
- E. The phrase “remove the student from school grounds” refers to the act of securing the person of a student, which may include a student with an IEP, and escorting that student from the school building or school sponsored event or activity.
- F. “Student with an IEP” or “the student” means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

#### **IV. REMOVAL OF STUDENTS FROM SCHOOL GROUNDS**

##### **A. Removal By Crisis Team**

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student’s behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the crisis team may remove the student from school grounds.

If the student’s behavior cannot be safely managed, school personnel may

immediately request assistance from the school resource officer or a peace officer.

B. Removal By School Resource Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel ~~may~~<sup>shall</sup> transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and the school district's policy, Protection and Privacy of Pupil Records.

The fact that a student has an IEP and is covered by special education law does not prevent a peace officer or school resource officer from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

In removing a student from school grounds, including a student with an IEP, a school administrator, crisis team member, teacher, other member of the instructional, support, supervisory staff, or other agents of the school district may use reasonable force upon the student or toward the student when it is necessary under the circumstances to restrain the student from self-injury or to prevent injury to another person.

In removing a student with an IEP from school grounds, police liaison officers and school district personnel are prohibited from engaging in the following conduct:

1. Corporal punishment prohibited by Minnesota Statutes ~~section~~ § 121A.58;
2. ~~Requiring~~ ~~Require~~ the student to assume and maintain a specified physical position, activity, or posture that induces physical pain;
3. ~~Restrict, t~~ Totally or partially; ~~restricting~~ the student's senses as punishment;
4. Presenting an intense sound, light, or other sensory stimuli using smell, taste, substance, or spray as punishment;
5. Denying or restricting the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning, except temporarily when necessary to prevent injury to the student or others or serious damage to the equipment or device, in which case the equipment or device must be returned to the student as soon as possible;
6. Interacting with the student in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes Chapter 260E ~~section~~ ~~626.556~~;
7. Withholding regularly scheduled meals or water;
8. Denying the student access to bathroom facilities; or
9. Physical holding (as defined in Minnesota Statutes ~~section~~ § 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso. The school district does not use prone restraints.

D. Parental Notification

The building administrator or designee shall make a reasonable effort to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

If a student with an IEP is repeatedly removed from school, the IEP team must meet to review and determine the appropriateness of the IEP in light of the removals.



F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minnesota Statutes, section § 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, districts must report in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

**Legal References:** Minn. Stat. ~~Ch. 13 § 13.01, et seq.~~ (Minnesota Government Data Practices Act)  
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)  
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)  
Minn. Stat. § 121A.67 (Removal by Police Officer)  
Minn. Stat. §§ 125A.094, ~~125A.0941 &~~ 125A.0942 (~~R~~ Restrictive ~~p~~ Procedures for Children with Disabilities)  
Minn. Stat. § 609.06 (Authorized Use of Force)  
Minn. Stat. § 609.379 (Permitted Actions)  
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))  
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education ~~Improvement Act of 2004 (IDEA)~~)  
34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Referral to and Action by Law Enforcement and Judicial Authorities)

***Cross References:***    WBLASB Policy 506 (Student Discipline)  
                                 WBLASB Policy 507 (Corporal Punishment)  
                                 WBLASB Policy 515 (Protection and Privacy of ~~Pupil~~ Student Records)  
                                 WBLASB Policy 525 (Violence Prevention)  
                                 WBLASB Policy 806 (Crisis Management Policy)

AGENDA ITEM: **Policy 616, School District System Accountability**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

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**BACKGROUND:**

School Board Policy 616, School District System Accountability, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections I, II, III, IV, and the legal and cross references.

The purpose of this policy is to focus public education on a process that promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of Minnesota K-12 Academic Standards and federal law.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: October 13, 1997*  
*Revised: May 26, 1998*  
*Revised: June 11, 2001*  
*Revised: May 9, 2005*  
*Revised: April 11, 2011*  
*Revised: March 14, 2016*  
*Revised: January 13, 2020*  
*Revised: March 14, 2022*

*White Bear Lake Area  
School District #624 Policy 616*

*Revised: December 14, 2009*  
*Revised: March 12, 2012*  
*Revised: October 8, 2018*  
*Revised: May 10, 2021*  
*Revised: \_\_\_\_\_*

## **616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY**

### **I. PURPOSE**

The purpose of this policy is to focus public education on a process ~~which~~ that promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of Minnesota K-12 Academic Standards and federal law.

### **II. GENERAL STATEMENT OF POLICY**

Implementation of Minnesota K-12 Academic Standards and federal law requires ~~a level of~~ accountability for the school district. The school district ~~will establish~~ maintains a process to review and improve instruction, curriculum and assessment, which will include input by students, parents/guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

### **III. DEFINITIONS**

- A “Credit” means a student’s successful completion of an academic year of study or a student mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and locally adopted content standards or Minnesota K-12 Academic Standards that school districts must offer, and certify that students complete, to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

### **IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION; AND REPORTING**

A. School District Goals

1. The School Board has established school district-wide goals ~~which~~ that provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota K-12 Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the School Board. The School Board shall adopt annual goals based on the recommendations of the Systems Accountability Committee.
2. The district's improvement goals ~~shall~~ should address recommendations ~~identified through~~ reviewed by the Systems Accountability Committee process. The school district's goal setting process will include consideration of individual site goals. ~~School district goals may be developed through an education effectiveness program, a committee to evaluate student progress, or through some other locally determined process.~~

B. System for Reviewing All Instruction and Curriculum

Incorporated in the continuous improvement process will be analysis of the school district's progress toward implementation of the Minnesota K-12 Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes and principal evaluations under Minnesota Statutes ~~section~~ § 123B.147, and teacher evaluations under Minnesota Statutes section 122A.40, Subd. 8, or 122A.41, Subd. 5. See Policy 616 Addendum A - Continuous Improvement Model for Teaching and Learning

C. Implementation of Graduation Requirements

1. The Systems Accountability Committee ~~which~~ shall also advise the School Board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the Systems Accountability Committee shall be published annually to the community. The School Board shall receive public input and comment and shall adopt or update this policy at least annually.
2. The School Board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the School Board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Department of Teaching and Learning shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The Department of Teaching and Learning may seek assistance from the Commissioner of

the Minnesota Department of Education (MDE) in developing a plan which must include parental involvement components.

