

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING APRIL 18, 2018**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Nicholas Rullo
Mrs. Robin Savage
Mrs. Rachel Shaw
Mrs. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

NON-VOTING MEMBERS

Dr. Eileen Amato, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John Scales, Solicitor
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction
Miss Lynn Jobe, Athletic Director
Dr. Joe Maluchnik, Associate Principal, Greensburg Salem Senior High School
Mr. David Redinger, Associate Principal, Greensburg Salem Middle School
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations
Mr. Christopher Thomas, Principal, Dr. Robert F. Nicely Elementary School

NEWS MEDIA

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Reporter

Approximately eighteen (18) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held at 6:00 P.M. on April 11, 2018 for legal and personnel matters and 6:45 P.M. on April 18, 2018 for District vacancy. The Regular April 18, 2018 Board Meeting convened at 7:00 P.M.

INFORMATIONAL ITEM

There were no informational items to report.

STUDENT REPRESENTATIVE

Student, Chase Clemens gave updates on spring sports teams, Dodgeball for Dementia raised \$4,500.00, and updates on student activities. Student, Brian Sager spoke on his experience at the District and the CTC Automotive Program, winning competitions and scholarships totaling \$11,000.00.

RECOGNITION OF VISITORS

Ms. Kayla Dando spoke about school counselor, forming a Citizen Advisory Committee, school safety, Resource Officer and fundraising for safety. Ms. Julie Loya talked about kindergarten class size at Metzgar and asked that we consider another teacher. Mr. Jim Barbe asked about the Hutchinson Step Project advertisement, wording and availability of bid documents locally. Ms. Jen Malone talked about school safety. Does not recommend mouse traps, thinks we should consider metal detectors.

REGULAR SCHOOL BOARD MEETING MINUTES OF MARCH 14, 2018

A motion was made by S.Thomas/Savage to approve the minutes of the Regular School Board Meeting of March 14, 2018 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – March; *Capital Projects Fund – March; Tax Report - March; Student Activity Funds; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

***NOTE: By approving Capital Projects Fund report the projects listed at the bottom of the report will be approved for completion.**

SEE ATTACHMENTS 11-22

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Kemerer/Metrosky to approve the following: Disbursements Made Since Last Meeting: General Fund - \$3,561,824.77; and Bills to be Paid: General Fund - \$739,619.24; Bills to be Paid: Cafeteria Fund - \$129,088.56; and Bills to be Paid: Capital Project Fund - \$14,335.51.

Section 508 Vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 23-78

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by Savage/L.Thomas to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$1,052,167.87; and Additional Bills to be Paid: General Fund - \$91,547.20

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-16

ESEA TITLE I, II, AND VI

No report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage shared her thoughts on Brian Sager’s accomplishments at National Competition – “an example of what Career and Technology Center schools can do for students”.

Westmoreland Intermediate Unit – No report at this time.

Greensburg Salem Education Foundation – Mrs. Charlotte Kemerer shared that Ray Charlie was recognized at their Annual Distinguished Alumni Dinner on April 13, 2018.

COMMITTEE REPORTS

Buildings and Grounds – Mr. Ronald Mellinger shared that the committee discussed mousetrap entrances w/architect and capital projects were approved for completion.

Budget and Finance – Mr. Nicholas Rullo noted that the committee reviewed the 2018-2019 budget that was presented to the full Board on Wednesday.

Education – Mrs. Rachel Shaw noted that the role of the committee was reviewed at the first meeting. Next meeting will be used to educate the entire Board on where we are and where we go from here.

Policy – Mrs. Lynna Thomas stated that School Wellness, Food Services and Meal Accounts Policies were reviewed. Discussion took place regarding establishing a School Wellness Committee.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

RETIREMENTS

A motion was made Rullo/L.Thomas to approve the following retirement: Eileen Amato, Superintendent, effective June 30, 2018 and Lisa Porter, Fifth Grade Teacher at Amos K. Hutchinson Elementary School, effective June 9, 2018.
Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATIONS/FAMILY AND MEDICAL LEAVES/AND MATERNITY/FAMILY AND MEDICAL LEAVE

