

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING OF MAY 18, 2022**

PRESENT:

Mr. Brian Conway
Mr. Frank Gazze
Miss Lynn Jobe
Mrs. Emily Miller
Mr. Jeff Metrosky
Mr. Jon O'Brien
Mrs. Robin Savage
Mrs. Heather Shearer
Mrs. Stephen D. Thomas

ABSENT:

NON-VOTING MEMBERS:

Dr. Kenneth A. Bissell, Superintendent
Mrs. Joan Wehner, School Board Secretary
Mr. John Scales, Solicitor
Mr. Jason Kelly, Solicitor

OTHERS IN ATTENDANCE

Mr. David Zilli, Principal, Greensburg Salem Senior High School
Mr. Frank Sundry, Athletic Director

NEWS MEDIA

Mr. Jeff Himler, Greensburg Tribune Review Newspaper Reporter

Approximately twelve (12) citizens of the community.

CALL TO ORDER:

Mr. Jeff Metrosky, School Board President, called the Meeting to Order at 7:30 P.M. Mrs. Joan Wehner called the Roll, which is indicated above.

EXECUTIVE SESSION:

An Executive Session of the Board was held after the Board Discussion Meeting on Wednesday, May 11, 2022 to discuss personnel matters. An Executive Session was also held earlier this evening from 6:30 pm to approximately 7:15 pm to discuss legal, safety, and personnel matters. The Regular School Board Meeting of May 18, 2022 convened at 7:30 P.M.

INFORMATIONAL ITEMS

Director Brian Conway was honored to attend the NHS ceremony. It was a great ceremony and Chris Marsh, who has a long resume of military service and educational experience, was a great speaker for the students.

Mr. Conway also attended the Rotary Scholarship Presentation where several Greensburg Salem students received scholarships. In addition, Mr. Conway attended the Hutchinson STEAM Carnival and thanked everyone for organizing such a great event.

GS Band members marched down Main Street in the Magic Kingdom. Our students received complements from Disney and hotel staff about how well behaved, professional, and courteous they were.

Director Emily Miller commended the Greensburg Salem High School Choir and Ms. Hazlett for a great performance at the recent choir concert.

Director Lynn Jobe attended the Westmoreland County Scholar Athletes Banquet where two Greensburg Salem athletes were recognized.

VISITORS

No one signed in to address the board.

REGULAR SCHOOL BOARD MEETING MINUTES OF APRIL 13, 2022

A motion was made by Savage/O'Brien to approve the minutes of the Regular School Board Meeting of April 13, 2022 as presented.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 1 - 10

2022/2023 PRELIMINARY GENERAL FUND BUDGET DISCUSSION

Dr. Bissell discussed the zero tax/zero millage increase of the 2022/2023 Preliminary Budget and how we may want to prepare for the 2024/2025 financial situation. The concern is the revenue drop off of ESSER funds and how the district should be prepared for that situation in a couple of years, as substitute teachers, technology upgrades, and other items will be back in the budget. Right now, the budget that is on the agenda includes a zero-millage increase, but Dr. Bissell would like to present to the board how any small millage increase could increase revenues. In 2025/2026 debt service falls off by \$1.5 million. There are other items of potential savings, such as cyber charter students, but we can't rely on those. Brian Conway and Robin Savage both agreed that they would have a hard time saying yes to any tax increase, especially coming out of the pandemic and inflation. Jeff Metrosky agreed that he would feel comfortable staying at zero.

FINANCIAL MATTERS: REPORTS

A motion was made by Thomas/O'Brien to approve the following financial reports for April 2022: Treasurer's Report; Tax Collection Report; Capital Project Expenditure Report; Grant Report; Financial Reports for the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 11 - 30

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Savage/Shearer to recommend ratification of: Disbursements Made Since Last Meeting: General Fund - \$1,879,192.64; Disbursements Made Since Last Meeting: Cafeteria Fund - \$ 238,751.56; Bills to be Paid – General Fund - \$ 754,362.01; Bills to be Paid: Cafeteria Fund - \$ 133,540.00

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 31 - 135

FEDERAL PROGRAMS REPORT

Dr. Lenni Nedley gave the Federal Programs Report.

