

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING OF OCTOBER 12, 2022**

PRESENT:

Mr. Brian Conway
Mr. Frank Gazze
Miss Lynn Jobe
Mrs. Emily Miller
Mr. Jeff Metrosky
Mr. Jon O'Brien
Mrs. Robin Savage
Mrs. Heather Shearer

ABSENT:

Mr. Stephen Thomas

NON-VOTING MEMBERS:

Dr. Kenneth A. Bissell, Superintendent
Mrs. Allison Willis, School Board Secretary
Mr. Lee Demosky, Solicitor
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Mr. James Baker, Coordinator of Technology Integration & Student Information
Mr. Anthony Barbato, Hutchinson Elementary School Associate Principal
Mr. Kevin Bringe, Director of Human Resources & Online Learning
Dr. Justine Federico, Metzgar Elementary School Principal
Mr. Adam Jones, High School Co-Principal
Mrs. Ashley Kertes, Associate Administrator to the Superintendent & Community Outreach
Mr. Todd McMillen, Coordinator of Student Services
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Mr. Karl Spudy, Coordinator of Institutional Facilities, Maintenance and Grounds

NEWS MEDIA

Jeff Himler, Greensburg Tribune Review Newspaper Reporter

Approximately ten (10) citizens of the community.

CALL TO ORDER:

Mr. Jeff Metrosky, School Board President, called the Meeting to Order at 7:33 P.M. Mrs. Ashley Kertes called the Roll, which is indicated above.

EXECUTIVE SESSION:

A brief Executive Session of the Board was held following the Board Discussion Meeting on Wednesday, October 5, 2022 to discuss legal and personnel matters. An Executive Session of the Board was also held prior to the Board Voting Meeting on Wednesday, October 12, 2022 to discuss legal and personnel matters. The Regular School Board Meeting of October 12, 2022 convened at 7:33 P.M.

INFORMATIONAL ITEMS

Heather Shearer thanked everyone who helped to make last week's Walk-A-Thon at Hutchinson Elementary a success. The event raised \$4,951.00 for the PTA. She also thanked Mr. Barbato and Mrs. Kapusta for arranging a visit from the high school band and cheerleaders at Hutchinson Elementary.

Jeff Metrosky announced that there is only one home football game remaining for the fall season scheduled for Friday, October 21. Senior Night is also that evening.

VISITORS

No visitors.

REGULAR SCHOOL BOARD MEETING MINUTES

A motion was made by Savage/Conway to approve the minutes of the Regular School Board Meeting of September 14, 2022 and the minutes of the Special School Board Meeting of September 22, 2022.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1 – 14

FINANCIAL MATTERS: REPORTS

A motion was made by Savage/O'Brien to approve the following financial reports for August 2022, items 3.1 – 3.8: Treasurer's Report; Tax Collection Report; Grant Report; Financial Reports for the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 15 - 35

FINANCIAL MATTERS: NEW BUSINESS

A motion was made by Gaze/O'Brien to ratify following disbursements made since the September 14, 2022 Meeting, items 4.1 – 4.3: General Fund - \$1,458,428.83; Food Service Fund: \$5,080.96; Capital Projects Fund - \$10,520.00

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 36 - 110

FINANCIAL MATTERS: NEW BUSINESS CONT'D.

A motion was made by Savage/Shearer to recommend approval of the General Fund Bill List and Capital Projects Fund Bill List, items 4.4 – 4.5: General Fund Bill List - \$866,725.55; Capital Projects Fund Bill List - \$69,532.00

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 110 – 152

Dr. Bissell brought up other financial matters regarding basic education and special education funding. For basic education the district budgeted a flat line from the 2021 – 2022 school year, which was \$11,245,959. The Pennsylvania basic education funding to Greensburg Salem was \$12,399,148. Of that amount, \$546,738 was left level up funding. The total increase in basic education funding was \$1,153,195. For special education funding, the district budgeted \$2,193,450. The Pennsylvania amount provided \$2,381,507 for an increase of \$188,051. On top of that there is the PCCD Safety, Security, Mental Health Grant funding for a \$280,944. Half of that amount, \$140,472, is for safety and security. The same amount is for mental health.

