

ANNUAL
TOWN
REPORT

2019

Southampton, MA



WELCOME

Dear Residents of Southampton,

Thank you for being a part of the Town of Southampton. As we look back on 2019 it is worth noting that we are lucky to have involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees who all contribute to make our Town a vibrant, welcoming community with a keen appreciation for its history and an optimistic, hopeful view for the future. We thank you for your contribution!

The following materials have been compiled as the Town of Southampton's 2019 Annual Report and are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected in May 2019 at the last Annual Town Election. The appointed individuals listed are those serving as of the end of calendar year 2019. The financial information included is for fiscal year 2019 (July 1, 2018 – June 30, 2019). Payroll information included is for calendar year 2019.

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal editing/formatting changes were made in the interest of uniformity.

For additional information about our Town government, please consult the Town website at www.townofsouthampton.org. Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For* indicates the departments responsible for setting the different types of fees.)

We would love to hear your feedback on our website and this version of the Annual Town Report, or if you have ideas about how to improve this document, please contact us. We welcome your input! To contact us, please email us at comments@townofsouthampton.org.

Best Wishes,
Town of Southampton

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SOUTHAMPTON FACTS

Incorporated:	1753
Government:	Open Town Meeting Five-member Select Board with Town Administrator
Annual Town Meeting:	1 st Tuesday in May
Annual Town Election:	3 rd Tuesday in May
Town Census:	6,230 as of 12/31/19
Area:	28.95 square miles
Town Roads:	78 miles of road
Fiscal 2019 Tax Rate:	\$16.31 per \$1,000
Fiscal Tax Levy 2019:	\$11,693,290
Congressional District:	1
Senatorial District:	2 nd Hampden & Hampshire
Representative District:	1 st Hampshire
Town Hall Hours:	Monday-Thursday 8:30am-4:00pm Tuesday 6:00 pm-7:00pm <i>Every other week</i>
Schools:	
Norris Elementary School	(K-6)
Hampshire Regional Middle/High School	(7-12)
Smith Vocational School	(9-12)
Town Website:	www.townofsouthampton.org

FEDERAL GOVERNMENT

United States Senators

Honorable Edward Markey (D)

255 Dirksen Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 785-4610

Honorable Elizabeth Warren (D)

309 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representative

Honorable Richard Neal (D)

2309 Rayburn House Office Building
Washington, D.C. 20515
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 747-0604

STATE GOVERNMENT

Governor

Honorable Charlie Baker (R)

Office of the Governor, Room 280
24 Beacon Street
Boston, MA 02133
Telephone: (617) 725-4005
Website: www.mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Honorable Maura Healey (D)

One Ashburton Place
Boston, MA 02108-1518
Telephone: (617) 727-2200
Website: www.mass.gov/ago

Local Office:

1441 Main St., 12th Floor
Springfield, MA 01103-1629
Telephone: (413) 784-1240

Secretary of State

Honorable William Francis Galvin (D)

McCormack Building
One Ashburton Place
Boston, MA 02108
Telephone: (617) 727-7030
Website: www.sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cis@sec.state.ma.us

State Senator

Honorable Donald Humason (R)

State House, Room 313A
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website:
www.malegislature.gov/people/profile/DFH0

Local Office:

64 Noble Street
Westfield, MA 01085
Telephone: (413) 568-1366
Email: Doanld.Humason@masenate.gov

State Representative

Honorable Lindsay N. Sabadosa (D)

State House, Room 443
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2460
Website:
http://www.malegislature.gov/Legislators/Profile/L_S1

Local Office:

76 Gothic Street
Northampton, MA 01060
Telephone: (413) 270-1166
Email: lindsay.sabadosa@mahouse.gov

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley Dickinson Hospital	582-2000
30 Locust St./Northampton	
Cooley Dickinson Urgent Care	527-1005
12 College Hwy/Southampton	
Baystate Medical Center	794-0000
759 Chestnut St./Springfield	
Holyoke Medical Center	534-2500
575 Beech St./Holyoke	
Poison Control	800-222-1222
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	527-0811
34 Pomeroy Meadow Rd.	
Smith Vocational	587-1414
80 Locust St./Northampton	
Hampshire Regional	527-7680
19 Stage Rd./Westhampton	

TOWN OFFICES

Accountant, Town	529-1000
210 College Highway	
Administrator, Town	529-0106
210 College Highway	
Assessors	527-4741
210 College Highway	
Boards/Committees	529-0106
210 College Highway	
Building/Inspections	529-1007
210 College Highway	
Clerk, Town	527-8392
210 College Highway	
Council on Aging	529-2105
210 College Highway	
Fire Department	527-1700
College Highway	
Health, Board of	529-1003
210 College Highway	
Highway Department	527-3666
8 Fomer Rd.	
Library	527-9480
30 East St.	
Police Dispatch	527-1120
8 East St.	
Select Board	529-0106
210 College Highway	
Treasurer/Collector	527-4920
210 College Highway	
Transfer Station	529-2352
Moosebrook Rd.	
Water Department	527-3666
8 Fomer Rd.	

LOCAL GOVERNMENT: ELECTED OFFICIALS

The following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp. Date</u>
Almoners (4 yr. terms)	Lemeland	Lise Marie		5/2022
	Canton	Kristine		5/2020
	Kuehner	Karl M		5/2023
	Palmer	Lucinda	Chair	5/2021
Assessors, Board of (3 yr. terms)	Cain	Janet		5/2021
	Dods	Doric	Chair	5/2020
	West	April		5/2022
Health, Board of (3 yr. terms)	Hart	Sharon		5/2021
	Hogan	Benjamin J.	Chair	5/2022
	O'Connell	Shelley		5/2020
	Kaniecki	Charlie		5/2020
Cemetery Commission (3 yr. terms)	Conlin	Judith	Chair	5/2020
	Floyd	Robert		5/2021
	Gaspar	Pamela		5/2022
Community Preservation (3 yr. terms)	Ahart	Virginia	Chair	5/2020
	Brown	Janet		5/2020
Constables (3 yr. terms)	Goyette	Michael R.		5/2021
	Hamel	Jared		5/2021
County Councilor – HCOG (3 yr. term)	Symborski	George		5/2020
Finance (3 yr. terms)	Labrie	Jonathan		5/2021
	Livingston	Thomas		5/2020
	Monahan	Patrick		5/2022
Housing Authority (5 yr. terms)	Seney	James		5/2023
	Kaniecki, Jr.	Charles D.		5/2022
	Cain	Janet		5/2020

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>			<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
Library Trustees (3 yr. terms)	Palermo	Paul		5/2020
	Bernier	Donald		5/2020
	Brodeur	Maxine		5/2021
	Domina	Mark		6/2022
	Harrison	Faith		5/2021
	Hufnagle	Jessica		5/2022
	Labrie	Jennifer		5/2021
	Murray	Jeanne		5/2022
	Pinsky	Debra J.		5/2022
	Russell-Smith	Beth		5/2020
	Saltmarsh	Linda		5/2020
	Stahl	Convy	Chair	5/2021
Park Commission (5 yr. terms)	Maak	Paula		5/2021
	Pallante	Sunia		5/2022
	Reed	Mark	Chair	5/2021
	Santoro	Gail		5/2021
	Swanson	Jeff		5/2020
Personnel Policy & Procedures Board (3 yr. terms)	Plouffe	George		5/2021
	Lawrence	Arthur	Chair	5/2020
	Richard	Robin		5/2022
Planning Board (5 yr. terms)	Diemand	Paul	Chair	5/2024
	Furgal	Paul		5/2022
	Palmer	Lucinda		5/2023
	Labrie, Sr.	James R.		5/2020
	Locke	Keith		5/2021
School Committee - HRHS (3 yr. terms)	Curran	William		5/2022
	Larson	Margaret		5/2021
	Walunas	Tammy		5/2021
	Braastad	Corey		5/2020
	Plouffe	George		5/2020

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp. Date</u>
School Committee - Norris (3 yr. terms)	Ahart	Virginia		5/2020
	Bashista	Doreen		5/2020
	Bennett	Gregory		5/2021
	Couture	Erin	Chair	5/2021
	Lumbra	John		5/2020
Select Board (3 yr. terms)	Groden	Maureen	Chair	5/2020
	Roland	Matthew		5/2021
	Fowles	Christine		5/2022
	Tishman	Francine		5/2021
	Martin	John O.		5/2020
Town Clerk (3 yr. term)	Dalton	Luci		5/2021
Treasurer/Collector (3 yr. term)	Day	Jennifer		5/2020
Town Moderator (1 yr. term)	Floyd	Robert		5/2020
Tree Warden (1 yr. term)	Laurin	Ronald		5/2020
Water Commission (3 yr. terms)	Slattery	Joseph		5/2022
	Christy	Matthew	Chair	5/2021
	Walunas	James		5/2020

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

The following individuals are serving in the appointed positions as of the printing of this Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Agricultural Commission (3 yr. term)	Bashista	Thomas	Chair	6/2022
	Kaniecki	Charles J.		6/2020
	Kemp	Randall E.	Alternate	6/2020
	Hanc	Marla	Alternate	6/2022
	Lucas	Claudia		6/2022
Ambulance Coordinator	Workman	John		6/2020
Building Commissioner (1 yr. term)	Quinlan Jr.	Thomas		6/2020
	Laurin	Ronald	Alternate	6/2020
	Flagg	Jonathan S.	Alternate	6/2020
By-Law Review Advisory Committee	Ahart	Virginia		UC
	Domina	Janine M.		UC
	Tishman	Francine M.		UC
	Fowles	Christine		UC
	Dalton	Lucille		UC
Capital Improvement Committee (3 yr. term)	Ball, Jr.	Roger		6/2021
	Hart	Sharon		6/2022
	Kaniecki	Charles J.	Chair	6/2020
	Larson	Margaret		6/2020
	Roland	Matthew		6/2021
Civil Defense Deputy Director (1 yr. term)	Workman	John		6/2020
Conservation Commission (3 yr. term)	Hanc	Marla	Chair	6/2020
	Lawrence	Arthur		6/2020
	Brittany	Taylor		6/2020
	Zaharias	Anthony		6/2021
	Rizos	Joy		6/2021

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Council on Aging (3 yr. term)	Alderman	Joanne H.	Chair	6/2020
	Cain	Janet		6/2021
	Loiselle	Lori		6/2022
	Lorigan	Katherine		6/2021
	Palermo	James		6/2020
	Plouffe	Elizabeth		6/2020
	Ruscio	Nancy		6/2022
Cultural Council (3 yr. term)	Adamski	Karen	Co-Chair	6/2022
	Braastad	Linda		6/2020
	Dalton	Lucille A.		6/2022
	Faiella	Carl		6/2020
	Loud	Jodi	Co-Chair	6/2022
	Nadeau	Marjorie		6/2020
	Taylor	Judy		6/2020
Election Officer (1 yr. term)	Ahart	Virginia		8/31/2020
	Blanchette	Liz		8/31/2020
	Brown	Janet		8/31/2020
	Corey	Jodi		8/31/2020
	Girouard	Ann		8/31/2020
	Goral	Theresa		8/31/2020
	Hamel	Eileen		8/31/2020
	Huntley	Virginia P.		8/31/2020
	Labrie	Monica		8/31/2020
	Pierce	Sarah		8/31/2020
	Pinsky	Debra J.		8/31/2020
	Richard	Robin		8/31/2020
	Robinson	Mary		8/31/2020
Election Officer - Town Meetings (1 yr. term)	Canton	Kristine		8/31/2020

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Emergency Management (1 yr. term)	Kaniecki	Charles J.	Director	6/2020
	Workman	John	Asst. Director	6/2020
Emergency Response Coordinator	Kaniecki	Charles J.		6/2020
Greenway	Adamski	Karen		UC
	Barcomb	Bob		UC
	Brown	Matthew Colby		UC
	Buehler	Michael	Chair	UC
	Dods	Doric		UC
	Furgal	Paul		UC
	Tauscher	Aaron		UC
Historical Commission (3 yr. term)	Dods	Doric		6/2020
	Frary	Richard M.		6/2020
	Kozub	Robert	Chair	6/2022
	Madsen	Kristina		6/2021
	Warren	Don		6/2022
	Warren	Ingrid		6/2022
Master Plan Implementation	Barcomb	Bob		UC
	Bell	Lauren		UC
	Lawrence	Arthur		UC
	Morse	Thomas		UC
	Reed	Mark		UC
Public Safety Complex	Barcomb	William		UC
	Brown	Janet		UC
	Cook	Martin J.		UC
	Fasoli	Richard J.		UC
	Kaniecki	Charles J.	Chair	UC
	Martin	John O.		UC
	Monahan	Patrick		UC
	Illingsworth	Ian		UC

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
	Warren	Don		UC
	Workman	John		UC
PVPC (1 yr. term)	Diemand	Paul	Commissioner	
Registrars, Board of (3 yr. term)	Nulph	Aleisha		6/2020
	Skypeck	Joyce		6/2020
	Walden	William		6/2020
Franklin County Transit Authority	Gibson	Edward J.		6/2020
Veteran's Grave Officer (1 yr. term)	Wells	William		6/2020
Veterans' Service Officer (1 yr. term)	Paquette, Jr.	Gerald		6/2020
Zoning Board Of Appeals (3 yr. term)	Bianca	Joe		6/2022
	Cohen	Nilda		6/2020
	Geeleher	Ryan	Chair	6/2021
	Reed	Shanna		6/2020
	Sears	Thomas A.		6/2022
	Swanson	Geraldine		6/2020

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Accounting	Moro	Vicki	Town Accountant
	Skypeck	Joyce	Assistant Town Accountant
Assessors, Board of	Leamy	Martha	Principal Assessor
	Young	Dawn	Admin Assistant Assessor
Building	Quinlan, Jr.	Thomas	Inspector of Buildings
	Tacy	Paul	Alternate
	Fischer	James	Electrical Inspector
	Bednarz	Ronald	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Loughran	Anthony	Alternate
	Lawrence	Art	Volunteer
Council on Aging	Linnehan	Joan	Director
	Matyoka	Darlene	Assistant Director
	Collins	Florence	Volunteer Coordinator
	Homan	Richard	Van Driver
Clerk, Town	Dalton	Lucille	Town Clerk
Dispatch	Atkins	Cristina	Dispatch
	Lamagdeleine	Cheryl	Dispatch
	Bein	Jennifer	Dispatch
	Gose	Cheryl	Dispatch
	Banister	Kelly	PT Dispatch
	Capen-Parizo	Alexandria	PT Dispatch
	Kuchyt	Kierstin	P/T Dispatch
	Gonzalez	Alexander	PT Dispatch
	Cote	Melissa	PT Dispatch
Fire	Workman	John	Fire Chief – B
	Fasoli	Richard	Deputy Chief – B
	Moore	Robert	EMS Coordinator – P
	Eline	Patrick	Captain – P
	Rubner	Steven	Captain
	Garstka	James	Captain
	Mielke	William	Lieutenant

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Paul	Richard	Lieutenant - P
	Kareta	Zachary	Lieutenant - P
	Bullock	Scott	Lieutenant - P
	Blomstrom	Richard	Lieutenant - P
	Morris	Brian	EMT - P
	Hurley	Daniel	EMT - B
	Riel	Dean	EMT - P
	Gagnon	Kyle	EMT-P
	Struthers	Tyler	EMT-B
	O'Neill	Moir	EMT-B
	Fernandez	April	FF/EMT-P
	Kowal	Jessica	EMT-B
	Ferraro	John	FF
	Peretti	Jeanette	EMT-B
	Dragon	Robert	EMT-B
	Feyre	Michael	EMT-B
	Rowan	Timothy	EMT-B
	Burdeau	Courtney	EMT-B
	Janik-Cappello	Rachel	EMT-B
	Lipetri	Cassandra	EMT-B
	Limoges	Tyler	FF
	Morton	Cynthia	EMT-B
	Nadler	Anna	FF
	Bozak	Timothy	EMT-P
	Nalewanski	David	EMT-P
	Binnall	Brian	EMT-P
	Pike	Megan	EMT-P
	Loiko	Eric	FF
	Pouliot	Kyle	EMT-P
	King	Stephan	FF
	Rodrigues	Raymond	FF
	Doppman	Alec	FF
	Workman	Kathryn	EMT
	Nalewanski	Drew	EMT - P
	Cotnoir	Keith	EMT - P
	Ryan	Anne	EMT - B
	Rogers	Shawna	EMT - B
	Boudreau	Nathan	FF
	Benson	Kevin	EMT - P
	Gilbert	Shane	EMT - B

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Health	Swanson	Geraldine	Health Director
	Fletcher	Nicole	Health Agent/Animal Inspector
Highway	Kemp	Randall	Highway Superintendent
	Jarosz	Todd	Foreman
	Cysz	David	Foreman
	Morin	Michael	Truck Driver/Equip. Operator
	Larochelle	Jeremy	Truck Driver/Equip. Operator
	Carriveau	Andrew	Truck Driver/Equip. Operator
	Picard	Joesette	Administrative Assistant
	Slattery	Kevin	Laborer
	Labrie	Jeremy	On-call Seasonal/Driver/Operator
	Labrie	Kevin	On-call Seasonal/Driver/Operator
	Larson	Eric	On-call Seasonal/Driver/Operator
	Dunn	Christopher	On-call Seasonal/Driver/Operator
	Dudek	Steven	Transfer Station Attendant
Library	Goldin	Barbara	Library Director
	Douglass	Johanna	Children's Librarian
	Shea	Lisa Shea	Circulation Desk Librarian
	Munska	Emily	Circulation Desk Librarian
	Poulin	Judith	Substitute Librarian
	Goulet	Carol	Library Technician
	Lussier	Cynthia	Library Substitute
	Thompson	Barbara	Library Substitute
	Rosienski	Robert	Library Substitute
Police	Illingsworth	Ian	Chief of Police
	Groeber	Mark	Lieutenant
	Cook	Martin	Sergeant
	Neal	David	Detective Sergeant
	Holmes	Ryan	Sergeant
	Gove	Scott	Officer
	Latour	David	Officer
	Lamb	Joshua	Officer
	Blais	Timothy	Officer
	Jeffers	Stephen	PT Officer
	St. Martin	Robert	PT Officer
	Lanier	Phil	PT Officer

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Loiko	Eric	PT Officer
	Larochelle	Jeremy	PT Officer
	Capen-Parizo	Alexandria	PT Officer
	Covington	Daniel	PT Officer
	Goyette	Michael	RES PT Officer
	Gomez	Isaac	AUX Officer
	Hurley	Daniel	AUX Officer
Town Administrator	Gibson	Edward J.	Town Administrator
	Zedonis	Judith	Administrative Assistant
Treasurer/Collector	Day	Jennifer	Treasurer/Collector
	Richard	Robin	Treasurer/Collector Assistant
	Facto	Kristy	Treasurer/Collector Clerk
Water	Gaughan	Tom	Water Superintendent
	Slattery	Joseph	Water Technician

WHERE DO I GO FOR

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>

AGRICULTURAL COMMISSION

The Southampton Agricultural Commission continues its promotion and protection of local farming. Right to Farm signs have been installed at key points entering our town. The signs read, “Southampton, a Right to Farm Community”. Thanks you to the Southampton Community Preservation Commission for funding the sign project and the Southampton Highway Department for installing them.

The Southampton Agricultural Commission and our farmers thank you for your continued support.

Respectfully submitted,
Thomas Bashista
Southampton Agricultural Commission

ASSESSORS, BOARD OF

The Board of Assessor's works to deliver fair and equitable assessments on all real and personal property within the Town of Southampton. Fiscal Year 2019 (July 1, 2018 through June 30, 2019) was an interim adjustment year for property values as mandated by Massachusetts General Laws and in compliance with standards set forth by the Massachusetts Department of Revenue (DOR). Pursuant to the analysis completed it was found that there was a need to raise assessments for Fiscal Year 2019.

An assessment is the value placed upon all real and personal property for the purpose of local property taxation. An analysis of market conditions along with the assessment level and uniformity must be performed annually as of January 1 whether for the quinquennial certification (5 year) or for an interim year adjustment.

The Board met on November 27, 2018 with the Select Board to discuss consideration of a split residential commercial rate and the possible adoption of the Residential Exemption. The Select Board must make a determination for each of these options each year. The Principal Assessor and the Board of Assessors provide information and recommendation regarding the annual determination. In FY 19 the Board of Assessors recommended against the split rate because its adoption could further dampen any new business coming to Southampton. The Board also voted against the Residential Exemption.

TAX RATE

Board members signed the Tax Rate Recapitulation form for FY 19 on December 5, 2018, showing a single tax rate of \$16.31 a decrease from FY 18's of \$16.72. The rate was reviewed and approved by the Department of Revenue (DOR) on December 6, 2018.

FY 19 TAX RATE RECAPITULATION

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rate (C)-(D) x1000 (A)
Residential	94.1601%	11,552,224.77	708,290,606.00	16.31
Open Space	0.00	0.00	0.00	
Commercial	3.5576%	436,471.44	26,761,300.00	16.31
Industrial	.7278%	89,291.63	5,474,600.00	16.31
Personal Prop.	1.5545%	190,717.02	11,693,290.00	16.31
TOTAL	100.00%		752,219,796.00	*****

The average value for single family homes for FY 19 was \$299,281 with 8 new single family homes being added to the tax roll with an estimated growth in new homes of 2,394,248.

The Board of Assessors met for much of FY 19 on most Tuesday's at 4:30. 24 meetings in total were held open to the public. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings.

ASSESSORS, BOARD OF

REAL & PERSONAL PROPERTY TAX

- **Commitments & Warrants**

The Board signed summary FY 19 property tax commitments and water/sewer, septic betterment & Holyoke Gas & Electric Warrants for the following:

Real Estate Tax	\$	12,082,113.79
CPA	\$	239,931.21
Personal Property	\$	190,717.57
Water Liens	\$	16,704.37
Septic Betterments	\$	13,685.56
HG&E	\$	294.43

- **Personal Exemptions**

The Board granted

	<u>#</u>	<u>Value</u>		<u>#</u>	<u>Value</u>
Clause 17D	9	1,575.00	Clause 22C	4	6,000.00
Clause 18	1	1,000.00	Clause 22D	1	3,093.81
Clause 22	41	16,400.00	Clause 37A	4	2,000.00
Clause 22E	17	17,000.00	Clause 41C	10	9,500.00

MOTOR VEHICLE & BOAT EXCISE TAX

- **Abatements**

The following total amounts of motor vehicle and boat excise tax abatements for July 2018 through June 2019 were signed by the Board.

<u>MOTOR VEHICLE</u>		<u>BOAT</u>
2015	275.00	2019 30.00
2016	965.10	
2017	927.50	
2018	7,539.37	
2019	17,662.24	

- **Commitments/Warrants**

Motor Vehicle and Boat excise tax commitments and warrants for the following totals for FY 19 were signed by the Board.

FY 2019 Motor Vehicle	Boat
1,059,324.59	2,804.00

The Assessor's Office is open every Monday through Thursday from 8:30 am to 4:00 pm. Principal Assessor, Martha Leamy, is happy to answer any questions via phone at 413-527-4741 or email at assessor@townofsouthampton.org or just stop in the office. The Board of Assessors would like to remind the general public the most of the information in our office is public and

ASSESSORS, BOARD OF

available on our Town's website at www.townofsouthampton.org under "Government" and "Board & Commissions" or "Finance".

The Board of Assessors is pleased to represent the Town of Southampton as an elected board and self-governing body, and we will do our best to treat all taxpayers fairly and equitably during our tenure.

Respectfully submitted,
Doric Dods, Chair
Janet Cain, Clerk
April West
Martha Leamy, Principal Assessor

BUILDING DEPARTMENT

- Number of Permits for Calendar Year 2019
 - Building Permits – 343
 - Sign Permits – 10
 - Sheet Metal - 7
 - Gas & Plumbing Permits – 140
 - Electrical Permits – 165
 - **TOTAL PERMITS = 665**

- Revenue for Calendar Year 2019
 - Building & Sign & Sheet Metal = \$107,287.39
 - Plumbing/Gas = \$17,725.00
 - Electrical = \$16,080.00
 - **TOTAL REVENUE = \$141,092.39**

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours or found on the Town's website (<http://townofsouthampton.org/administration/public-safety/building-department/building-dept-online-forms/>) . The Building Commissioner's office is open Monday thru Thursday between 6:30 AM and 11:00 AM and **every other** Tuesday evening between 6:00 PM and 8:00 PM (**Best to call ahead to make sure Office is OPEN**). If you need help filling out your forms, please stop by or call 529-1007.

Respectfully submitted,
Tom F. Quinlan Jr.
Southampton Building Commissioner

BY-LAW REVIEW COMMITTEE

Background: In 2019 the Select Board established the By-Law Review Committee as a permanent municipal entity consisting of five (5) appointed, registered voters to three (3) year terms with the Town Clerk also serving as ex-officio voting member of the Committee. The Committee is responsible for ensuring the Town's compliance with applicable laws and amendments to address outdated information, language, structure and organization of the Town's existing General By-Laws. The Committee will also assist Town Boards, Committees, Commissions, Departments, and citizens in drafting amendments or additions to the existing By-Laws that will be proposed for inclusion in Town Meeting Warrants. The By-Law Review Committee replaced an ad-hoc, advisory group that experienced significant member turnover which resulted in long periods of inactivity since its inception.

Current: We are pleased to report that, during 2019, the Committee was exceptionally productive in its work to review/revise the more than 45 existing Town By-Laws. The Committee also drafted new by-laws needed to comply with changing state regulations as well as local concerns. The Committee's accomplishments are attributable to the dedicated core group whose intent is to produce a comprehensive document that provides important information to Town residents using language and concepts that are user friendly. In working toward that goal, the Committee researched state laws and regulations, other town by-laws and consulted with relevant Committees, Commissions, Boards and Departments to ensure that the document addressed current conditions and concerns. During FY 2019, the Town approved the following by-laws at its Annual or Special Town Meetings: Restrictions on Issuances of Local Licenses and Permits, Solid Waste Recycling, and officially changed all references from Board of Selectmen to "Select Board". These changes were subsequently approved by the Attorney General.

The Committee also drafted revisions to a significant portion of the Town's current By-Laws and submitted approximately 12 new or amended by-laws to the Select Board and/or Town Counsel for review. An additional 15 articles have been submitted to respective Committees, Commissions, Boards, and/or Departments for review and revision. The Committee has developed a tracking system to monitor and manage the process necessary to complete its work in a timely manner for Select Board and Town Meeting consideration.

The Committee wishes to express its appreciation to the Department Heads, Committees, Commissions and Boards who assisted in updating this important document that supports our municipal operations – it takes a Village/Town. We expect that this effort could require an additional two (2) years in order to complete the process of drafting and approving the remaining Town General By-Laws, including approval by the Attorney General.

Respectfully submitted,
Virginia Ahart, Luci Dalton, Janine Domina, Christine Fowles and Francine Tishman

CEMETERY COMMISSION

The Center Cemetery fills a myriad of needs in town. It is, above all, a final resting place for generations of Southampton residents. From its first burial in 1738 to present, this shared open space has offered Southampton a peaceful place of respite to mourn and to honor. It is a focal point of the town's Memorial Day observations, bringing together our families and children, our military veterans, scouting groups, all walks of citizens (and yes even a bear on occasion). It serves as a wildlife sanctuary where deer, fox, bobcats and squirrels roam. It welcomes the early morning hikers and dog walkers. It is a rich repository of local history and genealogical records, and as such rightfully marks the northern boundary of the historical district. The commission fields inquiries from around the country, as people far and wide seek to reconnect with their Southampton ancestors.

