

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING AUGUST 14, 2019**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Nicholas Rullo
Mrs. Robin Savage
Mrs. Rachel Shaw
Ms. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

NON-VOTING MEMBERS

Dr. Gary Peiffer, Superintendent
Mr. William L. Reilly, Acting Business Manager and School Board Secretary pro tempore
Mr. John N. Scales, Solicitor
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Dr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mr. Michael Burrell, Athletic Director
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mrs. Courtney Doran, Greensburg Salem Education Association Representative
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association
Mr. Todd McMillen, Coordinator of Student Services
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Ms. Melissa Bowman, Community Liaison/Assistant Coordinator of Technology and Transportation
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations

NEWS MEDIA

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Report.

Approximately twenty (20) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:36 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. William Reilly called the Roll, which is indicated above.

APPOINTMENT

A motion was made by Savage/Shaw to appoint William Reilly as Board Secretary pro tempore beginning with the August 14, 2019 Regular School Board Meeting until a new Business Manager/School Board Secretary is hired and present.

Section 508 vote: All nine Board Members present voted in the affirmative.

EXECUTIVE SESSION

There was an Executive Session of the Board beginning at 6:30 P.M. for contract and personnel matters. The Regular School Board Meeting convened at 7:36 P.M.

INFORMATIONAL ITEMS

Mrs. Rachel Shaw shared information about the Charter School Reform Advisory Committee. Mr. Jeff Metrosky announced that tickets are available for the Spaghetti Dinner sponsored by the Football Parents Association.

STUDENT REPRESENTATIVE

No report at this time.

RECOGNITION OF VISITORS

Mr. Michael Burrell recognized student Riley Stoner for her team placing first at the Nuway Summer Nationals and her winning the National Championship in the Freestyle and Folkstyle in her weight class.

REGULAR SCHOOL BOARD MEETING MINUTES OF JUNE 19, 2019

A motion was made by S.Thomas/Gazze to approve the minutes of the Regular School Board Meeting of June 19, 2019 with noted change as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-22

SPECIAL SCHOOL BOARD MEETING OF JULY 11, 2019

A motion was made by Savage/Shaw to approve the minutes of the Special School Board Meeting of July 11, 2019 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 23-28

FINANCIAL REPORTS

Mr. William L. Reilly, Interim Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – July; Capital Projects Fund – July; Tax Report – July; Student Activity Funds; Year-to-Date Revenue Function Totals and Year-to-Date Expenditure Function Totals.

SEE ATTACHMENTS 29-47

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO PAID/ADDITIONAL DISBURSEMENTS/ADDITIONAL BILLS TO BE PAID

A motion was made by Savage/Rullo to approve the following: Disbursements Made Since Last Meeting - General Fund 2018-2019 - \$172,292.00; Disbursements Made Since Last Meeting – Cafeteria Fund 2018-2019 - \$7,5174.00; Disbursements to be Paid Since Last Meeting: General Fund 2019-2020 - \$2,328,265.76; Disbursements Made Since Last Meeting – Cafeteria Fund 2019-2120 - \$5,960.00; Bills to be Paid - General Fund 2019-2020 - \$166,875.57; Bills to be Paid - Capital Project Fund 2019-2020 - \$413,929.10; Bills to be Paid - Cafeteria Fund 2019-2020 - \$34,519.68; Additional Disbursements Made Since Last Meeting - - General Fund - \$117,995.47; Additional Disbursements to be Paid Since Last Meeting - General Fund - \$194,198.51; and Additional Disbursements to be Paid Since Last Meeting - Capital Projects Fund - \$18,302.28.

Section 508 Vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 48-113, 1-9

ESEA TITLE I, II AND IV REPORTS

No report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage announced that school starts next week, gave an update on the cosmetology program and the hiring event.

Westmoreland Intermediate Unit – No report at this time.

BOARD REPORTS (cont'd)

Greensburg Salem Education Foundation – Mrs. Charlotte Kemerer announced that the All Greensburg Salem All Classes Annual Picnic will be held from 1:00-4:00 P.M. on October 5, 2019.

COMMITTEE REPORTS

Buildings and Grounds – As of August 6, 2019 a total of \$312,181.00 has been earmarked from the Capital Funds for handicap access ramp, freezer cooler, Offutt Field turf, Hutchinson fire alarm system, track resurfacing and Senior High School roof. The next meeting has been scheduled for September 3, 2019.

Budget and Finance – At their last meeting, the Committee talked about the 2018-2019 tax amount, budgets and grants.

Education – Mrs. Rachel Shaw shared course and math books updates.

Policy – Ms. Lynna Thomas announced that the committee needs to pick their next meeting date.

