

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING APRIL 12, 2017**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Dr. Richard Payha
Mr. Nicholas Rullo
Mrs. Barbara Vernail

ABSENT

Mrs. Robin Savage
Mr. Stephen D. Thomas

NON-VOTING MEMBERS

Dr. Eileen Amato, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation
Mr. Kevin Bringe, Principal, Amos K. Hutchinson Elementary School
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction
Mr. David Redinger, Acting Associate Principal, Senior High School
Mr. Matthew Sofran, Greensburg Salem Education Association Representative
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations
Mr. David Zilli, Principal, Greensburg Salem Senior High School

NEWS MEDIA

Ms. Brenda Haas, *Penn-Franklin-Salem-Delmont* Newspaper Reporter

Approximately forty-one (41) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:13 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSIONS

The following executive sessions were held:

- Thursday, March 16, 2017 at 7:00 P.M. for student discipline matter;
- Wednesday, April 5, 2017 at 6:00 P.M. for a legal matter;
- Monday, April 10, 2017 at 6:00 P.M. for personnel matters relative to the 2017-2018 budget; and
- Wednesday, April 12, 2017 at 6:00 P.M. for legal matter, grievance and property issue.

INFORMATIONAL ITEMS

Mr. David Zilli recognized the outstanding students who were part of the Mock Trial Team and sponsors and the students who were part of the Apples Competition.

RECOGNITION OF VISITORS

Miss Darlene Frederickson, Foreign Exchange Students Sponsor, presented a Certificate of Appreciation to David Zilli for Greensburg Salem School District signing and accepting foreign exchange students. Dr. Jane Offutt reviewed the history of Offutt Athletic Field. Board President Mr. Ronald Mellinger shared that it will be kept a green space with public access to the field. Mrs. Barbara Vernail shared that a committee will be formed to fundraise.

REGULAR SCHOOL BOARD MEETING MINUTES OF MARCH 8, 2017

A motion was made by Vernail/Rullo to approve the minutes of the Regular School Board Meeting of March 8, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-8

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – March; Student Activity Funds; Tax Report – March; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 9-19

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Gazze/Vernail to approve the following: Disbursements Made Since Last Meeting: General Fund - \$3,411,228.31; Disbursements Made Since Last Meeting: Cafeteria Fund - \$105.60; Bills to be Paid: General Fund - \$694,104.25; and Bills to be Paid: Cafeteria Fund - \$153,372.25.

Section 508 Vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 20-69

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by Gazze/Kemerer to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$116,675 50; Additional Bills to be Paid: General Fund - \$139,623.25; and Additional Bills to be Paid: Cafeteria Fund - \$168,745.09.

Section 508 vote: All seven Board members present voted in the affirmative.

SEE ATTACHMENTS 1-10

ESEA TITLE I, II AND VI REPORTS

No report at this time.

COMMITTEE REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Barbara Vernail reported for Mrs. Robin Savage fundraising raffle tickets are available for Skills USA through Ms. Melissa Bowman. Dr. Eileen Amato shared that she attended the Professional Advisory Committee Meeting; several students are being inducted into the National Honor Society and the CWCTC will be piloting two (2) new programs this summer.

Westmoreland Intermediate Unit – Mrs. Barbara Vernail announced that the Westmoreland Intermediate Unit Foundation Bing Bash will be held on Sunday, April 23, 2017 and the Champions of the Arts will be held in Latrobe on Saturday, April 29, 2017. She also reported on capital improvements being completed.

Greensburg Salem Education Foundation – Mrs. Barbara Vernail/Mrs. Charlotte Kemerer shared that the Distinguished Alumni Banquet will be held on Friday, April 21, 2017 honoring Julius Falcon and Bill Jackson.

Student Representative – No report at this time.

School Facility Advisory Committee – Dr. Chris Suppo shared that the Final Energy Audit Report provided by Schneider Electric was reviewed last month and the next meeting is scheduled for Wednesday, April 19, 2017.

SOLICITOR'S REPORT

No report at this time.

