

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING SEPTEMBER 13, 2017**

**PRESENT**

Mrs. Charlotte Kemerer  
Mr. Ronald Mellinger, Jr.  
Mr. Jeff Metrosky  
Mr. Richard Payha  
Mrs. Robin Savage  
Mr. Stephen D. Thomas  
Mrs. Barbara Vernail

**ABSENT**

Mr. Frank Gazze  
Mr. Nicholas Rullo

**NON-VOTING MEMBERS**

Dr. Eileen Amato, Superintendent  
Mr. James Meyer, Business Manager and School Board Secretary  
Mr. John N. Scales, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mrs. Melissa Bowman, Community Liaison, Assistant Coordinator of Technology and Transportation  
Mr. Christopher Gazze, Greensburg Salem Education Association Representative  
Mr. Larry George, Director of Informational Services  
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative  
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction  
Mr. Joe Maluchnik, Associate Principal, Greensburg Salem Senior High School  
Mr. Todd McMillen, Coordinator of Student Services  
Mr. David Redinger, Associate Principal, Greensburg Salem Middle School  
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations  
Mrs. Kristen Williams, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Ms. Gloria Boring, *Penn-Franklin-Salem-Delmont News* Newspaper Reporter

Approximately (18) eighteen citizens of the community

**CALL TO ORDER**

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

**EXECUTIVE SESSION**

An executive session of the Board was held for appointments and personnel issues beginning at 6:00 P.M. prior to the start of the regular meeting which convened at 7:15 P.M.

**INFORMATIONAL ITEMS**

Board Member, Mr. Jeff Metrosky noted that Aaron Putt received Football Player of the Week honors and Board Member, Mrs. Charlotte Kemerer shared input from Dr. Alaine Nativio, Mr. Jason Robertson and Middle School students on the Stark Avenue playground renovation project.

**RECOGNITION OF VISITORS**

Mrs. Lynna Thomas asked about the New Wellness Policy and input and clarification on classroom parties/snacks.

**REGULAR SCHOOL BOARD MEETING MINUTES OF AUGUST 9, 2017**

A motion was made by Thomas/Savage to approve the minutes of the Regular School Board Meeting of August 9, 2017 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-14

**FINANCIAL REPORTS**

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – August; Student Activity Funds; Tax Report – August; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 15-24

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Gazze/Vernail to approve the following: Disbursements Made Since Last Meeting: General Fund - \$3,991,069.10; Disbursements Made

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID (cont'd)**

Since Last Meeting – Cafeteria Fund - \$930.00; Bills to be Paid: General Fund - \$225,269.23; and Bills to Be Paid: Construction Fund - \$88,681.70.

Section 508 Vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 25-64

**ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING**

A motion was made by Gazze/Vernail to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$108,130.97; and Additional Bills to Be Paid: General Fund - \$252,811.65; and Additional Bills to be Paid: Cafeteria Fund - \$72,556.18.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-16

**ESEA TITLE I, II AND VI REPORTS**

No report at this time.

**COMMITTEE REPORTS**

**Central Westmoreland Career and Technology Center Board** – Mrs. Robin Savage shared that the Robotics Team competed at Carnegie Mellon University over the summer.

**Westmoreland Intermediate Unit** – Mrs. Barbara Vernail shared that renovations continue with the roof and new entrance way at the IU.

**Greensburg Salem Education Foundation** – Mrs. Barbara Vernail reminded everyone that the Alumni Picnic will be held on September 30, 2017 from 1:00-5:00 P.M. at Mt. Odin and is open to Alumni and faculty.

**School Facility Advisory Committee** – Dr. Suppo shared that the School Facility Advisory Committee will meet in October. He introduced Ryan Redinger from Rohrer Bus and Wayne Moore from Agility Fuel to discuss liquid fuel and new bus fleet.

**Student Representative** – Jeremy Mauser and Abbygale Andrasko, student representatives, introduced themselves and provided insight into what the student body is involved in and discussed upcoming events.

**LEGAL COUNSEL REPORT**

No report at this time.