LEGAL COUNSEL REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

APPOINTMENT

A motion was made by Shaw/L.Thomas to approve the appointment of Jennifer Kapusta, Secondary Associate Principal at the Senior High School, effective upon release from her current position, salary set at \$80,000.00 prorated as per the amended Board Policy for the Administrative Compensation Plan.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Shaw/Metrosky to approve the appointment of Alison Cox, Kinder Camp Teacher effective for the 2019-2020 school year, salary set at the supplemental hourly rate as per the negotiated Agreement.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Shaw to approve the appointment of Teresa Fontanazza, Kinder Camp Nurse effective for the 2019-2020 school year, salary set at \$21.50 hourly rate as per Board policy.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Rullo/Shaw to approve the appointment of Jaime Derbish and Lacey Weiner as Homebound Instructors effective for the 2019-2020 school year, salary set at the supplemental hourly rate as per the negotiated Agreement.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Savage/Shaw to approve the appointment of the following athletic supplemental contract positions effective beginning with the 2019-2020 school year, salary set at the supplemental contract rate as per the negotiated Agreement: Robert Armstrong, Middle School Assistant football Coach; Jason King, Middle School Boys' Head Soccer coach; Rachel Brannigan, Ninth Grade Girls' Volleyball Coach; Lisa Mankins, Eight Grade Girls' Basketball Coach; Lisa Mankins, Girls' Junior Varsity Basketball Coach; and Alyssa Bates, Head Varsity Softball Coach.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Metrosky to approve the appointment of J.R. Dzurica, Business Manager effective upon release from his current position, salary set at \$105,000.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Kemerer/Shaw to approve the appointment of Steve Snider as the Middle School Head Cross Country Coach effective beginning with the 2019-2020 school year, salary set at the supplemental contract rate as per the negotiated Agreement.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Savage/Shaw to approve the appointment of Jonathan Grabiak, Police Officer at the Senior High School for a three (3) period effective upon release from his current position through and including June 30, 2022, salary set at \$25.00 per hour for the 2019-2020 school year with other details as outlined in the Police Officer Employment Agreement as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-11

UNPAID LEAVE OF ABSENCE

A motion was made by Shaw/Savage to approve an unpaid leave of absence for Kathy Mentch, Custodian at the Senior High School effective retroactive to June 10, 2019 through and including December 31, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RETIREMENT

A motion was made by Savage/Shaw to approve the retirement of Mark Kuhns, Custodian at Dr. Robert F. Nicely Elementary School, effective September 30, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by S.Thomas/Gazze to approve the resignation of Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations effective at the end of the day on Friday, September 6, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Savage/Shaw to approve the resignation of Kelly Hribal, Special Education at the Senior High School effective at the end of the day on Friday, September 6, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Savage/Shaw to approve the resignation of Jeremy Menz, Head Teacher at Dr. Robert F. Nicely Elementary School effective August 14, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Shaw/L.Thomas to approve the resignation of Darryl Audia, Middle School National Honor Society Co-Sponsor effective August 14, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Savage/Shaw to approve the resignation of Alyssa Bates, Assistant Varsity Softball Coach effective August 14, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATION

A motion was made by Savage/Shaw to approve the resignation of Nicole Kwaczala, Classroom Instructional Assistant at James H. Metzgar Elementary School effective August 14, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Shaw/Rullo to advertise the following positions:

- Special Education Teacher at the Senior High School, full-time permanent position, salary set as per the negotiated Agreement;
- Head Teacher at Dr. Robert F. Nicely Elementary School, supplemental contract as per the negotiated Agreement
- Elementary Band Special, supplemental contract as per the negotiated Agreement;
- Middle School National Honor Society Co-Sponsor, Supplemental contract as per the negotiated Agreement; and
- Up to six (6) Raising Readers Techers for Grades K and 1, supplemental hourly rate as per the negotiated Agreement

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Savage/Shaw to advertise the following positons:

- Assistant Varsity Softball Coach, effective beginning with the 2019-2020 school year, supplemental contract as per the negotiated Agreement;
- Custodian, full-time permanent position, salary set as per the negotiated Agreement; and
- Classroom Instructional Assistant, salary set a \$28,776.00 as per Board policy

Section 508 vote: All nine Board Members present voted in the affirmative.

ST. VINCENT COLLEGE PREVENTION PROJECTS CONTRIBUTION

A motion was made by Shaw/L.Thomas to continue the annual contribution to St. Vincent College Prevention Projects for the 2019-2020 school year in the amount of \$1,264.00 for School-Based Prevention Services.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 117-118

OFFUTT FIELD CHANGE ORDER

A motion was made by Shaw/Metrosky to approve the change order from Shaw Sports Turf to correct the base of Offutt Field prior to installation of the new turf at a cost not to exceed \$12,000.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

STIPULATION OF SETTLEMENT

A motion was made by S.Thomas/Shaw to enter into a Stipulation of Settlement to be filed with the Westmoreland Court of Common Pleas at Docket No. #5098 of 2018 (Delmont Walmart) to change the assessed value based on an implied fair market value of \$8,000,000.00 based on the recommendations provided by the Greensburg Salem School District's commercial property appraiser to settle the pending litigation. This tax assessment matter encompasses Westmoreland county Tax Map No. 57-12-000-0-078.

