

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING FEBRUARY 13, 2019**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mrs. Robin Savage
Mrs. Rachel Shaw
Ms. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

Mr. Nicholas Rullo

NON-VOTING MEMBERS

Dr. Gary Peiffer, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John N. Scales, Solicitor
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Courtney Doran, Greensburg Salem Education Association Representative
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative
Ms. Lynne Leu, Westmoreland Intermediate Unit Representative
Mr. Todd McMillen, Coordinator of Student Services
Mrs. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Ms. Melissa O'Brien, Community Liaison/Assistant Coordinator of Technology and Transportation
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations

NEWS MEDIA

Ms. Gloria Boring, *Penn-Franklin-Salem-Delmont News* Newspaper Reporter

Approximately fifteen (15) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:04 P.M. in auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held on Wednesday, February 6, 2019 at 6:00 P.M. to discuss a confidential personnel matter relating to the pending litigation filed at Westmoreland County Court of Common Pleas, Docket No. 670 of 2017 and personnel matters concerning the hiring of candidate to fill GSSD open positions.

An executive session of the Board was held for additional hiring and personnel matters, beginning at 7:05 P.M. with the regular meeting convening at 7:12 P.M.

INFORMATIONAL ITEMS

There were no informational items.

STUDENT REPRESENTATIVES

There was no report at this time.

RECOGNITION OF VISITORS

Mr. Dennis Flock addressed the Board regarding copiers and copier service and requested that Item C.2 motion for copiers be tabled for further discussion. Ms. Laura Nepple addressed the Board regarding safety and the need for a School Resource Officer.

REGULAR SCHOOL BOARD MEETING MINUTES OF JANUARY 16, 2019

A motion was made by S.Thomas/Kemerer to approve the Minutes of the Regular School Board Meeting of January 16, 2019 as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-14

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – January; Capital Projects Fund –

FINANCIAL REPORTS (cont'd)

January (page 16 includes track, dishwasher, Middle School generator); Tax Report – January; Year-to-Date Expenditure Function Totals - January and Year-to-Date Revenue Function Totals – January.

SEE ATTACHMENTS 15-29

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Gazze/L.Thomas to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,518,043.13; and Bills to be Paid: General Fund - \$222,180.66.

Section 508 Vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 42-111

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by Shaw/L.Thomas to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$125,258.80; and Additional Bills to be Paid: General Fund - \$39,363.50.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

FEDERAL PROGRAMS REPORT

No report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage shared that negotiations are going well. Fund raisers at the school include culinary students: chocolate covered strawberries and horticulture students: bouquets and roses. Culinary students will compete in the ProStart Student Invitational at Penn State on February 27, 2019 and Washington DC in April.

Westmoreland Intermediate Unit – Mrs. Lynna Thomas shared that the Westmoreland Intermediate Unit general operating budget will be presented at their February Board Meeting. The District's contribution has significantly decreased. The Westmoreland Intermediate Unit is helping to put together a "Westmoreland County Commission on Legislative Action" with first meeting being held on Thursday, April 11, 2019. District needs to choose a representative and alternate. Dr. Gary Peiffer announced that Dr. Jason Conway will be at the March 6, 2019 Discussion Meeting to talk about the STEP UP Program and the Westmoreland Intermediate Unit is also working on the Strategic Commission Plan, which is an ongoing process, with next meeting on February 19, 2019.

BOARD REPORTS (cont'd)

Greensburg Salem Education Foundation – Mrs. Charlotte Kemerer announced that the Annual Purse Bash will be held on Saturday, March 2, 2019 at Marion Hall in Crabtree PA and the Distinguished Alumni Banquet honoring Dr. Susan M. Manzi and Mr. Albert J. Novak will be held on Friday, April 5, 2019 at Lakeview Restaurant. Invitations will be mailed out next week. She reminded everyone that the Foundation accepts donations from Amazon, so if you are purchasing something from Amazon use Smile Amazon and designate the Greensburg Salem Education Foundation. Mrs. Robin Savage asked that Board Members and Administrators donate two (2) dozen cookies for the Purse Bash.

