

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING JANUARY 15, 2020**

PRESENT

Mr. Brian Conway
Mr. Frank Gazze
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Jonathan O'Brien
Mrs. Robin Savage
Mrs. Rachel Shaw
Ms. Lynna Thomas
Mr. Stephen D. Thomas

ABSENT

NON-VOTING MEMBERS

Dr. Gary Peiffer, Superintendent
Mr. James R. Dzurica, Business Manager and School Board Secretary
Mr. John N. Scales, Solicitor
Mr. Lee Demosky, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mrs. Courtney Doran, Greensburg Salem Education Association Representative
Mr. Erik Doran, Greensburg Salem Education Association Representative
Mrs. Julie Ebersole, Community Liaison, Webmaster and Grant Writer
Mr. Larry George, Director of Informational Services
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative
Mr. Todd McMillen, Coordinator of Student Services
Mrs. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Mrs. Gloria Rehak, Greensburg Salem Education Association Representative
Mr. Karl Spudy, Coordinator of Institutional Facilities, Buildings and Grounds
Mr. Christopher Thomas, Principal, Dr. Robert F. Nicely Elementary School
Ms. Jessica Zahorchak, Greensburg Salem Education Association Representative
Mr. David Zilli, Principal, Greensburg Salem Senior High School

NEWS MEDIA

Mr. Jacob Tierney, ***Greensburg Tribune Review*** Newspaper Reporter

Approximately twenty (20) citizens of the community

CALL TO ORDER

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:39 P.M. in auditorium of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held for personnel matters, beginning at 6:00 P.M. with the regular meeting convening at 7:39 P.M.

INFORMATIONAL ITEMS

Mr. Brian Conway attended the Young Engineers Graduation Ceremony at Kennametal and commented about the program.

STUDENT REPRESENTATIVES

Chase Clemence talked about the culture of students, where some students were accepted into college, two (2) students receiving the Principal nomination for acceptance into military academies, Kennametal Young Engineers contraption machine for testing AA batteries, Mr. GS, food drive netted 875 pounds of food and \$1,200.00, and Operation Santa Claus.

INFORMATIONAL ITEM

Board President Ronald Mellinger stated that we would adhere to Board policy for public meetings whereby all individuals wanting to speak will be required to come to the podium and will have five (5) minutes to speak regarding agenda items and at the end of the meeting will have three (3) minutes to speak on non-agenda items.

RECOGNITION OF VISITORS

Mr. Tom Gray asked about the Bond being rescinded and if we would bring it back. Jaime from DMJ Transportation, Inc. presented the District with a \$15,000.00 check awarded in 2017 for the Recreation Program.

BUILDING REPORTS

Mr. David Zilli, Mrs. Joanne Finoli, Mrs. Wendy Jorgensen and four (4) high school students presented information regarding Future Ready, Pre-Apprenticeship Program and Leybold. Mr. Chris Thomas and Dr. Lenni Nedley presented information on NWEA testing and an update on Dr. Robert F. Nicely Elementary School.

REORGANIZATION MEETING MINUTES OF DECEMBER 3, 2019

A motion was made by S.Thomas/Savage to approve the minutes of the Reorganization Meeting of December 3, 2020 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-5

REGULAR SCHOOL BOARD MEETING MINUTES OF DECEMBER 3, 2019

A motion was made by L.Thomas/Savage to approve the minutes of the Reorganization Board Meeting of December 3, 2020 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 6-12

FINANCIAL REPORTS

A motion was made by L.Thomas/O'Brien to approve the following financial reports for December: Bank Reconciliation; Capital Projects Fund; Tax Report; Student Activity Funds; Year-to-Date Expenditure Function Totals – General Fund; Year-to-Date Revenue Function Totals – General Fund; Year-to-Date Expenditure Function Totals – Capital Project Fund; Year-to-Date Revenue Function Totals – Capital Project Fund; Year-to-Date Expenditure Function Totals – Cafeteria Fund; and Year-to-Date Revenue Function Totals – Cafeteria Fund.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 13-30

