

ANNUAL
TOWN
REPORT

2017

Southampton, MA



WELCOME

Dear Resident,

As we reflect on 2017, one thing is very clear—we are all most fortunate to live and work in the Town of Southampton. Involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees all contribute to make our Town a vibrant, welcoming community with a keen appreciation for its history and an optimistic, hopeful view for the future. We thank you for your contribution!

Materials in this Annual Town Report are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected in May 2017 at the last Annual Town Election. The appointed individuals listed are those serving as of publication. The financial information included is for fiscal year 2017 (July 1, 2016 – June 30, 2017). Payroll information included is for calendar year 2017.

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal editing/formatting changes were made in the interest of uniformity.

For additional information about Town government, please consult the Town website at www.townofsouthampton.org. Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For* indicates the departments responsible for setting the different types of fees.)

Once again, the section titled *Memorabilia* is included. If you have something that you would like to contribute to this section for next year, or if you have other ideas about how to improve this document, please contact us. We welcome your input!

Best Wishes,
Town of Southampton

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APPRECIATION

RICHARD FRARY



It is our pleasure to dedicate this year's Annual Town Report to Richard Frary in appreciation for his long service to the Town of Southampton.

Since retiring, Mr. Frary has volunteered in the Town Clerk's Office for over six years, assisting wherever needed, such as helping with the census report, curating and chronicling the Town's early records and proceedings, keeping track of endless forms and documents, and acting as a "good will ambassador" to all comers. Generous with his time and expertise, and as a member of the Historical Commission for over 19 years, he is revered for his deep knowledge of the Town's history, including colorful stories of obscure individuals, detailed descriptions of long-gone structures, and nuanced recollections of key, tragic or joyful events.

Over the years, as long-term Chair of the Cemetery Commission and later as the Veteran's Grave Officer, Mr. Frary has played a major role in the Town's Memorial Day celebrations. He also has effectively advocated for the refurbishing of veterans' gravestones in the Town Cemetery and was instrumental in honoring the Town's veterans with the installation of two new monuments honoring those who served in the French and Indian War through the Spanish American War.

Mr. Frary graduated from Tufts College in 1951, and subsequently worked at the Springfield Armory, served in the armed forces located in France and Germany, and then spent 43 years working as a mechanical engineer. Along the way, he met and married Dorothy Bourgault from Easthampton, and he and Dorothy had six children. (Dorothy was Southampton's beloved librarian for over 27 years. She passed away in 2005 and is sorely missed.)

Those of us who know Mr. Frary value his good humor, warm smile, and kind unassuming nature. He is a true exemplar of what it means to be a good citizen, helpful neighbor, treasured friend, and valued colleague. If you haven't met him yet, stop by the Town Clerk's Office and say "hello." You will be glad that you did!

MEMORABILIA

Moving Buildings

Congregational Church

Two prominent buildings in Town have not always been situated as they are at present. The second meeting house of the Congregational Church originally faced Maple Street, as can be seen in the image below—a photograph of *Southampton in 1800*, a painting created by Beula Bray Randall. The meeting house was rotated one quarter turn to the east in 1841¹—as it now stands, facing College Highway.



Southampton in 1800, painted by Beula Bray Randall. This image was created from a photograph taken of the original painting, which is displayed in the Southampton Congregational Church.

The key and the associated dwelling numbers added in the original painting are very faint, although readable in the original. The key is reproduced below and numbers have been added to the image above for clarity.

- | | | |
|-------------------------|-------------------------|--------------------------------------|
| 1. J.K. Sheldon Store | 8. Gad Lyman's Store | 15. Second School House 1805 |
| 2. Clapp Tavern | 9. Birge Shoe Shop | 16. Jonathan Judd's Cooper Shop 1703 |
| 3. Town Barn | 10. Birge Home 1772 | 17. First School House 1733 |
| 4. Phineas King Orchard | 11. Birge Barn | 18. Jonathan Judd Store |
| 5. Searle House | 12. Henry Hatch House | 19. Jonathan Judd Barn |
| 6. Present Church 1768 | 13. Thomas Porter House | 20. Blacksmith Shop |
| 7. Old Horse Shed | 14. Sabbath Day House | |

¹ T. Hendrick and M. Hendrick, *Images of America: Southampton* (South Carolina: Arcadia, 1998) 84.

MEMORABILIA

Old North School



The Old North School was given to the Historical Commission by Frank Wayne and Almer Huntley, Jr. According to Historical Commission records the house, located at the corner of Pomeroy Meadow Road and Glendale Road, was used as a residence from 1932-1974, and then moved to its current location on College Highway. (The original images are in the Historical Commission's collection.)

Center District School No. 1



School children in front of the Center District School No. 1, which was later converted to the Fire Station. The picture was taken around 1920. (The original image is in the Historical Commission's collection.)

2017 AT-A-GLANCE

An increase or decrease as compared to the previous year is shown as (↑) and (↓), respectively.

	6272 (↑42) Population 2017		45 (↑3) Number of Deaths	
4593 (↑1785) Registered Voters as of Dec. 31, 2017		720 (↑72) Number of Southampton residents over 70 as of Dec. 31, 2017		102 Age of Oldest Resident in Town
	1006 (↓11) Registered as Democrats		632 (↑7) Registered as Republicans	
760 (↑48) Dog Licenses issued		18 (↓4) Baby Girls Born		24 (↓8) Baby Boys Born
	25 (↓1) Marriages		16.32¢ per \$1000 (↑15¢) Tax rate for FY17	
43 (↓1) Students in Ski Club @ Norris		61 (↑8) Students in the After School Program @ Norris		33 (↑3) Students in Band @ Norris, grades 4-6

SOUTHAMPTON FACTS

Incorporated:	1753
Government:	Open Town Meeting Five-member Select Board with Town Administrator
Annual Town Meeting:	1 st Tuesday in May
Annual Town Election:	3 rd Tuesday in May
Town Census:	6272 as of 12/31/17
Area:	28.95 square miles
Town Roads:	78 miles of road
Fiscal 2017 Tax Rate:	\$16.32 per \$1,000
Fiscal Tax Levy 2017:	\$11,141,251
Congressional District:	1
Senatorial District:	2 nd Hampden & Hampshire
Representative District:	1 st Hampshire
Town Hall Hours:	Monday-Thursday 8:30am-4:00pm Tuesday 6:00 pm-8:00pm <i>Every other week</i>
Schools:	
Norris Elementary School	(K-6)
Hampshire Regional Middle/High School	(7-12)
Smith Vocational School	(9-12)
Town Website:	www.townofsouthampton.org

FEDERAL GOVERNMENT

United States Senators

Edward Markey (D)

255 Dirksen Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 785-4610

Elizabeth Warren (D)

317 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representative

Richard Neal (D)

341 Cannon House Office Building
Washington, D.C. 20515
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 747-0604

STATE GOVERNMENT

Governor

Honorable Charlie Baker (R)

Office of the Governor, Room 280
24 Beacon Street
Boston, MA 02133
Telephone: (617) 725-4005
Website: www.mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Maura Healey (D)

One Ashburton Place
Boston, MA 02108-1518
Telephone: (617) 727-2200
Website: www.mass.gov/ago

Local Office:

1441 Main St., 12th Floor
Springfield, MA 01103-1629
Telephone: (413) 784-1240

Secretary of State

William Francis Galvin (D)

McCormack Building
One Ashburton Place
Boston, MA 02108
Telephone: (617) 727-7030
Website: www.sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cis@sec.state.ma.us

State Senator

Donald Humason (R)

State House, Room 313A
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website:
www.malegislature.gov/people/profile/DFH0

Local Office:

64 Noble Street
Westfield, MA 01085
Telephone: (413) 568-1366
Email: Doanld.Humason@masenate.gov

State Representative

The Late Peter Kocot (D) (2/22/2018)

State House, Room 236
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2430
Website:
<http://www.malegislature.gov/Legislators/Profile/PVK1>

Email: Peter.Kocot@mahouse.gov

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley Dickinson Hospital	582-2000
30 Locust St./Northampton	
Baystate Medical Center	794-0000
759 Chestnut St./Springfield	
Holyoke Medical Center	534-2500
575 Beech St./Holyoke	
Poison Control	(800) 222-1222
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	
34 Pomeroy Meadow Rd.	527-0811
Smith Vocational	
80 Locust St./Northampton	587-1414
Hampshire Regional	
19 Stage Rd./Westhampton	527-7680

TOWN OFFICES

Accountant, Town	
210 College Highway	529-1000
Administrator, Town	
210 College Highway	527-0106
Assessors	
210 College Highway	527-4741
Boards/Committees	
210 College Highway	527-0106
Building/Inspections	
210 College Highway	529-1007
Clerk, Town	
210 College Highway	527-8392
Council on Aging	
210 College Highway	529-2105
Fire Department	
College Highway	527-1700
Health, Board of	
210 College Highway	529-1003
Highway Department	
8 Fomer Rd.	527-3666
Library	
30 East St.	527-9480
Police Dispatch	
8 East St.	527-1120
Select Board	
210 College Highway	529-0106
Treasurer/Collector,	
Town	527-4920
210 College Highway	
Transfer Station	
Moosebrook Rd.	529-2352
Water Department	
8 Fomer Rd.	527-3666

LOCAL GOVERNMENT: ELECTED OFFICIALS

The following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp. Date</u>
Almoners (4 yr. terms)	Bischoff	Mary Ann	Chair	5/2018
	Canton	Kristine		5/2020
	Kuehner	Karl M		5/2019
	Palmer	Lucinda		5/2021
Assessors, Board of (3 yr. terms)	Cain	Janet	Chair	5/2018
	Dods	Doric		5/2020
	Laurin	Ronald		5/2018
Health, Board of (3 yr. terms)	Hart	Jeffrey	Chair	5/2018
	Hogan	Benjamin J.		5/2019
	O'Connell	Shelley		5/2020
Cemetery Commission (3 yr. terms)	Conlin	Judith	Chair	5/2020
	Floyd	Robert		5/2018
	Gaspar	Pamela		5/2019
Community Preservation (3 yr. terms)	Ahart	Virginia	Chair	5/2020
	Brown	Janet		5/2020
Constables (3 yr. terms)	Goyette	Michael R.		5/2018
	Hamel	Jared		5/2018
County Councilor – HCOG (3 yr. term)	Symborski	George		5/2019
Finance (3 yr. terms)	Tishman	Francine M	Chair	5/2018
	Pellegrini	Heather		5/2019
	Pellegrini	Dan		5/2020
	Rosenburg	Michael		5/2018
	Sulikowski	Sharon Blais		5/2019
Housing Authority (5 yr. terms)	Bell	Lauren	Chair	5/2018
	Kaniecki, Jr.	Charles D.		5/2022
	Reynolds	Jenneke		5/2019

