

**GREENSBURG SALEM SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING FEBRUARY 12, 2020**

**PRESENT**

Mr. Brian Conway  
Mr. Frank Gazze  
Mr. Ronald Mellinger, Jr.  
Mr. Jonathan O'Brien  
Mrs. Robin Savage  
Ms. Lynna Thomas  
Mr. Stephen D. Thomas

**ABSENT**

Mr. Jeff Metrosky  
Mrs. Rachel Shaw

**NON-VOTING MEMBERS**

Dr. Gary Peiffer, Superintendent  
Mr. James R. Dzurica, Business Manager and School Board Secretary  
Mr. John N. Scales, Solicitor  
Mr. Lee Demosky, Solicitor

**OTHERS IN ATTENDANCE**

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction  
Mrs. Courtney Doran, Greensburg Salem Education Association Representative  
Mr. Erik Doran, Greensburg Salem Education Association Representative  
Mrs. Julie Ebersole, Community Liaison, Webmaster and Grant Writer  
Dr. Justine Federico, Principal, James H. Metzgar Elementary School  
Mr. Larry George, Director of Informational Services  
Mrs. Lisa Giacomo, Greensburg Salem Education Association Representative  
Mrs. Cheryl Harper, Greensburg Salem Education Association Representative  
Mrs. Jennifer Kapusta, Associate Principal, Greensburg Salem Senior High School  
Mr. Todd McMillen, Coordinator of Student Services  
Mrs. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction  
Ms. Pamela Ross, Greensburg Salem Education Association Representative

**NEWS MEDIA**

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Reporter

Approximately eight (8) citizens of the community

**CALL TO ORDER**

Mr. Ronald Mellinger, Jr., School Board President, called the meeting to Order at 7:41 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Dzurica called the Roll, which is indicated above.

**EXECUTIVE SESSION**

An executive session of the Board was held for pending litigation, beginning at 6:30 P.M. with the regular meeting convening at 7:41 P.M. An additional executive session was held for personnel matters beginning at 7:42 with the regular meeting reconvening at 7:54 P.M.

**RESIGNATION**

A motion was made by Savage/O'Brien to accept the resignation of Board Member Rachel Shaw, effective February 12, 2020.  
Section 508 vote: All seven Board Members present voted in the affirmative.

**ADVERTISE VACANT BOARD SEAT**

A motion was made by Savage/O'Brien to advertise and accept letters of interest for vacant Board seat and schedule a special Board Meeting to approve new Board Member.  
Section 508 vote: All seven Board Members present voted in the affirmative.

**INFORMATIONAL ITEMS**

Mr. Jonathan O'Brien shared that he attended several Senior Nights for various sports.

**STUDENT REPRESENTATIVES**

No report at this time.

**RECOGNITION OF VISITORS**

Mr. Matt Lewis addressed the Board regarding cut-off date for Kindergarten.

**BUILDING REPORTS**

Dr. Lenni Nedley and Dr. Justine Federico talked about Federal Programs. Mrs. Jennifer Kapusta and Cheryl Harper gave an update on MTSS student growth.

**REGULAR SCHOOL BOARD MEETING MINUTES OF JANUARY 15, 2020**

A motion was made by S.Thomas/Gazze to approve the minutes of the Regular School Board Meeting of January 15, 2020 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

**FINANCIAL REPORTS**

A motion was made by S.Thomas/O'Brien to approve the following financial reports for January: Bank Reconciliation; Capital Projects Fund; Tax Report; Student Activity Funds; Year-to-Date Expenditure Function Totals – General Fund; Year-to-Date Revenue Function Totals – General Fund; Year-to-Date Expenditure Function Totals – Capital Project Fund; Year-to-Date Revenue Function Totals – Capital Project Fund; Year-to-Date Expenditure Function Totals – Cafeteria Fund; and Year-to-Date Revenue Function Totals – Cafeteria Fund.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 11-30

**DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID**

A motion was made by Savage/O'Brien to approve the following: Disbursements Made Since Last Meeting: General Fund - \$1,180,431.61; and Bills to be Paid: General Fund - \$282,081.55

Section 508 Vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 31-61

**ADDITIONAL DISBURSEMENTS MADE/BILLS TO BE PAID SINCE LAST MEETING**

A motion was made by Savage/Gazze to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$114,281.21; and Additional Bills to be Paid: General Fund - \$68,298.22.

Section 508 vote: All seven Board members present voted in the affirmative.