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by L.Thomas/O'Brien to approve the following: Disbursements Made Since Last Meeting: General Fund - \$4,318,942.17; Disbursements Made Since Last Meeting: Cafeteria Fund - \$127,852.31; Bills to be Paid: General Fund - \$524,482.08; Bills to be Paid: Cafeteria Fund - \$115,803.79; and Bills to be Paid: Capital Projects Fund - \$11,939.06

Section 508 Vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 31-86

ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING

A motion was made by L.Thomas/Savage to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$132,510.13; and Additional Bills to be Paid: General Fund - \$1,112,01.49.

Section 508 vote: All nine Board members present voted in the affirmative.

SEE ATTACHMENTS 1-17

ESEA TITLE I, II, AND VI

No report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage announced that Kelly Gillis was named Student of the Year and the hiring a new Business Manager.

Westmoreland Intermediate Unit – No report at this time.

Greensburg Salem Education Foundation – Mrs. Lynna Thomas reminded everyone about the upcoming Purse Bash.

COMMITTEE REPORTS

Buildings and Grounds – Mr. Ronald Mellinger shared that there was a large turnout for the meeting. Next meeting scheduled for March 4, 2020 at 6:00 P.M. He also gave updates on various repairs being done and introduced Karl Spudy, Coordinator of Institutional Facilities, Buildings and Grounds.

Budget and Finance – No report at this time. Next meeting scheduled for Wednesday, March 4, 2020 at 6:00 P.M.

Curriculum – No report at this time.

Policy – No report at this time. Mrs. Lynna Thomas announced that the next meeting will be held on Thursday, January 23, 2020 at 4:30 P.M.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

RETIREMENTS

A motion was made by Savage/Shaw to approve the following retirements: Kimberly Palmiscno, Music Teacher at the Senior High School effective at the end of the 2019-2020 school year; Diane Allen Administrative Assistant in the Business Office/Middle School effective January 31, 2020; and Michael Rossi, Maintenance Worker effective January 31, 2020.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATIONS

A motion was made by Shaw/L.Thomas to approve the following resignations: Andrew LoNigro, English Teacher at the Senior High School effective January 31, 2020; Michael Rhea, Head Girls' Varsity Soccer Coach effective retroactive to December 3, 2019; and Gary Butkovich, Assistant Boys' Soccer Coach effective retroactive to December 13, 2019.

Section 508 vote: All nine Board Members present voted in the affirmative.

MATERNITY/FAMILY AND MEDICAL LEAVE

A motion was made by Savage/Shaw to approve the following Maternity/Family and Medical Leave: Employee #1486 beginning January 13, 2020 and continuing for six (6) to eight (8) weeks.

Section 508 vote: All nine Board Members present voted in the affirmative.

CHILD REARING/FAMILY AND MEDICAL LEAVE/UNPAID LEAVE OF ABSENCE

A motion was made by Shaw/Savage to approve the following Child Rearing/Family and Medical Leave for Employee #1486, immediately following Maternity/Family and Medical Leave and continuing through approximately April 3, 2020; and Unpaid Leave of Absence for Employee #1486 beginning approximately April 6, 2020 and continuing for the remainder of the 2029-2020 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

UTILIZE EMPLOYEE

A motion was made by L.Thomas/Conway to utilize Jaime Derbish to work with Kevin Bringe at Amos K. Hutchinson Elementary School on an as needed basis.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Savage/Shaw to approve the following appointments: Diane Sturnick, part-time Nurse Assistant at the Middle School effective January 16, 2020, salary set at \$21.50 per hour as per Board policy; Rebecca Ziegler-Koch, Art Director for the Middle School musical effective for the 2019-2020 school year, salary set at \$900.00 supplemental contract as per the negotiated Agreement; Ashleigh Williams, full-time substitute teacher at the Middle School effective retroactive to January 14, 2020 through the remainder of the 2019-2020 school year, salary set at 80% first step bachelors as per the current negotiated Agreement; and Amy Harvey, Homebound Instructor effective for the 2019-2020 school year, salary set at \$33.00 per hour as per the current negotiated Agreement.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADDITIONS TO THE SUBSTITUTE LIST FOR LUNCHROOM SUPERVISOR