We are also looking to the future. Development of the acreage behind the existing cemetery is going to take years of planning and implementation, as well as considerable financial resources. We recognize that space in the cemetery is short (six lots were sold in Section 11 in the past year, bringing it to near capacity). In anticipation of need for space in the near future, the commissioners met with Larry Holmberg of Holmberg & Howe, Inc. of Easthampton to begin investigating the potential of developing the wooded back northwest corner strip of the cemetery property for future burials while maintaining the rural parklike atmosphere that makes the Center Cemetery such a treasure. In addition, we envision a stone wall dedicated to burial ashes.

The local Scout troops took part in a major spring cleanup in preparation for Memorial Day. We are grateful to all the Scouts and their leaders for their help and enthusiastic efforts.

We are still waiting for the waterline to be repaired by the town, and we regret the inconvenience that this has caused the citizens tending to graves.

Respectfully submitted,
Judith Miller Conlin, Chair

COMMUNITY PRESERVATION COMMITTEE

The year 2019 saw the completion of projects funded in previous years and the funding and completion of projects in 2019. In addition, the Annual Report to the Town and the Call for Projects in November brought some new projects for our consideration in 2020.

Projects completed:

- a new roof on the Conant Pavilion
- Clearwater Conservation, Glendale Road, purchase
- Drinking Water Protection land purchase, Pomeroy Meadow Road
- Agriculture Commission request for signs indicating Southampton is a Right to Farm Community
- SYAA request for a moveable scoreboard for softball games

On going Projects include:

- Edwards Library placing historical documents onto website
- Labrie Field additional phases of original plan
- Norris School PreK-K playground shade shelter

The Committee received information about the total acreage of open space that has been preserved throughout the state using Community Preservation Act funds. The list included Southampton that placed 10th in the list.

The Committee participated in Celebrate Southampton, the new Old Home Days with an information board including pictures of our many projects from the past.

Respectfully submitted,
Virginia Ahart

CONSERVATION COMMISSION

Wetland Protection

- In 2019, the Conservation Commission held 19 meetings. Five RDA's and eight NOIs were reviewed during the year. Two Enforcement Orders, four Certificates of Compliance, one Emergency Certification, and one Extension Permit were issued. Four requests for properties coming out of Chapter 61 were considered. In addition to the meetings, site visits were arranged with property owners and/or their representatives to view the properties. Building permit applications were reviewed to determine if the locations were jurisdictional or not and accordingly signed by the Conservation Commission.
- As part of its responsibilities, the Commission worked closely with many other boards and Town departments. Commission members and an associate held seats on the Community Preservation Committee, Master Plan Implementation Committee, Open Space and Recreation Plan Update Committee, Agricultural Commission, and Open Space Ad Hoc Committee.
- Sean Libbey, DCR Service Forester from the Amherst Regional Headquarters, gave the Conservation Commission two presentations – "Forest Management Plans & Cost-Share Opportunities for Southampton Town Forestlands" and "How to Read a Chapter 132 Forest Cutting Plan". The information included Service Forester responsibilities, Cost Share opportunities for municipally owned forest land parcels of 25 acres or more, songbird habitat, and Management Plan components.
- Four Commission members and a member of the Open Space Ad Hoc Committee attended the MACC Annual Conference in Worcester and one Commission member attended the MACC Fall Conference in Leominster. Members have also participated in MACC training via webinars.
- Commission members Jon Hardy-McCauliff and Charlotte Axthelm resigned. Commission member Matt Fletcher didn't seek reappointment. We thank them all for their time. New member Brittany Taylor joined the Conservation Commission in April.

Conservation Lands – Stewardship Program

- Three Commission members attended the Monitoring Conservation Lands training workshop in Westhampton with Eli Smith, Kestrel Land Trust.
- The Commission voted to support a donation of an 8.4-acre parcel at 57 Cold Spring Road from Theodore Hendrick and to support a Conservation Restriction on a portion of a 12.8 acre parcel off of Pleasant Street owned by Robert and Denise Riggs.
- A Conservation Forestry revolving account (Cost of oversight and management of conservation land, including forest land) was approved at the May 7 Annual Town Meeting.
- A \$400,000 LAND Grant awarded by the Commonwealth of Massachusetts' Executive Office of Energy and Environmental Affairs plus \$385,000 of Community Preservation Act funds was used for the Purchase of an 83.75-acre parcel at 111 Glendale Road. Many thanks go to the Highway Department for construction of the parking lot. A special note of appreciation goes out to Diana Federman in recognition of her dedicated work advocating for the property acquisition, writing the grant application, and follow through as the project developed.

CONSERVATION COMMISSION

- Volunteers – We wish to thank Commission members Joy Piper, Charlotte Axthelm, and Brittany Taylor as well as Kate Raymond, Mark Raymond, Randall Kemp, Amanda Zedonis Kemp, Caleb Kemp, Ed Gibson, Michelle Suave, Nancy Ruscio, Ted Palmer, Cindy Palmer, Janet Brown, Diana Federman, Bill Federman, John Lasek, Reeny Groden, Barbara LaFlam, Brittany Gutermuth, Rob Gutermuth, Timothy Godin, and others who helped maintain the trails by using chain saws, providing water to trail workers on one of the hottest days of the year, plowing parking areas, and numerous other chores.
- Red Brook Estates CR – In October Pete Westover, Conservation Works, LLC. reviewed the CR property and created the monitoring report.
- Confirmation of boundaries on properties managed by the Conservation Commission – Holmberg & Howe replaced missing monuments and blazed the property line at the Pomeroy Mt/Durell's Path property. Property line medallions were then installed by Commission members. Northeast Survey Consultants PC surveyed the property boundary, replaced missing monuments, and blazed the property line at the Clearwater Woodland Conservation Area.

Respectively submitted,
Marla Hanc, Chair

COUNCIL ON AGING

The Council on Aging - is dedicated to meeting the information, service and recreational needs of adults 60 years and older in our community. The COA provides a place to promote a spirit of healthy, positive aging through education and activities for all seniors, their families and the community at large.

The COA provides services and activities to the senior residents of Southampton & local towns.

The Senior Center is open Monday through Thursday from 8:30 a.m. to 3:00 p.m.

Our staff consists of Director, Joan Linnehan, Administrative Assistant, Darlene Matyoka, Volunteer Coordinator, Florence Collins, and Van Driver, Richard Homan.

- **Services.** Our new **SHINE** Counselor, Theresa Bessette, is available to provide information to seniors with questions about health insurance options. Staff assist with SNAP & Fuel Assistance Applications. **TRIAD** provides house #'s, lock boxes & sand for safety. Our **Service Assistance Program** provides referrals to seniors when they are in need of home services such as yard work, housekeeping, companions, transportation and trash removal. All workers & volunteers are CORI checked prior to being referred. This program is made possible through the State Formula Grant. We have a **Medical Equipment** loan closet for canes, walkers, wheelchairs, etc. **Senior Tax Property Tax Work- off Program** assists six volunteers who qualify.
- **Transportation.** A 14- passenger wheelchair lift van provided by the Franklin Regional Transit Authority is available to transport seniors Monday through Thursday. An application must be submitted and approved before receiving service. The van is available for a minimal fee for medical appointments, shopping, Council on Aging Field Trips, activities, and important errands. Large trips through Landmark Tours are scheduled 5 x a year on 47- passenger bus and are advertised in the monthly **Senior Scene** sent out 2-3x a year and is available at the Council on Aging, the Town Hall, Library, Post Office & a dozen other local businesses.
- **Exercise Equipment & Programs.** We have a treadmill, a stationary bike and a recumbent stepper available for use during regular hours at the Center. Registration forms must be completed prior to use. The membership fee is \$5.00 per month or \$50.00 per year. Our Walking Club is 3x a week, Healthy Bones & Balance 2x a week, Line Dancing and Chair Yoga are all great health programs.
- **New Programs.** Spanish, Pickleball at Conant Park (three days a week in Spring - Fall) & Norris School on Sunday afternoon, Tai Chi once a week and Zumba Gold. Our other weekly activities include Bingo and Pitch. We are limited in space to one room, so we hope to develop more programming as our facility allows. We have two computers and a Wii available for seniors to use during regular hours. We had 2 Health Expos in May and November with Blood Pressure Clinic and a Foot Clinic monthly. Wednesday lunches such as soup, tacos or pizza are still on a trial basis. **A calendar of events is in the Senior Scene.**
- **The Friends of Southampton Council on Aging (FOSCOA)** raise funds to the benefit the COA. They host luncheons which are held every 2nd Friday of the month, September – December and March – May, and an annual Picnic the second Monday in June at Conant Park. The lunch features a guest speaker or entertainer. They raise money with an annual tag sale in May providing revenue to support the Senior Center. The FOSCOA purchased “My Senior Center”

COUNCIL ON AGING

which serves as a data base for activities and attendance and the pays for the annual service contract. We are grateful for the support of all Friends as the members participation continues to increase.

- **Other Main Events** held this past year were our GO4Life Family Fun Walk in September, High Tea & Fashion Show with 50 participants, several Square dances & Ballroom Dances and an evening program “The Murder Mystery Dinner Theater”. We offered an educational seminar “Care for the Caregiver” from Mercy Life and have had presentations by Holyoke Hospice, VNA & Joint Replacement Program & Elder Law.

Respectfully submitted,
Joan Linnehan, Southampton Council on Aging Director

COA Board Members

Janet Cain, Chair

Nancy Ruscio, Secretary

Lori Loiselle, Vice Chair

Kathrine Lorigan

Josie Alderman, Treasurer

Yvonne Battey- Davis

Jim Palermo

EDUCATION - REPORT OF THE SUPERINTENDENT

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS 2019

The Hampshire Regional member school districts have had another year of strong performance and growth with continued efforts towards shared services and resource utilization. While last year saw a significant changing of the guard in the central office, senior building leadership remained consistent for the most part. This afforded a strong mix of experiences that brought in new ideas while preserving essential institutional knowledge. This year all senior leadership positions remain consistent and we have collectively developed a district strategy that is both specific to the broad needs of the region as a whole but flexible enough to allow for each school and member district to engage in the manner that best fits their needs.

This year the Student Opportunity Act (SOA) garnered significant publicity as it increased statewide education funding by approximately \$1.5 Billion dollars over the next seven years through changes to the Chapter 70 formula, grant programs, and rural aid. Nonetheless, based on the profiles of the member school districts of Hampshire Regional coupled with their “hold harmless” status related to student numbers, they will not see much increase. At the last minute, the SOA added a provision requiring every district, regardless of funding status, to complete a report by April 1, 2020 detailing how their funds will be utilized to service students. Fortunately, the Department of Elementary and Secondary Education (DESE) has ensured districts that those districts receiving little added aid will submit a very abbreviated report

Providing quality educational opportunities for students requires that schools have effective, well-trained, high quality teaching staff. The Grinspoon Excellence in Teaching Awards annually recognize some of the many excellent teachers working in our District. HRHS Math teacher Louis Potorski, Williamsburg Special Education Teacher Pamela Berube, and Norris Second Grade Teacher Elizabeth Cauley were the recipients of the 2019 excellence in teaching awards.

Student safety continues as a priority for the schools and multiple efforts have been made to improve safety and security in the schools. Norris Elementary School has updated its fire alarm system and entry doors through the town’s capital funding process. Hampshire Regional High School has added a security window to the entry through a competitive school security grant. New Hingham Elementary school has added cameras and a secure entry system to multiple doors through Rural Aid funding. Physical upgrades aside, all of the member schools have been actively engaged with their town’s emergency services departments and conducting lockdown and reunification drills

The central office is made up of a number of fairly small support departments that all serve an essential role in making the Hampshire schools as exceptional as they are. Following are reports from each of these departments.

Office of Curriculum, Instruction, and Assessment

The office of the Director of Curriculum, Instruction, and Assessment for the Hampshire Regional School District is pleased to present an annual report for 2019. In addition to supervising the district’s federal entitlement grants (Title I, IIA, III, and IVA), the office programs professional development (PD) for the district’s staff, oversees the district’s English Language Learner (ELL) program and monitors the district’s civil rights’ compliance. Working

EDUCATION - REPORT OF THE SUPERINTENDENT

with the superintendent, principals, and teachers, the office selects curriculum materials, advises instructional practices, and oversees assessment systems.

The emphasis of the year's PD was improving students' academic and behavioral outcomes across the district. A significant concern about increasing levels of student anxiety and its effect on student performance prompted this office to bring Lynn Lyons, LICSW, a nationally recognized student anxiety expert, to present "Managing Anxiety: Strategies to Interrupt the Worry Cycle," to the district's elementary staffs at the district PD day on January 18, 2019. This topic was also the focus of the middle and high school's first PD day on October 15, 2019. Ms. Lyons addressed the faculty in the morning, consulted with counselors and psychologists in the afternoon, and in the evening, offered a presentation to families focused on managing anxiety.

The intervening summer months provided elementary and middle school teachers the opportunity to complete professional development around the state's new social studies standards. This PD was partially underwritten by a competitive "Teaching Social Studies" grant funded by the Department of Elementary and Secondary Education (DESE). The grant was awarded to Hampshire Regional which partnered with the Western Massachusetts Writing Program to secure the grant. July and August also offered the opportunity to work with teachers to revise and edit the social studies and science standards on the elementary report cards.

Professional development in the elementary schools for the 2019-2020 school year was designed to support elementary teachers with their implementation of the new math curriculum, *Bridges* mathematics. The *Bridges* curriculum was selected by a committee with representation from each of the elementary schools and the director of curriculum. Both EdReports.com and Learninglist.com found the *Bridges* curriculum addressed one-hundred-percent of the Common Core State Standards. Teachers who were not tasked with teaching this new curriculum organized professional learning communities (PLCs) for their respective specialties and worked with building principals and the curriculum director to develop goals for those PLCs.

Hampshire Regional High School's professional development during 2019 saw the completion of the efforts of five PLCs (Technology I, Technology II, Ninth Grade Experience, Growth Mindset, and Community Building) that had been meeting since 2017. The beginning of this academic year saw the implementation of a new comprehensive enterprise for both the middle and high school staffs intended to establish a "gradual release model" for students. This professional initiative is planned for both this year and next. The goal is to develop a comprehensive program (7-12) to prepare students for graduation and to help students attain the requisite level of responsibility needed for success after graduation. In grade-level teams, the staff of the MS/HS will consider six areas of concern shared by teachers and students including social expectations, homework and summer work, grading, communication, assessments, and accountability. Each of the grade-level teams will define the expectations in those six areas as students' progress from the seventh- to the twelfth- grade. A formal plan will be created that will enable teachers gradually to release their level of responsibility and to shift accountability to students as they grow and mature into young adults ready to graduate from Hampshire Regional High School.

EDUCATION - REPORT OF THE SUPERINTENDENT

A review of the federal grants awarded to the Hampshire Regional School District by DESE was another major concern of this office during 2019. The director of curriculum spent seven months preparing materials for the “Tiered Focused Monitoring” (TFM) process. The TFM is a comprehensive evaluation of federal grants management that occurs every six years for school districts across the state that receive Title grant funding. The TFM procedure was completed for Hampshire Regional School District’s Title grant schools including Hampshire Regional High School (Titles I, IIA, III, and IVA), William E. Norris School (Titles I, IIA, III, and IVA), the Anne T. Dunphy School (Titles I, IIA, III, and IV), Westhampton Elementary (Title IIA and Title III), and New Hingham Elementary (Title II).

Additional work of this office during 2019 included completing a state review of the district’s English Language Learners’ program and its Civil Rights procedures. The director of curriculum also attended local, regional, and state meetings that informed the varied responsibilities of this office and are critical to supporting the academic, social, and emotional lives of the students of the Hampshire Regional School District.

Office of Pupil Services

The director of pupil services, in collaboration with Principal Pluta, has been working to build capacity for the language-based program at Norris Elementary School. Over the summer we hired a highly qualified teacher for the program and have contracted with Landmark College to provide professional development to classroom teachers in language-based classroom strategies and approaches. This professional development will occur over the course of this school year and next. In addition, the pupil services director has worked with a building-based team at Norris, comprised of the principal, school psychologist, language-based teacher, and the educational team leader (ETL), to develop entry and exit criteria for the program and to review student data in order to identify students in need of early intervention. This group will expand to include the reading specialists and special education teachers to formalize early identification and intervention for struggling learners beginning in Kindergarten.

The director has collaborated with the Special Education Parent Advisory chair to hold parent forums and trainings. The director completed and submitted the district’s self-assessment for Tiered Focus Monitoring which focused on the district’s compliance with special education laws and regulations. In preparation for the site visit in May, 2020, the director has arranged a parent orientation meeting in March with a DESE representative that will review the process and allow for questions.

Office of Health Services

Our health services team consistently provides safe and compassionate care to our school community. Four of our nurses maintain their certification as CPR instructors and four also became instructors for the Stop the Bleed course in 2019 to offer district staff with emergency training. We have many students with complex medical needs that our district nurses monitor and treat on a daily basis, including at least one diabetic student in each school. We were able to use grant funds to host Joslin Diabetes Center in June 2019 for training to keep us current with best practices and the newest available technology. Our health services team worked together with IT and administration to draft guidelines for continuous glucose monitoring in the school setting as diabetes management technology advances, and we have also been working with

EDUCATION - REPORT OF THE SUPERINTENDENT

cafeteria staff to improve carbohydrate count calculations for these students to ensure safe insulin dosages are administered. From Jan 2019 to Dec 2019, district nursing staff had a total of 9,346 student encounters, and completed 4,036 health screenings. Moreover, all district nurses are continuing our work on a shared goal to improve communication, collaboration, and the overall working relationship with pediatric providers that serve our student population. Lastly, our HRHS nurses have implemented an attendance initiative to improve communication with primary care providers around students with chronic absenteeism.

Schools' Business Office

The business office is responsible for all finance, operations, personnel, and contract functions for the five unique member districts of Hampshire Regional Schools. The business office manages a combined operating budget of roughly \$30 million across many unique programs to support nearly 1,750 students and 300 employees throughout the region. We are happy to report that while every audit year provides opportunities for improvement, there were no material findings in the past fiscal year and all of our programs are in full compliance.

This year, business director Bobbie Jones has been soliciting increased feedback on the budgeting process from member towns and working to improve communications. This includes a detailed explanation of how the central office funding and budgeting process dovetails with each school as well as how other programs and agreements offset costs. Bobbie also offered detailed explanations at each school committee meeting regarding how agreements with other entities such as Worthington interrelate within the central office budget.

Office of District Technology

Technology continues to have an essential role in the academic mission of our schools as we embrace an ever growing industry of digital curriculum resources and online tools for teaching and learning. In addition, our administrative support systems continue to play a critical role in running the business side of our educational mission, as well as complying with mandatory state reporting and electronic record archiving. Below are some highlights of technology related happenings around the District this year.

The implementation of new math and ELA curriculum in member schools this year brought with it a host of online materials and electronic resources for both staff and students to use. These resources enhance our educational goals and utilize our investment in classrooms projectors, interactive whiteboards, document cameras and student laptops.

In order to maintain data integrity across all of our mission critical systems, we have implemented automated data syncing strategies between our student information system, special education system, emergency alert system and student nursing system. These efforts ensure accurate, consistent and up to date information across all of our systems.

As the number of computers and devices across the district continues to grow, it is important to implement a way to efficiently manage those devices. To accomplish this, automated update servers and mobile device management systems were deployed in member schools this year. These systems automate maintenance tasks and provide for remote management of devices.

EDUCATION - REPORT OF THE SUPERINTENDENT

As of this report, the total number of laptops and computers in member schools is 1,131 computers (Anne T. Dunphy 99; Hampshire Regional 587; New Hingham Regional 142; Norris 207; Westhampton Elementary 85; Central Office 11).

In addition to computers, member schools also have a mix of iPads, printers, interactive projectors, 3D printers, Wi-Fi access points, document camera and audio systems.

Looking Ahead

The role of schools within the larger community is becoming more complex with increasing regulatory requirements and unfunded mandates making the environment more and more challenging. While the state has made efforts to change the state funding formula and add rural aid, local budgets are increasingly stretched to meet the needs of students. While the Student Opportunity Act was heralded as a win for education proponents throughout the state, the increases in funding only impacted a small number of districts and added a reporting burden to schools not receiving additional aid. While this can be discouraging at times, we are aware that the schools receiving the preponderance of this aid are among the neediest and least served throughout the state. As you can see above, and will see through individual school reports, our dedicated educators will continue to rise to the challenge of meeting the needs of children and provide a safe space for them to grow and receive a world class education. Whenever you have a question or wish to become involved in your community schools, please call our office or the principal of your local school.

Thank you for your support and commitment to your Hampshire Regional public schools.

Respectfully submitted,
Aaron Osborne
Superintendent of Schools

EDUCATION - HAMPSHIRE REGIONAL HIGH SCHOOL

The last year of the decade proved to be full of engagement, learning, and growth for students and staff at Hampshire Regional High School.

School and student safety continues to be a priority at Hampshire Regional. Administration, the school council, and school committee intentionally shifted the focus from reactive measures to proactive security and safety actions including:

- Hosting a “Hidden in Plain Sight” Exhibit for families to see how teen may be hiding different drug or alcohol related products in their bedrooms during the month of January;
- Presenting the reunification seminar at the Massachusetts School Administrators Association Conference;
- Hosting thoughtful discussions about student breath alcohol testing and prevention during the fall;
- Changing the room numbers throughout the building to make more sense for all visitors, but mostly for emergency responders.

Additionally, the school was awarded two grants for safety. The first was a \$60,000 grant to renovate the entryway to ensure sightlines from the main office to incoming visitors: a practice that the local and state police highly recommend as one of the best prevention measures. The entryway renovations were completed on December 31. The second was a grant through MIIA to replace the current walkie talkies. The new walkie talkies can now communicate directly with emergency responders.

Student wellness is also a focus of Hampshire Regional High School. Students in the 9th grade health class succeeded in obtaining a grant to purchase a new salad bar for our cafeteria, which our whole community has enjoyed. The school’s advisory program went through a transformation over the summer and is now based on thematic months including civic engagement, social justice, self-advocacy, and skill building. A popular incentive program was also developed and students enjoy participating in the quarterly celebrations for their advisories hard work for the prior 10 weeks.

State testing shifted, and all students took the MCAS test online in the spring of 2019. The change resulted in more technical support required at the school-based level. The format of questions also changed for students to engage them in a more challenging way. Questions included different types of responses such as multiple choice with one correct answer, multiple choice with multiple correct answers, short answer where students need to type a response, constructed response which warrants a longer answer, and “technology enhanced questions” which required students to move different text boxes around to construct the correct answer. The new format of testing proved difficult for our middle school students, with scores falling slightly below the state in ELA and math. Grade 10 students were more successful, as they outperformed the state in all three subject tests.

The spring also brought about some challenges to the school’s time on learning. After a number of delays due to weather, the schedule shifted from a four minute passing time to a one minute passing time in order to comply with the expected 990 hours of time on learning for high schools in a school year. The 2019-2020 school schedule was adjusted to a three minute passing time

EDUCATION - HAMPSHIRE REGIONAL HIGH SCHOOL

and additional time on learning in the morning to ensure that this would not occur in the future. Students seems to have adjusted well to this schedule shift.

Regardless of the challenges of the spring, students still thrived in their academics and extracurricular activities. Notably, Rebecca Buehler of Southampton was named as a National Merit Scholar, the first to graduate from Hampshire in over a decade. Twenty five exchange students visited Hampshire from France in the spring and again in the fall, and students in the upper level Spanish classes traveled to Spain enriching the experience of our students in our world language classes. Science Fair and Rube Goldberg night displayed fantastic work from our middle school students and juniors and seniors respectively. All students in 9th grade were CPR certified in their health class. The spring musical, *Into the Woods*, was a beautiful production starring Emma Kuntz of Williamsburg as the witch, Ryan Bell of Southampton as Jack, and Hannah Labrie of Goshen as Cinderella.

Math teacher Louis Potorski was awarded the Harold Grinspoon Teacher of Excellence from Hampshire in May. Lou was an ideal candidate for this accolade due to his willingness to continue growing his craft even after teaching for 24 years, the development of the new Computer Science courses under his guidance, and his supervision of the Peer Mentoring program at HRHS.

Hampshire Regional High School graduated 89 students at John M. Greene Hall on Friday, June 7 after a number of senior trips and activities. Advisors Kirsti Wiemokly and Dan Korpita organized fun events for seniors to participate in before graduating. Memorable speeches were given by class valedictorian Rebecca Buehler of Southampton, the class salutatorian Anna Avakian of Westhampton, class President Jake Constantine, class Vice President Dan Kelly, class Secretary Nick Eline, and class Treasurer Kyleen Labrecque. Although a small class, all students in the class met the graduation requirements and were able to walk at the commencement ceremony.

At the end of the year, there were a few notable staff departures and one retirement. The community celebrated Pat Parent on her retirement after 30 years of working in special education. Cindy Streker, Elizabeth Caretti-Ramirez, and Laura Pompei in the World Language department moved on from Hampshire, as did Cinde Messer from the mathematics department. New hires include Dylan Rickles as a middle school special educator, Marissa Axtell as a middle school science educator and Rachael Philbrick as a high school math educator. Mr. Rickles, Ms. Axtell and Ms. Philbrick all taught in the Springfield Public School system before coming to HRHS. Scott Evans, Mariana Lara Albert, and Ana Rueda-Hernandez were hired for the World Language Department. Mr. Evans taught in Greenfield, Ms. Lara Albert taught in Vermont, and Ms. Rueda-Hernandez taught in Holyoke prior to accepting positions at Hampshire Regional. Casey Keefe was hired as a long-term sub while school counselor Sarah Pietrzak was on leave through November. Clarke School for the Deaf hired Linda Mondschein for Hampshire's inclusive program. Jessica Blais, Melinda Conway, Reilly Griffin, Summer McAuslan, and Madison McCarthy were hired as para educators. The newly created van driver position was filled by Dan Charko.

EDUCATION - HAMPSHIRE REGIONAL HIGH SCHOOL

Hampshire Regional welcomed 742 students in the fall.

Grade 7	121 students
Grade 8	143 students
Grade 9	109 students
Grade 10	139 students
Grade 11	104 students
Grade 12	120 students
Post Grad	6 students

Due to the state curriculum frameworks changing, students were offered some different classes for the 2019-2020 school year. Specifically, civics was added to the Massachusetts history curriculum, so students are now taking United States and Massachusetts Government and Civic Life in 8th grade and World Geography and Ancient Civilization II in 7th grade. After restructuring some classrooms, “Tier 2” support class was also offered starting in the fall. This Academic Support class is for any student, but prioritized for students who have a 504 plan or has identified needs that are not on IEPs. Also, honors chemistry, Algebra 2A and Algebra 2B, AP English Language and Composition and AP Capstone were all added to HRHS’ program of study to meet students at their different levels of learning.

To tie into the civics theme, about sixty students engaged with Representative Sabadosa, Representative Blais, and Senator Hinds in HRHS’ first Town Hall held on October 18. It was an unique opportunity for students to ask questions and learn how to get involved from their local elected official. This student-led activity was driven by junior Eli Touchette and moderated by Eli and Kala Garrido.

