

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING MAY 17, 2017**

**PRESENT**

Mr. Frank Gazze  
Mrs. Charlotte Kemerer  
Mr. Ronald Mellinger, Jr.  
Mr. Jeff Metrosky  
Mr. Richard Payha  
Mrs. Robin Savage  
Mr. Stephen D. Thomas  
Mrs. Barbara Vernail

**ABSENT**

Mr. Nicholas Rullo

**NON-VOTING MEMBERS**

Dr. Eileen Amato, Superintendent  
Mr. James Meyer, Business Manager and School Board Secretary  
Mr. John Scales, Solicitor  
Mr. Lee Demosky, Solicitor

**OTHERS IN ATTENDANCE**

Ms. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation  
Mrs. Justine Federico, Principal, James H. Metzgar Elementary School  
Mr. Dennis Flock, Assistant to the Director of Informational Services  
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative  
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction  
Miss Lyn Jobe, Athletic Director  
Mr. Matthew Sofran, Greensburg Salem Education Association Representative  
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations  
Mr. Chris Thomas, Principal, Robert F. Nicely Elementary School  
Ms. Jessica Zahorchak, Greensburg Salem Education Association Representative

Approximately fourteen (14) citizens of the community

**NEWS MEDIA**

Mr. Jacob Tierney, ***Greensburg Tribune Review*** Newspaper Reporter  
Ms. Brenda Haas, ***Penn-Franklin-Salem-Delmont*** Newspaper Reporter

**CALL TO ORDER**

Mr. Ronald Mellinger, Board President, called the meeting to Order at 7:02 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

**EXECUTIVE SESSION**

An executive session of the Board was held to discuss supplemental positions and legal matters beginning at 7:03 P.M. and the regular meeting was reconvened at 7:54 P.M.

**INFORMATIONAL ITEMS**

Dr. Eileen Amato recognized retirees Cynthia Mondì, Rosemarie O'Neill and Vicki Sheffler. Miss Lynn Jobe recognized Barbara Marschik, trainer for going above and beyond her duties and for receiving the UPMC Rookie of the Year Award.

**RECOGNITION OF VISITORS**

Mr. Jim Barbe asked that the District consider the other side (taxpayers) when setting millage rate.

**REGULAR SCHOOL BOARD MEETING MINUTES OF APRIL 12, 2017**

A motion was made by Vernail/Savage to approve the minutes of the Regular School Board Meeting of April 12, 2017 as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Rullo, Savage and Vernail.

Voting Nay: No one.

Abstaining: Thomas.

Motion passed.

SEE ATTACHMENTS 1-12

**FINANCIAL REPORTS**

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – April; Student Activity Funds; Tax Report – April; Year-to-Date Revenue Function Totals and Year-to-Date Expenditure Function Totals.

SEE ATTACHMENTS 13-21

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Thomas/Gazze to approve the following: Disbursements Made Since Last Meeting: General Fund - \$2,049,190.64; Bills to be Paid: General Fund - \$625,996.96; and Bills to be Paid: Cafeteria Fund - \$109,584.11. Section 508 Vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 22-70

**ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Gazze/Kemerer to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$712,499.42 Disbursements Made Since Last Meeting: Cafeteria Fund - \$32.80; and Additional Bills to be Paid: General Fund - \$438,416.32.

Section 508 vote: All eight Board members present voted in the affirmative.

SEE ATTACHMENTS 1-14

**ESEA TITLE I, II AND VI REPORTS**

Mrs. Kelly Gustafson stated that no federal allocations have been released yet. She noted that the Grable Foundation and the United Way will be sponsoring The Bookshop on June 16, 2017 and again in August within our District.

**COMMITTEE REPORTS**

**Central Westmoreland Career and Technology Center Board** – Mrs. Robin Savage, Dr. Eileen Amato and Mr. David Zilli attend the Central Westmoreland Career and Technology Center graduation. Mrs. Robin Savage shared that the 2017-2018 general operating budget for the Central Westmoreland Career and Technology Center was being acted upon tonight, Wednesday, May 17, 2017, and the horticulture center still has some plants for sale.