A motion was made by Rullo/Savage to approve the following resignations: Mark Keefer, Assistant Varsity Football Coach, effective April 18, 2018; Brian Higginbotham, Head Seventh/Eighth Grade Football Coach, effective April 18, 2018; Anthony Manley, Assistant Eighth/Ninth Grade Football Coach, effective April 18, 2018; Curtis Smith, Head Varsity Swimming Coach, effective April 18, 2018; Brett Smith, Assistant Varsity Swimming Coach, effective April 18, 2018; the following family and medical leaves: Kathleen Casale, Business Education Teacher at the Senior High School, effective April 12, 2018 through June 8, 2018, and Lisa Mankins, Sixth Grade Teacher at the Middle School, effective April 3, 2018 through June 8, 2018; and the following maternity/family and medical leave:

RESIGNATIONS/FAMILY AND MEDICAL LEAVES/AND MATERNITY/FAMILY AND MEDICAL LEAVE (cont'd)

Tara Wilson, First Grade Teacher at Dr. Robert F. Nicely Elementary School, effective approximately May 14, 2018 and continuing for six (6) weeks.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by S.Thomas/Rullo to approve the following appointments: Alison Cox, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Sherry Dallas-Stern, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Harry Damerow, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Jordan Eicher, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Anthony Manley, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Jason Robertson, Homebound Instruction, effective for the 2017-2018 school year, \$33.00 supplemental hourly rate as per the negotiated Agreement; Alison Cox, Extended School Year Teacher, effective summer 2018, \$29.00 supplemental hourly rate as per the negotiated Agreement; Anthony Greece, Extended School Year Teacher, effective for the 2017-2018 school year, \$29.00 supplemental hourly rate as per the negotiated Agreement; Pamela Ross, Extended School Year Nurse, effective summer 2018, \$29.00 supplemental hourly rate as per the negotiated Agreement; Brian Altman, Extended School Year Classroom Assistant, effective summer 2018, \$21.72 hourly rate as per Board policy; and Alissa Jones, Extended School Year Classroom Assistant, summer 2018, \$21.72 hourly rate as per Board policy.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Shaw to approve the following appointment with signed Memorandum from Board Member Kemerer: George Kemerer, Athletic Event Supervisor, effective for the 2017-2018 school year, \$25.00/\$50.00 per event.

Voting Aye: Gazze, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Abstaining: Kemerer.

Motion passed.

ADDITION TO THE SUBSTITUTE LIST

A motion was made by S.Thomas/L.Thomas to approve the following addition to the substitute list for lunchroom supervisors: Rebecca Sheffler – James H. Metzgar Elementary School.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE SUPPLEMENTAL CONTRACT POSITIONS

A motion was made by Savage/Shaw to advertise the following supplemental contract positions effective beginning with the 2018-2019 school year: Assistant Varsity Football Coach; Head Seventh/Eighth Grade Football Coach; Assistant Eighth/Ninth Grade Football Coach; Head Varsity Swimming Coach; and Assistant Varsity Swimming Coach.

Section 508 vote: All nine Board Members present voted in the affirmative.

BUDGET TRANSFERS

A motion was made by Gazze/Shaw granting approval to make budget transfers up to and including June 30, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESOLUTION TO AWARD PAPER

A motion was made by Savage/Shaw to approve the Westmoreland Intermediate Unit #7 Joint Purchasing Board's Resolution to award the bid for paper to W.B. Mason Company, Inc. as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Absent: No one.

Abstain: No one.

Motion passed.

SEE ATTACHMENTS 83-84

HIGHMARK HEALTH BENEFITS AND DENTAL RATES

A motion was made by Savage/S.Thomas to approve the Highmark Blue Cross/Blue Shield PPO Plan A, PPO Plan E, PPO Plan G and dental rates for the 2018-2019 school year as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 85

VISION, DISABILITY AND LIFE INSURANCE RATES

A motion was made by Gazze/Shaw to approve the vision, disability and life insurance rates for the 2018-2019 school year as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 85

OFFER ON PARCEL ON WESTMORELAND COUNTY UNSOLD PROPERTY REPOSITORY

A motion was made by Shaw/Gazze to accept an offer on parcel #10-04-07-0-013 currently on the Westmoreland County Unsold Property Repository in the amount of \$1,130.20.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Absent: No one.

Abstain: No one.

Motion passed.

SEE ATTACHMENT 86

AWARD BID FOR FOOTBALL UNIFORMS

A motion was made by Gazze/Shaw to award the bid for varsity football uniforms to the lowest, responsible bidder meeting bid specifications, Natale Sporting Goods, in the amount of \$18,900.00

Section 508 vote: All nine Board Members present voted in the affirmative.

