

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING November 14, 2012**

**PRESENT**

Mrs. Angela DeMarino-Toooh  
Mr. Frank Gazze  
Mr. Richard Guerrieri  
Mr. Lee Kunkle  
Mr. Ronald Mellinger, Jr.  
Mr. Natale Pantalone  
Dr. Richard Payha  
Mr. Stephen D. Thomas – Arrived 7:10 P.M.

**ABSENT**

Mrs. Barbara Vernail

**NON-VOTING MEMBERS**

Dr. Eileen Amato, Superintendent  
Mr. James Meyer, Business Manager  
Mr. John N. Scales, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mr. Kevin Bringe, Principal, Amos K. Hutchinson Elementary School  
Mr. Larry George, Director of Informational Services  
Mrs. Lisa Hauswirth, Associate Principal, Senior High School  
Miss Lynn Jobe, Athletic Director  
Mr. Jeremy Lenzi, Greensburg Salem Education Association Representative  
Mr. Jo Maluchnik, Associate Principal, Senior High School  
Miss Lisa Malloy, Greensburg Salem Education Association Representative  
Mr. Todd McMillen, Principal, Middle School  
Mrs. Ashley Nestor, Coordinator of Elementary Education, Federal Programs and Instruction  
Mr. David Redinger, Associate Principal, Middle School  
Ms. Anita Rometo, Community Liaison/Assistant Coordinator of Technology and Transportation  
Dr. Lisa Rullo, Director of Student and District Services  
Mr. Chris A. Suppo, Coordinator of Technology, Transportation and Community Relations  
Mr. Chris Thomas, Principal, Dr. Robert F. Nicely Elementary School  
Mr. Steve Tribble, Greensburg Salem Education Association Representative  
Mr. David Zilli, Principal, Senior High School

**NEWS MEDIA**

Mr. Bob Stiles, *Greensburg Tribune Review* Newspaper Reporter

Approximately five citizens of the community.

**CALL TO ORDER**

Mr. Natale Pantalone, School Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

**INFORMATIONAL ITEM**

Dr. Eileen Amato informed the Board of the Westmoreland Drug and Alcohol Commission's recognition for the work we have done to suppress drug and alcohol use in the District. Ashley Nestor, Jennifer Tucci, Kenneth Bissell and Lindsey Scarpo shared information regarding a school supply drive for Fulton Elementary School, a school in Oceanside NJ which was damaged by the storm.

**RECOGNITION OF VISITORS**

Mr. Richard Mignogna addressed the Board regarding temporary employees, and whether they were good for schools.

**REGULAR SCHOOL BOARD MEETING MINUTES OF SEPTEMBER 12, 2012**

A motion was made by Guerrieri/DeMarino-Toooh to approve the Minutes of the Regular School Board Meeting of October 10, 2012, with the following correction: Page 10, . . . . Greensburg Salem Video Production . . . . . Trib Total Media Lip Dub video competition (rather than "completion"). Correction made kg.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-12

**FINANCIAL REPORTS**

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation - October; Summary of Investments - October; Student Activity Funds - September; Tax Report - October; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 13-24

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Guerrieri/Pantalone to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,987,044.72; Bills to be Paid: General Fund - \$688,518.69; Bills to be Paid: Cafeteria Fund - \$210,723.23; and Bills to be Paid: PLGIT/ARM Fund - \$59,353.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 25-36

**ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING**

A motion was made by Gazze/Kunkle to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$109,394.41; Additional Bills to be Paid: General Fund - \$67,079.87; and Bills to be Paid: Cafeteria Fund - \$153,580.23.

Section 508 Vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-4

**Mr. Stephen Thomas arrived at 7:10 P.M. and voted on all motions thereafter.**

**COMMITTEE REPORTS**

**ESEA Title I, II, and VI Report** – Mrs. Ashley Nestor shared with the Board that Kids' Express has been running for three weeks with 260 students enrolled in Language Arts and Mathematics. Also, she shared a Thank You letter addressed to administration and board from teachers at Amos K. Hutchinson Elementary School.

**Legal Counselor Report** – No report at this time

**PUBLIC DISCUSSION**

There was a public discussion regarding class sizes. Public comments regarding class sizes were made by Mr. Thomas Ridilla, Mrs. Robin Mattes, Mrs. Kristy Hostetler and Mr. Richard Mignogna.

**EXECUTIVE SESSION**

An executive session of the Board was held for personnel and legal matters beginning at 7:41 P.M. and the regular meeting was reconvened at 8:17 P.M.

**SUPERINTENDENT'S REPORT ---**

**JANUARY BOARD DISCUSSION/REGULAR BOARD MEETING**

A motion was made by Kunkle/Thomas to schedule the January 2013 meetings as follows: Board Discussion on Wednesday, January 9, 2013 and the Regular School Board Meeting on Wednesday, January 16, 2013.