**Westmoreland Intermediate Unit** – Mrs. Barbara Vernail announced that the Emergency Response Plan Phone application is being released.

**Greensburg Salem Education Foundation** – Mrs. Barbara Vernail stated that the next meeting of the Greensburg Salem Education Foundation will be held on June 1, 2017.

**Student Representative** – No report at this time.

**School Facilities Advisory Committee** – Dr. Chris Suppo shared that at the April 19, 2017 meeting things are moving in a good direction with a couple of different paths. Administration to look at what the cost savings would be for those paths.

**LEGAL COUNSEL REPORT**

No report at this time.

**EXECUTIVE SESSION**

An executive session of the Board was held on May 4, 2017 at 6:00 P.M. to discuss student discipline matters.

**SUPERINTENDENT'S REPORT**

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin tests, where applicable.

**RETIREMENT**

A motion was made by Metrosky/Gazze to approve the following retirement: Darryl Myers, Custodian at the Senior High School, effective June 30, 2017.  
Section 508 vote: All eight Board Members present voted in the affirmative.

**UNPAID LEAVE OF ABSENCE**

A motion was made by Gazze/Kemerer to approve the following unpaid leave of absence: Lindsay Scarpo, Associate Principal at Amos K. Hutchinson Elementary School, effective May 1, 2017 through and including May 31, 2017.  
Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Gazze/Thomas to approve the following appointments: Megan McIntyre, Assistant Junior Varsity Softball Coach at the Senior High School, effective beginning with the 2016-2017 school year, \$2,894.00 supplemental contract as per the negotiated Agreement; Jaime West, Jazz Band Co-Director, effective beginning with the 2016-2017 school year, \$500.00 (one-half) supplemental contract as per the negotiated Agreement; and Walter Hunter, Jazz Band Co-Director effective beginning with the 2016-2017 school year, \$500.00 (one-half) supplemental contract as per the negotiated Agreement.  
Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Gazze/Thomas to approve the following appointment: Richard Klimchock, Girls' Varsity Head Basketball Coach, effective beginning with the 2017-2018 school year, \$9,762.00 supplemental contract as per the negotiated Agreement.  
Voting Aye: Gazze, Thomas and Vernail.  
Voting Nay: Kemerer, Mellinger, Metrosky, Payha, and Savage.  
Abstaining: No one.  
Absent: Rullo.  
Motion failed.

**APPOINTMENT**

A motion was made by Vernail/Savage to approve the following appointment: Samuel G. Lauris III, Boys' Head Soccer Coach at the Senior High School, effective beginning with the 2017-2018 school year, \$3,529.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Vernail/Metrosky to approve the following appointment: Michael Rhea, Girls' Head Soccer Coach at the Senior High School, effective beginning with the 2017-2018 school year, \$3,529.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Vernail/Gazze to approve the following appointment: David (Jake) Cole, Girls' Assistant Soccer Coach at the Senior High School, effective beginning with the 2017-2018 school year, \$2,119.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ADVERTISE POSITIONS**

A motion was made by Thomas/Gazze to advertise the following positions: Activities Co-Director at the Senior High School, supplemental contract as per the negotiated Agreement, effective beginning with the 2017-2018 school year; Sister-to-Sister Program Advisor - \$1,000.00 effective for the 2017-2018 school year; and the following supplemental hourly rate positions effective for the 2017-2018 school year: Kinder Camp Teachers; Young Writers' Camp Teachers; Homebound Instruction (after school day); After Math Teachers; Middle/Senior High School Bus Duty Supervisors; Detention Hall Supervisors at the Middle School; AM Library Monitors at the Senior High School; Morning Breakfast Supervisors at the Senior High School; and Detention/Suspension Supervisors at the Senior High School.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Savage, Thomas and Vernail.

Voting Nay: Payha.

Abstaining: No one.

Absent: Rullo.

