LAS VIRGENES UNIFIED SCHOOL DISTRICT
4111 LAS VIRGENES ROAD
CALABASAS, CALIFORNIA 91302
Telephone: (818) 880-4000
Fax: (818) 880-4200
www.lvusd.org

BOARD OF EDUCATION

ANGELA CUTBILL

JILL GAINES

CINDY ISER

DALLAS LAWRENCE

LESLI STEIN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

MEASURE E OVERSIGHT COMMITTEE

March 30, 2015

MINUTES

Committee Members Present:	Jack Colman Debra Cohen John Elginer Lesli Kraut Hannah Turner Kukurudz Jay Lieberman
Committee Members Absent:	Ned Davis
Also Present:	Dan Stepenosky, Superintendent Karen Kimmel, Assistant Superintendent-Business Cherie Moreno, Director of Accounting

Committee Chair Member Lesli Kraut called the meeting to order at 5:33pm

State / District Budget

Dr. Stepenosky began the meeting by thanking the Measure E Oversight Committee for the effort and dedication that the committee members give to the school district.

Dr. Stepenosky provided the committee an overview of the state budget as it relates to education funding. He explained to the committee the budget impact from Proposition 2, which mandates for a 3% minimum and a 6% maximum for budget reserves. This reserve requirement essentially forces spending to occur even if a more prudent financial decision would be to hold onto the reserves for the following fiscal year. With these new regulations, it is important to identify future needs and commit reserve dollars. Dr. Stepenosky also detailed the decision by LACOE (Los Angeles County Office of Education) to pull ROP/CTE (Regional Occupation Center/Career Technical Education) funding beginning in the 2015-2016 school year, and how that will affect the district budget. The funding for ROP/CTE provides needed college and career ready classes.

Ms. Kimmel explained that the original intent was that LACOE would implement a phase out of this funding over a 5-year period; thus allowing time for the LCFF (Local Control Formula Funding) to become fully funded. The elimination of the ROP/CTE funding will impact the district by approximately $1.3M for the 2015-2016 school year. The district is engaged, alongside other districts affected by this decision, in the process of advocating for a different decision.

Ms. Kimmel presented a Spring 2015 financial update presentation, which detailed important information about the district budget through 2020. Ms. Kimmel explained the type of items that the LCFF funding covers; and further explained that stakeholders design the LCAP (Local Control and Accountability Plan) goals. Ms. Kraut asked if the LCFF is tied to specific programs. Ms. Kimmel informed the committee that only the supplemental portion of LCFF is tied to specific programs. The 2020 targeted funding will be approximately $8,126 per pupil at Las Virgenes Unified School District. Ms. Kimmel pointed out that the statewide average will be $9,651 per pupil. Ms. Kimmel also explained that the state now requires all school districts to increase their pension funding from 8% to 19% by the year 2020.

Donation Drive

Ms. Kimmel reported on the current status of donations from out of district families in response to an appeal letter sent by Dr. Stepenosky. As of end of March 2015 the donation drive has raised approximately $14,000. Mr. Elginer asked if there is a response rate available to the donation drive. Ms. Kimmel suggested waiting for another month or two to allow for more families to have time to respond.

Parcel Tax Budget

Ms. Moreno presented the Parcel Tax Budget for the 2014-2015 school year. She reviewed the amount spent for each of the Measure E approved items and the balance remaining for each item. Ms. Moreno confirmed that the revenues received from the parcel tax are on track with previous years. In response to the request by the committee during the December 15, 2014 meeting to designate the 4/5 Science Program differently, Ms. Kimmel reported that the district has checked with the county and that the district is required to report the 4/5 Science Program the way it is currently reported. Ms. Kimmel suggested looking at a way to direct charge for the staff that handles the 4/5 Science Program so that the cost for 4/5 Science Program does not show up as a revenue-offset in the budget, but as a cost.

Parcel Tax Sunset/Renewal, Board Study Session on May 12th at 4pm

The Board of Education will conduct a study session on May 12th at 4pm to consider if the parcel tax renewal should be placed on an upcoming ballot. Dr. Stepenosky reported to the committee that a Superintendent's Advisory Board has been created in order to evaluate and improve community perception of the District. A survey was mailed to residents earlier this year in order for the district to obtain direct feedback about the district. Dr. Stepenosky further explained that he has been meeting with high school and middle school students to hear their opinions of what is needed at their school sites.

Parcel Tax Report – FY 2013-2014

Ms. Moreno presented a report provided by SCI Consulting for the 2013-2014 parcel tax. The report details the parcel tax cost and expenditures, as well as the revenues for the 2013-2014 school year. The district will continue to utilize the services of SCI Consulting for the 2015-2016 school year. SCI Consulting provides several services to the district including: tracking of parcels, providing tax figures to district in April, tracking of delinquencies, tracking of legal requirements, geographic analysis, answering phone calls from residents, providing an annual report to district, and a levy submission to Los Angeles and Ventura Counties. The Fiscal-Year 2013-2014 Parcel Tax Report has been posted to the district website under the Measure E section.

Annual Report to Board of Education

The committee will present the Measure E annual report to the Board of Education during the May 5, 2015 board meeting.

City Council Reports

The committee reviewed a report for presentation to the city councils within the district boundaries. Over the course of the next few months, committee members will attend a city council meeting at each of the four cities within the district boundaries to provide an update on Measure E.

Schedule FY 2015-2016 Meetings

The meetings for the 2015-2016 school year have been scheduled as follows:

- August 31, 2015 at 5:30pm in the District Office Cabinet Room
- December 14, 2015 at 5:30pm in the District Office Cabinet Room
- March 14, 2016 at 5:30pm in the District Office Cabinet Room

The meeting adjourned at 7:23pm.