

2023 Scholarship Instructions

Step #1 Review the BPS Scholarship Instructions, the Scholarship Checklist Tool, and the Scholarship Book

All the scholarship information, including the Scholarship Book is posted on the Brockton Public School's website; www.bpsma.org.

- ✓ Read each scholarship description in the Scholarship Book, paying close attention to the eligibility requirements.
- ✓ Use the Scholarship Checklist Tool to record the scholarships that you plan to apply for AND to keep track of all supporting documents such as a transcript, financial statement, and essay.
- ✓ Submit a copy of your Scholarship Checklist Tool to your Guidance Office. Ms. Gamel (Yellow and Azure) and Ms. Foos (Red and Green) will prepare the transcripts that you requested

* Please note, for scholarships 1-23, a one-page essay about yourself is required. For all other scholarships, make note and follow the specific requirements for essay/letter topics.

Step # 2 Apply for and submit your chosen scholarship applications.

- ✓ The deadline for most scholarships is April 1, 2023.

Scholarships listed on pages 1 – 23 require a single application. The application will ask the applicant to indicate which of the 23 scholarships they wish to apply for. This single application is an ONLINE application that can be found on the Brockton Public School's scholarship website; www.bpsma.org.

ONE copy of the financial statement and ONE copy of your essay can be submitted for as many of the 1-23 scholarships that you apply to.

- ✓ Scholarships 1-23 (online application) and ONE copy of the financial statement and ONE copy of your essay are to be submitted by the applicant into a collection box located at the Main Office. Be sure that your name is on each piece of paper and staple the packet together.

Scholarships listed on pages 24 - 55 require the same application that must be printed once and photocopied for each scholarship so that each donor receives their own paper copy. This application can be found on the Brockton Public School's website; www.bpsma.org.

Additional documents such as the essay, financial statement, and transcript may be required for each scholarship. Refer to the Scholarship Checklist Tool or the Scholarship Page in the Book for specific details on what documents are required.

- ✓ Scholarships 24 - 55 are to be submitted by the applicant into a collection box located at the Main Office. Be sure that your name is on each piece of paper and staple the packet.

Scholarships listed on pages 56 - 105 require the same application as numbers 24-55, which must be printed once and photocopied for each scholarship so that each donor receives their own paper copy. This application can be found on the Brockton Public School's website; www.bpsma.org.

Additional documents such as the essay, financial statement, and transcript may be required for each scholarship. Refer to the Scholarship Grid or the Scholarship Page in the Book for specific details on what documents are required

- ✓ **Scholarships 56 – 105** are to be submitted by the applicant by mailing the application and supporting documents directly to the donor. The mailing addresses are located on each scholarship page.

Special Applications are located on the Brockton Public Schools scholarship website; www.bpsma.org. Applicants must follow the unique application and submission instructions which can be found by clicking on each scholarship title link.

- ✓ Special Applications are submitted online through the link posted on the Scholarship Website.

Step #3 Scholarship Selection and Notification

The Brockton Public Schools Scholarship Committee chooses the majority of scholarship recipients for Scholarships 1-55. The Scholarship Committee consists of teachers, guidance counselors, and administrators and uses a rubric to determine eligibility for each scholarship. Students who have finalized their postsecondary plans will be given additional consideration.

Scholarship Recipients of Scholarships 55-105 and Special Applications will be chosen by each scholarship donor, using their own selection criteria.

- ✓ Students will be invited to participate in one scholarship interview during the first week of May.
- ✓ Students who are the chosen recipients of the scholarships will be notified by the Guidance Department of their award. The award letter will include instructions on how the funds will be distributed to the student.
- ✓ Scholarship Recipients will be published in the 2023 Graduation Book.
- ✓ Students are expected to write a thank you note to the organization or individuals that have awarded the funds for the scholarship.