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>			<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
Library Trustees (3 yr. terms)	Barton	Teresa		5/2019
	Bernier	Donald		5/2020
	Brodeur	Maxine		5/2018
	Dahler	Kathy		5/2018
	Harrison	Faith		5/2018
		Jeanne		
	Murray	Landrigan		5/2019
	Palmer	Lucinda		5/2019
	Pinsky	Debra J.		5/2019
	Russell-Smith	Beth		5/2020
	Saltmarsh	Linda		5/2020
	Smith	Norman		5/2020
	Stahl	Convy	Chair	5/2018
Park Commission (5 yr. terms)	Maak	Paula		5/2019
	Pallante	Sunia		5/2022
	Reed	Mark	Chair	5/2018
	Santoro	Gail		5/2021
	Swanson	Jeff		5/2020
Personnel Policy & Procedures Board (3 yr. terms)	Alderman	Joanne H.		5/2018
	Lawrence	Arthur	Chair	5/2020
	Palermo	James		5/2019
Planning Board (5 yr. terms)	Diemand	Paul	Chair	5/2019
	Furgal	Paul		5/2022
	Labrie	Tiffany		5/2018
	Labrie, Sr.	James R. Sr		5/2020
	Locke	Keith		5/2021
School Committee - HRHS (3 yr. terms)	Curran	William		5/2019
	Larson	Margaret		5/2018
	Walunas	Tammy		5/2018
	Braastad	Corey		5/2020
	Palermo	James		5/2020

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u>
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LOCAL GOVERNMENT: ELECTED OFFICIALS

				<u>Date</u>
School Committee - Norris (3 yr. terms)	Ahart	Virginia		5/2020
	Bashista	Doreen		5/2020
	Bennett	Gregory		5/2018
	Couture	Erin	Chair	5/2018
	Saltis	Kathleen		5/2019
Select Board (3 yr. terms)	Groden	Maureen		5/2020
	Kaniecki	Charles J.	Chair	5/2018
	Labrie, Sr.	James R.		5/2019
	Martin	John O.		5/2020
Town Clerk (3 yr. term)	Domina	Janine M.		5/2018
Treasurer/Collector (3 yr. term)	Whiteley	Donna		5/2020
Town Moderator (1 yr. term)	Floyd	Robert		5/2018
Tree Warden (1 yr. term)	Laurin	Ronald		5/2018
Water Commission (3 yr. terms)	Boisjolie	Kurt		5/2019
	Christy	Matthew	Chair	5/2018
	Walunas	James		5/2020

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

The following individuals are serving in the appointed positions as of the printing of this Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Agricultural Commission (3 yr. term)	Bashista	Thomas	Chair	6/2019
	Carl	Kate Miller		6/2018
	Fletcher	Robert		6/2019
	Hanc	Marla		6/2019
	Kaniecki	Charles J.		6/2020
	Kemp	Randall E.		6/2020
	Lucas	Claudia		6/2018
	Lucas	Christopher		6/2018
Ambulance Coordinator	Workman	John		6/2018
BAPAC (1 yr. term)	Hanc	Marla		6/2018
Building Commissioner Alternate (1 yr. term)	Flagg	Jonathan S.		6/2018
By-Law Review Advisory Committee	Ahart	Virginia	Chair	UC
	Domina	Janine M.		UC
	Goldberg	Velda		UC
	Tishman	Francine M.		UC
Capital Improvement Committee (3 yr. term)	Ball, Jr.	Roger	Chair	6/2018
	Hart	Sharon		6/2019
	Kaniecki	Charles J.		6/2020
	Larson	Margaret		6/2020
Civil Defense Deputy Director (1 yr. term)	Workman	John		6/2018
Conservation Commission (3 yr. term)	Baker	Teague	Chair	6/2020
	Barcomb	Bob		6/2018
	Fletcher	Matthew		6/2019
	Hanc	Marla		6/2020
	Lawrence	Arthur		6/2019

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
	Rizos	Joy		6/2018
Council on Aging (3 yr. term)	Alderman	Joanne H.		6/2020
	Cain	Janet	Chair	6/2018
	Cohen	Nilda		6/2019
	Loiselle	Lori		6/2019
	Lorigan	Katherine		6/2018
	Plouffe	Elizabeth		6/2020
	Putman	Dorothy		6/2019
Cultural Council (3 yr. term)	Adamski	Karen		6/2019
	Braastad	Linda		6/2020
	Dalton	Lucille A.	Co-Chair	6/2019
	Debruyne	Ellen		6/2019
	Faiella	Carl		6/2020
	Loud	Jodi		6/2019
	Nadeau	Marjorie	Co-Chair	6/2020
	Taylor	Judy		6/2020
Election Officer (1 yr. term)	Arrighi	Barbara		12/2018
	Bernier	Ruth Ann		12/2018
	Brewer	Alice V.		12/2018
	Corey	Jodi		12/2018
	Girouard	Ann		12/2018
	Goral	Theresa L.		12/2018
	Hamel	Eileen		12/2018
	Ahart	Virginia		12/2018
	Collins	Florence		12/2018
	Couture	Eileen		12/2018
	Huntley	Virginia P.		12/2018
	Labrie	Monica		12/2018
	Pinsky	Debra J.		12/2018
Election Officer - Town Meetings (1 yr. term)	Canton	Kristine		12/2018

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Emergency Management (1 yr. term)	Kaniecki	Charles J.	Director	6/2020
	Workman	John	Asst. Director	6/2018
Emergency Response Coordinator	Kaniecki	Charles J.		6/2020
Greenway	Adamski	Karen		UC
	Barcomb	Bob		UC
	Brown	Matthew Colby		UC
	Buehler	Michael	Chair	UC
	Dods	Doric		UC
	Furgal	Paul		UC
Historical Commission (3 yr. term)	Bernier-Feeley	Elise		6/2018
	Debruyne	Ellen		6/2018
	Dods	Doric		6/2020
	Frery	Richard M.		6/2020
	Kozub	Robert	Chair	6/2019
	Madsen	Kristina		6/2018
	Warren	Don		6/2019
	Warren	Ingrid		6/2019
Master Plan Implementation	Barcomb	Bob		UC
	Bell	Lauren		UC
	Lawrence	Arthur		UC
	Morse	Thomas		UC
	Reed	Mark		UC
Public Safety Complex	Barcomb	William		UC
	Brown	Janet		UC
	Cook	Martin J.		UC
	Fasoli	Richard J.		UC
	Kaniecki	Charles J.	Chair	UC
	Martin	John O.		UC
	Monahan	Patrick		UC
	Warren	Don		UC

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
	Workman	John		UC
PVPC (1 yr. term)	Diemand	Paul	Commissioner	
	Furgal	Paul	Alternate	6/2018
Registrars, Board of (3 yr. term)	Nulph	Aleisha		6/2020
	Skypeck	Joyce		6/2020
	Walden	William		6/2019
Franklin County Transit Authority	Gibson	Edward J.		
Veteran's Grave Officer (1 yr. term)	Frery	Richard M.		6/2018
Veterans' Service Officer (1 yr. term)	Paquette, Jr.	Gerald		6/2018
Zoning Board Of Appeals (3 yr. term)	Bianca	Joe		6/2018
	Cohen	Nilda		6/2020
	Geeleher	Ryan	Chair	6/2018
	Reed	Shanna		6/2020
	Sears	Thomas A.		6/2019
	Swanson	Geraldine		6/2020

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Accounting	Moro	Vicki	Town Accountant
	Skypeck	Joyce	Assistant Town Accountant
Assessors, Board of	Leamy	Martha	Assistant Assessor
Building	Quinlan, Jr.	Thomas	Inspector of Buildings
	Fydenkevez, Jr	Joseph	Alternate
	Tacy	Paul	Alternate
	Fischer	James	Electrical Inspector
	Bednarz	Ronald	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Loughran	Anthony	Alternate
	Lawrence	Art	Volunteer
Council on Aging	Linnehan	Joan	Director
	Matyoka	Darlene	Administrative Assistant
	Collins	Florence	Volunteer Coordinator
	Homan	Richard	Van Driver
	Senecal	Henry	Van Driver
Clerk, Town	Domina	Janine	Town Clerk
	Dalton	Lucy	Assistant Town Clerk
Fire (by date hired within rank)	Workman	John	Fire Chief – B*
	Fasoli	Richard	Deputy Chief – B
	Moore	Robert	EMS Coordinator – P**
	Eline	Patrick	Captain – P
	Rubner	Steven	Captain
	Garstka	James	Captain
	Mielke	William	Lieutenant
	LaRoachelle	Jeremy	Lieutenant
	Paul	Richard	Lieutenant - P
	Kareta	Zachary	Lieutenant - P
	Bullock	Scott	Lieutenant - P
	Hurley	Daniel	EMT-B
	Riel	Dean	EMT-P
	Heath	Brendan	EMT-B

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Blomstrom	Richard	EMT-P
	Darnold	Keith	EMT-P
	Gagnon	Kyle	EMT-P
	Stanton	Kelly	EMT-P
	Struthers	Tyler	EMT-B
	O'Neill	Moirra	EMT-B
	Cavanaugh	Brandon	FF
	Toia	Eric	EMT-P
	Major	Sean	EMT-B
	Fernandez	April	EMT-P
	Kowal	Jessica	EMT-B
	Peretti	Jeanette	EMT-B
	Dragon	Robert	EMT-B
	Morris	Brian	EMT-P
	Feyre	Michael	EMT-B
	Lemeland	Lise	EMT-B
	Rowan	Timothy	EMT-B
	Burdeau	Courtney	EMT-B
	Janik-Cappello	Rachel	EMT-B
	Lipetri	Cassandra	EMT-B
	Limoges	Tyler	FF
	Fisher	Benjamin	EMT-B
	Morton	Cynthia	EMT-B
	Nadler	Anna	FF
	Bozak	Timothy	EMT-P
	Nalewanski	David	EMT-P
	Binnall	Brian	EMT-P
	Pike	Megan	EMT-P
	Rice	Thomas	EMT-P
	Loiko	Eric	FF
	Pouliot	Kyle	EMT-P
Health	Swanson	Geraldine	Health Director
	Fletcher	Nicole	Health Agent/Animal Inspector
Highway	Kemp	Randall	Highway Superintendent
	Ball, Sr.	Roger	Foreman
	Jaros	Todd	Foreman
	Ball, Jr.	Roger	Highway Dept. Mechanic
	Cysz	David	Truck Driver/Equip. Operator

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Larson	Eric	Truck Driver/Equip. Operator
	Morin	Michael	Truck Driver/Equip. Operator
	Picard	Josette	Administrative Assistant
	Slattery	Kevin	Laborer
	Slattery	Eric	Laborer
	Futrell	Thomas	Transfer Station Attendant
	Corey	Ethan	On-Call Transfer Station Attendant
	Dudek	Steven	On-Call Transfer Station Attendant
Library	Goldin	Barbara	Library Director
	Douglass	Johanna	Children's Librarian
	Shea	Lisa Shea	Circulation Desk Librarian
	Dahler	Lindsey	Archive, Assistant
	Golinski	Gloria	Substitute
	Goulet	Carol	Library Technician
	Lussier	Cynthia	Library Substitute
	Thompson	Barbara	Library Substitute
Police (by date hired within rank)	Goyette	Michael	Chief of Police
	Illingsworth	Ian	Lieutenant
	Cook	Martin	Sergeant
	Neal	David	Detective Sergeant
	Holmes	Ryan	Sergeant
	Groeber	Mark	Officer
	Gove	Scott	Officer
	Latour	David	Officer
	Areche	John	Officer
	Larochelle	Jeremy	Officer
	Jeffers	Stephen	PT Officer
	St. Martin	Robert	PT Officer
	Lanier	Phil	PT Officer
	Loiko	Eric	PT Officer
	Blais	Timothy	PT Officer
	Lamb	Joshua	PT Officer
	Davey	Kelsey	PT Officer
	Roach	John	PT Officer
	Capen-Parizo	Alexandria	PT Officer

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Town Administrator	Gibson	Edward J.	Town Administrator
	Goldberg	Velda	Administrative Assistant
Treasurer/Collector	Whiteley	Donna	Treasurer/Collector
	Girroir	Dawn	Assistant Treasurer/Collector
	Facto	Kristy	Treasurer/Collector Clerk
Water	Gaughan	Tom	Water Superintendent
	Slattery	Joseph	Water Technician

AGRICULTURAL COMMISSION

The Agricultural Commission created and distributed pamphlets promoting Agriculture in Southampton.