Later that month, HRHS’ Academic Society inducted many new members. The induction was well run by Co-Presidents Gideon Touchette and Annie Curran, Treasurer Jacqueline Babyak, and Secretary Naomi Golasinski with support from Advisor Grayson DeWitt. Emma Civello provided the music and they keynote speaker was English Program Leader Kimberly Bush. Congratulations: Katelyn Bean, Colin Boyle, Emelia Brennan, Maggie Brisbois, Cameron Cebula, Morgan Dunham, Emily Godden, Bryce Illingsworth, Katherine Joyner, Max MacFadzen, Anna Madden, Leah Martin, Kaylie Novak, Zoe Paradis Stern, Jessie Paradis Stern, Caitlyn Pellegrini, Caitlin Reardon, Eliza Reynolds, Sara Russell, Elias Touchette, Peter Tse,

EDUCATION - HAMPSHIRE REGIONAL HIGH SCHOOL

Michael Urbanek, and Katarzyna Wisnauckas. Also, five students were named National Merit Program Commended Students from the Class of 2020. This accolade is given to students who performed well on the PSATs taken last year. Congratulations were awarded to Mitchel Belden, Emma Civello, Jessica Fish, Aine McDonald, and Abigail Meunier.

To support our school's mission of developing students into contributing members of the community, Hampshire Regional offered a leadership development program for junior students in partnership with Springfield College. In total, thirty student participants enrolled. The program is taught by Masters level students from Springfield College. Their curriculum was developed with support from Mr. Plourd and me with a focus on critical thinking, advocacy for self and others, and situational leadership.

I'm continuously impressed at our school's students, staff, families, and communities and our collective ability to focus on learning and engagement. Despite the national and local challenges particularly tied to finance and budgets and leadership, Hampshire Regional High School has been able to maintain strong programming and an exceptional environment for our students. It is my sincere hope that our communities can continue to support all schools in our district, both programmatically and financially, in order to set our students up for success after they graduate and move on to the next chapter of their lives.

Respectfully submitted,
Kristen Smidy, Principal

EDUCATION - HAMPSHIRE REGIONAL ATHLETICS

Girls Basketball

In Coach Amy Cyr's final season, and in the Girls' Basketball Team's final game, the Raiders won to qualify and clinch the 5th seed in the Western Mass Tournament where they lost in the quarter-final round to Greenfield High School.

Indoor Track

For the first time in program history the Boys' and Girls' Indoor Track Teams won League Championships with a strong mix of support coming from veteran returners and new members on both squads!

Wrestling

Congratulations to Michael Baldwin, Kobe Clifford and Alex Willard who earned 1st, 2nd and 3rd place finishes (respectively) in their weight classes at the D3 Western Mass Championships. As a team the Wrestling Raiders placed 4th.

Alpine Skiing

For the first time in program history, the Girls' Alpine Ski Team were the League Champions! Katelyn Dunn, Summer Duda and Talya Gilman-Solomon, along with Edward Przybyla and Dawson Kelly from the boys' team, all represented Hampshire Regional at the State Championships.

Softball

The Softball Team was an impressive force in 2019, not only winning their League and earning the Division 2 number one seed, but adding another Western Mass Championship to the trophy case. With only two seniors on the roster the girls will look to pick-up where they left off this spring.

Baseball

The Baseball Team had the opportunity to travel to Coopertown's New York along with Division 1 West Springfield where they faced off in a showcase at the National Baseball Hall of Fame before spending time as a team exploring the museum.

Soccer

The girls' and boys' soccer teams both qualified for the Western Mass Division 3 Tournament and received 2nd and 5th seeds respectively. The boys' team won two playoff games by a combined score of 11-0 before losing in the semi-finals to the tournament number one seed. Similarly, the girls' team won their first two tournament games by a combined score of 16-1 before losing in double overtime in the semifinals.

Cross Country

For the second straight year, both the boys' and girls' cross country teams won league championships. This also makes it the sixth year in a row for the girls' team. At the Western Mass Championships, the boys' placed 5th overall and the girls' 4th. Senior Chris Vayda was the Boys Division 2 WMass Champion for the second consecutive year. Joining Chris to compete at the State Championships was Sylvie Mahon-Moore, Maddie Jenkins, and Delaney Marek.

EDUCATION - HAMPSHIRE REGIONAL ATHLETICS

Gymnastics

Hampshire Regional placed 3rd at the Western Mass Championships with Hailey Raffa leading the way as a top finisher in both vault (8.8) and beam (8.5).

Golf

The Golf Team was one of the youngest in the region this fall, boasting a handful of athletes Lettering for the first time in their career. Despite an inexperienced squad, the team finished just shy of making a Western Mass Tournament appearance and look forward to picking up in 2020 where they left off in 2019.

Club & Co-op Sports

Hampshire Regional continues to grow its extracurricular sports programs with the second-year Field Hockey Club playing a complete JV-level schedule. In terms of cooperative agreements with surrounding schools, Hampshire Regional students now have the opportunity to participate in Nordic Skiing through a new cooperative agreement with Mohawk Regional, adding to the options of lacrosse through an agreement with St. Mary's and Football, Ice Hockey and Swimming & Diving opportunities that were renewed with Easthampton High School.

Respectfully submitted,
John Plourd, Athletic Director

EDUCATION - NORRIS ELEMENTARY SCHOOL

“The William E. Norris School community provides an environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success, in a culture that is safe supportive and peaceful”.

As the principal of the William E. Norris School it is my pleasure to submit this annual report.

Beginning in January 2019 Norris School’s enrollment showed 507 students with 53 of those students being “School of Choice” students. In order to meet the varied needs of all students at all grade levels, we focused on creating a language-based classroom. This improvement allows us to service students who may need an out of district placement for language-based services and keeps our out of district costs at a minimum. In August of 2019, we hired a teacher for this classroom, Maria Pereria.

In the spring of 2019 students at William E. Norris School participated in online MCAS testing. Results show we are making moderate progress toward our targets. Results also show that fifty-nine percent (59%) of our students met or exceeded expectations on the MCAS science exam. We are hopeful that the new Bridges math curriculum will improve our students’ success on the MCAS math exam; on the 2019 MCAS exam thirty-eight percent (39%) of our students met or exceeded expectations in math. Our school report card can be viewed here:

<http://reportcards.doe.mass.edu/2019/02750005>.

Beginning the school year 2019-2020, because of capital stabilization monies, we were able to replace our very antiquated fire alarm system. We also used capital funds to repair and/or replace some of the damaged sidewalks around Norris School.

The Town voted to approve facility repairs by a debt exclusion vote of \$97,000. With these funds we were able to replace many exterior doors, replace carpeting in the classrooms on the second floor, and replace sinks in the grade 5/6 wing.

The Pioneer Valley Excellence in Teaching awards dinner was held in May of 2019, and grade 2 teacher, Elizabeth Cauley, was presented with an award for outstanding teaching.

Professional Development- In the fall of 2019, eighteen teachers were trained in Language Based learning strategies through Landmark. These strategies will be used by both special education and general education teachers to support students with language-based learning disabilities. Teachers have also been trained in our new math curriculum named Bridges.

New Curriculum- New math curriculum was purchased in 2019. Teachers in grades K-5 will be using Bridges.

Newly hired teachers in August of 2019 were, Sarah Richter-grade 1, Sarah White-Evaluation Team Leader, Maria Pereira-Language-Based Classroom, Occupational Therapist-Karly Frye, and Kathy Zweir and Nicole Hean-both Paraprofessionals.

Retirees: Leslie Mish-Occupational Therapist

Respectfully submitted,
Aliza M. Pluta, Principal

EMERGENCY MANAGEMENT

We received a \$500,000 Hazard Mitigation Grant to raise the town water supply line out of the Manhan River and attach it to the Lyman Pond Bridge. Our Water Commissioners and the Federal Emergency Management Agency (FEMA) have done a great job working to put this application together. Also, as this project moves forward it will allow the State Fishery and Wildlife service to raze the old dam at Lyman Pond. This dam is considered a hazard to properties downstream. Massachusetts Fishery and Wildlife have applied for a grant to cover those cost. You will see the work on these projects this summer 2020.

EOC - Emergency Operational Center: Last year we established this facility at the Police Station and this year we have been slowly building it out with grant funding from the Commonwealth. Adding items such as a computer for web EOC operations, intercom between the EOC room and dispatch and even a live broadcast television feed so we could monitor. (Not a cable feed).

Town Hall Emergency Generator has been installed. This will help with keeping the continuity of government during power outages. That was a \$60,000 state grant.

At last year's meeting with the Massachusetts Emergency Management Agency (MEMA) it was brought to light that Southamptton lacks MOU agreements (Memorandum of Understanding) with local business and entities on services that would be required in an emergency. We have moved forward and now have established MOUs with two food establishments, one portable toilet company and the local Church for a warming or cooling center. We still lack an agreement with the bus company which will have to be worked out between the Select Board, School Department and Bus Company.

Education: I am continuing to attend meetings on Emergency Planning, such as MEMA quarterly and annual 2 day meetings. We are moving forward with holding an Emergency table top drill concerning our Norris School. This exercise will review the school's emergency plans and will give our town departments a better understanding on working in concert to a large scale emergency.

We have co-sponsored large animal rescue training for local Fire Departments with State Massachusetts Animal Response Team (SMART) and Massachusetts Society for the Prevention of Cruelty to Animals (MSPCA). There are plans for another one this year.

Large scale emergencies: This past year we did not hit the bar of declaring a state of emergency. This is not to say we did not have any concerns. The EOC was operational on two wind storms that knocked out power by trees falling. This has left the EMD to work closely with the Tree Warden and Eversource to address the numerous tree concerns in our Community. Further, we responded to the evacuation of an 8 family apartment complex concerning methane gas. This was caused by improper venting of a sewer line.

In closing, I would like to acknowledge the cooperation of the members of the Community and all the Departments as they understand and work together in a time of need.

Respectfully submitted,
Charlie Kaniecki, Emergency Management Director

FINANCE COMMITTEE

The Southampton Finance Committee respectfully submits its annual report for the calendar year 2019.

Duties of the Finance Committee

The by-laws for the Town of Southampton require the Finance Committee to review any warrant issued for any Town Meeting, whether Annual or Special, which call for the expenditure and/or transfer of money. The Finance Committee shall consider the same and make written recommendations they deem to be in the best interest of the Town. No appropriation and/or transfer is to be made by a committee or an individual until Finance Committee has had the opportunity to consider and report on said matters.

The Finance Committee also has control over the Town's Reserve Fund, which provides for "Extraordinary or Unforeseen Expenditures" (See M.G.L. Chapter 40 § 6).

It is also the duty of the Finance Committee "...to make an annual report in print of its doings, with the recommendations relative to financial matters." This report is in partial fulfillment of our obligation in that regard.

Budget Process Overview

The budget process takes place throughout the year, beginning in the fall with the development by the Select Board as to the guidelines and responsibilities each party involved in the process shall undertake. The Finance Committee, along with the Select Board, Town Administrator, Town Accountant, Principal Assessor, and Town Treasurer/Collector confer as a Finance Team to supply guidance to department heads, boards and committees so that they may develop specific budget proposals which they feel will best meet the needs of the Town for the next fiscal year.

During the months of March and April, the Finance Committee conducts public budget meetings with department heads, boards and committees for the following fiscal year's budget.

The requested budgets are reviewed, modified if needed to fit within the Select Board guidelines, and submitted to the Select Board for review and if needed, modification, and finally to the Annual Town Meeting for appropriation.

Proposition 2½ Impact

Proposition 2½ places constraints on the amount of money that can be raised by the tax levy. The first constraint is that a cap is placed on the maximum amount of the tax levy. The second constraint is a cap is placed on the annual increase of the tax levy.

In the case of the first constraint, the town cannot establish a tax of more than 2.5% of the total value of all the taxable property in the community. This equals a maximum tax rate of \$25.00 per \$1,000.00 of assessed value.

The second constraint limits how much the town's tax may grow from year to year. Our annual growth is based on several factors:

FINANCE COMMITTEE

- Annual Limitation – Each year the tax levy may increase, but cannot do so by more than 2.5% over the previous year's levy limit;
- Growth Resulting from New Construction – A community can increase its tax levy each year to reflect growth in the assessed value resulting from certain new construction and land subdivisions;
- Overrides – A community can increase its levy by successfully voting an override which is a permanent increase in the levy limit which is carried forward from year to year and is subject to a 2.5% increase each subsequent year; and
- Exclusions – One form of an exclusion is a debt exclusion which expires at the end of its stated purpose when a bond issue has been paid off. The value of the debt exclusion is offset by any revenue received associated with that particular project.

Conclusion

The Southampton Finance Committee currently needs additional members. If you are a registered voter residing in the Town of Southampton and would be interested in serving on the Finance Committee and may have some finance background please contact Ed Gibson, Town Administrator at Townadministrator@townofsouthampton.org or (413) 529-0106.

Respectfully submitted,
On the behalf of the Southampton Finance Committee

FIRE DEPARTMENT

The Southampton Fire Department is pleased to offer its 2019 report for the towns' consideration.

In 2019 the Firefighters, EMT's and Paramedics of Southampton Fire Department responded to 677 calls, both fire and medical. This is about a 3% increase from 2018, and an almost 33% increase since 2015. With this increase in call volume, we have seen an increase in revenue that helps to offset costs of Fire and Ambulance service.

We run a professional service with Advanced level medical care. All of our EMT's, Paramedics and firefighters are highly trained. Each maintain their proficiency through ongoing training throughout the year. All are dedicated to the highest level of care. We employ only one full-time staff member who earns vacation and sick time benefits. All of the other near 50 members are part-time and do not receive any benefits. Most are full-time firefighter/EMT's in adjacent communities. This allows for the highest level of care at the absolute lowest cost to the taxpayer. We have a family of firefighter/EMT's that are doing the job because they are called to it, they enjoy their profession and are dedicated to quality care delivered to our community!

Response statistics

677 calls which include:

- 458 Medical calls.
 - The 10 highest volume of calls being;
 - Chest pain
 - abdominal pain
 - General weakness
 - Syncope (Unconscious patient)
 - Fall
 - Back pain
 - Lift assist
 - Shortness of breath
 - Altered mental status
 - Unresponsive
- 219 fire related calls
 - The 10 highest volume of calls being;
 - Fire extinguishment (structure fire and brush fires)
 - Carbon Monoxide reported
 - Cancelled in route
 - Ventilation of hazardous condition from structure
 - Vehicle Entrapment, EMS assist (Jaws)
 - Assistance given to outside agency
 - Mitigate Hazardous material spill / containment
 - Other Assistance provided, EMS, Police, Animal Rescue
 - Establish safe area
 - Assist disabled

FIRE DEPARTMENT

We are proud of our quick response rates and delivery of professional service to Southampton residents. The department has seen an increase in call volume, which we expect to continue as the town continues to grow.

The fire department is greatly enhanced through the dedication of each and every member and in particular the outstanding efforts of our fire officers. Our trainings are aggressive and well attended. Our commitment from each member, men and women, is very high. We ask members to leave home at any time with the sound of the bell, day or night, holiday, weekend or birthday party, for any fire emergency. At a structure (House) fire they can work for 12 hours, in dangerous conditions, that puts the rest of their and their families' lives, on hold.

The Paramedic level service Southampton Fire Department provides is benefitted not only in higher level of patient care for medical emergencies, but we are also hugely benefitted by the professional level of firefighting and EMS training they receive as Paramedics elsewhere, and bring with them to serve us here in Southampton. A truly winning combination!

Helping Community through Public Education

We have continued to offer great community programs such as CPR and AED training to the general public, town hall staff, school and coaching staff. We have visited every student of Norris school offering fire safety training. We participated with area fire departments with the regional high school to bring Mock Accident scenarios to help underscore the dangers to seniors of drinking and driving. We have provided blood pressure clinics for seniors at the senior center and participated in talks with the Southampton Police Department and TRIAD presenting community based informational talks. We have participated with Southampton and Easthampton Police as the town prepares for emergency lockdowns and active shooter training.

Southampton Fire Department encourages all of our Firefighter/EMTs to be part of our Public education program. Each member has a tremendous opportunity to share their knowledge with residents during a call. We can offer thoughts, ideas, and identifying resources that can help them avoid fire or medical calls in the future. We work for our community, and we deliver service.

The fire service recognizes, more than anyone, that public education saves lives and keeps residents safe, helping to prevent fires, helping to prevent falls before they impact families.

We work with seniors teaching fall prevention. We work with school kids, teaching safe behaviors and explore with them how they can participate in the responsibility of keeping a home safe.

We have found the more folks know, the less we send fire trucks to a burning house due to a forgotten candle. Our ambulance does not go out as much to help with lifting someone up from a fall or transporting them to the hospital. We also teach how to identify problems that need an ambulance to ensure the best quality of life during and after a stroke or heart attack.

As you can see through this report, the Southampton Fire Department has been extremely busy and extremely successful. This is all due to the dedication, commitment and professionalism of

FIRE DEPARTMENT

our personnel. Southampton Fire Department has become a leader in training and innovation by providing quality prehospital care, delivered in the shortest amount of time from our in house staffing.

I offer my sincere appreciation to the personnel who work our ambulance as a second job, all while bringing to us their years of experience, their commitment and dedication to fulfil their calling to help any Southampton resident, any one in our town, 24 hours a day, 7 days a week.

I am personally committed to delivering quality, honest, professional care, to and for our community.

Respectfully submitted,
Chief John Workman

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote public health, to protect the natural environment, and respond to public health issues. The Board of Health enforces state mandated and local regulations, conducts inspections, issues permits, investigates complaints, promotes public health through education programs, and prepares for and responds, if necessary, to varied public health emergencies.

The Board of Health is a three member elected Board. The Board meets once a month in the Board of Health office in the Town Hall. Meeting agendas are posted on mytowngovernment.org on the Town's web page and on the Town Clerk's bulletin board.

The Board of Health is the enforcement authority for local and state regulations, including regulations for tobacco sales, the sale of tobacco and non-tobacco nicotine delivery products (i.e. e-cigarettes), food service establishments, trash haulers, septic system installers, private wells, communicable disease investigation and surveillance, and solid waste - the landfill/transfer station. As part of enforcing local and state regulations, the Board of Health issues permits, conducts inspections, and conducts complaint investigations.

The Board of Health and staff work closely with various state agencies including the MA. Department of Public Health, MA. Department of Environmental Protection, and the Attorney General's office. The Board of Health also interfaces with a number of the Southampton municipal departments as well as other boards of health in the Pioneer Valley. The health department is a member of the town's Emergency Management Team which includes Police, Fire, Highway, Building, Board of Health and Emergency Management.

Our Emergency Dispensing site will now be regionally located in Easthampton at the Easthampton High School.

The Board of Health currently operates the very successful Sharps Disposal Program. The Board of Health provides Southampton residents with **approved** containers for sharps disposal. Only **approved** containers will be accepted. This program ensures the safety of the Transfer Station attendants, private trash haulers and restaurant employees, and others, by eliminating sharps from the waste stream. Numerous citizens and physicians have thanked the health department for offering this program. The Board would like to thank the Finance Committee for continued support of the sharps program.

The Septic Betterment Program is still available to residents with failed septic systems. Applications are available in the Board of Health office. The Health Director will assist residents with the loan application process.

This past year the Town of Southampton became a member of the Pioneer Valley Mosquito District. Established by the State Reclamation and Mosquito Control Board ("SRB") on October 18, 2017, in accordance with M.G.L. c. 252, the PVMCD provides mosquito control services to current member municipalities in Franklin, Hampshire, and Hampden counties. The PVMCD falls under the oversight of the SRB, which sits within the Massachusetts Department of Agricultural Resources, and a five member board of Commissioners, appointed by the SRB.

HEALTH, BOARD OF

The Director of Public Health serves on the following:

- Vice President - Western Mass Public Health Association
- Executive Board Member - Hampshire Public Health Preparedness Coalition
- Mt. Tom Tobacco Coalition

and is a member of the Massachusetts Health Officers Association and Massachusetts Association of Health Boards.

The Board has promulgated the following regulations this year:

- Regulations Restricting Polystyrene Disposal Food Containers in Food Establishments
- Regulations Restricting Use of Plastic Bags
- Regulations Regarding Portable Toilets

All food services were inspected twice as required by Mass. Department of Public Health.

The Health Agent serves not only as a sanitary health inspector but also serves the town as the Animal Inspector. This is a state required position and the appointment is made by the Division of Animal Health, Massachusetts Department of Agricultural Resources.

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations and our staff, Health Director Geraldine Swanson, MPA, and Health Agent Nicole Fletcher, B.S., MA. S.E. who also serves as the Animal Inspector.

2019 Reports

Disposal Works Installers Permits- 12	Septic design review- 29
Food Permits - 33	Septage Hauler Permits- 8
Tanning Salons - 1	Trash Hauler Permits - 4
Perc Tests- 46	Well Permits - 9
Portable toilets - 2	Title V Inspections - 60
Tobacco Permits - 6	

Reportable Diseases

Lyme Disease - 1	Hepatitis A - 1
Influenza - 1	Babesiosis - 1
Foodborne Illness - 1	Human granulocytic anadasmusis - 2
Pertussis - 2	Hoemophilus influenzae - 1
Hepatitis C - 4	Campylobacteriosis -1
Hepatitis B - 1	
Salmonellosis -1	

Respectfully submitted,
Southampton Board of Health

HIGHWAY DEPARTMENT

The Southampton Highway Department (SHD) respectfully submits its annual report for calendar year 2019.

In 2019, long-time employee Eric Slattery left the SHD. I would like to express my appreciation for his twenty-six years of service to the Town and wish Eric all the best in his future endeavors!

2019 was another challenging year for the SHD. Along with more staff turnover and unfilled vacant positions, we experienced a spate of break downs from our aging vehicle fleet. I would like to commend my staff for continuing to rise to the challenge and pitching in to make sure that essential work was completed. We hope to attract and retain a full crew in 2020 to accomplish many projects that we were not able to accomplish with the limited resources of the past two years.

When fully staffed, the SHD employs a single shift of eight full-time hourly staff, a part-time Administrative Assistant and a full-time salaried Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year. Some of the areas for which the SHD is responsible include:

- Treat (sand and/or salt) and remove snow and ice from Town roads and municipal parking lots and walks.
- Repair of pot holes, seal pavement cracks, resurface and rebuild Town asphalt streets and rebuild and re-grade dirt roads and associated drainage.
- Maintenance and replacement of traffic controls such as street and traffic signs and painted road markings.
- Vegetation control (mowing grass, brush and tree cutting) along Town Rights of Way and at intersections to maintain and/or improve lines-of-sight.
- Remove fallen trees and other obstructions from Town roads and Rights of Way.
- Maintain bridges and guard rails located on Town roads.
- Sweep streets, clean and maintain Town-owned Stormwater management systems (catch basins, culverts and run-offs) and other work necessary to remain in compliance with State and Federal Environmental Protection Agency *Stormwater Discharges from Municipal Separate Sewer Systems* (MS4) permit and other applicable regulations.
- Mow and maintain the grounds of Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including athletic fields), Town Hall, Fire Station, Police Station, Edwards Public Library, Highway Garage, Moosebrook Transfer Station, Church Hill and three Water Department stations.
- Operation and management of the Town underground fuel storage and dispensing facility as well as all work necessary to ensure that the Town is in compliance with all applicable local and State regulations.
- Operation and management of the Moosebrook Road Transfer Station.
- Trash pickup service and transport to the Transfer Station for: Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including the athletic fields), Town Hall, Police Station, Library and Highway Garage.
- Coordination with the Water Department Superintendent to provide staff and equipment to the Water Department to fulfill operational need.

HIGHWAY DEPARTMENT

- Maintenance and repair of all SHD vehicles and equipment.
- Issuing of Trench permits, Permits To Open Public Ways, Curb Cut permits, and construction inspections (sub-division roadway and drainage, trench, ball fields, etc.).
- Administration of the *Richard C. Allen Memorial Scholarship Award*.

2,081 Tons of sand (339 more than the previous year) and 1068 Tons of salt (101 more than the previous year) were used to control snow and ice in 2019. Approximately four dozen street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions.

Approximately 153 Tons of hot and cold-patch asphalt were used to patch and repair potholes and deterioration of the road surface on where needed throughout Town.

Highway Department Foremen planned and executed construction of parking areas at the newly-acquired Clearwater and Pomeroy Meadow Road Conservation areas.

Crack sealing was performed on Buchanan Circle, Coolidge Drive, Garfield Avenue, Grant Avenue, Madison Avenue, Brickyard Road from Rt. 10 to Gilbert Road intersection, Clark Street from Rt. 10 to East Street intersection, Gunn Road from Pleasant Street intersection to Line Street intersection, Gunn Road Extension from Rt. 10 intersection to Pomeroy Meadow Road intersection, and a portion of Strong Road between Whiteloaf Road and Anita Drive.

Reconstruction of the portion of Glendale Road (from Route 10 to Pomeroy Meadow Road) commenced in 2019. The bulk of reconstruction was completed prior to shut-down of the project for the winter. Remaining tasks will be completed in the spring of 2020.

Design work for the replacement of the East Street Bridge is under review by Massachusetts Department of Transportation and expected to be complete in 2020 when it will be submitted to for review and approval. The project will then be bid out and awarded, with construction to follow. \$145,447.26 in Chapter 90 Funds were utilized for engineering and design necessary for this project.

Dirt roads were graded as necessary.

In 2019, street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southamptton*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

The SHD issued 21 Curb Cut Permits, 21 Permits to Open A Public Way, and 19 Trench Permits in 2019. These numbers were up over the previous year. New driveway/curb cut regulations were ratified October 17, 2017 with the goal of enhancing public safety and welfare by regulating the manner in which entrances onto Public Ways or presumptive future Public Ways are constructed; clarifying the responsibilities of developers/builders/residents who wish to cross or perform work within a Town Right of Way or presumptive future Town Right of Way;

HIGHWAY DEPARTMENT

ensuring management of stormwater runoff and control erosion created by development of private property; and minimizing adverse impact of development on Public Ways or presumptive Public Ways. This regulation applies to all new driveways on Public Ways or presumptive Public Ways and suggested change of location such as but not limited to alignment, width and/or any similar work in the Town Right of Way or presumptive future Town Right of Way which has the potential to impact Town infrastructure and/or Public Safety. New farm roads, logging roads and temporary construction roads must be permitted and comply with certain parts of the regulation as well. Contact the Highway Superintendent with any questions regarding these regulations and/or to obtain the necessary previously referenced permits. **Permit fees are doubled should work be performed prior to pulling the prerequisite permits.**

Three Richard C. Allen Memorial Scholarship Awards were awarded to graduating Seniors in the Class of 2019. Olivia Aldrich, Sophie Aldrich and Rebecca Walunas each received awards in the amount of \$500 to help further their education.

In the coming year SHD plans to perform as many of the following road repairs as funding and schedule will allow:

- Resurface/rehabilitate Pomeroy Meadow Road, Valley Road west of Rt. 10, Pleasant Street, County Road (north), Hillside Meadow Drive, Cook Road, Middle Road, Pequot Road, Fomer Road (from Russellville intersection to the gravel section), Crooked Ledge Road and a section of Gilbert Road.
- Honing/shim and/or pothole repair on degraded sections of various roads as necessary.
- Grade gravel roads.

Respectfully submitted,
Randall Kemp,
Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historical assets. It cooperates with other agencies to insure historic preservation, serving as a liaison between local, state and federal agencies.

In 2019 the commission received requests for advice regarding renovation restrictions pertaining to historic properties. In all cases no restrictions applied and demolition delay was not a factor.

We received and replied to correspondence from Mass Historic regarding a conservation restriction offer to a Cold Spring Road historic property.

On several occasions letters regarding The Lyman Pond Dam Removal Project at 281/285 College Highway were reviewed for input by the Commission. Both Mass Historic Preservation Officer and the Rhode Island firm Public Archaeology Labs Inc. have reported on potential ramifications of the project. The Commission submitted no negative comments regarding moving this project forward with State supervision.