BOARD REPORTS

Central Westmoreland Career and Technology Center Board – Mrs. Robin Savage gave the CTC report. On Monday night, the CTC hosted the senior recognition program. Director Savage thanked Dr. Bissell and Mr. Zilli for being in attendance. Greensburg Salem had 25 students who graduated through the program. Four Greensburg Salem students were inducted for the second year into the National Technical Honor Society. Out of 20 programs, the district had five students who were student ambassadors in their program. The teachers give outstanding student awards to students who rise above. Greensburg Salem had five students that received these awards for the 2021/2022 school year. Moving into next year, 1,263 students are registered. Greensburg Salem will be sending 126 students this year.

Westmoreland Intermediate Unit – Nothing to report.

Greensburg Salem Education Foundation (GSEF) – Lynn Jobe gave details about the Foundation's Distinguished Alumni Banquet scheduled for June 17, 2022 at Lakeview. More information can be found at www.GSEF.org.

Greensburg Community Development Corporation – Brian Conway reported that the GCDC held their May board meeting on May 9. Upcoming events include the Hometown Heroes Celebration at St. Clair park on May 21 at 11:00 am. Greensburg Salem student, Connor Herrington, will be singing the national anthem at the event. The organization is still searching for an Executive Director. John Stafford is serving as the interim executive director. GCDC is also working to update their strategic plan. Jeff Metersky added that John Stafford is a graduate of Greensburg Salem Class of 2018.

COMMITTEE REPORTS

Education Committee – Emily Miller announced that the committee has had no new meetings due to the hectic time of budget season.

Facility Committee – The next Facility Committee meeting will be held Monday, June 6 at 6:00 pm, where the committee will review architectural bids for facilities upgrades.

Policy Committee – The committee is going through all of the policies and trying to determine which ones need to be renumbered.

SOLICITOR'S REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments are pending governmental clearances, certification records, physical and tuberculin tests where applicable.

RETIREMENTS

A motion was made by Savage/O'Brien to approve the retirement of Donna Maljan, Business Information Computer Science Teacher **AND** Irene Wallaert, World Language (French) Teacher, both effective June 7, 2022.

Section 508 vote: All nine Board Members present voted in the affirmative.

RESIGNATIONS/LEAVES OF ABSENCE

A motion was made by Thomas/Miller to approve the following resignations:

- Resignation of Joan Wehner, Business Manager, effective on a date no later than June 30, 2022, to be determined by Mrs. Wehner and the Superintendent.
- Resignation of Gina Meglio, special education teacher, effective June 7, 2022.
- Resignation of Gabriel Petrie, Middle School custodian, effective May 13, 2022.

Section 508 vote: All nine Board Members present voted in the affirmative.

A motion was made by Savage/Conway to approve the following Maternity and/or Family and Medical Leaves:

- Extension of a Maternity/Family and Medical Leave for Dr. Robert F. Nicely Elementary School Employee #1260 effective retroactive beginning April 25, 2022 through and including May 20, 2022
- Family and Medical Leave for James H. Metzgar Elementary School Employee #1677 effective retroactive to May 2, 2022 and continuing for approximately six (6) to eight (8) weeks.