Section 508 vote: All nine Board Members present voted in the affirmative.

STIPULATION OF SETTLEMENT

A motion was made by S.Thomas/Shaw to enter into a Stipulation of Settlement to be filed with the Westmoreland Court of common Pleas at Docket #5248 of 2018 (former Laurel Legal Aid Building) to change the assessed value to an implied fair market value of \$100,000.00 based on a certified property appraisal report received by the Greensburg Sale School District to settle the pending litigation. This tax assessment matter encompasses Westmoreland county Tax Map No. 10-04-03-1-065.

Section 508 vote: All nine Board Members present voted in the affirmative.

UNIVERSITY OF INDIANA - READING SPECIALIST INTERNS

A motion was made by Shaw/L.Thomas to approve the appointment of the following Reading Specialist Interns as a part of a contract with the Indiana University of Pennsylvania (\$15,000.00 per intern); Hanna Barkey - Amos K. Hutchinson Elementary School; Lauren Keith - James H. Metzgar Elementary

UNIVERSITY OF INDIANA - READING SPECIALIST INTERNS (cont'd)

School; Amanda Campbell - Dr. Robert F. Nicely Elementary School and Brigid McCracken - Greensburg Salem Middle School, with two (2) additional interns pending, effective for the 2019-2020 school year paid with Title I funding.

Section 508 vote: All nine Board Members present voted in the affirmative.

STUDENT HEALTH SERVICES AGREEMENT

A motion was made by Shaw/Savage to approve the continuation of the Student Health Services Agreement between Allegheny Clinic and Greensburg Salem School District to provide health services for persons enrolled at the school district for a period of one (1) year beginning September 1, 2019 through August 31, 2020 with noted correction.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 119-126

WESTMORELAND COMMUNITY ACTION HEAD START LEASE AGREEMENT

A motion was made by Savage/Shaw to approve the Westmoreland Community Action Head Start Lease Agreement for a Child Development Center at James H. Metzgar Elementary School with rental set at \$700.00 per month payable over a twelve (12) month period as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 127-132

COOPERATIVE AGREEMENT WITH GREENSBURG CENTRAL CATHOLIC

A motion was made by Gazze/Shaw to grant retroactive approval for a Cooperative Agreement between Greensburg Salem Middle School Hockey Club and Greensburg Central Catholic Hockey Club through the Pennsylvania Interscholastic League in order for the District to field a team for the 2019-2020 season.

Section 508 vote: All nine Board Members present voted in the affirmative.

AGREEMENT WITH FERRELLGAS

A motion was made by Savage/L.Thomas to extend the existing Agreement between Greensburg Salem School District and Ferrellgas for a one (1) year period beginning August 2, 2019 through August 1, 2020 to provide liquid propane gas to fuel DMJ Transportation, Inc. liquid propane buses on site at their South Greensburg DMJ Transportation, Inc. bus lot pending final approval by the District Solicitor

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 133-135

ACKNOWLEDGE LIST OF BUS DRIVERS FOR DMJ TRANSPORTATION, INC.

A motion was made by Shaw/Savage to acknowledge the list of bus drivers for DMJ Transportation, Inc. for the 2019-2020 school year, pending receipt of all governmental clearances, certification records, safety training, physical examinations and tuberculin tests where applicable.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 135-137

ADDENDUM TO BOARD POLICY FOR THE ADMINISTRATIVE COMPENSATION PLAN

A motion was made by Shaw/Savage to approve the Addendum to the Board Policy for the Administrative Compensation Plan, Article III. Position Included and Annual Salaries, A. Positions to adjust the salary of the High School Associated Principal as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 138

CONSULTING SERVICES

A motion was made by S.Thomas/Savage to consult with James J. Meyer on as needed basis at an hourly rate of \$60.00 per hour.

Section 508 vote: All nine Board Members present voted in the affirmative.

SETTLEMENT AGREEMENT

A motion was made by S.Thomas/Metrosky to approve the Settlement Agreement between Student #17-1637251 and Greensburg Salem School District.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Rullo, Savage, Shaw, L.Thomas and S.Thomas.

Voting Nay: No one.

Abstaining: No one.

Absent: No one.

Motion passed.

