

# Old Trail School

*Old Trail School is a co-educational, nationally recognized, Toddler through Grade 8 independent school located in the Cuyahoga Valley National Park. The School offers a personal, nurturing, and challenging program to students and families in a five-county region that emphasizes excellence in academics, athletics, and the arts. As the only independent school in the United States inside of a national park, Old Trail values its commitment to sustainability and environmental stewardship. OTS students, faculty and staff live by the Core Values of Respect, Responsibility, Goodness, and Service.*

*Old Trail School is an Equal Opportunity Employer, and all employment decisions are made without regard to religion, gender, race, color, national or ethnic origin, marital status, sexual orientation, physical challenge, or veteran status. This policy extends to all aspects of recruiting, hiring, promotion, training, compensation, and benefits.*

*If you have questions or a grievance related to this policy, please contact Sarah Johnston, Head of School, at 330.666.1118 or mail to: Old Trail School, 2315 Ira Road, P.O. Box 827, Bath, Ohio 44210-0827.*

---

## **POSITION: SCHOOL COUNSELOR**

START DATE: IMMEDIATE HIRE OR AUGUST 15, 2023

REPORTS TO: DIRECTOR OF STUDENT WELLNESS AND SUPPORT SERVICES

CLASSIFICATION: FULL TIME (FACULTY CONTRACT), EXEMPT; SALARIED WITH BENEFITS

COMPENSATION: COMPETITIVE WITH AREA INDEPENDENT SCHOOLS

## **JOB DESCRIPTION:**

Old Trail School is seeking a School Counselor to serve on a comprehensive Student Wellness and Support Services Team that includes a Director of Student Wellness and Learning Services (also a School Psychologist), three Learning Specialists, a Speech & Language Pathologist, an Occupational Therapist, and a School Nurse. The candidate will be expected to be a role model for the School's core values: Respect, Responsibility, Goodness, and Service.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Serving as an engaged, creative, energized, collaborative, and committed member of the Student Wellness and Learning Services Department.
- Leading, organizing, and being responsible for developing and delivering an exceptional, engaging, forward-thinking, developmentally appropriate, research-based social-emotional learning curriculum to students at Old Trail School.
- Advises and counsels students regarding academic, educational, and short-term social and emotional problems.
- Appropriately refers students to behavioral health specialists and collaborates with them to develop and implement student support.
- Offering faculty and staff training and support in social-emotional learning and well-being for children (and guidance in working with individuals and groups of students, as needed).

- Providing crisis intervention and support services on a temporary basis for students as needs arise (whether referred by school personnel, requested by parents, or sought by students themselves).
- Partnering effectively and actively guiding parents to maximize the school/home connection in counseling needs and educating families on the impact of behavior and social-emotional issues in students' lives.
- Consults, facilitates, and maintains communication with parents, teachers, administrators, and pertinent agents on specific student and parent academic and educational matters including academic modifications and/or accommodations.
- Collaborate with grade-level teams, which include Division Directors and classroom teachers to design and implement intervention strategies and programs.
- Assist the Director of Student Wellness and Learning Services in coordinating the administration of screening tools and/or programs to support social-emotional learning for students in Early Childhood through Grade 8.
- Maintaining ongoing confidential records of students served and tracking the emotional well-being of students.

**REQUIRED SKILLS:**

The ideal candidate will understand the educational, physical, social, and psychological needs of students and have expertise in collaborating with additional professionals to support school needs. They will also be facile with the creation of social-emotional support plans and experienced with teacher consultation, specifically with the early childhood to eighth-grade population. Excellent oral and written communication skills are critical. This role requires flexibility, creative problem-solving, and effective collaboration with teachers, administrators, students, and parents. A solid grounding in child development is essential. We are seeking an individual who derives true joy from facilitating growth in children and who demonstrates enthusiasm for ongoing professional development.

**CREDENTIALS:**

- A bachelor's degree in psychology, social work, or school counseling (master's degree preferred)
- State of Ohio Licensure in counseling and/or social work
- At least 3-5 years of professional experience strongly preferred

All applications should include a cover letter and resume. Please email to: [positions@oldtrail.org](mailto:positions@oldtrail.org) No phone calls please.