Section 508 vote: All nine Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Jobe/Thomas to approve the following appointments:

- Extended School Year Teachers effective summer 2022, salary set at \$29.50 supplemental hourly rate as per the negotiated Agreement: • Rachel Lhota • Lacey Ruschak • Ashleigh Williams
- Extended School Year Classroom Instructional Assistants effective summer 2022, salary set at \$23.41 hourly rate as per Board Policy for Administrative Assistants, Classroom Instructional Assistants and Nurse Assistants: • Taylor Guido • Georgeanne Trask
- Summer Success Teachers effective summer 2022, salary set at \$29.50 supplemental hourly rate as per the negotiated Agreement: • Azalynn Colbentz • Brandyn Findish • Sean Galvin • Keely Hagofsky • Hunter Humenik • Abby McCracken • Paul Newill • Collin Wilson
- Samantha McCarthy, Extended School Year and Summer Success Program Nurse effective summer 2022, salary set at \$29.50 supplemental hourly rate as per the negotiated Agreement.
- Janice Alloway, full-time administrative assistant for accounts payable and federal programs, effective immediately. Salary is set at the hourly rate of \$16.75/hour based on the Board agreement for Administrative Assistants, Classroom Instructional Assistants, and Nurse Assistants.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADVERTISE POSITIONS

A motion was made by Savage/O'Brien to approve the advertisement of the following positions:

- Approval to advertise for the position of Business Manager, salary and benefits to be based on a negotiated contractual agreement, with a start date of July 1, 2022.
- Approval to advertise for the position of Coordinator of Human Resources Remote Learning, & Assessment. Position to start July 1, 2022, with the salary determined by the Board policy for the Administrative Compensation Plan. **SEE ATTACHMENTS 136 - 150**
- Approval to advertise for a full-time world language, French certified, teacher, to start with the 2022-2023 school year. Salary and benefits are to be set per the negotiated contractual agreement.
- Approval to advertise for a full-time K-12 special education certified, teacher, to start with the 2022-2023 school year. Salary and benefits are to be set per the negotiated contractual agreement.
- Approval to advertise for a certified school nurse, salary and benefits per the negotiated contract, position to start at the beginning of the 2022-2023 school year.
- Approval to advertise for up to eight (8) teachers for summer Kinder Camp held in August 2022, salary set at \$29.50 supplemental hourly rate as per the negotiated Agreement.
- Retroactive approval to advertise for a full-time custodian, starting rate per the negotiated contractual agreement for custodial staff.

ADVERTISE POSITIONS (cont'd)

- Approval to advertise for a full-time custodian, starting rate per the negotiated contractual agreement for custodial staff.

Section 508 vote: All nine Board Members present voted in the affirmative.

NEW HIRE

A motion was made by Thomas/Miller to hire Beth Brady, full-time custodian, starting at a rate per the negotiated contractual agreement for custodial staff, starting May 19, 2022.

Section 508 vote: All nine Board Members present voted in the affirmative.

FINANCE

A motion was made by Savage/Conway to approve to adopt the Preliminary General Fund Budget for fiscal year July 1, 2022, through June 30, 2023, with total expenditures of \$49,197,012 and total revenue of \$48,538,598 with millage remaining at 89.72 mils for the fourth year constituting a zero-tax increase.

Section 508 vote: All nine Board Members present voted in the affirmative.

A motion was made by Conway/O'Brien to approve Nutrition Inc.'s financial budget projection for the 2022 – 2023 school year as contained herein.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 151

A motion was made by Miller/Shearer to approve the Highmark Blue Cross/Blue Shield PPO Plan A, PPO Plan E, PPO Plan G and Dental rates for the 2022-2023 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 152

A motion was made by Savage/Shearer to approve the vision, disability and life insurance rates for the 2022-2023 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 153

A motion was made by Thomas/Conway to appoint First National Bank as the District's Depository for the 2022-2023 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

FINANCE (cont'd)

A motion was made by Savage/Miller to appoint Mr. Todd Jones, First National Bank as Treasurer for the 2022-2023 school year.

Section 508 vote: All nine Board Members present voted in the affirmative.