FEDERAL PROGRAMS REPORT

Nothing to report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center (CWCTC) – Robin Savage gave the CWCTC report. She shared that according to PA School Code, school districts cannot accept any monies from gambling. Therefore, in order to get money from the casino, schools must find a middleman in order to obtain those funds, such as an education foundation.

Westmoreland Intermediate Unit – Nothing to report.

Greensburg Salem Education Foundation (GSEF) – The GSEF Golden Apple Grant period is open until November 1, 2022. Any member is welcome to apply to advance the education of our students. Approximately 75 people attended the alumni picnic, which was very successful. As a reminder, it will always be held annually the Saturday after Homecoming. Dr. Bissell added that he attended the picnic and that it was nice to see a variety of alumni present.

Greensburg Community Development Corporation (GCDC) – Brian Conway gave the GCDC report. The organization named John Stafford its Executive Director at their October board meeting, removing the interim title. GCDC will be presenting at the Wake-Up Westmoreland event hosted by the Westmoreland County Chamber of Commerce at the Westmoreland Museum of American Art on Tuesday, October 18, 2022 at 8:00 am.

COMMITTEE REPORTS

Education Committee - Emily Miller gave the Education Committee report. The committee met last month to get an idea of what happens throughout the year so that they can better organize their discussions. An Education Committee meeting was also held at 5:30 pm on October 12, 2022 prior to the Board Voting Meeting, where members talked about making sure the kids are getting library books into their hands, as there is some concern that this may not be happening on a regular basis. Our teachers are working together to make sure children get books and principals will make sure that kids are visiting the library on a regular basis. The Keystone, PSSA, and NWA scores will be reviewed next month to see how our kids are doing. Members also began discussions about course selection guides and what classes would be included. Mrs. Miller added that parent voice meetings will be coordinated by the principals and include 10 – 12 parents. If any parents are interested they may contact the school principals.

Facility Committee – There hasn't been a recent Facility Committee meeting, but one will be scheduled in the near future.

Policy Committee – Emily Miller gave the Policy Committee report. The committee began moving through policies, beginning with Section 000 – Local Board Procedures to see what updates are needed. There was a discussion about the wording of the composition of the district and the committee proposed changes to the following existing statement: The Greensburg Salem School District is comprised of all of the City of Greensburg, all of the Borough of South Greensburg, all of the Borough of Southwest Greensburg, all of Salem Township, a small portion of Delmont Borough, and a small portion of Hempfield Township. The committee proposed the statement be changed to read: The Greensburg Salem School District is comprised of lands that lie within the municipal boundaries of the City of Greensburg, South Greensburg Borough, Southwest Greensburg Borough, Salem Township, and Delmont Borough. Dr. Bissell will add this change to the Policy Committee meeting agenda scheduled for Monday, October 17, 2022 at 7:00 am.

SOLICITOR'S REPORT

Nothing to report at this time.

SUPERINTENDENT'S REPORT

All appointments are pending governmental clearances, certification records, physical and tuberculin tests where applicable.

RESIGNATIONS/RETIREMENTS

A motion was made by Conway/Savage to accept the retirement of Delbert Thompson, Maintenance, effective December 31, 2022.

Mr. Jeff Metrosky recognized Mr. Thompson for his 20 years with the district.

Section 508 vote: All eight Board Members present voted in the affirmative.

SUPERINTENDENT’S REPORT CONT’D

TENURES

A motion was made by Savage/Shearer to grant tenure to the following educator:

- Paige Ponsonby

Section 508 vote: All eight Board Members present voted in the affirmative.