The Agricultural Commission created an online presence via Facebook that Southampton agriculture can use for additional exposure.

The Right to Farm By-law was written and submitted to Town Meeting and passed. The Right to Farm By-law was approved by the Attorney General's Office on September 5, 2017.

An interactive map of Southampton agriculture was created by Steven Cauley using the brochure's graphics as a template. The link is on the Town website and the Agricultural Commission's Facebook page.

Respectfully submitted,
Thomas Bashista
Agricultural Commission Chair

ASSESSORS, BOARD OF

The Board of Assessors works to deliver fair and equitable assessments on all real and personal property within the Town of Southampton. Fiscal Year 2017 (July 1, 2016 through June 30, 2017) was a triennial certification review of all property values as mandated by Massachusetts General Laws and in compliance with standards set forth by the Massachusetts Department of Revenue (DOR). The revaluation process can typically take anywhere from 6-10 months from the initial meeting with Department of Revenue (DOR) until final certification of values.

An assessment is the value placed upon all real and personal property for the purpose of local property taxation. An analysis of market conditions along with the assessment level and uniformity must be performed annually as of January 1 whether for the triennial certification (FY17) or for an interim year adjustment.

The triennial certification review is conducted by Bureau of Local Assessment (BLA) staff to ensure the proposed values were derived utilizing a methodology based on generally accepted MA appraisal practices, are supported with current market evidence and are uniformly and equitably applied to all property. The data quality, all cost and depreciation tables, and land schedules will be reviewed for all real property. FY 2017 was the last of the triennial certification, all succeeding years will go to a 5-year certification cycle.

As of January 1, 2016, which is the assessment date for FY 2017 property valuation, the total taxable value for all property in the Town of Southampton was \$682,674,713 with \$11,141,251.31 being raised through taxation. The town tax rate for FY 17 was \$16.32 per thousand, up from \$16.17 per thousand for FY 16.

Classification

Property Type	Description	FY 2017 Parcel Count	FY 17 Assessed Value
Class 1	Total Residential	2,696	541,500,551
Class 2	Total Open Space	0	0
Class 3	Total Commercial	197	24,678,455
Class 4	Total Industrial	9	5,246,200
Class 5	Total Personal Property	63	11,249,507
Total Taxable	Total Real & Personal	2,965	682,674,713

Tax Base Levy Growth

Class	FY 2017 Growth	3 Year Av. Growth	FY17/Avg Growth Factor
Residential & Open Space	9,665,800	11,530,333	0.84
Commercial & Industrial	461,000	223,367	2.06
Personal Property	862,668	1,191,483	0.72
Totals	10,989,468	12,945,183	.85

ASSESSORS, BOARD OF

Total Growth as a % of Total Value = 1.61%

The average value for single family homes for FY 2017 was \$272,340 with 14 new homes being added to the tax roll.

The Assessor's Office is responsible for setting the tax rate and creating and generating tax bills for both real estate and personal property to be committed to the Collector for issuance. The Assessor's Office committed 2,902 real estate tax bills raising a \$10,957,659.33 and 69 personal property tax bills raising \$183,591.96. Along with real estate and personal property tax bills the Assessors Office also issued 8,753 excise tax bills totaling \$1,036,205.83.

The Assessors also approved 88 real estate tax exemptions for people that are legally blind, service connected disabled veterans, over seventy years of age or widowed.

The Board of Assessors for much of 2017 met every other Tuesday at 4:30 pm and changed the Board meetings to every other Monday at 4:30 pm. The Assessor's office is open every Monday through Thursday from 8:30 am to 4:00 pm and Assistant Assessor, Martha Leamy, would be happy answer any questions via phone at 413-527-4741 or email at assessor@townofsouthampton.org. The Board of Assessors would like to remind the general public that most of the information in our office is public and available on our Town's website at www.townofsouthampton.org under "Government" and "Board & Commissions" or "Finance."

The Board of Assessors is pleased to represent the Town of Southampton as an elected board and self-governing body, and we will do our best to treat all taxpayers fairly and equitably during our tenure.

Respectfully submitted,
Board of Assessors

BUILDING DEPARTMENT

Number of Permits for Calendar Year 2017

- Building Permits – 321
- Sign Permits – 1
- Sheet Metal - 7
- Gas & Plumbing Permits – 170
- Electrical Permits – 200

TOTAL PERMITS = 706

Revenue for Calendar Year 2017

- Building & Sign & Sheet Metal = \$97,365
- Plumbing/Gas = \$20,975.00
- Electrical = \$19,710.00

TOTAL REVENUE = \$138,050

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours or found on the Town's website (<http://townofsouthampton.org/administration/public-safety/building-department/building-dept-online-forms/>). The Building Commissioner's office is open Monday thru Thursday between 6:30 AM and 11:00 AM and **every other** Tuesday evening between 6:00 PM and 8:00 PM (**Best to call ahead to make sure Office is OPEN**). If you need help filling out your forms, please stop by or call 529-1007.

Respectfully submitted,
Tom F. Quinlan Jr.
Southampton Building Commissioner

CEMETERY COMMISSION

Several members of Cub Scout Pack 210 and their families participated in a successful 2017 spring cleanup of the Center Cemetery. The Commission is grateful for the continued interest and work of the area Scouting program.

The two cast iron columns at the northern gate of the Center Cemetery have been removed, reconstructed, sandblasted, primed, painted, and reinstalled. The work was done by John Greaney Metal Design of Sheffield, MA. As funds become available, our intent is to continue work on reconstructing and preserving the fence itself.

The waterline near the southerly gate on College Highway broke, necessitating that most of the water for the cemetery be shut off. New materials have been ordered, with the repair work to be completed by the Water Department.

Five lots (totaling 8 graves) were sold in 2017.

Respectfully submitted,
Judith Miller Conlin

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee supported a variety of projects during 2017 brought to it from different groups within the Town. Three will be included in this report. These three show the variety of the Committee's funding areas.

- Railings for Town Hall was submitted by the Select Board and provide for the safety of persons entering the building.
- Pre-K and Kindergarten Play Area at the Norris School was submitted by the Parent Teacher Organization and created a play area appropriate to the size of the children, thus avoiding injuries that occur when larger equipment is used.
- The Cook/County Roads Land Purchase was first proposed by the Conservation Commission and later involved the Water Department. In partnership with the City of Easthampton and through receiving a State grant this land is now preserved. It is the site of the aquifer that provides the water for the City of Easthampton and some Southamptton residents and is a backup for Southamptton during drought periods. It also provides for land protection and passive recreation.

The Committee has received projects or is anticipating projects for the 2018 year. One which should be noted has been submitted by the Park Commission and the Southamptton Youth Athletic Association for the completion of work at Labrie Field on Strong Road. Phases originally planned for have not been completed. Two hoped for items in the future would be from the Housing Authority to be able to begin planning for the Town's need for affordable housing and for the Greenway Committee to move forward with its project.

Respectfully submitted,
Virginia Ahart

CONSERVATION COMMISSION

Wetland Protection

- In 2017, the Conservation Commission held 20 meetings. Three RDA's and eight NOI's were reviewed during the year. One Enforcement Order and five Certificates of Compliance were issued. Three requests for properties coming out of Chapter 61A were considered. In addition to the meetings, site visits were arranged with property owners and/or their representatives to view the properties. Thirteen building permits were signed by the Conservation Commission.
- As part of its responsibilities, the Commission worked closely with many other boards and Town departments. Commission members also held seats on the Community Preservation Committee, Master Plan Implementation Committee, Agricultural Commission, and Barnes Aquifer Protection Advisory Committee. Projects have involved working with members of the government of the City of Easthampton, the Kestrel Land Trust, and the Winding River Land Conservancy.
- A proposed wetlands protection By-law was tabled at the May 17, 2017 Annual Town Meeting.
- A grant from the state was awarded to hire a Shared Conservation Agent with the City of Easthampton through FY2018.
- Three Commission members attended the MACC Annual Conference in Worcester.
- Matt Christy, Rick Thibault and Brittany Gutermuth stepped down from being voting members of the Conservation Commission. Matt and Brittany became Associate members. Matt has reviewed engineering plans and Brittany has organized trail work projects. We thank them all for their time. New members Matt Fletcher and Joy Rizos joined the Conservation Commission. We look forward to working with them.

Conservation Lands – Stewardship Program

- Whittemore Bridge – The project had turned out to be considerably more complicated and costly than had originally been estimated. Not in the financial position to pursue this project at this time, the project was withdrawn from funding.
- Szczypta Barn – An architect who specializes in timber frame construction and preservation reviewed the barn with representatives from the Community Preservation Committee, Historical Commission, and Conservation Commission. Immediate replacement of the leaking metal roof was recommended to prevent further deterioration due to water damage.
- Volunteers – We thank the following people who donated their time and effort to help with trail maintenance: Janet Brown, Preston Brown, Michael Buehler, Kate Cadwgan, David Cameron/MassDEP Wetlands Program, Timothy Godin, David Johndrow, Brittany Gutermuth, Rob Gutermuth, Sophia Kubosiak, Lance Reynolds, Dan Rukakoski and Zachary Rukakoski, Tim Welch, Jennafer Zalenski, and others who helped along the way because they saw something that needed attention. Michael and Brittany are building a Friends of the Trails group for future projects. We would also like to thank an anonymous benefactor for the donation of \$1,500 to start a trails maintenance fund.
- Red Brook Estates CR – The Winding River Land Conservancy transferred the Red Brook Estates Conservation Restriction to the Southampton Conservation Commission.
- Howland Conservation Area CR – Steve Howland donated his conserved property on Brickyard Road Extension to the Southampton Conservation Commission.

CONSERVATION COMMISSION

- Farmland - Lee Halasz, Regional Conservation Coordinator, MassLIFT-AmeriCorps, Kestrel Land Trust presented information on the importance of farmland preservation.
- Ed Nied, Jr. memorial sign – The CPA funded educational sign depicts photographs of native birds in memory of Ed Nied, Jr. We thank Jacquie Sears for her perseverance in finalizing the completion of this project, photographers Anne Ely, Robert Floyd, and Michael Whittemore, and members of the Highway Department for the sign installation at the Szczypa Conservation Farm.
- Confirmation of property boundaries – Holmberg and Howe has been engaged to flag the boundary lines of properties managed by the Conservation Commission. In 2017, the Szczypa Conservation Farm and Alice Brown Conservation Area were reviewed.

Respectfully submitted,
Marla Hanc, Chair

COUNCIL ON AGING

The COA provides services and activities to the senior residents of Southampton and surrounding communities. We serve as the community focal point for social and support services to elders, families and caregivers. Our local Senior Center is often a home away from home for socializing, learning, wellness, “giving back” or just a reason to get out of the house. The Senior Center is open Monday through Thursday, from 8:30 a.m. to 3:00 p.m. SHINE, SNAP & Fuel Assistance are available by appointment.

