

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING JANUARY 17, 2018**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Nicholas Rullo
Mrs. Robin Savage
Mrs. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

Mrs. Rachel Shaw

NON-VOTING MEMBERS

Dr. Eileen Amato, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mrs. Justine Federico, Principal, James H. Metzgar Elementary School
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction
Mr. Todd McMillen, Coordinator of Student Services
Mr. Matthew Sofran, Greensburg Salem Education Association Representative
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations
Mrs. Kristin Williams, Greensburg Salem Education Association Representative
Ms. Jessica Zahorchak, Greensburg Salem Education Association Representative
Mr. David Zilli, Principal, Greensburg Salem Senior High School

NEWS MEDIA

Ms. Tara Weber, *Penn-Franklin-Salem-Delmont* Newspaper Reporter

Approximately twenty (20) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:10 P.M. in auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held for personnel and student matters, beginning at 6:00 P.M. with the regular meeting convening at 7:10 P.M.

INFORMATIONAL ITEMS

Dr. Chris Suppo introduced Jay Kilpatrick and Morgan Barron from DMJ Transportation, Inc. who presented the District with a \$6,500.00 donation for student programs. Mr. Darryl Audia and Mr. Erik Doran presented four (4) students from the National Honor/Junior National Honor Society who discussed experiences from the Pennsylvania State Summit.

RECOGNITION OF VISITORS

No one signed in to address the Board.

REORGANIZATION MEETING MINUTES OF DECEMBER 4, 2017

A motion was made by S.Thomas/Savage to approve the minutes of the Reorganization Board Meeting of December 4, 2017 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-5

REGULAR SCHOOL BOARD MEETING MINUTES OF DECEMBER 4, 2017

A motion was made by Rullo/Kemerer to approve the minutes of the Regular School Board Meeting of December 4, 2017 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 6-12

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – December; Tax Report – December; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 13-22

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Gazze/Kemerer to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,099,928.65; Disbursements Made Since Last Meeting: General Fund - \$179,488.88; Disbursements Made Since Last Meeting: Cafeteria Fund - \$31.35; Bills to be Paid: General Fund - \$411,139.28; and Bills to be Paid: Cafeteria Fund - \$234,892.00.

Section 508 Vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 23-85

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by Kemerer/Rullo to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$1,102,029.70; and Additional Bills to be Paid: General Fund - \$144,680.37.

Section 508 vote: All eight Board members present voted in the affirmative.

SEE ATTACHMENTS 1-14

ESEA TITLE I, II, AND VI

Mrs. Kelly Gustafson shared that we will be offering the Raising Readers Program K-3 in all three (3) elementary buildings funded by federal programs. Also, Amos K. Hutchinson Title I Teachers have once again been asked to present at the Annual Conference in Pittsburgh.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage noted that the December Reorganization meeting was held and that Representative Eric Nelson will be the speaker at graduation.

Westmoreland Intermediate Unit – Mrs. Lynna Thomas met with Dr. Jason Conway. She will be attending her first official meeting on Wednesday, January 24, 2018.

Greensburg Salem Education Foundation – Mrs. Charlotte Kemerer announced that the purse bash has been scheduled in March. She also shared that the Distinguished Alumni Honoree this year is Ray Charlie. Dinner will be held on Friday, April 13, 2018.

Student Representatives - Jeremy Mauser, Abbygale Andrasko reported on activities at the Senior High School including sports activities, musical practice, Mini-Thon pancake breakfast, mock trial and other SCA activities.

COMMITTEE REPORTS

School Facility Advisory – Dr. Amato noted that the Committee made its recommendation to the Board of School Directors of December 11, 2017. She thanked all members of the committee for their services.

Budget and Finance – Mr. Nicholas Rullo shared that the first meeting was held on Monday, January 8, 2018 where he was named chairman. The committee reviewed guidelines; received the Independent Audit; reviewed paid bills list; discussed creating Buildings and Grounds Committee to develop Long Range Plan; and discussed long-term debt and options.