A motion was made by Thomas/Conway to approve the following:

- Rescind the December 8, 2021 motion to purchase a 2021 Ford Transit High Roof Cargo Van from Kenny Ross Ford through CoStars Contract #25 in the amount of \$44,941.50
- Purchase of a 2022 Ford Transit High Roof Cargo Van from Kenny Ross Ford through CoStars Contract #25-379 in the amount of \$46,424.00

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 154 - 157

CONTRACTS/CONTRACTED SERVICES

A motion was made by Thomas/Conway to approve the Tentative Agreement by and between the Greensburg Salem Maintenance & Custodial Workers Local 627 and Greensburg Salem School District effective July 1, 2021 through June 30, 2024 as presented pending final approval by the District solicitor.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 158-184

A motion was made by Savage/Shearer to approve the following contracts/contracted services:

- Approval to enter into an affiliation agreement with Duquesne University for the purpose of planning, implementing, and evaluating field experiences, student teaching, and internships.
- Approval to enter into an affiliation agreement with the Indiana University of Pennsylvania and the Greensburg Salem School District to provide teaching and learning opportunities for up to four (4) IUP students working toward their Reading Specialist Certification during the 2022-2023 school year.
- Approval to enter into an agreement with Carlow University to provide practicum experience for nursing students.
- approval to enter into an agreement between Adelphi Education Services to provide special education services on an as-needed basis for individual children starting July 1, 2022, through June 30, 2023.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 185 - 204

CONTRACTS/CONTRACTED SERVICES (cont'd)

A motion was made by Gazze/O'Brien to approve to continue the District's Membership to Pennsylvania School Board Association (PSBA) 2022-2023 at a total cost to the District of \$13,151.48.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 205 – 206

A motion was made by Jobe/Gazze to approve the District's Workers' Compensation coverage through Bulava and Associates with UPMC Insurance Group as the carrier for the 2022-2023 school year at a cost of \$98,365 as contained herein.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 207 – 212

A motion was made by Conway/O'Brien to approve to authorize Dr. Kenneth Bissell and Mrs. Joan Wehner to act on behalf of the Greensburg Salem School District for the purchase of Electric Utilities as recommended by Keytex Energy Solutions LLC.

Section 508 vote: All nine Board Members present voted in the affirmative.

A motion was made by Gazze/Jobe to approve ratification of the the Electric Service Agreement between Dynegy Energy Services East, LLC and Greensburg Salem School District for an eighteen (18) month period, May 2022 through November 2023, through Keytex Energy Solutions LLC.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 213 – 219

A motion was made by Thomas/O'Brien to approve the following contracts/contracted services:

- Approval to enter into an Agreement with Motz 365 Service to provide Condition Services on Offutt Multi-Purpose Field for a five (5) year term, from July 1, 2022 through June 30, 2027 at a cost of \$2,500/year.
- Approval for the proper officers of the District to apply to the Pennsylvania Department of Education for ESEA Title I, Title IIA, and Title IV funds.
- Approval to renew the agreement with Charlotte Hicks for additional psychological hours for the 2022-2023 school year at \$400 per day, based on eight (8) hours, not to exceed ninety (90) days as contained herein.
- Approval to enter into an agreement between Outside In and Greensburg Salem School District for drug and alcohol treatment and rehabilitation services for students during the 2022-2023 school year as contained herein.
- Approval of the Letter of Agreement between Westmoreland Case Management & Support, Inc. and Greensburg Salem School District to cooperate in the development and ongoing

CONTRACTS/CONTRACTED SERVICES (cont'd)

operation of the Student Assistance Program (SAP) effective August 15, 2022, through June 09, 2023, as contained herein.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 220 – 234

STUDENT MATTERS

A motion was made by Gazze/Conway to approve the following items:

- Approval of the list of seniors who will be awarded diplomas provided they satisfy any remaining requirements and/or obligations.
- Approval to offer classes to students over the summer who want to take a class to meet a graduation requirement with no fee charged for the class. Teacher compensation to be paid from ESSER funds. Courses will not be offered until the list of course offerings by GSSD is approved by the School Board of Directors.
- Approval to accept Spongebob the Musical as the Greensburg Salem High School musical for the 2022-2023 school year, scheduled for March 3, 4, and 5, 2023.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENTS 235

A motion was made by Gazze/O'Brien to change the wording of item 14.4 to state:

Recommend approval to allow students in grade 8 to participate in band ancillary activities (majorettes, color guard, dance team, and band front) for in the 2022-2023 school year.

