

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING JANUARY 13, 2016**

**PRESENT**

Mr. Frank Gazze  
Mrs. Charlotte Kemerer  
Mr. Lee Kunkle  
Mr. Ronald Mellinger, Jr.  
Mr. Jeff Metrosky  
Mr. Nicholas Rullo  
Mrs. Robin Savage  
Mr. Stephen D. Thomas  
Mrs. Barbara Vernail

**ABSENT**

**NON-VOTING MEMBERS**

Dr. Eileen Amato, Superintendent  
Mr. James Meyer, Business Manager and School Board Secretary  
Mr. John Scales, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mrs. Justine Federico, Principal, James H. Metzgar Elementary School  
Mr. Erik Doran, Greensburg Salem Education Association Representative  
Mr. Larry George, Director of Informational Services  
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction  
Mr. Adam Jones, Principal, Greensburg Salem Middle School  
Miss Lisa Malloy, Greensburg Salem Education Association Representative  
Mr. Joe Maluchnik, Associate Principal, Greensburg Salem Senior High School  
Mr. Todd McMillen, Coordinator of Student Services  
Ms. Anita Rometo, Community Liaison/Assistant Coordinator of Technology and Transportation  
Mr. Matthew Sofran, Greensburg Salem Education Association Representative  
Mrs. Michelle Sparrow, Greensburg Salem Education Association Representative  
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations  
Mr. Stephen Tribble, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Reporter  
Ms. Brenda Haas, *Penn-Franklin-Salem-Delmont* Newspaper Reporter

Approximately eighty-six citizens of the community

**CALL TO ORDER**

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:05 P.M. in auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

**EXECUTIVE SESSION**

An executive session of the Board was held for personnel matters, real estate lease/buy matter, and two (2) student discipline matters beginning at 7:06 P.M. with the regular meeting reconvening at 7:20 P.M.

**INFORMATIONAL ITEMS**

Board Member Barbara Vernail shared that she had escorted Mrs. Santa Claus to the kindergarten classes at Dr. Robert F. Nicely Elementary School. Board Member Lee Kunkle commended the Middle and Senior High School for their wonderful Christmas Choral and Band Concerts.

**RECOGNITION OF VISITORS**

The following people addressed the Board with concerns: Becky, Ryann and Callie Shirey talked about the teacher's contract and "what teachers mean to me"; and Julie Barry talked about the lack of a teacher's contract and how it is affecting after school activities, i.e. jazz band, pep band, concert band, etc. She inquired if something could be worked out so after school programs can continue.

**REORGANIZATION MEETING AND REGULAR SCHOOL BOARD MEETING  
MINUTES OF DECEMBER 9, 2015**

A motion was made by Gazze/Vernail to approve the minutes of the Reorganization Board Meeting and the Regular School Board Meeting of December 9, 2015 as presented with corrections read.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-13

**FINANCIAL REPORTS**

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – December; Tax Report – December;

**FINANCIAL REPORTS (cont'd)**

Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 14-22

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Thomas/Kunkle to approve the following: Disbursements Made Since Last Meeting: General Fund - \$3,862,589.57; Disbursements Made Since Last Meeting: Cafeteria Fund - \$121,309.83; and Bills to be Paid: General Fund - \$252,123.86.

Section 508 Vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 23-33

**ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING**

A motion was made by Gazze/Metrosky to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$106,220.44; and Additional Bills to be Paid: General Fund - \$129,737.83; and Additional Bills to be Paid: Cafeteria Fund - \$136,227.36.

Section 508 vote: All nine Board members present voted in the affirmative.

SEE ATTACHMENTS 1-4

**ESEA TITLE I, II AND VI REPORTS**

Mrs. Kelly Gustafson shared that the Pennsylvania Department of Education has recognized Amos K. Hutchinson Elementary School as a Distinguished Title I School, closing the gap on reading and math scores.

**COMMITTEE REPORTS**

**Central Westmoreland Career and Technology Center Board** – Mr. Lee Kunkle shared that the Annual Dinner Meeting was held in December. He thanked Ken Bissell, David Zilli, Adam Jones, and Dr. Amato for their November presentation at the Central Westmoreland Career and Technology Center.