AMENDMENTS

A motion was made by Conway/Jobe to approve the amendment to motion 9.3 from the September 14, 2022 Board Voting Meeting to reflect a resignation date of September 16, 2022 for Beth Brady, custodian.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Savage/Miller to approve the hiring of Sean Kushner as a full-time high school custodian, compensation set at \$17.00 per hour, per the contractual agreement with the Maintenance and Custodial Workers Local 627, effective retroactive to August 22, 2022.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Gaze/O’Brien to approve the following supplemental positions, volunteers, and substitutes items 9.5 – 9.14:

- Approval of the following individuals as Substitute Middle School before and after school bus duty supervisors for the 2022-2023 school year at the supplemental rate of \$24.00/hour, per the contractual agreement with GSEA: Nick DeMary, Rachel Marion, Heidi Brown, Meagan Frantik, Alex Nuccetelli, and retroactive to September 1, 2022.
- Approval to hire Dave DeNezza as Basketball Girls HS Assistant coach at the supplemental rate of \$4,992 per the contractual agreement with GSEA.
- Approval to accept Emily Monahan as a volunteer Girls Basketball coach for the 2022-2023 season.
- Approval to hire the following as strength and conditioning coaches for the 2022-2023 school year at the supplemental rate of \$24.00 per hour, per the contractual agreement with GSEA, effective retroactive to September 19, 2022: Alyssa Lukatch
- Approval to hire the following individuals as substitute High School AM/PM bus duty supervisors for the 2022-2023 school year at the supplemental rate of \$24.00 per hour, per the contractual agreement with GSEA: Laura Klipa and Steve Saunders, effective retroactive to September 19, 2022
- Approval to hire Lucy Iapalucci as High School Next Step Program instructor (Night School Teaching) for the 2022-2023 school year at the supplemental rate of \$29.50 per

APPOINTMENTS CONT'D.

hour, per the contractual agreement with GSEA, effective retroactive to September 1, 2022.

- Approval to hire Cathy Zilli as a High School Homebound Instructor for the 2021-2022 and 2022-2023 schools year at the supplemental rate of \$33.50 per hour, per the contractual agreement with GSEA, effective retroactive to April 1, 2022.
- Approval to hire Charles Pedder as a district substitute custodian, compensation set at \$15.00 per hour, per the contractual agreement with the Maintenance and Custodial Workers Local 627, effective retroactive to August 31, 2022.
- Approval to hire Renee Spudy as a district substitute custodian, compensation set at \$15.00 per hour, per the contractual agreement with the Maintenance and Custodial Workers Local 627, effective retroactive to September 26, 2022.
- Approval to acknowledge the following additional bus drivers for DMJ Transportation, Inc. for the 2022-2023 school year: Roger Trout, Robert Love, Krista Lawrence, Tony Stonebaker, Rebecca McClure, Richard Kemerer

Section 508 vote: All eight Board Members present voted in the affirmative.

AMENDMENTS

A motion was made by Savage/Gazze to approve an amendment to motion 9.13 from the September 14, 2022 Board Voting Meeting to reflect Brooke Stanko was hired as a full-time, certified Special Education Educator at \$60,621, step one Master's +30, per the GSEA contractual agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADVERTISEMENTS

A motion was made by Gazze/Miller to advertise for the following positions:

- Position of Maintenance, with compensation set at \$25.31/hour per the contractual agreement with the Maintenance and Custodial Workers Local 627
- Position of Administrative Assistant to Student Services
- Position of Middle School Musical Director for the 2022-2023 school year at the supplemental rate of \$2,901, per the contractual agreement with GSEA.

Section 508 vote: All eight Board Members present voted in the affirmative.

FAMILY MEDICAL LEAVES

A motion was made by Conway/Shearer to approve the following requests for family medical leaves and sabbaticals:

- Family and Medical Leave for Employee #1865, effective retroactive to October 7, 2022 for ten (10) to twelve (12) weeks.
- Family and Medical Leave for Employee #1831, effective retroactive to October 6, 2022 for ten (10) to twelve (12) weeks.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Gazze/Miller to approve the following new hires items 9.21 – 9.25:

- Approval to hire the following individuals as Elementary ASSIST teachers for the 2022-2023 school year at the supplemental rate of \$29.50/hour per the contractual agreement with GSEA: Emily Shelley, Lisa Young, Madalyn Minahan, Susan Johnson, Kristine George, Brooke Armstrong, Georgeanne Trask, Megan Teska, Kylie McSwaney, Morgan Taylor, Patti Neal, Kelli Shevchik, Beth Jamison, Lisa Thomas, Karin Metzger, Teri Kepchia, Calli-Marie Neal, Beth Butala, Alexis Leuthold, Jessica Pritts, Christa Stedeford
- Approval to hire the following nurse assistants for the Elementary ASSIST Program for the 2022-2023 school year, at the supplemental rate of \$29.50/hour: Cassandra Thompson, Stacey Amendola.
- Approval to hire the following individual as a substitute Raising Readers teacher, to begin during the 2022-2023 school year, at the supplemental rate of \$29.50/hour per the contractual agreement with GSEA: Beth Butala.
- Approval to hire the following individuals as substitute Read to Succeed teachers at the Middle School for the 2022-2023 school year at the supplemental rate of \$29.50/hour per the contractual agreement with GSEA: Pam Schmidt, Hannah Mihalko.
- Approval to hire the following individual as a substitute After Math teacher at the Middle School, to begin during the 2022-2023 school year, at the supplemental rate of \$29.50/hour per the contractual agreement with GSEA: Heidi Brown.

Section 508 vote: All eight Board Members present voted in the affirmative.

AMENDMENTS

A motion was made by Jobe/O'Brien to approve the amendment to motion 9.13 from the September 14, 2022 Board Voting Meeting to reflect Lou Downey was hired as a full-time, certified Business, Computer, Information Technology Educator at \$55,281, step two Bachelor's, per the GSEA contractual agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Savage/Shearer to approve the amendment to motion 9.16 from the September 14, 2022 Board Voting Meeting to reflect Brooke Armstrong was hired as a full-time, certified Elementary K-6 Educator at \$54,746, step 1.5 Bachelor's, per the GSEA contractual agreement.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Conway/Gazze to approve the amendment to the motion from the July 11, 2019 Board Voting Meeting to reflect Melissa Sabella-Menoher was hired as a full-time, certified School Nurse at step 1 and should have been step 1.5 Bachelor's (\$51,539), per the GSEA contractual agreement. Motion is being recommended to reflect 0.5 years of service provided as a full-time substitute service with Greensburg Salem prior to hiring.

Section 508 vote: All eight Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Jobe/O'Brien to approve the following supplemental positions items 9.29 and 9.30:

- Approval to hire Traci Myers as Lunchroom Supervisor at Amos K. Hutchinson Elementary School effective for the 2022-2023 school year, salary set at \$8.00 per hour.
- Approval to hire the following individuals as Special Education Co-Department Heads to begin during the 2022-2023 school year at the supplemental rate of \$847. Compensation is at 50% of the negotiated rate per the contractual agreement with GSEA: Jeremy Peoples, Amy Harvey

A brief discussion followed.

Section 508 vote: All eight Board Members present voted in the affirmative.

FINANCE

A motion was made by Conway/O'Brien to retroactively approve the acceptance of a \$50,000 2021-2022 Mobile Science and Math Education Programs Grant from the PA Department of Education to support the High School Outdoor Classroom Project.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 153 - 154

A motion was made by Savage/O'Brien to retroactively approve the acceptance of a \$4,016.16 mini-grant from the Consortium for Public Education for family engagement and technology support.

A brief discussion followed.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 155

A motion was made by Savage/O'Brien to retroactively approve the acceptance of a donation from the Kiwanis Club of Greensburg of a free library (Take a Book, Give a Book) to be installed on the grounds of Robert F. Nicely Elementary School.

Section 508 vote: All eight Board Members present voted in the affirmative.

CONTRACTS/CONTRACTED SERVICES

A motion was made by Gazze/Jobe to approve the Purchase of Service Agreement between the Greensburg Salem School District and Adelphoi Village, Inc. for day treatment programs for the 2022-2023 school year as contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 156 - 175

CONTRACTS/CONTRACTED SERVICES CONT'D.

A motion was made by Jobe/O'Brien to accept the proposal for Edupoint's Educational Student Information Platform, Synergy as the districts web-based database for student information and multi-tiered system of supports (MTSS) beginning with the 2023-2024 school year.