A wheelchair lift van provided by the Franklin Regional Transit Authority is available to transport seniors Monday through Friday. An application must be submitted and approved before receiving service. The van is available about 30 hours a week for medical appointments, shopping, Senior Center activities, and important errands. An average of 25 seniors are helped each month for about 60 individual trips.

Our weekly activities include Healthy Bones & Balance, Bingo, weekly Lunch Bunch, Chair Yoga, and Pitch, with room to develop more programming as sighted by a recent Friends Survey. We have two computers and Wi-Fi is available for senior use during regular hours. Two Health Fairs a year are helpful for information and referrals. A free Blood Pressure Clinic is held monthly by the local Fire Department and a Foot Clinic is held bimonthly. The Food Bank gives Nutrition Educational Workshops. There are plans for Tai Chi & Zumba Gold DVDs, Line Dancing and a Walking Club.

Our Service Assistance Program provides referrals to seniors when they are in need of home services such as yard work, housekeeping, companions, and trash removal. All workers/volunteers are CORI checked prior to being referred. Volunteers play an integral service role. The program is made possible through the State Formula Grant.

The Friends of Southampton Council on Aging (FOSCOA) raise funds to the benefit the COA through luncheons. A luncheon is held every 2nd Friday of the month, September – December and March – May, and features a guest speaker or entertainer. Also, the annual tag sale in May provides revenue to support the Senior Center. Since September, the FOSCOA has grown from 36 members to 120 members. In November 2017, they purchased “My Senior Center” database for the Senior Center. We are grateful for the support of all members.

Exercise Equipment A treadmill and a recumbent stepper are available for use during regular hours. Registration forms must be completed prior to use. The membership fee is \$5.00 per month or \$50.00 per year.

Respectfully submitted,
Joan Linnehan, Director

EDUCATION: REPORT OF THE SUPERINTENDENT

The schools in the Hampshire Regional School District have had another successful and reaffirming year while also addressing the challenges facing public schools and teachers. Collaboration and coordination between and among the District's five schools continues to strengthen. Strengthening the work we do to improve coordination, collaboration, and communication among the schools of the Hampshire Regional Public Schools, while continually improving student performance and welfare, professional development, and instructional strategies to address the needs of all learners, continues to be our mission. As a District, and working in partnership with the staff of R. H. Conwell School in Worthington, all of our school staff work conscientiously with commitment and purpose to uphold our responsibility to teach students to read, write, speak well, and calculate. We are also actively embracing our obligation to address "21st Century Learning Skills" including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. The following report highlights some of the programs, events, and activities undertaken to promote excellence in achievement and to support our students' success as life-long learners and responsible participants in our society.

Our District is expansive and complex. We have two regional school districts and four municipal schools (each also being its own district). The District covers over 163 square miles and has an elevation difference of 1220 feet between Southampton and Goshen – attributes that significantly impact decisions to delay or cancel school due to inclement weather. Everyday vans from Norris and HRHS, as well as buses from Durham School Services, Lecrenski's, Van Pool and other vendors, transport our students over 2100 miles. There are 38 school committee members serving on six school committees ranging in size from four to eighteen members.

Teachers and administrators across the state recognize that children are coping with increasingly complex challenges to their behavioral health and social emotional development. Experts cite (and school staff recognize) these stressors to include: peer relationships, academic pressure, higher incidence of children exposed to trauma, social media overload, and threats of gun violence that undermine efforts to keep all students safe from harm. The effects on school success and adjustment can manifest as anxiety, depression, and emotional stress. Our schools are responding by partnering with social service agencies, providing targeted professional development, integrating social emotional learning into the core values of our schools, and evaluating effective programs and curriculum to support our students. It is clear that social emotional learning is as important to student success as more traditional curricular offerings. That said, schools must always be looking forward as we prepare our students to be "21st century learners" with the promise of making them "future ready" lifelong learners. We are often reminded that we are preparing students for jobs and careers that don't exist yet, in some cases jobs that haven't even been imagined. We know, however, that critical thinking, cooperation, communication, and creativity are essential for our students to succeed. To ensure our instructional practice includes these foundational skills, teachers at all levels and throughout all of our schools continually review and revise their curriculum and teaching practices.

School safety and emergency preparedness planning are significant activities for all schools. We are fortunate to be located in communities with responsive local police, fire, ambulance, and other emergency management personnel. Working together with the Massachusetts State Police,

EDUCATION: REPORT OF THE SUPERINTENDENT

as well as local police and fire departments, our individual schools continue to tighten daily procedures (including those that are in place to protect students on their way to and from school) and improve coordinated District actions to respond to emergencies. We continue to refine our procedures and make changes where necessary including updates to our Medical Emergency Plans and Emergency Operations Procedures. It is regrettable these actions are necessary as they place additional demands on fiscal resources and an already tight academic calendar. However, having to be prepared to respond is a reality we live with, and a responsibility we accept, knowing that we must work to protect our children.

Providing quality educational opportunities for students requires that schools have effective, well-trained, high quality teaching staff. The Grinspoon Excellence in Teaching Awards annually recognize several of the many excellent teachers working in our District. HRHS teacher Tracey Pinkham, Southampton Special Education Teacher Jennifer Sorcinelli, and Williamsburg Fourth Grade Teacher, Nancy Millette were the recipients of the 2017 excellence in teaching awards.

Hiring thoughtful, creative, and effective school leaders continues to be pivotal to our success and the achievement of our students. In addition to hiring outstanding new teachers in 2017, there were a number of significant administrative changes. Mr. Tim Luce was hired to serve as the interim school principal of the Chesterfield-Goshen Regional Elementary School. Prior to assuming the leadership role at New Hingham, Mr. Luce was a school principal in Easthampton and Conway. Kathleen Messmer, was hired as the Interim Director of Curriculum, Instruction and Assessment. Kate also serves as the District's grants manager. Kate has a rich, well-traveled, and varied background. Since 2004 she has been an English teacher and Department Chairperson at HRHS. With the departure of the District's special education administrator in August, the 2017-2018 school year started with Patti Szulborski as the interim Director of Pupil Services. When Patti left in November, HRSD's previous Director of Pupil Services, Laurie Farkas, having recently retired from Northampton Public Schools, returned to work with Karen Milch (HRHS Evaluation Team Leader) as interim Directors of Pupil Services. Stephanie Faas and Mary Phelan filled the Nurse Leader/Health Coordinator position.

Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. We are increasingly coming together as a "Hampshire Regional Community" and engaging in a shared and coordinated commitment for improving the education we provide to our children. I am very proud of the work our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students. I encourage you to visit the individual school's or Superintendent's website (www.hr-k12.org) for current news and information about our students and District activities, as well as a detailed explanation of school budget development. School Committee meeting agendas and minutes can also be found here. The website will also provide you with links to individual school websites and to useful information from numerous resources. I also recommend the Department of Elementary and Secondary Education's website for data about individual schools and school districts, as well as guidance on

EDUCATION: REPORT OF THE SUPERINTENDENT

educational initiatives and news. Whenever you have a question or wish to become involved in your community schools, please call me or the principal of your local school.

Thank you for your support and commitment to your Hampshire Regional public schools.

Respectfully submitted,
Craig Jurgensen
Superintendent of Schools

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

Because of the commitment, hard work, and collective vision of the Hampshire Regional High School community, students at Hampshire Regional are thriving in a safe and positive environment. We have continued to fine tune the program offerings at Hampshire to ensure that our students are ready to meet the varied demands of college and career by the time they graduate from HRHS.

In the spring of 2017, teachers and staff engaged in a meaningful professional development series offered by Ken Pransky on “Motivation, the Limbic System and Learning.” This topic initiated conversations on how students learn best when they feel safe and when they see a meaningful connection between the lesson and their lives. Because of this, teachers pushed for additional collaboration time to create engaging lessons and to develop meaningful units for the students. This theme was bridged to the following year’s professional development series, where teachers selected a topic of interest for the year, including growth mindset, collaboration, community building, technology, project-based learning, supporting students with anxiety or depression, and building relationships. Program leaders also worked to develop some new in-house credit recovery options to provide additional opportunities for students to earn back lost credit from failed classes. This program was piloted in the fall of 2017.

Still mourning the loss of their classmate, Thomas Bisbee, who died in 2016 from cardiac arrest, students organized a cardiac screening opportunity in partnership with The Kev’s Foundation on May 12. The screening gave students the chance to consult with a cardiologist and provided them hands-on CPR training and relevant education on the signs and symptoms of sudden cardiac arrest in youth.

The spring brought on our usual round of standardized tests including MCAS and AP testing. Seventh grade students scored higher than the state average in both English and mathematics and demonstrated great improvements in mathematics with a higher than average growth percentile, including subgroup of students, such as students with disabilities and high-risk students. For the first time, eighth grade took the MCAS test online, as the state rolls out a new computer-based system of testing. Again, state-identified subgroups of students outperformed their peers across Massachusetts. In tenth grade, students demonstrated tremendous growth in English and math, with a growth percentile well above their peers across the state. Students are required to pass the MCAS exam in order to earn their high school diploma, and there has never been a Hampshire student unable to earn his or her diploma because of this requirement. Hampshire students also took 130 AP exams in 14 subjects. Students who earn a 3 or higher on this exam may be able to get college credit and bypass coursework in college. Students appreciate being able to take advantage of this opportunity and enjoy the challenge of the coursework.

Seventh grade geography teacher Tracey Pinkham was awarded the Grinspoon Teacher of Excellence Award for Hampshire Regional. Her collaborative nature, strong instructional skills, leadership on her middle school team, and work to build solid family and community relationships made her an ideal candidate for this accolade. Additionally, the Massachusetts School Library Association (MSLA) awarded Andrea Belanger the Super Librarian Award.

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

Eleven Hampshire Regional middle school students received recognition at the State Science Fair on June 3. Students who received recognition were: Sage Antonio, Abigail Buschini, Kala Garrido, Nora Gianetti, Nathaniel Picard, Peter Tse, Jillian Scott, Jessie Paradis Stern, Michaela Rock, Sara Russell, and Kataryzna Wisnauckas.

Hampshire Regional High School graduated 114 students on June 2, 2017 after an exciting week of senior activities. Advisors Laura Pompei and Todd Bryant organized fun and engaging events for all the seniors to participate in leading up to the evening. Thomas Bisbee was remembered at the beginning of the evening and graduates received their diplomas after beautiful music and memorable speeches from class valedictorian Ida Weiss of Westhampton, class salutatorian Brody Dean of Southampton, and class officers Peyton Binnenkade, Lauren Braastad, Matthew Babyak, and Brody Dean. Four seniors did not meet the HRHS graduation requirements, but all met the graduation requirements after additional coursework by the end of the fall of 2017.

At the end of the year, Rebecca Phelps retired from her position as Choral Director. Westhampton resident and HRHS graduate, Luanne Clark, who was the office manager, also put in her notice for retirement in November. Both Luanne and Rebecca left a legacy at Hampshire Regional that will always be remembered and deeply appreciated.

