

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING OF DECEMBER 5, 2022**

PRESENT:

Mr. Brian Conway
Mr. Frank Gazze
Mrs. Emily Miller
Mr. Jeff Metrosky
Mr. Jon O'Brien
Mrs. Robin Savage
Mrs. Heather Shearer
Mr. Stephen Thomas

ABSENT:

Miss Lynn Jobe

NON-VOTING MEMBERS:

Dr. Kenneth A. Bissell, Superintendent
Mrs. Allison Willis, School Board Secretary
Mr. Lee Demosky, Solicitor
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Mr. James Baker, Coordinator of Technology Integration & Student Information
Mr. Kevin Bringe, Director of Human Resources & Online Learning
Dr. Justine Federico, Metzgar Elementary School Principal
Mr. Ray Francis, Middle School Associate Principal
Mrs. Ashley Kertes, Associate Administrator to the Superintendent & Community Outreach
Mr. Todd McMillen, Coordinator of Student Services
Dr. Lenni Nedley, Coordinator of Elementary Education, Federal Programs and Instruction
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Mr. Frank Sundry, Athletic Director
Mr. Chris Thomas, Nicely Elementary School Principal

NEWS MEDIA

Jeff Himler, Greensburg Tribune Review Newspaper Reporter

Approximately fifteen (15) citizens of the community.

CALL TO ORDER:

Mr. Jeff Metrosky, School Board President, called the Meeting to Order at 7:38 pm. Mrs. Ashley Kertes called the Roll, which is indicated above.

EXECUTIVE SESSION:

An Executive Session of the Board was held prior to the Board Voting Meeting on Monday, December 5, 2022 to discuss legal and personnel matters. The Regular School Board Meeting of December 5, 2022 convened at 7:38 pm.

INFORMATIONAL ITEMS

Mrs. Robin Savage thanked and recognized all of the elementary schools for their wonderful Veterans Day events last month.

VISITORS

No visitors.

REGULAR SCHOOL BOARD MEETING MINUTES

A motion was made by Conway/O'Brien to approve the minutes of the Regular School Board Meeting of November 9, 2022.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

FINANCIAL MATTERS: REPORTS

A motion was made by Thomas/Shearer to accept the following financial reports for October 2022, items 2.1-2.8: Treasurer's Report; Tax Collection Report; Grant Report; Financial Reports the General Fund; Financial Reports for the Capital Project Fund; Financial Reports for the Food Service Fund; Middle School Activity Fund Report; High School Activity Fund Reports.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 11-31

FEDERAL PROGRAMS REPORT

Nothing to report at this time.

BOARD REPORTS

Central Westmoreland Career and Technology Center (CWCTC) – Robin Savage gave the CWCTC report. This past week, the CWCTC was asked to present at the ACT conference in Las Vegas Wednesday through Saturday. Where we sit and what we are doing in CTC is just an idea of what some of the people were presenting. We received a tremendous reception because of our Director of Workforce Development, Mr. Alex Novickoff, who has had some his work published. Other CTC's who were in attendance from other states asked for our CTC's help and advice in implementing similar programs. Mrs. Savage expressed the importance of meeting with our state legislators to ensure state funding for the CWCTC. She reminded everyone of the upcoming CWCTC Christmas dinner on Thursday, December 8.

Westmoreland Intermediate Unit – Nothing to report.

Greensburg Salem Education Foundation (GSEF) – Dr. Kenneth Bissell gave the GSEF report on behalf of Miss Lynn Jobe. The GSEF has awarded \$2,885.83 to the following staff members as

BOARD REPORTS, CONT'D.

part of the Fall 2022 grant program: Tiffany Smietana-Lysell at the High School for video projects for students; \$505 to Mrs. Liz Zegelin at the Middle School on behalf of the PBIS Committee; \$1,210 to Mrs. Barb Garofola for the Greensburg Salem Giving Tree; and \$1,000 to Miss Emily Hazlett to help fund the Show Choir's trip to Carnegie Hall in NYC.

Greensburg Community Development Corporation (GCDC) – Nothing to report.

SOLICITOR'S REPORT

Nothing to report at this time.

SUPERINTENDENT'S REPORT – SPECIAL RECOGNITION

Superintendent Dr. Kenneth Bissell recognized Mr. John Scales for his 62 years as solicitor for the Greensburg Salem School District in addition to his many impressive accomplishments throughout his career.

A motion was made by Thomas/O'Brien to rename the Board Meeting location, currently Middle School Room 003, the John N. Scales Legislative Meeting Room. The name of the meeting room shall transfer to any new location of Board legislative meetings in the future of the Greensburg Salem School District.

Section 508 vote: All eight Board Members present voted in the affirmative

SUPERINTENDENT'S REPORT - PERSONNEL

All hires are pending governmental clearances, certification records, physical and tuberculin tests where applicable.