**Greensburg Salem Education Foundation** – Mrs. Barbara Vernail announced that the Foundation's Purse Bash Fundraiser' will be held on the first Saturday in March 2016.

**School Facilities Advisory Committee** – Dr. Chris Suppo announced that the next meeting will be held on December 14, 2015 with Todd McMillen addressing student services and special needs and Mr. Jim Meyer addressing operating costs of each site. A discussion took place regarding universal design concept.

**LEGAL COUNSEL REPORT**

No report at this time.

**SUPERINTENDENT'S REPORT**

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

**RETIREMENT**

A motion was made by Thomas/Metrosky to approve the following retirement: Karen Knesh, Custodian at Dr. Robert F. Nicely Elementary School, effective March 23, 2016.

Section 508 vote: All nine Board Members present voted in the affirmative.

**RESIGNATIONS**

A motion was made by Vernail/Savage to approve the following resignations: Brittany Meyer, girls' varsity assistant lacrosse coach, effective January 11, 2016; and Barbara Havrisko, part-time nurse assistant at Amos K. Hutchinson Elementary School, effective January 12, 2016.

Section 508 vote: All nine Board Members present voted in the affirmative.

**PAID MATERNITY/FAMILY AND MEDICAL LEAVE AND APPOINTMENTS**

A motion was made by Vernail/Kunkle to approve the following paid maternity/family and medical leave: Elizabeth Tobay, third grade teacher at Dr. Robert F. Nicely Elementary School, effective beginning approximately February 5, 2016 and continuing for six (6) weeks; and the following appointments: Lou Downey, computer teacher at James H. Metzgar/Dr. Robert F. Nicely Elementary Schools, full-time substitute position, effective January 12, 2016, salary set at \$80% first step bachelors prorated as per the negotiated Agreement Appendix A 2014-2015 salary schedule; Michael Rhea, Assistant Track Coach at the Middle School, effective beginning with the 2015-2016 school year, \$2,688.00 supplemental contract as per the negotiated Agreement Appendix B 2014-2015 supplemental contracts; Kristin Steininger, Assistant Varsity Softball Coach, effective beginning with the 2015-2016 school year, \$3,540.00 supplemental contract as per the negotiated Agreement Appendix B 2014-2015 supplemental contracts; John Manley, substitute Scorekeeper/Clock Operator, effective for the 2015-2016 school year, \$25.00 per event; and Anthony Manley, volunteer Assistant Baseball Coach, effective for the 2015-2016 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

**ADDITIONS TO THE SUBSTITUTE LISTS/ADVERTISE VACANCIES**

A motion was made by Vernail/Gazze to approve the following additions to the substitute lists: Raina Richardson – Nurse Assistant; Nancy Martz – Central Office Administrative Assistant; and Jessica Immel – Lunchroom Supervisor; and to advertise the following positions: Assistant Girls' Varsity Lacrosse Coach, effective beginning with the 2015-2016 school year, supplemental contract as per the negotiated Agreement; two (2) Raising Readers Parent Program Teachers for a first grade program at Amos K. Hutchinson Elementary School, elementary education certification required, six (6) week program, salary set at the supplemental hourly rate as per the negotiated Agreement funded through RTTT Grant.

Section 508 vote: All nine Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Gazze/Rullo to approve the following appointment: Megan Duncan, Mathematics Teacher at the Senior High School, full-time substitute position, effective for the second semester of the 2015-2016 school year, salary set at 80% first step bachelors prorated as per the negotiated Agreement Appendix A 2014-2015 salary schedule.

Section 508 vote: All nine Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Thomas/Vernail to approve the following appointment: Raina Richardson, Nurse Assistant, part-time permanent position, effective January 18, 2016, salary set at \$18.00 per hour as per Board policy.

Section 508 vote: All nine Board Members present voted in the affirmative.

