

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING May 16, 2018**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Nicholas Rullo
Mrs. Robin Savage
Mrs. Rachel Shaw
Mrs. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

NON-VOTING MEMBERS

Dr. Eileen Amato, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John Scales, Solicitor
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation
Mr. Kevin Bringe, Principal, Amos K. Hutchinson Elementary School
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mrs. Courtney Doran, Greensburg Salem Education Association Representative
Mrs. Tina Federico, Principal, James H. Metzgar Elementary School
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative
Ms. Denise Grandinetti, Nutrition, Inc.
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction
Miss Lynn Jobe, Athletic Director
Mr. Todd McMillen, Coordinator of Student Services
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Mrs. Michelle Sparrow, Greensburg Salem Education Association Representative
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations
Ms. Kelly Valmassoni, Nutrition Inc.

NEWS MEDIA

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Reporter

Approximately fourteen (14) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held at 6:00 P.M. on April 25, 2018 to discuss the Superintendent search and employee matter. The Regular May 16, 2018 Board Meeting convened at 7:00 P.M.

INFORMATIONAL ITEM

Mr. Ronald Mellinger congratulated the baseball team on their win.

STUDENT REPRESENTATIVE

Student representatives Jeremy Mauser and Abbygale Andrasko expressed their appreciation to the Board. They reviewed high school student activities and sports programs throughout the year. Jesse Quatse spoke about his experiences and accomplishments while at Greensburg Salem. He will be attending the University of Pennsylvania and will continue wrestling there. Gaige Tarris also spoke about his experience in the District. He will be going into the Army Reserves and then will attend Indiana University of Pennsylvania to study Communications Technology. He thanked Dr. Maluchnik for guiding him through the process. Jeremy will be attending Franklin and Marshall where he will major in political science and theater on the way to a law degree and Abby will be attending the University of Pittsburgh main campus where she will double major in Spanish and supply chain management.

RECOGNITION OF VISITORS

Mr. Jim Barbe talked about the recent school tragedy and school safety.

REGULAR SCHOOL BOARD MEETING MINUTES OF APRIL 18, 2018

A motion was made by S.Thomas/Savage to approve the corrected minutes of the Regular School Board Meeting of April 18, 2018 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-12

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – April; Capital Projects Fund – April (NOTE: Page 14 Capital Projects Fund – approval for boring samples of high school roof, consulting services for Hutchinson water system and estimates for scoreboard at Offutt Field, track replacement and locker room design and replacement); Tax Report - April; Student Activity Funds; Year-to-Date Expenditure Function Totals and Year-to-Date Revenue Function Totals.

SEE ATTACHMENTS 13-22

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Kemerer/Gazze to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,092,776.60; and Bills to be Paid: General Fund - \$518,169.80; and Bills to be Paid: Capital Project Fund - \$24,400.00.

Section 508 Vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 23-64

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by S. Thomas/Kemerer to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$25,111.29; Additional Bills to be Paid: General Fund - \$1,062,490.02; and Bills to be Paid – Cafeteria Fund: \$138,021.24.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

ESEA TITLE I, II, AND VI

Mrs. Kelly Gustafson shared that federal allocations for next year have not been released.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage shared that last Monday Central Westmoreland Career and Technology students held their Recognition Program was held with more than two hundred (200) students in attendance.

Westmoreland Intermediate Unit – Mrs. Lynna Thomas announced that graduation at Clairview will be held on May 24, 2018.

Greensburg Salem Education Foundation – Mrs. Charlotte Kemerer noted that brick installation has been delayed due to weather and has been scheduled for

BOARD REPORTS (cont'd)

May 21, 2018. The Annual Alumni Picnic has been scheduled for September 23, 2018 at Mr. Odin.

COMMITTEE REPORTS

Buildings and Grounds - Mr. Ronald Mellinger shared that the summer programs, short-term projects have been scheduled such as high school roof study, improvements to high school and estimates for scoreboards, track and other items.

Budget and Finance – Mr. Nicholas Rullo noted that the committee has reviewed the budget that was presented at the Board Discussion Meeting, reviewed safety measures and costs associated as well as items from Buildings and Grounds Committee.

Education – Mrs. Rachel Shaw shared that a meeting was held on April 28, 2018 to get updates on where we are in the schools. Next meeting scheduled for June 19, 2018 to focus on math curriculum.