A motion was made by Shaw/O'Brien to approve the additions to the substitute Lunchroom/Lunchroom Supervisor list: Lorraine Sedlacko, Amos K. Hutchinson Elementary School and Kimberly Vaia, James H. Metzgar Elementary School.
Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Metrosky/Conway to advertise the following positions: Classified Positions – General Maintenance and two (2) part-time Administrative Assistants; Supplemental Contract Positions - Head Girls' Varsity Soccer Coach; Assistant Boys' Soccer Coach; and Supplemental Hourly Rate Positions – P.A.W.S. (Parents are Welcome in Schools) Program Teachers effective March through August 2020.
Section 508 vote: All nine Board Members present voted in the affirmative.

E-RATE FUNDING/OFFER ON PROPERTY

A motion was made by Shaw/Savage to grant approval for the proper officers of the District to apply for E-Rate Funding for the 2020-2021 school year; and to accept an offer on parcel #10-02-16-0-260 currently on the Westmoreland County Unsold Property Repository in the amount of \$850.00.
Section 508 vote: All nine Board Members present voted in the affirmative.

STIPULATION OF SETTLEMENT

A motion was made by Shaw/O'Brien to enter into a Stipulation of Settlement for settlement and discontinuance of pending litigation to be filed with the Westmoreland County Court of Common Pleas at Docket No. 5448 of 2018 (North American Profiles USA, Inc.) to correct the assessed value of commercial real estate located in Salem Township (identified at Westmorland County Tax Map No: 57-13-00-0-014) by assigning an implied fair market value of \$4,300,000.00 to the parcel based on the Greensburg Salem School District's commercial property appraiser's review and conclusions.
Section 508 vote: All nine Board Members present voted in the affirmative.

VOLZ ENVIRONMENTAL SERVICES, INC. AGREEMENT

A motion was made by Shaw/Conway to enter into an Agreement with Volz Environmental Services, Inc. to perform the AHERA required three-year asbestos reinspection and update the District's Asbestos Management Plan at a cost of \$2,050.00 as presented.
Section 508 vote: All nine Board Members present voted in the affirmative
SEE ATTACHMENTS 90-95

SERVICE AGREEMENT WITH COMBUSTION SERVICE & EQUIPMENT COMPANY

A motion was made by Savage/Shaw to enter into a Service Agreement with Combustion Service & Equipment Company to provide planned maintenance of boilers and burners at a cost of \$3,806.78 annual effective November 1, 2019 through October 31, 2020 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTGS 18-25

SERVICE AGREEMENT WITH ARAMARK

A motion was made by Shaw/Savage to enter into a Service Agreement with Aramark to provide mop head service for a five (5) year period, ten (10) months per year with the exception of the 2019-2020 year being five (5) months at a cost of \$141.45 per month effective beginning February 1, 2020 through and including January 31, 2025.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 26-28

ACKNOWLEDGE LIST OF ADDITION BUS DRIVERS/BUS MONITORS

A motion was made by Shaw/O'Brien to acknowledge the additional list of bus drivers/bus monitors for DMJ Transportation, Inc. for the 2019-2020 school year pending receipt of all governmental clearances, certification records, safety training, physical examinations and tuberculin tests where applicable.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 29

REVISED BOARD POLICY 217

A motion was made by Shaw/L.Thomas to approve the first reading of Revised Board Policy 217 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 96-102

PARTNERSHIP WITH UNIVERSITY OF PITTSBURGH AT GREENSBURG

A motion was made by Savage/Shaw to grant approval for Amos K. Hutchinson Elementary School to continue its partnership with the University of Pittsburgh at Greensburg for the spring semester of the 2019-2020 school year. This partnership provides 2nd through 5th grade students additional community support through the Read for Lifelong Learning (RLL) Program.