3. The educational assessment system component utilized by the School Board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable state- or district-wide assessments. The School Board will utilize models developed by the Commissioner of MDE for measuring individual student progress. The School Board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with the best practices.

D. Systems Accountability Committee

1. ~~In the Fall of e~~ Each year, the Systems Accountability Committee will meet to advise and assist the school district in the implementation of school district system accountability and comprehensive continuous improvement process.
2. The Systems Accountability Committee working in cooperation with other committees of the school district will provide active community participation in:
  - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic ~~Graduation~~ Standards;
  - b. Identifying annual instruction and curriculum improvement goals for recommendation to the School Board;
  - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals; and
  - d. Advising the School Board about development of the annual budget.
3. The Systems Accountability Committee shall, when possible, be composed of two-thirds community representatives and must reflect the diversity of the community. Included in its membership should be:
  - Assistant Superintendent for Teaching and Learning
  - Director of Teaching and Learning ~~Curriculum and Instruction~~
  - Director of Educational Equity and Achievement ~~Engagement~~
  - Director of Technology and Innovation
  - Selected principals
  - Selected School Board members

- Student representatives
- One teacher from each building
- One parent from each building
- Educational Equity Specialists
- Community-at-large representatives

4. Translation services should be provided to the extent appropriate and practicable. ~~The Systems Accountability Committee shall meet throughout the year to provide input regarding the system of continuous improvement. The Systems Accountability Committee should offer recommendations to the School Board for its input and approval.~~

E. Evaluation of Student Progress

The Department of Teaching and Learning shall develop a plan for assessment of student progress toward Literacy by Grade 3, the Graduation Standards, as well as program evaluation data for use by the Systems Accountability Committee to review curriculum, instruction, educational equity and student achievement at the school site. This plan shall be approved annually by the School Board.

F. Reporting

1. Consistent with Minnesota Statutes, section § 120B.36, Subd. 1, the School Board shall publish a report and make it available on the school district website. The School Board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum, instruction, and educational equity and efforts to equitably distribute diverse, effective, experienced and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The School Board must transmit an electronic summary of its report to the Commissioner of MDE in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies about their connection to and level of satisfaction with the schools. The school district shall include the results of this evaluation in its published report and in its summary report to the Commissioner of MDE.

2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.

**Legal References:** Minn. Stat. § 120B.018 (Definitions)  
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)

~~Minn. Stat. § 120B.128 (Educational Planning and Assessment System (EPAS) Program)~~

Minn. Stat. § 120B.35 (Student Academic Achievement and Growth Levels)

Minn. Stat. § 120B.36 (School Accountability; ~~Appeals Process~~)

Minn. Stat. § 122A.40, ~~Subd. 8~~ (Employment; Contracts; Termination)

Minn. Stat. § 122A.41, ~~Subd. 5~~ (Teacher Tenure Act; Cities of the First Class; Definitions)

Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)

Minn. Stat. § 123B.147, ~~Subd. 3~~ (Principals)

Minn. Rules Parts 3501.0640-3501.0655 ~~0550~~ (~~Graduation~~ Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (~~Graduation~~ Academic Standards for Mathematics)

Minn. Rules Parts 3501.0820 ~~00-3501.0815~~ (~~Graduation~~ Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (~~Graduation~~ Academic Standards for Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

~~Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)~~

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

***Cross References:***

~~WBLASB Policy 104 (School District Mission Statement)~~

WBLASB Policy 601 (School District Curriculum and Instruction Goals)

WBLASB Policy 613 (Graduation Requirements)

~~WBLASB Policy 614 (School District Testing Plan and Procedure)~~

WBLASB Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plan, and LEP Students)

~~WBLASB Policy 617 (School District Ensurance of Preparatory and High School Standards)~~

WBLASB Policy 618 (Assessment of Student Achievement)

WBLASB Policy 619 (Staff Development for Standards)

WBLASB Policy 620 (Credit for Learning)



AGENDA ITEM: **Policy 713, Student Activity Accounting**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations**

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**BACKGROUND:**

School Board Policy 713, Student Activity Accounting, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections III, and V, and the legal references.

The purpose of this policy is to assure maximum accountability for public funds and student activity funds.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: June 10, 2019*  
*Revised: April 13, 2020*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 713*

## **713 STUDENT ACTIVITY ACCOUNTING**

### **I. PURPOSE**

The School Board recognizes the need to provide alternative paths to learning, skill development for its students, and activities for student enjoyment. It also understands its commitment to and obligation for assuring maximum accountability for public funds and student activity funds. For these reasons, the School Board will assume control over and/or oversee funds for student activities as set forth in this policy.

### **II. GENERAL STATEMENT OF POLICY**

#### **A. Curricular and Cocurricular Activities**

The School Board shall take charge of, control over, and account for all student activity funds that relate to curricular and cocurricular activities.

#### **B. Extracurricular Activities**

The School Board shall take charge of and control over all student activity accounting that relates to extracurricular activities.

#### **C. Non-Student Activities**

In overseeing student activity accounts under this policy, the School Board shall not maintain or account for funds generated by non-students including, but not limited to, convenience funds of staff members, booster club funds, parent-teacher organization or association funds, or funds donated to the school district for specified purposes other than student activities.