**SUPERINTENDENT'S REPORT**

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

**RESIGNATIONS/RESCIND APPOINTMENT**

A motion was made by Thomas/Metrosky to approve the following resignations: Jacob Cole, Girls' Assistant Varsity Soccer Coach, effective August 31, 2017 and Walter Hunter, Band-Drill Design, one-half supplemental contract, effective August 31, 2017; and the following rescission: Ryan Hayden, Life Skills Classroom Instructional Assistant at James H. Metzgar elementary School, effective August 10, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

**FAMILY AND MEDICAL LEAVE**

A motion was made by Vernail/Thomas to approve the following Family and Medical Leave: Denise Cullen, Administrative Assistant – Administration Office/Amos K. Hutchinson Elementary School, effective beginning August 8, 2017 and continuing for twelve (12) weeks).

Section 508 vote: All seven Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Savage/Vernail to approve the following appointments: Darryl Audia, Middle School National Honor Society Co-Sponsor, effective beginning with the 2017-2018 school year, \$1,202.50 one-half supplemental contract as per the negotiated Agreement; Erik Doran, Middle School National Honor Society Co-Sponsor, effective beginning with the 2017-2018 school year, \$1,202.50 one-half supplemental contract as per the negotiated Agreement; Kristin Dinkel, Middle School Head Volleyball Coach, effective beginning with the 2017-2018 school year, \$3,234.00 supplemental contract as per the negotiated Agreement; Matthew Boe, Football Equipment Manager, effective beginning with the 2017-2018 school year, \$2,128.00 one-half supplemental contract as per the negotiated Agreement; Donna Maljan, All Other Sports Equipment Manager, effective beginning with the 2017-2018 school year, \$2,128.00 one-half supplemental contract as per the negotiated Agreement; Chelsea Pawlak, Band-Drill Design Instructor, effective beginning with the 2017-2018 school year, \$3,169.00 supplemental contract as per the negotiated Agreement; Jaianne Lowden, Band-Majorette Instructor, effective beginning with the 2017-2018 school year, \$3,169.00 supplemental contract as per the negotiated Agreement; Heather Zeoli, substitute Bus Supervisor at Dr. Robert F. Nicely Elementary School, effective for the 2017-2018 school year, \$23.50 supplemental hourly rate as per the negotiated Agreement; David Huczko, Chain Gang Member for Varsity

**APPOINTMENTS (cont'd)**

Football, effective for the 2017-2018 school year, \$30.00 per event; Timothy Ruffner, Chain Gang Member for Varsity Football, effective for the 2017-2018 school year, \$30.00 per event; Tina Branthoover, Event Manager, effective for the 2017-2018 school year, \$25.00/\$50.00 per event; Maxine Forbes, Event Manager, effective for the 2017-2018 school year, \$25.00/\$50.00 per event; Randy Parsley, Event Manager, effective for the 2017-2018 school year, \$25.00/\$50.00 per event; Mark Zahorchak, Event Manager, effective for the 2017-2018 school year, \$25.00/\$50.00 per event; Taylor Guido, Athletic Event Worker, effective for the 2017-2018 school year \$25.00/\$40.00 per event; Wendy Jorgensen, Athletic Event Worker, effective for the 2017-2018 school year, \$35.00/\$40.00 per event; Jacob Brumley, volunteer Assistant Varsity Football Coach, effective for the 2017-2018 school year; Josh Suszek, volunteer Assistant Varsity Football Coach, effective for the 2017-2018 school year; Jacob Cole, volunteer Assistant Girls' Varsity Soccer Coach, effective for the 2017-2018 school year; Breanne Englert, Elementary Teacher, effective beginning September 14, 2017, \$50,435.00 prorated as per the negotiated Agreement; Susan Glowa, Senior High School Activities Co-Director, effective beginning with the 2017-2018 school year, \$4,341.00 supplemental contract as per the negotiated Agreement; Donny Myers, Band-Color Guard Instructor, effective beginning with the 2017-2018 school year, \$1,584.50 one-half supplemental contract as per the negotiated Agreement; and Amanda Ruscak, Band-Color Guard Instruction, effective beginning with the 2017-2018 school year \$1,584.50 one-half supplemental contract as per the negotiated Agreement; and Veronica Schafer, Administrative Assistant at the Senior High School, effective beginning September 14, 2017, salary set as per Board policy.