Over the summer, the administrative team was quite busy hiring new staff. Gary Perrier was hired in February as the head custodian after Mike Jurkowski resigned. Aidan Talbot replaced Rebecca Phelps, and Alesia Estabrook replaced Luanne Clark. Kate Messmer was tapped as the interim Director of Curriculum, so James Belcastro was hired to teach high school English. Kara Will moved to Georgia, and Sydney Cloutier filled her position in the Wellness Department. Amy Adamski and Patricia Keane joined the math department, while Susannah Branch and Haley Richard took positions in the foreign language department. Jesse Porter-Henry returned to Hampshire as a middle school science teacher because Ali Furman resigned, and Amy Bush, Jeffrey Carriero, Dayna Dolittle, Alicja Strycharz, Lyndsey Oppenheimer, Katelyn Hanlon, Abigail Rivard, Amy Burgess, and Barry Person Junior joined the Special Education department after a number of para educators and special education teachers changed positions or moved on. Judy Thrasher was hired as Hampshire's permanent substitute. Three new coaches were also hired: Gareth Flitcroft became the girls' varsity soccer coach; Steve Croft was appointed the boys' JV soccer coach; and Lee Mollison was hired as the boys' varsity basketball coach.

The 2017-2018 school year welcomed 714 students to Hampshire Regional.

Grade Level	Total Enrollment
7	122
8	162
9	105
10	119

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

Grade Level	Total Enrollment
11	93
12	107
Post-high school	6
TOTAL	714

As enrollment decreases, it is important to continue to maintain strong programs and retain solid staffing to ensure that graduates have the same opportunities as their peers across the nation, and to ensure we are able to attract school choice students. Over 100 school choice students make up Hampshire's current population and they bring in additional revenue to our school system.

The School Council identified five goals for Hampshire Regional's 2017-2018 school year including goals related to supporting the whole child, communication, college and career readiness, curriculum and instruction, school safety, and the health curriculum. One specific recommendation was to explore the idea of a support program for students who are struggling with mental health. A very successful model out of Brookline, Massachusetts received a grant to support other schools to develop similar programs. Hampshire reassigned staff within the building to create a system for students to get support who are stepping down from hospitalization, or who have missed school due to serious mental health issues. This program has provided support for a number of students and has ensured that students receive support in district as opposed to being sent out of district to meet their needs.

Students were excited to enroll in a number of new courses at Hampshire in the fall of 2017 including Exploring Computer Science, Advanced Placement Computer Science, and Guitar. The School Committee approved a new method of calculating GPA to align more consistently with college GPA calculations for the new school year. All honors courses count for five additional points towards a student's GPA, instead of ten, starting with the class of 2020. AP classes still count for ten points. Additionally, all classes with a modified curriculum will have a weight of .8 instead of 1.0. This allows for a fairer assessment of student learning and a more accurate GPA.

In September, the Hampshire community learned the sad news that HRHS graduate Mitch Ouimette, from the class of 2016, died of an opioid overdose. As Mitch was an athlete, many students knew Mitch and were shocked and saddened by his death. Students organized a charity basketball event in Mitch's memory in December.

Throughout the fall, students and staff have been working diligently to engage in meaningful teaching and learning. Town officials and school committee members came on learning walks and observed classes in all subject areas to observe many of the great things happening in classrooms. On one day, Marie Hart and Paula Czarnecki, 7th grade English teachers, arranged

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

for author Priscilla Cummings to speak to HRHS 7th graders in October. Ms. Cummings spoke about the revision process, an important lesson for our students to know.

Juniors and seniors recognized for their hard work, commitment to service, and exceptional grades are inducted into the Hampshire Academic Society each year. The 2017-2018 members of the Academic Society, led by History teacher and program leader Grayson DeWitt, include Amanda Adams (Vice President), Colin Allard, Anna Avakian, Anthony Bartolomeo, Lillian Bigelow, Kate Blanchard, Olivia Brennan, Audrey Bronson, Rebecca Buehler, Andrew Cebula, Jake Constantine, Sarah Constantine, Byron Dudas, Nicholas Eline, Tallon Garelli, Emily Halket, Sophia Kubosiak, Kyleen Labrecque, Gwyneth Lech, Molli Loud, Nicholas Morton, Greg Norris (Co-President), Caroline O'Connor, Katelyn Pickunka, Charlotte Reynolds, Nicole Sansouci (Secretary), Sydney Shumway, Abby Tobin (Treasurer), Lydia Touchette (Co-President), Nicole Tripp, DJ Willard, and River Williams.

In addition to their work around pedagogy, teachers also used their professional development time to create a standardized format to document and formalize their curriculum. These unit plans will be placed in a shared google drive to increase collaboration and cross-curricular opportunities. Director of Curriculum Kate Messmer and Principal Smidy have provided staff with time and support for this initiative.

With technology and social media, increased pressures to perform and conform, combined with the rapidly evolving world, there is no question that it is a challenge being a teenager today. Despite the increasing demands placed on teachers, staff, parents, students and the community at large, Hampshire has demonstrated over and over again that it is a fantastic place to grow and learn--I am incredibly thankful to be a part of this very special Hampshire community. Still, we must continue to put our students' needs at the center of all of our collective efforts, as they truly are our future. I hope that the collegial and collaborative atmosphere at Hampshire continues to be a benchmark of this school and district for years to come.

Respectfully submitted,
Kristen Smidy, Principal

ATHLETIC DEPARTMENT ANNUAL REPORT

It was another exciting and successful year for athletics at Hampshire Regional.

In the winter, the boys' and girls' basketball teams both made playoffs. The boys' team fell in the first round to Palmer while the girls' team defeated Sabais International Charter School before falling to South Hadley in the Western Mass Semi Finals at the Curry Hicks Cage. Boys' basketball coach, Claud Salomao, retired after 18 seasons at Hampshire Regional. DJ Willard received a 2nd place finish in the Western Mass Wrestling Championships, (160 lbs. weight class) and qualified for the State Championships where he finished 2nd. Michael Baldwin also competed in the Western Mass Championships and finished 4th in the 152 lb. weight class. In the

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

Indoor Track arena, Hannah Labrie qualified for the State Championships in the Long Jump. On the mountain, Evan Coltman was the lone Raider to qualify for the State Skiing Championships.

There was even more to celebrate in the spring season as the girls' softball team won their 6th consecutive League Championship on route to their fourth consecutive Western Mass Championship. Katy O'Connor and Danielle McGan both reached 100 career hits. Coach Brian McGan retired after 10 Seasons as the Varsity Softball Coach. In his 10 years, Coach McGan led the softball program to 7 League titles, 6 Western Mass Titles and 2 State Championships.

The spring track teams sent a number of athletes to the Western/Central Mass Championships. Missy Gagnon tied for third in pole vaulting and qualified for the state championships where she placed 19th. In the spring of 2017, the school established its first ever lacrosse club. It competed against local JV teams and prep schools. The school also established a volleyball club, which will look to compete against area JV teams in the fall of 2018.

When the leaves turned in 2017, Hampshire's winning ways continued. The boys' and girls' cross country teams both won League Championships this past fall. The girls finished the regular season undefeated, capturing their 4th consecutive league title and also placed 3rd in the Western Mass Championships, qualifying them for the State Championships where they placed 12th in Division 2. The boys' team won a league title for the first time since 2013. Gymnast Catrina Touchette placed 5th all-around at the Western Mass Gymnastics Championships. The boys' and girls' soccer teams each qualified for the Western Mass Tournament where the boys fell to Monument Mountain, while the girls beat Hoosac Valley before eventually falling to South Hadley in the quarter finals. Hampshire golf placed 4th in the Division 2 Western Mass Championships as Garrett Antosz tied for ninth place in the Individual Tournament.

2017 came to an end and we are left with memories and examples of Hampshire's students standing out above the crowd. Hampshire Regional continues to be a place where students are able to show off their prowess as athletes and as top-tier individuals.

Respectfully submitted,
John P. Plourd
Director of Student Activities

EDUCATION: NORRIS ELEMENTARY SCHOOL

“The William E. Norris School community provides an environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success; in a culture that is safe, supportive, and peaceful”.

The Norris School enrolls 517 students in preschool through sixth grade. In our preschool, we service special needs and regular education students ages 3-5 from the Southampton community. In grades K-6 we serve students in an inclusion and pull out setting. Students participate in specialized instruction, classroom accommodations, and curriculum modifications, which enable them to make effective progress. Each child’s learning style and progress in the curriculum is used as a starting point for instruction.

In the spring of 2017 students at William E. Norris School participated in Next Generation MCAS Tests. Scores in English Language Arts indicate “All Students”, “High Needs Students”, and “Students with Disabilities” have met the target, while “Economically Disadvantaged” students have not met the target. Scores in Math indicate “All Students” and “Students with Disabilities” have met targets, however “Economically Disadvantaged Students” have not met the target. In grade 5 Science and Technology, all students and subgroups have met the target. This was the first year our students in grade 4 participated in online MCAS testing.

We continue to focus on literacy and instruction in the lower grades in order to improve overall performance of students. In the spring of 2017, we provided Wilson Foundations training to all teachers in grades K-2 and were able to purchase Wilson Foundations materials for each classroom to improve phonics, reading fluency, comprehension, and vocabulary instruction beginning in September of 2017.

We continue our efforts to integrate technology into our classrooms. Grades 2-6 began an online typing program named, Keyboarding Without Tears. This will keep us in line with the State’s movement toward a digital platform and technology integration in our classes.

Norris has a very active PTO! Through various fundraising activities, they have supported students and staff with a wide range of activities, curriculum needs, and events that we’ve come to love such as: annual ice cream social, holiday bazaar, trunk or treat, teacher appreciation, and bingo night.

The Norris School is grateful to the Community Preservation Committee for allocating funds to build our new preschool playground. Students have been enjoying the playground since its installation in the summer of 2017.

Retirements in June of 2017 included Judy Kukucka, Jean Kuhn, Cindy Diemand and Deb Bean (Dec. 2017-Para).

New hires at Norris School for the 2017-2018 school year are: Jacob Gold (teacher), Joelle Drisdelle (teacher), Kristin Gengler, (school psychologist), Nicki Lamb (paraprofessional), Casey Ostrowski (paraprofessional),

EDUCATION: NORRIS ELEMENTARY SCHOOL

Our year ending enrollment reflects the following:

Grade	Total January 2017	Total December 2017
PreK 1	13	13
PreK 2	24	24
PreK Full Day	1	1
Services Only	6	2
K	74	57
Grade 1	62	74
Grade 2	63	62
Grade 3	65	59
Grade 4	81	71
Grade 5	69	79
Grade 6	70	76
Total	528	517

Respectfully submitted,
Aliza Pluta, Principal
William E. Norris School

EMERGENCY MANAGEMENT

This is my first report as the Town's new Emergency Manager Director (EMD). Let me start off with a little back ground. I served as the Commonwealth's Department of Public Health, District Health Officer for some 18 years in Western Massachusetts. This position was titled to be the ranking public health officer of the region. As such it placed me in the front line to address concerns of large populations in the times of emergency. My training after 911 focus with Homeland Security and the Federal Emergency Management Agency (FEMA). This past summer I became aware that the Southampton's EMD position was vacant. Given my life long residence in our Community I volunteered to fill this role.

After review of the files I became aware that Southampton has not updated our CEM plan from 2003. What is a CEM plan: Each community in the Commonwealth is required to develop and maintain an all-hazards emergency operations plan/comprehensive emergency management plan. The Comprehensive Emergency Management Plan (CEMP) defines the scope of preparedness and emergency management activities in the community. The CEMP facilitates preparedness, mitigation, response, and short-term recovery, which sets the stage for a successful long-term recovery. The CEMP consists of a Base Plan supplemented with an Emergency Operations Support Annex. The Base Plan forms the overall framework for emergency management in the community. The annex provides additional detail on essential discipline-specific functions. It also contains EOC forms and checklists. This CEMP assigns responsibilities to organizations and individuals for carrying out specific actions in support of emergency operations. I am pleased to report that this plan is moving past the draft phase and should be signed off by the Select Board in April 2018. The next phase is the development of the annexes. This will take time and details, but it should be understood that this is also a living document that changes as personnel change and needs change.