### **III. DEFINITIONS**

#### **A. Co-curricular Activity**

A “co-curricular activity” means those portions of the school-sponsored and directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e., interscholastic sports, band, theater, etc.). Co-curricular activities are not offered for school credit, cannot be counted toward graduation, and have *one or more* of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by school authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily, or totally funded by public ~~monies~~ ~~money~~s for general instructional purposes under direction and control of the School Board.

B. Curricular Activity

A “curricular activity” means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

C. Extracurricular (Noncurricular/Supplementary) Activity

An “extracurricular (noncurricular/supplementary) activity” means all direct and personal services for students for their enjoyment that are managed and operated under the guidance of an adult or staff member. Extracurricular activities have *all* of the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

D. Public Purpose Expenditure

A “public purpose expenditure” is one which benefits the community as a whole, is directly related to the functions of the school district, and does not have as its primary objective the benefit of private interest.

#### IV. MANAGEMENT AND CONTROL OF ACTIVITY FUNDS

A. Curricular and Co-curricular Activities

1. All money received on account of co-curricular activities shall be turned over to the Director of Finance, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the School Board upon properly allowed itemized claims.

2. The Director of Finance shall account for all revenues and expenditures related to curricular and co-curricular activities in accordance with the Uniform Financial Accounting and Reporting Standards (UFARS), the Manual for Activity Fund Accounting (MAFA) to the extent applicable, and school district policies and procedures.

B. Extracurricular Activities

1. Any and all costs of extracurricular activities under School Board control may be provided from school revenues.
2. All money received or expended for extracurricular activities control shall be recorded in the same manner as other revenues and expenditures of the school district and shall be turned over to the Director of Finance, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the School Board upon properly allowed itemized claims.
3. The Director of Finance shall account for all revenues and expenditures related to extracurricular activities in accordance with UFARS and school district policies and procedures.
4. All student activity funds will be collected and expended:
  - a) in compliance with school district policies and procedures;
  - b) under the general direction of the principal and with the participation of students and faculty members who are responsible for generating the revenue;
  - c) in a manner which does not produce a deficit or an unreasonably large accumulation of money to a particular student activity fund;
  - d) for activities which directly benefit the majority of those students making the contributions in the year the contributions were made whenever possible; and
  - e) in a manner which meets a public purpose.
5. Activity accounts of a graduated class will be terminated prior to the start of the school year following graduation. Any residual money from a graduating class activity fund will remain in the general fund and may be used for any school district purpose. Prior to depositing such accounts, all donations or gifts accepted for the specific purpose of the student activity

account shall be administered in accordance with the terms of the gift or donation and school district policy.

## **V. DEMONSTRATION OF ACCOUNTABILITY**

### **A. Annual External Audit**

The School Board shall direct its independent certified public accountants to audit, examine, and report upon student activity accounts as part of its annual school district audit in accordance with state law.

### **~~B. Fundraiser Report~~**

~~The administration will prepare a fundraising report semi-annually, which will be reviewed by the School Board in May and November. The report will list the activity, type of fundraisers, timing, purpose, and results.~~

**Legal References:** Minn. Stat. § 123B.02, Subd. 6 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09 (Boards of Independent School Districts)  
Minn. Stat. § 123B.14<sup>5</sup>, Subd. 7 (Officers of Independent School Districts)  
Minn. Stat. § 123B.35 (General Policy)  
Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 123B.38 (Hearing)  
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)  
Minn. Stat. § 123B.52 (Contracts)  
Minn. Stat. § 123B.76 (Expenditures; Reporting)  
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirement)  
Minn. Rules Part 3500.1050 (Definitions for Pupil Fees)  
*Visina v. Freeman*, 252 Minn. 177, 89 N.W.2d 635 (1958)  
Minn. Op. Atty. Gen. 159a-16 (May 10, 1966)

**Cross References:** Uniform Financial Accounting and Reporting Standards (UFARS)  
WBLASB Policy 510 (School Activities)  
WBLASB Policy 511 (Student Fundraising)  
WBLASB Policy 701 (Establishment and Adoption of School District Budget)  
WBLASB Policy 701.1 (Modification of School District Budget)  
WBLASB Policy 702 (Accounting)  
WBLASB Policy 703 (Annual Audit)  
WBLASB Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)  
WBLASB Policy 706 (Acceptance of Gifts)

AGENDA ITEM: **Policy 809, Naming School Buildings or Facilities**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

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**BACKGROUND:**

School Board Policy 809, Naming School Buildings or Facilities, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections II, III, IV, V, VI, and VII.

The purpose of this policy is to establish guidelines for the naming of school buildings or facilities, including grounds.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the March 13, 2023 or a subsequent School Board meeting agenda for action.

Adopted: March 1, 2021  
Revised: \_\_\_\_\_

White Bear Lake Area  
School District #624 Policy 809

## **809 NAMING SCHOOL BUILDINGS OR FACILITIES**

### **I. PURPOSE**

The purpose of this policy is to establish guidelines for the naming of school buildings or facilities, including grounds.

### **II. GENERAL STATEMENT OF POLICY**

The naming of school buildings, major portions of buildings, or school grounds is the responsibility of the White Bear Lake Area Schools School Board and applies to buildings, rooms, internal spaces, landscape **features** ~~materials~~, courts, athletic fields, open spaces, and all other areas owned, operated or controlled by the White Bear Lake Area Schools.

### **III. GUIDELINES FOR NAMING OF SCHOOL OR FACILITIES**

The policy of the School Board is to name school buildings as close as possible to the time construction begins in order to lessen the confusion about the new school.