Section 508 vote: All nine Board Members present voted in the affirmative.

SUMMIT ATTENDANCE

A motion was made by Shaw/O'Brien to grant approval for Dr. Ken Bissell to attend the Personal Finance Changemaker Summit on March 13-15, 2020 in San Francisco CA at no cost the District. The District will receive a \$10,000.00 grant from Financial Lit Course Development and learn about community engagement in personal finance.

Section 508 vote: All nine Board Members present voted in the affirmative.

CONFERENCE ATTENDANCE

A motion was made by Shaw/Conway to grant approval for Michael Burrell, Jr. to attend the Pennsylvania Athletic Directors' Association Annual Conference in Hershey PA on March 24-27, 2020 at an approximate cost to the District of \$1,460.00.

Section 508 vote: All nine Board Members present voted in the affirmative.

IFA-CHINA EDU CHINESE CULTURAL EXCHANGE PROGRAM

A motion was made by Shaw/Savage to grant approval for the District to participate in the IFA-China Edu Chinese Cultural Exchange Program which entails Chinese students coming to our area for Summer STEM Camp for ages 10-16 on July 16-24, 2020; Young Ambassador Program for ages 11-16 on September 27-October 9, 2020; and Dr. Ken Bissell going to China from March 28-April 5, 2020 at no cost to the District save the extension of our insurance to cover Dr. Bissell while he is abroad.

Section 508 vote: All nine Board Members present voted in the affirmative.

FACILITIES USAGE

A motion was made by S.Thomas/O'Brien to approve the following facility usage requests:

- University of Pittsburgh Education Department to use the multi-purpose room at Dr. Robert F. Nicely Elementary School for their READ After School Program from 3:45-4:45 P.M. on Monday, February 2, 4, 2020, March 2, 9, 16, 30, 2020 and Tuesday, March 24, 2020; and
- Business & Professional Woman's Association to use the cafeteria and large group room at the middle School for County Mathcounts Competition from 7:00 A.M.-2:00 P.M. on Saturday, February 15, 2020.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENT OF SCHOOL DENTIST

A motion was made by Savage/Shaw to approve the appointment of Dr. James Abraham, School Dentist effective for the 2019-2020 school year at a rate of \$1.00 per exam for students in grades one, three and seven.

Section 508 vote: All nine Board Members present voted in the affirmative.

ITEM I.2 GENERAL/MISCELLANEOUS MATTERS WAS NOT PRESENTED FOR A VOTE.

APPOINTMENT OF DISTRICT DESIGNATED PERSON

A motion was made by Shaw/Metrosky to name Karl Spudy as the District's designated person to ensure that the responsibilities of the LEA as detailed in EPA regulations relative to asbestos are properly implemented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SALE OF COSTUMES

A motion was made by Shaw/Conway to authorized Melanie Callas to sell costumes from the production of **Newsies** at an asking price of \$1,750.00 to benefit the Greensburg Salem Middle School Drama Club.

Section 508 vote: All nine Board Members present voted in the affirmative.

Superintendent Dr. Gary Peiffer announced that the Board Discussion Meeting for February will be held on Wednesday, February 5, 2020 at 7:00 P.M. in the Administrative Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for February will be held on Wednesday, February 12, 2020 at 7:30 P.M., in Room 003 of the Greensburg Salem Middle School.

The Finance Committee met on Wednesday, February 5, 2020 at 6:00 P.M. in the Administration Conference Room.

There are no other Committee meetings scheduled for February

Mr. Mellinger asked if anyone in the audience had questions. No one had questions.

ADJOURN

A motion was made by S.Thomas/Shaw to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, January 15, 2020, beginning at 7: 01 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:52 P.M.

ATTEST:

James R. Dzurica, School Board Secretary