

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING DECEMBER 4, 2013**

**PRESENT**

Mrs. Angela DeMarino-Toooh  
Mr. Frank Gazze  
Mr. Richard Guerrieri  
Mr. Lee Kunkle  
Mr. Ronald Mellinger, Jr.  
Mr. Jeffrey Metrosky  
Mr. Richard Payha  
Mrs. Barbara Vernail

**ABSENT**

Mr. Stephen D. Thomas

**NON-VOTING MEMBERS**

Dr. Eileen Amato, Superintendent of Schools  
Mr. James Meyer, Director of Business Affairs  
Mr. John Scales, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mr. Larry George, Director of Informational Services  
Mrs. Lisa Hauswirth, Acting Coordinator of Student Services  
Miss Lynn Jobe, Athletic Director  
Miss Lisa Malloy, Greensburg Salem Education Association Representative  
Mr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations  
Mr. Chris Thomas, Assistant Principal, Amos K. Hutchinson Elementary  
Mr. Stephen Tribble, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Mr. Bob Stiles, *Greensburg Tribune Review* Newspaper Reporter

Approximately thirteen citizens of the community.

**CALL TO ORDER**

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:15 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

**INFORMATIONAL ITEMS**

Dr. Amato shared thank you notes from the City of Greensburg and SkyLight Photography. She also circulated a sign-up sheet for the 29<sup>th</sup> Annual Westmoreland County Community Prayer Breakfast on Friday, January 24, 2014.

**RECOGNITION OF VISITORS**

No one signed in to address the Board.

**REGULAR SCHOOL BOARD MEETING MINUTES OF NOVEMBER 13, 2013**

A motion was made by DeMarino-Toooh/Vernail to approve the Minutes of the Regular School Board Meeting of November 13, 2013 with the following correction: Page 9, Facility Usage, line 8 should read 7:00 A.M.-5:00 P.M. (correction made kg) Section 508 vote: Six Board Members present voted in the affirmative, with Gazze and Guerrieri abstaining.

SEE ATTACHMENTS 1-11

**FINANCIAL REPORTS**

Mr. James Meyer, Director of Business Affairs, asked if there were any questions regarding the following reports: Bank Reconciliation – November; Tax Report – November; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 12-23

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Guerrieri/Kunkle to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,892,423.93; Bills to be Paid: General Fund - \$253,314.29; and Bills to be Paid: Construction Fund - \$76,183.30.

Section 508 Vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 24-29

**ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING**

A motion was made by Guerrieri/Gazze to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$979,582.16; and Additional Disbursements Made Since Last Meeting: Construction Fund - \$7,220.00. **PLEASE NOTE: As part of the hand carried reports are disbursements made for member contributions as a result of the State Performance Audit totaling \$9,176.11. No District money is part of this distribution. All funds have been reimbursed from PSERS and disbursed to**

**ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING (cont'd)**

members in accordance with IRS recommendations. Also, the District has received their portion of PSERS contributions totaling \$8,539.06 for the amount of unqualified earnings as stated in the Audit.

Section 508 vote: All eight Board members present voted in the affirmative.

SEE ATTACHMENTS 1-3

**COMMITTEE REPORTS**

**ESEA Title I, II and V** – No report at this time.

**Legal Report** – No report at this time.

**EXECUTIVE SESSION**

An executive session of the Board was held for personnel and legal matters beginning at 7:23 P.M. and the regular meeting was reconvened at 8:06 P.M.

**PAID LEAVE OF ABSENCE EXTENSION**

A motion was made by Guerrieri/Kunkle to approve the following extension of a paid leave of absence: Marlene Hizer, Sixth Grade Teacher at the Middle School, effective November 26, 2013 through and including December 20, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 34

**APPOINTMENTS**

A motion was made by Kunkle/Guerrieri to approve the following appointments: Sue Glowa, Musical Director at the Senior High School, effective for the 2013-2014 school year, \$4,039.00 supplemental contract as per the negotiated Agreement; Melvin Orange, Musical Orchestra at the Senior High School, effective for the 2013-2014 school year, \$1,787.00 supplemental contract, as per the negotiated Agreement; Melvin Orange, Musical Dramatics at the Senior High School, effective for the 2013-2014 school year, \$1,530.00 supplemental contract, as per the negotiated Agreement; and Leyna McCarthy, Choreographer at the Senior High School, effective for the 2013-2014 school year, \$1,530.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Guerrieri/DeMarino-Tooch to approve the following appointments: Elizabeth Tobay, Cheerleader Sponsor at the Senior High School, effective beginning with the 2013-2014 school year, \$3,608.00 supplemental