COMMITTEE REPORTS

Buildings and Grounds – Mr. Ronald Mellinger noted that a discussion took place at the February 6, 2019 Board Discussion Meeting with Mr. Gary Liston. Short term and long terms plans for facilities were presented. The Board needs to make a decision regarding these plans and how they will be financed.

Budget and Finance – Mr. James Meyer shared that the committee met on February 4, 2019 to review budget issues and copier proposals.

Education – No report at this time.

Policy – Ms. Lynna Thomas shared that the committee met on February 12, 2019 and reviewed several policies including Graduation Requirements, Employment and Hiring Practices, Board Procedures, Promotion and Retention and Food Allergies.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

APPOINTMENTS

A motion was made by Savage/L.Thomas to approve the following appointments of P.A.W.S. Program Teachers, effective for the 2018-2019 school year, salary set at \$29.00 supplemental hourly rate: Jacqueline Gesalman, Lisa Giacomo, Christopher Kepple, Madalyn Minahan, Eileen Burkart, Carol Bishop, Anthony Barbato and Katie Firment.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Shaw/Savage to approve the following appointments of Timer/Track Helpers at the Middle/Senior High Schools, effective for the 2018-2019 school year, salary set at \$30.00 per event: Christina Branthoover, Michelle Eaglehouse, Adam Falkosky, Anthony Greece, Brian Higginbotham, Patrick Hutchinson, Melissa Lehman, Aaron Love, Megan Manchas, Megan McIntyre, Brian Nymick, Jeremy Peoples, Brandon Roberts and Gary Uhrin.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Gazze to approve the following appointment: Matthew Boe, Head Middle School Track and Field Coach, effective beginning with the 2018-2019 school year, salary set at \$3,421.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADDITION TO THE SUBSTITUTE LIST

A motion was made by Gazze/L.Thomas to approve the following addition to the substitute list for custodians: Jason Stofko.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Shaw/Savage to approve the following appointments for volunteer Assistant Baseball Coaches effective for the 2018-2019 school year: John Manley, Eric Putt, Matthew Diehl, Chris Teska and Jordan Truscott.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Shaw to approve the following appointment for volunteer Assistant Lacrosse Coach effective for the 2018-2019 school year: Olivia Halula.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Shaw/Gazze to approve the following appointments for volunteer Assistant Softball Coaches, effective for the 2018-2019 school year: Barry Caruso, Kevin Stevenson, and David Dei.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Shaw/Savage to approve the following appointments for volunteer Assistant Girls' Volleyball Coaches, effective for the 2018-2019 school year: Taylor Roddy, Scott Uhlinger and Kylie McSwaney.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Shaw/Savage to advertise the following supplemental hourly rate positions: Up to six (6) teachers for summer Kinder Camp, Elementary certification required; up to five (5) Extended Year Summer School Teachers, effective summer 2019, Special Education required; and one (1) Extended Year Summer School Nurse, effective for summer 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Shaw/Savage to advertise the following classified hourly rate positions: Up to five (5) Extended Year Summer School Classroom Instructional Assistants.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Shaw/S.Thomas to advertise the following supplemental contract positions effective beginning with the 2018-2019 school year: Girls' Softball Assistant Coach, salary set at \$3,029.00 supplemental contract as per the negotiated Agreement and Assistant Middle School Track and Field Coach, salary set at \$2,713.00 supplemental contract as per the negotiated Agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Savage/Shaw to approve the following resignation: Timothy Ruffner, Girls' Assistant Softball Coach, effective February 14, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

RESIGNATION

A motion was made by L.Thomas/Gazze to approve the following resignation: Matthew Boe, Assistant Middle School Track and Field Coach, effective February 14, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

PAID/UNPAID FAMILY AND MEDICAL LEAVE

A motion was made by Savage/Shaw to approve the following paid/unpaid Family and Medical Leave: Employee #1131 Sixth Grade Teacher, effective intermittently as needed beginning February 12, 2019 for approximately a three (3) week period. Section 508 vote: All eight Board Members present voted in the affirmative.

PAID/UNPAID FAMILY AND MEDICAL LEAVE

A motion was made by Savage/Shaw to approve the following paid/unpaid Family and Medical Leave: Employee #947 Administrative Assistant, effective February 15, 2019 and continuing for approximately two (2) to four (4) weeks. Section 508 vote: All eight Board Members present voted in the affirmative.