Commission members met with the town administrator and two architectural firms to solicit a study that would address further deterioration of the Old Town Hall (police station) on East Street. A contract to proceed is expected soon.

We received volumes of research papers from Richard Frary pertaining to individual Southampton Revolutionary War and Civil War veterans. They are being prepared for proper housing where they can be made available to the public.

The Old School House at Conant Park was open to school visits and the public at various times during the year.

We maintained representation on the Community Preservation Committee, Safety Complex Committee and the Master Plan Review Committee.

Thank you commission member Kristina Madsen for personally weatherizing the front doors to the New Town Hall (College Highway).

Respectfully submitted,
Robert S. Kozub

HOUSING AUTHORITY

The Southampton Housing Authority (SHA) has been very active in 2019 as new membership has energized efforts to create additional affordable housing units for the town of Southampton. SHA members prioritized 2019 efforts toward learning more about past SHA actions, aware that fully understanding past successes and struggles will better inform SHA actions in the future. Legacy efforts of previous SHA members from the past 5 years were researched, summarized, and recorded in the May 2019 SHA Minutes (see mytowngovernment.org website). In addition, SHA members reviewed past consultative reports, including the 2013 Pioneer Valley Planning Commission (PVPC) Southampton Master Plan and 2010 PVPC Southampton Housing Needs Assessment & Action Plan; both remarkable in their consistent call for additional housing resources for both Southampton senior citizens and those who provide services to the town - public works employees, emergency responders, teachers, and other public servants to the citizenry of Southampton. Housing options for an aging town populace was cited as a duty to those who made Southampton their home for years and invested decades of sweat equity in improving life in the town; creating in-town housing options affordable to local public servants who reside as neighbors within the town geographic limits promotes worker investment and ultimately, improving public servant outcomes to the benefit of all town citizens.

Current SHA member review and assessment of past SHA work reveals both extensive past efforts but also frustration given limited results. The SHA goal for 2020 is to pursue actions that have potential for results while avoiding well-intentioned but ultimately unproductive efforts of the past, carefully considering past actions and accompanying results in determining best options for 2020 SHA actions.

As active participants in the town's ongoing Master Plan Implementation (MPI) efforts; current SHA members are hopeful MPI is a potential springboard to revitalize both affordable housing interest among citizens but also providing a blueprint for future SHA actions. In addition to independently exploring feasible affordable housing options for Southampton, SHA plans to leverage a close collaboration with ongoing MPI actions throughout 2020 in gaining insight and expertise toward creating increased affordable housing units for Southampton citizens.

Respectfully submitted,
Southampton Housing Authority

LEGAL

KP|LAW, PC is pleased to have served the Town of Southampton as Town Counsel for another year. In Calendar Year 2019, we advised on several complex real estate issues, assisted in responding to public records requests and advised on open meeting law issues, provided counsel to town officials in enforcement matters, reviewed town meeting warrants and prepared and/or reviewed bylaw amendments, and advised on labor and employment matters. In addition, we handled the following court actions, which were pending in calendar year 2019:

Gilbert v. Interim Chief of Police of the Town of Southampton and the Justices of the Northampton Division of the District Court

Hampshire Superior Court Docket No. 1980CV00138

This is an appeal of a June 20, 2019 decision of the Northampton District Court affirming the decision of the Police Chief denying Mr. Gilbert's application for a License to Carry Firearms. The matter was filed in 2019 and remained pending throughout the calendar year.

Shea-Sullivan v. Town of Southampton, et al.,

Hampshire Superior Court Docket No. 1680CV00135

(formerly U.S. District Court, C.A. No. 16-12023-MGM; MCAD Case No. 13-SEM-000765)

This case began as a discrimination and retaliation charge filed by the Town's former Interim Town Administrator with the Massachusetts Commission Against Discrimination (MCAD) against the Town and a former member of the Town's Select Board. The Town and the former Selectman have denied the allegations, and the case was pending investigation at the MCAD until August, 2016, at which time Ms. Shea-Sullivan withdrew the case from the MCAD and filed it in court. The court complaint raises additional claims, all related to the Board's decision to not hire Ms. Shea-Sullivan as Town Administrator. We were successful in obtaining dismissal of all federal claims, and in December, 2018, the remaining state law claims were remanded to the state Superior Court for further action. The matter remained pending in the state Superior Court through calendar year 2019.

Swanson v. Town of Southampton

Hampshire Superior Court Docket No. 1980CV00085

This case is a claim under the Massachusetts Equal Pay Act, alleging pay disparity. The Town asserts that it has taken the necessary steps to comply with the law. The matter was pending in calendar year 2019.

Respectfully submitted,
Michele E. Randazzo, Esq.
KP|LAW, PC

LIBRARY

The Edwards Public Library provides resources that encourage lifelong learning in a welcoming environment. The library also serves as a community meeting place for all ages and offers free access to all our services and resources. We are open 6 days a week for a total of 38 hours. The hours are Mondays and Wednesdays from 10AM-4PM, Tuesdays and Thursdays from 10AM to 8 PM, Fridays from 1PM-4 PM, and Saturdays from 10AM-1PM.

The library phone number is 413-527-9480 and the website is www.southamptonlibrary.org. You can also subscribe to our monthly library E-Newsletter by going to the left-hand side of our website. On the website you will find information on programs, new additions to our collection through the Wowbrary service, and access to our catalog, including the digital catalog, from home. Patrons can renew books and order items from other libraries, as well as download e-books, audio books, and videos to Kindles, Nooks, and other devices from the above website with a library card. The library works with the Massachusetts Board of Library Commissioners in order to keep our accreditation current, and is a member of the Massachusetts Library System and CWMARS, which provides us with inter-library loan and advisory services, and our circulation system.

This has been the first year using our new website and it is much easier for staff to keep up to date. The site also holds more data and is mobile device friendly. In 2019, the Library received a \$6,000 grant from the Community Preservation Committee for Carol Goulet to continue to add more content to the local history website <https://historicalresourcesofsouthampton.org/>. More historical information has also been loaded onto flash drives that patrons will soon be able to access in the library. Some of the resources on the website and flash drives include cemetery records, First Congregational Church records, Southampton Vital Records from 1740-1940, and the Howes' Brothers photographs of Southampton houses of the 1880's. There is a list of what's covered on the flash drives on the website.

The library staff consists of a director, youth librarian, technical services and circulation desk staff, and substitutes for staff when on vacation or ill. In 2019 we welcomed new circulation staff member Emily Munska, as well as Robert Rosienski, a substitute who also provides patrons with help on their devices and downloading from the Overdrive/Libby app on an appointment basis. We also welcomed our new custodian Dave Wells who is making the library shine and is so helpful in so many ways. The Library also has twelve elected Trustees. The Trustees welcomed Mark Domina after the resignation of long time Trustee Norm Smith. We are ever grateful to Norm for all his years of service to the Library. The library has many volunteers who worked over 1,773 hours helping by shelving books, presenting and assisting with programs, covering and repairing books, creating displays and updating scrapbooks, and sorting donated books for the book sale. The Friends of the Edwards Public Library or FEPL raise funds through annual memberships, the May Book and Bake Sale, the book sale nook in our copier room, and events like Paint and Sip. The Friends help us purchase books and materials, pay for our Wi-Fi, two of our museum passes, and give us \$600 toward the youth summer reading program. In 2019 they helped us purchase a new outdoor book drop.

LIBRARY

In 2019, the library received approval from the Capital Improvement Committee and then the townspeople at the Annual Meeting for a new roof, allotting \$44,000. The 23 year old roof was shedding dozens of shingles and there were some leaks in the building. Larochelle Construction Co, Inc. won with a bid of \$36,400 to do the work in 2020. We are very grateful and looking forward to our new roof! In 2019, we also added another work station in the office to facilitate the work flow by purchasing a new computer, scanner, receipt printer and a color printer mainly for fliers. 2019 also brought our first annual Where the Wild Things Run sponsored by the Easthampton Rotary Club which was fun and raised money for programming. Thanks to Amanda Kemp, Randall Kemp, the Highway and Police Departments and all the volunteers who made this event possible. Another first in 2019 was Celebrate Southampton in September. The Library table offered help in using online resources and sponsored a balloon artist for the children. The Friends sponsored a Face Painter to add to the fun.

Programming is a big part of what we offer the public. During the 1,880 hours the library was open in 2019, over 220 programs were held with 3,409 people attending. These included a weekly pre-school story hour during the school year led by Cindy Diemand, a book group for adults led by Johanna Douglass, a writing group for adults, an entertaining Books and Wine event at the Glendale Ridge Winery with Judge Ponsor, a Valentine's Tea with guest State Rep Lindsay Sabadosa, a chess club, a virtual reality workshop for youth, and a ukulele workshop. We added a ukulele to our collection for patrons to borrow – our first item in what's now called The Library of Things.

The busy summer reading program for children entertained and educated with such programs as Scott Jameson's Magic Show, Ham Radio and Morse Code, soap making, an Escape Room, Art class with Jeff Mack, and a visit from a NASA Solar System Ambassador. Probably the most exciting prizes were the rides to school provided by the Police and Fire Chief. Thank you! The adult summer programs included a talk by a master gardener, podcasting taught by Easthampton Media for teens and adults, and Smooth Hoots improv group made up of local teens. In addition to these programs, many groups use our meeting room, including SYAA, the Southampton Woman's Club, and local Cub Scout and Girl Scout groups. Many of our programs are supported by the Friends of the Edwards Public Library, and the Southampton organizations of the Cultural Council, the Woman's Club, the Mother's Club, the Lions Club, The Easthampton Rotary Club, as well as area businesses.

What the Library offers in materials is a total of 38,440 physical items and 88,249 digital items in its collection, the latter through the CWMARS system. Patrons check out free books, DVDs, audio books, CDs, magazines, museum passes, and download e-books, DVDs, and audio books. They use our free Wi-Fi internet and the 7 public computers. Patrons also enjoy borrowing items from other libraries throughout the state via the interlibrary loan delivery service. Library use in 2019 is illustrated in these statistics: a total of 55,805 items circulated to our patrons. Patrons borrowed 7,954 items from other libraries, and our library sent 7,127 items to borrowers of other Massachusetts communities through interlibrary loan.

LIBRARY

Approximately 85% of the library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid to Public Libraries, fundraising through the Friends of the Edwards Public Library, and generous gifts and donations from our community. The Library Trustees and staff would like to thank the community of Southampton for its ongoing support of the Library and its services.

Respectfully submitted,
Barbara Goldin, Director

MODERATOR

Thank you for the continued opportunity to serve as your Southampton Town Moderator. It is a honor to facilitate Town Meetings and everything that comes with being your Town Moderator. Deputy Town Moderator Karl Kuehner continued to assist throughout the year and during all of our Annual and Special Town Meetings. Most grateful for his fine service.

- This year's Annual Town Meeting and the two Special Town Meetings were all conducted in an open, fair and respectful forum where candid discussions are allowed for ALL our Townspeople.
- Discretion was exercised to invite courteous comments on each and every article to continue, so all sides of each article have a chance to be heard.
- Anyone who wishes to speak and present a different point of view is heard.
- We the People. Town Meetings are the Legislative Branch of our Town Government.
- I am proud of our legislature!
- All three Town Meetings and their separate Information Sessions were televised and broadcast live on our Ch 191 by Easthampton Media.

Our Winter Special Town Meeting was held on Tuesday, February 5

- Town Moderator's STM Articles Information Session was held, Thursday, January 31.
- Our STM included 27 articles including Adult Use and Medical Marijuana By-Laws.

Our Annual Town Meeting was held on Tuesday, May 7

- Town Moderator's ATM Articles Information Session was held on Thursday, April 25.
- Our ATM's 35 articles, including our annual town budget of \$ \$17,560,797.03, were presented, discussed, and voted on in one meeting session.
- There was a most democratic exchange and no rush to complete all in one session.
- It was another proud evening in Southampton's long history of successful town meetings.

Our Autumn Special Town Meeting was held on Tuesday, October 22

- Town Moderator's STM Articles Information Session was held, Thursday, October 17.
- Our STM included 8 articles.

Thank you for all your attending our Town Meetings and exercising your right to vote!

Respectfully submitted,
Robert Floyd, Southampton Town Moderator

OPEN SPACE REVIEW COMMITTEE

The Select Board appointed the Open Space Committee in December 2019 to help protect Southampton's farmlands, woodlands, wetlands, scenic views, and other open spaces that are vital to the town's historic, agricultural and rural character and to its air, water, and wildlife resources, for the health and well-being of all residents. Toward that end, the committee will seek to achieve the goals outlined in the Open Space and Recreation Plan, and will work with other town boards and committees.

The committee began as the Open Space Review Ad Hoc Committee, appointed by the Select Board in 2018 to assist in the town's acquisition of the 83.5-acre parcel at 111 Glendale Road, subsequently named Clearwater Woodlands Conservation Area.

One of the committee's main tasks is to create a current inventory of Southampton lands that are of conservation and recreation interest. Properties held by landowners who attended the 2019 Neighborhood Outreach Program, as well as other previously identified parcels, are discussed. Criteria for prioritizing these properties include landowner interest, size, and proximity to already conserved land, funding sources, and ecological factors.

The committee has also encouraged formation of a Friends of Southampton Open Spaces, a 501(c)3 group, which is in its development stages.

Respectfully submitted,
Cindy Palmer, Chairperson

PERSONNEL POLICIES AND PROCEDURES BOARD

The Southampton Personnel Policies and Procedures Board (PPPB) respectfully submits its annual report for calendar year 2019.

The responsibilities of the Personnel Policies and Procedures Board shall be as follows:

- To maintain an effective personnel system, monitor the effectiveness of rules, regulations, procedures and practices, and prepare an annual report.
- To ensure that recruitment, selection, appointment, and removal of employees is consistent with the personnel bylaw and the rules and regulations adopted pursuant to the personnel bylaw.
- To ensure that the town acts affirmatively in providing maximum opportunities to all persons regardless of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors and with proper regard for privacy and constitutional rights for all positions and provide equal treatment in all aspects of personnel management.
- To formulate and review the classification plan and the compensation plan.
- To evaluate and classify positions and review requests for reclassification.
- To maintain a centralized personnel record keeping system.

The PPPB is comprised of 3 elected members and 1 member from the Select Board and 1 member from the Finance Committee. A total of 107 Personnel Change Forms, 17 Personnel Request Forms (new jobs) and 4 Job Scoring (determine Grade and Salary) were reviewed and approved by the PPPB during the calendar year 2019.

Respectfully submitted,
Personnel Policies and Procedure Board

PLANNING BOARD

Accessory Apartment Applications: None

ANR: (Approval Not Required) New Lots

58-76 Pomeroy Meadow Road, 55-59 Pomeroy Meadow Road, 5 Pleasant Street/87 East Street, 63 Coleman Road, 89 Clark Street, 68 Pomeroy Meadow Road, 14 East Street, Fisher-Fomer Road, Miller-Glendale Road, 90 Pleasant Street, Truehart-Birchwood Drive.

Building Permits:

M. Roland, P. Truehart, T. Towne, Jr., M. Laplante, T. Seney, M. Szostak, E. Ackley, M. Lamoine, A. Cook, A. Labucki, J. Kent (2), R. Romillard, R. Rivet, R. Goulet, Radcliffe, Lapointe.

By-Law Revisions, Marijuana; Sec. II, V, XVIII, XIX:

Medical Marijuana;

Adult Use/Recreational;

Adopted at Special Town Meeting February 2019

Open Space, Chapter 61: Right of First Refusal

Refused To Waive: Gwosch, 68 Pomeroy Meadow Road

Waived: Iwanicki-Gunn: Woodmar/Pleasant/Gunn

Waived: Fisher, Fomer Road

Solar Installations; Residential Ground Mount: None

Street Acceptance Requests: (for Town Meeting Warrant, February 2020)

Quigley Road, Pelligrini Estates

Subdivisions and Stormwater and Erosion Control Permits:

Fitch Farm Estates, RGB Industries, 28 Pequot Road

Gil Farm Estates, Anthony Liquori, 34 Pequot Road

Zoning Change Requests: (for Town Meeting Warrant, February and May 2020)

173-175 College Hwy., American Dream Realty: from Residential (RV) to Commercial (CV)

College Hwy / Valley Road 14.7 ac., Eugene Labrie: from Industrial (IP) to Highway (CH)

Other Business:

The Board continues to **revise** drafts of our current Zoning by-Laws with Consultant Larry Smith, Planner with a projected completion date for 2021 ATM. We have completed Sec. XI out of XVII Sections.

The Planning Board hopes to revise the General By-Law allowing for ONE Alternate Member in 2020 as some Board members are retiring. Please contact TA Ed Gibson if you wish to serve as an Alternate. I encourage any interested resident to be nominated for any vacancy on the Board.

Respectfully submitted,
Paul Diemand, Chair

POLICE DEPARTMENT

In keeping with our mission and goals, the Police Department has continued to partner with the community, outside agencies, the various departments, boards and committees of the Town of Southampton to better serve the public. The roles, responsibilities, and expectations of police officers have appropriately evolved more towards being guardians and caretakers, versus the traditional label of law enforcement. This change in role increases demands on the department in various aspects. With this change comes gratification and also challenges. The gratification comes from helping and supporting people in need while the challenges are ensuring that the Department can meet these expectations through proper staffing, training, resources and equipment. With the support of the citizens of the Town of Southampton and the collaborative effort with Town departments, offices, committees, and the unwavering commitment of the officers and dispatchers of the Police Department, I believe we have met these needs in 2019 and will endeavor to meet these expectations again in 2020.

Staffing continues to be the greatest hardship. The Police Department optimally performs with a staffing level of 10 full-time police officers and 10 part-time police officers. Unfortunately the attrition rate is greater than the hiring rate. This is typically due to the most recent hired officers finding full-time employment with Department's that have greater employment opportunities. We have been fortunate to retain the majority of our current officers and dispatchers, many of whom have been with the Department for 10 to 25 years. However, the last two positions on the roster always seem to be in flux. The prerequisite standards and training qualifications of a police officer are demanding and very time consuming, by both state standards as well as the standards set by the Southampton Police Department. It also bears a significant expense. I believe that the greatest resource of a department is its employees. Retention leads to experience, experience leads to a greater performance, which leads to a better product. Selection and retention of qualified employees orientated towards working in a smaller community such as Southampton is a goal of ours for 2020.

Updating equipment, replacement of equipment in poor condition or otherwise obtaining equipment that meets the standards of today's law enforcement is essential. Fortunately, with the support of the Capital Improvement Committee, the Finance Committee, and the Town, the Communications Department was able to procure much needed new radio communication consoles in 2019. These consoles not only serve as the lifeline between the public safety dispatchers and responding police, EMS and fire fighters, but also for the public in times of an emergency. This was a priority due to its age and failing tendencies. The police department's cruiser fleet unfortunately requires attention. Currently, five (5) cruisers have approximately 100,000 miles or greater on them, and in one such cruiser, the cost of a current repair outweighs the value of the vehicle.

Community Outreach

The Department has continued its community orientated police services and initiatives to include but not limited to; Coffee with a Cop, National Drug Take Back Day, house checks, winter storm wellness checks for participating seniors, collaborative programs with the Council on Aging and TRIAD including Salt for Seniors and Lock Box installation, annual toy drive with the Southampton Lion's Club, and assignment of officers to assist with drug addiction recovery efforts.

POLICE DEPARTMENT

Statistics

Statistically, the police and communications departments' activities have increased relative to reported crime and 911 calls in comparison to 2018. Offenses investigated increased approximately 32%, felonies reported or investigated increased by approximately 46%, arrest and criminal summonses increased by approximately 33%. Emergency 911 calls increased by approximately 8%. While this may seem like a significant increase in crime, because Southampton's crime rate is relatively low, events such as multiple car break-ins during the year can cause for a notable percentage increase.

Statistical Category	Calendar YR 2019	Calendar YR 2018
Reportable Car Crashes:	72	82
Arrests and Criminal Summonses	95	71
Reportable Incidents (crime and no crime)	288	240
Offenses Reported	255 (91 felonies)	192 (62 Felonies)
Traffic Citations Issued	67 Civil Citations 237 Written Warnings Average speed: 52mph Average speed limit: 34mph Average MPH over the speed limit: 18 mph	123 Civil Citations 191 Written warnings Average speed: 53mph Average speed limit: 35mph Average MPH over the speed limit: 18 mph
Log Entries	7528	7904
911 Calls (including 911 texts)	899	830
7 Digit Emergency Lines	348	452
The above statistics do not include the Police Departments non-recorded business lines		

On behalf of the members of the Police and Communications Departments, I would like to express our sincere gratitude for the support we have received and continue to receive from the citizens of Southampton, the various Town offices, boards, departments, and committees.

Respectfully submitted,
Ian Illingsworth
Chief of Police

PUBLIC SAFETY BUILDING COMMITTEE

The Public Safety Building Committee met three times in 2019.

June 13th ; 4PM

- John Martin reported that the Selectboard reported that attorneys for the town and the land owner have not yet formalized the details of the potential property transfer for the 3.5 acre parcel on College Highway which may be donated to the town. The Public Safety Building Committee voted to reaffirm its support for this site as the optimal location.
- The Committee reviewed a \$3,500 quotation from Menard & Holmberg for an initial survey of the above site and voted to request funding from the Community Preservation Committee.
- Chairman Charlie Kaniecki reported that our \$1,200,000 State Capital Bond Bill grant application for engineering, design, and construction details is still pending with the State Legislature.

June 25th; 6PM

- Our committee met with the Selectboard and discussed details and addressed concerns regarding the Public Safety Building project. The Selectboard voted to support the project and put it on the warrant for the next Special Town Meeting.

November 26th; 4:30PM

- Chairman Charlie Kaniecki reported that negotiations for the 3.5 acre site on College Highway are still continuing and may not be completed until the 4th quarter of 2020. After considerable discussion, our Committee voted to continue support of this location as our preferred site option because of its strategic location, optimal geology, and potential gift status would provide the best overall value for the town. As of this date, the 2020 State Capital Bond Bill is still before the State Legislature.

Respectfully submitted,
Donald E. Warren, Secretary

SELECT BOARD

Southampton is a beautiful town, and even though it is relatively small, there always seems to be a lot of business to attend to. This year has been another busy and productive year for our Select Board. As of the 2019 Annual Town Meeting, residents voted to change the name from Board of Selectman to Select Board. We meet at least twice a month, and frequently more often. Each Board member serves as a liaison to two or more committees or boards. Each meeting, Select Board members report news and updates from their liaison committees. The Select Board also receives quarterly reports from department heads and committee chairs at Select Board meetings. Agendas and minutes of meetings are posted at <http://www.mytowngovernment.org/>. Meetings are open to the public and televised on cable channel 191. We strive to make Southampton the best it can be. Please feel free to contact us or attend the scheduled meetings.

Our Town Administrator, Edward Gibson, has been a tremendous help to us with projects such as infrastructure improvements, town meeting warrants, land purchases, and contract negotiations. We appreciate his guidance, work ethic, and dedication to Southampton.

The Select Board would like to recognize our State Representative Lindsay Sabadosa for her unwavering commitment to the Town of Southampton. In addition, we thank past State Senator Don Humason for his many years of service to Southampton. We wish him well in his new position as the Mayor of Westfield.

Operating Highlights

- The purchase of 84.75 acres of conservation land on Glendale Road, now named Clearwater Woodland Conservation Area, was finalized. The Select Board acknowledges the Conservation Commission and Open Space Review Committee for their work on this project, as well as the Highway Department for creating the parking area.
- Residents voted to acquire and preserve a 14.4 acre parcel off Pomeroy Meadow Road as it was deemed critical to the recharge area of the town's drinking water well. Thanks to the Water Commissioners for their work on this project to protect the Town's Drinking Water System.
- The Open Space Review Committee, through a Neighborhood Outreach Project, conducted educational forums for landowners. This project brought neighbors together for a community meal and presentations on various aspects of land management and conservation. The final gathering offered a hike of Wolf Hill Sanctuary and lunch at Conant Park.
- Southampton was previously designated as a Green Community. Work is underway to evaluate opportunities for energy conservation and savings through upgrades with lighting, insulation, and structural improvements to buildings.
- The Select Board re-established the Master Plan Implementation Committee in 2018 and appointed members. The original Master Plan for Southampton was dated 2013. The current committee has worked diligently, chapter by chapter, to revisit the goals and strategies of the Master Plan. The committee has presented their review to the Select Board. A joint meeting of the Master Plan Implementation Committee, the Planning Board and the Select Board is planned to prioritize goals and strategize on ways to elicit residents' input.

SELECT BOARD

- The Glendale Road reconstruction project from Route 10 to Pomeroy Meadow Road has been ongoing and is expected to be completed in 2020. The project involves full depth reconstruction, drainage enhancements, guardrail upgrades, a sidewalk, and other roadway improvements.
- Engineering work is underway on the planned demolition and re-construction of the East Street Bridge. Construction is expected to begin in 2020. The bridge is expected to be closed temporarily while construction is underway.
- Southampton received a Hazard Mitigation Grant to relocate a section of the town water main on Rte. 10 from its current location in the river to directly under the Manhan River Bridge. Thanks to the Emergency Management Director and Water Commissioners for their work on this grant. This relocation of the water main is in preparation to allow the removal of the Lyman Dam from the Manhan River.
- The Highway Department continues the required work to meet the state and federal mandate for the Town's MS-4 (stormwater) permit.
- The Select Board signed a "Host Agreement" with a Marijuana Retail Establishment. This agreement addresses several requirements by the Retailer, such as security, education, and local fees. The Retailer is in the process of obtaining a license from the state.
- This year saw the retirement of Captain James Gartska from the Fire Department. We thank him for his service to Southampton and we wish him well in retirement.
- Thanks to the work of resident and master woodworker Kristina Madsen, the front doors of Town Hall have been repaired and weatherized.
- In 2019 the Select Board presented the "Boston Post Cane Award" and a certificate to the oldest resident in Southampton, to Genevieve Paszko and Robert Hendrick.

The Select Board conducts regular, ongoing business for the town, such as: reviewing revenue and expenditure reports, appointing members to positions and committees, approving PCF/PRFs (Personnel Change Forms and Personnel Requests Forms), signing warrants, reviewing bylaws, holding public hearings, and negotiating contracts. The Select Board also invites presenters who represent a variety of services that may offer value to Southampton residents, such as fiber optics and sewer. On occasion, the Select Board has met with other Boards and Committees in town to collaborate on various initiatives. This year in particular, the Select Board worked closely with the Hampshire Regional School Committee, the Select Boards and Finance Committees from the 5-Town Regional School District and the School Administrators to review the school budget and discuss the impact to district towns. Perhaps the best part of membership on the Select Board is the opportunity to acknowledge and celebrate our residents and committees for the outstanding work they do on behalf of Southampton.