RESIGNATIONS

A motion was made by Savage/O'Brien to accept the following resignations:

1. Kelly Clark, 7th Grade Math Teacher - effective retroactive to 11/29/2022
2. Michelle Koury, Nurse Assistant - effective retroactive to 11/29/2022
3. Robin Hlavsa, Administrative Assistant - effective upon a date prior to the next Board meeting
4. Bill Wisniewski, Baseball HS Head Coach - effective retroactive to 11/14/2022
5. Dave Keefer, Football HS Head Coach - effective retroactive to 11/29/2022

Section 508 vote: All eight Board Members present voted in the affirmative

FAMILY AND MEDICAL LEAVES OF ABSENCE

A motion was made by Conway/Miller to grant the following leaves per the Family & Medical Leave Act, not to exceed 60 workdays:

1. Employee 1515
2. Employee 427
3. Employee 1794

Section 508 vote: All eight Board Members present voted in the affirmative

OTHER LEAVES OF ABSENCE

A motion was made by Conway/Miller to grant the following individuals an unpaid leave of absence for the durations listed:

1. Jenna Menz - from 12/6/2022 through 6/7/2023
2. Brittany D'Amico - from 3/6/2023 through 5/11/2023

Section 508 vote: All eight Board Members present voted in the affirmative

APPOINTMENTS: ADMINISTRATIVE ASSISTANTS, CLASSROOM ASSISTANTS, NURSE ASSISTANTS

A motion was made by Savage/O'Brien to hire the following individuals for the support staff positions listed, with compensation set per the Board policy for Administrative Assistants, Classroom Instructional Assistants, and Nurse Assistants:

1. Brenda Wuslich, 10-month Administrative Assistant (Amos K. Hutchinson ES) - \$16.00/hour
2. Brandi Johnston, 10-month Administrative Assistant (GSHS) - \$16.00/hour
3. Michelle Apodaca, Administrative Assistant for Human Resources & Curriculum Services - \$17.25/hour

Voting Aye: Conway, Gazze, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky

Voting Nay: No one

Abstaining: No one

Absent: Jobe

Motion passed 8 – 0

APPOINTMENTS: ATHLETICS

A motion was made by Thomas/Shearer to hire the following individuals for the athletic positions listed at the supplemental rates negotiated per the contract with GSEA or otherwise set by the Board:

1. Rebecca Handke, Lacrosse HS Assistant Coach - \$2585
2. Steven Saunders, Athletic Event Manager - \$25-50 per event
3. Nick DeMary, Athletic Event Worker - \$25 per event
4. Ben Klimchock, Athletic Event Worker - \$25 per event

Section 508 vote: All eight Board Members present voted in the affirmative

APPOINTMENTS: SUPPLEMENTAL

A motion was made by Miller/O'Brien to hire the following individuals for the 2022-2023 extracurricular positions listed at the supplemental rates negotiated per the contract with GSEA:

1. Emily Hazlett, HS Musical Dramatics Coach - \$2147
2. Mel Orange, HS Musical Orchestra Coach - \$1821
3. Leyna Wright, HS Musical Choreographer - \$1821
4. Alaine Nativio, MS Musical Assistant Director - \$2150
5. Rachel DeNino, MS Musical Art Director - \$1109

APPOINTMENTS: SUPPLEMENTAL CONT'D.

6. Benjamin McDonald, MS Musical Technical Director - \$1109
7. Erik Doran, National Junior Honor Society Co-Advisor - \$1392.50
8. Sarah Frederick, National Junior Honor Society Co-Advisor - \$1392.50

Section 508 vote: All eight Board Members present voted in the affirmative

VOLUNTEERS

A motion was made by Savage/Miller to accept the following individual(s) as a volunteer coach/sponsor for the 2022-2023 school year:

1. Marvel McGowan, 8th Grade Boys Basketball Coach

Section 508 vote: All eight Board Members present voted in the affirmative

SUBSTITUTES

A motion was made by Conway/O'Brien to hire the following individuals as substitute custodians at \$15.00/hour per the contractual agreement with Maintenance and Custodian Workers, Local 627:

1. Kristy Valotta - retroactive to 11/10/2022
2. Matthew Ulery - effective 12/5/2022

Section 508 vote: All eight Board Members present voted in the affirmative

ADDITIONS TO THE BUS DRIVER LIST

A motion was made by Savage/Miller to approve the following additions to the list of bus drivers for DMJ Transportation, Inc. for the 2022-2023 school year:

1. Joshua Shaffer
2. Wayne Labancz
3. Daniel Burns

Section 508 vote: All eight Board Members present voted in the affirmative

ADVERTISEMENTS

A motion was made by Savage/Shearer to advertise for the following job vacancies within the district:

1. Secondary Math Teacher (Gr. 7-12) - retroactive to 11/10/2022
2. Two (2) Full-time Substitute Elementary Teachers - retroactive to 11/29/2022
3. Nurse Assistant - retroactive to 11/14/2022
4. Baseball HS Head Coach - retroactive to 11/14/2022
5. Athletic Event Managers - retroactive to 11/14/2022
6. Football HS Head Coach - retroactive to 11/29/2022
7. Softball HS Assistant Coach - retroactive to 11/29/2022

Section 508 vote: All eight Board Members present voted in the affirmative

FINANCE

TAX REFUND

A motion was made by Thomas/Conway to approve the following tax refunds:

1. Map #57-03-00-0-050-99-001 in the amount of \$844.26 due to Catastrophic Loss. (School year 2022-23)

TAX REFUND CONT'D.