Policy – Mrs. Lynna Thomas shared that the committee reviewed Citizens Advisory Committee Policy, not an on-going committee and Travel and Conference Policy. Next meeting scheduled for July 31, 2018. Looking for volunteers for Wellness Committee to meet in June, with meetings to be scheduled three (3) times per year.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

AMENDED RETIREMENT

A motion was made by Savage/Gazze to approve the following amended retirement: Eileen Amato, Superintendent, effective August 9, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative

RETIREMENTS

A motion was made by Savage/Shaw to approve the following retirements: Amy Manning, Social Studies Teacher at the Senior High School, effective June 11,

RETIREMENTS (cont'd)

2018 and Angelo Ross, Science Teacher at the Senior High School, effective June 11, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATIONS/APPOINTMENTS/SUBSTITUTE LIST

A motion was made by S.Thomas/Kemerer to approve the following resignations: Daniel Sinwell, Girls' Assistant Basketball Coach- Junior Varsity, effective May 16, 2018 and Daniel Tropeano, Girls' Assistant Basketball Coach, effective May 16, 2018; and the following appointments: Brian Higginbotham, Assistant Varsity Football Coach, effective beginning with the 2018-2019 school year, \$6,168.00 supplemental contract as per the negotiated Agreement; Anthony Manley, Head Seventh/Eighth Grade Football Coach, effective beginning with the 2018-2019 school year, \$4,608.00 supplemental contract as per the negotiated Agreement; Ryan Hayden, Assistant Eighth/Ninth Grade Football Coach, effective beginning with the 2018-2019 school year, \$3,749.00 supplemental contract as per the negotiated Agreement; David Paul, Head Varsity Swimming Coach, effective beginning with the 2018-2019 school year, \$3,827.00 supplemental contract as per the negotiated Agreement; Maurissa Auer, Middle School musical production Choreographer for flying students, effective for the 2017-2018 school year; and Jeffrey Voll, Athletic Event Supervisor, effective for the 2017-2018 school year, \$25.00/\$50.00 per event; and the following addition to the substitute list for custodians – Melissa Hertzog.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Savage/Shaw to advertise the following supplemental contract positions effective beginning with the 2018-2019 school year: Girls' Assistant Basketball Coach - Junior Varsity; Girls' Assistant Basketball Coach; and the following supplemental hourly rate positions effective for the 2018-2019 school year: Kinder Camp Teachers; Young Writers' Camp Teachers, Homebound Instruction (after school day); After Math Teachers; Elementary/Middle/Senior High School Bus Duty Supervisors; Detention Hall Supervisors – Middle School; AM Library Monitors – Senior High School; Morning Breakfast Supervisors – Senior High School; and Detention/Suspension Supervisors – Senior High School.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Gazze/Shaw to advertise the following positions: Elementary Teacher, Secondary Science, Secondary Social Studies and four (4) Summer Student Workers.

Section 508 vote: All nine Board Members present voted in the affirmative.

PRELIMINARY GENERAL FUND BUDGET

A motion was made by Gazze/Rullo to adopt the preliminary general fund budget for fiscal year July 1, 2018 through June 30, 2019 with total expenditures of \$46,094,066.00 and total revenue of \$45,533,561.00 as submitted on PDE-2028.

Voting Aye: Gazze, Kemerer, Mellinger, Rullo, Shaw, L.Thomas and S.Thomas.

Voting Nay: Metrosky and Savage.

Absent: No one.

Abstaining: No one.

Motion passed.

SEE ATTACHMENTS 69-94

WORKMEN'S COMPENSATION COVERAGE

A motion was made by Gazze/Metrosky to approve the District's Workman's compensation coverage through Brickstreet (formerly Highmark Casualty Insurance Company) for the 2018-2019 school year at a cost of \$116,329.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 95-98

SCHOOL LEADERS' LEGAL LIABILITY INSURANCE PROGRAM

A motion was made by L.Thomas/Kemerer to approve the School Leaders' Legal Liability Insurance Program, District's identity theft protection, property-casualty protection, and commercial automobile policies from McDowell Associates, effective July 1, 2018 through June 30, 2019 at a cost of \$127,145.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SECONDARY ATHLETICS AND ACTIVITIES INSURANCE

A motion was made by Savage/Gazze to approve United States Fire Insurance Company as the carrier for secondary athletics and activities insurance for the 2018-2019 school year at a cost of \$11,900.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 99

STUDENT ACCIDENT INSURANCE

A motion was made by S.Thomas/Shaw to approve United States Fire Insurance Company as the carrier for student accident insurance to be purchased voluntarily by students with a school time rate of \$28.00, twenty-four (24) hour rate of \$124.00.
Section 508 vote: All nine Board Members present voted in the affirmative.

DISTRICT DEPOSITORY

A motion was made by Shaw/Savage to appoint First National Bank as the district's depository for the 2018-2019 school year.
Section 508 vote: All nine Board Members present voted in the affirmative.
SEE ATTACHMENT 100

DISTRICT TREASURER

A motion was made by Savage/Shaw to appoint Mr. Paul Puleo, First National Bank as Treasurer for the 2018-2019 school year.
Section 508 vote: All nine Board Members present voted in the affirmative.