SELECT BOARD

Licenses

License/Doing Business As	Address	Motor Vehicle	Alcohol	Common Victualer	Entertainment	Coin-op	Pool Table/Jukebox/Bowling Alley
<u>Motor Vehicle</u>							
Harley Davidson of Southampton (MVI)	17 College Highway	<u>\$200</u>			<u>\$100</u>		
	SUBTOTAL	\$200			\$100		
<u>Alcohol Plus Other</u>							
Camp Jahn Assn. Inc. (AAC)	25 Camp Jahn Road		\$1,500	\$100	\$250		\$200
JP's Steakhouse	169 College Highway		\$1,500	\$100	\$100		
Paisano's Restaurant and Pub (AAR)	136-38 College Highway		\$1,500	\$100	\$100	\$150	\$200
Southampton Country Club (AAR)	329 College Highway		\$1,500	\$100	\$100		
The Tin Can Alley Lounge (AAR)	74 College Highway		\$1,500	\$100	\$100	\$300	\$400
County Liquor Store (AAP)	272 County Road		\$1,500				
Pure Food Mkt, Inc. (WMP)	31 College Highway		\$1,000	\$100			
Glendale Ridge Vineyard	155 Glendale Road		\$1,000	\$100			
Smitty's Package Store (AAP)	16 College Highway		\$1,500				
Southampton Beer & Wine (AAP)	136B College Highway		\$1,500				
West Lake Gourmet (AAR)	15E College Highway		<u>\$1,500</u>	<u>\$100</u>			
	SUBTOTAL		\$15,500	\$800	\$650	\$450	\$800
<u>One-Day Alcohol</u>							
Wine and Malt Beverage (12)	Conant Park		\$540				
Wine and Malt Beverage (4)	Harley Davidson of Southampton		\$180				
Wine and Malt Beverage (1)	Residence		<u>\$45</u>				
	SUBTOTAL		\$765				
<u>Common Victualer</u>							
Cumberland Farms #0198	130 College Highway			\$100			
Sheldon's Ice Cream	285 College Highway			\$100			
Bashista Orchards	160 East Street			\$100			
Big Y World Class Market	10 College Highway			\$100			
Walgreen/Rite Aid #10058	14 College Highway			\$100			
Stop N Save Xtra Mart	247 College Highway			\$100			
Subway	161 College Highway			\$100			
Dunkin Donuts	136 College Highway			<u>\$100</u>			
	SUBTOTAL			\$800			
	TOTAL	<u>\$200</u>	<u>\$16,265</u>	<u>\$1,600</u>	<u>\$750</u>	<u>\$450</u>	<u>\$800</u>

Challenges

Like many small towns, Southampton faces many financial challenges. The Select Board, along with our Town Administrator and Town Accountant, review the Revenue and Expense Reports monthly throughout the year. We appreciate the Finance teams and the town department heads for their reports and management of their budget.

SELECT BOARD

Our town relies on many volunteer Boards, Committees and Appointments. We have had difficulty this year filling a number of positions. Please consider stepping up to serve on one of the many elected or appointed committees in town. It really does take everyone in town doing something to help our community. Please contact our Town Administrator if you would like to learn more about the various committees or if you would be willing to serve on a committee in town.

Southampton has the challenge of planning our own future by aligning our actions with our priorities. This requires Boards, Committees and residents working together at each step and evaluating whether initiatives and directions are consistent with our vision for Southampton.

Goals

The Select Board drafted a list of goals and the Master Plan Implementation Committee identified priorities from their detailed review of the report. Together with the Planning Board, we are looking at ways to elicit from Southampton residents their priorities for the direction of our beautiful community. We welcome input from other residents and committees. We continue to advance the improvement of roads, bridges, parks, services, and the protection of our open space and natural resources.

We strive to keep all residents, employees, and visitors to our town safe, whether at home, school, work, play, or at one of our restaurants or businesses. Our EOC (Emergency Operations Center), under the direction of the Emergency Management Director, is set up in the Police Station and provides communication and coordination when emergencies arise. The Center provides a coordinated response to emergencies such as hazards, threats, or weather-related events. All community residents should keep their eyes and ears open and join us in watching over our town. Please report any concerns to the local authorities.

We are very fortunate to have dedicated individuals who work for us in all our municipal departments and schools. We also truly appreciate everyone who volunteers for our town. We strongly encourage all residents to stay informed, attend town meetings, and exercise your right to vote.

Respectfully submitted,
Southampton Select Board

TOWN ACCOUNTANT - GENERAL

The following is a listing of the general purpose financial statements of the Town of Southampton at June 30, 2019 and for the year then ended:

Combined Balance Sheet – All Funds and Account Groups

Combined Statement of Revenues, Expenditures and Changes in Fund Balances –
All Governmental and Trust Funds

Statement of Special Revenue Fund Revenues, CPA Funds Revenues, Expenditures and
Changes in Fund Balances

Statement of Capital Funds Fund Reserves, Expenditures and Changes in Fund Balances

Statement of Trust Funds and Agency Funds Reserves, Expenditures and Changes in
Fund Balances

Combined Statement of Enterprise Fund Revenues, Expenses and Changes in
Retained Earnings

Budget vs. Actual Revenue and Expenditure FY2019

Detailed Expense Report for FY2019

Respectfully submitted,
Vicki Leigh Moro
Town Accountant

TOWN ACCOUNTANT – COMBINED BALANCE SHEET (JUNE 30, 2019)

TOWN OF SOUTHAMPTON, MASSACHUSETTS									
Combined Balance Sheet - All Fund Types and Account Groups									
as of June 30, 2019									
(Unaudited)									
	Governmental Fund Types			Proprietary Fund Types		Fund Types		Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)	
ASSETS									
Cash and cash equivalents	504,139.07	2,527,397.01	77,230.98	967,697.02		1,547,006.36			5,623,470.44
Investments									0.00
Receivables:									0.00
Personal property taxes	4,361.26								4,361.26
Real estate taxes	143,143.29								143,143.29
Deferred taxes									0.00
Allowance for abatements and exemptions	(3,976.16)								(3,976.16)
Special assessments									0.00
Tax liens	154,250.23	4,598.11		3,660.14					162,508.48
Tax foreclosures	32,430.72								32,430.72
Motor vehicle excise	96,949.86								96,949.86
Other excises	799.00								799.00
User fees									0.00
Utility liens added to taxes									0.00
Departmental		138,517.26		105,228.94					243,746.20
Other receivables		67,279.44							67,279.44
Due from other governments	282,516.00	449,301.42							731,817.42
Due to/from other funds									0.00
Working deposit									0.00
Prepays									0.00
Inventory									0.00
Fixed assets, net of accumulated depreciation									0.00
Amounts to be provided - payment of bonds							2,413,360.20		2,413,360.20
Amounts to be provided - vacation and sick leave									0.00
Total Assets	1,214,613.27	3,187,093.24	77,230.98	1,076,586.10	0.00	1,547,006.36	2,413,360.20		9,515,890.15
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts payable									0.00
Warrants payable									0.00
Accrued payroll and withholdings	386,702.97	36,208.95							422,911.92
Accrued claims payable									0.00

TOWN ACCOUNTANT – COMBINED BALANCE SHEET (JUNE 30, 2019)

[illegible]

TOWN ACCOUNTANT – COMBINED BALANCE SHEET (JUNE 30, 2019)

PROOF THAT BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PROOF THAT FUND DETAIL OF FUND BALANCE AGREES TO THE BALANCE SHEET		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AGENCY FUND BALANCE PROOF								(0.00)		
TRUST FUND BALANCE PROOF								(0.00)		

TOWN ACCOUNTANT – COMBINED STATEMENT

Town of Southampton						
Combined Statement of Revenues, Expenditures and Changes in Fund Balances						
All Governmental and Trust Funds						
For the Year Ended June 30, 2019						
	Governmental Funds			Fiduciary Funds		
		Special	Capital	Expendable	Non-	
	General	Revenue	Projects	Trusts	Expendable	Total
Revenues						
Taxes:						
Real estate	11,992,868	237,387				12,230,255
Personal property	191,969					191,969
Sale of Tax Possessions	-	-				-
Motor vehicle and other excise	1,014,827					1,014,827
Penalties and interest	137,358					137,358
Payments in lieu of taxes	53,632					53,632
Meals Taxes	51,690					51,690
Intergovernmental:						-
State	3,331,172	720,207				4,051,379
Federal		43,489				43,489
Departmental revenues	236,329	45,248				281,577
Charges for services	-	601,179				601,179
Earnings on invested funds	19,178	23,910				43,088
Court fines	4,816					4,816
Endowments				22,742		22,742
Miscellaneous	94,448	99,203			-	193,651
Total Revenues	17,128,287	1,770,623	-	22,742	-	18,921,652
Expenditures						
General government	643,462	91,885				735,347
Protection of persons and property	1,826,044	166,913				1,992,957
Education	11,063,933	634,711				11,698,644
Public works and facilities	853,781	80,582				934,363
Human services	117,921	19,068		5,700		142,689
Culture and recreation	165,376	590,255		19,975		775,606
Debt service	242,036					242,036
Intergovernmental expenses	11,287					11,287
Miscellaneous	2,125,009	1,221				2,126,229
Capital outlay		80,179	677,122			757,301
Total Expenditures	17,048,849	1,664,814	677,122	25,675	-	19,416,460
Excess (Deficiency) of Revenues Over Expenditures	79,438	105,809	(677,122)	(2,933)	-	(494,808)
Other Financing Sources (Uses)						
Bond/note proceeds			-			-
Transfers from other funds	233,855	5,215	137,500	324,916	-	701,486
Transfers to other funds	(228,955)	(196,432)	(81,585)	(99,500)		(606,471)
Total Other Financing Sources (Uses)	4,901	(191,217)	55,915	225,416	-	95,015
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	84,339	(85,408)	(621,207)	222,483	-	(399,793)
Fund Balance - Beginning of Year	315,613	2,625,897	(224,703)	803,989	365,315	3,886,111
Fund Balance - End of Year	\$ 399,952	\$ 2,540,489	\$ (845,910)	\$ 1,026,472	\$ 365,315	\$ 3,486,318

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS

Town of Southampton Special Revenue Funds						
Statement of Revenues, Expenditures and Changes in Fund Balances						
For the Year Ended June 30, 2019						
	Fund Balance Beginning	Revenues	Total Available	Expenditures	Fund Balance Ending	
School Funds						
School Lunch	\$ (435)	\$ 146,586	146,151	\$ 137,784	\$ 8,368	
Pre-School Program	52,928	86,334	139,263	36,515	102,748	
94-142 IDEA Grant	-	30,000	30,000	20,050	9,950	
Title I	1,035	23,000	24,035	23,100	935	
SPED Circuit Breaker	17,917	66,104	84,021	48,215	35,806	
School REAP Grant	7,981	41,093	49,074	38,096	10,978	
Stars Residency Grant	9,800	-	9,800	9,800	-	
School Choice	180,585	280,706	461,291	292,603	168,687	
Student Activities Fund	1,282	18,615	19,897	10,071	9,826	
Norris Revolving Fund	1,219	200	1,419	-	1,419	
Norris Gift Fund	6,990	4,717	11,707	9,857	1,850	
School Building Use	4,009	3,009	7,017	2,275	4,743	
Other	2,484	148	2,632	245	2,387	
Total School Funds	285,795	700,512	986,307	628,611	357,696	
Revolving Funds						
Police Outside Detail	(52,635)	188,234	135,599	153,794	(18,195)	
Inspections	14,991	26,110	41,101	28,500	12,601	
Dog Control	11,074	6,619	17,694	6,349	11,345	
Council on Aging Van	-	21,367	21,367	22,539	(1,172)	
Planning Board	8,423	23,805	32,229	13,596	18,633	
Conant Park Pavilion	7,111	4,075	11,186	3,991	7,194	
Park Commission Usage	6,386	-	6,386	931	5,456	
Conservation Commission	-	8,274	8,274	7,067	1,207	
Zoning Board of Appeals	2,460	2,000	4,460	1,465	2,995	
Weights and Measures	-	2,410	2,410	2,410	-	
Tax Title	1,148	7,307	8,455	3,570	4,885	
Total Revolving Funds	(1,041)	290,202	289,161	244,212	44,949	
Other Special Revenues						
Road Construction	(53,381)	53,560	179	80,582	(80,402)	
PEG Programming Grant	85,587	-	85,587	16,693	68,894	
Ambulance Fees	142,764	189,622	332,386	176,031	156,356	
Septic Betterments	28,926	-	28,926	4,335	24,591	
WPAT Loan Repayment	209,219	19,988	229,207	20,401	208,806	
Sale of Cemetery Lots	51,938	2,700	54,638	-	54,638	
Police Grants	9,050	35,266	44,316	36,112	8,205	
Sale of Real Estate	576	-	576	-	576	
Council on Aging	3,308	17,861	21,169	17,551	3,618	
Cultural Council	3,848	4,800	8,648	4,420	4,229	
Library Grants	10,193	9,606	19,799	4,629	15,169	
Wetlands Protection	5,958	(4,610)	1,348	-	1,348	
Community Preservation Funds	1,692,156	388,338	2,080,494	575,571	1,504,923	
Scholarship Fund	2,125	2,502	4,627	1,500	3,127	
Gift Funds	20,113	33,428	53,540	12,723	40,818	
Halloween Storm (FEMA)	-	-	-	-	-	
Fire Safe Grant	2,495	6,154	8,649	2,168	6,481	
Police Patrol Stimulus	1,120	-	1,120	-	1,120	
Highway Emergency Preparedness	2,000	-	2,000	-	2,000	
Community Compact Grants	-	-	-	-	-	
Generator (State Grant)	60,000	-	60,000	50,455	9,545	
EMPG	-	-	-	2,371	(2,371)	
Extended Polling hours	1,457	1,394	2,851	160	2,692	
Insurance recoveries	4,740	610	5,350	783	4,567	
Open Space Land Grants	-	-	-	400,000	(400,000)	
Open Space Outreach grant	-	6,104	6,104	6,104	-	
EOEA Grant	-	-	-	5,440	(5,440)	
TNC Ride Assessment	-	286	286	-	286	
Council on Aging Walking Club	-	672	672	195	477	
Other	3,571	-	3,571	673	2,898	
Total Other Special Revenue	2,287,763	768,281	3,056,043	1,418,894	1,637,149	
Total Special Revenue Funds	\$ 2,572,517	\$ 1,758,995	\$4,331,512	\$ 2,291,717	\$2,039,795	

TOWN ACCOUNTANT - CAPITAL FUNDS

Town of Southampton							
Capital							
Statement of Revenues, Expenditures and Changes in Fund Balances							
For the Year Ended June 30, 2019							
		Fund Balance Beginning	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending
Capital							
Land Purchase 215 College Hwy		\$ 3,200	\$ -	3,200	-	\$ 3,200	\$ -
Assessor Software		-	15,000	15,000	15,000		\$ -
Police Active Shooter Emer Equip		4,867	-	4,867	4,800		\$ 67
Network Server		-	7,500	7,500	-		\$ 7,500
Fire Brush Truck		3,041	85,579	88,620	85,579		\$ 3,041
Ambulance		(319,993)	65,000	(254,993)	-		\$ (254,993)
Fire Dept Trailer		1,553	-	1,553	-		\$ 1,553
Norris School Phone System		4,285	-	4,285	-	4,285	\$ -
Norris Schol Library Carpet		(0)	-	(0)	-	-	\$ (0)
Norris School Boiler		-	50,000	50,000	37,900	12,100	\$ -
Highway Lawn Mower		62,000	-	62,000		62,000	\$ -
Ture Dump Cleanup		16,344		16,344			\$ 16,344
Transfer to General Fund		-	-	-		-	\$ -
Transfer to Stabilization		(0)	81,585	81,584		81,585	\$ (0)
Total Capital		(224,703)	304,663	79,960	143,279	163,170	(226,488)
		Fund Balance Beginning	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending
Water Capital							
Water Source Development		164,211.40		164,211.40	65,125.70		99,085.70
Water System Master Plan		28,500.00		28,500.00			28,500.00
WIAAP Grant		18,800.00		18,800.00			18,800.00
Safe Routes to School		2,011.00		2,011.00	-		2,011.00
Water Projects		(151,843.77)		(151,843.77)	209.00		(152,052.77)
				-			-
Total Water Capital		61,679	-	61,679	65,335	-	(3,656)

TOWN ACCOUNTANT – TRUST FUNDS

Town of Southampton								
Trust Funds								
Statement of Revenues, Expenditures and Changes in Fund Balances								
For the Year Ended June 30, 2019								
	Fund		Transfers			Transfers	Fund	
	Balance		from	Total		to	Balance	
	Beginning	Revenues	Other Funds	Available	Expenditures	Other Funds	Ending	
<u>Non-Expendable Trusts</u>								
Cemetery Perpetual Care	\$ 95,461			\$ 95,461	\$ -	\$ -	\$ 95,461	
Almoners	20,847			20,847	-		20,847	
Library	28,093			28,093	-	-	28,093	
Park	50,664			50,664	-		50,664	
Wildlife	35,167			35,167	-		35,167	
School	4,000			4,000	-		4,000	
Julia Baraniuk - Library	131,083			131,083	-		131,083	
Julia Baraniuk - Fireman Assoc	131,083			131,083	-		131,083	*** in agency funds on GL
Total Non-Expendable Trusts	496,398	-	-	496,398	-	-	496,398	
<u>Expendable Trusts</u>								
Stabilization Fund- Ambulance	76,770	966	10,000	87,736			87,736	
Stabilization Fund- Capital	17,545	319	188,430	206,294			206,294	
Stabilization - All Purpose	373,688	6,312	105,959	485,959		99,500	386,459	
Cemetery Perpetual Care	27,448	2,348		29,796	5,700		24,096	
OBEF Trust	177,092	7,933	30,527	215,553			215,553	
Almoners	3,190	303		3,493			3,493	
Library	21,218	629		21,847			21,847	
Park	30,408	763		31,171			31,171	
Wildlife	43,052	1,028		44,080	12,450		31,630	
School	7,625	146		7,771			7,771	
Conservation	22,037	277		22,314	3,300		19,014	
Julia Baraniuk - Library	3,917	1,714		5,631	4,225		1,406	
Julia Baraniuk - Fireman Assoc	4,548	1,724		6,272	-		6,272	*** in agency funds on GL
Total Expendable Trusts	808,538	24,464	334,917	1,167,918	25,675	99,500	1,042,743	
Payroll Decuctions/Withholdings	1,716	(237,233)		(235,517)	(238,250)		2,734	*** in agency funds on GL
Due to Comm	(8,554)	(18,319)		(26,873)	(16,825)		(10,047)	
Development Escrow	-			-	-		-	
Red Brook Estate CR	(7,207)	(3,615)		(10,822)	(350)		(10,472)	
Total Expendable Trusts	(14,045)	(259,166)	-	(273,211)	(255,425)	-	(17,785)	
Totals - All Trusts	\$ 1,290,891	\$ (234,703)	\$ 334,917	\$1,391,105	\$ (229,750)	\$ 99,500	\$ 1,556,926	

TOWN ACCOUNTANT – ENTERPRISE FUNDS

Town of Southampton				
Enterprise Funds				
Statement of Revenues, Expenses and Changes in Retained Earnings				
For the Year Ended June 30, 2019				
			Transfer	
<u>Revenues</u>	<u>Water</u>	<u>Station</u>	<u>Totals</u>	
User charges	\$ 590,908	\$ 25,374	\$	616,282
Permits	\$ -	\$ 63,473	\$	63,473
Bag Fees	\$ -	\$ 90,580	\$	90,580
Hook-up fees	41,311	-	\$	41,311
Fire Line Protection Fee	14,040		\$	14,040
Meter Fees	50,401		\$	50,401
Recycling	-	8,127		8,127
Water Liens	13,870			13,870
WPAT debt subsidies	50,040	6,881		56,921
Earnings on invested funds	2,201	4		2,205
Intersect & Penalties	17,272			17,272
Miscellaneous Revenue	2,691	5,250		7,941
Total Revenues	782,733	199,688		982,421
<u>Expenses</u>				
Payroll	151,482	28,200		179,682
Other operating expenses	239,049	124,448		363,497
Debt service	223,708	21,535		245,243
Capital outlay	177,702			177,702
Total Expenses	791,940	174,184		966,124
Excess of Revenues Over Expenses	(9,208)	25,504		16,297
<u>Other Financing Uses</u>				
Transfers to other funds - indirect costs	81,926	16,905		98,831
Excess (Deficiency) of Revenues Over Expenses and Other Uses	(91,134)	8,599		(82,534)
Retained Earnings - Beginning of Year	527,106	5,680		532,787
Retained Earnings - End of Year	\$ 435,973	\$ 14,280	\$	450,252

TOWN ACCOUNTANT – BUDGET vs ACTUAL FY2019

Town of Southampton						
Statement of Revenues, Expenditures and Changes in Fund Balances						
General Fund - Budget and Actual						
For the Year Ended June 30, 2019						
						Variance
						Favorable
						(Unfavorable)
			Budget	Actual		
Revenues						
Taxes:						
Real estate			\$ 11,990,549	\$ 11,992,868	\$	2,319
Personal property			190,718	191,969		1,252
Sale of tax possessions			-	-		-
Motor vehicle and other excise			1,022,500	1,014,827		(7,673)
Penalties and interest			85,000	137,358		52,358
Payments in lieu of taxes			53,000	53,632		632
Meals tax			50,000	51,690		1,690
State aid			3,298,435	3,331,172		32,737
Federal aid			-	-		-
Departmental revenues			229,998	236,329		6,331
Earnings on invested funds			6,500	19,178		12,678
Court fines			12,000	4,816		(7,184)
Miscellaneous			69,360	98,606		29,246
School Bus Fees			6,000	1,390		(4,610)
Total Revenues			17,014,059	17,133,835		119,775
Expenditures						
General government			663,646	643,462		20,184
Protection of persons and property			1,974,249	1,826,044		148,205
Education			11,060,643	11,063,933		(3,290)
Public works and facilities			869,054	853,781		15,273
Human services			128,444	117,921		10,523
Culture and recreation			167,304	165,376		1,928
Debt service			262,437	242,036		20,401
Intergovernmental expenses			11,288	11,287		1
Miscellaneous			2,131,922	2,130,556		1,366
Total Expenditures			17,268,989	17,054,396		214,593
Excess (Deficiency) of Revenues Over Expenditures			(254,929)	79,438		334,368
Other Financing Sources (Uses)						
Transfers from other funds			225,357	233,855		8,498
Transfers to other funds			(228,955)	(228,955)		-
Total Other Financing Sources (Uses)			(3,597)	4,901		8,498
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses			\$ (258,527)	84,339	\$	342,866
Fund Balance - Beginning of Year				315,613		
Fund Balance - End of Year				\$ 399,952		

TOWN ACCOUNTANT – EXPENSE REPORT FY 2019

Town of Southamptton

2019 Expense Report

From 07/01/2018 to 06/30/2019

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015122.700	Selectmen Expenses		1,700.00		1,700.00	1,700.00		100.00 %
015122.701	Selectmen Expenses-Minutes		1,500.00		1,500.00	1,440.00	60.00	96.00 %
015122.703	Internet Service		1,200.00		1,200.00	1,199.76	0.24	99.98 %
015122.704	Webpage Maintenance		600.00		600.00		600.00	0.00 %
015122.706	Employment Advertising		500.00		500.00	304.96	195.04	60.99 %
015122.708	Certification Stipends			1,000.00	1,000.00	1,000.00		100.00 %
015125.113	Town Administrator Salary		80,000.00	-0.08	79,999.92	79,999.92		100.00 %
015129.113	Administrative Assistant Wages		13,298.00	-6,348.92	6,949.08	6,949.08		100.00 %
015129.700	Administration Expenses		1,500.00	-276.84	1,223.16	783.21	439.95	64.03 %
015129.701	Photocopier Lease and Supplies		4,500.00	450.00	4,950.00	4,947.49	2.51	99.94 %
015129.702	Postage		15,661.00	64.32	15,725.32	14,225.32	1,500.00	90.46 %
015131.700	Finance Committee Expenses		200.00		200.00	180.00	20.00	90.00 %
015132.780	Reserve Fund		5,000.00	-3,803.99	1,196.01		1,196.01	0.00 %
015135.113	Town Accountant Salary		52,000.00		52,000.00	52,000.00		100.00 %
015135.114	Assistant Accountant Wages		19,732.00		19,732.00	19,656.00	76.00	99.61 %
015135.200	Independent Audit		22,500.00	-1,000.00	21,500.00	21,500.00		100.00 %
015135.700	Town Accountant Expenses		865.00		865.00	588.08	276.92	67.98 %
015135.701	Accounting Software Support		3,600.00		3,600.00	3,473.27	126.73	96.47 %
015141.114	Principal Assessor		40,034.00	78.82	40,112.82	40,112.82		100.00 %
015141.116	Assessor Admin Assistant		10,000.00	-8,930.92	1,069.08	180.00	889.08	16.83 %
015141.700	Assessors Expenses		4,187.00		4,187.00	3,109.39	1,077.61	74.26 %
015141.701	Assessors Software Support		6,485.00		6,485.00	6,485.00		100.00 %
015141.702	Assessors - Town Maps		4,000.00		4,000.00	3,500.00	500.00	87.50 %
015141.703	Assessors - Consultants		2,000.00		2,000.00	1,500.00	500.00	75.00 %
015141.711	Assessors- Cyclical Inspections		2,247.00		2,247.00	1,780.00	467.00	79.21 %
015145.113	Treasurer/Collector Salary		49,581.00	-0.04	49,580.96	49,580.96		100.00 %
015145.115	Treasurer/Collector Wages		52,416.00	-0.31	52,415.69	52,368.79	46.90	99.91 %
015145.700	Treasurer/Collector Expenses		9,475.00	-45.37	9,429.63	9,261.81	167.82	98.22 %
015145.701	Treasurer - Software Support		10,700.00	583.31	11,283.31	11,283.31		100.00 %
015151.300	Legal Expenses		30,000.00		30,000.00	24,846.40	5,153.60	82.82 %
015158.700	Tax Title Expenses		3,000.00		3,000.00	3,000.00		100.00 %
015161.113	Town Clerk Salary		39,090.00	-0.04	39,089.96	39,089.96		100.00 %
015161.114	Town Clerk Assistant Wages		15,015.00	-5,800.00	9,215.00	8,277.67	937.33	89.82 %
015161.700	Town Clerk Expenses		1,000.00		1,000.00	947.47	52.53	94.74 %
015163.115	Election Registration Wages		1,610.00		1,610.00	1,038.71	571.29	64.51 %
015163.700	Election Registration Expenses		16,525.00		16,525.00	16,168.41	356.59	97.84 %
015175.701	Pioneer Valley Planning Commission		920.00	14.71	934.71	934.71		100.00 %
015175.703	Peg Programming		35,000.00	34,359.88	69,359.88	69,359.88		100.00 %
015192.117	Town Hall Custodial Wages		9,009.00	-1,972.03	7,036.97	7,036.97		100.00 %
015192.405	Telephone		8,000.00	-186.54	7,813.46	7,710.77	102.69	98.68 %
015192.411	Gas and Electric - Town Hall		27,000.00	7,658.57	34,658.57	34,658.57		100.00 %
015192.701	Town Hall Bldg Expenses		21,987.00	8,014.35	30,001.35	30,001.35		100.00 %
015195.700	Town Report		500.00		500.00		500.00	0.00 %
015196.700	Technology - Equipment		6,500.00	-2,000.00	4,500.00	2,103.18	2,396.82	46.73 %
015196.701	Technology - Services		6,500.00	-1,000.00	5,500.00	5,020.36	479.64	91.27 %
015197.701	Emergency Management Expenses		1,750.00		1,750.00	258.57	1,491.43	14.77 %
015197.702	Reverse 911 System (Code Red)		3,900.00		3,900.00	3,900.00		100.00 %
Total	General Government		644,787.00	18,858.88	663,645.88	643,462.15	20,183.73	