Southampton does not have a "real" Emergency Operational Center (EOC). The long term hope is that this will be established in the public safety complex when it is approved by the voters to be constructed. At this time we are using a room in the Police Station with a backup area in the Town Hall.

Speaking of our Town Hall. One of our needs is to establish an emergency generator in this facility. The need for continuity of government stresses that an emergency power source should be available to maintain these service. I am pleased to announce that the Town has been awarded \$60,000 from the Commonwealth to establish this generator. Hopefully, by summer of 2018 this unit will be up and running. We now need to establish a generator at the Norris school as this building not only provides for our children but is also a staging point in emergencies.

Respectfully submitted,
Charlie J. Kaniecki, EMD

FINANCE COMMITTEE

Duties of the Finance Committee

The By-laws for the Town of Southampton require the Finance Committee to review any warrant issued for any Town Meeting, whether Annual or Special, which call for the expenditure and/or transfer of money. The Finance Committee shall consider the same and make written recommendations they deem to be in the best interest of the Town. No appropriation and/or transfer is to be made by a committee or an individual until Finance Committee has had the opportunity to consider and report on said matters.

The Finance Committee also has control over the Town's Reserve Fund, which provides for "Extraordinary or Unforeseen Expenditures" (See M.G.L. Chapter 40 § 6).

It is also the duty of the Finance Committee "...to make an annual report in print of its doings, with the recommendations relative to financial matters." This report is in partial fulfillment of our obligation in that regard.

Note: At the end of 2017 discussion and review of the Finance Committee By-law was taking place and it is expected to continue into 2018. One of the goals of the review is to modify language to allow Finance Committee members to serve on ad hoc committees including committees commissioned by the Selectboard.

Budget Process Overview

The budget process takes place throughout the year, beginning in the fall with the development by the Board of Selectmen as to the guidelines and responsibilities each party involved in the process shall undertake. The Finance Committee, along with the Board of Selectmen, Town Administrator, Town Accountant and Town Treasurer/Collector confer to supply guidance to department heads, boards and committees to so that they may develop specific budget proposals which they feel will best meet the needs of the Town for the next fiscal year.

During the months of January through April the Finance Committee conducted public budget hearings with each department head, board and committee for the fiscal year 2016 budget.

Note: At the end of 2017 discussion and review of the budget process was taking place with the By-law Review Advisory Committee, Finance Committee, and Selectboard. The goal was to more clearly define each party's role in the process and to develop guidelines going forward. It is expected this will be completed for the Spring Special Town meeting in 2018.

Budget Considerations

The fiscal 2018 budget was difficult to finalize as we continued to deal with a fragile fiscal stability, which is the result of a constant escalation in the cost of doing business in the midst of uncertain revenue streams both locally and at the state level. We do not predict meaningful improvements in revenue over the next several years as both the Commonwealth and Federal government deal with a host of fiscal issues along with Southampton not being able to tap into Commercial based tax revenue.

FINANCE COMMITTEE

A majority of the funds to pay for our schools and municipal services comes primarily from local revenues. Our local taxes and fees make up this most stable form of our income. The next largest source of funds is from state aid, and a much smaller amount comes from the federal government and other miscellaneous resources.

One fact that has continually been clear is that the Town's recurring revenues do not keep up with the Town's annual cost increases. This deficit was a focal point for the Town's Finance Committee and Select Board throughout the year. Below is a breakdown of the increases in major town departments compared to increases in revenues.

Year in Review

January 24, 2017 Special Town Meeting:

Free cash was certified by the Massachusetts Department of Revenue on 12/1/2016 at \$496,980. Article 6 of the Special Town Meeting warrant called for the town to transfer \$173,943 from Free Cash to the Capital Stabilization Fund. The article passed unanimously. Article 7 of the Special Town Meeting warrant called for the town to transfer \$149,094 from Free Cash to the Operating Stabilization Fund. The article was passed unanimously. Article 8 of the Special Town meeting warrant called for the town to transfer \$49,689 from Free Cash to the Other Post-Employment Benefits account. The article passed unanimously.

These transfers left \$124,254 remaining in Free Cash and there were fifteen articles on the warrant calling for the use of Free Cash, they totaled \$94,122, and were passed. There were two articles calling for the use of Operating Stabilization funds, they totaled \$76,000, and passed. There were two articles calling for the use of Capital Stabilization funds, they totaled \$168,620, and passed.

May 16, 2017 Annual Town Meeting:

Prior to the Annual Town Meeting members of the Finance Committee participated on the Finance Team to produce a balanced budget for the Selectboard. This balanced budget was submitted on April 24, 2018 and was subsequently changed on April 25, 2018 by the Town Administrator and members of the Selectboard without consultation with the Finance Team as a whole or any of the Finance Committee. Following meetings with the Selectboard to review their budget the Finance Committee chose to continue its own review, and after much deliberation, voted to propose an alternate budget.

Article 10 of the Annual Town meeting called for the raising and appropriation of \$16,182,192 for the salaries of town officials and to fund all town departments for FY2018. The budget being proposed in Article 10 was not recommended by the Finance Committee and a member of the Finance Committee made a motion to amend the original motion on the floor for Article 10 by replacing the proposed budget with an alternate budget. The budget recommended by the Finance Committee passed by majority. Below is a breakdown of the differences between the two budgets.

FINANCE COMMITTEE

The Finance Committee Recommended budget made the following changes from the FY18 Select board Recommended budget:

- Appropriate \$54,581 for the Treasurer/Collector salary. This is a 5% salary increase from FY17. This is a \$3,419 reduction from FY18 Select Board Recommended budget.
- Appropriate \$39,090 for the Town Clerk. This is a 5% salary increase from FY17. This is a \$2,139 reduction from FY18 Select Board Recommended budget.
- Appropriate \$1,750 for Emergency Management Expenses. This is an increase from \$250 in FY17 and the FY18 Select Board Recommended budget.
- Appropriate \$78,654 for the Fire Chief's Salary. This is a 5% salary increase from FY17. This is a \$6,346 reduction from FY18 Select Board Recommended budget.
- Appropriate \$4,069,402 for the Elementary School. This is a 3% increase from FY17. This is a \$17,338 increase from FY18 Select Board Recommended Budget.
- Appropriate \$74,830 for the Highway Superintendents Salary. This is a 5% salary increase from FY17. This is a \$10,170 reduction from FY18 Select Board Recommended Budget.
- Appropriate \$44,536 for Health Department Wages. This is a \$2,000 increase from FY18 Select Board recommended.
- Appropriate \$111,317 to the Library Wages. This is an \$1,235 increase from the FY18 Select Board Recommended Budget