PENNSYLVANIA SCHOOL BOARDS' ASSOCIATION MEMBERSHIP

A motion was made by L.Thomas/Shaw granting approval to continue the District's membership to Pennsylvania School Boards Association (PSBA) 2018-2019 All-Access Package at a total cost to the District of \$13,277.19.
Section 508 vote: All nine Board Members present voted in the affirmative.
SEE ATTACHMENTS 101-103

AWARD BID

A motion was made by Savage/Shaw to award the bid for the Exterior Stair Project at Amos K. Hutchinson Elementary School to the lowest, responsible bidder meeting bid specifications, Kishmo, Inc. of Apollo PA at a total project cost of \$62,000.00.
Section 508 vote: All nine Board Members present voted in the affirmative.

SALARY FOR BUSINESS MANAGER

A motion was made by Kemerer/Rullo to set the salary for James J. Meyer, Business Manager, at \$106,500.00 for the 2018-2019 school year as per the Agreement between Greensburg Salem school District and James J. Meyer dated September 14, 2014.

SALARY FOR BUSINESS MANAGER (cont'd)

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Absent: No one.

Abstaining: No one.

Motion passed.

EXTEND AGREEMENT FOR BUSINESS MANAGER

A motion was made by Kemerer/Shaw to extend the Agreement between Greensburg Salem School District and James J. Meyer, Business Manager for the period July 1, 2019 through June 30, 2023 under the terms defined in the Agreement as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Absent: No one.

Abstaining: No one.

Motion passed.

SEE ATTACHMENTS 104-115

RETIREMENT MEMORANDUM OF UNDERSTANDING

A motion was made by Gazze/Shaw to approve the Memorandum of Understanding Regarding Retirement between the Greensburg Salem School District and the Greensburg Salem Education Association effective until the end of the current contract (July 1, 2016 through June 30, 2019).

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 116-117

TENURE

A motion was made by Kemerer/Shaw to grant tenure to Matthew Boe, Anthony Manley and Kasara Glesk.

Section 508 vote: All nine Board Members present voted in the affirmative.

eACADEMY CONSORTIUM MEMBERSHIP SERVICES AGREEMENT

A motion was made by Gazze/Kemerer to enter into an eAcademy Consortium Membership Services Agreement between the Greensburg Salem School District and the Westmoreland Intermediate Unit to provide eAcademy services for a three

eACADEMY CONSORTIUM MEMBERSHIP SERVICES AGREEMENT (cont'd)

(3) year period commencing on July 1, 2018 and ending on June 30, 2021 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

See attachments 118-122

FOOD SERVICE CONTRACT WITH NUTRITION, INC.

A motion was made by S.Thomas/Shaw to grant approval of the District's Food Service Contract with Nutrition, Inc. for the 2018-2019 school year with no increase in prices for breakfast and lunch at all buildings

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 123-124

AGREEMENT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT

A motion was made by Kemerer/Shaw to enter into an Agreement with Central Susquehanna Intermediate Unit (CSIU) to provide the district's administrative data software application for the 2018-2019 school year at an approximate cost to the District of \$77,199.00 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 125-132

BUSINESS SERVICES AGREEMENT WITH CONSOLIDATED COMMUNICATIONS

A motion was made by Gazze/Savage to enter into a Business Services Agreement between Consolidated Communications and Greensburg Salem School District for telephone services for a two (2) year period effective July 1, 2018 through and including June 30, 2020 with no increase in current rates as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 133-139

REVISED SERVICES AGREEMENT WITH THE CHILDREN'S INSTITUTE

A motion was made by Savage/Shaw to approve the revised Services Agreement between The Day School at the Children's Institute and Greensburg Salem School District to provide Extended School Year Program services to an approved alternative education placement effective June 27, 2018 through July 26, 2018 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 140-144

ADDITIONAL PSYCHOLOGICAL HOURS

A motion was made by Shaw/L.Thomas to renew the Agreement with Charlotte Hicks for additional psychological hours for the 2018-2019 school year at \$400.00 per day, based on eight (8) hours, not to exceed ninety (90) days as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 145-150

PARTICIPATION IN WESTMORELAND INTERMEDIATE UNIT PACT PROGRAM

A motion was made by L.Thomas/Shaw granting approval for the Greensburg Salem School District to participate in the Westmoreland Intermediate Unit PACT Program for the 2018-2019 school year at a cost to the District of \$2,000.00 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 151

ACKNOWLEDGE ADDITIONAL BUS DRIVER

A motion was made by Shaw/Savage to acknowledge the additional bus driver for DMJ Transportation, Inc. for the 2018-2019 school year pending receipt of all governmental clearances, certification records, safety training, physical examination and tuberculin test where applicable.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 97-98

