

MEASURE G OVERSIGHT COMMITTEE

May 1, 2007

MINUTES

Members present: Jeff Costell Lydia Gable
 Pamela Evans Jill Gaines
 Judy Jordan Dana Morley
 Lissa Sholty Carlos Cojulun

Members absent: Sharon Pfeifer

Also present: Donald Zimring

1. Tour of new Yerba Buena Elementary School - Committee members were taken on a tour of the completed new Yerba Buena Elementary School. Staff identified key areas that would be replicated in future Measure G projects in terms of design and implementation.
2. Financial review - Staff presented two formats for financial reporting. The first was a copy of the County data report on all Measure G expenditures. The second was a format used under "Measure R" which is more user friendly and summarized data by category. Currently, only construction projects are tracked in this way. Based upon committee members responses, staff will include all Measure G expenditures under this format as well. (Copies attached)
3. Measure G update - Staff provided committee members an update on current Measure G projects:
 - a. Lindero Canyon Middle School - project is in design with the architects. The process has taken longer than anticipated due to input provided by both the Board's Facilities Committee and the Citizens Construction Oversight Advisory Committee.
 - b. High school artificial turf projects - staff reported that the projects are on or ahead of schedule with no problems. Projects should come in within estimated budgets from the Measure G program.
 - c. Calabasas High School two-story project - staff reported that all bids were rejected due to a problem with one of the listed subcontractors from the apparent low bidder. Projects are being rebid and will be presented to the Board at one of their May meetings. As a result, the project is an additional month behind schedule.
 - d. Agoura High School science labs - staff reported that the Division of State Architect (DSA) review had been delayed due to prior "close out" issues. The issue of "closeouts" has been a statewide problem. Committee

member Lissa Sholty shared with the committee her experiences with trying to complete a shade structure project at Chaparral which has now resulted in a three-year delay because of the "closeout" issues. As far as Las Virgenes is concerned, the "closeout" issues are typically very minor in nature but are problematic at correcting since the original architects, engineers, and/or contractors must be involved in the correction of the items. The District is aggressively pursuing all "closeout" issues on all campuses in light of the DSA position that they will no longer approve any project if there are any outstanding issues from prior projects. The Agoura High School science lab project has now been reviewed by DSA and should go to bid before the end of the school year. Work on the science lab should commence this summer. The project will likely take 3-4 months to complete.

- e. High School performing arts centers - staff reviewed the RFP process that was overseen by the Citizens Construction Oversight Advisory Committee. Staff reported that a short list of four architects has been determined for final interviews and determination. It is the District's goal that plans be completed for both performing arts centers within the next year and a half and that a full set of approved DSA drawings be available to bid the moment the second issuance of Measure G funds are received.
- 4. Review proposal for program financial audit of Measure G funds - Staff reported that it had reviewed several proposals for both program and financial audits of Measure G funds as required by Proposition 39. Staff was recommending the proposal from Vavrinek, Trine and Day, one of the largest audit firms in the state for both services. Committee members will review the proposals and respond to staff by May 8 with any concerns. If none are received, staff will execute the agreement for the audits.
- 5. Community Learning Center - Committee members asked for an update on the Community Learning Center and potential impact the center may have on construction. Committee member Pam Evans asked how this may affect elementary school #9. Staff provided an update indicating that location of the Community Learning Center would most likely be at A. E. Wright on a permanent basis. However, due to the unanticipatedly large response to the program, it would be likely more advantageous to provide interim housing for the program for 2007/08 at the abandoned Yerba Buena Elementary School. This in turn has caused a great deal of controversy from both schools based on their desire that they not have the impact of this program. As a result, the Superintendent will be meeting with a committee of representatives from both schools to outline an approach to the implementation of the program.
- 6. Next meeting - Due to the inability of all committee members to stay beyond 6:00 pm, committee members requested a meeting in June to further review existing projects. The next meeting will be on Tuesday, June 5 at 4:30 pm at the District Office.