ACKNOWLEDGE LIST OF SUBSTITUTES

A motion was made by Shaw/L.Thomas to acknowledge the list of substitutes through Education Staffing Services (ESS), formerly source4Teachers, effective for the 2019-2020 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 10-11

SURVEY PARTICIPATION

A motion was made by Shaw/Savage granting approval for Middle School students to participate in a student survey during the 2019-2020 school year as part of the ***Too Good for Drugs and Violence*** Program provided by Saint Vincent College Prevention Projects.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 139-142

CONFERENCE ATTENDANCE

A motion was made by S.Thomas/Shaw granting approval for Todd McMillen to attend the Paving the Way to Educational Success Conference on October 15-17, 2019 at the Kalahari Convention Center, Pocono Manor PA at an approximate cost to the District of \$306.00

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 148

FACILITIES USAGE

A motion was made by S.Thomas/Metrosky to approve the following facility usage requests:

- Erika Christeleit to use the gravel area above the teacher's parking area for a Corn Hole Tournament as part of the GS Mini-Thon and her Senior Project from 3:00-7:00 P.M. on Sunday, August 18, 2019;
- Greensburg Salem High School Football Parents Association to use the cafeteria at the Senior High School for their spaghetti dinner from 2:00-8:00 P.M. on Thursday, August 29, 2019;
- Greensburg Recreation Department to use Offutt Field from 9:00 A.M.-6:00 P.M. on the following Sundays for their Youth Football Program: September 8, 15, 29, 2019, October 13, 2019, November 10, 2019 and tentatively November 16 and/or 17, 2019;
- Westmoreland County/Laurel Highlands AFS Chapter to use the One Room School House for their monthly meetings from 7:00-8:30 P.M. on the following Monday evenings: September 9, October 14, November 11, and December 9, 2019, February 10, March 9, April 13 and May 20, 2020;
- Greensburg Salem Girls' Basketball program to use the gymnasium at the Middle School and Senior High School for their Elementary Girls' Basketball Clinic and League on Saturdays from 12:00-5:00 P.M. as follows: Senior High School - September 21, 2019, October 5, 19, 26, 2019 and Middle School - September 28, 2019 and October 12, 2019;
- Salem Township Gymnastics to use the gymnasium at James H. Metzgar Elementary School for gymnastics classes from 4:30-8:00 P.M. Monday through Friday beginning September 2019 through June 2020;

FACILITIES USAGE (cont'd)

- Charter Oak Church - Crossroads Campus to use the gymnasium and cafeteria at Amos K. Hutchinson Elementary School for Club Crossroads from 5:00-8:00 P.M. on Tuesday evenings beginning October 1, 2019 through March 17, 2020;
- Westmoreland Symphony Orchestra to use the auditorium and band room at the Senior High School for their Annual Young Peoples' Concert from 5:00-10:35 P.M. on Monday, October 21, 2019 for rehearsal and from 8:00 A.M.-3:00 P.M. on Tuesday, October 22, 2019 for their performance;
- Greensburg Salem Alliance Church, Child Evangelism Fellowship to use the cafeteria at Amos K. Hutchinson Elementary School for their Weekly Good News Club from 4:00-5:00 P.M. on the following Mondays: October 21, 28, 2019, November 4, 11, 18, 24, 2019 and December 9, 2019; and
- Greensburg Salem High School Interact Club to use the cafeteria at the Senior High School from 3:00-10:30 P.M. on Tuesday, November 12, 2019 for meet and greet and storage location for volunteer personal items and the gymnasium at the Senior High School from :00-8:55 P.M. for the Harlem Wizards vs. the Golden Lion All-Stars Basketball Game.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 148-157

CHANGE IN REGULAR MONTHLY MEETING START TIME

A motion was made by Savage/Shaw to approve changing the start time for all Regular Monthly Meetings from 7:00 P.M. to 7:30 P.M.

Section 508 vote: All nine Board Members present voted in the affirmative.

QUOTE FOR SURPLUS EQUIPMENT

A motion was made by Shaw/Savage to accept the quote from CPC Food Service Equipment in the amount of \$2,500.00 for the purchase of surplus equipment stored at the maintenance garage (i.e. old fryers, slicer, racks, vcm, carts, etc.)

Section 508 vote: All nine Board Members present voted in the affirmative.

Superintendent Dr. Gary Peiffer announced that the Board Discussion Meeting for September will be held on Wednesday, September 4, 2019 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular Meeting for September will be held on Wednesday, September 11, 2019 at 7:30 P.M., in Room 003 of the Greensburg Salem Middle School.

Mr. Mellinger asked if anyone in the audience had questions.

A citizen asked about qualifying for free and reduced lunches. Mr. Brian Conway wanted to know where the fuel is stored for buses. Mr. Richard Guerrieri asked why the District has not hired an HR Director and why we are short math books. Dr. Chris Suppo expressed his thanks to the Board and District.

ADJOURN

A motion was made by Shaw/Gazze to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, August 14, 2019, beginning at 7:36 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:17 P.M.

ATTEST:

William L. Reilly
School Board Secretary pro tempore