Section 508 vote: All seven Board Members present voted in the affirmative (Gazze was not in the room at the time of the vote).

**OPTION 2 – APPOINTMENT OF INSTRUCTIONAL CLASSROOM ASSISTANTS**

A motion was made by Thomas/Kunkle to approve Option #2, the hiring of four (4) instructional classroom assistants for the remainder of the 2012-2013 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT

**RETIREMENT**

A motion was made by Guerrieri/DeMarino-Toooh to approve the following retirement: George Sarver, Custodian – Middle School, effective December 31, 2012.

Section 508 vote: All eight Board Members present voted in the affirmative.

**RESIGNATION**

A motion was made by DeMarino-Toooh/Mellinger to approve the following resignation: John Manley, Baseball Coach – Ninth Grade, supplemental contract position, effective November 2, 2012.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Pantalone/DeMarino-Toooh to approve the following appointment: Kathryn Huffman, Classroom Instructional Assistant, Amos K. Hutchinson Elementary School, effective November 19, 2012, \$27,776.00 prorated as per Board Policy.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Mellinger/Thomas to approve the following appointments, (appointments for Kids' Express positions pending final enrollment numbers): Thomas Brannigan, Kids' Express Teacher – Amos K. Hutchinson Elementary School, effective for the 2012-2013 school year, \$28.75 supplemental hourly rate; Rachel Marion, Kids' Express Program Classroom Instructional Assistant – Amos K. Hutchinson Elementary School, effective for the 2012-2013 school year, \$21.33 hourly rate; Daryl Quatse, Assistant Coach – Middle School Wrestling, effective beginning with the 2012-2013 school year, \$3,621.00 supplemental contract rate; Matthew Sofran, Clock Operator – Boys' Varsity/Junior Varsity Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; James Stewart, Clock Operator – Boys' Varsity/Junior Varsity Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; Brian Julian, Scorekeeper – Boys' Varsity/Junior Varsity Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; Victor Sackett, Clock Operator – Boys' Seventh, Eighth and Ninth Grade Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; Matthew Sofran, Clock Operator – Boys' Seventh, Eighth and Ninth Grade Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; Holly Guerrieri, Scorekeeper – Girls' Varsity/Junior Varsity Basketball Teams, effective for the 2012-2013 school year, \$25.00 per event; Nathan Snider, Clock Operator – Boys' Wrestling Team, effective for the 2012-2013 school year, \$35.00 per event; Matthew Sofran, Clock Operator – Boys' Wrestling Team, effective for the 2012-2013 school year, \$35.00 per event; James Stewart, Clock Operator – Boys'

**APPOINTMENTS (cont'd)**

Wrestling Team, effective for the 2012-2013 school year, \$35.00 per event; Jeremy Lenzi, substitute Scorekeeper –Boys' Wrestling Team, effective for the 2012-2013 school year, \$35.00 per event; Victor Sackett, Clock Operator – Middle School Boys' Wrestling Team, effective for the 2012-2013 school year, \$30.00 per event; Matthew Sofran, Clock Operator – Boys' Middle School Wrestling Team, effective for the 2012-2013 school year, \$30.00 per event; Barry Roddy, Volunteer Assistant Coach – Girls' Varsity/Junior Varsity Basketball Teams, effective for the 2012-2013 school year; Perry Miller, Volunteer Assistant Coach – Boys' Varsity Wrestling Team, effective for the 2012-2013 school year; Michael J. Reinhart, Volunteer Assistant Coach – Boys' Varsity Wrestling Team, effective for the 2012-2013 school year; Michael K. Reinhart, Volunteer Assistant Coach – Boys' Varsity Wrestling Team, effective for the 2012-2013 school year; David Voytek, Volunteer Assistant Coach – Boys' Varsity Wrestling Team, effective for the 2012-2013 school year; Scott Elliott, Volunteer Assistant Coach – Boys' and Girls' Varsity Swim Teams, effective for the 2012-2013 school year; Curt Smith, Volunteer Assistant Coach – Boys' and Girls' Varsity Swim Teams, effective for the 2012-2013 school year; Bethany Ferrari, Volunteer Assistant Coach – Varsity/Junior Varsity Cheerleading Squads, effective for the 2012-2013 school year; Tatiana D'Arata, Volunteer Scorekeeper – Boys' Varsity Wrestling Team, effective for the 2012-2013 school year; John Manley, Baseball Assistant Coach – Junior Varsity, effective for the 2012-2013 school year, \$2,894.00 supplemental contract; and, Jeffrey Kapusta, Volunteer Assistant Coach – Boys' Wrestling Teams, effective for the 2012-2013 school year.