RETIREMENTS

A motion was made by Metrosky/Rullo to approve the following retirements: Vicki Sheffler, First Grade Teacher at Amos K. Hutchinson Elementary School, effective June 2, 2017; Cindy Mondy, Kindergarten Teacher at Amos K. Hutchinson Elementary School, effective June 2, 2017; and Robin Mutnansky, Custodian at James H. Metzgar Elementary School, effective June 30, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

RESIGNATIONS/EXTENSION OF A PAID LEAVE OF ABSENCE/MATERNITY/FAMILY AND MEDICAL LEAVE

A motion was made by Rullo/Vernail to approve the resignations: Lisa Mankins, Girls' Varsity Head Basketball Coach, effective April 12, 2017; John Lynch, Boys' Varsity Head Soccer Coach, effective April 12, 2017; and Joe Williams, Boys' Middle School Head Wrestling Coach, effective April 12, 2017; the following extension of a paid leave of absence: Joe Maluchnik, Associate Principal at the Senior High School, effective beginning April 3, 2017 through and including April 21, 2017; and the following maternity/family and medical leave: Autumn Yurko, Learning Support Teacher at Amos K. Hutchinson Elementary School, effective May 15, 2017 through and including June 1, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Gazze/Rullo to approve the following appointments: Billie Jo Crouse, Homebound Instruction, effective for the 2016-2017 school year, \$32.75 supplemental hourly rate as per the negotiated Agreement; Anthony Greece, Extended School Year Teacher, effective summer 2017, \$28.75 supplemental hourly rate as per the negotiated Agreement; Jaime Derbish, Extended School Year Teacher, effective summer 2017, \$28.75 supplemental hourly rate as per the negotiated Agreement; Brian Altman, Extended School Year Classroom Instructional Assistant, effective summer 2017, \$21.33 hourly rate as per Board policy; Alison Cox, Extended School Year Classroom Instructional Assistant, effective summer 2017, \$21.33 hourly rate as per Board policy; Julie Supancic, Extended School Year Classroom Instructional Assistant, effective summer 2017, \$21.33 hourly rate as per Board policy; Doris Simpson, Extended School Year Nurse, effective summer 2017, \$18.00 hourly rate as per Board policy; Teresa Fontanazza, Extended School Year Nurse, effective summer 2017, \$18.00 hourly rate as per Board policy; Shane Stofko, volunteer Boys' Varsity Tennis Assistant Coach, effective for the 2016-2017 school year; Anthony Greece, volunteer Boys' & Girls' Track and Field Assistant Coach, effective for the 2016-2017 school year; Erik Doran, Golf Coach, effective beginning with the 2017-2018 school year, \$3,282.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative

ADDITION TO SUBSTITUTE LIST/VACANCY ADVERTISEMENTS

A motion was made by Vernail/Gazze to approve the following addition to the substitute list for the 2016-2017 school year: Elizabeth Donahue, Nurse Assistant; and to advertise the following positions: Two (2) special education teachers, full-time permanent positions; one (1) secondary gifted coordinator, supplemental contract; girls' varsity head basketball coach, effective beginning with the 2017-2018 school year, supplemental contract as per the negotiated Agreement; boys' varsity head soccer coach, effective beginning with the 2017-2018 school year, supplemental contract as per the negotiated Agreement; boys' Middle School head wrestling coach, effective beginning with the 2017-2018 school year, supplemental contract as per the negotiated Agreement; and Band – Jazz, effective beginning with the 2016-2017 school year, supplemental contract as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

BUDGET TRANSFERS

A motion was made by Vernail/Rullo granting approval to make budget transfers up to and including June 30, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

RESOLUTION TO AWARD PAPER

A motion was made by Gazze/Rullo to approve the Westmoreland Intermediate Unit #7 Joint Purchasing Board's Resolution to award the bid for paper to W.B. Mason Company, Inc. as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Rullo and Vernail.

Voting Nay: No one.

Absent: Savage and Thomas.

Motion passed.

