

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING DECEMBER 3, 2019**

**PRESENT**

Mr. Brian Conway  
Mr. Frank Gazze  
Mr. Ronald Mellinger, Jr.  
Mr. Jeff Metrosky  
Mr. Jonathan O'Brien  
Mrs. Robin Savage  
Mrs. Rachel Shaw  
Ms. Lynna Thomas  
Mr. Stephen D. Thomas

**ABSENT**

**NON-VOTING MEMBERS**

Dr. Gary Peiffer, Superintendent  
Mr. James R. Dzurica, Business Manager and Board Secretary  
Mr. John N. Scales, Solicitor  
Mr. Lee Demosky, Solicitor

**OTHERS IN ATTENDANCE**

Dr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mr. Erik Doran, Greensburg Salem Education Association Representative  
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative  
Mr. Todd McMillen, Coordinator of Student Services  
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction

**NEWS MEDIA**

No one from the news media was present.

Approximately fourteen (14) citizens of the community.

**CALL TO ORDER**

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:45 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James R. Dzurica, Board Secretary. called the Roll, which is indicated above.

**EXECUTIVE SESSION**

There was an Executive Session of the Board beginning at 8:00 P.M. for personnel and legal matters. The Regular School Board Meeting convened at 8:10 P.M.

**INFORMATIONAL ITEMS**

There were no information items presented

**STUDENT REPRESENTATIVES**

No report at this time.

**RECOGNITION OF VISITORS**

No visitors signed in to address the Board.

**REGULAR SCHOOL BOARD MEETING MINUTES OF NOVEMBER 13, 2019**

A motion was made by Shaw/Savage to approve the minutes of the Regular School Board Meeting of November 13, 2019 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-12

**FINANCIAL REPORTS**

A motion was made by L/Thomas/Savage to approve the following reports: Bank Reconciliation – November; Capital Projects Fund – November; Tax Report – November; Student Activity Funds; Year-to-Date Revenue Function Totals and Year-to-Date Expenditure Function Totals.

SEE ATTACHMENTS 13-29

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Shaw/Conway to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,223,454.99; Disbursements Made Since Last Meeting: Cafeteria Fund - \$2,376/30; Bills to be Paid: General Fund - \$154,337.30; and Bills to be Paid: Capital Reserve Fund - \$14,805.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 30-51

**BOARD REPORTS**

**Central Westmoreland Career and Technology Center Board** – Mrs. Robin Savage noted that the CWCTC is in the process of hiring a new Business Manager;

**BOARD REPORTS (cont'd)**

And inquired about response to the invitation to attend the CWCTC annual dinner.

**Westmoreland Intermediate Unit** – No report at this time.

**Greensburg Salem Education Foundation** – Mrs. Lynna Thomas expressed an interest in reporting for the Greensburg Salem Education Foundation. She announced that meat tickets are still available.

**COMMITTEE REPORTS**

**Buildings and Grounds** – No report at this time.

**Budget and Finance** – No report at this time.

**Education** – No report at this time, meeting will be scheduled in January.

**Policy** – No report at this time, meeting will be scheduled in January.

**LEGAL COUNSEL**

No report at this time.

**SUPERINTENDENT'S REPORT**

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

**PAID LEAVE OF ABSENCE**

A motion was made by Shaw/L.Thomas to approve the paid leave of absence for Employee #107 beginning December 3, 2019 and continuing through approximately February 28, 2020.

Section 508 voter: All nine Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion as made by Shaw/Savage to approve the appointment of Stephanie Grace, Homebound Instructor effective for the 2019-2020 school year, salary set at the current supplemental hourly rate of \$33.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by Metrosky/Shaw to approve the following appointments for the Production Staff for the Senior High School Musical, effective for the 2019-2020 school year, salary paid from the Musical Activity Fund: James Baker,

**APPOINTMENT (cont'd)**

Technical Director - \$1,000.00; Michael Rhea, Ticketing/production Assistant - \$800.00; Jeffrey Glowa, Set Design/Construction - \$1,000.00; Kelley Audia Co-Artistic Director - \$500.00; Darryl Audia, Co-Artistic Director - \$500.00; Greg Moyer, Costume Designer - \$1,000.00; and Vicki Rowe, Props/Set Decorating - \$500.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Shaw/Savage to approve the following Musicians for the Senior High School Musical effective for the 2019-2020 school year, salary paid from the High School Musical Budget and Musical Activity Fund: Judy Baker, Keyboard ! Accompanist - \$1,000.00; Kevin Bortz, Keyboard 2 - \$500.00; Jaime West, Reed 1 – Volunteer; Kim Palmiscno, Reed 2 – Volunteer; Jessica Wise, Horn 1 - \$500.00; Julia Brooks, Horn 2 - \$500.00; Steve Tribble, Trumpet 1 - \$500.00; Jeremy Shirey, Trumpet - \$500.00; Mark Matty, Trombone - \$500.00; Denny Rosatti, Percussion - \$500.00; Juliana Matteo, Harp - \$500.00; Larissa Marple, Violin 1 - \$500.00; Lydia Hull, Violin 2 - \$500.00; Ruth Ringstad, Violin 3 - \$500.00; Jennifer Dial, Violin 4 - \$500.00; Rebecca Ziegler-Koch, Cello - \$500.00; and Dan Lauritzen, Bass - \$500.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

