

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING OF APRIL 13, 2011**

PRESENT

Mrs. Angela DeMarino-Toooh
Mr. Frank Gazze
Mr. Richard Guerrieri
Mrs. Trudy Ivory
Mr. Lee Kunkle
Mr. Ronald Mellinger, Jr.
Mr. Stephen D. Thomas
Mrs. Barbara Vernail

ABSENT

Mr. Natale Pantalone

NON-VOTING MEMBERS

Mr. Thomas M. Yarabinetz, Superintendent of Schools
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Dr. Eileen Amato, Director of Elementary Education, Reading/Language Arts and Federal Programs
Mr. Kenneth Bissell, Assistant Principal, Middle School
Mr. Kevin Bringe, Assistant Principal, High School
Mrs. Justine Federico, Principal, James H. Metzgar Elementary
Mr. Larry George, Director of Informational Services
Mrs. Lisa Hauswirth, Principal, Amos K. Hutchinson Elementary
Mrs. Kathryn Hricenak, Principal, Robert F. Nicely Elementary
Ms. Lynn Jobe, Athletic Director
Mr. Jeremy Lenzi, GSEA Representative
Ms. Linda Lyman, *Penn-Franklin-Salem-Delmont News* Newspaper Reporter
Miss Lisa Malloy, GSEA Representative
Mr. Joe Maluchnik, Assistant Principal, High School
Mr. Todd McMillen, Principal, Middle School
Mrs. Ashley Nestor, Coordinator of Instruction
Ms. Anita Rometo, Community Liaison
Mr. David Redinger, GSEA Representative
Dr. Lisa Rullo, Coordinator of Student Services
Mr. Thomas Shipley, Director of Secondary Education, Human Resources and Transportation
Mr. Matt Sofran, GSEA Representative
Mr. Bob Stiles, *Greensburg Tribune Review* Newspaper Reporter
Mr. Chris Suppo, Coordinator of Technology
Mr. Christopher Thomas, Assistant Principal, Amos K. Hutchinson Elementary
Dr. Tammy Wolicki, Director of K-12 Curriculum, Instruction and Assessment
Mr. David Zilli, Principal, High School

Approximately eight citizens of the community were present.

CALL TO ORDER

Mrs. Trudy Ivory, School Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

INFORMATIONAL ITEMS

Mrs. Vernail congratulated Jody Morgan for receiving YWCA's sports woman of the year award and Michelle Fischel for receiving YWCA's teen athlete of the year award. Mrs. Vernail also congratulated Tammy Wolicki for receiving her doctorate.

RECOGNITION OF VISITORS

Mr. Thomas Ridella addressed the Board regarding receiving a copy of the bill list. He also requested additional backup information for motions and the cost of all extra curricular activities in the District.

REGULAR SCHOOL BOARD MEETING MINUTES OF MARCH 9, 2011

A motion was made by Thomas/Guerrieri to approve the Minutes of the Regular School Board Meeting of March 9, 2011.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-9

FINANCIAL REPORTS

Mr. James Meyer, Director of Business Affairs, asked if there were any questions regarding the following reports: Bank Reconciliation – March; Summary of Investments – March; Student Activity Fund – February; Tax Report – March; Year-to-Date Revenue Function Totals and Year-to-Date Expenditure Function Totals.

SEE ATTACHMENTS 10-20

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Guerrieri/Mellinger to approve the following: Disbursements Made Since Last Meeting: General Fund - \$2,234,922.51; and Bills to be Paid: General Fund – \$223,300.77.

Section 508 Vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 21-30

ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING/ADDITIONAL BILLS TO BE PAID

A motion was made by Guerrieri/Gazze to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$122,239.06 and Additional Bills to be Paid: General Fund - \$133,817.19 and Cafeteria Fund - \$160,645.46.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-5

COMMITTEE REPORTS

ESEA Title I, II and V – No report at this time.

Legal Report – No report at this time.

EXECUTIVE SESSION

An executive session of the Board was held for personnel and legal matters beginning at 7:14 P.M. and the regular meeting was reconvened at 7:30 P.M.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records and physical and tine tests where applicable.

APPOINTMENTS

A motion was made by Guerrieri/Kunkle to approve the following appointments: Matthew Boe, Supervisor Fitness Center Summer Program Substitute, effective April 14, 2011, supplemental contract pro-rated. Matthew Boe, Athletic Equipment Manager, effective July 1, 2011, supplemental contract; Susan Glowa, PSSA Tutor, High School, effective April 14, 2011, supplemental hourly rate; Christopher Gazze, PSSA Tutor, High School, effective April 14, 2011, supplemental hourly rate; Lawana Lewis, Boys' Varsity Tennis Coach, effective April 14, 2011, volunteer; Matthew Laskey, Girls' 7th/8th Grade Volleyball Coach, effective April 14, 2011, volunteer; Jeff Mayo, Boys' and Girls' Varsity Track and Field Coach, effective April 14, 2011, volunteer; and Jennings Womack, 7th/8th Grade Football Coach, effective April 14, 2011, volunteer.