Policy – Mrs. Lynna Thomas shared that the first meeting was held on Monday, January 8, 2018. The committee reviewed duties of the Board; discussed PSBA Policy News Network; future priorities are wellness, food charge, facility rental; enforcing policies; and annual review.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

**FAMILY AND MEDICAL LEAVES/MATERNITY/FAMILY AND MEDICAL LEAVES/
AND CHILD-REARING FAMILY AND MEDICAL LEAVE**

A motion was made by Savage/L. Thomas to approve the following Family and Medical Leaves: Camille Nemanic, Title I Math Teacher at James H. Metzgar/Dr. Robert F. Nicely Elementary School, effective January 22, 2018 and continuing through approximately February 9, 2018 and Renee Elder, Language Arts Teacher at the Middle School, effective January 3, 2018 and continuing for up to twelve (12) weeks; and the following Maternity/Family and Medical Leaves: Trisha Goodge, Learning Support Teacher at James H. Metzgar Elementary School, effective approximately February 18, 2018 and continuing for six (6) to eight (8) weeks; Elizabeth Tobay, Third Grade Teacher at Dr. Robert F. Nicely Elementary School, effective approximately March 26, 2018 and continuing for six (6) to eight (8) weeks; and Kimberly Genard, Second Grade Teacher at Dr. Robert F. Nicely Elementary School, effective approximately March 28, 2018 and continuing for six (6) to eight (8) weeks; the following Child-Rearing Family and Medical Leave: Trisha Goodge, Learning Support Teacher at James H. Metzgar Elementary School, effective approximately April 2, 2018 and continuing until approximately May 22, 2018; and the following Unpaid Leave of Absence: Trisha Goodge,

**FAMILY AND MEDICAL LEAVES/MATERNITY/FAMILY AND MEDICAL LEAVES/
AND CHILD-REARING FAMILY AND MEDICAL LEAVE (cont'd)**

Learning Support Teacher at James H. Metzgar Elementary School, effective approximately May 14, 2018 and continuing through the remainder of the 2017-2018 school year.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Rullo/Savage to approve the following appointments: Christina Branthoover, Administrative Assistant in the Business Office, effective February 1, 2018, salary set at \$22.27 as per Board policy; Heather Johnson, Administrative Assistant at Amos K. Hutchinson Elementary School, part-time permanent position, effective February 1, 2018, salary set at \$13.00 per hour set by the Board; and Anna Keller, Kindergarten Classroom Instructional Assistant at James H. Metzgar Elementary School, effective for the 2017-2018 school year, salary set at \$28,276.00 prorated as per Board policy.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Rullo/S.Thomas to approve the following appointments: Kristen Solomon, Mock Trial Co-Sponsor at the Senior High School, effective beginning with the 2017-2018 school year, salary set at \$1,203.00 one-half supplemental contract as per the negotiated Agreement; Nicholas Diehl, Mock Trial Co-Sponsor at the Senior High School, effective beginning with the 2017-2018 school year, salary set at \$1,203.00 one-half supplemental contract as per the negotiated Agreement; Alyssa Bates, Varsity Assistant Baseball Coach at the Senior High School, effective beginning with the 2017-2018 school year, \$3,540.00 supplemental contract as per the negotiated Agreement; Anthony Manley, Varsity Assistant Baseball Coach at the Senior High School, effective beginning with the 2017-2018 school year, \$3,540.00 supplemental contract as per the negotiated Agreement; Dennis Flock, Support Staff Technical Co-Director for the Middle School musical production effective beginning with the 2017-2018 school year, salary set at \$1,000.00 as per Board policy; Lawrence George, Support Staff Technical Co-Director of the Middle School musical production, effective beginning with the 2017-2018 school year, salary set at \$1,000.00 as per Board policy; Dennis Flock, Support Staff Technical Co-Director for the Senior High School musical production, effective beginning with the 2017-2018 school year, salary set at \$1,000.00 as per Board policy; and Lawrence George, Support Staff Technical Co-Director for the Senior High School musical production, effective beginning with the 2017-2018 school year, salary set at \$1,000.00 as per Board policy; and advertise the following positions: P.A.W.S. (Parents are Welcome in Schools)