SEE ATTACHMENTS 1-11

**ESEA TITLE I, II, AND VI**

Report given during Building Reports.

**BOARD REPORTS**

**Central Westmoreland Career and Technology Center Board** – Mrs. Robin Savage talked about Open House, shared that a Greensburg Salem student will be competing in the National Automotive competition.

**Westmoreland Intermediate Unit** – Mrs. Lynna Thomas announced there will be a COLA Meeting at 7:30 P.M. on February 13, 2020, talked about the

**BOARD REPORTS (cont'd)**

Westmoreland Intermediate Unit general operating budget, PAIU Conference and The Backpacks for Homeless Youth Program.

**Greensburg Salem Education Foundation** – Mrs. Lynna Thomas reminded everyone about the upcoming Purse Bash on March 7, 2020, Golf Outing scheduled for September 12, 2020 and the Alumni Picnic on October 5, 2020.

**COMMITTEE REPORTS**

**Buildings and Grounds** – Mr. Ronald Mellinger shared that the Committee did not meet, however the Board discussed plans to move ahead with the roof project at the Senior High School at the February 5, 2012 Discussion Meeting.

**Budget and Finance** – Mr. James Dzurica stated the committee met on February 5, 2012 reviewing a very preliminary budget and AFR. The Auditor is scheduled to be at the March 4, 2020 meeting to go over the audit. Next meeting will be held on April 1, 2020.

**Education** – Mrs. Lynna Thomas announced that the Education Committee met on February 4, 2020 with a lot of information shared and questions answered. World Language program presented on program initiatives they are working on. They had a lot of discussion on resources and budgeting for the 2020-2021 school year, different curriculum materials that are needed, different programs that are being looked at, new report card qualifiers for the elementary and some of the changes that are coming to that process, Act 158 testing, as well as some newer altered high school courses that will be offered.

**Policy** – Mrs. Lynna Thomas noted that the Committee did not meet in February. Dr. Peiffer shared that PSBA is cycling through our Board Policies and there are several policies coming up for review.

**SOLICITOR'S REPORT**

Mr. Scales shared information/guidelines for Board Members attending Committee Meetings.

**SUPERINTENDENT'S REPORT**

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin test, where applicable.

**RETIREMENT**

A motion was made by Savage/O'Brien to approve the following retirement: Deborah Rietski, Guidance Counselor at the Senior High School, effective at the end of the 2019-2020 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

**RESIGNATIONS**

A motion was made by Conway/Gazze to approve the following resignations: Richard Petro, Head Middle School Boys' Baseball Coach, effective retroactive to January 20, 2020; Jordan Eicher, Girls' Assistant Varsity Soccer Coach, effective retroactive to January 31, 2020; William Wright, Jr., Assistant Girls' Softball Junior Varsity Coach, effective retroactive to January 31, 2020; Matthew Boe, Athletic Equipment Manager for Football, effective February 12, 2020; and Brian Higginbotham, Varsity Assistant football Coach, effective February 12, 2020.

Section 508 vote: All seven Board Members present voted in the affirmative.

**UNPAID LEAVE OF ABSENCE**

A motion was made by Savage/O'Brien to approve an unpaid leave of absence for Employee #993 effective retroactive beginning January 2, 2020 through June 30, 2020.

Section 508 vote: All seven Board Members present voted in the affirmative.

**FAMILY AND MEDICAL LEAVES**

A motion was made by L.Thomas/Conway to approve the following family and medical leaves: Employee #1060 effective retroactive beginning January 22, 2020 and continuing for up to twelve (12) weeks; Employee #1030 effective retroactive beginning February 7, 2020 and continuing for six (6) to eight (8) weeks; and Employee #1135 effective retroactive beginning February 10, 2020 and continuing through May 1, 2020.

Section 508 vote: All seven Board Members present voted in the affirmative.

**PAID LEAVE OF ABSENCE**

A motion was made by S.Thomas/Savage to approve the following paid leave of absence: Employee #1135 effective beginning May 4, 2020 and continuing for the remainder of the 2019-2020 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ITEM VI.A. WAS TABLED AND NOT PRESENTED FOR A VOTE.**

**APPOINTMENTS**

A motion was made by Gazze/Savage to approve the following appointments: Brian McFeeley, full-substitute Business Education Teacher at the Senior High School effective retroactive to January 22, 2020, salary set at 80% of current first step bachelor's prorated as per the negotiated Agreement; and Larry George and Joseph Slick, Support Staff Technical Co-Directors for the Middle School and

**APPOINTMENTS (cont'd)**

Senior High School musical productions effective for the 2019-2020 school year, supplemental contract of \$1,000.00 each per musical for a total of \$2,000.00 per individual, \$4,000.00 total as per the Addendum to the Board Policy for Support Service Personnel.