TOWN ACCOUNTANT – EXPENSE REPORT FY 2019

Town of Southampton

2019 Expense Report

From 07/01/2018 to 06/30/2019

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
Protect, Persons, & Property								
015210.113	Police Chief's Salary		96,900.00	5,686.44	102,586.44	102,411.42	175.02	99.82 %
015210.115	Police Department Wages		630,000.00	-18,945.69	611,054.31	578,043.96	33,010.35	94.59 %
015210.116	Police Educational Incentive		41,880.00	-7,850.70	34,029.30	33,758.67	270.63	99.20 %
015210.117	Police OT Wages		57,000.00	7,164.26	64,164.26	59,486.56	4,677.70	92.70 %
015210.118	Police Building Custodian		4,505.00		4,505.00	3,859.76	645.24	85.67 %
015210.700	Police Dept Expenses		62,000.00	5,973.52	67,973.52	67,157.21	816.31	98.79 %
015210.701	Police Equipment Maintenance		24,000.00	14,208.29	38,208.29	35,734.37	2,473.92	93.52 %
015210.702	Regional Lockup Assessment		5,502.00		5,502.00	5,502.00		100.00 %
015210.703	Police Building Expenses		25,000.00	125.89	25,125.89	25,045.60	80.29	99.68 %
015215.115	Communications Wages		207,000.00	-6,362.01	200,637.99	200,637.99		100.00 %
015215.700	Communications Expenses		4,900.00		4,900.00	4,886.71	13.29	99.72 %
015220.113	Fire Chief's Salary		85,000.00	-0.02	84,999.98	84,999.98		100.00 %
015220.115	Fire Department Wages		227,374.00	-2,095.30	225,278.70	221,752.43	3,526.27	98.43 %
015220.700	Fire Department Expenses		22,100.00	5,000.00	27,100.00	26,517.78	582.22	97.85 %
015220.703	Fire Truck Maintenance			3,648.93	3,648.93	3,063.88	585.05	83.96 %
015220.705	Fire/EMS Building Expenses		12,900.00	23,735.05	36,635.05	36,635.05		100.00 %
015220.710	Fire Expenses- Structural turnout g		3,000.00		3,000.00	2,895.80	104.20	96.52 %
015232.113	EMT Standby		18,250.00	-14,793.92	3,456.08	2,700.01	756.07	78.12 %
015232.114	EMT Wages		227,374.00	-28,266.62	199,107.38	199,107.38		100.00 %
015236.698	Ambulance Billing		7,000.00	560.54	7,560.54	7,560.54		100.00 %
015236.699	EMT Licensing and Certification		2,500.00	-735.05	1,764.95	1,215.00	549.95	68.84 %
015236.700	Ambulance/EMS Expenses		140,000.00	9,948.38	149,948.38	50,560.88	99,387.50	33.71 %
015236.703	Ambulance Maintenance			514.37	514.37	514.37		100.00 %
015241.113	Building Inspector Salary		59,860.00	0.06	59,860.06	59,860.06		100.00 %
015241.700	Building Inspection Expenses		6,212.00	800.00	7,012.00	6,852.46	159.54	97.72 %
015241.701	Building Inspector Alternate		800.00	-200.00	600.00	320.00	280.00	53.33 %
015241.705	Gas/Plumbing Expenses		1,676.00	-600.00	1,076.00	964.10	111.90	89.60 %
015241.708	E-Permitting Software		4,000.00		4,000.00	4,000.00		100.00 %
Total	Protect, Persons, & Property		1,976,733.00	-2,483.58	1,974,249.42	1,826,043.97	148,205.45	
Education								
015300.700	Elementary School		4,456,304.00	25,000.00	4,481,304.00	4,481,479.00	-175.00	100.00 %
015300.701	School Choice Tuition		39,171.00	24,175.00	63,346.00	63,346.00		100.00 %
015300.702	Local School Transportation		209,116.00	23,533.17	232,649.17	232,907.95	-258.78	100.11 %
015300.705	Charter School Tuition		46,476.00		46,476.00	49,332.00	-2,856.00	106.14 %
015320.690	Vocational Tuition		860,000.00	-68,338.01	791,661.99	791,661.99		100.00 %
015320.691	Vocational Transportation		69,000.00	223.20	69,223.20	69,223.20		100.00 %
015330.690	Hampshire Regional Operating		5,090,926.00		5,090,926.00	5,090,926.00		100.00 %
015330.691	Hampshire Regional Debt		285,057.00		285,057.00	285,057.00		100.00 %
Total	Education		11,056,050.00	4,593.36	11,060,643.36	11,063,933.14	-3,289.78	
Public Works and Facilities								
015422.113	Highway Superintendent's Salary		74,830.00	0.08	74,830.08	74,830.08		100.00 %
015422.114	Admin Assistant Highway		17,858.00	-739.43	17,118.57	17,118.57		100.00 %
015422.115	General Highway Wages		214,571.00	-21,305.85	193,265.15	193,265.15		100.00 %
015422.700	General Highway Expenses		155,347.00	-19,495.40	135,851.60	135,851.60		100.00 %
015422.701	Road Machinery Expenses		70,610.00	30,508.84	101,118.84	101,118.84		100.00 %
015422.702	MS-4 Storm Water Management			12,623.43	12,623.43	2,466.53	10,156.90	19.53 %
015422.705	Highway Building Expenses		23,460.00	4,069.52	27,529.52	27,098.79	430.73	98.43 %

TOWN ACCOUNTANT – EXPENSE REPORT FY 2019

Town of Southampton

2019 Expense Report

From 07/01/2018 to 06/30/2019

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015423.115	Winter Roads Wages		138,310.00	-15,873.49	122,436.51	122,436.51		100.00 %
015423.700	Winter Roads Expenses		122,100.00	25,380.23	147,480.23	147,480.23		100.00 %
015424.200	Street Lighting		26,000.00		26,000.00	25,795.84	204.16	99.21 %
015491.700	Cemetery Commission Expenses		1,500.00	1,300.00	2,800.00	2,342.21	457.79	83.65 %
015493.700	Tree Warden Expenses		8,000.00		8,000.00	3,977.08	4,022.92	49.71 %
Total	Public Works and Facilities		852,586.00	16,467.93	869,053.93	853,781.43	15,272.50	
Human Services								
015510.113	Health Director Salary		32,859.00	10,389.32	43,248.32	38,982.69	4,265.63	90.13 %
015510.115	Health Agent Wages		11,677.00	-1,387.79	10,289.21	8,433.50	1,855.71	81.96 %
015511.700	Board of Health Expenses		3,000.00	1,150.00	4,150.00	4,087.85	62.15	98.50 %
015511.703	Sharps Program		3,000.00	1,750.00	4,750.00	4,050.52	699.48	85.27 %
015519.115	Animal Inspector Salary		3,000.00		3,000.00	3,000.00		100.00 %
015541.113	Council on Aging Director		27,144.00	56.00	27,200.00	27,200.00		100.00 %
015541.121	Council on Aging Wages		5,456.00	-56.00	5,400.00	4,935.00	465.00	91.38 %
015541.700	Council on Aging Expenses		1,650.00	-740.00	910.00	45.48	864.52	4.99 %
015543.115	Veterans' Agent Salary		8,490.00	0.04	8,490.04	8,490.04		100.00 %
015543.700	Veterans' Agent Expenses		600.00		600.00	99.47	500.53	16.57 %
015543.771	Veterans' Benefits		25,000.00	-4,593.36	20,406.64	18,596.18	1,810.46	91.12 %
Total	Human Services		121,876.00	6,568.21	128,444.21	117,920.73	10,523.48	
Culture and Recreation								
015610.115	Library Wages		111,317.00	1,476.27	112,793.27	112,793.27		100.00 %
015610.700	Library Expenses		3,870.00	-600.31	3,269.69	3,269.69		100.00 %
015610.701	Library Books Expense		30,539.00	188.82	30,727.82	30,727.82		100.00 %
015610.702	Library- Utilities		11,000.00	-857.28	10,142.72	10,142.72		100.00 %
015610.703	Library- Maintenance		7,183.00	-12.25	7,170.75	7,170.75		100.00 %
015650.700	Park Commission Expenses		2,000.00		2,000.00	453.08	1,546.92	22.65 %
015660.700	Historical Commission		1,000.00		1,000.00	631.51	368.49	63.15 %
015693.700	Memorial Day		200.00		200.00	186.95	13.05	93.47 %
Total	Culture and Recreation		167,109.00	195.25	167,304.25	165,375.79	1,928.46	
Debt Service								
015710.910	Debt Larrabee Renovation		110,000.00		110,000.00	110,000.00		100.00 %
015710.914	Debt Pumper Tanker		26,450.00		26,450.00	26,450.00		100.00 %
015710.918	Debt Pequot Pond Sewer		20,000.00		20,000.00	20,000.00		100.00 %
015710.919	Debt WPAT Bonds		40,801.00		40,801.00	20,400.00	20,401.00	49.99 %
015751.915	Int Larrabee Renovation		56,169.00		56,169.00	56,168.76	0.24	99.99 %
015751.919	Int Pumper Tanker		2,247.00	1.24	2,248.24	2,248.24		100.00 %
015751.924	Int Pequot Pond Sewer		1,490.00	45.37	1,535.37	1,535.37		100.00 %
015752.925	Int Short-Term Debt		750.00	4,483.62	5,233.62	5,233.62		100.00 %
Total	Debt Service		257,907.00	4,530.23	262,437.23	242,035.99	20,401.24	
Intergovernmental Expenses								
015820.620	Hamp Council of Gov'ts		2,500.00	-2,498.95	1.05		1.05	0.00 %
015820.640	State - Air Pollution		1,787.00		1,787.00	1,787.00		100.00 %
015820.641	State - RMV Surcharge		3,160.00		3,160.00	3,160.00		100.00 %
015840.663	Regional Transit Charge		6,340.00		6,340.00	6,340.00		100.00 %
Total	Intergovernmental Expenses		13,787.00	-2,498.95	11,288.05	11,287.00	1.05	

TOWN ACCOUNTANT – EXPENSE REPORT FY 2019

Town of Southampton

2019 Expense Report

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01 - General Fund		Previous	Original	Budget	Revised	Actual		
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Miscellaneous Expenses								
015910.170	Extended Illness Benefit			3,240.00	3,240.00	3,240.00		100.00 %
015911.170	Retirement Contributory		745,799.00		745,799.00	745,799.00		100.00 %
015912.170	Workers' Compensation		46,000.00	428.57	46,428.57	46,000.00	428.57	99.07 %
015913.170	Unemployment Compensation		8,000.00	-5,256.01	2,743.99	1,942.00	801.99	70.77 %
015914.169	Group Health- Retiree		195,000.00	7,852.10	202,852.10	202,852.10		100.00 %
015914.170	Group Health Insurance		920,000.00	6,984.33	926,984.33	926,984.33		100.00 %
015914.171	Medicare		90,000.00	3,829.76	93,829.76	93,722.05	107.71	99.88 %
015914.172	Group Life Insurance		2,200.00		2,200.00	2,174.76	25.24	98.85 %
015914.173	Group Life Insurance- Retiree		1,300.00	-69.64	1,230.36	1,227.39	2.97	99.75 %
015945.740	Insurance - General		82,000.00	-3,758.08	78,241.92	78,241.92		100.00 %
015950.900	Prior Year Expenses			1,276.62	1,276.62	1,276.62		100.00 %
015950.905	Prior Year Encumbered Expenses	17,595.72			17,595.72	17,595.72		100.00 %
015950.910	OPEB Actuarial Study		9,500.00		9,500.00	9,500.00		100.00 %
015995.965	Trans to Stabilization			228,954.75	228,954.75	228,954.75		100.00 %
Total	Miscellaneous Expenses	17,595.72	2,099,799.00	243,482.40	2,360,877.12	2,359,510.64	1,366.48	
Total	General Fund	17,595.72	17,190,634.00	289,713.73	17,497,943.45	17,283,350.84	214,592.61	

TOWN ADMINISTRATOR

I would like to thank all the residents I have met and the employees and Department Heads for making my transition here to Southampton an easy one. 2019 was a busy year and a lot was accomplished.

The official name of the Board of Selectmen was changed to Select Board by a vote accepting the change of a Town By-law at the May Annual Town Meeting. Christine Fowles was elected to a term on the Select Board to replace James Labrie, who did not seek re-election. We would like to thank Jim for his years of service to the Town and his service on the Select Board. Ian Illingsworth who was the Lieutenant in our Police Department was appointed by the Select Board to serve as our new Police Chief, succeeding Michael Goyette who retired after twenty-nine years of service with our Police force.

The Town was able to close on the acquisition of approximately 85 acres of open space located at 111 Glendale Road (Clearwater Woodland) through a “Local Acquisitions for Natural Diversity” (LAND) grant award from the State in the amount of \$400,000 and the use of \$385,000 from Community Preservation Funds. The Town also was able to close on an approximately 14.4 acre parcel at 68 Pomeroy Meadow Road through receipt of a Drinking Water Supply Protection grant in the amount of \$216,000 from the State and \$440,000 in Community Preservation Funds on behalf of our Water Commissioners. The property has been identified as a key recharge area for the acquirer for our town well.

An emergency generator was purchased and installed at the Town Hall through \$60,000 in funding established by Senator Humason in the State budget. The addition of the emergency generator will make the Town Hall more resilient to the effects of power outages and natural disasters and will ensure that the Town Hall would still be able to operate during emergency conditions in the case of the loss of power. The Town Water Department also received a Hazard Mitigation Grant in the amount of \$518,000 from the Massachusetts Emergency Management Agency to move the water main supply from the Manhan River bed up onto the Bridge on Rte. 10 where it passes over the Manhan River. The movement of the placement of the water main from the river bed to the bridge will make it less susceptible in the future to being affected by a potential flood.

I would like to thank all the citizens who volunteer on our Town Boards and Committees as well as in some of our offices. We would not be able to accomplish what we do without the hours you donate to our community with these volunteer services. I would also like to thank the Department Heads and employees with whom I work. We have a very professional and knowledgeable staff that it is a pleasure to work with.

Respectfully submitted,
Edward J. Gibson
Town Administrator

TOWN CLERK - GENERAL

In, 2019, the last year of the decade. I was elected into the office in May of 2019 after serving as Interim Town Clerk since December of 2018. I am looking forward to a busy 2020 and serving the town residents. Thank you to the community for your continued support.

We are growing in population, our population was over 6,000 residents in 2019 and we had a little over 4,000 registered voters. Here's a quick rundown of what we were up to in the office, besides sending out census and all the other things we do in our office:

We welcomed 51 new residents in 2019!

We also said goodbye to 46 Southampton residents including our oldest resident.

We processed 710 dog licenses (please remember to license your dog(s)).

Our Annual Town meeting was held on May 7, 2019 and our Annual Town election was held on May 21, 2019.

We had two Special Town Meetings this year, one on June 18, 2019 and one October 22, 2019.

2020 is a Presidential Election Year, look for reminders on the Town website and on the bulletin board outside of the Town Clerk's office. Also the "real" ID deadline is October 1, 2020.

I want to thank Mr. Frary our volunteer for all his hard work. Even though he is not volunteering with us anymore we appreciate him being a part of our office for all of the years he was working with us and wish him the best.

Respectfully submitted,
Lucille A. Dalton

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)



**Annual Town Meeting
May 7, 2019
William E. Norris School
34 Pomeroy Meadow Rd., Southhampton, MA**

Town Moderator, Robert Floyd, opened the meeting at 7:00 p.m. with a quorum present, 171 registered voters were present. The workers were Kristine Canton, Angela Bolduc, Eileen Hamel, and Sarah Pierce.

After the pledge of allegiance which was led by Boy Scout Troop 210 and announced by Liam Galpin, a brief moment of silence, welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return warrant. He announced that the town meeting was being televised live. Interim Town Clerk Luci Dalton was sworn in to officiate over the meeting. Karl Kuehner was unanimously elected Deputy Moderator for the year until the next Annual Town Meeting.

Mr. Moderator read an introduction on town meeting guidelines.

Mr. Moderator then called for a motion for Article 1.

Article 1: It was moved and seconded that the Town vote to hear presentations of the Richard C. Allen Educational Awards sponsored by the Southhampton Highway Department and Transfer Station.

Article 1

Randall Kemp, Highway Superintendent, presented the awards to the 3 following recipients:

Olivia Aldrich
Sophie Aldrich
Rebecca Walunas

CONGRATULATIONS!!!!

Article 2: It was moved and seconded that the Town vote to take no action on Article 2

Article 2 passed unanimously to take no action.

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 3: It was moved and seconded to see if the Town will accept Sections 3 to 7 inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by modifying the surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; that the amount of such surcharge on real property shall be 1% of the annual real estate tax levy against real property “commencing on first available date according to Mass GL; and that the Town hereby accepts the following exemption[s] from such surcharge permitted under Section 3(e) of said Act: [Property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in section 2 of said Act] \$100,000 of the value of each taxable parcel of residential real property]. Or take any other action relative thereto.

It was moved and seconded to end debate on Article 3

Vote to end debate was won by majority

Article 3 Failed by majority

A motion was made to move Articles 33 and 34 to be voted on following Article 8, and before Article 9.

A vote was taken and passed unanimously to move the articles. (See video on Southampton TV)

Article 4: It was moved and seconded to see if the Town will vote to adjust the eligibility factors for the property tax exemption for senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, to be effective for the exemptions granted for any fiscal year beginning on or after July 1, 2019 by increasing the income limits to \$20,000 for single and \$25,000 for married couples; or take any other action relative thereto.

Article 4 Passes Unanimously

Article 5: It was moved and seconded that the Town vote to adjust the eligibility factors for the property tax exemption for senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, to be effective for the exemptions granted for any fiscal year beginning on or after July 1, 2019 by reducing the minimum age requirement from 70 years of age to 65.

Article 5 Passes Unanimously

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 6: It was moved and seconded see if the Town will vote to amend the General By-Laws of the Town of Southampton to change the title of the “Board of Selectmen” to the “Select Board” as follows, or take any other action relative thereto:

1. Amend Article III: 1) by changing the title from “Selectmen” to “Select Board”; 2) by substituting the reference in Section 1 from “Selectmen” to “Select Board”; and 3) by deleting existing Section 7 and replacing it with the following language: “There shall be a Select Board of five members elected for three-year overlapping terms. Such Select Board shall have all the powers and duties of a Board of Selectmen for purposes of any and all federal, state and local laws referring to Board of Selectmen or Selectmen, including but not limited to the Massachusetts General Laws, Code of Massachusetts Regulations and any bylaws and special acts applicable to the Town of Southampton”; and
2. Delete the words “Board of Selectmen” and “Selectmen” in each place in which they appear and insert in their place the words “Select Board”. Or take any other action relative thereto

Article 6 Passes Unanimously

Article 7: It was moved and seconded that the town **take no action** to amend Section 3-A-1 of the Town Personnel By-Law Pertaining to the Personnel Policies and Procedures Board by amending the existing language, as set forth in in Article 7 of the Warrant for the May 7, 2019 Annual Town Meeting.

Article 7 – Vote to take no action passes unanimously

Article 8: It was moved and seconded that the Town raise and appropriate \$17,560,797.03 to fund all municipal departments and the public schools during fiscal year 2020, as shown in the Town’s Annual Operating Budget for Fiscal Year 2020 as shown in the Column Labeled BOS Recommended FY20 Level Funded + 2%.. The Moderator divided the budget into the following groups:

GENERAL GOVERNMENT	694,869.55	Passed unanimously
PUBLIC SAFETY	1,909,469.84	Passed unanimously
EDUCATION - NORRIS	4,667,242.28	Passed unanimously
EDUCATION - HRHS	5,219,017.00	Passed by majority
HIGHWAY	861,497.38	Passed unanimously
HEALTH & HUMAN SERVICES	123,648.52	Passed unanimously
CULTURE & RECREATION	169,335.34	Passed unanimously
EMPLOYEE BENEFITS	2,188,044.23	Passed unanimously
DEBT SERVICE-PRINCIPAL	176,650.00	Passed unanimously
DEBT SERVICE-INTEREST	<u>53,342.89</u>	Passed unanimously

TOTAL FY 2020 BUDGET \$17,560,797.03

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

All aspects of the FY 2020 Total Operating budget passes unanimously with the exception of Hampshire Regional High School budget which passed by majority.

Separate from the above:

It was motioned and seconded to amend the Police Department Budget in the Public Safety Section of the FY 20 Southampton Operating Budget as follows:

Change:

	From	To
Police Chief's Salary	\$98,838.00	\$106,000
Police Department Wages	\$642,600.00	\$588,354.34
Police Incentive (Quinn Bill)	\$42,717.60	\$34,642.37
Police Department Overtime	\$58,140.00	\$75,059.89
Police Department Expenses	\$62,000.00	\$69,837.00
Rest of Police Department Budget to remain the same:		
Police Equipment Maintenance	\$24,000.00	\$24,000.00
Regional Lockup Assessment	\$5,502.00	\$5,502.00
Police Department Building Expense	\$25,000.00	\$25,000.00
Building Custodial wages	\$4,595.10	\$4,595.10
Total	\$963,392.70	\$932,990.70 \$30,402.00

Motioned and seconded to amend the Norris Elementary School Operating line account in the Education Section of the FY 2020 Southampton Operating Budget by increasing the Elementary School Operating Budget from \$4,636,840.28 to \$4,667,242.28 and by funding the increase with the \$30,402.00 of available funds created with the amended decrease to the Police Department budget.

Amendment to motion for Public Safety Budget section passes unanimously-decrease of \$30,402.00

Amendment to motion to Norris School Budget passes unanimously-increase of \$30,402.00

Motion to end debate on HRHS Budget passes by majority.

HRHS Operating Budget passes majority Ayes (117) Nays (33).

Article 9: It was moved and seconded that the Town vote the budget of the Transfer Station Enterprise Fund as presented in Article 9 of the Warrant for the May 7, 2019 Annual Town Meeting.

Article 9 passes unanimously

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 10: It was moved and seconded that the Town vote to approve the budget of the Water Department Enterprise Fund as presented in Article 10 of the Warrant for the May 7, 2019 Annual Town Meeting.

Motioned and seconded to amend Article 10 and replace with to increase the salary for the Water Superintendent by giving a 2% raise over the FY2019 amount which will be \$76,021.62 and also to reduce the Water Enterprise FY2020 Budget wages line from \$210,356 to \$199,922 to incorporate that the Superintendents wages do not increase more than 2% over FY19 and also to amend the money to be raised from retained earnings from \$30,189 to \$19,755.

Town voted on amendment to Article 10 by majority

Article 10 Amended motion passes by majority

Article 11: It was moved and seconded that the Town vote to transfer \$20,200 from the WPAT Loan Repayment Account to fund amortization of the WPAT Bonds in the Water Department.

Article 11 passes unanimously

Article 12: It was moved and seconded that the Town vote to transfer \$100,000 from the Ambulance Receipts Reserved for Appropriations account to the EMs/Ambulance Department Expense account to fund ambulance transportation.

Article 12 passes unanimously

Article 13: It was moved and seconded that the Town vote to transfer \$65,000 from the Ambulance Receipts Reserved for Appropriations account to the Debt Expense account to fund the repayment of the loan to purchase the newest ambulance.

Article 13 passes unanimously.

Article 14: It was moved and seconded that the Town vote to transfer \$10,000 from the Ambulance Receipts Reserved for Appropriations account to the Ambulance Stabilization Account.

Article 14 passes unanimously

Article 15: It was moved and seconded that the Town vote to transfer the sum of \$35,420.05 from the Operational Stabilization Fund to the Police Expenses and Wages for Recruit Academy for the placement and training and of two new Police Officers during fiscal year 20.

Article 15 passes unanimously to meet 2/3rds majority

Article 16: It was moved and seconded that the Town vote to transfer the sum of \$35,000.00 from the Operational Stabilization Fund to the Highway Department MS-4 Storm water

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Management Permit Account to fund the mandated permit requirements for State/Federal compliance in FY 20.

Article 16 passes unanimously to meet 2/3rds majority

Article 17: It was moved and seconded that the Town vote to authorize the Hampshire Regional School District to enter into a five-year contract consisting of a three-year base with the option to renew for two additional one-year periods to provide bus transportation as presented in Article 17 of the Warrant for the May 7, 2019 Annual Town Meeting.

Article 17 passes unanimously

Article 18: It was moved and seconded that the Town vote to authorize the Select Board to enter into a ten-year contract with the option for a five (5) year extension, commencing on July 1, 2020 with the qualified vendor selected by MassDEP through a competitive bid process for recycling processing services for the town, subject to the Select Board's determination that the contract is in the best interests of the town and subject to Town Meeting approval in the Spring 2020 for funding for these services.

Article 18 passes unanimously

Article 19: It was moved and seconded that the Town vote to become a member in the Pioneer Valley Mosquito Control District for a minimum three-year period, pursuant to Massachusetts General Laws Chapter 252, §5A and other applicable sections of said law; and to fund the membership fee transfer/appropriate \$5,000 from Free Cash.

Motion and seconded from the floor to amend to remove "for a minimum three-year period".

Amendment passed unanimously

Article 19 passes unanimously

Article 20: It was moved and seconded that the Town vote to appropriate the sum of \$250,000.00 to purchase a new Dump Truck with plow and sander body for the Highway Department, and to authorize the Treasurer, with the approval of the Select Board, to borrow the sum of \$250,000.00 for said appropriation under applicable sections of Chapter 44 Sections 7 and 8 of the General Laws or any other enabling authority and to issue bonds and notes therefor, and, in accordance with Chapter 44, Section 20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose, provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the town of a so-called Proposition 2-1/2 debt exclusion under General Laws c. 59, section 21C, and authorize the Treasurer with the approval of the Select Board, to issue any bonds or notes therefor, and, in accordance with Chapter 44, Section 20, any premium received by the Town upon the sale of any bonds or notes

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose, as authorized by General Laws Chapter 44, Section 7 (9), or any other general or special law.

Article 20 passes unanimously to meet 2/3rds majority

Article 21: It was moved and seconded that the Town vote to appropriate the sum of \$97,800.00 for the Norris Elementary School Building Improvement Project,(said project to include \$9,000 for sink replacement in the science labs/classrooms; \$28,500 to replace carpeting in several classrooms; \$48,500 for the replacement and repair of exterior doors in the school; \$10,500 for repairs and caulking to the roof gutters, drains and roof drain scuppers; and \$1,300 for the repair of the exterior masonry of the building) and to authorize the Treasurer, with the approval of the Select Board, to borrow the sum of \$97,800.00 for said appropriation under applicable sections of Chapter 44 Sections 7 and 8 of the General Laws or any other enabling authority and to issue bonds and notes therefor, and, in accordance with Chapter 44, Section 20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose, provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the town of a so-called Proposition 2-1/2 debt exclusion under General Laws c. 59, section 21C, and authorize the Treasurer with the approval of the Select Board, to issue any bonds or notes that may be necessary for that purpose, as authorized by General Laws Chapter 44, Section 7 (9), or any other general or special law.

Article 21 passes unanimously to meet 2/3rds majority

Article 22: It was moved and seconded that the Town vote to appropriate the sum of \$46,672.00 to purchase a new SUV Police Cruiser for the Police Department, and to authorize the Treasurer, with the approval of the Select Board, to borrow the sum of \$46,672.00 for said appropriation under applicable sections of Chapter 44 Sections 7 and 8 of the General Laws or any other enabling authority and to issue bonds and notes therefor.

Article 22 passes unanimously to meet 2/3rd majority

Article 23: It was moved and seconded that the Town vote to appropriate the sum of \$46,186.00 to purchase a new SUV Administrative Vehicle for the Fire Department, and to authorize the Treasurer, with the approval of the Select Board, to borrow the sum of \$46,186.00 for said appropriation under applicable sections of Chapter 44 Sections 7 and 8 of the General Laws or any other enabling authority and to issue bonds and notes therefor.