SEE ATTACHMENTS 73-74

ACCEPT DONATION

A motion was made by Gazze/Rullo for the proper officers of the District to accept a check from the New Alexandria Lions club in the amount of \$800.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

RECORDING OF DEED

A motion was made by Vernail/Gazze to direct preparation, execution, and recording of a deed from Greensburg Salem School District, a portion of which was formerly School District of the Borough of Greensburg, to Greensburg Salem

RECORDING OF DEED (cont'd)

School District, for parcels of land conveyed to School District of the Borough of Greensburg by deed dated May 31, 1917 and recorded in the recorder of Deeds Office of Westmoreland County in Deed Book Volume 598, page 311, and subject to an out sale of a five foot (5') strip of land by deed dated November 1, 1923 and recorded in the Recorder of Deeds Office of Westmoreland County in Deed Book 745, page 396.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Rullo and Vernail.

Voting Nay: No one.

Absent: Savage and Thomas.

Motion passed

TAX ASSESSMENT APPEAL SETTLEMENT

A motion was made by Vernail/Rullo to settle the tax assessment appeal case filed by A & Z Rentals, LLC in the Court of Common Pleas of Westmoreland County at #5652 of 2016, said property being located at 249 East Pittsburgh Street, Greensburg, Westmoreland County, Pennsylvania, said settlement to designate the fair market value of said property at \$60,000.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

TAX ASSESSMENT APPEAL SETTLEMENT

A motion was made by Vernail/Gazze to settle the tax assessment appeal case filed by William Miller in the Court of Common Pleas of Westmoreland County #5730 of 2016, said property being located at 203 Spring Street, Greensburg, Westmoreland County, Pennsylvania, said settlement to designate the fair market value of said property at \$75,000.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

STAFFING AGREEMENT

A motion was made by Vernail/Gazze to retroactively enter into a Staffing Agreement between Greensburg Salem School District and STAT Staffing Medical Services, Inc., effective February 27, 2017, with noted changes.

Voting Aye: Gazze, Mellinger, Metrosky, Payha, Rullo and Vernail.

Voting Nay: Kemerer.

Absent: Savage and Thomas.

Motion passed.

SEE ATTACHMENTS 76-77

MEMORANDUM OF UNDERSTANDING – TRANSPERFECT TRANSLATION SERVICES

A motion was made by Gazze/Rullo to retroactively enter into a Memorandum of Understanding between Greensburg Salem School District and Westmoreland Intermediate Unit #7 for TransPerfect Translation Services for a one year period beginning March 1, 2017 through and including February 28, 2018 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 78-79

MEMORANDUM OF UNDERSTANDING – SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, INC.

A motion was made by Vernail/Gazze to retroactively enter into a Memorandum of Agreement between Greensburg Salem School District and southwestern Pennsylvania Human Services, Inc. to provide drug and alcohol assessments as needed, effective March 20, 2017 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 80-83

LEASE METER RENTAL AGREEMENT

A motion was made by Vernail/Kemerer to enter into a Lease Meter Rental Agreement with Neopost-Mail Finance for a five (5) year period beginning May 1, 2017 through and including April 30, 2022 at a cost of \$216.50 per month.

Section 508 vote: All seven Board Members present voted in the affirmative.

WESTMORELAND COUNTY STUDENT ASSISTANCE PROGRAM

A motion was made by Vernail/Gazze to enter into an Agreement between Greensburg Salem School District, Westmoreland County Behavioral Health and Developmental Services Program and Westmoreland County Drug and Alcohol Commission, Inc. for the continuation of the Westmoreland County Student Assistance Program, effective for the 2017-2018 school year, with noted change.

Section 508 vote: All seven Board members present voted in the affirmative.

SEE ATTACHMENTS 84-88

INDEPENDENT AUDITOR SERVICES.