Section 508 vote: All seven Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by Savage/O'Brien to approve the following appointment: William Wright, Jr., Assistant Girls' Varsity Softball Coach effective beginning with the 2019-2020 school year, salary set at the current supplemental contract rate as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

**APPOINTMENT**

A motion was made by S.Thomas/O'Brien to approve the following appointment of volunteer coaches effective for the 2019-2020 school year: Steve Snider, Assistant Varsity/Middle School Track and Field; Edward Coletta, Assistant Girls' Softball; Richard Kobuch, Assistant Girls' Softball; Eric Putt, Assistant Junior Varsity Baseball and Nick DeMary, Assistant Middle School Baseball; and the following Timers, Clock Operators, Scorekeepers and/or Statisticians for spring sports effective for the 2019-2020 school year, salary set at \$25.00-\$35.00 per event: Christina Branthoover, Michele Eaglehouse, Adam Falkosky, Anthony Greece, Brian Higginbotham, Patrick Hutchinson, Melissa Lehman, Aaron Love, John Manley, Megan McIntyre, Nick Morea, Brian Nymick, Jeremy Peoples, Brandon Roberts, Barry Roddy, Victor Sackett and Gary Uhrin.

Section 508 vote: All seven Board Members present voted in the affirmative.

**APPOINTMENTS**

A motion was made by L.Thomas/O'Brien to approve the following appointment: Jordan Eicher, Head Varsity Girls' Soccer Coach effective beginning with the 2020-2021 school year, salary set at the current supplemental contract rate as per the negotiated Agreement

Section 508 vote: All seven Board Members present voted in the affirmative.

**ADDITION TO THE SUBSTITUTE LIST FOR CUSTODIANS**

A motion was made by Conway/Savage to approve the addition of Edwin Immel to the substitute list for custodians effective for the 2019-2020 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ADVERTISE POSITIONS**

A motion was made by O'Brien/Gazze to advertise the following supplemental contract positions beginning with the 2019-2020 school year: Girls' Assistant Softball Coach – Junior Varsity and Head Middle School Baseball Coach; and the following supplemental contract positions beginning with the 2020-2021 school year: Girls' Assistant Varsity Soccer Coach; Athletic Equipment Manager for Football; and Varsity Assistant Football Coach.

Section 508 vote: All seven Board Members present voted in the affirmative.

**ADVERTISE POSITIONS**

A motion was made by Savage/O'Brien to advertise the following supplemental hourly rate positions effective summer 2020: up to six (6) teachers for summer Kinder Camp, Elementary certification required; up to five (5) Extended Year Summer School Teachers, Special Education certification required; and one Extended Year Summer School Nurse, Registered and/or Practical Nurse License required.

Section 508 vote: All seven Board Members present voted in the affirmative

**ADVERTISE POSITION**

A motion was made by Savage/Conway to advertise the following classified hourly rate positions effective summer 2020: up to five (5) Extended Year Summer School Classroom Instructional Assistants.

Section 508 vote: All seven Board Members present voted in the affirmative.

**PROPERTY TAX REFUND**

A motion was made by S.Thomas/O'Brien to issue a refund for property taxes paid in the amount of \$758.95.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 66

**CONTRACT EXTENSION FOR ETHERNET SERVICES**

A motion was made by Conway/O'Brien to approve the extension of the current contract with Crown Castle for ethernet services for the period July 1, 2020 through June 30, 2021 at a monthly cost of \$2,366.20. These services are eligible for e-rate reimbursement and will be discounted by approximately 80% based on past e-rate funding. The approximate annual cost to the District will be \$5,680.00 after the e-rate discount is applied.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 67-68

**ACKNOWLEDGE ADDITIONAL BUS DRIVERS/BUS MONITORS**

A motion was made by Savage/Conway to acknowledge the additional list of bus drivers/bus monitors for DMJ Transportation, Inc. for the 2019-2020 school year pending receipt of all governmental clearances, certification records, safety training, physical examinations and tuberculin tests where applicable.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 12