**SABBATICAL LEAVE EXTENSION**

A motion was made by Vernail/Gazze to approve the following extension of a sabbatical leave: Melissa Gibbon, Mathematics Teacher at the Senior High School, effective for the second semester of the 2015-2016 school year. **This recommendation is being made with the stipulation that she will return to service immediately following such leave according to the provision of Section 1166 through 1181 of the Pennsylvania School Code. In the event that these provisions are not met, she will return all monies due the District as a consequence of having taken said sabbatical leave.**

Section 508 vote: All nine Board Members present voted in the affirmative.

**ACKNOWLEDGE INDEPENDENT AUDIT**

A motion was made by Vernal/Thomas to acknowledge the independent audit for school year ending June 30, 2015 (all Board Members received a copy previously).  
Section 508 vote: All nine Board Members present voted in the affirmative.

**ACKNOWLEDGE SINGLE AUDIT REPORT**

A motion was made by Gazze/Kunkle to acknowledge the single audit report for school year ending June 30, 2015.  
Section 508 vote: All nine Board Members present voted in the affirmative.  
SEE ATTACHMENT 37

**ACCEPT DONATIONS**

A motion was made by Gazze/Kemerer for the proper officers of the District to accept three separate donations of \$300.00 each from Robert Allshouse of Kades-Margolis to be used for needy students at Amos K. Hutchinson, James H. Metzgar and Dr. Robert F. Nicely Elementary Schools  
Section 508 vote: All nine Board Members present voted in the affirmative.

**E-RATE FUNDING**

A motion was made by Thomas/Savage for the proper officers of the District to apply for E-Rate Funding for the 2016-2017 school year and reserve \$100,000.00 of deferred revenue for the purpose of category two funding proposal.  
Voting Aye: Gazze, Kemerer, Kunkle, Mellinger, Metrosky, Savage, Thomas and Vernail.  
Voting Nay: Rullo.  
Abstaining: No one.  
Motion passed.

**CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER TUITION PAYMENTS**

A motion was made by Gazze/Kunkle granting approval to accept the monthly payment schedule for tuition for students attending the Central Westmoreland Career and Technology Center, effective beginning with the 2016-2017 school year.  
Section 508 vote: All nine Board Members present voted in the affirmative.

**CLIENT LINKAGE AGREEMENT**

A motion was made by Gazze/Vernail granting approval to enter into a Client Linkage Agreement between Chestnut Ridge Counseling Services, Inc. and Greensburg Salem School District, effective beginning September 18, 2015 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 5-6

**IDEA FLOW-THRU FUNDS CONTRACT**

A motion was made by Gazze/Thomas granting approval of the 2015-2016 IDEA Flow-Thru Funds Contract between the Westmoreland Intermediate Unit and Greensburg Salem School District as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 7-9

**RATE OF PAY FOR CROSSING GUARDS**

A motion was made by Gazze/Rullo to approve the City of Greensburg's request to increase the hourly rate of pay for school crossing guards from \$9.12 per hour to \$9.50 per hour effective January 1, 2011.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 38

**CONFERENCE ATTENDANCE**

A motion was made by Gazze/Thomas granting approval for John Manley to attend the Pennsylvania School Counselors' Conference on February 18-19, 2016 at the Milton Hershey School and Lodge, Hershey PA at an approximate cost to the District of \$350.00.

Voting Aye: Gazze, Kunkle, Rullo, Thomas and Vernail.

Voting Nay: Kemerer, Mellinger, Metrosky and Savage.

Abstaining: No one.

Motion passed.

SEE ATTACHMENTS 39-42

**CONFERENCE ATTENDANCE**

A motion was made by Gazze/Kunkle granting approval for Kevin Bringe, Judy Constantine, Sarah Gazze, Lori Mertz and Karlene Przybylek to attend the Pennsylvania Title I Improving School Performance Conference – Pathways to Success! on February 7-10, 2016 at the Sheraton Pittsburgh Hotel at Station Square, Pittsburgh PA at a cost of approximately \$1,500.00 to be paid from Title I grant monies.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 43-48

**PROJECT MAX COACHES DAYS ATTENDANCE**

A motion was made by Gazze/Kunkle for Teresa Barkley and Brian Higginbotham to attend the Project MAX Coaches Days on February 9-10, 2016 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$411.00. Above motion was not voted on. Mr. Meyer commented that this training would be paid by Project MAX grant monies.