Section 508 vote: All seven Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Vernail/Metrosky to approve the following appointments: Megan McQuaide, Life Skills Classroom Instructional Assistant, beginning effective September 14, 2017, salary set at \$28,276.00 prorated as per Board policy; Danielle Gordon, Classroom Instruction Assistant, effective September 14, 2017, \$28,276.00 prorated as per Board policy; and Brianna Frolo, Classroom Instructional Assistant, effective September 12, 2017, \$28,276.00 prorated as per Board policy.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ADDITIONS TO THE SUBSTITUTE LIST**

A motion was made by Vernail/Savage to approve the following additions to the Lunchroom Supervisors/Substitute Lunchroom Supervisors list: Melissa Hertzog,

**ADDITIONS TO THE SUBSTITUTE LIST (cont'd)**

Susan Stairs, Andrew Allen, Kristine George, Becky Shirey, Dalila Berlingo, Mary Sappol, Danielle Babyak, Katye Duncan, Anna Keller and Kim Thomas.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ADVERTISE POSITIONS**

A motion was made by Vernail/Savage to advertise the following positions: Girls' Assistant Varsity Soccer Coach, effective beginning with the 2017-2018 school year, \$2,119.00 supplemental contract as per the negotiated Agreement; Assistant Middle School Wrestling coach, effective beginning with the 2017-2018 school year, \$3,621.00 supplemental contract as per the negotiated Agreement; and eight (8) Raising Readers Teachers for each elementary building, effective for the 2017-2018 school year, \$29.00 supplemental hourly rate as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

**PURCHASE OF ELECTRICITY**

A motion was made by Vernail/Metrosky to authorize Dr. Eileen Amato, Superintendent and James Meyer, Business Manager to accept the recommendation of KeyTex Energy for the purchase of future electricity when market prices become favorable.

Section 508 vote: All seven Board Members present voted in the affirmative.

**TAX ASSESSMENT SETTLEMENT**

A motion was made by Vernail/Savage to settle the tax assessment case filed with Stage Right, Inc., tax map #10-04-03-1-062 in the Court of Common Pleas of Westmoreland County at No. 4070 of 2016, the total sum of \$64,797.55 and applicable interest representing the delinquent taxes for the 2014, 2015 and 2016 tax years.

Section 508 vote: All seven Board Members present voted in the affirmative.

**SETTLE TAX ASSESSMENT CASE**

A motion was made by Vernail/Savage to settle the tax assessment case filed by M & J Partners LP in the Court of Common Pleas of Westmoreland County at No. 5593 of 2016. Said property tax map #10-05-01-0-001 to designate the fair market value at \$1,766,885.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ACKNOWLEDGE LIST OF SUBSTITUTES**

A motion was made by Vernail/Thomas to acknowledge the list of substitutes provided by Source4Teachers for the 2017-2018 school year, pending all governmental clearances and certification records where applicable.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 70-72

**ACKNOWLEDGE LIST OF BUS DRIVERS**

A motion was made by Vernail/Savage to acknowledge the list of bus drivers for DMJ Transportation, Inc. for the 2017-2018 school year pending receipt of all governmental clearances, certification records, safety training, physical examinations and tuberculin tests where applicable.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 73-75

**ACCESS BILLING SERVICES AGREEMENT**

A motion was made by Thomas/Vernail granting approval of the 2017-2018 ACCESS Billing Services Agreement between the Westmoreland Intermediate Unit and Greensburg Salem School District for a one (1) year period commencing on July 1, 2017 and ending on June 30, 2018 with noted changes.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 76-81

**STUDENT HEALTH SERVICES AGREEMENT**

A motion was made by Vernail/Thomas granting approval of the Student Health Services Agreement between Allegheny Clinic and Greensburg Salem School District to provide health services for persons enrolled at the school district for a period of one (1) year, beginning September 1, 2017 through August 31, 2018 with noted change.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 82-89

**IDEA SERVICES/IDEA SECTION 619 SERVICES**

A motion was made by Vernail/Thomas granting approval of the Agreement between Westmoreland Intermediate Unit and Greensburg Salem School District to provide IDEA services and IEA-Section 619 services for the 2017-2018 school year with noted changes. Total estimated allocation to the District is \$604,828.79 and \$2,187.00 respectively.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 90-93