Section 508 vote: All eight Board Members present voted in the affirmative. Exception: Mr. Gazze abstained on the vote for Christopher Gazze, which Mr. Scales stated, was a proper abstention.

RETIREMENTS

A motion was made by Thomas/Guerrieri to approve the following: Karen Cuneo, Family Consumer Science Teacher, High School, effective end of 2010-2011 school year; Carol J. Durco, Elementary Teacher, Grade 1, James H. Metzgar Elementary School, effective end of 2010-2011 school year; Sandra Gardner, Primary Learning Support Teacher, Robert F. Nicely/James H. Metzgar Elementary, effective end of 2010-2011 school year; Janice Heinnickel, Elementary Teacher, Grade 1, Robert F. Nicely Elementary, effective end of 2010-2011 school year; Joyce Liptak, Title I Mathematics Teacher, Robert F. Nicely Elementary, effective end of 2010-2011 school year; Dennis Luce, Social Studies Teacher, Middle School, effective end of 2010-2011 school year; Michael Roscher, Health and Physical Education Teacher, Middle School, effective end of 2010-2011 school year; Jacob Shaffer, Title I Mathematics Teacher, James H. Metzgar Elementary, effective end of 2010-2011 school year; Jean M. Spirko, Elementary Teacher Grade 4, Amos K.

RETIREMENTS (Continued)

Hutchinson Elementary, effective end of 2010-2011 school year; and Melvin J. Vertacnik, Custodian, Middle School, effective June 30, 2011.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 34-43

RESIGNATIONS

A motion was made by Thomas/Guerrieri to accept the following resignations: Tim Brady, Musical Director, effective April 14, 2011 and Nathaniel Dippold, Middle School Cross Country Coach, effective April 14, 2011.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 44-45

ADDITIONS TO SUBSTITUTE LISTS

A motion was made by Guerrieri/Gazze to approve the following additions to the substitute lists: Stephanie DiRado, 814 Croft Road, Greensburg, PA 15601, Social Studies; Abbe Dirling, 399 Clark Drive, N. Huntingdon, PA 15642, Biology; Jayne Hogue, 14 Miller Drive, Blairsville, PA 15717, Chemistry; Jessica McHugh 1111 Glenn Drive, N. Huntingdon, PA 15642, Business/Computer Technology; Mary K. Materkowski, 704 Second Street, PO Box 266, Smock, PA 15480, English; Eric Reger, 72 Observatory Street, Manor, PA 15665, Physics/Science; Kelly Doran, 964 Summit Drive, Greensburg, PA 15601, Mathematics, Elementary Education; Amy McHugh, 4046 Sinan Farm Drive, Export, PA 15632, Mathematics, Family Consumer Science; Pierina Alcorn, 2 Merando Drive, Monessen, PA 15602, Elementary Education; Maria Detruf, 331 Rohrer Street, Greensburg, PA 15601, Elementary Education; and Paul Markle, 103 Beetle Lane, Latrobe, Pa 15650, Elementary Education.

Section 508 vote: All eight Board Members present voted in the affirmative.

REAPPOINT SCHOOL DENTISTS

A motion was made by Mellinger/Gazze to reappoint James Abraham and Sean Gill, school dentists for the 2011-2012 school year.

Section 508 vote: All eight Board Members present voted in the Affirmative.

REAPPOINT SCHOOL DOCTOR

A motion was made by Mellinger/Thomas to reappoint Robert Tymoczko, school physician, for the 2011-2012 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

AUTHORIZATION FOR SUPERINTENDENT

A motion was made by DeMarino-Tooch to authorize the Superintendent to identify positions which, due to decreased student enrollment and/or curtailment and/or alteration of program authorized and approved by the Board and approved by the Pennsylvania Department of Education, will be eliminated beginning with the 2011-2012 school year. The Superintendent is further authorized to identify, following procedures stipulated in board policy and the current agreement with the Greensburg Salem Education Association, which employees may be furloughed as a result of the identification of the positions to be eliminated.

Section 508 vote: All eight Board Members present voted in the affirmative.

AUTHORIZATION FOR SUPERINTENDENT

A motion was made by Guerrieri/DeMarino-Tooch to authorize the Superintendent to identify those positions which may be eliminated should Commonwealth Law change prior to final budget passage to permit furloughs or elimination of positions due to economic reasons.

Section 508 vote: All eight Board Members present voted in the affirmative.

HIRE STUDENT WORKERS FOR SUMMER WORK

A motion was made by Vernail/Gazze to grant approval to hire student workers for summer work to supplement the maintenance and custodial staff.