- A. ~~The School Board, when they deem appropriate, will direct administration to submit recommendations for a name for Board consideration for their new facility or for the renaming of an existing structure.~~
- B. Naming proposals for schools and facilities will be considered at any time ~~the Board chooses~~, including naming proposals recommended prior to construction, when construction is in progress, or after being acquired by the District.
- C. The Superintendent may delegate responsibility to administrative designee(s) or a task force charged with the responsibility of determining the process for soliciting and evaluating names, pursuant to providing a recommendation to the Superintendent and School Board for consideration. **When a task force is formed:**
  - 1. The ~~school~~ **N**aming ~~T~~ask ~~F~~orce will include representatives from the school attendance area (or likely attendance area if boundaries are not yet established at the time of naming), ~~both elementary and secondary~~ student(s), staff, and cabinet.
  - 2. The ~~School~~ **N**aming ~~T~~ask ~~F~~orce will provide the opportunity to take recommendations from the public for a period of no less than ~~21~~ **30** days.
  - 3. School buildings or facilities may be named after landmarks, locations, or topographical features which have local significance; individuals who have achieved a significant place in School District life, or have local,

state, or national significance; or symbols or words that capture the essence for the place or function of the school.

4. The school naming task force will submit their top two or more choices to the Superintendent, one of which the Superintendent may present to the Board.

- D. Portions of school facilities such as media center/library, theaters, athletic facilities, and other spaces shall be named according to their educational purpose; however, names of individuals or entities may also be associated with these facility subunits upon designation by the Board.
- E. The Superintendent, designee, or task force chair/co-chairs, upon completing their work, will make a recommendation to the School Board for approval. The decisions of the School Board shall be final.

#### IV. HONORARY NAMING OF FACILITIES, PORTIONS OF FACILITIES, AND GROUNDS

At the recommendation of administration, the School Board may approve naming of school facilities or grounds or portions of facilities and grounds as a recognition of significant contribution to the School District ~~by granting naming rights, either through financial contribution or without financial contribution~~. Due regard should be taken of ~~the need to maintain an appropriate balance between commercial considerations and~~ the role the names of buildings and spaces contribute to the School District's sense of identity, as well as their role in assisting staff, students, and visitors to orient themselves within a campus.

- A. Honorary naming of an individual without financial contribution is recognition of a significant contribution to the School District that the District wishes to honor. The Board will apply the following guidelines in considering the recommendation of any individual's name proposed for a facility or portion thereof;
  - 1. The individual has had direct, substantial, and active association with the District and has exemplified the District mission. Selection may also be based on the individual's record of scholarship, creativity, leadership, humanitarian service, or public service. Facilities may also be named to recognize organizations, individuals, geographical or historical features, and programs which have had significant impact in the life of the District.
  - 2. Recommendations must provide evidence of significant importance to the District and must outline the justifications for the name being suggested. ~~In naming of sites or facilities and/or grounds, special consideration may be given to those names that will have some special meaning to the students and citizens and will enhance the educational program of the School District and be consistent with the School District's mission and vision.~~ Naming for such contributions is at the District's discretion and in support of its mission.



3. The Superintendent and the School Board will evaluate the proposed name against the following additional criteria:
  - a. Nominee has had a significant, long-term relationship with the White Bear Lake Area Schools.
  - b. Nominee, if a former White Bear Lake Area Schools employee, will have been retired or separated from District employment for a minimum of three years.
  - c. Nominee has widespread support from colleagues, parents/guardians, and students.
  - d. Nominee has achieved local, regional, or national recognition for achievements ~~beyond the generation of the contribution.~~
  - e. Nominee has held local, regional, or national leadership roles in the field of expertise and is no longer active in their ~~his or her~~ career.

## **V. HONORARY NAMING THROUGH FINANCIAL CONTRIBUTION**

~~B.~~—Honorary naming through financial contribution is recognition for financial contributions, be it in the way of donation, bequest, sponsorship or other commercial transactions. Due regard should be taken to consider balance between the commercial considerations and the role the names of buildings and spaces contribute to the School District's sense of identity, as well as their role in assisting staff, students, and visitors to orient themselves within a campus. The Board will apply the following guidelines in considering the recommendation of any entity proposed for a facility or portion thereof;

- ~~1.~~A. Monetary valuations may be assigned to proposed naming rights on a case-by-case basis to aid with making decisions about granting naming rights.
- ~~2.~~B. The monetary valuation for the naming of a school or media center/library, theaters, athletic facilities, and other spaces will be decided by the Superintendent ~~who may take advice from other professionals as needed.~~ Each case should take into account market comparisons for naming rights for which professional advice may be sought. Application of this policy may result in a facility named for an individual or a company. ~~It is anticipated that this may be appropriate at times when facilities are being built, remodeled or additions added.~~
- ~~4.~~C. The granting of naming rights must always be consistent with the School District's mission or vision. The long-term effects of the naming rights must be considered. Each granting of naming rights is bound by a written agreement.

## **~~V. NAMING AGREEMENT THROUGH FINANCIAL CONTRIBUTION~~**

- ~~A. Monetary valuations may be assigned to proposed naming rights on a case-by-case basis to aid with making decisions about granting naming rights.~~
- ~~B. The monetary valuation for the naming of a school or media center/library, theaters, athletic facilities, and other spaces will be decided by the Superintendent who may take advice from other professionals as needed. Each case should take into account market comparisons for naming rights for which professional advice may be sought.~~
- ~~C. Application of this policy may result in a facility named for an individual or a company. It is anticipated that this may be appropriate at times when facilities are being built, remodeled or additions added.~~

## **VI. SPECIFIC NAMING AGREEMENT THROUGH FINANCIAL CONTRIBUTION**

- A. The School District recognizes that circumstances exist when the District might enter into an agreement for the specific naming of a facility or space in exchange for a specific financial or other contribution to the District.
- B. Transferability, renewability, and limits:
  - 1. ~~Transferability or renewability must be included in~~ If a name is granted by written agreement, those rights may be transferred or renewed as permitted by the written agreement. ~~If not specifically identified in the agreement~~ Other naming rights are not transferable or renewable.
  - 2. The District's right to use the name and other brand elements of the named party are permitted by express agreement with the named d party.
  - 3. The named party, ~~after whom a facility or space is named,~~ has no decision-making rights as to the purpose or improvement of the facility or space unless specifically provided in the written agreement between the parties. The District will not agree to any condition in an agreement that does not align with ~~could unnecessarily limit progress toward~~ the District's mission and purpose, statutory obligation, or the local authority of the School Board.