APPOINTMENTS/ADVERTISE POSITIONS (cont'd)

Program Teachers, effective for the 2017-2018 school year, \$29.00 supplemental hourly are as per the negotiated Agreement; Girls' Seventh/Eighth Grade Softball Coach, effective beginning with the 2017-2018 school year, supplemental contract rate to be determined; and Girls' Assistant Soccer Coach at the Senior High School, effective beginning with the 2018-2019 school year, \$2,119.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISE POSITION

A motion was made by Savage/Metrosky to advertise the following position: Administrative Assistant at the Middle School, full-time permanent position, salary to be set by the Board.

Section 508 vote: All eight Board Members present voted in the affirmative.

ACKNOWLEDGE INDEPENDENT AUDIT

A motion was made by Gazze/Rullo to acknowledge the independent audit for school year ending June 30, 2017 (all Board Members received a copy previously).

Section 508 vote: All eight Board Members present voted in the affirmative.

PURCHASE JOHN DEER UTILITY TRACTOR

A motion was made by Rullo/Kemerer to approve the purchase of a new John Deere utility tractor under the PA Costars Program at a cost of \$29,603.64.

Section 508 vote: All eight Board Members present voted in the affirmative.

Board Member Frank Gazze, left the meeting at 7:42 P.M.

RESOLUTION

A motion was made by Kemerer/L.Thomas to adopt the resolution pursuant to Section 311 (d)(1) of the Taxpayer Relief Act 1 of 2006 indicating the District will not raise the rate for public schools by more than its index or make 2018-2019 proposed preliminary budget available for public inspection.

Voting Aye: Kemerer, Mellinger, Metrosky, Rullo, Savage, L.Thomas and S.Thomas.

Voting Nay: No one.

Absent: Gazze and Shaw.

Motion passed.

SEE ATTACHMENTS 89-90

TAX APPEAL SETTLEMENT

A motion was made by Rullo/Savage to accept a proposed tax appeal settlement with MENTO Holding, LLC, 161 East Otterman Street, Greensburg, Westmoreland County, PA. Said settlement to designate the fair market value of said property at \$370,000.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

Board Member Stephen Thomas left the meeting at 7:43 P.M.

ACCEPT OFFER ON PARCELS

A motion was made by Rullo/Savage to accept an offer on parcel #57-024-02-0-102 currently on the Westmoreland County Unsold Property Repository in the amount of \$960.00; and offer on parcel #57-024-02-0-103 currently on the Westmoreland County Unsold Property Repository in the amount of \$959.00; and an offer on parcel #10-02-16-0-083 currently on the Westmoreland County Unsold Property Repository in the amount of \$1,057.00.

Section 508 vote: All six Board Members present voted in the affirmative.

See attachments 91-92, 15

ENERGY CURTAILMENT AGREEMENT

A motion was made by Rullo/Kemerer to enter into an Energy Curtailment Agreement between Greensburg Salem School District and KeyTex Energy as presented.

Section 508 vote: All six Board Members present voted in the affirmative.

SEE ATTACHMENTS 93-100

PSBA POLICY NEWS NETWORK

A motion was made by Kemerer/Savage to purchase PSBA Policy News Network, Policy Maintenance Service at a cost of \$1,250.00 per year.

Section 508 vote: All six Board Members present voted in the affirmative.

ACKNOWLEDGE ADDITIONAL LIST OF SUBSTITUTES

A motion was made by Rullo/Kemerer to acknowledge the additional list of substitutes provided by Source4Teachers for the 2017-2018 school year, pending all governmental clearances and certification records where applicable.

Section 508 vote: All six Board Members present voted in the affirmative.

SEE ATTACHMENT 16

AMENDMENT TO BOARD POLICY FOR SUPPORT SERVICE PERSONNEL

A motion was made by Kemerer/Rullo to approve the amendment to the Board Policy for Support Service Personnel as presented.

Section 508 vote: All six Board Members present voted in the affirmative.