2. Map #10-02-15-4-010 in the amount of \$5,209.13 due to Court Decision. (School year 2021-22)

3. Map #10-05-01-0-020 in the amount of \$7,777.29 due to Court Decision. (School year 2021-22)

Section 508 vote: All eight Board Members present voted in the affirmative

CONTRACTS/CONTRACTED SERVICES

A motion was made by Thomas/O'Brien to approve the agreement between the Greensburg Salem School District and the Indiana University of Pennsylvania to provide up to two (2) IUP reading interns working toward their Reading Specialist Certification for the 2023-2024 school year.

Section 508 vote: All eight Board Members present voted in the affirmative

SEE ATTACHMENTS 32-36

STUDENT MATTERS

A motion was made by Conway/Miller to approve the Greensburg Salem French students to attend a summer trip to France under the guidance of EF Tours, along with Mrs. Stephanie Grace and Mrs. Laura Hoffer; final dates to be determined.

Section 508 vote: All eight Board Members present voted in the affirmative

A motion was made by Conway/Savage to approve the establishment of the Greensburg Salem Young Engineers Program as an official student activity/organization.

Section 508 vote: All eight Board Members present voted in the affirmative

A motion was made by Gazze/O'Brien to accept the donation of the book, *Memoirs of a Goldfish*, by Devin Scillian to the Greensburg Salem elementary library system from the Pennsylvania School Board's Association.

Voting Aye: Gazze, Miller, O'Brien, Savage, Shearer, Thomas, Metrosky

Voting Nay: No one

Abstaining: Conway

Absent: Jobe

Motion passed 7 – 0 .

SEE ATTACHMENTS 37-74

CONFERENCES/WORKSHOPS

A motion was made by Savage/Miller to approve the following conferences/workshops, with an amendment to item 3 to add Mrs. Allison Willis for a total cost to the district of \$2,000.

- 1) Approval for the following educators to attend the LitCon Conference at the Columbus Convention Center, January 29-31, 2023. The registration fee will be paid using Title I funds and the cost to the district includes lodging and mileage: Kristy Hostetler, Katie Hutchinson, Lori

CONFERENCES/WORKSHOPS CON'TD.

Mertz, Lenni Nedley, Madalyn Minahan, Kylie McSwaney, Kim Genard, Erica Butler, Jodi Kronewetter

2) Approval for Stephanie Grace to attend the EF Educational Tours Leadership Training in Lisbon, Portugal on March 9-13, 2023, with all costs paid by EF Tours other than the cost of a substitute teacher.

3) Approval for Kevin Bringe and Allison Willis to attend the PASBO State Conference, on March 14-17, 2023, at the Kalahari Convention Center, Pocono Manor PA, at a cost of \$2,000.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 75-76

ATHLETIC MATTERS

A motion was made by Savage/Conway to approve the use of Offutt Field for a Coach Steve Snider Memorial 5K on Monday May 29, 2023 from 8:00 am - 12:00 pm. The event will be run by friends of Coach Snider, Greensburg YMCA and City of Greensburg. Race proceeds will go towards a Scholarship, YMCA programs and improvements to Greensburg playgrounds. Offutt Field will be used as the finish line for the event.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Conway/Savage to approve ESS as an athletic sponsor, accepting a \$600 donation in exchange for sponsorship.

Section 508 vote: All eight Board Members present voted in the affirmative.

A motion was made by Savage/Shearer to approve the District's participation in a Girls' Flag Football League sponsored by the Pittsburgh Steelers. This would be a free school activity that would be available to female students in grade 9-12 that would run from April 2-May 21. The activity will not interfere with Spring Athletics.

Section 508 vote: All eight Board Members present voted in the affirmative.

SEE ATTACHMENTS 77

GENERAL/MISCELLANEOUS MATTERS

A motion was made by Conway/Savage to table agenda item 17.7 – Recommend approval to administer the School Climate survey for parents and community as contained herein.

Voting Aye: Conway, Gazze, Miller, Savage, Shearer, Metrosky

Voting Nay: O'Brien, Thomas

Abstaining: No one

Absent: Jobe

Motion passed 6 – 2

SEE ATTACHMENTS 78-90

INFORMATIONAL ITEMS

The next Board Discussion meeting will be at 7:00 pm on Wednesday, January 4, 2023 in the Administrative Office Staff Development Room.

The next Board Monthly Voting Meeting will be held at 7:00 pm on Wednesday, January 11, 2023 in the John N. Scales Legislative Meeting Room at the Middle School.

ADJOURNMENT

A motion was made by Conway/Savage to adjourn the meeting.

Section 508 vote: All eight Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education held on Monday, December 5, 2022, beginning at 7:38 pm at the Middle School in Room 003 was adjourned at 8:02 pm.

ATTEST:

Allison Willis, School Board Secretary