REVISED BOARD POLICIES/RESCIND BOARD POLICIES

A motion was made by L.Thomas/Shaw to approve the following Board Policies: Board Policy Section 300 – Board Policy 331 and Board Policy Section 900 – Board Policy 905 of the Board Policy Manual as presented; and to rescind the following Board Policies from the old Board Policy Manual Series 500-700: Board Policy 500.14, 600.2 and 700.1.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 153-159

ELEMENTARY/SECONDARY COURSE SELECTIONS

A motion was made by Shaw/S.Thomas to approve the 2018-2019 Elementary, Middle School and Senior High School course selections as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 160-165

ESSA TITLE I, TITLE IIA AND TITLE IV FUNDS

A motion was made by L.Thomas/Shaw granting approval for the proper officers of the District to apply to the Pennsylvania Department of Education for ESSA Title I, Title IIA and Title IV funds.

Section 508 vote: All nine Board Members present voted in the affirmative.

CONFERENCE ATTENDANCE

A motion was made by Shaw/Savage granting approval for James Meyer to attend the PSBA School Board Secretaries Conference at the Kalahari Resorts, Pocono Manor PA on August 2-3, 2018 at an approximate cost to the District of \$959.82.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 168-169

PROFESSIONAL DAYS

A motion was made by Gazze/Savage granting approval for up to five (5) professional development days during the 2018-2019 school year to Cheryl Harper to participate in the Contemporary Physics Education Project at no cost to the District.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 169

TEAM PHYSICIAN

A motion was made by Savage/Shaw to appoint Dr. Ryan Floyd as the District's team physician effective for the 2018-2019 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

FACILITY USAGE

A motion was made by Gazze/Metrosky to approve the following facility usage requests:

- Greensburg Recreation Department to use the baseball field at the Senior High School for baseball practice and games when Shuster Field at Lynch Field is not available, weekdays from 5:30-7:30 P.M. and weekends from 10:00 A.M.-2:00 P.M. beginning May 14, 2018 through July 13, 2018, with the Recreation Department being responsible for lining and maintenance of the field for their use;
- New Alexandria Lions, Inc. to use the James H. Metzgar Elementary School grounds for parking for Demolition Derbies from 6:00 P.M.-12:30 A.M. on the following Friday evenings: May 18, 2018, June 1, 15, 29, 2018, July 13, 27, 2018, August 10, 2018 and October 19, 2018;

FACILITY USAGE (cont'd)

- Wellness on the Point (Dr. Patrick Kelly, D.C.) to use the grass lot between 212 East Pittsburgh Street and Triangle Tech for overflow of guests, not parking, for business 'grand opening event' from 12:00-5:00 P.M. on Saturday, May 19, 2018;
- UPMC Sports Medicine to use the computer Labs in Room 224 and 231 at the Senior High School for Outreach Concussion Baseline Testing and Education as part of the Heads Up Pittsburgh Program, sponsored by the Pittsburgh Penguins Foundation from 8:00 A.M.-12:00 Noon on Thursday, June 21, 2018, Thursday, July 12, 2018 and Thursday, July 26, 2018; and
- Westmoreland County Football Officials to use the cafeteria at the Senior High School for Officials Chapter Meetings from 7:0-8:30 P.M. on the following Monday evenings: August 6, 13, 27, 2018, September 10, 17, 24, 2018 and October 1, 15, 22, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 170-174

BOARD SECRETARY

A motion was made by Kemerer/Gazze to appoint James J. Meyer as Board Secretary for a three (3) year term effective July 1, 2018 through and including June 30, 2021.

Section 508 vote: All nine Board Members present voted in the affirmative.

PSBA VOTING DELEGATES

A motion was made by L.Thomas/Savage to appoint Charlotte Kemerer and Rachel Shaw as voting delegates for Greensburg Salem School District at the PASA-PSBA School Leadership Conference on Friday, October 19, 2018.

Section 508 vote: All nine Board Members present voted in the affirmative.

Superintendent Dr. Eileen Amato announced that there will not be a Board Discussion Meeting or a Regular Board Meeting in the month of July 2018. The Board Discussion Meeting for August will be held on Wednesday, August 1, 2018 at 7:00 P.M. in the Administration Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for August will be held on Wednesday, August 8, 2018 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.

Mr. Mellinger asked if anyone in the audience had questions. Mr. Robert Iuzzolino questioned Westmoreland Intermediate Unit eAcademy costs and number of students, additional psychological hours provided and what it has cost for the past three (3) years and making paper copies of the Board Book available for the public.

ADJOURN

A motion was made by S.Thomas/Savage to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, May 16, 2018, beginning at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 7:53 P.M.

ATTEST:

James J. Meyer, School Board Secretary