Article 23 passes unanimously to meet 2/3rds majority

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 24: It was moved and seconded that the Town vote to transfer the sum of \$28,498.00 from the Capital Stabilization Fund to the Norris School Capital Budget to fund the replacement of the Fire Alarm system at the Norris School.

Article 24 passes unanimously to meet 2/3rds majority

Article 25: It was moved and seconded that the Town vote to transfer the sum of \$26,000.00 from the Capital Stabilization Fund to the Norris School Capital Budget to fund the replacement/repair of the concrete sidewalks at the Norris School.

Article 25 passes unanimously to meet 2/3rds majority

Article 26: It was moved and seconded that the Town vote to transfer/appropriate the sum of \$92,112.00 from the Capital Stabilization Fund to the Police Dispatch Capital Budget to fund the replacement of the Dispatch Radio Console at the Police Department which serves Police, Fire, EMS and Highway.

Article 26 passes unanimously to meet 2/3rds majority

Article 27: It was moved and seconded that the Town vote to transfer the sum of \$12,000.00 from the Capital Stabilization Fund to the Fire Department Capital Budget to fund the replacement of Fire Turnout Gear.

Article 27 passes unanimously to meet 2/3rds majority

Article 28: It was moved and seconded that the Town vote to transfer/appropriate a total sum of \$44,000.00 (\$20,000.00) from the Capital Stabilization Fund and (\$24,000) from the Operating Stabilization Fund to the Library Department Capital Budget to fund the replacement of the Southampton Edwards Public Library Roof.

Article 28 passes unanimously to meet 2/3rds majority

Article 29: It was moved and seconded that the Town vote to transfer/appropriate a total sum of \$15,025.00 from Free Cash to the Police Department Capital Budget to fund the replacement of 5 PCs with software licenses and to purchase Microsoft Office and Windows 10 software licenses for the existing PC's which will not be replaced in the Police Department and Dispatch at this time.

Article 29 passes unanimously

Article 30: It was moved and seconded that the Town vote to transfer/appropriate a total sum of \$8,029.00 from Free Cash to the Town Hall Department Capital Budget to fund the replacement of 7 PCs complete with software licenses.

Article 30 passes unanimously

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 31: It was moved and seconded that the Town vote to amend Article XLII of the Town General by Bylaws, pursuant to the provisions of Section 53E1/2 of Chapter 44 of the Massachusetts General Laws, as most recently amended, by inserting two new categories to the revolving funds, “Conservation Commission and Fire Chief “ and specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, with the new language noted in italics, as per Article 31 of the Warrant for the May 7, 2019 Annual Town Meeting and to set the FY spending limits as specified in Article 31.

Article 31 passes unanimously

Article 32: It was moved and seconded that the Town vote to set the limitation on expenditures for each Revolving Fund be established according to Article 32 of the May 7, 2019 Annual Town Meeting.

Article 32 passes unanimously

Article 33: It was moved and seconded that the Town vote to hear and act on the report of the Community Preservation Committee for fiscal year 2020 and to allocate sums of money from the Community Preservation Fund as presented in Article 33 of the Warrant of the May 7, 2019 Annual Town Meeting

Article 33 passes unanimously

Article 34: It was moved the Town to vote (a) to raise, appropriate, or transfer from available funds, accept gifts and grants and/or borrow the sum of Six Hundred Sixty Thousand Dollars (\$660,000.00) for the purpose of acquiring, for the purposes set forth below, certain property located at Pomeroy Meadow Road, Southamptn, shown as Lot 1E, Lot 2E, Lot 3E, Lot 4E and Lot 5E on a plan entitled “Plan of Land in Southamptn, Massachusetts, Surveyed For John & Donna Gwosch,” dated December 27, 2018, prepared by Heritage Surveys, Inc., recorded with the Hampshire Registry of Deeds in Plan Book 243, Page 77, containing approximately 14.382 acres of land, or to acquire one or more of the aforesaid Lots for such lesser sum as the Select Board deems to be in the best interests of the Town; provided, however, Lot 2E may be acquired pursuant to the Town’s statutory right of first refusal under Massachusetts General Laws Chapter 61, Section 8;

(b) that, to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of Six Hundred Sixty Thousand Dollars (\$660,000.00) in accordance with Massachusetts General Laws Chapter 44, Section 7 and/or Chapter 44B, Section 11, and any other enabling authority, and to issue bonds or notes therefor, and, in accordance with Chapter 44, Section 20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied;

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

(c) that the Select Board and/or the Board of Water Commissioners is authorized to acquire said property by gift, negotiated purchase, eminent domain or otherwise, including pursuant to the Town's statutory right of first refusal pursuant to Massachusetts General Laws Chapter 61, Section 8, as may be amended, for water supply protection purposes pursuant to Chapter 40, Sections 38, 39B and 41 and subject to the protections of Article 97 of the Amendments to the Massachusetts Constitution; and that said property shall be under the care, custody and control of the Board of Water Commissioners, and further, that pursuant to Chapter 40, Section 15B, before any portion of this property can be transferred from the Town to a different ownership or control, or to a different use, approval of the Massachusetts Department of Environmental Control must be obtained;

(d) that the Select Board and/or the Board of Water Commissioners is authorized to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under a DWSP (Drinking Water Supply Protection) Grant, upon such terms and conditions as the Water Commissioners, with the approval of the Select Board, shall determine to be appropriate, and that said interests in said property be conveyed to the Town, under the provisions of Massachusetts General Laws, Chapter 40, Sections 38, 39B and 41, as they may hereafter be amended, and other Massachusetts statutes relating to water supply purposes, said property to be managed and controlled by the Water Commissioners; and further that the Select Board and/or the Water Commissioners is authorized to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from any state and/or federal programs in aid of water supply land acquisition, including but not limited to, all applications deemed necessary for grants and/or reimbursements from the DWSP Grant Program, and to receive and accept such grants and/or reimbursements for this purpose, and/or any grants or reimbursement programs in any way connected with the scope of this article, and to accept and expend any grants and/or reimbursements that may be provided to defray all or a portion of the costs of said acquisition, and to repay all or a portion of the sum borrowed hereunder; and that the Select Board and/or the Water Commissioners be authorized to enter into all agreements and execute any instruments, including a grant of a perpetual water supply restriction to the Commonwealth, or a non-profit corporation or trust that meets the requirements of General Laws, Chapter 184, §§31-33, as may be necessary to effect said acquisition or obtain such grant;

(e) to authorize the Select Board and the Board of Water Commissioners to take all related actions necessary or appropriate to carry out this acquisition and grant of a perpetual water supply restriction;

Article 34 passes unanimously to meet 2/3rds majority

Article 35: It was moved and seconded that the Town vote to transfer Two Thousand Seven Hundred Sixty-Two Dollars and Fifty Cents (\$2,762.50) from Community Preservation Funds to the Cook Road Account for the payment of bill from Winding River Land Conservancy, said funds to be transferred from Community Preservation Surcharges–Open Space Account; or take any other action relative thereto.

TOWN CLERK - ANNUAL TOWN MEETING (MAY 7, 2019)

Article 35 passed unanimously to meet 4/5ths majority

A motioned and seconded to adjourn the Annual Town Meeting at 10:40pm

Motion to adjourn passes unanimously

Video of Meeting can be found on Southampton Town Website under Southampton TV link.

A true copy of the minutes of the meeting

Attest:

**Lucille A Dalton,
Interim Town Clerk
Town of Southampton**

****The Annual Town meeting is the responsibility of the Town Moderator and the Town's Board of Selectmen. The Town Clerk is only responsible for setting up the workers for checking in and counting, for the swearing in of necessary individuals (i.e. Deputy Moderator) at the Town Meeting, and the recording in written manner of the minutes of the Town meeting. The Town clerk will refer to video if necessary to confirm anything questionable.**

TOWN CLERK - ANNUAL TOWN ELECTION MINUTES (MAY 21, 2019)

MINUTES OF THE ANNUAL TOWN ELECTION May 21, 2019

Interim Town Clerk opened the polls at 12:00 p.m., read the Warrant and Return of the Warrant. The election officers were Ann Girouard, Terri Goral, Jodi Corey, Virginia Ahart, Sarah Pierce, Janet Brown, Angela Bolduc (Clerk), and Virginia Huntley (Warden). There are currently 4,341 registered voters in town; 732 ballots were cast, 26 of those were absentees. Unofficial results were announced at 8:45 p.m. The final results are as follows:

	VOTES
Moderator One for one year *Robert Floyd	507 ELECTED
Selectmen One for three years *Christine S Fowles	423 ELECTED
Town Clerk One for two years *Lucille Dalton	546 ELECTED
Almoner One for four years *Karl Kuehner	474 ELECTED
Board of Assessors One for three years *April T West	509 ELECTED
Board of Health One for three years *Benjamin J Hogan	484 ELECTED
Cemetery Commissioner One for three years *Pamela Gaspar	497 ELECTED
County Councillor One for three years *George Symborski	498 ELECTED
Finance Committee Two for three years *Gloria A York *Patrick Monahan	495 ELECTED 4 ELECTED By WRITE-IN VOTES
Finance Committee Two for one year *Thomas Livingston	14 ELECTED By WRITE-IN VOTES
Housing Authority One for one year *Janet Cain	474 ELECTED

TOWN CLERK - ANNUAL TOWN ELECTION MINUTES (MAY 21, 2019)

Housing Authority.....One for five years

Failure to Elect

Library Trustees.....Four for three years

*Jessica Lee Hufnagle 484 ELECTED

*Jeanne L Murray 468 ELECTED

*Debra J Pinsky 482 ELECTED

*Mark G Domina 489 ELECTED

Park Commissioner.....One for five years

*Megan Elizabeth Gentile- declined/resigned/moving 451 ELECTED/RESIGNED

Park Commissioner.....One for two years

*Paula Maak 491 ELECTED

Personnel Policy & Procedure Board... One for three years

*Robin Richard 8 ELECTED By WRITE IN- VOTES

Planning Board.....One for five years

*Paul J Diemand 478 ELECTED

School Committee – Hampshire Regional... One for three years

*William Curran 468 ELECTED

School Committee – Hampshire Regional... One for one year

*George Plouffe 24 ELECTED By WRITE IN-VOTES

School Committee – Norris.....One for three years

*George Plouffe 4 ELECTED By WRITE IN- VOTES

Tree Warden.....One for one year

*Ronald D. Laurin 485 ELECTED

Water Commissioner.....One for three years

*Joseph F Slattery 432 ELECTED

TOWN CLERK - ANNUAL TOWN ELECTION MINUTES (MAY 21, 2019)

QUESTION 1:

Shall the town vote to have its elected Treasurer/Collector become an appointed Treasurer/Collector for the Town? **Yes 297 No 366**

QUESTION 2:

Shall the town vote to have its elected Town Clerk become appointed Town Clerk for the Town? **Yes 274 No 389**

A true copy of the Warrant and Return of the Warrant, and the minutes of the election.

Attest:

Lucille A Dalton

Town Clerk

Town of Southampton.

TOWN CLERK – SPECIAL TOWN ELECTION MINUTES (JUNE 18, 2019)

**TOWN OF SOUTHAMPTON
CLERK'S OFFICE
210 COLLEGE HIGHWAY, SUITE 2
SOUTHAMPTON, MA 01073
SPECIAL TOWN ELECTION MINUTES
June 18, 2019**

The polls were opened at 12:00 P.M. The Town Clerk read the Warrant and the Return of the Warrant. The election officers were Virginia Ahart, Ann Girouard, Terri Goral, and Jodi Corey. Angela Bolduc was the Clerk, and Monica Labrie, the Warden. There were 821 voters who casts ballots; of those were 31 absentees. There are a total of 4,347 active registered voters in town. The results were read at 8:05 P.M. as follows:

Ballot Question 1:

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs for the construction, fees, permits, engineering, design, temporary or permanent easements, or any other eligible costs associated with the construction of a new East Street bridge and to the demolition of the existing East Street bridge, including any and all incidental and related costs?

Yes-496 No-323 Blanks-2

Ballot Question 2:

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs for the purchase of a new Dump Truck with Plow and Sander Body for the Highway Department, including any and all costs incidental or related thereto?

Yes-467 No- 352 Blanks-2

Ballot Question 3:

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs for the Norris Elementary School Improvement Project, including design, bidding, fees, permits and construction consisting of sink replacement in the science labs/classrooms, replacement of carpeting in several of the classrooms, replacing and repairing some of the exterior doors in the

TOWN CLERK – SPECIAL TOWN ELECTION MINUTES (JUNE 18, 2019)

school as well as repairs and caulking of the roof gutters, roof drains and roof drain scuppers, and repairs to the exterior masonry and mortar of the building including any and all other costs incidental or related thereto?

Yes-474 No- 345 Blanks-2

This is a true copy of the 6/18/19 Special Town Election Minutes.

Attest:

Lucille A Dalton, Clerk
Town of Southampton

TOWN CLERK – SPECIAL TOWN MEETING (OCTOBER 22, 2019)



TOWN OF SOUTHAMPTON

Special Town Meeting Minutes October 22, 2019

The Town Moderator, Robert Floyd opened the meeting at 7:00pm, Karl Kuehner began the Pledge of allegiance. The checkers/counters were Kristine Canton, Robin Richard, Eileen Hamel and Debra Pinsky There were 78 registered voters present.

Under Article 1- Moved and seconded to see if the Town will vote to appropriate \$1,600,000.00 or any other amount, to pay costs of replacing the East Street Bridge in the Town of Southamptown, said funds to be used for construction, fees and permits, engineering, easements or any other eligible and incidental costs associated with the construction of the new bridge and the demolition of the existing bridge; to determine whether this appropriation shall be raised by borrowing or otherwise provided.

Article 1 Passed by 2/3 majority paper ballot vote Ayes-67 Nays -8

Under Article 2- Moved and seconded to see if the Town will vote to rescind the vote under Article 2 of the July 26, 2018 Southamptown Special Town Meeting.

Article 2 Passed unanimously

Under Article 3 Moved and seconded that the Town vote to transfer a total of \$270.00 from Operating Stabilization to the Prior Year Bills Account for the unpaid bill from Goosetown Communications from Fiscal Year 2018.

Article 3 Passes unanimously meeting 9/10 majority

Under Article 4 Moved and seconded that the Town vote to transfer six thousand dollars (\$6,000.00) from Community Preservation Funds to the Southamptown Youth Athletic Association for the purchase of a moveable scoreboard to be used for the softball teams, said funds to be transferred from Community Preservation Surcharges – Undesignated Account

Article 4 passes majority vote

TOWN CLERK – SPECIAL TOWN MEETING (OCTOBER 22, 2019)

Under Article 5 Moved and seconded that the Town vote to transfer sixteen thousand dollars (\$16,000.00) from Community Preservation Funds to the Parent Teacher Organization of the Norris School for the purchase of a playground shade shelter for the PreK – K playground area, said funds to be transferred from Community Preservation Surcharges – Undesignated Account.

Article 5 passes majority vote

Under Article 6 Moved and seconded that the Town vote to change the Town By-Laws, Article VII, Section 1 by amending the existing language as noted, deleting existing language with a strikethrough and with adding new language shown in boldface text as set forth in Article 6 of the Warrant for the October 22, 2019 Special Town Meeting.

Article 6 passes by majority

Under Article 7 Moved and seconded that the Town vote to amend the Town By-Laws by adding an Article - Solid Waste Recycling By-Law, as set forth in Article 7 of the Warrant for the October 22, 2019 Special Town Meeting.

There was a written motion made from the floor to amend Article 7 by deleting section 5.3. A vote was taken to accept amendment, the vote failed 41-24.

Article 7 as written passes by majority vote

Under Article 8 Moved and seconded that the Town vote to accept the clause in M.G.L. C. 59, Section 5, reducing the number of years of residency for veterans to qualify for certain tax exemptions from two years to one year, as set forth in Article 8 of the Warrant for the October 22, 2019 Special Town Meeting.

Under Article 8 passes unanimously

A motion was made and seconded to dissolve the meeting at. 8:18 P.M, a vote was taken and all were in favor.

A true copy attest:

Lucille A Dalton, Town Clerk
Town of Southampton

TOWN TREASURER/COLLECTOR - GENERAL

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full time employees in addition to the Treasurer /Collector. The office is responsible for tax, general billings and collections, the issuing of transfer station decals, and cash management. Tax related duties and responsibilities focus on billing and collecting of real estate, personal property, motor vehicle excise, and water usage fees.

More than 23,000 tax bills were mailed out resulting in over \$13.6 million in revenue. The Community Preservation Fund generated over \$239,000 in revenue from local taxes. The Town received state matching grant revenue of \$127,497 for fiscal year 2019. Other tax related responsibilities include the processing of over 200 municipal lien certificates, tax refunds, and the collection of delinquent taxes through tax takings and deputy collector services.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of payment checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and distributing payroll checks and related taxes and benefits for more than 225 Town and School employees.

Respectfully submitted,
Jennifer Day
Treasurer/Collector

TOWN TREASURER/COLLECTOR - TREASURER REPORT

	Report of the Treasurer		
	Fiscal Year 2019		
	Beginning Balance 7/1/2019	\$ 5,630,211.10	
	Receipts	\$ 23,548,811.51	
	Warrants, Transfers		
	& Assessments	\$ 23,521,672.17	
	Cash Balance - 6/30/2019	\$ 5,657,350.44	
	Balance as of June 30, 2019	<u>\$ 5,657,350.44</u>	
	General Fund Balance	\$ 2,497,484.39	
	Stabilization - Capital	\$ 24,110.83	
	Stabilization - Operating	\$ 438,545.26	
	Stabilization - Ambulance	\$ 77,736.29	
	CPA	\$ 1,733,724.42	
	OPEB	\$ 257,908.45	
	Trust Funds	\$ 620,619.14	
	Conservation-Red Brook	\$ 7,221.66	
	Balance as of June 30, 2019	<u>\$ 5,657,350.44</u>	
	Trust Fund Balance Detail		
	<u>June 30, 2019</u>		
	Cemetery Trust Funds	\$ 110,773.08	
	Conservation Trust Funds	\$ 89,270.59	
	Library Trust Funds	\$ 184,337.99	
	Miscellaneous Trust Funds	\$ 224,465.76	
	School/Scholarship Trust Funds	\$ 11,771.72	
	Total of all Trust Funds	<u>\$ 620,619.14</u>	
	Respectfully submitted,		
	Jennifer Day		
	Treasurer/Collector		

TOWN TREASURER/COLLECTOR - TAX COLLECTOR REPORT FY 2019

	Outstanding as of 07/01/18	Committed	Collected	Abate ments	Exempt.	Refunds	Sub. Taxes Tax Title	Water Lien or adju sts	Outstanding 6/30/2019
Real Estate Taxes									
Fiscal Year 2019		\$ 12,082,113.79	\$ 11,851,983.78	\$ 21,889.48	\$ 54,318.81	\$ 14,545.07	\$ -		\$ 168,466.79
Fiscal Year 2018	\$ 83,102.90		\$ 79,493.60	\$ -		\$ 11,502.44	\$ 13,922.04		\$ 1,189.70
Fiscal Year 2017	\$ 4,855.83		\$ 4,337.23						\$ 518.60
Supplemental Real Estate									
Fiscal Year 2019		Committed FY 20							
Septic Betterments									
Fiscal Year 2019	\$ -	\$ 13,685.86	\$ 13,685.86		\$ -		\$ -	\$ -	\$ -
Personal Property									
Fiscal Year 2019		\$ 190,717.57	\$ 186,590.93	\$ 380.68					\$ 3,745.96
Fiscal Year 2018	\$ 1,028.48		\$ 878.00	\$ -	\$ -		\$ -	\$ -	\$ 150.48
Fiscal Year 2017	\$ 3,475.22	\$ -	\$ 3,347.92		\$ -	\$ -	\$ -	\$ -	\$ 127.30
Water Liens									
Fiscal Year 2019		\$ 16,704.37	\$ 13,869.78					\$ 1,714.69	\$ 1,119.90
CPA Account									
Fiscal Year 2019		\$ 239,931.21	\$ 235,229.37	\$ 675.94	\$ 1,346.51			\$ 321.85	\$ 3,001.24
Fiscal Year 2018	\$ 1,331.54		\$ 1,239.10			\$ 36.00		\$ 268.17	\$ (139.73)
Supplemental CPA									
Fiscal Year 2019		Committed FY 20							
Tax Title Account									
Tax Titles	\$ 161,293.87	\$ 49,653.42	\$ 51,644.78		\$ -	\$ -	Adj.	Foreclosure	\$ 159,302.51
Motor Vehicle Excise		Outstanding as of 07/01/18	Committed	Collected	Refunds	Adj.	Abate ments	Refunds Due	Outstanding 6/30/2018
2019			\$ 956,333.37	\$ 871,546.24	\$ 5,135.78		\$ 17,662.24		\$ 72,260.67
2018		\$ 56,370.70	\$ 159,628.17	\$ 149,026.79	\$ 8,167.02		\$ 7,539.38		\$ 11,229.02
2017		\$ 9,842.87		\$ 5,469.10	\$ 932.55		\$ 927.50	\$ -	\$ 4,378.82
2016		\$ 5,848.96		\$ 1,187.50	\$ 965.10		\$ 965.10		\$ 4,661.46
2015		\$ 2,168.14		\$ 508.34	\$ 137.50		\$ 275.00		\$ 1,522.30
2014		\$ 2,313.64		\$ 294.06					\$ 2,019.58
2013		\$ 883.01		\$ 5.00					\$ 878.01
Boat Excise		Outstanding as of 07/01/18	Committed	Collected	Refunds	adj.	Abate ments		Outstanding 6/30/2019
2019			\$ 2,804.00	\$ 2,774.00			\$ 30.00		\$ -
2016		\$ 678.00		\$ 15.00					\$ 663.00
2014		\$ 68.00							\$ 68.00
2009-2013		\$ 68.00							\$ 68.00

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

The following payroll information is for calendar year 2019. Total earnings include overtime and other compensation as well as normal salary.

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
ACCOUNTANT	MORO	VICKI LEIGH	ACCOUNTANT	\$52,520
ACCOUNTANT	SKYPECK	JOYCE	ASSISTANT ACCOUNTANT	\$19,846
ASSESSORS	GARVEY	JAYNE	ADMINISTRATIVE ASSISTANT	\$180
ASSESSORS	LEAMY	MARTHA	PRINCIPAL ASSESSOR	\$41,590
ASSESSORS	YOUNG	DAWN	ADMINISTRATIVE ASSISTANT	\$4,369
BOARD OF HEALTH	FLETCHER	NICOLE	ANIMAL INSPECTOR	\$3,030
BOARD OF HEALTH	FLETCHER	NICOLE	HEALTH AGENT	\$8,366
BOARD OF HEALTH	SWANSON	GERALDINE	HEALTH DIRECTOR	\$44,251
BUILDING	FISCHER	JAMES	ELECTRICAL INSPECTOR	\$11,640
BUILDING	QUINLAN JR	THOMAS	BUILDING INSPECTOR	\$60,459
BUILDING	SEARS	THOMAS	PLUMBING INSPECTOR	\$11,950
COUNCIL ON AGING	COLLINS	FLORENCE	COA VOLUNTEER COORDINATOR	\$2,849
COUNCIL ON AGING	HOMAN	RICHARD	COA VAN DRIVER	\$17,388
COUNCIL ON AGING	LINNEHAN	JOAN	COA DIRECTOR	\$27,372
COUNCIL ON AGING	MATYOKA	DARLENE	COA ASST DIRECTOR	\$6,558
COUNCIL ON AGING	BIEDA	DAVID	COA PT VAN DRIVER	\$4,098
DISPATCH	BANISTER	KELLY	DISPATCH	\$4,893
DISPATCH	BEIN	JENNIFER	DISPATCH	\$59,507
DISPATCH	CAPEN-PARIZO	ALEXANDRIA	DISPATCH	\$39,047
DISPATCH	GOSE	CHERYL	DISPATCH	\$39,908
DISPATCH	KUCHYT	KIERSTIN	P/T DISPATCH	\$2,483
DISPATCH	LAMAGDELEINE	CHERYL	DISPATCH	\$52,431
DISPATCH	ATKINS	CRISTINA	DISPATCH	\$55,539
FIRE	BINNALL	BRIAN	FIRE FIGHTER/EMT	\$4,180
FIRE	BLOMSTROM	RICHARD	LIEUTENANT	\$35,768
FIRE	BOUDREAU	NATHAN	FIRE FIGHTER	\$1,248

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

FIRE	BOZAK	TIMOTHY	FIRE FIGHTER	\$4,251
FIRE	BULLOCK	SCOTT	FIRE FIGHTER/EMT-P	\$27,221
FIRE	BURDEAU	COURTNEY	EMT/FIREFIGHTER	\$4,672
FIRE	COTNOIR	KEITH	ON CALL - 3RD RIDER	\$16,694
FIRE	DOPPMAN	ALEC	FIRE FIGHTER	\$4,166
FIRE	DRAGON	ROBERT	FIREFIGHTER/EMT-B	\$3,342
FIRE	ELINE	PATRICK	CAPTAIN/EMT-P	\$29,309
FIRE	FASOLI	RICHARD	DEPUTY CHIEF/EMT-B	\$42,122
FIRE	FERNANDES	APRIL	FIREFIGHTER/EMT-P	\$2,458
FIRE	FERRARO	JOHN	FIRE FIGHTER	\$2,822
FIRE	FEYRE	MICHAEL	EMT-B/ 3RD RIDER	\$6,824
FIRE	GAGNON	KYLE	FIREFIGHTER/EMT-B	\$16,166
FIRE	HEATH	BRENDAN	FIREFIGHTER/ EMT-B	\$727
FIRE	HURLEY	DANIEL	FIRE FIGHTER/ EMT-B	\$12,228
FIRE	JANIK-CAPPELLO	RACHEL	EMT-B THIRD RIDER	\$45,472
FIRE	KARETA	ZACHARY	FIREFIGHTER/EMT-B	\$5,540
FIRE	KING	STEPHEN	FIREFIGHTER	\$13,775
FIRE	KOWAL	JESSICA	FIREFIGHTER/EMT-B	\$8,508
FIRE	LIMOGES	TYLER	FIREFIGHTER	\$1,507
FIRE	LIPETRI	CASSANDRA	FIREFIGHTER/ EMT	\$29,513
FIRE	LOIKO	ERIC	FIRE FIGHTER	\$1,182
FIRE	MIELKE	WILLIAM	LIEUTENANT FIREFIGHTER	\$6,175
FIRE	MOORE	ROBERT	EMS COORDINATOR/PARAMEDIC	\$1,757
FIRE	MORRIS	BRIAN	FFIREFIGHTER/PARAMEDIC	\$12,444
FIRE	MORTON	CYNTHIA	EMT/FIREFIGHTER	\$3,743
FIRE	NADLER	ANNA	FIREFIGHTER/EMT	\$2,391
FIRE	NALEWANSKI	DAVID	FIRE FIGHTER/EMT	\$7,571
FIRE	NALEWANSKI	DREW	FIREFIGHTER	\$5,704
FIRE	O'NEILL	MOIRA	EMT-B	\$2,363
FIRE	PAUL	RICHARD	LIEUTENANT	\$4,244
FIRE	PERETTI	JEANETTE	EMT-B-THIRD RIDER	\$10,403

