



## MEASURE E OVERSIGHT COMMITTEE

September 18, 2017

### MINUTES

#### Committee

Members Present: Jack Colman  
John Elginer  
Hannah Kukurudz  
Catherine Nelson  
Ted Paul

#### Committee

Members Absent: Jay Esban  
Jay Lieberman

Also Present: Karen Kimmel, Assistant Superintendent-Business  
Kristine Torres, Director of Accounting

The meeting was called to order at 5:34 p.m.

#### **State/District Budget**

Ms. Kimmel stated that future annual increases from the State would likely be limited in scope. She continued that the annual increases from the State do not keep up with the mandated pension increases and that this would create an exponential gap in the out years. Ms. Kimmel informed the committee that the District had agreed to a 2% annual salary increase for the 2017-18 fiscal year. Additionally, the District would receive \$2M. in one time funds from the State that would be used to support additional professional development opportunities during 2017-18. The Educational Services department will create a professional development handbook with many 90-minute sessions available after school. The main focus of the sessions would be Child 360, which is the District's emphasis to foster development for the whole child. Mr. Elginer asked if attendance at professional development offerings is less robust when it is not mandatory. Ms. Kimmel confirmed that to be the case. She added that certificated and classified staff would be

able to earn extra hours if they attend the professional development sessions outside of their normal work hours, up to the equivalent of two days. Ms. Nelson questioned who would lead the training sessions. Ms. Kimmel responded that it would vary, with some sessions being led by District staff, and that teachers would lead other sessions. Ms. Nelson followed up by inquiring if the District is tracking the implementation of the ideas presented at the sessions. Ms. Kimmel answered that the District is working with the school sites on implementation of the trainings.

Ms. Kimmel stated that the District conducted a financial workshop for the leaders of the Parent Faculty Association/Clubs and other Booster Clubs within the District. She added that California currently ranks 39<sup>th</sup> in the nation based on school funding. The nationwide average for per student funding is \$13K, whereas for the California average is \$10K. Ms. Kimmel commented that if the District received the average, it would account for an increase of nearly \$29M to the annual budget. Ms. Kimmel went on to say that the State does not treat all districts equally in terms of funding and that LVUSD receives less than the state average. Mr. Colman mentioned that the lottery money was supposed to provide additional money to districts statewide and that he thinks the State simply lowered the funding contributed to districts and is using the lottery money to fill the gap.

Ms. Kimmel informed the committee that enrollment in the District is down by approximately 180 students. Mr. Elginer asked if the decrease was across the board. Ms. Kimmel replied that the decrease was mainly in the elementary schools. Mr. Elginer questioned what would happen to the District budget based upon the decreased enrollment. Ms. Kimmel answered that the budget would decrease for the following fiscal year; she noted that the State provides funding based on prior year enrollment if a district is declining.

Mr. Colman asked where LVUSD stands statewide in terms of the California Assessment of Student Performance and Progress (CAASPP). Ms. Kimmel answered that the ranking had not been released yet. Ms. Nelson noted that the CAASPP includes not only test scores, but also attendance and graduation rates.

#### **Parcel Tax Budget (Allocations 2017-2018)**

Ms. Torres reported that the District closed the books for the 2016-17 fiscal year. She stated that the parcel tax revenue was \$2.28M, which included approximately \$28.8K in donations. The parcel tax expenditures were roughly \$2.37M and the year-end reserves were \$39K. She noted that the reserve level is below the 3% committee recommended reserve level. Ms. Torres added that a likely reason for the reduced tax revenue for 2016-17 was due to an increase in senior exemptions.

Ms. Kukurudz noted that it appeared as though the media services budget had doubled from 2016-17 to 2017-18. Ms. Kimmel responded that based on previous committee feedback District staff worked to reallocate planned costs across elementary, middle and high schools.

Ms. Kukurudz commented that the budget for Middle School Music/Drama and Extracurricular Stipends went from \$10K to \$70K in the 2017-18 budget. Ms. Kimmel responded that based on committee feedback the District had reduced the anticipated Athletic Facility Utility Costs and added expenditures to other areas of the budget. She added that the budget for media services



districtwide line item, which funds the salary of media center clerks and media specialists, had been increased and that the media services supports the entire district.

Mr. Colman asked about the increase to elementary school counselors. Ms. Kimmel answered that the District previously funded the entire cost of the counseling staff. For a period of time counselors were fully funded by the Foundation, but that now the cost is shared with the Parcel Tax. Mr. Colman questioned if the counselors are on campus five days per week. Ms. Kimmel answered that counselors are on a roving schedule and are on elementary campuses two to three days per week. Mr. Colman asked how many elementary school counselors are on staff. Ms. Kimmel responded that there are four to five counselors, but that not all of them are full time employees.

Ms. Torres asked the committee if the reserve level should be increased or remain flat. Mr. Paul noted that if the budget adhered to the recommended reserve level the amount of reserves would be roughly \$67K. Ms. Kimmel suggested that the anticipated revenues for 2017-18 could be reduced by \$12K to be in line with 2016-17 actual revenues. Mr. Elginer motioned that the revenue budget should be reduced to match prior year revenues. Ms. Nelson seconded the motion. The motion carried.

The committee discussed choosing a set dollar amount for reserves vs. a percentage. After discussion the committee chose to keep the reserves level at 3%. The committee agreed to align reserves with prior year and to reduce the allocation for districtwide media specialists to accommodate the recommended 3% reserve limit.

#### **Annual Report to the Board of Education**

The committee reviewed the proposed annual report to the Board of Education. Ms. Kimmel stated that the figures within the report reflect the actuals from 2016-17. The report will be presented to the Board of Education on Tuesday, October 3, 2017.

#### **Future Meetings**

- January 29, 2018 at 5:30 p.m.
- April 23, 2018 at 5:30 p.m.

The meeting adjourned at 6:59 p.m.