**ADOPT/FIRST READING BOARD POLICIES**

A motion was made by S.Thomas/Conway to for final approval/adoption of the following Board Policies: Policy 217 – Graduation Requirements and Policy 225 – Students and School Police as presented; and approve the first reading of the following Board Policies: 610 – Purchases Subject to Bid/Quotation; Policy 611 – Purchases Budgeted; Policy 612 – Purchases Not Budgeted; Policy 612 – Cooperative Purchasing; REVISED Policy 626 – Federal Fiscal Compliance; Policy 626.1 – Federal Programs Travel Reimbursement; Policy 626.2 – Federal Programs Allowability of Costs; Policy 626.3 – Federal Programs Cash Management; and Policy 626.4 – Federal Fiscal Compliance as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 69-113

**PENNSYLVANIA HIGH SCHOOL SPEECH LEAGUE STATE CHAMPIONSHIPS/  
AFTER SCHOOL CLUB FOR eSPORTS/EXTENDED SCHOOL YEAR**

A motion was made by Savage/O'Brien to approve the following qualifying students, accompanied by sponsors, Mary Logan and Irene Wallaert, to compete in the Pennsylvania High School Speech League State Championships at Bloomsburg University on March 13-14, 2020 at an approximate cost to the District of \$2,730.00; high school students to participate in the National American Scholastic eSports Federation (NASEF) after school club for eSports at no cost to the District. Mrs. Jaime West will supervise the events with support from NASEF; and required Extended School Year for eligible special needs students at the Greensburg Salem Senior High School from 8:30-11:00 A.M., Monday through Thursday, June 8-11, 2020, June 15-18, 2020 and June 22-25, 2020.

Section 508 vote: All seven Board Members present voted in the affirmative.

**CONFERENCE ATTENDANCE**

A motion was made by Savage/S.Thomas to grant approval for Todd McMillen to attend Making A Difference Education Practices That Work! Conference on March 9-11, 2020 at Hershey Lodge and Convention Center, Hershey PA at an approximate cost to the District of \$811.00 paid from ACCESS funds.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 13-17

**SPRING SPORTS SCHEDULES**

A motion was made by Gazze/Conway to approve the 2019-2020 Spring Sports Schedules as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 115-125

**FACILITIES USAGE**

A motion was made by S.Thomas/Savage to approve the following facility usage requests:

- UPMC Sports Medicine (Barbara Marschik and Mike States to use the Senior High School gymnasium from 9:00-11:00 A.M. on Saturday, February 22, 2020 for a Baseball and Softball Combine to evaluate our high school and middle School players to have a healthy season;
- Varsity Baseball Team to use the Senior High School gymnasium from 8:00 A.M.-12:00 P.M. on Saturday, March 7, 2020 for their Annual Baseball Clinic for Greensburg Salem School District residents;
- Mini-Thon Committee to use the Senior High School gymnasium and cafeteria for their Fifth Annual Mini-Thon 12-Hur Dance Marathon Event beginning at 7:00 P.M. on Saturday, March 7, 2020 until 7:00 A.M. on Sunday, March 8, 2020;
- City of Greensburg Police Department to use the Senior High School gymnasium, fitness center, wrestling room and track from 9:00 A.M.-12:00 P.M. on Saturday, March 28, 2020 for their annual training; and
- Seton Hill University football program to use Offutt Field and amenities from 2:00-3:30 P.M. on Saturday, April 25, 2020 for their annual Spring Game as per their Lease Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

**IDLEWILD PICNIC**

A motion was made by Conway/Savage to approve Friday, June 26, 2020 as the date for the Idlewild School Picnic.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 126-127

**BOARD MEMBER STEPHEN D. THOMAS LEFT THE MEETING AT 8:57 P.M. AND DID NOT VOTE ON ANY ADDITIONAL AGENDA ITEMS.**

**Superintendent Dr. Gary Peiffer announced that the Board Discussion Meeting for March will be held on Wednesday, March 4, 2020 at 7:00 P.M. in the Administrative Conference Room. The public is invited and**

encouraged to attend. The Regular School Board Meeting for March will be held on Wednesday, March 11, 2020 at 7:30 P.M., in Room 003 of the Greensburg Salem Middle School.

Committee Meeting scheduled for March to be held in the Administration Conference Room:

- Buildings and Grounds Committee, Wednesday, March 4, 2020 at 6:00 P.M.

Mr. Mellinger asked if anyone in the audience had questions. Mr. Bob Iuzzolino asked why the basic education funding was \$40,000.00 less.

**ADJOURN**

A motion was made by Conway/L.Thomas to adjourn the meeting.

Section 508 vote: All six Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, February 12, 2020, beginning at 7:41 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 9:01 P.M.

ATTEST:

---

James R. Dzurica, School Board Secretary