## **VII. RENAMING~~S~~ AND REVOCATION**

The School Board reserves the right to rename any named asset of the District. The Board reserves the right to revoke naming if for any reason it presents risk or harm to the reputation of the School District, or if the intent of the gift or terms of sponsorship associated with the naming cannot be fulfilled.

# **E. OPERATIONAL ITEMS**

AGENDA ITEM: **Action on Name for Middle School**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations;  
Christina Pierre, Principal**

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**BACKGROUND:**

Included in the Building Our Future facilities plan is the move of the current Sunrise Park Middle School to the current South Campus building in the fall of 2024. A naming committee for the middle school met on November 3, 16, and December 1, 2022.

The committee, composed of students and parents, community members, staff, and administration, solicited input from the community for thirty days and received over 300 recommendations. The committee came to consensus on the final two names and submitted them, along with the rationale for each, to the Superintendent to review with district administration to select one to bring to the board as the final recommendation. The final recommendation is Mariner Middle School, in recognition of the original name of the building when it opened as White Bear Mariner Senior High School in the fall of 1972.

Christina Pierre presented on the process used to develop the recommendation as well as the final recommendation at the January 23, 2023 School Board work session and will present again tonight.

**RECOMMENDATION:**

Approve the name Mariner Middle School as recommended.

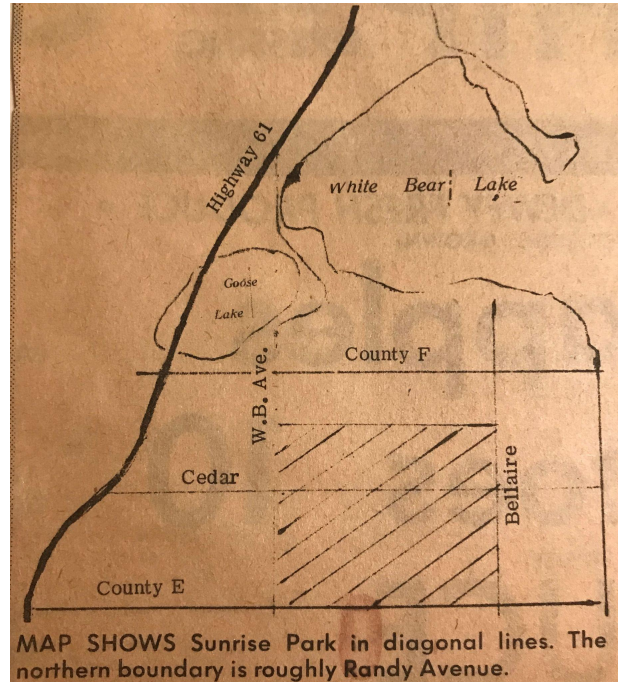
# **Naming a Middle School**

## **Remembering our History**



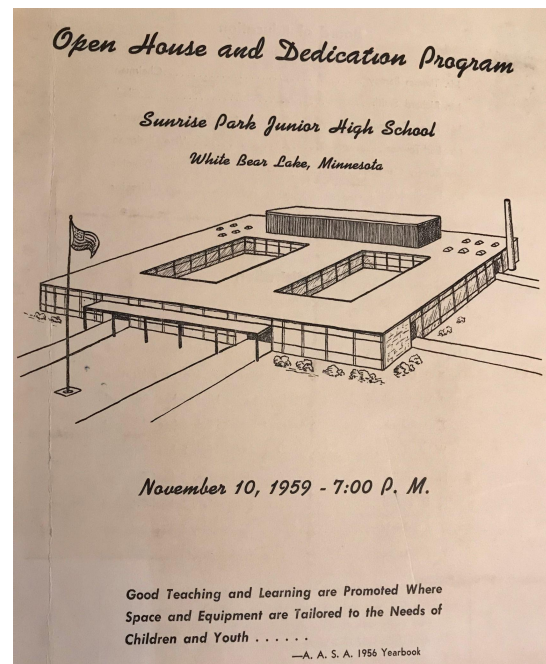
**Sunrise Park Junior High**  
**1959-1981**

## Earliest Subdivision of WBL



## White Bear Lake's First Junior High

- Prior to 1959, junior high students were located in a wing of the high school
- Enrollment: 379 Grade 7  
305 Grade 8  
314 Elementary
- Class sizes 27-33 students, avg 31