SEE ATTACHMENT 17

AMENDMENT TO BOARD POLICY FOR ADMINISTRATIVE ASSISTANTS

A motion was made by Rullo/L. Thomas to approve the amendment to the Board Policy for Administrative Assistants, Classroom Instructional Assistants and Nurse Assistants as presented.

Section 508 vote: All six Board Members present voted in the affirmative.

SEE ATTACHMENT 18

Board Member Frank Gazze returned at 7:46 P.M. and voted on all motions thereafter.

EXTENDED SCHOOL YEAR FOR SPECIAL NEEDS STUDENTS

A motion was made by Savage/Rullo to approve offering required Extended School Year for eligible special needs students, Monday through Thursday at the Greensburg Salem Senior High School from 8:30-11:00 A.M. on June 13-14, 2018; June 18-21, 2018; June 25-29, 2018 and July 5-6, 2018.

Section 508 vote: All seven Board Members present voted in the affirmative.

COT ITEM REVIEW; WRITING AND ENGLISH COMPOSITION

A motion was made by Savage/L. Thomas to granting approval for Maxine Forbes and Barbara Garofola to attend the COT Item Review: Writing and English Composition on January 29-February 1, 2018 at the Penn Stater Hotel and Conference Center with substitutes being the only cost to the District.

Section 508 vote: All seven Board members present voted in the affirmative.

SEE ATTACHMENTS 101-102

PAFPC TITLE IMPROVING SCHOOLS CONFERENCE

A motion was made by Kemerer/Savage granting approval for Judi Constantine, Sarah Gazze and Lori Mertz to attend the PAFPC Title I Improving Schools Conference on January 29-31, 2018 at the Sheraton Conference Center, Pittsburgh PA at an approximate cost of \$660.00 paid from Title I funds.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 103

PATHWAYS TO CAREER READINESS: AN EDUCATION AND WORKFORCE DEVELOPMENT SYMPOSIUM

A motion was made by Kemerer/Rullo granting approval for Kenneth Bissell, Jeff Kronenwetter, John Manley and Racquel Sutton to attend the Pathways to Career Readiness: An Education and Workforce Development Symposium on February 15-16, 2018 at the Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$1,155.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 104-106

IMPLEMENTING CULTURALLY RESPONSIVE PRACTICES CONFERENCE

A motion was made by Savage/Gazze granting approval for Todd McMillen to attend the PDE Conference 2018-Implementing Culturally Responsive Practices on February 26-28, 2018 at the Hershey Lodge and Convention Center at an approximate cost of \$690.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 107

PENNSYLVANIA ATHLETIC DIRECTORS' ASSOCIATION ANNUAL CONFERENCE

A motion was made by Gazze/Kemerer granting approval for Lynn D. Jobe to attend the Pennsylvania Athletic Directors' Association Annual Conference on March 21-23, 2018 in Hershey PA at an approximate cost to the District of \$1,300.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

UNIVERSAL SCREENING TRAINING

A motion was made by Savage/Kemerer granting approval for Terri Fontanazza, Pamela Leonard, Kate O'Rourke and Jessica Pritts to attend Universal Screening Training on February 19-20, 2018 at Bloomsburg University at an approximate cost of \$510.00 paid from grant monies.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 19

GIRLS' SEVENTH/EIGHTH GRADE SOFTBALL TEAM/BOYS' SEVENTH/EIGHTH BASEBALL TEAM

A motion was made by Savage/Metrosky granting approval to institute a Girls' Seventh/Eighth Grade Softball Team and a Boys' Seventh/Eighth Grade Baseball Team during the 2017-2018 school year. These teams would follow the WAADA schedule for this year.

Section 508 vote: All seven Board Members present voted in the affirmative.