MEMORANDUM OF UNDERSTANDING WITH COMPUTER CENTERLINE

A motion was made by Kemerer/Shaw to approve a Memorandum of Understanding between Computer CenterLine (CCL) of Greensburg and Greensburg Salem School District for Technology Services for a period of five (5) years beginning July 1, 2019 through June 30, 2024 at a rate of \$10,550.00 per month for 2019-2020 school year; \$10,750.00 per month for 2020-2021 school year; \$10,950.00 per month for 2021-2022 school year; \$11,160.00 per month for 2022-2023 school year; and \$11,370.00 per month for 2023-2024 school year as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACMENT 67

COPIER LEASE/SERVICE MAINTENANCE AGREEMENT

A motion was made by S.Thomas/Savage to approve leasing new copiers from The Wilson Printing Group, enter into a Service Maintenance Agreement for District copiers, and provide one (1) on-site full-time technician to resolve all service requests who will also provide support to the Print Shop at an estimated total annual cost to the District of \$119,184.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

ACKNOWLEDGE ADDITIONAL BUS DRIVERS/BUS MONITORS

A motion was made by Savage/Shaw to acknowledge the additional bus drivers and/or bus monitors for DMJ Transportation for the 2018-2019 school year pending receipt of all governmental clearances, application records, safety training, physical examination and tuberculin test where applicable.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 68-69

ADDENDUM TO BOARD POLICY FOR THE ADMINISTRATIVE COMPENSATION PLAN

A motion was made by Kemerer/Savage to approve the Addendum to the Board Policy for the Administrative Compensation Plan, Article III. Position Included and Annual Salaries, A. Positions to include Athletic Director as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 70

MEMORANDUM OF UNDERSTANDING WITH UTILITY WORKERS UNION

A motion was made by S.Thomas/Savage to approve the Memorandum of Understanding between the Greensburg Salem school District and the Utility Workers Union of America AFL-CIO – Local 506 (Maintenance and Custodial Workers) as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 71

BOARD POLICIES

A motion was made by S.Thomas/Shaw to approve revised Board Policies: Board Policy Section 900 – Board Policies 906, 918 and 919 of the Board Policy Manual.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 72-87

EXTENDED SCHOOL YEAR

A motion was made by Savage/Shaw to grant approval to offer required Extended School Year for eligible special needs students at the Greensburg Salem Senior High School from 8:30-11:00 A.M. on Wednesday and Thursday, June 12-13, 2019, Monday through Thursday, June 17-20, 2019 and June 24-28, 2019 and Monday and Tuesday, July 1-2, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

PENNSYLVANIA HIGH SCHOOL SPEECH LEAGUE CHAMPIONSHIPS

A motion was made by Savage/Shaw to grant approval for ten (10) qualifying students, accompanied by sponsors, Mary Logan and Irene Wallaert, to compete in the Pennsylvania High School Speech League State Championships at Bloomsburg University on March 15-16, 2019 at an approximate cost to the District of \$3,965.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 88

CONFERENCE ATTENDANCE

A motion was made by Shaw/Savage to grant approval for Todd McMillen to attend the Pennsylvania Department of Education, Bureau of Special Education Annual Conference on March 11-13, 2019 at the Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$1,073.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 89

CONFERENCE ATTENDANCE

A motion was made by S. Thomas.L.Thomas to grant approval for Michael Burrell to attend the Pennsylvania Athletic Directors' Association Annual Conference on March 19-22, 2019 at the Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$1,405.00.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 94

CONFERENCE ATTENDANCE

A motion was made by Shaw/Savage to grant approval for Maxine Forbes and Barbara Garofola to attend the CDT Item Data Review on March 25-29, 2019 at the Best Western Hotel and Conference Center, Harrisburg PA with substitute teachers being the only cost to the District.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 95-96

SPRING ATHLETIC SCHEDULES

A motion was made by Shaw/Savage to approve the 2019 Spring Athletic Schedules as presented.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 98-110

FACILITY USAGE

A motion was made by Savage/Shaw to grant approval for the Greensburg Salem Boys' Varsity Basketball Boosters to use the cafeteria at the Senior High School from 4:30-8:30 P.M. on Thursday, February 28, 2019 for their year-end Banquet.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 111