## Parent Engagement

Science Fair

Arts Festival

Presentations

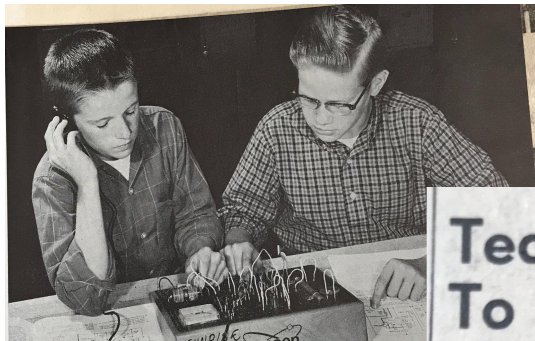
Conversation Groups



4/15/71  
White Bear Press

*A new approach to PTA  
at Sunrise Junior High*

## Innovative Curriculum



Team Teaching  
To Continue  
At White Bear



WBL School May Adopt  
Total Modular Program

Teachers Seek  
New Ideas by  
Sharing Experience

Nov 18  
1965



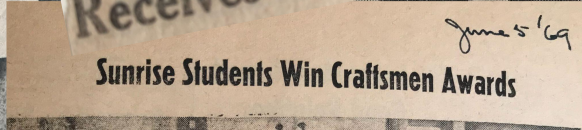
# Excellence



**Sunrise School First  
In Photo Competition**



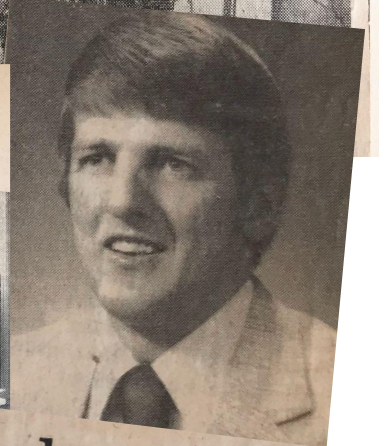
**Sunrise Teacher  
Receives Award**



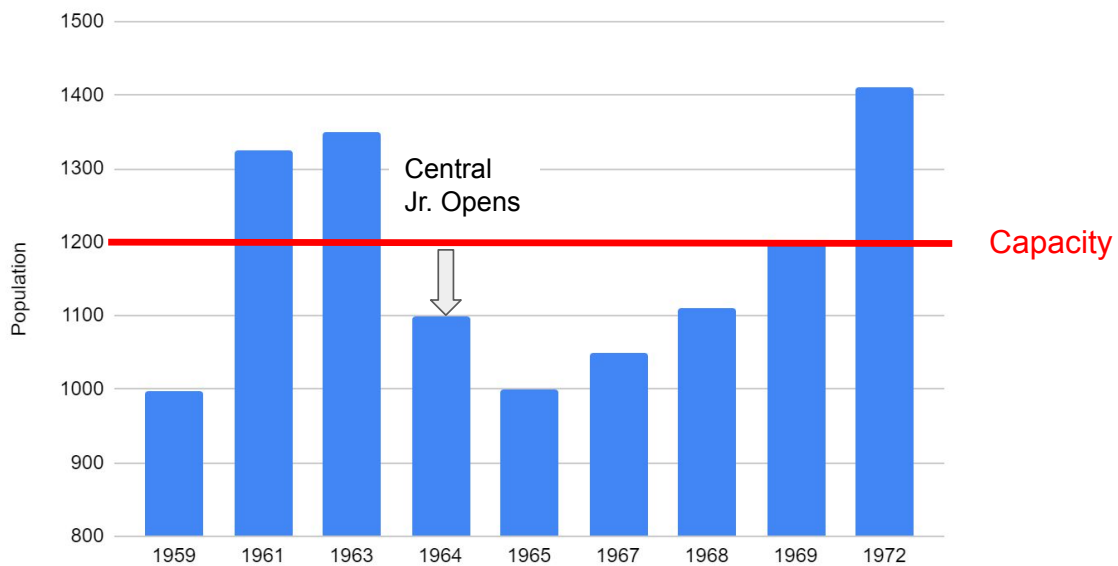
**Sunrise Students Win Craftsmen Awards**



