



MEASURE G OVERSIGHT COMMITTEE

MINUTES September 22, 2016

Members Present:

Kirk Bell
Britta Grubin
Lesli Kraut
Charlotte Meyer
Steve Schulz
Jen Skrabak

Members Absent:

Carlos Cojulun

Staff:

Dan Stepenosky - Superintendent
Karen Kimmel – Assistant Superintendent, Business
Kristine Torres – Director of Accounting

The meeting was called to order at 6:03 p.m.

Measure G District Summary Report

Ms. Kimmel began by explaining that there are \$128M encumbered purchase orders to date for the Measure G bond funds. There are approximately \$10M in unissued bond funds. She stated that the summary report includes information presented by category, as well as by school site. For the period of April 1, 2016 through June 30, 2016, there has been \$843,375 in purchase orders. Ms. Meyer asked if there was an optimal time to sell the unissued bonds. Ms. Kimmel responded that the District would only sell unissued bonds if there were a need for those dollars. Ms. Meyer commented it appeared as though there had been a lot of work done over the summer months. Ms. Kimmel replied that there were parking lot and restroom upgrades, and other ADA compliance work, done at the school sites where the new bleachers were being installed (A.E. Wright Middle School, Lindero Canyon Middle School and Calabasas High School). Ms. Kraut asked why the bleachers had been redone at Lindero Canyon Middle School. Ms. Kimmel answered that the gymnasium was not included when Lindero Canyon Middle School was remodeled. Ms. Grubin asked about Elementary School Number 9 listed on the original project

list. Ms. Meyer responded that she had previously been on the Board of Education when the District was considering adding a ninth elementary school. Through an agreement with The Oaks Homeowners Association, it was decided that having a public school within a private gated community was not in keeping with the District's philosophy. As such the developer purchased the lots back from the District. Ms. Kimmel added that the dollars that had been allocated from Measure G for the ninth elementary school have been moved to other projects. Ms. Kraut asked about the cabinets for the Agoura High School music room and why those funds were part of the District Office summary of purchase orders. Ms. Kimmel responded that the purchase order would be moved to the Agoura High School report. Ms. Skrabak asked about the refunds that are reflected in the report. Ms. Kimmel answered that when the purchase order is created it is typically based on a quote or estimated cost from the vendor. The amount shown on the purchase order is reflected in the report. At the end of the project, if the amount ends up being less than originally expected the report shows a credit so that any unused funds can be reallocated. Ms. Meyer questioned the life of the bleachers. Ms. Kimmel responded that they are typically several decades. Ms. Meyer mentioned the railroad ties that serve as part of the retaining wall at Chaparral Elementary School need to be fixed. Ms. Kimmel replied that she would notify the Director of Facilities to look into it.

Measure G Project Update

Ms. Kimmel stated that the Board of Education had approved Rachlin Partners as the architectural firm for the Lupin Hill Multi-Purpose Room (MPR) project. She noted that there were nine responding firms to the request for proposal, and that the District interviewed four of the nine firms. The Facilities Committee recommended to the Board of Education that the District hire Rachlin Partners. Ms. Kimmel commented that there are several issues with the Lupin Hill site layout that need to be taken into consideration, including that there is a roughly six foot grade level change in the campus. Additionally, the District leases a large area of the field to Agoura Pony Baseball. She stated that the current MPR is a building made up of eight portable units. She continued that there would be a need to replace eight existing classrooms as classrooms would be moved to accommodate space for the MPR. District staff has seen proposed campus layout options from the architect and has provided feedback. The next step would be to meet with school staff to bring them up to speed. Ms. Grubin asked who decides the final layout. Ms. Kimmel responded that the Board of Education makes the final decision. Ms. Grubin questioned where the main location is for Buttercup Preschool. Ms. Kimmel answered that the three-year old classes are held at Yerba Buena Elementary School and that the four-year old classes are held at Lupin Hill Elementary School. Ms. Skrabak inquired if there was an approved budget for the project. Ms. Kimmel stated that the budget had not been finalized as the District was still considering all of the challenges associated with the location. Dr. Stepenosky briefly stopped by the meeting to say hello to the committee, and to express how much the District appreciates their efforts. He stated that the MPR building alone would most likely cost over \$3M, and that there would be grading and other costs added to the total as the project moves forward. Ms. Kimmel commented that Dr. Kiernan, who was previously at Willow Elementary School, is now the principal at Lupin Hill Elementary School. Ms. Kimmel stated that the District would hold a community meeting to review the plans once they are more defined.

Ms. Kimmel explained to the committee that the District is considering a refinance of the Series B-1 bond issue that is part of the overall Measure G Bond fund. She stated that the refinance would not extend the term length, and that it would provide a cost savings to local residents of approximately \$1.6M over the cost of the bond life.

Committee Member Terms

Ms. Kimmel informed the committee that there are two committee positions whose terms would expire soon and that the District would advertise the open positions. The two positions are a member of a bona-fide taxpayer association and a parent member. The existing committee members may request to be considered for renewal. Ms. Kimmel explained Board Members would interview new applicants and then make a recommendation to the Board of Education for the appointments.

Future Meetings:

- Wednesday, December 14, 2016 at 6:00pm
- Thursday, April 20, 2017 at 6:00pm

The meeting adjourned at 6:59 p.m.