**APPOINTMENTS** (cont'd)

contract prorated; and Bethany Ferrari, Cheerleader Sponsor, Ninth Grade, effective beginning with the 2013-2014 school year, \$2,889.00 supplemental contract prorated.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Kunkle/Vernail to approve the following appointments: Matthew Boe, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Christine Burkhart, Homebound Instruction, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Alison Cox, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Jaime Derbish, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Kristen Novello, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Megan Porter, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); Matthew Sofran, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate (correct November 13, 2013 appointment); and Shanna Kounas, Homebound Instructor, effective for the 2013-2014 school year, \$32.75 supplemental hourly rate.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ACKNOWLEDGE CLUB SPORT COACHES**

A motion was made by Guerrieri/Kunkle to acknowledge the following club sport coaches, with the clubs covering the cost of the coaches salary: Greg Piper, Head Coach – Varsity Bowling Club; Jim Heater, Assistant Coach – Varsity Bowling Club; Michael Steinhauser, Head Coach – Varsity Ice Hockey; Chase Ellis, Assistant Coach – Varsity ice Hockey; Rich Lavrich, Assistant Coach – Varsity Ice Hockey; Paul Steinhauser, Assistant Coach – Varsity Ice Hockey; Jacob Andolina, Head Coach – Middle School Ice Hockey; David Kelley, Assistant Coach – Middle School Ice Hockey; John McNair, Assistant Coach – Middle School Ice Hockey; Jeff Szolek, Assistant Coach – Middle School Ice Hockey; Dave Parise, Assistant Coach – Middle School Ice Hockey; Tim Davis – Head Coach – Varsity Inline Hockey; Tyler Brinton, Assistant Coach – Varsity Inline Hockey; Tyler Davis, Assistant Coach – Varsity Inline Hockey; Bob Lehman, Boys' Head Coach – Varsity Indoor Track; Arron Panigall, Girls' Head Coach – Varsity Indoor Track; Jeremy Lenzi, Assistant Coach, Varsity Indoor Track; and Nathan Snider, Assistant Coach – Varsity Indoor Track.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ADDITIONS TO THE SUBSTITUTE LISTS**

A motion was made by Guerrieri/Gazze to approve the following additions to the substitute lists: Meagan Boyer, 2652 Fitzpatrick Street, Grapeville PA 15634, Early Childhood N-3, Elementary Education; Jodie Madigan, 413 Sewickley Avenue, Herminie PA 15637, Early Childhood N-3, Elementary Education; Susan Seth, 601 Westland Drive, Greensburg PA 15601, Biology, Elementary Education, Mathematics 7-9; Addie Witt, 228 Hunter Hill Road, Mt. Pleasant PA 15666, Early Childhood N-3; Rebecca Lowe, 305 Mulberry Street, Scottdale Pa 15683, Elementary Education; and, Shane Dushak, 108 Homer Street, Yukon PA 15698, English 7-12.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Guerrieri/Kunkle to approve the following appointments: (musical production positions paid from ticket sales, not District funds) Jeffrey Glowa, Musical Set Construction – Senior High School, effective for the 2013-2014 school year, \$1,100.00; Greg Moyer, Musical Costumer – Senior High School, effective for the 2013-2014 school year, \$1,100.00; Raphael Pantalone, Musical Artist – Senior High School, effective for the 2013-2014 school year, \$1,000.00; Vicki Rowe, Musical Props – Senior High School, effective for the 2013-2014 school year, \$500.00; James Shomo, Musical Lighting – Senior High School, 2013-2014 school year \$2,300.00; Pamela Leonard, substitute After School Kids' Express Program – Metzgar School Elementary, effective for the 2013-2014 school year, \$28.75 supplemental hourly rate; and, Karin Stamford, substitute After School Kids' Express Program teacher – Nicely Elementary School, effective for the 2013-2014 school year, \$28.75 supplemental hourly rate.

Section 508 vote: All eight Board Members present voted in the affirmative with Board Member Vernail abstaining on #18 – Vicki Rowe.

**PERMISSION TO PAY BILLS**

A motion was made by Guerrieri/Kunkle to approve paying all bills up to and including December 31, 2013.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPLY FOR GRANT MONIES**

A motion was made by Vernail/Guerrieri granting approval for the proper officers of the District to apply for Lulu Pool Health and Education Fund monies in the amount of \$900.00 to provide scholarships to the sixth grade camp program.