A brief discussion followed.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 176 - 177

STUDENT MATTERS

A motion was made by Savage/O'Brien to approve the following student matters:

- Approval for the Greensburg Salem High School Show Choir to attend an overnight trip to New York City June 15 - 19, 2023.
- Approval of the student settlement agreement for student #316134 at a cost of \$5,000.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 178-191

A motion was made by Conway/Savage to approve the service agreement between the Greensburg Salem School District and Communities in Schools Pittsburgh Allegheny County as contained herein, for the purpose of providing supports attendance and truancy supports for children and families.

A brief discussion followed.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 192 - 202

A motion was made by Miller/O'Brien to approve an amendment to item 13.4 to read: Recommend approval to issue the school climate survey from Communities in Schools Pittsburgh Allegheny County (contained herein) to parents and students.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 203 - 214

ATHLETIC MATTERS

A motion was made by Miller/O'Brien to approve the following athletic matters (15.1 – 15.5:

- Approval to host a Youth Volleyball Skills Camp in the High School Gymnasium on November 7-10, 2022 for GS students grades 3-6

ATHLETIC MATTERS CONT'D

- Approval to allow the Westmoreland County Coaches Association (WCCA) to host the annual County Wrestling Championships at the high school gymnasium on the following dates: January 6 and 7, 2023 and January 5 and 6, 2024
- Approval of UPMC as an athletic sponsor; logo/signage to be placed on the Offutt Field scoreboard for a period of 5 years at \$25,000, beginning with the 2023-2024 school year.
- Approval to extend the Athletic Trainers Contract with UPMC through the 2027-2028 school year.
- Approval for the Greensburg Police Department to use the HS Track and Fitness Center on November 12 for a physical fitness test.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 215 - 216

FACILITIES USAGE

A motion was made by Miller/Conway to approve the Greensburg Salem Jr. Wrestlers (GSJW) to hold practice in the High School Fitness Center for the 2022-2023 school year, dates contained herein.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 217

GENERAL/MISCELLANEOUS MATTERS

A motion was made by Jobe/O'Brien to approve the following general/miscellaneous matters items 17.1 and 17.2:

- Approval to authorize Administration to advertise and seek competitive bids for the high school outdoor classroom project.
- Approval to enter into the Stipulation of Settlement to resolve the tax assessment case filed at Westmoreland County Court of Common Pleas Docket No. 4188 of 2020 – First Commonwealth Bank, owner, adjusting the implied fair market value of the subject commercial property identified at Westmoreland County Tax Map No.: 10-05-01-0-020 to \$600,000.00 for tax year 2023 tax assessment purposes based on the commercial property appraisal report produced reviewed and approved by the GSSD's commercial property appraiser and the recommendation of the Westmoreland County Tax Assessment Office. The Westmoreland County Tax Assessment Board will adjust the assessed value to calculate the real estate taxes owed for tax years 2021 and 2022 based on the applicable Common Level Ratio.

Section 508 vote: All eight Board Members present voted in the affirmative.

INFORMATIONAL ITEMS

The next Policy Committee meeting will be held on Monday, October 17, 2022 at 7:00 am in the GSMS staff administrative room. The next Board Discussion Meeting will be held Wednesday, November 2, 2022 at 7:00 P.M. in the GSMS staff administrative room. The next Education Committee meeting will be held on Wednesday, November 9 at 5:30 pm in the GSMS staff administrative room. The next Board Voting Meeting will be held on Wednesday, November 9, 2022 at 7:30 P.M. in the GSMS Room 003.

OTHER BUSINESS

A motion was made by Conway/Miller to amend the amended version of item 13.4 to read: Recommend approval to issue the school climate survey from Communities in Schools Pittsburgh Allegheny County (contained herein) to parents, students and legal guardians.

Section 508 vote: All eight Board Members present voted in the affirmative.

ADJOURNMENT

A motion was made by Savage/O'Brien to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Wednesday, October 12, 2022, beginning at 7:30 P.M. at the Middle School in Room 003 was adjourned at 8:35 P.M.

ATTEST:

Allison Willis, School Board Secretary