**HANDLING OF FIREARMS AGREEMENT**

A motion was made by Vernail/Savage to approve the Agreement between Westmoreland County Juvenile Probation and Greensburg Salem School District authorizing the juvenile probation officer to carry a weapon during the commission of his/her official duties for defensive purposes only as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 94-96

**CONTRACTUAL AGREEMENT WITH PRESSLEY RIDGE**

A motion was made by Vernail/Thomas to enter into a Contractual Agreement between Pressley Ridge Day School Greensburg and Greensburg Salem School District to provide special education services effective for the 2017-2018 school year with noted change.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 97-99

**EDUCATIONAL SERVICES AGREEMENT**

A motion was made by Thomas/Vernail to approve the Educational Services Agreement between Greensburg Salem School District and Franklin Regional School District effective for the 2017-2018 school year as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 100-103

**TRANSPORTATION CONTRACT**

A motion was made by Vernail/Savage to enter into a Transportation Contract between Greensburg Salem School District and the parent of Student #315433 to transport student to and from school at NHS Carbon School for the 2017-2018 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

SECTION 104-105

**AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT**

A motion was made by Kemerer/Savage to enter into an Agreement with the Allegheny Intermediate Unit to provide Blind and Visually Impaired Support Services at the Children's Institute during the 2017-2018 school year at a cost of \$6,750.00 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 106

**AGREEMENT WITH THE WESTERN PENNSYLVANIA SCHOOL FOR THE DEAF**

A motion was made by Vernail/Thomas to enter into an Agreement with the Western Pennsylvania School for the Deaf to provide off-campus interpreting services for the 2017-2018 school year at a cost of \$17,000.00 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 107

**AGREEMENT TO PARTICIPATE**

A motion was made by Vernail/Savage to approve the Agreement to participate in The Consortium for Public Education's *the Future Ready Alliance* for the 2017-2018 school year as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 108-113

**APPOINTMENT OF SISTER-TO-SISTER COORDINATOR**

A motion was made by Vernail/Savage to approve the appointment of Marissa Haynes, Sister-to-Sister Coordinator, effective for the 2017-2018 school year, \$1,000.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

**AGREEMENT WITH ADELPHOI EDUCATION, INC.**

A motion was made by Thomas/Vernail to approve the Agreement between Adelphoi Education, Inc. and the Greensburg Salem School District to provide partial hospitalization program on an as needed basis effective for the 2017-2018 school year with noted change, paragraph 8a, line 3 the word teach should be each..

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 17-23

**NON-RESIDENT TUITION STUDENT**

A motion was made by Savage/Thomas to accept student #309851 as a non-resident, full paying tuition student at Greensburg Salem Senior High School for the 2017-2018 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

**CONFERENCE/EXPO ATTENDANCE**

A motion was made by Vernail/Thomas to approve the following conferenced//expo attendance:

**CONFERENCE/EXPO ATTENDANCE (cont'd)**

- E. Kate O'Rourke to attend the Association of School Psychologists of PA Conference on October 24-25, 2017 at State College PA at an approximate cost to the District of \$402.00;
- Cheryl Harper to attend the American Physical Society Division of Plasma Physics Teachers Day and Expo on October 22-28, 2017 in Milwaukee WI at no cost to the District;
- Rene Zundel to attend the A/CAPA Membership and Fall Conference on November 1-3, 2017 at Hotel Hershey, Hershey PA at an approximate cost to the District of \$800.00; and
- Cheryl Harper to attend the Matter of Memory KITP Conference for Teachers on February 15-18, 2018 at KITP, UCSB in Santa Barbara CA at no cost to the District.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 114-128

**FALL SPORTS SCHEDULES**

A motion was made by Kemerer/Vernail to approve the fall sports schedules as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 129-150

**FACILITY USAGE**

A motion was made by Vernail/Thomas to approve the following requests for facility usage:

- Student Kevin Braswell to use the student and teacher parking lots at the Senior High School for a Mini-Thon tailgate themed back-to-school event from 2:00-8:00 P.M. on Sunday, August 27, 2017;
- American Field Service Westmoreland County/Laurel Highlands Chapter to use the One Room Schoolhouse at Amos K. Hutchinson Elementary School for their monthly meetings from 7:00-8:30 P.M. on the following Monday evenings: September 11, 2017, October 9, 2017, November 13, 2017, December 11, 2017, February 12, 2018, March 12, 2018, April 9, 2018 and May 14, 2018;
- Boy Scouts of America to use the cafeteria at Amos K. Hutchinson Elementary School for a signup night for new scouts from 6:30-8:30 P.M. on Thursday, September 14, 2017;
- Boy Scouts of America to use the cafeteria at James H. Metzgar Elementary School for a signup night for new scouts from 6:30-8:30 P.M. on Thursday, September 14, 2017;

**FACILITY USAGE (cont'd)**

- Boy Scouts of America to use the cafeteria at Dr. Robert F. Nicely Elementary School for a signup night for new scouts from 6:30-8:30 P.M. on Thursday, September 14, 2017;
- Greensburg Recreation Department to use Offutt Field for youth football games from 9:30 A.M.-5:30 P.M. on Sunday, September 17, 2017, scoreboard operator needed starting at 12:00 noon;
- Greensburg alliance Church, Child Evangelism Fellowship to use the cafeteria at Amos K. Hutchinson Elementary School for weekly “Good News Club” immediately following dismissal on October 2, 9, 16, 23, 30, 2017; November 6, 13, 20, 2017; December 4, 11, 2017; April 9, 16, 23, 30, 2018 and May 7, 2018;
- Glass City Swing Band, Inc. to use the auditorium, lobby, first floor faculty lounge and one (1) classroom of the Middle School for their Swing Band Concert from 5:00-10:00 P.M. on Sunday, November 12, 2017 for rehearsal and from 5:30-10:00 P.M. on Tuesday, November 14, 2017 for their performance;
- Third, Fourth, Fifth and Sixth Grade Girls’ and Boys’ Travel Basketball to use the gymnasium at Amos K. Hutchinson Elementary School for fundamental practices for elementary basketball players from 6:30-9:00 P.M. on the following dates: November 13, 15,16, 17, 20, 22, 29, 30, 2017; December 1, 4, 6, 7, 8, 11, 13, 14, 15, 18, 20, 21, 22, 2017; January 3, 4, 5, 8, 10, 11, 12, 15, 17, 18, 19, 22, 24, 25, 26, 29, 31, 3018; and February 12, 5, 7, 8, 9, 12, 14, 15, 16, 19, 21, 22, 23, 2018;
- Westmoreland Youth Symphony Orchestra Philharmonia to use the band room at the Middle School for rehearsal from 9:30-11:30 A.M. on the following Saturday mornings: September16, 23, 30, 2017; October 7, 14, 21, 28, 2017; November 4, 11, 2017; February 17, 24, 2018; March 3, 10, 17, 24, 2018; and April 7, 14, 21, 2018; and
- Howard University Football Program to use Offutt Field and locker room for walk through football practice for team from 2:00-4:00 P.M. on Friday, September 9, 2017.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 151-161, 25

**PSBA OFFICERS**

A motion was made by Vernail/Thomas to approve the following PSBA Officers: David Hutchinson, PSBA President, Gary Smedley, PSBA Vice President, Mike Gossert, PSBA Treasurer, Clythera Homug, PSBA Central Member at Large and Marianne Neel, PSBA Insurance Trust Trustee as per PSBA Bylaws and PSBA Policy 108 for the 2018 campaign year.

Section 508 vote: All seven Board Members present voted in the affirmative.

**Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for October will be held on Wednesday, October 4, 2017 at 7:00 P.M. in the Administration Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for October will be held on Wednesday, October 11, 2017 at 7:00 P.M., in the Auditorium of the Greensburg Salem Middle School.**

Mr. Ronald Mellinger, Jr. asked if anyone in the audience had questions. Mr. Robert Iuzzolino asked the amount of the current fund balance and questioned "are we really considering an HR position in January?"

**Board Member Stephen D. Thomas left the meeting at 8:26 P.M.**

**ADJOURN**

A motion was made by Vernail/Metrosky to adjourn the meeting.

Section 508 vote: All six Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, September 13, 2017, beginning at 7:15 P.M. in Room 003, moving to the Auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:27 P.M.

ATTEST:

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James J. Meyer, School Board Secretary