Section 508 vote: All eight Board Members present voted in the affirmative.

MEMORANDUM OF UNDERSTANDING WITH CCL

A motion was made by Guerrieri/Gazze to approve the proposed Memorandum of Understanding with Computer Centerline (CCL Technologies) in the amount of \$102,600 for technology support services for the period of July 1, 2011 through June 30, 2012 as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 46

APPLY FOR GRANT/ACCEPT GRANT MONIES

A motion was made by Vernail/Guerrieri to approve the following:

- H. Apply for a grant from Highmark Healthy High 5 School Challenge Grant Program in the amount of \$9,999 to purchase twelve spinning bikes to be used as part of physical education classes – bikes will be in the Alumni Fitness Center and available to all students and sports teams for training;
- I. Proper officers of the District to accept grant monies in the amount of \$326.15 to be used for general operating support from the Greensburg Salem Friends for Art of The Community Foundation of Westmoreland County;

APPLY FOR GRANT/ACCEPT GRANT MONIES (Continued)

J. Proper officers of the District to accept grant monies in the amount of \$8,725 to be used for the MaRCH to Achieve Program from the GFF – Leasure Trust Fund, GFF – Troutman General Fund, GFF – Tedrow of The Community Foundation of Westmoreland County.

Section 508 vote: All eight Board Members present voted in the affirmative.

WESTMORELAND COUNTY STUDENT ASSISTANCE PROGRAM

A motion was made by Thomas/Guerrieri to approve the Annual Westmoreland County Student Assistant Program Agreement for the 2011-2012 school year among Westmoreland County Behavioral Health and Development Services Program, Westmoreland Drug & Alcohol Commission, Inc. and Greensburg Salem School District as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 47-48

TEAM PHYSICIAN AGREEMENT

A motion was made by Gazze/Thomas to approve the Team Physician Agreement between the District and Latrobe Area Hospital as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 49-55

BOARD POLICY 100.15 – SCHOOL VISITORS

A motion was made by Guerrieri/Kunkle to approve Board Policy – Code 100.15 – School Visitors as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 56-60

ADVERTISE FOR BIDS FOR FURNISHING GASOLINE AND DIESEL FUEL

A motion was made by Vernail/Gazze to grant approval to advertise for furnishing gasoline and diesel fuel for all District vehicles for 2011-2012 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

AWARD PAPER BIDS

A motion was made by Vernail/Guerrieri to approve the Westmoreland Intermediate Unit #7 Joint Purchasing Board's Resolution to award the bid for paper as contained herein.

Voting Aye: DeMarino-Toooh, Gazze, Guerrieri, Ivory, Kunkle, Mellinger, Thomas and Vernail

Voting Nay: No one

Abstain: No one

Motion passed.

SEE ATTACHMENT 61

PURCHASE INCOME TAX TAPES

A motion was made by Kunkle/Gazze to approve the purchase of income tax tapes from the Pennsylvania Department of Revenue.

Section 508 vote: All eight Board Members present voted in the affirmative.

ACCEPT AUDIT FOR YEAR ENDING JUNE 30, 2010

A motion was made by Guerrieri/Gazze to accept the audit for year ending June 30, 2010 (all Board Members received a copy previously).

Section 508 vote: All eight Board Members present voted in the affirmative.

AGREEMENT WITH WIU TO BILL ACCESS CLAIM SERVICES

A motion was made by Guerrieri/Gazze to approve the Agreement with Westmoreland Intermediate Unit #7 to bill ACCESS Claim Services for special education programs as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT S 62-64

FOOD SERVICE CONTRACT WITH NUTRITION INC.

A motion was made by Thomas/Gazze to approve the District's food service contract with Nutrition Inc. for the 2011-2012 school year as contained herein, which includes a lunch price increase of \$.05 for elementary buildings and \$.10 for secondary buildings.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 65-68

RETURN CARPET REPLACEMENT BIDS AND REBID

A motion was made by Vernail/DeMarino-Toooh to return all bids for carpet replacement at the High School without acceptance based upon a change in the scope of the project and to advertise and bid the redefined project.

Section 508 vote: All eight Board Members present voted in the affirmative.

DONATION TO CITY OF GREENSBURG FOR COMMUNITY PICNIC

A motion was made by Vernail/Gazze to approve the request from the City of Greensburg for a donation of \$450 for the 32nd Annual Greensburg Community/School Picnic.

Section 508 vote: All eight Board Members present voted in the affirmative.

REVISED BOARD POLICY - CODE 500.15 – DUAL ENROLLMENT

A motion was made by DeMarino-Toooh to approved revised Board Policy – Code 500.15 – Dual Enrollment (all Board Members received a copy previously).