Section 508 vote: All eight Board Members present voted in the affirmative, with Guerrieri abstaining on Holly Guerrieri.

**APPOINTMENT**

A motion was made by Mellinger/Kunkle to approve the following appointment: Michael Altman, HVACR/Maintenance, full-time permanent position, effective upon release from current position, \$22.61 per hour as per negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Guerrieri/Gazze to approve the following appointments: Brian Altman, Personal Care Assistant – Amos K. Hutchinson Elementary School, retroactive to November 12, 2012 through the end of the 2012-2013 school year, \$13.74 per hour; and, Sandra Neely, Personal Care Assistant, effective for the 2012-2013 school year, \$13.74 per hour.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ADDITIONS TO THE SUBSTITUTE LISTS**

A motion was made by Guerrieri/Gazze to approve the following additions to the substitute lists: Cynthia Bailey, 302 Taylor Street, North Versailles PA 15137, Early Childhood Education and Elementary Education; Denise Frisko, 349 Pittsburgh Street, New Derry PA 15671, Music Education K-12; Brian Altman, 44 Madison Avenue, Greensburg PA 15601, Classroom Instructional Assistant; Julie Ebersole, 408 Sandy Lane, Greensburg PA 15601, Classroom Instructional Assistant and Personal Care Assistant; Megan Shaffer, 3201 State Route 119, New Alexandria PA 15670, Lunchroom Supervisor – James H. Metzgar Elementary School; and, S. Kristina True, 525 Brown Lane, P O Box 213, Crabtree PA 15624, Lunchroom Supervisor – James H. Metzgar Elementary School.

Section 508 vote: All eight Board Members present voted in the affirmative.

**EXTENSION OF FAMILY AND MEDICAL LEAVE**

A motion was made by Guerrieri/Kunkle to approve the following extension of a family and medical leave: Rebecca Pich, Elementary Librarian – James H. Metzgar/Dr. Robert F. Nicely Elementary Schools, effective December 3, 2012 through and including December 28, 2012.

Section 508 vote: All eight Board Members present voted in the affirmative.

**MEMORANDUM OF UNDERSTANDING**

A motion was made by Mellinger/Guerrieri to approve the Memorandum of Understanding By and Between the Borough of South Greensburg Police Department and Greensburg Salem School District as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 48-59

**MEMORANDUM OF UNDERSTANDING**

A motion was made by Guerrieri/Gazze to approve the Memorandum of Understanding By and Between the Borough of Southwest Greensburg Police Department and Greensburg Salem School District as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 60-71

**MEMORANDUM OF UNDERSTANDING**

A motion was made by Guerrieri/Kunkle to approve the Memorandum of Understanding By and Between the Pennsylvania State Police and Greensburg Salem School District as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 72-83

**EXONERATION OF TAXES**

A motion was made by Thomas/DeMarino-Toooh to exonerate the 2012 Greensburg Salem School District real estate taxes for Tax Map No. 57-09-00-0-136 for the reason that the Board of Assessment Appeals of Westmoreland county has already exonerated said property for said real estate taxes commencing with the year 2013; and further, in that the Commonwealth of Pennsylvania, Department of Military and Veterans Affairs has issued a disabled veterans real property tax exemption certification dated July 31, 2012, certifying that the property owner applicant is exempt from real property taxes that become due on or after April 24, 2012, as a result of total and permanent disability as a result of service connected causes incurred during a period of war or armed conflict. Because of these circumstances, Greensburg Salem School District determines that the 2012 real estate taxes should be exonerated.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 84-86

**DRESS CODE POLICY**

A motion was made by Guerrieri/DeMarino-Toooh to approve the Dress Code Policy as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 87-88

**DANCE TEAM**

A motion was made by Guerrieri/DeMarino-Toooh to approve the addition of a Dance Team as part of the District Band beginning in the 2012-2013 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

**CORRECT HOURLY RATE OF PAY**

A motion was made by Guerrieri/Gazze to correct the hourly rate of pay for Teri Kepchia and Elizabeth Jamison, Kids' Express classroom instructional assistants appointed on October 10, 2012, to \$21.33.

Section 508 vote: All eight Board Members present voted in the affirmative.