FACILITY USAGE

A motion was made by Rullo/Kemerer granting approval for the following facility usage requests:

- Retroactive approval for the Girls' Basketball Team to use the gymnasium and restrooms at the Senior High School to conduct a Developmental Basketball Skill Clinic for girls in grades 1-6 from 8:00-10:00 A.M. on Thursday, December 28, 2017;
- Boys' Basketball Team to use the gymnasium at the Senior High School for Fundamentals of Dribbling and Ball handling for boys and girls in grades 104 in the district from 1:30-2:45 P.M. on January 6,13, 2018; from 7:00-8:15 P.M. on Thursday, February 1, 2018; and the gymnasium at the Middle School from 1:30-2:45 P.M. on Saturday, January 20, 27, 2018;
- Student Brooke DiLascio to use the varsity wrestling room and locker rooms at the Senior High School to conduct a Yoga Night as her Senior Project from 3:00-4:15 P.M. on Friday, January 12, 2018;
- Student Chloe Palmiere to use the cafeteria, serving line and restrooms at the Senior High School for a Mini-Thon Pancake Breakfast from 7:00 A.M.-1:00 P.M. on Saturday, January 13, 2018;
- Southwest Greensburg Recreation to use the gymnasium at Amos K. Hutchinson Elementary School for conditioning, fielding, pitching activities for baseball and softball participants from 7:30-9:00 P.M. on Tuesday, January 23, 2018 and Tuesday, April 3, 2018; and from 6:00-9:00 P.M. on Thursday, March 1, 2018 and Thursday, April 19, 2018;
- Business and Professional Women's Group to use the cafeteria and large group room at the Middle School for Mathcounts Competition from 7:00 A.M.-2:00 P.M. on Saturday, February 10, 2018 (snow date – Saturday, February 17, 2018);
- Student, Jakob Kalp to change the date for his Senior Project Spanish Art Show from Friday, February 23, 2018 in the Senior High School library to Tuesday, March 9, 2018 from 6:00-9:00 P.M. (original request approved at the November 8, 2017 Board Meeting);
- National Honor Society to use the gymnasium, cafeteria, student lounge and bathrooms at the Senior High School for a Countywide Dodgeball Tournament, "Dodge for Dementia" to benefit the Alzheimer's Association, World Vision NHS and NJHS from 9:00 A.M.-6:00 P.M. on Saturday, April 8, 2018; and
- Student Council Association/Senior Class to use the auditorium at the Senior High School to host a talent show fundraiser for the senior class account, from 3:00-6:00 P.M. on Thursday, April 5, 2018 for auditions, from 3:00-9:00 P.M. on Thursday, April 19, 2018 for dress rehearsal, and from 3:00-9:00 P.M. on Friday, April 20, 2018 for the performance.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 108-116

REVISED 2017-2018 SCHOOL CALENDAR

A motion was made by Rullo/Savage to approve the Revised 2017-2018 School Calendar as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 117-118

BOARD BUILDINGS AND GROUNDS COMMITTEE

A motion was made by Gazze/Rullo to create a Board Building and Grounds Committee.

Section 508 vote: All seven Board members present voted in the affirmative.

NOMINATIONS FOR MEMBERS OF THE BUILDINGS AND GROUNDS COMMITTEE

A motion was made by Rullo/Savage to approve the nominations of Frank Gazze, Ronald Mellinger and Jeff Metrosky to the Board Buildings and Grounds Committee.

Section 508 vote: All seven Board Members present voted in the affirmative.

MEETING DATE/TIME FOR BOARD BUILDINGS AND GROUNDS COMMITTEE

A motion was made by Savage/Metrosky to set the first meeting date for the Board Buildings and Grounds Committee on Tuesday, February 6, 2018 at 5:45 P.M.

Section 508 vote: All seven Board Members present voted in the affirmative.

Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for February will be held on Wednesday, February 7, 2018 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for February will be held on Wednesday, February 14, 2018 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.

Mr. Mellinger asked if anyone in the audience had questions. Mr. Bob Iuzzolino questioned fund balance amount. Mr. James Barbe had questions on the preliminary budget available for public inspection.

ADJOURN

A motion was made by Metrosky/Rullo to adjourn the meeting.

Section 508 vote: All seven Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, January 17, 2018, beginning at 7:10 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:06 P.M.

ATTEST:

James J. Meyer, School Board Secretary