FACILITY USAGE

A motion was made by Shaw/L. Thomas to grant approval for William Wisniewski, Head Baseball Coach and the Greensburg Salem Baseball Team to use the gymnasium at the Senior High School to hold a Baseball Clinic from 8:00 A.M.-12:00 Noon on Saturday, March 9, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 112

FACILITY USAGE

A motion was made by Savage/Shaw to grant approval for Sam Lauris, Head Boys' Varsity Soccer Coach and the Boys' Soccer Booster Association to use the gymnasium, locker rooms, concession stand and gymnasium lobby at the Senior High School for an Indoor Soccer Tournament fundraiser from 6:30 A.M.-3:30 P.M. on Saturday, March 30, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 113

FACILITY USAGE

A motion was made by Shaw/Savage to grant approval for the Greensburg Recreation Department to use the band practice field and the field inside the track at the Senior High School for youth soccer practice and games from 6:00-7:30 P.M. on weekdays and from 9:00 A.M.-2:00 P.M. on Saturdays, when Lynch Field is too wet or unplayable and the band practice is available beginning April 1, 2019 through June 8, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 114

FACILITY USAGE

A motion was made by Savage/Shaw to grant approval for the Greensburg Recreation Department to use the softball field at the Senior High School for youth baseball practice and games on weekdays from 6:00-7:30 P.M. and Saturdays from 10:00 A.M.-2:00 P.M. when the field is available beginning April 1, 2019 through July 13, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 115

FACILITY USAGE

A motion was made by Savage/Shaw to grant approval for the Greensburg Salem Cheer Parents Association to use cafeteria, gymnasium, concession area, student

FACILITY USAGE (cont'd)

lounge, restrooms and hallway at the Senior High School for their Vendor Show fundraiser from 7:30 A.M.-4:00 P.M. on Saturday, April 13, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 116

ITEM H7 FACILITY USAGE WAS TABLED

FACILITY USAGE

A motion was made by Savage/Shaw to grant approval for the Greensburg Volunteer Fire Department to use the gymnasium at the Middle School for a physical fitness training session for volunteer firefighters from 7:00-9:00 P.M. on Monday, March 4, 2019.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENT 12

SCHOOL DENTIST

A motion was made by Shaw/L.Thomas to approve the appointment of Dr. James Abraham, school dentist for James H. Metzgar Elementary School, effective for the 2018-2019 school year, at a rate of \$1.00 per exam for students in grades one and three.

Section 508 vote: All eight Board Members present voted in the affirmative.

PSBA LOCAL BOARD LIAISON

A motion was made by L.Thomas/Shaw to name Mrs. Charlotte Kemerer as the PSBA Local Board Liaison for the Greensburg Salem School District.

Section 508 vote: All eight Board Members present voted in the affirmative.

Superintendent Dr. Gary Peiffer announced that the Board Discussion Meeting for March will be held on Wednesday, March 6, 2019 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular Meeting for March will be held on Wednesday, March 13, 2019 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School

The Finance Committee will meet on Monday, March 4, 2019 at 9:15 A.M. in the Administration Conference Room; the Buildings and Grounds Committee will meet on Tuesday, March 12, 2019 at 6:00 P.M.

in the Administration Conference, the School Wellness Committee will meet on Thursday, March 21, 2019 at 4:30 P.M. in the Administration Conference Room, and the Policy Committee Meeting will meet on Tuesday, March 12, 2019 at 4:30 P.M. in the Administration Conference Room.

Mr. Mellinger asked if anyone in the audience had questions. Mr. Denny Flock questioned whether the cost for copiers was a monthly or yearly cost, the length of the contract, how will it affect taxpayers, why was the Wilson Group selected and did the Board see all the proposals. Mr. Doug Sanner from Ford Business Machines asked what the decision factors were involved in selecting the company. Mr. Brian Conway also expressed his concerns that some of the other proposals were less than the company the District went with.

ADJOURN

A motion was made by Savage/Rullo to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, February 13, 2019, beginning at 7: 04 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:06 P.M.

ATTEST:

James J. Meyer, School Board Secretary