**RESIGNATION**

A motion was made by Savage/Shaw to approve the resignation of Samuel Lauris III, Head Boys' Varsity Soccer Coach effective retroactive to November 25, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

**ADVERTISE POSITIONS**

A motion was made by Shaw/Savage to advertise the following supplemental contract positions: Head Boys' Varsity Soccer Coach; and Assistant Boys' Varsity Soccer Coach.

Section 508 vote: All nine Board Members present voted in the affirmative.

**PERMISSION TO PRE-APPROVE PAYMENT OF BILLS**

A motion was made by Shaw/L.Thomas to pay all bills up to and including December 31, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

**TAX RESOLUTION**

A motion was made by Metrosky/Shaw to adopt a Resolution pursuant to Section 311(d)(1) of the Taxpayer Relief Act 1 of 2006 indicating the District will not raise the rate for public schools by more than its index or make the 2020-2021 proposed preliminary budget available for public inspection.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 54-55

**AWARD BID FOR ELECTRIC CONVEYOR OVEN**

A motion was made by Shaw/Savage to accept the quote through COSTARS Contract #036-006 to replace one (1) Electric Conveyor Oven in the Middle School cafeteria from TriMark in the amount of \$21,270.00 paid from the Capital Projects Fund with the Addendum that a paragraph in the contract will be revised as per the advice of our Solicitor.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 56-59

**LINKAGE AGREEMENT**

A motion was made by Shaw/O'Brien to approve the Linkage Agreement between Greensburg Salem School District and Axiom Family Counseling beginning November 1, 2019 through October 31, 2020.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 60-61

**ST. MORITZ CONTRACT**

A motion was made by Shaw/Savage to separate from the services of the St. Moritz Security firm giving them thirty (30) days proper notice.

Section 508 vote: All nine Board Members present voted in the affirmative.

**BOARD POLICY**

A motion was made by Shaw/O'Brien to approve the final reading/adopt Board Policy 335 – Family and Medical Leave as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 62-73

**2020-2021 SCHOOL CALENDAR**

A motion was made by Savage/Shaw to approve the 2020-2021 school calendar as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 74

**PATHFINDER WINTER INSTITUTE 2020**

A motion was made by Shaw/Conway to grant approval for Michelle Sparrow to attend the Pathfinders Winter Institute 2020 on February 17-20, 2020 in Rhode Island with the cost of a substitute teacher being the only cost to the District.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 75-76

**FACILITY USAGE**

A motion was made by Shaw/O'Brien to approve the following facility usage requests:

- Music Department at Aquinas Academy to use the auditorium at the Middle School from 5:45-8:30 P.M. on Thursday, December 5, 2019 for their Christmas Concert; and
- District 14-E Lions Club to use the auditorium at the Middle School from 5:30-10:30 P.M. on Friday, April 24, 2020 for their Youth Talent Show.

Section 508 vote: All nine Board Members present voted in the affirmative.

**Superintendent Dr. Gary Peiffer announced that the Board Discussion Meeting in January will be held on Wednesday, January 8, 2020 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for January will be held on Wednesday, January 15, 2020 at 7:30 P.M. in Room 003 of the Greensburg Salem Middle School.**

**Committee Meeting dates for January will be set by the end of December 2019.**

**RESCIND BOND ISSUE RESOLUTION**

A motion was made by Gazze/Metrosky to rescind the Resolution authorizing the incurrence of nonelectoral debt by the issuance of General Obligation Bonds.

Voting Aye: Conway, Gazze, Metrosky, O'Brien and Savage.

Voting Nay: Mellinger, Shaw, L.Thomas and S.Thomas.

Abstaining: No one.

Absent: No one.

Motion passed.

**ARCHITECT TO PREPARE AND ADVERTISE FOR PROPOSALS**

A motion was made by Conway/Gazze authorizing the District's architect to prepare and advertise a request for proposals for the replacement of the Senior High School roof and damaged HVAC units.

Section 508 vote: All nine Board Members present voted in the affirmative.

**ADVERTISE FOR PROPOSALS TO PREPARE ESCO ESTIMATE**

A motion was made by Savage/Conway to advertise a request for proposal to companies to prepare an ESCO estimate.

Section 508 vote: All nine Board Members present voted in the affirmative.

Mr. Mellinger asked if anyone in the audience had questions.

**ADJOURN**

A motion was made by S.Thomas/Shaw to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, December 3, 2019, beginning at 8:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 9:00 P.M.

ATTEST:

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James R. Dzurica  
School Board Secretary