Section 508 vote: All eight Board Members present voted in the affirmative.

**CONFERENCE ATTENDANCE**

A motion was made by Guerrieri/Vernail granting approval for Stephanie King to attend the Units of Study: Implementing Rigorous, Coherent Writing Curriculum Conference in King of Prussia PA on Friday, January 31, 2014 at an approximate cost to the District of \$165.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 35

**CONFERENCE ATTENDANCE**

A motion was made by Guerrieri/Gazze granting approval for Lynn Jobe to attend the Pennsylvania Athletic Directors' Association Annual Conference in Hershey PA on March 18-21, 2013 at an approximate cost to the District of \$1,145.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

**MIDDLE SCHOOL PRODUCTION**

A motion was made by Guerrieri/Gazze to approve Disney's *Beauty and the Beast Jr.* as the Middle School musical production for the 2013-2014 school year, with performances on Friday evening, March 21, 2014, Saturday evening, March 22, 2014 and Sunday afternoon, March 23, 2014.

Section 508 vote: All eight Board Members present voted in the affirmative.

**SPECIAL EDUCATION AND GIFTED EDUCATION RECORDS CONFIDENTIALITY POLICY**

A motion was made by Guerrieri/Gazze to approve the proposed Special Education and Gifted Education Records Confidentiality Policy as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 36-39

**REPRESENTATIVE TO WESTMORELAND INTERMEDIATE UNIT BOARD**

A motion was made by Kunkle/Guerrieri to reappoint Mrs. Barbara Vernail as Greensburg Salem School District's representative to the Westmoreland Intermediate Unit Board for a three-year term beginning July 1, 2014 and ending June 30, 2017.

Section 508 vote: All eight Board Members present voted in the affirmative.

**FACILITY USAGE**

A motion was made by Guerrieri/Gazze granting approval for the Greensburg Salem Little Lions Travel Team to use the gymnasium at the Middle School and Senior High School on the dates and times indicated on the request form.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 40-41

**FACILITY USAGE**

Agenda item J does not require Board action as it was cancelled due to weather and is being planned for a future date time.

**ADVERTISE POSITIONS**

A motion was made by Guerrieri/Gazze to advertise the following positions: P.A.W.S. (Parents are Welcome in Schools) Program teachers, \$28.75 supplemental hourly rate as per the negotiated Agreement.  
Section 508 vote: All eight Board Members present voted in the affirmative.

**JR. WRESTLERS TO ATTEND MATCH/PARTICIPATE IN EXHIBITION AT HALFTIME**

A motion was made by Vernail/Gazze granting approval for the Junior Wrestlers to attend the Varsity Wrestling match on January 2, 2014 and to have an exhibition at halftime.  
Section 508 vote: All eight Board Members present voted in the affirmative.

**SCHOOL CROSSING GUARDS RATE OF PAY**

A motion was made by Guerrieri/Gazze to approve the City of Greensburg's request to increase the hourly rate of pay for school crossing guards from \$8.76 per hour to \$8.94 per hour.  
Section 508 vote: All eight Board Members present voted in the affirmative.  
SEE ATTACHMENT 1

**ACKNOWLEDGE LIST OF ADDITIONAL BUS DRIVER/MONITORS**

A motion was made by Guerrieri/Gazze to acknowledge the additional list of bus drivers and monitors for First Student, Inc. 2013-2014 school year, pending receipt of all governmental clearances, certification records, safety training, physicals and tuberculin tests where applicable.  
Section 508 vote: All eight Board Members present voted in the affirmative.  
SEE ATTACHMENTS 1-2

**Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for January will be held on Wednesday, January 8, 2014 at 7:00 P.M. in the Administration Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for January will be held on Wednesday, January 15, 2014 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.**

**MIDDLE SCHOOL STUDENT ADJUDICATION**

A motion was made by Guerrieri/Kunkle to accept the recommended adjudication on a student discipline matter as determined by a Committee of the Board.

Section 508 vote: All eight Board Members present voted in the affirmative.

Mr. Mellinger asked if anyone in the audience had questions. No one had questions or wished to address the Board

**ADJOURN**

A motion was made by DeMarino-Toooh/Vernail to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Monday, December 4, 2013, beginning at 7:15 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:20 P.M.

ATTEST:

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James Meyer, School Board Secretary