A motion was made by Vernail/Metrosky to reappoint Mark C. Turnley as the District's independent auditor for fiscal years ending June 30, 2017, 2018 and 2019.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 89

SOURCE4TEACHERS LLC AGREEMENT

A motion was made by Rullo/Kemerer to extend the Agreement between Greensburg Salem School District and Source4Teachers LLC for a four (4) year period beginning July 1, 2017 through and including June 30, 2021 as presented. Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 90-100

AFFILIATION AGREEMENT – UNIVERSITY OF PITTSBURGH, GREENSBURG

A motion was made by Gazze/Rullo to enter into an Affiliation Agreement between Greensburg Salem School District and the University of Pittsburgh Greensburg for “Institutional Preparation of Professional Educators (field placements, student teaching, and internships) for a five (5) year period effective July 1, 2017 through and including June 30, 2022 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 101-102

ITEM C9 OF THE SUPERINTENDENT’S REPORT

Appointment of counsel for special labor issues was not presented for action.

NURSING SERVICES FOR CAMP SOLES

A motion was made by Vernail/Gazze to contract with Judy Franko, RN to provide nursing services for Sixth Grade Camp Soles for the period May 22-26, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

MOCK TRIAL NATIONAL COMPETITION

A motion was made by Metrosky/Gazze to grant approval for students Erica Faulk, Brianna Franzino, Charity Hipple, Aislinn Lowry, Mary Joy, Jeremy Mauser, Elizabeth Rullo, Claire Simpson, John Stafford and Dennis Zedalis, accompanied by teacher/coach Elizabeth Simone and attorney/advisor Eric Dee, to participate in the Mock Trial National Competition from May 10-14, 2017 in Hartford CT at an approximate cost of \$7,560.00 (District cost is approximately \$1,584.00; Pennsylvania Bar Associate will contribute approximately \$4,476.00 and TLC Foundation will contribute approximately \$1,500.00).

Section 508 vote: All seven Board Members present voted in the affirmative.

TRANSFER LEARNING SUPPORT CLASS PURSUANT TO TRANSFER OF ENTITIES

A motion was made by Metrosky/Kemerer to authorize the Administration to notify the Westmoreland Intermediate Unit that the Greensburg Salem School District intends to transfer the sixth grade Learning Support class pursuant to the Transfer of Entities Act (24 P.S. 11-1113) for the upcoming 2017-2018 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

COURSE SELECTIONS

A motion was made by Gazze/Kemerer to approval the 2017-2018 Elementary, Middle School and Senior High School course selections as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Rullo and Vernail.

Voting Nay: Metrosky and Payha.

Absent: Savage and Thomas.

Motion passed.

SEE ATTACHMENTS 103-109

REVISED SCHOOL CALENDAR

A motion was made by Rullo/Kemerer to approve the revised 2017-2018 School Calendar as presented.

Section 508 vote: All seven Board Members voted in the affirmative.

SEE ATTACHMENTS 110-111

JUNIOR NATIONAL HONOR SOCIETY

A motion was made by Vernail/Kemerer to approve a Junior National Honor Society at the Middle School, pending approval of sponsorship.

Section 508 vote: All seven Board Members voted in the affirmative.

DISCIPLINARY ADJUDICATION

A motion was made by Vernail/Kemerer to approve the disciplinary adjudication for a Senior High School student.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Rullo and Vernail.

Voting Nay: No one.

Absent: Savage and Thomas.

Motion passed.

SENIOR HIGH SCHOOL MUSICAL PRODUCTION

A motion was made by Gazze/Vernail to approve Disney's *Mary Poppins* as the Senior High School musical production for the 2017-2018 school year with performances at 7:00 P.M. on Thursday, Friday and Saturday, March 1-3, 2018 and 2:00 P.M. on Sunday, March 4, 2018.

Section 508 vote: All seven Board Members voted in the affirmative.

CONFERENCE/FORUM ATTENDANCE/PROFESSIONAL DEVELOPMENT DAYS

A motion was made by Vernail/Rullo to grant retroactive approval for Maxine Forbes and Brian Higginbotham to attend ProjectMAX: Coaching for Success on March 7-8, 2017 in Hershey PA at no cost to the District (paid by ProjectMAX); approval for Todd McMillen, David Redinger, Racquel Sutton, Sarah Frederick and Heather Zeoli to attend the Pennsylvania Positive Behavior Support Implementer's Forum on May 15-17, 2017 in Hershey PA at no cost to the District (paid from the special Education Performance Grant); and approval to grant up to five (5) professional development days during the 2017-2018 school year to Cheryl Harper to participate in the Contemporary Physics Education Project at no cost to the District.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 112-113

FALL SPORTS BIDS

A motion was made by Vernail/Gazze granting approval to advertise for fall sports bids.