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

FIRE	PIKE	MEAGAN	FIREFIGHTER/EMT	\$2,316
FIRE	POULIOT	KYLE	FIREFIGHTER/EMT	\$19,137
FIRE	RIEL	DEAN	EMT/FIRE FIGHTER	\$3,055
FIRE	RODRIGUES	RAYMOND	FIRE FIGHTER	\$1,274
FIRE	ROGERS	SHAWNA	FIRE FIGHTER	\$6,067
FIRE	ROWAN	TIMOTHY	ENTRY LEVEL FIREFIGHTER	\$4,351
FIRE	RUBNER	STEVEN	FIRE FIGHTER	\$8,062
FIRE	STRUTHERS	TYLER	EMT	\$7,883
FIRE	TOIA	ERIC	PARAMEDIC FIREFIGHTER	\$1,790
FIRE	WORKMAN	KATHRYN	FIRE FIGHTER	\$7,468
FIRE	WORKMAN	JOHN	FIRE CHIEF	\$85,850
GENERAL HIGHWAY	BALL	ROGER JR	HIGHWAY MECHANIC	\$4,569
GENERAL HIGHWAY	CARRIVEAU	ANDREW	HIGHWAY WORKER	\$26,728
GENERAL HIGHWAY	CYSZ	DAVID	HIGHWAY WORKER	\$60,835
GENERAL HIGHWAY	DUNN	CHRISTOPHER	HIGHWAY WORKER	\$663
GENERAL HIGHWAY	JAROSZ	TODD	HIGHWAY WORKER FOREMAN	\$74,472
GENERAL HIGHWAY	KEMP	RANDALL	HIGHWAY SUPERINTENDENT	\$75,578
GENERAL HIGHWAY	LABRIE	JEREMY	HIGHWAY WORKER	\$4,350
GENERAL HIGHWAY	LABRIE	KEVIN	HIGHWAY WORKER	\$2,115
GENERAL HIGHWAY	LAROCHELLE	JEREMY	HIGHWAY LABORER	\$39,471
GENERAL HIGHWAY	MORIN	MICHAEL	HIGHWAY WORKER	\$43,669
GENERAL HIGHWAY	PICARD	JOESETTE	HIGHWAY ADMINISTRATIVE ASSISTANT	\$20,059
GENERAL HIGHWAY	SLATTERY	ERIC	HIGHWAY WORKER	\$41,082
GENERAL HIGHWAY	SLATTERY	KEVIN	HIGHWAY WORKER	\$35,922
LIBRARY	DOUGLASS	JOHANNA	CHILDREN'S LIBRARIAN	\$29,138
LIBRARY	GOLDIN	BARBARA	LIBRARY DIRECTOR	\$44,200
LIBRARY	GOULET	CAROL	LIBRARY WORKER	\$2,647
LIBRARY	LUSSIER	CYNTHIA	LIBRARY SUBSTITUTE	\$2,234
LIBRARY	MUNSKA	EMILY	CIRCULATION DESK LIBRARIAN	\$6,172
LIBRARY	POULIN	JUDITH	LIBRARY SUBSTITUTE	\$1,272

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

LIBRARY	ROSIENSKI	ROBERT	LIBRARY SUBSTITUTE	\$2,052
LIBRARY	SHEA	LISA	SR TECH/CIRCULATION LIBRARIAN	\$25,085
LIBRARY	THOMPSON	BARBARA	LIBRARY SUBSTITUTE	\$2,552
POLICE	ARECHE	JOHN	POLICE OFFICER	\$2,615
POLICE	BLAIS	TIMOTHY	POLICE OFFICER	\$33,644
POLICE	CAPEN-PARIZO	ALEXANDRIA	POLICE OFFICER	\$64,337
POLICE	COOK	MARTIN	POLICE OFFICER	\$105,745
POLICE	COVINGTON	DANIEL	POLICE OFFICER- PT	\$5,260
POLICE	GONZALEZ	ALEXANDER	POLICE OFFICER- PT	\$3,890
POLICE	GOVE	SCOTT	POLICE OFFICER	\$86,337
POLICE	GOYETTE	MICHAEL	POLICE OFFICER- OUTSIDE DETAIL	\$38,922
POLICE	GROEBER	MARK	POLICE OFFICER	\$68,035
POLICE	HOLMES	RYAN	SERGEANT	\$106,569
POLICE	ILLINGSWORTH	IAN	POLICE OFFICER CHIEF	\$102,559
POLICE	JEFFERS	STEPHEN	POLICE OFFICER- PT	\$5,821
POLICE	LAMB	JOSHUA	POLICE OFFICER	\$45,484
POLICE	LANIER	PHILLIP	POLICE OFFICER- PT	\$38,804
POLICE	LARSON	ERIC	POLICE OFFICER- PT	\$16,798
POLICE	LAROCHELLE	JEREMY	POLICE OFFICER-PT	\$14,510
POLICE	LATOUR	DAVID	POLICE OFFICER	\$91,797
POLICE	LOIKO	ERIK	POLICE OFFICER- PT	\$14,136
POLICE	MURPHY	JAMES	POLICE OFFICER- PT	\$28,973
POLICE	NEAL	DAVID	POLICE OFFICER	\$101,863
POLICE	ROACH	JOHN	POLICE OFFICER- PT	\$1,450
POLICE	ST MARTIN	ROBERT	POLICE OFFICER- PT	\$14,682
SCHOOL	ADAMS	SUSAN	PARAPROFESSIONAL	\$17,313
SCHOOL	AMES	LAUREN	TEACHER	\$52,422
SCHOOL	ASHLEY	STACY	TEACHER	\$72,574
SCHOOL	BAKER	LAURIE	CUSTODIAN	\$4,288
SCHOOL	BELCASTRO	KATHRYN	SUBSTITUTE	\$9,032
SCHOOL	BELL	ERICA	TEACHER	\$48,569

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

SCHOOL	BERNIER	SAMANTHA	SPEECH PATHOLOGIST	\$44,085
SCHOOL	BORYCZKA	PATRICIA	SUBSTITUTE	\$3,360
SCHOOL	BRAASTAD	LINDA	TEACHER	\$69,945
SCHOOL	BRUNELLE	MARY	SUBSTITUTE	\$108
SCHOOL	BURKE	SUNDAY	TEACHER	\$69,445
SCHOOL	BZDEL	AMY	PARAPROFESSIONAL	\$20,876
SCHOOL	CARMICHAEL	MICHELE	SECRETARY	\$51,095
SCHOOL	CAULEY	ELIZABETH	TEACHER	\$55,941
SCHOOL	CHAMBERLIN	BRIAN	TEACHER	\$69,385
SCHOOL	CHARKO	JOAN	SUBSTITUTE	\$4,836
SCHOOL	CONABOY	IVONNE	PARAPROFESSIONAL	\$22,490
SCHOOL	COOPER	JORDAN	PARAPROFESSIONAL	\$22,122
SCHOOL	COSTELLO	KATHLEEN	PARAPROFESSIONAL	\$24,926
SCHOOL	COTE-HOUGHTON	DAR	TEACHER	\$62,875
SCHOOL	COTE-HOUGHTON	KYLE	SUBSTITUTE	\$788
SCHOOL	COUSINEAU	KEVIN	ASSISTANT PRINCIPAL	\$78,731
SCHOOL	CROPP	KELSEY	INTERN	\$788
SCHOOL	DALE	TRACY	SCHOOL NURSE	\$58,138
SCHOOL	DANIELS	BRIAN	CUSTODIAN	\$10,703
SCHOOL	DEMAREY	DANIEL	CUSTODIAN	\$92
SCHOOL	DICURCIO MARRA	LESLIE	TEACHER	\$74,540
SCHOOL	DOOLITTLE	DAYNA	PARAPROFESSIONAL	\$1,350
SCHOOL	DOWNIE	KATHLEEN	SUBSTITUTE VAN DRIVER	\$324
SCHOOL	DRISDELLE	JOELLE	TEACHER	\$51,289
SCHOOL	DUGGAN	JOANN	NURSE PART TIME	\$52,871
SCHOOL	FARRELL	SUSAN	SUBSTITUTE	\$630
SCHOOL	FRENIERE	RENEE	CAFE WORKER	\$18,649
SCHOOL	FRYE	KARLYN	OCCUPATIONAL THERAPIST	\$15,363
SCHOOL	FRYE	LAURIE	TEACHER	\$74,585
SCHOOL	GALLO	LORETTA	TEACHER	\$69,385
SCHOOL	GENGLER	KRISTIN	PSYCHOLOGIST/PSYCHIATRIST	\$60,561

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

SCHOOL	GOLD	JACOB	TEACHER	\$55,794
SCHOOL	GO NYEA	EMILY	PARAPROFESSIONAL	\$22,810
SCHOOL	GOODRIDGE	JENNIFER	TEACHER	\$53,233
SCHOOL	GORDON	BETH	TEACHER	\$69,385
SCHOOL	GOUDREAU	LISA	CAFE	\$5,617
SCHOOL	GOYETTE	TRICIA	SUBSTITUTE TEACHER	\$4,160
SCHOOL	HALE	SUSAN	TEACHER	\$74,780
SCHOOL	HALLETT	JAMES	TEACHER	\$67,462
SCHOOL	HAMMOND	TERTIA	CAFÉ	\$5,057
SCHOOL	HASKINS	MELISSA	TEACHER	\$58,093
SCHOOL	HAYES	DAVID	CAFE WORKER	\$14,114
SCHOOL	HEAN	NICOLE	PARAPROFESSIONAL	\$4,954
SCHOOL	HEATH	KRISTEN	TEACHER	\$69,946
SCHOOL	HODGSON	KEVIN	TEACHER	\$69,385
SCHOOL	HYDE	AMY	PARAPROFESSIONAL	\$25,041
SCHOOL	JANIK	MICHAEL	CUSTODIAN	\$14,541
SCHOOL	JOHNSON	MEGAN	TEACHER	\$69,430
SCHOOL	KEEFE	JOHANNA	TEACHER	\$62,512
SCHOOL	KING	BRIDGET	TEACHER	\$69,385
SCHOOL	KING	MICHAEL	CUSTODIAN	\$4,835
SCHOOL	KLICH	SANDRA	PARAPROFESSIONAL	\$26,125
SCHOOL	KORNBLUTH	MAURA	TEACHER	\$72,255
SCHOOL	KOZAK	RUTH	CUSTODIAN SUBSTITUTE	\$4,530
SCHOOL	LABRIE	JENNIFER	PARAPROFESSIONAL	\$26,095
SCHOOL	LABRIE	LORI	PARAPROFESSIONAL	\$20,399
SCHOOL	LAFOSSE	WILLIAM	SUBSTITUTE	\$140
SCHOOL	LALIBERTE	MARK	CUSTODIAN	\$2,955
SCHOOL	LAMB	NICOLE	TEACHER	\$46,224
SCHOOL	LAPOINTE	AMANDA	TEACHER	\$46,582
SCHOOL	LAPRADE	IRENE	PARAPROFESSIONAL	\$24,234
SCHOOL	LEAVITT	CHRISTINE	PARAPROFESSIONAL	\$26,445

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

SCHOOL	LEGO	BRENDA	PARAPROFESSIONAL	\$26,760
SCHOOL	LEHMAN	SUZANNE	SUBSTITUTE	\$113
SCHOOL	LEVEILLE	THOMAS	CUSTODIAN	\$55,404
SCHOOL	LUNNEY	BRIGHID	TEACHER	\$65,981
SCHOOL	MARI	PATRICIA	TEACHER	\$69,385
SCHOOL	MC MAHON	KATHLEEN	SUBSTITUTE TEACHER	\$1,408
SCHOOL	MEUNIER	MATTHEW	TEACHER	\$71,546
SCHOOL	MICHAUD	ERIKA	TEACHER	\$69,385
SCHOOL	MISH	LESLIE	TEACHER	\$45,672
SCHOOL	MORIARTY	JACK	SUBSTITUTE	\$1,200
SCHOOL	MOULTON	ELIZABETH	FOOD SERVICE DIRECTOR	\$30,536
SCHOOL	MOYNIHAN	JOSEPH	TEACHER	\$70,994
SCHOOL	NAGLE	JANE	SUBSTITUTE	\$390
SCHOOL	NOEL	DIANE	SUBSTITUTE	\$2,063
SCHOOL	O'CONNOR	TERESA	SCHOOL VAN DRIVER	\$16,082
SCHOOL	O'HARE	CAITLIN	PARAPROFESSIONAL	\$15,695
SCHOOL	OSTROWSKI	CASEY	PARAPROFESSIONAL	\$18,951
SCHOOL	PANDOLI	CHLOE	SUBSTITUTE	\$342
SCHOOL	PARADIS	REENA	SUBSTITUTE NURSE	\$250
SCHOOL	PEREIRA	MARIA	TEACHER	\$25,341
SCHOOL	PERKINS	DENISE	TEACHER	\$35,575
SCHOOL	PETERSON	JENNIFER	SUBSTITUTE	\$4,375
SCHOOL	PIPER	PAMELA	PARAPROFESSIONAL	\$27,932
SCHOOL	PLUTA	ALIZA	PRINCIPAL	\$103,860
SCHOOL	RAPOZA	SUSAN	TEACHER	\$60,365
SCHOOL	REDENZ	ANDREA	PARAPROFESSIONAL	\$28,634
SCHOOL	REISS	JULIE	TEACHER	\$72,925
SCHOOL	RICE	LISA	TEACHER	\$62,512
SCHOOL	RICHTER	SARAH	TEACHER	\$24,228
SCHOOL	ROGERS	MELISSA	PARAPROFESSIONAL	\$26,917
SCHOOL	ROGERS	SARAH	SUBSTITUTE	\$315

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

SCHOOL	ROY	TRICIA	PARAPROFESSIONAL	\$14,747
SCHOOL	SAMOLEWICZ	ANNA	TEACHER	\$28,900
SCHOOL	SCAFIDI	LETITIA	SUBSTITUTE	\$5,293
SCHOOL	SCOTT	DIANE	TEACHER	\$62,512
SCHOOL	SILVA	STEVEN	CUSTODIAN	\$45,843
SCHOOL	SMITH	RYTA	TEACHER	\$18,968
SCHOOL	SMITH	ROBERT	TEACHER	\$69,385
SCHOOL	SORCINELLI	JENNIFER	TEACHER	\$60,365
SCHOOL	ST MARTIN	MELISSA	SUBSTITUTE	\$900
SCHOOL	STONE ADAIR	DARLENE	SUBSTITUTE	\$1,344
SCHOOL	ALICIA	STRYCHARZ	PARAPROFESSIONAL	\$473
SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$69,385
SCHOOL	SULLIVAN	KATHLEEN	CAFETERIA	\$7,665
SCHOOL	SULLIVAN	KATHLEEN	PARAPROFESSIONAL	\$26,110
SCHOOL	SULLIVAN	MACKENZIE	SUBSTITUTE	\$1,125
SCHOOL	SULZYCKI	MAE	CAFÉ	\$4,600
SCHOOL	SZEWCZYK	STEPHEN	SUBSTITUTE	\$1,598
SCHOOL	TALLON-HICKS	RORY	OCCUPATIONAL THERAPIST	\$980
SCHOOL	TANGUAY	CONNIE	PARAPROFESSIONAL	\$27,075
SCHOOL	TEECE	SUSAN	SUBSTITUTE	\$1,580
SCHOOL	THIBAUT	BRENDA	SCHOOL SECRETARY	\$28,446
SCHOOL	THIBAUT	TALULA	SUBSTITUTE	\$1,580
SCHOOL	TRZCIENSKI	SHANNON	TEACHER	\$69,385
SCHOOL	UNGER	GERALDINE	SUBSTITUTE	\$1,135
SCHOOL	WEBSTER	PAULINE	TEACHER	\$60,858
SCHOOL	WESTCOTT	PATRICIA	TEACHER	\$57,019
SCHOOL	WHITE	SARAH	TEACHER	\$21,303
SCHOOL	WHITE	SUSAN	TEACHER	\$37,949
SCHOOL	WILLIAMS	KRISTEN	SUBSTITUTE	\$14,954
SCHOOL	ZWEIR	KATHRYN	PARAPROFESSIONAL	\$8,076
TOWN ADMINISTRATOR	GIBSON	EDWARD	TOWN ADMINISTRATOR	\$80,800

TOWN TREASURER/COLLECTOR - PAYROLL REPORT

TOWN ADMINISTRATOR	WELLS	WILLIAM	CUSTODIAN	\$15,302
TOWN ADMINISTRATOR	ZEDONIS	JUDITH	ADMINISTRATIVE ASSISTANT	\$13,316
TOWN CLERK	BOLDUC	ANGELA	ASST TOWN CLERK	\$4,432
TOWN CLERK	DALTON	LUCILLE	TOWN CLERK	\$40,236
TOWN CLERK	DOMINA	JANINE	TOWN CLERK	\$246
TRANSFER STATION	DUDEK	STEVEN	TRANSFER STATION	\$18,367
TREASURER/COLLECTOR	BEIGEL	JOANNE	ASST TREASURER/COLLECTOR	\$2,305
TREASURER/COLLECTOR	DAY	JENNIFER	TREASURER/ COLLECTOR	\$50,077
TREASURER/COLLECTOR	FACTO	KRISTY	TREAS/COLL CLERK	\$25,833
TREASURER/COLLECTOR	GIRROIR	DAWN	ASST TREASURER/COLLECTOR	\$4,627
TREASURER/COLLECTOR	RICHARD	ROBIN	ASST TREASURER/COLLECTOR	\$21,970
VETERANS AGENT	PAQUETTE JR	GERALD	VETERAN'S AGENT	\$8,575
WATER	GAUGHAN	THOMAS	WATER SUPERINTENDENT	\$75,276
WATER	SENECAL	DENIS	WATER TECHNICIAN	\$59,023
WATER	SLATTERY	JOSEPH	WATER TECHNICIAN	\$10,092

Respectfully submitted,
 Jennifer Day
 Treasurer/Collector

TRANSFER STATION

The Southampton Transfer Station respectfully submits its annual report for calendar year 2019.

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill which closed in 1997. The Transfer Station accepts residential trash, recyclable materials and bulky items from Southampton residents provided the following: Residents must purchase a yearly permit in order to use the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. Also, **all recyclable items must be recycled under current Town bylaw and Massachusetts law.** This means that whether trash and recycling are picked up by a private hauler or the resident uses the Transfer Station, residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton* and the materials listed below cannot be disposed with rubbish.

Table 1: Restricted Waste Listed Under Code of Massachusetts Regulations 19.017

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated tire bin. Tires must be removed from rims (rims can go into the metal dumpster).
White Goods (metal and appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated "metals" dumpster.
Other Yard Waste (organics)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no branches/wood larger than 1" diameter will be accepted.
Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.

TRANSFER STATION

Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in the "metals" dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No. We do not accept commercial waste.

The Transfer Station also segregates several other materials so as to keep them out of the waste stream. These include: Lithium batteries, Electronic waste (computers, televisions, printers, etc.), Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats) and mattresses. Some of these items require a tipping fee for disposal. Please see the Attendant if you have any question about whether or not an item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and procedures to comply with changing regulatory requirements, public safety and best management practices.

In 2019, approximately 181 Tons of paper, 123 Tons of mixed container stream, 34 Tons of white goods/metal, 1,588 Gallons of waste oil, 8,675 pounds of clothing, 68 mattresses, as well as nearly 8.38 Tons of electronic waste and mercury-containing materials were recycled through the Transfer Station. Additionally, 545 Tons of rubbish and 120 Tons of bulky/construction debris were trucked out for disposal at other facilities. Approximately 1,002 Transfer Station permits were sold in 2019.

TRANSFER STATION

Southampton was awarded \$4,550 from the Recycling Dividends Program from the Massachusetts Department of Environmental Protection Sustainable Materials Recovery Program which is applied to subsidize the cost of our yellow trash bags.

Respectfully submitted,
Randall Kemp
Transfer Station Manager

TREE WARDEN

2019 proved to be an above average year for Tree Warden activities. In addition to the numerous calls from town residents, Public Safety, and Highway Department personnel concerning hazardous trees, I also noted an increased amount of tree assessment activities and consultations to the town's various regulatory boards and officials.

In addition to the added responsibilities, I had the opportunity to work with Northern Tree Service and Eversource in helping to identify hundreds of diseased, dying or otherwise structurally compromised trees for their removal throughout Southampton. Many of these trees presented serious potential hazards and could not have been removed without the financial support of Eversource. I worked closely with the Arborist from both entities while generating detailed lists of our town trees along with private property trees which posed potential risk to our public roads. Through these activities, it also allowed me the opportunity to observe the overall condition of the town's trees. Unfortunately, Eversource's funds were limited to trees on the same side of the road as their powerlines. This means that there are more trees on the opposite side that need maintenance or removal in the future.

2019 was also a year of extreme weather activities with two microbursts like storms causing numerous tree blow downs, power outages and exceptionally large storm clean ups. I, working along with assistance from the Southampton Highway Department, Police Department, and various other tree companies stabilized numerous trees in a timely manner allowing for the utility companies to safely restore services. Although the town's roadways were cleaned up, some of the town's conservation hiking trails remain closed due to the tree hazards left behind.

Moving forward, 2020 will be met with continued budgetary constraints limiting my ability to respond to certain situations. With the current budget at \$8,000, I am limited to approximately 10 tree removals during the year. Unfortunately, this creates a triage like approach with little funds available for tree maintenance, plantings, and other activities. Another concern is the Emerald Ash Borer, a non-native, invasive insect that was first discovered in Michigan around 2002 and is now in many parts of Massachusetts along with Southampton, which was officially added to the list in 2019. Unfortunately, many of the towns Ash trees are now presenting signs of infestation and will require removal to help slow the spread of EAB.

I will continue to strive for, and work within the budget presented and look forward to my continued service to Southampton.

Respectfully submitted,
Ron Laurin
Tree Warden

VETERAN'S GRAVE OFFICER

The Veterans' Grave Officer is a resident and veteran appointed by the Town of Southampton Select Board to care for, maintain and restore every veteran's grave and their surroundings within the Town; and also to procure and arrange placement of burial markers; and maintain a current listing of deceased veterans and their burial sites. Massachusetts general law stipulates that a US flag shall be placed on each veteran's grave every Memorial Day.

I was appointed Veteran's Grave Office by the Select Board on November 13, 2019. Since my appointment I have been able to inspect our veteran's graves and both Town cemeteries; West Part Cemetery off Fomer Road and Center Cemetery on College Highway. Some maintenance was needed; flag replacement, repair flag holders, and making sure flags were straight and secure. I requested flags on November 25, 2019 from our Veteran's Service Officer and received them on November 26, 2019. I replaced 14 flags and repaired 5 flag holders. I will re-inspect in April 2020.

Upcoming Goals:

- Meet with the Veteran's Service Officer and plan the 2020 Memorial Day event.
- Obtain funding for flags and flag holders.
- Maintenance of the flag pole at the front of section 3 in Center Cemetery. It needs; a structural inspection, re-roping and paint. Please Note: the flag pole was installed about 1950 so that would make it about 70 years old. It is made out of metal. Before doing any work on the pole it will need to be inspected for safety.
- Obtain a solar light to shine at night on the flag in Center Cemetery (there currently is no light shining on the flag on the pole).

Thank you for your support and let us remember our veterans.

Respectfully submitted,
William A. Wells
Veteran's Grave Officer

VETERAN'S SERVICE AGENT

State Managed Program

As you may know, the Veteran Services Department is managed at the state level and falls under Massachusetts General Law Chapter 115, Code of MA regulations 108. It is primarily an income-based program. Every city and town in the Commonwealth must have at least one Veterans' Service Officer (VSO) to perform the tasks necessary for people who are eligible to receive monthly benefits. Some of the MA state benefits include financial assistance, fuel and medical assistance, burial assistance, obtaining military records as well as help with the Federal Veterans Affairs (VA) programs. Many of the services provided are not only for the veterans themselves, but for dependents of the veterans such as children, spouses, widows and widowers who are in need.

Current Cases

The Town of Southampton currently has 3 active cases. These people are formally enrolled in the program and receive benefits on a monthly basis. We are always looking for people who may be eligible. There is an application process that, once all necessary documents are gathered, typically takes less than an hour. The Veteran Services officer acts as an agent between the veteran or family member and Veteran Services personnel at the state level in Boston.

Additional Activities

The Veteran Services Officer is involved with activities such as:

- The annual Memorial Day ceremony and the Veterans Day event at Norris school.
- The VSO purchases new American flags for the veteran's graves at both cemeteries each year.
- Attends the State Department of Veteran Services annual training each year.
- Supports and facilitates additional, optional benefits that will help Veterans. One example is the clause under M.G.L. C. 59, Section 5 -residency requirement that the town voted in favor to reduce the number of years of residency for veterans to qualify for certain tax exemptions from two years to one year.
- Project Manager currently working with a \$10,000 grant received by the state to clean and beautify the war memorials at the cemetery and the green in the center of town.
- Currently working on the procurement and installation of a new flagpole and base for the cemetery on College Highway.

Reach Out!

Your VSO is here to help all veterans. If you are a veteran or family member in need or know a veteran who may need financial assistance or help with other veteran programs, please reach out and be sure to contact your Veteran Services Department!

Respectfully submitted,
Jerry Paquette

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2019, the Water Department acquired 14.4 acres of land off Pomeroy Meadow Road for source water protection purposes. The land is located within the Zone II of the town's only active wellfield.

Thanks to the efforts of the Town Administrator, Emergency Management Director, and FEMA (Federal Emergency Management Agency), the Water Department was awarded a \$520,000 MEMA (Massachusetts Emergency Management Agency) grant to replace a critical section of water main currently located beneath the Manhan River near Route 10.

The most significant achievement of the Water Department in 2019 included groundbreaking on the \$1,700,000 pumping station and permanent interconnection with the City of Easthampton's water system.

The Department connected 14 new customers to the Town's water system in 2019. The total water consumption for the year was approximately 117 million gallons, with an average daily usage of 322,000 gallons. The Board implemented a voluntary water ban during the summer of 2019. We thank those water users who complied with the voluntary restrictions and helped our water system during that time. However there continued to be some other water users in noncompliance with the voluntary restrictions, with such noncompliance continuing to cause additional difficulties and expense to the water system.

Respectfully submitted,
Southampton Board of Water Commissioners

ZONING BOARD OF APPEALS

In 2019 the Zoning Board of Appeals received two petitions and decisions were rendered as prescribed in Massachusetts General Laws, Chapter 40A, the Zoning Act, and further clarified by the Town of Southampton Zoning By-Laws.

The petitions received by the Board were Variance requests. The Zoning Board of Appeals has five members and two alternates appointed by the Board of Selectmen. The Building Inspector is the Zoning Enforcement Officer for the Town and renders opinions on the Zoning By-Laws. All hearings are open to the public and are held in the Town Hall at 210 College Highway, 2nd Floor Meeting Room. Hearings are advertised in the Daily Hampshire Gazette or the Springfield Republican for two consecutive weeks and posted on the Town Clerk's Bulletin Board prior to a hearing. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk.

Petitions Heard By Zoning Board Of Appeals					
	GRANTED	DENIED	WITHDRAWN	TOTAL	
Petitions for Variance	2				
Applications for Special Permit					
Appeal Decisions of Zoning Enforcement Officer					
Total	2			2	
Total Petitions Filed with Town Clerk				2	

The application and instructions for requesting a hearing with the Zoning Board of Appeals are on the Zoning Board of Appeals web page on the Town of Southampton's web site.

Respectively submitted,
Southampton Zoning Board of Appeals