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
	GENERAL GOVERNMENT						
01-5--114-700---	Moderator Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--122-700---	Selectmen Expenses	\$1,754	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700
01-5--122-701---	Selectmen Expenses-- Minutes	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
01-5--122-703---	Internet Service	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
01-5--122-704---	Webpage Maintenance	\$600	\$2,000	\$600	\$600	\$600	\$600
01-5--122-706---	Employment Advertising	\$500	\$500	\$500	\$500	\$500	\$500
01-5--125-113---	Town Administrator Salary	\$58,262	\$85,000	\$59,428	\$80,000	\$80,000	\$80,000
01-5--129-113---	Administrative Assistant Wages	\$13,037	\$13,298	\$13,298	\$13,298	\$13,298	\$13,298
01-5--129-700---	Administration Expenses	\$1,635	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
01-5--129-701---	Photocopier Lease and Supplies	\$4,500	\$4,500	\$4,500	\$4,500	\$4,000	\$4,000
01-5--129-702---	Postage	\$17,500	\$18,500	\$18,500	\$17,500	\$15,661	\$16,000
01-5--131-700---	Finance Committee Expenses	\$200	\$200	\$200	\$200	\$200	\$200
01-5--132-780---	Reserve Fund	\$10,000	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
01-5--135-113---	Town Accountant Salary	\$38,786	\$52,000	\$39,561	\$52,000	\$52,000	\$52,000
01-5--135-114---	Assistant Accountant Wages	\$19,345	\$19,732	\$19,732	\$19,732	\$19,732	\$19,732
01-5--135-200---	Independent Audit	\$21,500	\$22,500	\$22,500	\$22,500	\$22,500	\$22,500
01-5--135-201---	GASB 34--Fixed Asset Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--135-700---	Town Accountant Expenses	\$865	\$1,865	\$865	\$865	\$865	\$865
01-5--135-701---	Accounting Software Support	\$3,100	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300
01-5--141-114---	Principal Assessor	\$37,041	\$42,866	\$37,781	\$40,034	\$40,034	\$40,034
01-5--141-116---	Assessor Admin Assistant	\$20,371	\$33,074	\$26,061	\$26,061	\$26,061	\$26,061
01-5--141-700---	Assessors Expenses	\$4,187	\$6,800	\$4,187	\$4,187	\$4,187	\$4,187
01-5--141-701---	Assessors Software Support	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
01-5--141-702---	Assessors - Town Maps	\$4,000	\$5,000	\$4,000	\$4,000	\$2,000	\$2,000
01-5--141-703---	Assessors--Consultants	\$3,000	\$6,000	\$3,000	\$3,000	\$1,500	\$1,500
01-5--141-710---	Assessors--Tri-Annual Re-Eval	\$10,500	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--145-113---	Treasurer/Collect Salary	\$51,982	\$58,000	\$53,021	\$58,000	\$58,000	\$54,581
01-5--145-115---	Treasurer/Collector Wages	\$52,604	\$52,416	\$53,656	\$52,416	\$52,416	\$52,416
01-5--145-700---	Treasurer/Collector Expenses	\$9,475	\$9,525	\$9,475	\$9,475	\$9,475	\$9,475
01-5--145-701---	Treasurer - Software Support	\$10,268	\$10,268	\$10,268	\$10,268	\$10,268	\$10,268
01-5--151-300---	Legal Expenses	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
01-5--152-700---	Personnel Board Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--158-700---	Tax Title Expenses	\$3,000	\$6,000	\$3,000	\$3,000	\$3,000	\$3,000
01-5--161-113---	Town Clerk Salary	\$37,229	\$41,229	\$37,973	\$41,229	\$41,229	\$39,090
01-5--161-114---	Town Clerk Assistant Wages	\$15,164	\$16,683	\$15,467	\$15,015	\$15,015	\$15,015
01-5--161-700---	Town Clerk Expenses	\$1,000	\$1,680	\$1,000	\$1,000	\$1,000	\$1,000
01-5--163-115---	Election/Registration Wages	\$8,780	\$1,280	\$1,280	\$1,280	\$1,280	\$1,280
01-5--163-700---	Election/Registration Expenses	\$9,609	\$10,050	\$10,050	\$10,050	\$10,050	\$10,050
01-5--171-700---	Conservation Commission Expenses	\$ -	\$10,160	\$ -	\$ -	\$ -	\$ -
01-5--175-700---	Planning Board Expenses	\$ -					
01-5--175-701---	Pioneer Valley Planning Commission	\$891	\$900	\$900	\$912	\$912	\$912
01-5--175-702---	Barnes Aquifer Committee	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
01-5--176-121---	Zoning Board Clerical Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--179-700--	Agriculture Commission	\$ -	\$800	\$ -	\$ -	\$ -	\$ -
01-5--820-620---	Hamp Council of Gov'ts	\$2,264	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
01-5-192-115	Town Hall Custodial Wages	\$ -	\$15,660	\$13,924	\$13,247	\$13,247	\$13,247
01-5-192-400--	Town Hall Custodial Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5-192-401--	Larabee Custodial Expenses						
01-5--192-405---	Telephone	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
01-5--192-410	Gas and Electric (for police build)						
01-5--192-411---	Gas and Electric -Town Hall	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
01-5--192-700	Building Expenses (for police build)						
01-5--192-701---	Town Hall Bldg Expenses	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
01-5--195-700---	Town Report	\$500	\$1,000	\$500	\$500	\$500	\$500
01-5--196-700---	Technology - Equipment	\$7,000	\$7,000	\$7,000	\$6,500	\$6,500	\$6,500
01-5--196-701---	Technology - Services	\$7,000	\$7,000	\$7,000	\$6,500	\$6,500	\$6,500
01-5--197-701---	Emergency Management Expenses	\$250	\$3,000	\$250	\$250	\$250	\$1,750
01-5--197-702--	Reverse 911 System	\$3,900	\$3,900	\$3,900	\$3,900	\$ -	\$ -
	TOTAL	\$582,297	\$680,086	\$593,078	\$632,219	\$617,480	\$618,761
	PUBLIC SAFETY						
01-5--210-113---	Police Chief's Salary	\$95,000	\$96,900	\$96,900	\$96,900	\$96,900	\$96,900
01-5--210-114--	Police Chief Incentive (Quinn Bill)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--210-115---	Police Department Wages	\$575,000	\$690,000	\$640,000	\$640,000	\$630,000	\$630,000
01-5--210-116---	Police Incentive (Quinn Bill)	\$37,000	\$41,880	\$41,880	\$41,880	\$41,880	\$41,880
01-5--210-117--	Police Dept Overtime	\$57,000	\$46,476	\$57,000	\$57,000	\$57,000	\$57,000
	Police Admin		\$13,363	\$ -	\$ -	\$ -	\$ -
01-5--210-700---	Police Dept Expenses	\$54,000	\$64,683	\$54,000	\$62,000	\$62,000	\$62,000
01-5--210-701---	Police Equipment Maintenance	\$24,000	\$26,000	\$24,000	\$24,000	\$24,000	\$24,000
	Regional Lockup Assessment	\$5,502	\$5,502	\$5,502	\$5,502	\$5,502	\$5,502
01-5--210-703	Police Department Building Expense	\$33,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
01-5--210-705---	D.A.R.E. Program	\$ -	\$ -			\$ -	
01-5--215-115---	Communications Wages	\$202,830	\$207,000	\$207,000	\$207,000	\$207,000	\$207,000
01-5--215-700---	Communications Expenses	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900	\$4,900
01-5--220-113---	Fire Chief's Salary	\$74,909	\$85,000	\$76,407	\$85,000	\$85,000	\$78,654
	Administrative Aide	\$ -	\$13,312	\$ -	\$ -	\$ -	\$ -
01-5--220-115---	Fire Department Wages	\$74,705	\$163,876	\$76,199	\$76,199	\$76,199	\$76,199
01-5--220-700---	Fire Department Expenses	\$22,100	\$27,100	\$22,100	\$22,100	\$22,100	\$22,100
01-5--220-703---	Fire Truck Maintenance	\$ -	\$6,000	\$ -			
01-5--220-705--	Fire Department Building Expenses	\$12,900	\$12,900	\$12,900	\$12,900	\$12,900	\$12,900
01-5--220-710--	Fire Expense Turn out Gear	\$9,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
	Medical IV Pumps	\$ -	\$14,000	\$ -		\$ -	
01-5--232-113---	EMT Standby	\$73,000	\$36,500	\$73,000	\$74,460	\$74,460	\$74,460
01-5--232-114---	EMT Wages	\$174,312	\$175,411	\$177,798	\$177,798	\$177,798	\$177,798
01-5--236-698---	Ambulance Billing	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
01-5--236-699---	EMT Licensing and Certification	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
01-5--236-700---	Ambulance/EMS Expenses	\$40,000	\$59,000	\$40,000	\$40,000	\$40,000	\$40,000
01-5--236-703---	Ambulance Maintenance	\$ -	\$10,000	\$ -	\$9,540	\$ -	\$ -
01-5--241-113---	Building Inspector Salary	\$52,020	\$65,030	\$53,060	\$65,030	\$53,060	\$53,060
01-5--241-115---	Building Inspector Clerical Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--241-700---	Building Inspection Expenses	\$6,960	\$6,212	\$6,212	\$6,212	\$6,212	\$6,212
01-5--241-701---	Building Inspector Alternate	\$800	\$800	\$800	\$800	\$800	\$800
01-5--241-705	Gas/Plumbing Expenses	\$1,336	\$2,011	\$1,336	\$1,336	\$1,336	\$1,336
01-5--241-708--	E-Permitting Software	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	TOTAL	\$1,643,774	\$1,915,356	\$1,712,494	\$1,752,057	\$1,720,547	\$1,714,201
	EDUCATION						
01-5--300-700---	Elementary School	\$3,952,064	\$4,162,776	\$3,952,064	\$3,952,064	\$4,052,064	\$4,065,698
01-5--300-701---	School Choice Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--300-702---	Local School Transportation	\$224,421	\$238,385	\$238,385	\$238,385	\$238,385	\$238,385
01-5--310-700---	Charter School Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--320-690---	Vocational Tuition	\$894,159	\$985,580	\$985,580	\$920,580	\$898,080	\$898,080
01-5--320-691---	Vocational Transportation	\$62,370	\$62,994	\$62,994	\$62,994	\$62,994	\$62,994

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
01-5--330-690---	Hampshire Regional Operating	\$4,714,176	\$4,797,313	\$4,797,313	\$4,797,313	\$4,797,313	\$4,797,313
01-5--330-691---	Hampshire Regional Capital	\$306,279	\$298,372	\$298,372	\$298,372	\$298,372	\$298,372
	TOTAL	\$10,153,469	\$10,545,420	\$10,334,708	\$10,269,708	\$10,347,208	\$10,360,842
	HIGHWAY						
01-5--422-113---	Highway Superintendent's Salary	\$71,267	\$85,000	\$72,692	\$85,000	\$85,000	\$74,830
01-5--422-114---	Admin Assistant Highway	\$21,868	\$26,787	\$22,305	\$17,858	\$17,858	\$17,858
01-5--422-115---	General Highway Wages	\$224,858	\$230,544	\$214,571	\$214,571	\$214,571	\$214,571
01-5--422-700---	General Highway Expenses	\$152,301	\$148,269	\$152,301	\$152,301	\$152,301	\$152,301
01-5--422-701---	Road Machinery Expenses	\$70,610	\$85,149	\$70,610	\$70,610	\$70,610	\$70,610
01-5--422-705--	Highway Building Expenses	\$19,632	\$27,166	\$27,166	\$23,000	\$23,000	\$23,000
01-5--423-115---	Winter Roads Wages	\$135,500	\$137,060	\$138,210	\$138,210	\$138,210	\$138,210
01-5--423-700---	Winter Roads Expenses	\$121,000	\$129,500	\$122,000	\$122,000	\$122,000	\$122,000
01-5--424-200---	Street Lighting	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000
01-5--491-700---	Cemetery Commission Expenses	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
01-5--493-700---	Tree Warden Expenses	\$8,000	\$10,000	\$8,000	\$8,000	\$8,000	\$8,000
	TOTAL	\$852,536	\$906,975	\$855,356	\$859,050	\$859,050	\$848,881
	HEALTH & HUMAN SERVICES						
01-5--510-113---	Health Department Wages	\$46,603	\$ -	\$37,335	\$42,536	\$42,536	\$42,536
01-5--511-113---	Board of Health Clerical Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Health Director		\$40,455			\$ -	
	Health Agent		\$19,575			\$ -	
01-5--511-700---	Board of Health Expenses	\$3,000	\$5,500	\$3,000	\$3,000	\$3,000	\$3,000
01-5--511-703--	Sharps Program	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
	Mosquito Control	\$ -	\$2,000	\$ -	\$ -	\$ -	\$2,000
01-5--519-115---	Animal Inspector Salary	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
01-5--541-121---	Council on Aging Wages	\$23,137	\$23,600	\$23,600	\$23,600	\$23,600	\$23,600
01-5--541-700---	Council on Aging Expenses	\$1,650	\$1,650	\$1,650	\$1,650	\$1,650	\$1,650
01-5--543-115---	Veterans' Agent Salary	\$8,323	\$8,490	\$8,490	\$8,490	\$8,490	\$8,490
01-5--543-700---	Veterans' Agent Expenses	\$600	\$600	\$600	\$600	\$600	\$600
01-5--543-771---	Veterans' Benefits	\$35,000	\$35,000	\$25,000	\$25,000	\$20,000	\$19,600
	TOTAL	\$124,314	\$142,870	\$105,675	\$110,876	\$105,876	\$107,476

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY18 Finance Committee Recommended & Accepted on Town Meeting Floor
	CULTURE & RECREATION						
01-5--610-115---	Library Wages	\$103,137	\$110,082	\$110,082	\$110,082	\$110,082	\$110,082
01-5--610-700---	Library Expenses	\$3,220	\$2,220	\$2,220	\$2,220	\$2,220	\$2,220
01-5--610-701--	Library Books/Materials Expenses	\$25,345	\$28,510	\$28,510	\$28,510	\$28,510	\$28,510
01-5--610-702---	Library Utilities	\$11,168	\$7,683	\$7,683	\$11,000	\$11,000	\$11,000
01-5--610-703---	Library Maintenance	\$7,183	\$11,000	\$11,000	\$7,683	\$7,683	\$7,683
01-5-610-704--	Library Consultant	\$6,800					
01-5--650-115---	Park Commission Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--650-700---	Park Commission Expenses	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
01-5--660-700---	Historical Commission	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
01-5--693-700---	Memorial Day	\$ -	\$200	\$200	\$200	\$200	\$200
	TOTAL	\$159,853	\$162,695	\$162,695	\$162,695	\$162,695	\$162,695
Group : [MM10-G]	EMPLOYEE BENEFITS						
01-5--911-170---	Retirement Contributory	\$614,603	\$674,546	\$674,546	\$674,546	\$674,546	\$674,546
01-5--912-170---	Worker's Comp	\$45,231	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
01-5--913-170---	Unemployment Compensation	\$10,000	\$10,000	\$10,000	\$10,000	\$8,000	\$8,000
01-5--914-169---	Group Health Insurance-Retirees	\$178,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000
01-5--914-170---	Group Health Insurance	\$770,000	\$881,000	\$881,000	\$881,000	\$881,000	\$881,000
01-5--914-171---	Medicare	\$85,000	\$87,500	\$87,500	\$87,500	\$87,500	\$87,500
01-5--914-172---	Group Life Insurance	\$2,900	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
01-5--914-173---	Group Life Insurance-Retiree	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
01-5--945-740---	Insurance - General	\$81,742	\$82,000	\$82,000	\$82,000	\$82,000	\$82,000
01-5--950-900---	Prior Year Expenses	\$7,912	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--950-905--	Prior Year Encumbered Expenses	\$72,626	\$ -	\$ -	\$ -	\$ -	\$ -
01-5--950-910---	OPEB Actuarial Study	\$8,000	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$1,877,213	\$1,978,746	\$1,978,746	\$1,978,746	\$1,976,746	\$1,976,746
	DEBT SERVICE-PRINCIPAL						
01-5--710-910---	Debt Larrabee Renovation	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000
01-5--710-914---	Debt Pumper Tanker	\$26,450	\$26,450	\$26,450	\$26,450	\$26,450	\$26,450