A motion was made by Thomas/Jobe to approve to allow students in grade 8 to participate in band ancillary activities (majorettes, color guard, dance team, and band front) for in the 2022-2023 school year.

A brief discussion followed.

Section 508 vote: All nine Board Members present voted in the affirmative.

A motion was made by Conway/O'Brien to approve the addition of Computer Science II: AI in our World to the middle school course selection for grade 7.

Voting Aye: Conway, Gazze, Jobe, Metrosky, O'Brien, Savage, Shearer, Thomas

Voting Nay: Miller

Abstaining: None

Absent: None

Motion passed; 8:1

FACILITIES/FACILITIES USAGE

A motion was made by Savage/Conway to approve the following facilities usage requests:

- Approval of Varsity Soccer Coach Dan Anderson to use Offutt Field for a summer soccer camp for Greensburg Salem students in grades 1-8 from 6:00-7:30 P.M. on Monday July 18, 2022 through Friday, July 22, 2022
- Approval of the Greensburg YMCA to use the High School Track and Field for track camps on June 13-17, 2022 from 9:30 - 11:00 am. The YMCA will be responsible for any additional personnel costs associated with the facility usage.

Section 508 vote: All nine Board Members present voted in the affirmative.

GENERAL/MISCELLANEOUS MATTERS

A motion was made by Conway/O'Brien to approve the purchase and installation Learning Link Solution Technologies through the for up to 45 classrooms. Total expenses for the project are not to exceed \$434,000. All costs will be paid through the use of Federal ESSER funds.

Section 508 vote: All nine Board Members present voted in the affirmative.

A brief discussion followed.

A motion was made by Thomas/Savage to approve the following items:

- Approval of sale of property being held by the Westmoreland County Tax Claim Unsold Property Repository Tax Map No: 10-04-03-2-027, amount of bid \$500.
- Approval to enter Stipulation of Settlement to resolve the tax assessment case filed at Westmoreland County Court of Common Pleas Docket No. 5806 of 2018- Center Ice Delmont, LLC, owner, adjusting the implied fair market value of the subject commercial property identified at Westmoreland County Tax Map No.: 57-12-00-0-075 to \$4,337,500.00 for tax assessment purposes based on a review of the commercial property appraisal reports produced and the recommendation of the Westmoreland County Tax Assessment Office.

Section 508 vote: All nine Board Members present voted in the affirmative.

SEE ATTACHMENT 236

INFORMATIONAL ITEMS

The next School Board Discussion meeting will be held on Wednesday, June 15, 2022, at 7:00 pm in middle school room 003. The next School Board Voting Meeting will be held on Wednesday, June 22, 2022, at 7:30 pm in middle school room 003; The Facilities Committee will meet on Monday, June 6, 2022, at 6:00 pm in the administrative staff development room.

OPEN DISCUSSION

Jeff Metrosky invited visitors to speak regarding any items that were not included on the meeting agenda. Mr. Barbo had a few questions about the preliminary 2022/2023 budget. Ms. Mae Reale spoke about the organization CORES. Ms. Julie Greathouse, also representing CORES, wanted to follow up with the board regarding questions she had at a previous board meeting. Mr. Bob Izzalino had several questions regarding the budget and discusses standards based learning.

ADJOURNMENT

A motion was made by Conway/Savage to adjourn the meeting.

Section 508 vote: All nine Board Members present voted in the affirmative.

ADJOURNMENT (cont'd)

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, May 18, 2022, beginning at 7:30 P.M. at the Middle School in Room 003 was adjourned at 8:34 P.M.

ATTEST:

Joan Wehner, School Board Secretary