AGREEMENT WITH ADELPHOI EDUCATION SERVICES

A motion was made by Shaw/Rullo to enter into an Agreement between Greensburg Salem School District and Adelphoi Education Services for Alternative Education Services for Disruptive Youth and Private Academic School Program to provide services on an as needed basis, effective for the 2018-2019 school year as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 87-96

ACKNOWLEDGE ADDITIONAL BUS DRIVERS

A motion was made by Shaw/L.Thomas to acknowledge the additional bus drivers for DMJ Transportation, Inc. for the 2018-2019 school year pending receipt of all governmental clearances, certification records, safety training, physical examination and tuberculin test where applicable.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 97-98

SERVICES AGREEMENT WITH THE CHILDREN'S INSTITUTE OF PITTSBURGH

A motion was made by Savage/Shaw to enter into a Services Agreement between Greensburg Salem School District and The Day School at The Children's Institute of Pittsburgh to provide Extended School Year Program services to District student(s) pursuant to an approved alternative education placement effective beginning June 27, 2018 through and including July 26, 2018 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 17-21

STUDENT SERVICES INTERAGENCY AGREEMENT

A motion was made by Savage/Shaw to enter into a Student Services Interagency Agreement between Greensburg Salem School District and Westmoreland Intermediate Unit effective July 1, 2018 through June 30, 2019 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 22-28

NURSING SERVICES FOR CAMP SOLES

A motion was made by Gazze/Savage to contract with Judy Franko, RN to provide nursing services for Sixth Grade Camp Soles for the period May 21-25, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

BOARD POLICIES

A motion was made by L.Thomas/Rullo to approve Board Policy Section 200 – Board Policy 246 of the Board Policy Manual; and Board Policy Section 800: Board Policies 808 and 808.1 of the Board Policy Manual as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 99-117

APPLY FOR PRE-K COUNTS GRANT

A motion was made by Shaw/L.Thomas granting approval for the proper officers of the District to apply to the Pennsylvania Department of Education for a Pre-K Counts Grant with the Westmoreland Intermediate Unit for the 2018-2019 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

STATE PENNSYLVANIA JUNIOR ACADEMY OF SCIENCE COMPETITION

A motion was made by L.Thomas/S.Thomas granting approval for two (2) Middle School students, accompanied by Gifted Teacher, Erik Doran, to present at the State Pennsylvania Junior Academy of Science Competition on May 21, 2018 at Penn State University.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 118-121

NATIONAL SPEECH AND DEBATE COMPETITION

A motion was made by Savage/Shaw granting approval for qualifying students, Claire Simpson, John Stafford, Vienna O'Brien and Madison Rugh, accompanied by judge/chaperone Mary Logan, to compete in the National Speech and Debate competition in Fort Lauderdale FL on June 17-22, 2018 at an approximate cost to the District of \$3,450.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 29

SENIOR HIGH SCHOOL MUSICAL PRODUCTION

A motion was made by Shaw/Savage to approve *Mamma Mia!* as the Senior High School Musical production for the 2018-2019 school year, pending release and securing the rights, with performances on Friday, March 1, 2019, Saturday, March 2, 2019 and Sunday, March 3, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

CONFERENCE ATTENDANCE

A motion was made by Savage/Shaw granting approval for Kelly Gustafson to attend the Pennsylvania Association of Federal Program Coordinators Conference on April 29-May 2, 2018 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost of \$972.00 paid from Title I grant monies.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 122

FORUM ATTENDANCE

A motion was made by Savage/Gazze granting approval for Kate O'Rourke, Pamela Leonard, Jessica Pritts and Teresa Fontanazza to attend the 2018 Pennsylvania Positive Behavior Support Implementers' Forum on May 21-23, 2018 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost of \$1,141.13 paid from grant monies.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 123

CONFERENCE ATTENDANCE

A motion was made by Metrosky/Gazze granting approval for Wendy Jorgensen to attend the PICPA Accounting Educators Conference on July 29-31, 2018 at the Pennsylvania State Society Office in Philadelphia PA at an approximate cost to the District of \$550.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 124

ADVERTISE FOR FALL SPORTS BIDS

A motion was made by Savage/Shaw granting approval to advertise for fall sports bids.