**CREDIT REIMBURSEMENT**

A motion was made by Guerrieri/Gazze to approve payment of credit reimbursement in November for the 2012-2013 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 89

**ACCEPT DONATIONS**

A motion was made by Gazze/Guerrieri granting approval for the proper officers of the District to accept a \$500.00 donation to be used for Greensburg Salem School District students in need; a \$750.00 donation to be used for elementary students/families in need for Christmas; and a \$250.00 donation to the Greensburg Salem Middle School Student Council for the Giving Tree from Mr. & Mrs. Natale Pantalone and family in memory of Clement L. Pantalone, a Greensburg High School graduate in the Class of 1952, to be used for Greensburg Salem School District students in need.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 90

**ACCEPT GRANT MONIES**

A motion was made by Guerrieri/Kunkle for the proper officers of the District to accept an \$8,000.00 grant from the Community Foundation of Westmoreland County to be used for summer 2013 Young Writers' Camp.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 91

**INSTITUTE ATTENDANCE**

A motion was made by Guerrieri/Thomas granting approval for Kenneth Bissell, Todd McMillen, Ashley Nestor and Lindsay Scarpo to attend the 2012 SAS Institute – *Leadership in Times of Reform* IN Hershey PA on December 2-5, 2012 at an approximated cost of \$1,383.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 92-103

**ACCEPT DONATION**

A motion was made by Guerrieri/Kunkle to accept the donation of basketball travel suits with appropriate school colors for the Boys' Varsity/Junior Varsity Basketball Teams from the Boys' Basketball Boosters.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ADVERTISE FOR BIDS**

A motion was made by Guerrieri/DeMarino-Tooch granting approval to advertise for 2013 spring sports bids.

Section 508 vote: All eight Board Members present voted in the affirmative.



**FACILITY USAGE**

A motion was made by Guerrieri/Mellinger granting approval for the Third and Fourth Grade Girls' Basketball Travel Team to use the gymnasium at Dr. Robert F. Nicely Elementary School on November 6, 13, 20, 27, 2012, December 4, 11, 18, 2012 and January 8, 15, 22, 29, 2013 from 6:00-8:00 P.M.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 104

**FACILITY USAGE**

A motion was made by Guerrieri/Thomas granting approval for the Greensburg Salem Junior Wrestling Program to use the Senior High School wrestling rooms on November 13, 15, 20, 27, 2012, December 4, 6, 18, 2012, January 8, 17, 29, 2013, February 4, 6, 12, 14, 19, 21, 26, 28, 2013 and March 5, 7, 12, 14, 19, 21, 2013 from 6:00-7:30 P.M. and the Middle School wrestling room on November 29, 2012 after 7:00 P.M., December 11, 13, 2012, and January 3, 10, 15, 22, 24, 31, 2013 from 6:00-7:30 P.M.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 105-106

**FACILITY USAGE**

A motion as made by Guerrieri/DeMarino-Toooh granting approval for the Girls' Travel Basketball Team to use the gymnasium at Amos K. Hutchinson Elementary School every Thursday evening from 7:30-9:00 P.M. beginning November 1, 2012 through and including February 28, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 107

**FACILITY USAGE**

A motion was made by Guerrieri/Kunkle granting approval for the Delmont Area Athletic Association to use the gymnasium at James H. Metzgar Elementary School on Thursday evenings from 6:30-8:30 P.M. beginning the second week of January 2013 through March 21, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 108-109

**FACILITY USAGE**

A motion was made by Guerrieri/Kunkle granting approval for the Greensburg Salem Education Association to use the loading dock on Maple Avenue and room 090 on Saturday, November 17, 2012 from 7:00 A.M.-2:00 P.M. to put together a float for the Greensburg Holiday Parade, participate in the parade, then tear down the float after the parade.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 110

**ADVERTISE POSITION**

A motion was made by Guerrieri/Kunkle to advertise the following position:  
Baseball Assistant Coach – Ninth Grade.

Section 508 vote: All eight Board Members present voted in the affirmative.

**CLINIC ATTENDANCE**

A motion was made by Guerrieri/Mellinger granting approval for Robert Lehman and Nathan Snider to attend the U.S. All-Star Track and Field Clinic on December 13-14, 2012 in Atlantic City NJ at no cost to the District.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 3-5

**FACILITY USAGE**

A motion was made by Guerrieri/Kunkle granting approval for the South Greensburg Recreation Department Men’s Volleyball League to use the gymnasium at Amos K. Hutchinson Elementary School on Friday evenings from 6:30-8:30 P.M. beginning November 16, 2012 through and including April 26, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

**FACILITY USAGE**

A motion was made by Guerrieri/Kunkle granting approval for the South Greensburg Volunteer Fire Department Hose Company #1 to use the parking lot at Dr. Robert F. Nicely Elementary School from 11:00 A.M.-5:00 P.M. on January 26, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 6

Mr. Pantalone asked if anyone in the audience had questions. No one addressed the Board.

**ADJOURN**

A motion was made by Kunkle/Guerrieri to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, November 14, 2012, beginning at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:32 P.M.

ATTEST:

---

James J. Meyer, School Board Secretary