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS

PRESENTATION AT PRINCIPALS' ACADEMY

A motion was made by Guerrieri/Gazze to approval up to eight members of the administrative staff to do a presentation and workshop at the Principals' Academy on May 11-12, 2011, in Bedford, PA – cost covered by Principals' Academy.

Section 508 vote: All eight Board Members present voted in the affirmative.

ELEMENTARY/SECONDARY COURSE OFFERINGS

A motion was made by Guerrieri/DeMarino-Toooh to approve the elementary and secondary course offerings for the 2011-2012 school year as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 73-77

ATHLETIC SCHEDULE CHANGE/FIELDTRIP/CONFERENCE REQUEST/FACILITY USAGE

A motion was made by Vernail/DeMarino-Toooh to approve the following:

- Y. Change in the Girls and Boys Track Schedule – Replace the California Invitational Track Carnival (which has been cancelled) on April 15, 2011 with the Central Valley Invitational on April 9, 2011;
- Z. High School Spanish Club to travel to Costa Rica in the summer of 2012 and to begin recruitment of students to travel and fundraising to help defray the costs of the trip;
- AA. Sarah Mica, High School student, to attend the Pennsylvania All-State Orchestra in Hershey, PA on April 13-16, 2011 – Melanie Callas will chaperone Sarah (Melanie's attendance at the PMEA Conference at no cost to the District was approved in March);
- BB. Bob Fontanesi, Director of the Tommy Smith Junior Golf Program, to use the auxiliary gym and room 183 on April 12, 19 and 26, 2011 from 6:30-8:00 P.M. for golf lessons free to Middle School students;
- CC. Southwest Greensburg Borough to use the playground and school house at Amos K. Hutchinson Elementary School for eight weeks beginning June 6, 2011, Monday through Friday from 12:00-4:00 P.M. for a summer recreation program;
- DD. Track program to use the High School track and field facilities for an off-season development program June-July, 2011 from 9:30-11:30 A.M. weekdays – included in the program would be an option to compete on a junior Olympic team formed of Greensburg Salem track team members;
- EE. Head coaches Randy Parsley and Ryan Shaw to use the Fitness Center at the High School two evenings a week beginning April 19 through the end of July 2011 for program development;

ATHLETIC SCHEDULE CHANGE/FIELDTRIP/CONFERENCE REQUEST/FACILITY USAGE (Continued)

FF. Girls' field hockey program to use Offutt Field for a skills clinic on May 17-19, 2011 from 3:00-6:00 P.M. – Cost \$12 per participant – the clinic is operating within the parameters established by District guidelines;

GG. YMCA to use Offutt Field June 20-23, 2011 from 12:00-3:00 P.M. for a beginning girls' field hockey program at no charge.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Gazze/Guerrieri to grant approval to advertise the following positions: Middle School cross country coach and musical director.

Section 508 vote: All eight Board Members present voted in the affirmative.

BOARD POLICY – CODE 300.30 – MAINTENANCE EMPLOYEES RETIREMENT INCENTIVE POLICY

A motion was made by Vernail/Guerrieri to approve Board Policy – Code 300.30 – Maintenance Employees Retirement Incentive Policy as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 78-81

BOARD POLICY – CODE 300.31 – REVISED SECRETARIAL EMPLOYEES RETIREMENT INCENTIVE POLICY

A motion was made by Guerrieri/Gazze to approve Board Policy – Code 300.31 – Revised Secretarial Employee Retirement Incentive Policy (all Board Members received a copy previously).

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 2-5

BOARD POLICY – CODE 300.32 – ADMINISTRATIVE EMPLOYEES RETIREMENT INCENTIVE POLICY

A motion was made by Gazze/Mellinger to approve Board Policy – Code 300.32 – Administrative Employees Retirement Incentive Policy as contained herein.

Voting Aye: DeMarino-Toooh, Gazze, Guerrieri, Ivory, Kunkle, Mellinger and Vernail

Voting Nay: Thomas

Abstain: No one

Motion passed.

SEE ATTACHMENTS 86-89

FACILITY USAGE

A motion was made by Guerrieri/Kunkle to grant approval for Salem Township Recreation Board to use the High School gymnasium on Saturday, June 4, 2011 from approximately 5:00-9:00 P.M. for its annual gymnastics show – Recreation Board must pay custodial fees.

Section 508 vote: All eight Board Members present voted in the affirmative.

FACILITY USAGE

A motion was made by Guerrieri/Gazze to grant approval for Greensburg Recreation Department to use Amos K. Hutchinson Elementary School’s facilities on July 11-14, 2011 from 8:00 A.M.-12:30 P.M. for a recreation basketball camp.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADJOURNMENT

A motion was made by Guerrieri/Mellinger to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education, held Wednesday, April 13, 2011, at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, Pennsylvania 15601, was adjourned at 7:45 P.M.

ATTEST:

James Meyer, School Board Secretary