Section 508 vote: All nine Board Members present voted in the affirmative.

FACILITY USAGE

A motion was made by Shaw/Rullo granting approval for the following facility usage requests:

- Student, Marvel McGowan to use the gymnasium at Dr. Robert F. Nicely Elementary School for a basketball skills workout/camp for elementary students as part of his Senior Project from 7:00-8:15 P.M. on April 4-5, 2018;
- Greensburg YMCA to use the inside track at the Senior High School, Monday through Friday from 6:00-8:00 P.M. on March 28, April 4, 10, 11, 23, 24, May 2, 7, 2018 and Saturdays from 10:00 A.M.-1:00 P.M., and/or Eidemiller Field at the Senior High School, or the field at Dr. Robert F. Nicely Elementary School, Monday through Friday from 5:00-8:00 P.M. and Saturdays from 8:00 A.M.-1:00 P.M. March through May 2018 as per the attached schedule;
- Greensburg YMCA to use the track at the Senior High School from 5:30-8:00 P.M. on Mondays, Tuesdays and Thursdays beginning April 2, 2018 through August 2018. Exceptions in the start time for April 10, 23, 24 and May 7, 2018 will be 6:00 P.M. or later depending on completion time of home meets as per the attached schedule;
- University of Pittsburgh at Greensburg to use Offutt Field for soccer practice from 3:00-5:00 P.M. on Friday, April 13, 2018;
- Greensburg Recreation Department to use the Girls' Softball Field at the Senior High School weekdays from 6:00-7:30 P.M. and Saturdays from 11:00 A.M.-3:00 P.M. from April 16, 2018 through July 18, 2018 as per the attached schedule;
- Greensburg Salem Junior Wrestling to use the cafeteria area at the Senior High School for their end-of-year celebration from approximately 5:00-9:00 P.M. on Friday, May 4, 2018;
- Greensburg Recreation Department to use the baseball field at Amos K. Hutchinson Elementary School for 7 and 8 year old baseball practice from 6:00-

FACILITY USAGE (cont'd)

- 8:00 P.M. on Tuesdays and Fridays and from 3:00-6:00 P.M. on Saturdays, beginning April 10, 2018 through June 22, 2018;
- Salem Township Gymnastics to use the gymnasium at the Senior High School for their Gymnastics Show from 3:00-7:00 P.M. on Wednesday, June 6, 2018 and from 3:00-10:00 P.M. on Friday, June 8, 2018;
 - Westmoreland County Sheriff's Department to use the track at the Senior High School for physical fitness pre-test for Sheriff's Academy beginning at 9:00 A.M. on Monday, July 11, 2018; and
 - Sue Glowa to use the auditorium and chorus room at the Senior High School for 'Summer Musical Theatre Camp' from 7:30 A.M.-2:30 P.M. on Monday, July 30, 2018 through Thursday, August 2, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 125-148, 30-34

ADOPT PENNSYLVANIA SCHOOL BOARDS ASSOCIATION PRINCIPLES FOR LEADERSHIP AND GOVERNMENT

A motion was made by L.Thomas/Rullo to adopt the Pennsylvania School Boards Association Principles for Leadership and Government.

Section 508 vote: All nine Board Members present voted in the affirmative.

SUPERINTENDENT SEARCH SERVICES

A motion was made by Savage/Shaw to utilize the Pennsylvania School Boards Association Superintendent Search Services at a cost of \$5,000.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE FOR SUPERINTENDENT

A motion was made by Kemerer/Rullo granting approval to advertise for a Superintendent.

Section 508 vote: All nine Board Members present voted in the affirmative.

Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for May will be held on Wednesday, May 9, 2018 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for May will be held on Wednesday, May 16, 2018 at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School.

The Finance Committee will meet on Monday, May 7, 2018 at 9:15 A.M. in the Administrative Conference Room; the Policy Committee will meet on Tuesday, May 8, 2018 at 9:00 A.M. in the Administrative

Conference Room; and the Buildings and Grounds Committee will meet on Tuesday, May 8, 2018 at 6:00 P.M. in the Administrative Conference Room.

Mr. Mellinger asked if anyone in the audience had questions. No one had questions.

ADJOURN

A motion was made by Rullo/Savage to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, April 18, 2018, beginning at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:19 P.M.

ATTEST:

James J. Meyer, School Board Secretary