**'Teacher of Year'**



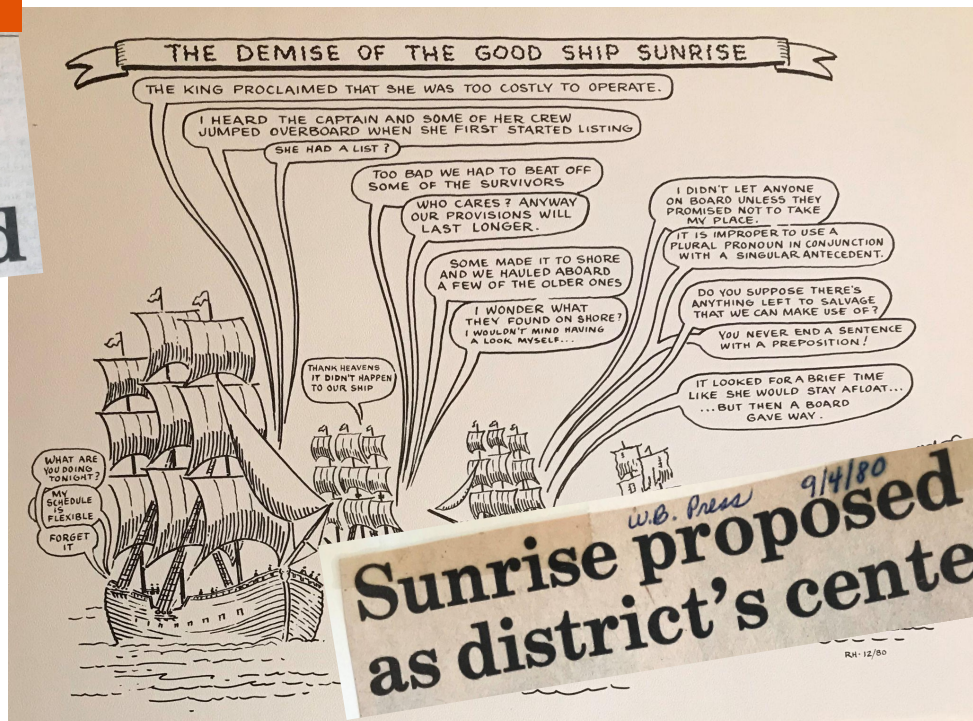
## Sunrise Jr High Enrollment 1959-72





1981

**Sunrise  
closing  
approved**



## Sunrise Park Middle School 1993 - present





## Middle School

- Students & staff on teams
- Academic, social, emotional
- Student interests



## White Bear Mariner / South Campus





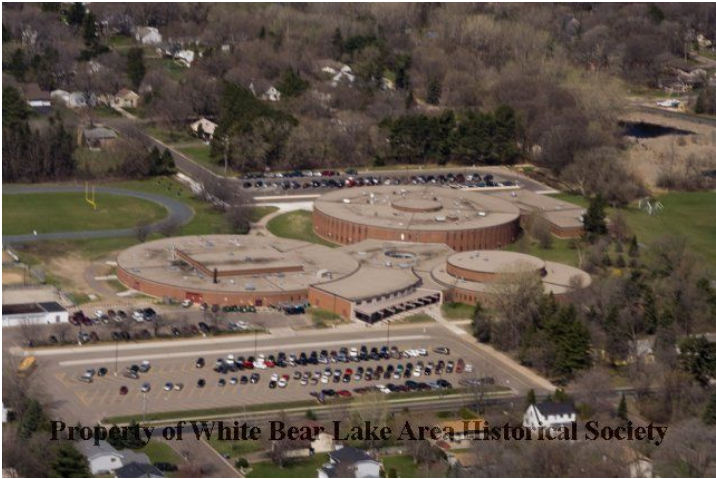
# White Bear Mariner High School 1972-1983





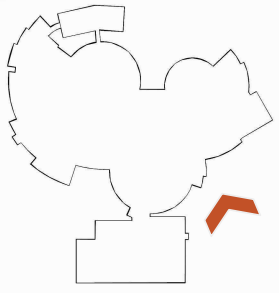
# 1983 - Present

**White Bear Lake  
Area High School,  
North Campus**



**White Bear Lake Area  
High School, South  
Campus**

# Opening in 2024 - Unified 9-12 High School



**EAST ENTRY**



**Fall 2024**

## **Sunrise Middle School moves to South Campus**



## **Middle School Naming Process**

- Parents, community members, staff, students
- October - November, 2022
- Over 300 submissions
- Over half included “Mariner,” about 40 included “Sunrise”
- Committee forwarded these two options for consideration

## **Recommendation: Mariner Middle School**

### **Rationale:**

- Mariner was original name of the building (72-83)
- Number of suggestions demonstrates strong community support for Mariner.
- Honors our school district's history.
- Sunrise Park will remain a landmark in the Sunrise Park neighborhood.

AGENDA ITEM: **Action on Updated 2022-23 School Year Calendar**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie Assistant Superintendent for Teaching and Learning**

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**BACKGROUND:**

The 2022-23 school year calendar was approved by the School Board at the November 14, 2022 meeting. The two-hour late starts previously scheduled for students in grades 6-12+ on February 15 and May 17 have been canceled. The calendar change is a proactive measure that provides flexibility in case of an additional school closure day.

**RECOMMENDATION:**

Approve the change to February 15 and May 17 on the 2022-23 School Year Calendar as recommended.

## White Bear Lake Area Schools

August 22-23..... New Teacher Orientation  
 August 29..... Convocation  
 August 30-31..... Teacher Work and Staff Development

September 1..... Teacher Work and Staff Development  
 September 5..... Labor Day  
 September 6..... First Day of School (6 and 9)  
 September 7..... First Day of School (1-5, 7-8, 10-12+)  
 September 8..... First Day of School (K)  
 September 12..... First Day Early Childhood Programs

October 19..... Non Student Day\*  
 October 20-21..... No School - Education Minnesota Conf.  
 October 31..... Non Student Day\* EC-5 Only

November 4..... End of First Quarter  
 November 7-8..... Non Student Days\*  
 November 7..... EC-12+ Conferences  
 November 17..... EC-12+ Conferences  
 November 23-25..... No School - Thanksgiving Break

December 21..... Non Student Day\*  
 December 22-30..... No School - Winter Break

January 2..... No School - Winter Break  
 January 16..... No School - MLK, Jr. Day  
 January 20..... End of Second Quarter/First Semester North Campus Only  
 January 23-25..... Non Student Days\* North Campus Only  
 January 25..... End of Second Quarter/First Semester  
 January 26-27..... Non Student Days\*

February 7..... EC-5 Conferences  
 February 10..... Non Student Day\* EC-5 Only  
 February 15..... Regular School Day: Late Start Canceled  
 February 16..... EC-5 Conferences  
 February 20..... No School - Presidents' Day

March 6-10..... No School - Spring Break  
 March 22..... Two hour late start\* 6-12+ Only  
 March 30..... 6-12+ Conferences

April 4..... 6-12+ Conferences  
 April 6..... End of Third Quarter  
 April 7..... Non Student Day\*  
 April 24..... Non Student Day\*

May 17..... Regular School Day: Late Start Canceled  
 May 29..... No School - Memorial Day

June 9..... Last Day of School  
 June 12..... EC-12+ Work Day

\* Non Student Day/Late Start - Staff engage in curriculum work, professional learning and instructional delivery, assessment reporting, conferences and communication with parents.

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Español: 651-407-7625 • Hmoob: 651-407-7623

JULY '22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST '22						
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SEPTEMBER '22						
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OCTOBER '22						
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30	31					

NOVEMBER '22						
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DECEMBER '22						
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JANUARY '23						
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FEBRUARY '23						
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MARCH '23						
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APRIL '23						
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30						

MAY '23						
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28	29	30	31			

JUNE '23						
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25	26	27	28	29	30	

First/Last Day of School  
 End of Quarter/Semester  
 No School for Students  
 Non Student Day EC-5 Only  
 Non Student Day North Campus Only  
 District Center Closed  
 Two hour late start 6-12+ Only  
 Conferences

Approved at the \_\_\_\_\_ School Board Meeting.



AGENDA ITEM: **Action on Bid for Lincoln Partial Roof Replacement**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Dan Roeser, Director of Building Operations**

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**BACKGROUND:**

Attached please find the recommendation letter and bid tabulation sheets for the Lincoln Partial Roof Replacement. Bids were opened on January 24, 2023. After reviewing the bids with our consultant, Roof Spec, Inc, it is recommended we award the bid to the low bidder, Peterson Bros. Roofing, with a bid of \$468,850. A summary of all bids is attached.