Section 508 vote: All seven Board Members present voted in the affirmative.

PITCHING/CATCHING PAVILION

A motion was made by Rullo/Gazze to grant approval for the Baseball Boosters to build a pitching/catching pavilion at the baseball field (includes permits/fees).

Section 508 vote: All seven Board Members present voted in the affirmative.

DONATION PITCHING/CATCHING PAVILION

A motion was made by Vernail/Metrosky to grant approval to accept the donation of a pitching/catching pavilion at the baseball field from the Baseball Boosters.

Section 508 vote: All seven Board Members present voted in the affirmative.

FACILITIES USAGE

A motion was made by Gazze/Rullo to approve the following facility usage:

FACILITIES USAGE (cont'd)

- The Westmoreland Museum of American Art to use the parking lot at the Middle School for an Art as Fashion event from 6:00-9:00 P.M. on Friday, April 28, 2017;
- Amend the motion approved at the March 8, 2017 Board Meeting granting approval for the Westmoreland County Department of Planning to use District facilities as follows: Westmoreland County Department of Planning to use the auditorium and eight (8) classrooms at the Senior High School for a workshop for the county Comprehensive Plan from 5:00-8:00 P.M. on Tuesday, May 16, 2017;.
- Salem Township Gymnastics to use the gymnasium at the Senior High School for their Gymnastics Show from 3:00-7:00 P.M. on Thursday, June 1, 2017 and from 3:00-10:00 P.M. on Friday, June 2, 2017;
- Charter Oak Church – Crossroads Camps to use the playground at Amos K. Hutchinson Elementary School for a summer extension of their Club Crossroads Program from 6:00-7:30 P.M. on the following Tuesday evenings: May 23, 2017; June 27, 2017; August 22, 2017; and September 26, 2017;
- Linda Duxbury and Linda O'Brien, cheerleader sponsors, to use the gymnasium at the Senior High school from 8:00 A.M.-3:30 P.M. for a Cheerleading Camp from July 31-August 4, 2017; and
- Sue Glowa to use the auditorium and chorus room at the Senior High School from 8:00 A.M.-1:30 P.M. for a Drama/Musical Summer Camp from July 31-August 4, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 115-117, 11-13

SCHOOL PHYSICIAN

A motion was made by Vernail/Kemerer to reappoint Dr. Robert Tymoczko, school physician, effective for the 2017-2018 school year, at a rate of \$5.00 per exam for students in grades six and eleven who did not return private physician reports.

Section 508 vote: All seven Board Members present voted in the affirmative.

SCHOOL DENTIST

A motion was made by Vernail/Kemerer to reappoint Dr. Vance Barber, school dentist, effective for the 2017-2018 school year, at a rate of \$1.00 per exam for students in grades one, three and seven.

Section 508 vote: All seven Board Members present voted in the affirmative.

PSBA VOTING DELEGATES

A motion was made by Vernail/Gazze to appoint Charlotte Kemerer and Robin Savage as Greensburg Salem School District's voting delegates for the PSBA 2017 Delegate Assembly.

Section 508 vote: all seven Board Members present voted in the affirmative.

Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for May will be held on Wednesday, May 10, 2017 at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School. The public is invited and encouraged to attend. The Regular School Board Meeting for May will be held on Wednesday, May 17, 2017 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.

Mr. Mellinger asked for any old business. Mr. Robert Iuzzolino had questions regarding the 2017-2018 budget that was presented last week.

ADJOURN

A motion was made by Vernail/Rullo to adjourn the meeting.

Section 508 vote: All seven Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, April 12, 2017, beginning at 7:13 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was recessed at 8:19 P.M.

ATTEST:

James J. Meyer, School Board Secretary