A motion was made by Thomas/Gazze amending the above motion granting approval for Teresa Barkley and Brian Higginbotham to attend the Project MAX Coaches Days on February 9-10, 2016 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost of \$411.00 to be paid from Project MAX grant monies

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 49

**CONFERENCE ATTENDANCE**

A motion was made by Gazze/Thomas for Chris Suppo and David Vuick to attend the Pennsylvania Education Technology Conference on February 21-24, 2016 at Hershey Lodge and convention Center, Hershey PA at an approximate cost to the District of \$1,770.00.

Voting Aye: Gazze, Kunkle, Thomas and Vernal.

Voting Nay: Kemerer, Mellinger, Metrosky, Rullo and Savage.

Abstaining: No one.

Motion failed.

SEE ATTACHMENTS 50-53

**SUMMIT ATTENDANCE**

A motion was made by Vernail/Kunkle granting approval for Rene Zundel to attend the Pennsylvania Department of Education Data Summit on May 22-25, 2016 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$1,100.00.

Voting Aye: Gazze, Kunkle, Mellinger, Savage, Thomas and Vernail.

Voting Nay: Kemerer, Metrosky and Rullo.

Abstaining: No one.

Motion passed.

SEE ATTACHMENTS 54-55

**AWARD SPRING SPORTS EQUIPMENT/SUPPLY BIDS**

A motion was made by Gazze/Thomas to award spring sports equipment and supply bids as presented. Note that all bids were awarded to the lowest,



**AWARD SPRING SPORTS EQUIPMENT/SUPPLY BIDS (cont'd)**

responsible bidder meeting bid specifications.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 56-60

**CONFERENCE ATTENDANCE**

A motion was made by Thomas/Gazze granting approval for R. Todd McMillen to attend the Pennsylvania Department of Education Conference 2016 making a Difference: Educational Practices that Work! on February 10-12, 2016 at Hershey Lodge and Convention Center at an approximate cost to the District of \$659.00.

Voting Aye: Gazze, Kunkle, Savage, Thomas and Vernail.

Voting Nay: Kemerer, Mellinger, Metrosky and Rullo.

Abstaining: No one.

Motion passed.

SEE ATTACHMENTS 10-14

**FACILITY USAGE**

A motion was made by Gazze/Metrosky granting approval for the following facility usage:

- Greensburg Salem Baseball Program to use the Senior High School gymnasium from 7:30 A.M.-12:00 P.M. on March 12, 2016 to conduct a baseball clinic;
- Greensburg Salem Junior Olympic Wrestling program to use the Senior High School gymnasium, locker rooms, bathrooms, cafeteria and concession stand for a Novice Wrestling Tournament from 6:30 A.M.-5:30 P.M. on Sunday, January 24, 2016; and
- City of Greensburg Police to use the Middle School gymnasium for pickup basketball games on Monday evenings from 7:00-9:00 P.M. on January 25, 2016, February 15, 2016, March 7, 14, 21, 28, 2016, April 4, 11, 18, 25, 2016 and May 2, 9, 16, 23, 2016; and the Senior High School gymnasium on February 22, 29, 2016.

Section 508 vote: All nine Board Members present voted in the affirmative.

See attachments 61, 15-16

**Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for February will be held on Wednesday, February 3, 2016 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for February will be held on Wednesday, February 10, 2016 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.**

Mr. Mellinger asked if anyone in the audience had questions. He stated that the Board also cares about the students and has looked at options for teachers to continue to volunteer for programs. Mr. Bob Iuzzolino questioned District on Access Agreement with the Westmoreland Intermediate Unit as well as psychologist's time. Mr. Mellinger shared that the next negotiations session will take place on January 26, 2015

**ADJOURN**

A motion was made by Thomas/Vernail to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, January 13, 2016, beginning at 7:05 P.M. in the auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:12 P.M.

ATTEST:

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James J. Meyer, School Board Secretary