**RECOMMENDED ACTION:**

Accept the overall bid for the Lincoln Partial Roof Replacement as presented, to Peterson Bros. Roofing for a total amount of \$468,850.

January 25, 2023

Mr. Daniel Roeser  
Building Operations Supervisor  
White Bear Lake Area Schools, ISD #624  
4855 Bloom Avenue  
White Bear Lake, MN 55110

Cell: 651-426-7690  
Email: [Daniel.roeser@isd624.org](mailto:Daniel.roeser@isd624.org)

**Roof  
Spec  
Inc.**



2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
800-494-4085

**SUBJECT: WHITE BEAR LAKE AREA SCHOOLS  
ROOF REPLACEMENT  
LINCOLN ELEMENTARY SCHOOL  
RSI PROJECT #22-13662-02**

Dear Mr. Roeser:

On the attached tabulation of bids received for the re-roofing of the Lincoln Elementary School, Peterson Bros. Roofing is the apparent low bidder with a base bid amount of **\$468,850.00**.

Based on the above, we would recommend award of the base bid package to Peterson Bros. Roofing for a total contract amount of **\$468,850.00**.

If you should have any questions or require further information, please contact our office.

Respectfully,  
Roof Spec, Inc.

Andrea Noonan  
Project Manager

Enclosure – Bid Tab

January 24, 2023

**BID TABULATION**  
**White Bear Lake Schools**  
**Lincoln Elementary**

**Roof  
Spec  
Inc.**



2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
(651) 639-1828 (fax)  
800-494-4085  
[www.roofspec.com](http://www.roofspec.com)

							Contractor Verification
Contractor	Base Bid	Metal Deck/sq.ft.	Insulation/ bd.ft.	Deduct Reuse Drain Bowl	Addendum #1	Bid Bond	Attachment A
Central Roofing	\$544,975.00	\$30.00	\$4.00	\$1,500.00	X	X	X
Peterson Bros. Roofing	\$468,850.00	\$19.50	\$4.00	\$500.00	X	X	X
Berwald Roofing	\$552,000.00	\$20.00	\$3.00	\$1,000.00	X	X	X
McPhillips Bros. Roofing	\$524,000.00	\$15.00	\$2.25	\$250.00	X	X	X

AGENDA ITEM: **Action on FY23 Revised Budget**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Items**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for**  
**Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

The preliminary budget for the 2022-23 school year was approved at the June 13, 2022 School Board meeting. Each year the Board approves the revised budget at or near the midpoint of the school year.

Attached please find a summary of the revised fiscal year 2023 budget. This revised budget was reviewed with the School Board for discussion at the January 23, 2023 work session along with a projected budget for fiscal year 2023-24.

The proposed preliminary budget for the 2023-24 school year will be reviewed at the May 22, 2023 work session and will be presented for Board approval at the June 12, 2023 School Board meeting.

**RECOMMENDED ACTION:**

Approved the fiscal year 2022-23 revised budget as recommended.

AGENDA ITEM: **Annual Resolution Directing the  
Administration to Make Recommendations  
for Reductions in Programs and Positions and  
Reasons Therefore**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Matthew Mons, Director of Human Resources**

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**BACKGROUND:**

Extract of Minutes of Meeting of the School Board Independent School District 624 White Bear Lake, Minnesota Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624, White Bear Lake, Minnesota, was held on the 13th day of February 2023, at 5:30 p.m.

The following members were present:

and the following members were absent:

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 624 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**RECOMMENDED ACTION:**

Approve the Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore.

AGENDA ITEM: **Action on Official Depositories for School District Funds and Authorized Bank Accounts and Signatures**

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

*Be it resolved by the School Board of Independent School District #624, White Bear Lake, MN, that the following bank accounts are designated as official depositories February 13, 2023 to January 8, 2024 and that the authorized signers and those designated to electronically transfer funds shown be approved.*

<b><u>Account Name</u></b>	<b><u>Bank Name</u></b>	<b><u>Authorized Signers</u></b>
General Account	MSDLAF US Bank	*Board Chair *Board Clerk *Board Treasurer
Business Account	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Cafeteria Account	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Dist. Petty Cash Acct	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Central Petty Cash	Bremer Bank	Cathryn Peterson Timothy Wald Andrea Johnson

Sunrise Petty Cash	Bremer Bank	Christina Pierre Timothy Wald Andrea Johnson
North Petty Cash	Bremer Bank	Angela Nelson Dion Harriman Timothy Wald Joe Held
South Petty Cash	Bremer Bank	Donald Bosch Carrie Barth Timothy Wald

\*Facsimile signature to be used: with all three signatures required.

### **Electronic Transfers**

The following individuals are authorized to initiate electronic transfers from the above designated accounts:

Wayne A. Kazmierczak  
Timothy Wald  
Andrea Johnson  
Rachel Douglas  
Amanda Harris  
Stephanie Wendel

### **RECOMMENDED ACTION:**

Approve the list of official depositories for School District funds and authorized bank accounts and signatures for 2023.



AGENDA ITEM: **Action on Property Purchase Agreement\***

MEETING DATE: **February 13, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**  
**Tim Wald, Assistant Superintendent for**  
**Finance and Operations**

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**BACKGROUND:**

The School Board has approved the acquisition of property near the high school site if it is beneficial to the plan and as properties become available. District administration has recently entered into a purchase agreement with the owner of 4920 Bald Eagle Ave, PID #143022130039, pending Board approval.

*\*If needed, the purchase agreement will be discussed in closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #143022130039, located in the City of White Bear Lake, Ramsey County, State of Minnesota prior to tonight's vote.*

**RECOMMENDED ACTION:**

Approve the purchase agreement for the property described as PID #143022130039 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said property.

School Board Chair \_\_\_\_\_

Date: \_\_\_\_\_

School Board Clerk \_\_\_\_\_

Date: \_\_\_\_\_