Motion passed.

**PRELIMINARY GENERAL FUND BUDGET**

A motion was made by Vernail/Kemerer to adopt the preliminary general fund budget for fiscal year July 1, 2017 through June 30, 2018 with total expenditures of \$44,733,269.00 and total revenue of \$44,065,691.00 as submitted on PDE-2028.

Voting Aye: Gazze, Kemerer, Mellinger, Thomas and Vernail.

Voting Nay: Metrosky, Payha and Savage.

Abstaining: No one.

Absent: Rullo.

Motion passed.

SEE ATTACHMENTS 73-96

**HIGHMARK HEALTH BENEFITS AND DENTAL RATES**

A motion was made by Thomas/Kemerer to approve the Highmark Blue Cross/Blue Shield PPO Plan A, PPO Plan E, PPO Plan G and dental rates for the 2017-2018 school year as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 97

**VISION, DISABILITY AND LIFE INSURANCE RATES**

A motion was made by Thomas/Metrosky to approve the vision, disability and life insurance rates for the 2017-2018 school year as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 97

**WORKMAN'S COMPENSATION COVERAGE**

A motion was made by Kemerer/Metrosky to approve the District's Workman's Compensation coverage through Brickstreet (formerly Highmark Casualty Insurance) for the 2017-2018 school year at a cost of \$119,484.00 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 98-99

**SCHOOL LEADERS' LEGAL LIABILITY INSURANCE PROGRAM**

A motion was made by Metrosky/Savage to approve the School Leaders' Legal Liability Insurance Program, District's identify theft protection, property-casualty protection, and commercial automobile policies from PSBA Insurance Programs through McDowell Associates, effective July 1, 2017 through June 30, 2018 at a cost of \$122,953.00 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 100

**SECONDARY ATHLETICS AND ACTIVITIES INSURANCE**

A motion was made by Gazze/Vernail to approve United States Fire Insurance Company as the carrier for secondary athletics and activities insurance for the 2017-2018 school year at a cost of \$11,900.00

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 101-103

**STUDENT ACCIDENT INSURANCE**

A motion was made by Kemerer/Gazze to approve United States Fire Insurance Company as the carrier for student accident insurance to be purchased voluntarily by students with a school time rate of \$28.00, twenty-four (24) hour rate of \$124.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 101-103

**CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER BUDGET**

A motion was made by Savage/Vernail to approve the Central Westmoreland Career and Technology Center 2017-2018 proposed budget in the amount of \$8,991,397.00. Greensburg Salem School District's contribution will be approximately \$608,531.54.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Savage, Thomas and Vernail.

Voting Nay: No one.

Abstaining: No one.

Absent: Rullo.

Motion passed.

SEE ATTACHMENTS 104-184

**DISTRICT DEPOSITORY**

A motion was made by Vernail/Kemerer to appoint First National Bank as the District's depository for the 2017-2018 school year as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 185

**DISTRICT TREASURER**

A motion was made by Thomas/Vernail to appoint Mr. Paul Puleo, First National Bank as treasurer for the 2017-2018 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

**TAX ASSESSMENT SETTLEMENTS**

A motion was made by Vernail/Thomas to approve the following tax assessment cases:

- Case filed in the Court of Common Pleas of Westmoreland County at #5442 of 2015 and #5595 of 2016. Said property Map No. 10-02-15-0-338 Westmoreland Supply Company to designate the fair market value at \$388,601.00 for 2015; \$378,787.00 for 2016 and \$433,526.00 for 2017;
- Case filed by Stone-Kim Properties in the Court of Common Pleas of Westmoreland County at #3714 of 2015. Said property Map No. 10-02-15-0-393, said settlement to designate the fair market value of said property at \$630,000.00;
- Case filed by 990 North Main Limited Partnership in the Court of Common Pleas of Westmoreland County at No. 5840 of 2016, No. 5841 of 2016 and No. 5843 of 2016, tax Map Nos. 10-01-15-0-001, 007 and 024. Said settlement to designate the fair market value of said property at \$2,150,000.00;
- Case involving New Creations Family worship Center at No. 1734 of 2013 – Westmoreland County Court of Common Pleas at No. 316 C.D. 2015 in the Commonwealth Court of Pennsylvania; under the terms of which said settlement, New Creations Family Worship Center shall pay the sum of \$22,000.00 as a final payment of all real estate taxes due to the claimed by Greensburg Salem School District, the city of Greensburg and the County of Westmoreland for the years 2009 through 2011, and said case at No. 1734 of 2013 is to be marked “Settled, Discontinued and Ended.”; and
- Case filed by Quadrant EPP USA, Inc. at Westmoreland County Court of Common Pleas Docket No. 7214 of 2012 at the designated fair market values: 2013-2016 \$3,100,000.00; and 2017 \$2,700,000.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 186-196

**ENROLLMENT IN AGRICULTURAL PROGRAM**

A motion was made by Vernail/Savage to permit a Greensburg Salem twelfth grade student to enroll in the Derry Area School District Agriculture Program for the 2017-2018 school year with tuition costs to be paid by the District and transportation costs to be paid by the District or the parent.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 15

**SERVICES AGREEMENT WITH THE CHILDREN’S INSTITUTE OF PITTSBURGH**

A motion was made by Thomas/Gazze to enter into a Services Agreement between Greensburg Salem School District and The Children’s Institute of Pittsburgh to provide Extended School Year Program services to District student(s)



**SERVICES AGREEMENT W/THE CHILDREN'S INSTITUTE OF PITTSBURGH (cont'd)**

pursuant to an approved alternative education placement effective beginning June 28, 2017 through and including July 27, 2017 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 197-201

**DISTRICT'S FOOD SERVICE CONTRACT WITH NUTRITION, INC.**

A motion was made by Vernail/Thomas to approve the District's Food Service Contract with Nutrition, Inc. for the 2017-2018 school year with a ten cent (\$.10) price increase in breakfast and lunch prices at all buildings as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 202-205

**SCHOOL DINNER PROGRAM**

A motion was made by Thomas/Kemerer to grant approval for the proper officers of the District to apply for CACFP-After School Dinner Program for the 2017-2018 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT AGREEMENT**

A motion was made by Kemerer/Metrosky granting approval to enter into an Agreement with Central Susquehanna Intermediate Unit (CSIU) to provide the District's administrative data software application for the 2017-2018 school year, at an approximate cost to the District of \$59,558.00 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 206-213

**WESTMORELAND HUMAN OPPORTUNITIES, INC. MEMORANDUM OF UNDERSTANDING**

A motion was made by Vernail/Savage to enter into a Memorandum of Understanding between Greensburg Salem School District and Westmoreland Human Opportunities, Inc. D/B/A Westmoreland Community Action to assist the homeless, youth to adults, as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 214-216

**AFFILIATION AGREEMENT – DUQUESNE UNIVERSITY**

A motion was made by Thomas/Kemerer to enter into an Affiliation Agreement between Greensburg Salem School District and Duquesne University for “Institutional Preparation of Professional Educators” (field placements, student teaching, and internships) for a five (5) year period effective July 1, 2017 through and including June 2, 2022 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 217-218

**PSYCHOLOGICAL SERVICES AGREEMENT**

A motion was made by Vernail/Kemerer to renew the Agreement with Charlotte Hickes for additional psychological hours for the 2017-2018 school year at a rate of \$400.00 per day, based on eight (8) hours, not to exceed seventy-five (75) days as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 219-224

**AGREEMENT WITH ADELPHOI EDUCATION SERVICES**

A motion was made by Vernail/Kemerer to enter into an Agreement between Greensburg Salem School District and Adelphoi Education Services for Alternative Education Services for Disruptive Youth and Private Academic School Program to provide services on an as needed basis, effective for the 2017-2018 school year as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 16-25

