



MEASURE G OVERSIGHT COMMITTEE

MINUTES April 20, 2017

Members Present:

Kirk Bell
Carlos Cojulun (via teleconference)
Britta Grubin
Kristen Pifko (arrived 6:15 p.m.)
Steve Schulz

Members Absent:

Lesli Kraut
Charlotte Meyer

Staff:

Karen Kimmel – Assistant Superintendent, Business
Kristine Torres – Director of Accounting

The meeting was called to order at 6:06 p.m.

Review of Minutes

The committee unanimously approved the minutes from the December 14, 2016 meeting.

Measure G District Summary Report

Ms. Torres reviewed the summary report for Measure G expenditures from November 1, 2016 through February 28, 2017. The current position net of reserves is roughly \$4.4M. The purchase orders posted to date are roughly \$129.2M. The reserves for technology are \$2.9M, and there are reserves of \$485K for existing projects. In the current period there was activity of \$190K. Of that amount, \$165K was for site improvements and \$25K was for project management. Ms. Torres continued by reviewing the activity by site.

Ms. Kimmel informed the committee that a fan had been purchased for the Calabasas High School Dance Room. The parents had initially raised funds to purchase an air conditioning unit, but the plans had been stalled through the Division of State Architect (DSA) approval process due to high amount of additional costs that would be incurred by the District should the project

move forward. Mr. Cojulun asked if the air conditioning would have been a challenge in terms of the energy reduction plan. Ms. Kimmel stated that it could be an issue but the room is highly used and that since it is an upstairs room heat tends to rise. Mr. Cojulun responded that the parents have commented to him that when the new fan in the Agoura High School gymnasium is turned on there is a noticeable difference.

Mr. Bell asked if additional bonds would need to be issued by the District in order to fund the upcoming projects. Ms. Kimmel answered that there is \$9.9 available and that when the District has firm numbers for the Lupin Hill Project (a renovation of the existing Hees Hall MPR and the construction of a new MPR) that staff would work with the Board of Education in terms of when to issue additional bonds.

Ms. Grubin motioned to approve the summary report. Mr. Schulz seconded the motion. The committee unanimously approved the summary report.

Measure G Project Update

Ms. Kimmel informed the committee that Rachlin Partners had been selected as the construction manager for the Lupin Hill Project, which includes a conversion of Hees Hall into five classrooms, construction of a new multi-purpose room including a warming kitchen and lunch shelter, an addition of three portable classrooms and reworking of the parking lot area. She indicated that references for Rachlin Partners had provided very positive feedback in terms of their dual capacity as architect and construction manager for the same project.

Ms. Kimmel stated that the project would be a three-phased project and that contingent upon approval by the Division of State Architect (DSA) the conversion of Hees Hall would begin in the fall of 2017. She continued that the expected cost for the entire project is roughly \$8M and that the Lupin Hill MPR is the last remaining major project from the bond fund. Ms. Kimmel explained that the MPR would be positioned near the front of the school, which is similar to other school sites (currently, Hees Hall [the existing MPR at Lupin Hill] is positioned near the back of the school grounds. Ms. Kimmel stated that the District is planning to hire a consultant to assist the District source state matching funds.

Ms. Grubin asked for more details concerning the DSA. Ms. Kimmel responded that the DSA is responsible for the safety, codes and plan approvals for any public school site in California. Mr. Cojulun added that the DSA is completely independent of other state agencies.

Ms. Kimmel continued that Camp Calabasas, which is operated by the City of Calabasas would be moved to another area of campus to allow for the larger parking lot.

Mr. Cojulun asked if there were any other large projects in the works. Ms. Kimmel responded that until the costs of the Lupin Hill Project are known the District is waiting to begin any other major projects. Mr. Schulz asked if all of the remaining bonds would need to be sold to finance the cost of the construction. Ms. Kimmel stated that the District would need to sell some of the remaining bonds during the 2018-19 school year. Mr. Bell asked how long it takes to sell the bonds. Ms. Pifko responded that it typically takes two months.

Ms. Kimmel explained that new turf fields would be installed at both high schools. Mr. Cojulun asked if the District could have used a warranty for the replacement. Ms. Kimmel responded that

the warranty had already been used and that in order to replace the fields the District would need to fund the cost. Mr. Bell asked what type of long-term maintenance would be required for the fields. Ms. Kimmel explained that there is a maintenance schedule that the vendor provided and that the plant manager at each site is aware of the schedule.

Determine 2017/18 Meetings:

The committee approved the following dates for meetings in 2017-18:

- Thursday, September 7, 2017 at 6:00 p.m.
- Thursday, November 30, 2017 at 6:00 p.m.
- Thursday, April 26, 2018 at 6:00 p.m.

The meeting adjourned at 6:57 p.m.