



Instructional Affairs Council Meeting

11/11/2022 1:00 PM - 2:00 PM

Location

<https://zoom.us/j/93694230182?pwd=RHFpcU...>

Participants

Whitney Wells (*Organizer*), Amy Latham (*Absent*), Andrew Dale, Angel Nickens, Angela Dortch, Audrie McCann, Carla Townsend, Carolyn Wiley, Daphne O'Neill, Denise Willis, Don Jones, Dwayne Casey, Ebone Dukes, Emily Davis, Jeff Horton (*Absent*), Katie Broadway, Keith Reed (*Absent*), Lekeisha Murry, Leslie Legendre (*Absent*), Lori Philley, Matthew Domas, Melissa Wright, Michael Heindl (*Absent*), Phillip Corroero, Stacy W. Taylor, Stephanie Mullins, Tonyalle Rush (*Absent*)

1. Call to Order

Dr. Matthew Domas

1:02

2. Review of Agenda/Approval of Minutes

Changes to agenda:

- Carolyn Wiley adds 4.5 - MAT 1314

Changes to minutes

- Change "general chemistry" to "principles of chemistry" in item 6.1
- "Volleyball" is one word in item 3
- Remove CHE 1313 "from FST curriculum" in item 6.2

Decisions

- Don Jones motioned. Carolyn Wiley second. Agenda approved as amended.
- Renee O'Neill motioned. Stacy Taylor second. Minutes approved as amended.

Attachments

Instructional Affairs Council Meeting - 10_28_22 (2).pdf

3. Announcements

Dr. Matthew Domas

No announcements

4. Academic Instruction

Dr. Carolyn Wiley

4.1. Acceptance of Transfer Credit

- Language added into policy under Transfer Credit to accept courses that fit NWCC core if courses are not listed as being part of NWCC core.
- Motion to amend the transfer credit policy in the bulletin to allow Angela Dortch to transcript courses that Northwest does not offer as meeting core requirements after consultation with appropriate instructional leaders

Decisions

- Carolyn Wiley motioned. Don Jones second. Motion approved.

Attachments

Change to Transfer Credit Policy in the Bulletin (1) (2).docx

4.2. Program Review Assessment Report 2021-2022

- This is a report created from the program review process to determine if programs meet institutional standards
- Informational-based only, no action/motion needed
- This was based on the past quality of the program

Attachments

2021-22 Program Assessment Report.pdf

4.3. Placement Scores Proposal

There are students in adult education who had a barrier to enrollment in our courses with placement because they'd just taken the GED or equivalent and then had to take the ACT directly after.

This proposal offers an alternative for these students to begin specific science, math and English courses instead of needing to take the ACT to be placed in courses.

- Course placement recommendation would be based on data gathered on the student and previous students who were placed using ACT scores.
- This would be for any student who has taken the GED or HiSET; not just adult education students.
- May be able to discontinue ACCUPLACER testing in the future since we have to pay for it.
- Some GED scores are equivalent to passing an AP exam (further investigation needs to be done on this).
- HiSET scores are not shown in Campus Key dropdown so further research will be done to implement this change.
- Motion for English, math and science departments to utilize GED/HiSET scores for course placement.

Decisions

- Carolyn Wiley motioned. Angel Nickens second. Motion approved.

Attachments

GED proposal.docx

4.4. MAT2323 added to Math Core

Quantitative Reasoning has been recently added to bulletin and does count as a college-level math core course. It has the same prerequisites as college algebra. NWCC is already teaching MAT 2323 Statistics, but it does count as a college-level math core course because the IHL's were not counting it as such. This has now been changed in all IHL's.

- With this change, University of MS accepts college algebra, statistics (MAT) or quantitative reasoning. The course taken depends on each student's pathway.
- This would not affect what programs required specifically from their students.
- This is for MAT2323 only (not BAD2323) and would be accepted by all IHL's.
- Motion to allow MAT2323 Statistics to serve as another math core option for all programs.

Decisions

- Carolyn Wiley motioned. Stacy Taylor second. Motion approved.