**NATIONAL SPEECH AND DEBATE COMPETITION**

A motion was made by Thomas/Vernail granting approval for students, Adam Petro, Claire Simpson and John Stafford, accompanied by judge/chaperone, Mary Logan to attend the National Speech and Debate Competition on June 18-23, 2017 in Birmingham AL at an approximate cost of \$6,642.50, with approximate cost to the District of \$3,312.50.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 225

**LIST OF SENIORS**

A motion was made by Savage/Vernail to approve the list of seniors who will be awarded diplomas on May 31, 2017 provided they satisfy any remaining requirements and/or obligations as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 265-237

**DISCIPLINARY ADJUDICATION**

A motion was made by Thomas/Gazze to approve the disciplinary adjudication for a Senior High School student.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ESEA TITLE I AND TITLE IIA FUNDS**

A motion was made by Vernail/Kemerer granting approval for the proper officers of the District to apply to the Pennsylvania Department of Education for ESEA Title I and Title IIA funds.

Section 508 vote: All eight Board Members present voted in the affirmative.

**ADDITIONAL ELEMENTARY LIFE SKILLS SUPPORT CLASSROOM**

A motion was made by Vernail/Metrosky to add an Elementary Life Skills Support Classroom beginning with the 2017-2018 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

**APPOINTMENT OF TEAM PHYSICIAN**

A motion was made by Thomas/Kemerer to appoint Dr. Ryan Floyd as the District's team physician effective for the 2017-2018 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

**FACILITY USAGE**

A motion was made by Thomas/Kemerer to approve the following facility usage requests:

- Greensburg Recreation Department to use the baseball field for Senior Legion baseball practice games beginning May 15, 2017 through July 14, 2017 when available, weekdays starting at 6:00 P.M. and Saturdays and Sundays starting at 1:00 P.M.;
- New Alexandria Lions, Inc. to use the James H. Metzgar Elementary School grounds for parking for Demolition Derbies from 6:00 P.M.-12:30 A.M. on Friday evenings May 19, 2017; June 2, 9, 16, 3, 2017; July 14, 28, 2017; August 11, 25, 2017 and October 20, 2017;
- Parent WISE Program of Family Services of Western Pennsylvania to use the One Room Schoolhouse at Amos K. Hutchinson Elementary school from 8:30 A.M.-3:30 P.M. for ***Incredible Years Small Group Dinosaur*** behavioral therapy for children Mondays and Wednesdays beginning June 12, 2017 through and including August 14, 2017, pending receipt of proof of insurance;

**FACILITY USAGE (cont'd)**

- Heads Up Pittsburgh to use Rooms 224 and 231 of the Senior High School for free baseline testing sponsored by the Penguins for Greensburg and surrounding areas from 8:00 A.M.-12:00 P.M. on Thursday, June 22, 2017 and Thursday, July 20, 2017;
- Westmoreland County Football Officials to use Room 119 of the Senior High School for meeting on the following Monday evenings: 7:00-8:30 P.M. on August 7, 28, 2017; September 11, 18, 25, 2017 and October 2, 16, 23, 2017; and from 6:30-9:00 P.M. on August 14, 2017; and
- Greensburg YMCA USATF Youth Cross Country Club to use the cross country course for practices at the times and dates noted on the attached schedule; and to use the cross country course and have restroom access from 8:00 A.M.-1:00 P.M. for the Youth XC Meet on Saturday, October 28, 2017.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 238-243, 26-28

**Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for June will be held on Wednesday, June 14, 2017 at 7:00 P.M. in the Administration Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for June will be held on Wednesday, June 21, 2017 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.**

Mr. Ronald Mellinger asked if anyone in the audience had questions. Mr. Frank Gazze asked that items requested in the Executive Session regarding girls' basketball position still be collected. Dr. Eileen Amato shared that the Mock Trial Team won two (2) and lost two (2) matches at Nationals.

**ADJOURN**

A motion was made by Vernail/Metrosky to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, May 17, 2017, beginning at 7:02 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:41 P.M.

ATTEST:

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James J. Meyer, School Board Secretary