Attachments

MAT2323 Core Change.pdf

4.5. MAT 1314

- MAT 1313 College algebra will not change but a second college algebra is being proposed: MAT 1314.
- MAT 1314 will have an extra hour for lab where student works with a tutor for the extra hour (the lab is part of the course).
- This is for students with a 17/18 ACT who cannot be placed in MAT 1313.
- This would be a pilot course that serves as a co-requisite remediation and will need to go on the bulletin to see how it does.
- MAT 1314 may need a new name to differentiate from the regular college algebra.
- MAT 1314 would transfer as college algebra
- The extra hour could count towards the student's general elective requirements.
- Pilot would begin in Spring if approved.

Decisions

- Carolyn Wiley motioned. Renee O'Neill second. Motion approved.

5. Career Technical Education

Mr. Dwayne Casey | Ms. Katie Broadway

5.1. Early Childhood Education Bulletin/Degree Plan Revision

- Changes in some course numbers for the early childhood education program were approved in the Summer by IAC.
- This bulletin shows those changes and what it would look like in the degree plan.
- Changes made in the bulletin had the purpose of showing multiple exit points at 30, 45 and 60 credit hours for degree plans.
- Multiple exit points benefits the school and students.

Decisions

- Carolyn Wiley motioned. Renee O'Neill second. Motion approved.

Attachments

ECE Bulletin Degree Plan.docx

5.2. BOT Course Deletion and Degree Plan Change

- Motion to remove BOT 2763 Electronic Health Records from the Medical Office Technology degree plan and replace it with Pathophysiology as a technical elective.
- This would be done in order to maintain consistency with State curriculum requirements.
- Pathophysiology course was previously approved by IAC.

Decisions

- Katie Broadway motioned. Ebone' Dukes second. Motion approved.

Attachments

IAC BOT 1643-BOT2763.pdf

5.3. Revisit Ag Courses for Teachers Seeking Licensure Endorsements

Agriculture Business and Animal Science program instructor has been asked by other educators if they could take some courses (18 credit hours) in order to get the endorsement on their teaching license to teach FFA (Future Farmers of America) programs at the high school level.

- Four agriculture courses identified to be offered for teaching endorsement:

AGT 1413 Agriculture Management

AGT 1613 Agriculture Records

AGT 2263 Applied Agriculture Economics

AGT 1513 Agriculture Marketing

- Hybrid course: instructional time via Zoom plus modules to complete course content.
- NWCC would be offering the courses per usual and having the interested educators be added to existing sections; however, once there's enough interest, we would like to separate those sections out for teaching endorsement students only.
- Class times for educators would be different from other students.
- The agriculture programs at the high school level across the State are having difficulty in qualifying instructors. By NWCC instructors developing this pathway, it will potentially help with recruitment to that program as well.

Decisions

- Katie Broadway motioned. Melissa Wright second. Motion approved.

6. School of Health Sciences

Dr. Stephanie Mullins

6.1. PN Part-time Day Option

- This is a part-time day option that starts only in the odd years in the Fall semester.
- It was previously approved already at the DeSoto campus by MCCB, IAC and Board of Nursing.
- There isn't enough lab or classroom space for this program for Fall 2023.
- Motion to move this previously-approved program to the Senatobia campus.

Decisions

- Stephanie Mullins motioned. Katie Broadway second. Motion approved.

Attachments

Senatobia PN Part-time Day Degree Plan.docx, IAC 2023 Day PT Form.pdf

6.2. Surgical Tech Spring Start Class for Oxford

- DeSoto campus Surgical Tech Spring and Fall start is going well. It allows for two smaller classes.
- This keeps the same number of students (30 total) but just doing 15 students for Spring and 15 students for Fall.
- Would like to have a Fall and as a Spring start on the Oxford campus starting Spring 2023.

Needs more details before a decision: What is the plan if instructor bandwidth is past its maximum with 30 students from Fall 2022 plus 15 students for Spring 2023. Alternatively, if we can do 45 students total, then why consider doing 15 Spring and 15 Fall?

Attachments

Curriculum Change Surgical Technology.pdf

7. Old Business/Other Discussion

Dr. Matthew Domas invites each participant to bring any information from their areas to share.

8. Adjournment

1:56pm

Decisions

- Stephanie Mullins motioned. Angel Nickens second. Meeting adjourned.