FINANCE COMMITTEE

	Description	FY17 Budget	FY18 Budget Requests	FY18 Finance Team 04/24	FY18 Selectboard 4/25	FY18 Select Board Recommended	FY'18 Finance Committee Recommended & Accepted on Town Meeting Floor
01-5--710-917---	Halloween Oct 2011 Storm Debt ****	\$15,000	\$15,000	\$15,000	\$15,000	\$10,000	\$10,000
01-5--710-915---	Debt Norris School Roof ****	\$134,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000
01-5--710-918---	Debt Pequot Pond Sewer	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
01-5--710-919---	Debt WPAT Bonds	\$20,400	\$20,400	\$20,400	\$20,400	\$20,400	\$20,400
	TOTAL	\$325,850	\$326,850	\$326,850	\$326,850	\$321,850	\$321,850
	DEBT SERVICE- INTEREST						
01-5--751-915---	Int Larrabee Renovation	\$67,169	\$61,669	\$61,669	\$61,669	\$61,669	\$61,669
01-5--751-919---	Int Pumper Tanker	\$4,497	\$3,372	\$3,372	\$3,372	\$3,372	\$3,372
01-5--751-920---	Int Norris School Roof	\$2,475	\$2,025	\$2,025	\$2,025	\$2,025	\$2,025
01-5--751-924---	Int Pequot Pond Sewer	\$3,525	\$2,408	\$2,408	\$2,408	\$2,408	\$2,408
01-5--751-925---	Int Halloween Storm	\$517	\$517	\$517	\$517	\$517	\$517
01-5--752-925---	Int Short-Term Debt	\$3,000	\$3,000	\$3,000	\$3,000	\$750	\$750
	TOTAL	\$81,182	\$72,991	\$72,991	\$72,991	\$70,741	\$70,741
	Sum of Account Groups	\$15,800,488	\$16,731,989	\$16,142,594	\$16,165,191	\$16,182,193	\$16,182,192
	Revenue Projections	\$15,800,488		\$16,155,192	\$16,170,192	\$16,182,192	\$16,182,192

Other major financial articles from the Annual Town Meeting include Article 32, which called for the Town to transfer \$53,523 from Operating Stabilization to the Police Department expense line for the purchase of a new police vehicle and Article 33, which called for the Town to transfer \$319,993 from Operating Stabilization to the Fire Department expense line for the purchase of a new ambulance. Article 18 called for the Town to transfer \$57,500 from Operating Stabilization to the FY17 health insurance lines to cover a budgeting shortfall.

Another article of note was Article 11 which called for the Town to raise an appropriate an extra \$110,000 to supplement the Norris School budget, subject to the Town passing a Proposition 2 ½ override at an upcoming meeting. The Article passed by majority on the Town Meeting floor but did not pass at the Town election.

Another major item discussed by the Finance Committee in 2017 is the increases in major departments over the past 6 years compared to revenues over the same period. Below is a breakdown of the comparison. All major departments have seen budget increase in excess of 15% except the Norris School budget, which has seen a budget reduction of 7%, or approximately \$304,000. Over the same period, Hampshire Regional High School has seen an

FINANCE COMMITTEE

increase of over 36%, or approximately \$1,276,000 and major revenue reductions were seen in Total Cherry Sheet School Aid, which is down \$339,436.

<u>Major Department Expenses</u>				
<u>Department</u>	<u>2012</u>	<u>2018</u>	<u>Net Change</u> <u>\$</u>	<u>Net Change</u> <u>%</u>
Police Department	\$959,875	\$1,154,182	\$194,307	20.20%
Highway Department	\$519,060	\$823,550	\$304,490	58.70%
NOTE: Highway Department was not fully funded until 2016 and operated at a deficit prior. Increase due in part to fully funding the department				
Fire Department	\$253,115	\$500,957	\$247,842	97.90%
Elementary School	\$4,356,741	\$4,052,064	(\$304,677)	-7.00%
Hampshire Regional High School	\$3,520,460	\$4,797,313	\$1,276,853	36.30%
Town Accountant	\$66,011	\$98,397	\$32,386	49.10%
Town Administrator	\$72,838	\$98,498	\$25,660	35.20%
Town Wide	\$141,715	\$169,820	\$28,105	19.80%
Assessor	\$76,157	\$79,783	\$3,626	4.80%
Board of Health	\$35,688	\$53,536	\$17,848	50.00%
Building Department	\$58,035	\$65,408	\$7,373	12.70%
Library	\$105,563	\$159,505	\$53,942	51.10%
Employee Benefits	\$1,652,407	\$1,976,746	\$324,339	19.60%
Parks Commission	\$13,248	\$1,000	(\$12,248)	-92.50%
NOTE: Reduced in part to fund Highway Department in 2016.				
Treasurer/Collector	\$120,942	\$130,159	\$9,217	7.60%
Town Clerk	\$58,861	\$68,573	\$9,712	16.50%
Veterans Benefits	\$47,770	\$20,000	(\$27,770)	-58.10%
NOTE: Department expenses are based on prior year assessment and the existing need of the town.				

<u>Major Revenue Sources</u>				
<u>Revenue Line</u>	<u>2012</u>	<u>2018</u>	<u>Net Change</u> <u>\$</u>	<u>Net Change</u> <u>%</u>
Property Tax Levy				
Prior Yr Levy Limit	\$8,027,153	\$10,526,111	\$2,498,958	31.10%
2 1/2 % Increase	\$200,679	\$263,153	\$62,474	31.10%
New Growth	\$193,118	\$123,981	(\$69,137)	-35.80%

FINANCE COMMITTEE

<u>Revenue Line</u>	<u>2012</u>	<u>2018</u>	<u>Net Change</u> <u>\$</u>	<u>Net Change</u> <u>%</u>
Exclusion Debt	\$698,249	\$606,066	(\$92,183)	-13.20%
Unused Levy Limit	(\$2,945)	(\$4,007)	(\$1,062)	36.10%
less overlay		(\$45,000)	(\$45,000)	
LEVY TOTAL	\$9,116,254	\$11,470,304	\$2,354,050	25.80%
Education Aid			\$-	
Chapter 70	\$2,425,096	\$2,522,706	\$97,610	4.00%
Charter School Tuition Reimbursement	\$3,524	\$2,679	(\$845)	-24.00%
School Lunch	\$2,759		(\$2,759)	-100.00%
School Choice Receiving Tuition	\$405,182		(\$405,182)	-100.00%
TOTAL SCHOOL AID	\$2,836,561	\$2,525,385	(\$311,176)	-11.00%
Unrestricted Gen. Gov't Aid	\$538,950	\$636,553	\$97,603	18.10%
Veterans Benefits	\$32,815	\$20,409	(\$12,406)	-37.80%
Exempt: Vets, Blind, Surv Spouses	\$28,096	\$31,460	\$3,364	12.00%
State Owned Land	\$10,938	\$15,663	\$4,725	43.20%
Public Libraries	\$6,737		(\$6,737)	-100.00%
Less State Assessments	\$10,938	(\$114,808)	(\$125,746)	-1149.60%
TOTAL NON-EDUCATION AID	\$617,536	\$589,277	(\$28,259)	-4.60%
Total Cherry Sheet Local Aid	\$3,454,097	\$3,114,662	(\$339,436)	-9.80%
Local Receipts Revenue			\$-	
Motor Vehicle and other excise taxes	\$736,226	\$905,000	\$168,774	22.90%
Penalties and interest on taxes	\$60,255	\$75,000	\$14,745	24.50%
Payments in lieu of taxes	\$60,810	\$69,000	\$8,190	13.50%
Sale of Tax Possessions			\$-	
Rollback Taxes	\$15,110		(\$15,110)	-100.00%
Meals Tax	\$46,186	\$52,000	\$5,814	12.60%
Licenses and Permits	\$69,879	\$112,850	\$42,971	61.50%
Departmental Receipts	\$84,034	\$114,150	\$30,116	35.80%
FEMA			\$-	
Earnings on Invested Funds	\$5,772	\$5,500	(\$272)	-4.70%
Court Fines	\$23,322	\$14,000	(\$9,322)	-40.00%
School Busing Fees	\$-	\$8,100	\$8,100	
Special Assessment (Supplemental Tax)	\$28,508		(\$28,508)	-100.00%
Medicaid Reimbursement	\$36,193	\$25,000	(\$11,193)	-30.90%

FINANCE COMMITTEE

<u>Revenue Line</u>	<u>2012</u>	<u>2018</u>	<u>Net Change</u> <u>\$</u>	<u>Net Change</u> <u>%</u>
Misc Reoccurring	\$9,874	\$8,000	(\$1,874)	-19.00%
Misc non-recurring	\$21,912	\$-	(\$21,912)	-100.00%
Total Local Source Revenue	\$1,198,080	\$1,388,600	\$190,520	15.90%
Other Available Funds		.		
Operating Stabilization	\$7,500	\$-	(\$7,500)	-100.00%
Capital Stabilization		\$-	\$-	
Special Revenue			\$-	
Septic Betterment WPAT	\$20,401	\$20,400	(\$1)	0.00%
Ambulance Stabilization Funds			\$-	
Ambulance Special Revenue Fund	\$144,271	\$100,000	(\$44,271)	-30.70%
Free Cash	\$8,000		(\$8,000)	-100.00%
Water Enterprise Funds --Revenue	\$598,815	\$75,000	(\$523,815)	-87.50%
Transfer Enterprise Funds--Revenue	\$250,142	\$15,533	(\$234,609)	-93.80%
Subtotal Other:	\$1,029,129	\$210,933	(\$818,196)	-79.50%
Total Revenue:	\$13,768,432	\$16,184,499	\$2,416,067	17.50%

Conclusion

The Finance Committee concluded 2017 with a continued level of concern. The ongoing difficulties with state and federal budgets reducing funds distributed to the local communities along with the constant increase to our Town's fixed expenses and budget lines has left little to no room to meet our financial obligations. The direction and vision for the Town of Southampton must be carefully considered with inter-departmental collaborations and addressed now and throughout the upcoming year so that we may immediately begin to prepare for the upcoming fiscal challenges for the 2018 budget season and beyond.

Respectfully submitted,
Michael P. Rosenberg
Finance Committee Chair

FIRE DEPARTMENT

In 2017, the Firefighters, EMT's and Paramedics of the Southampton Fire Department responded to 614 calls, both fire and medical. This is about a 20% increase from 2015, and although our call volume was comparable to 2016, we increased revenue by having more EMTs and Paramedics at the station, responding directly to the scene.

EMS response statistics

441 calls which include:

- 3 babies delivered
- 6 strokes
- 28 chest pains
- 6 heart problems
- 8 cardiac arrests with recitation
- 66 fall victims
- 76 general sickness
- 22 traffic accidents
- 17 psychiatric
- With the remaining including: entrapments, seizures, animal bites, lacerations, diabetic emergencies, overdoses, poisonings and other emergencies.

Paramedics performing lifesaving interventions expand our services, our quality of care and our billable rate increases to almost double that of a Basic EMT level service. To meet the Massachusetts State requirement for Paramedic Ambulance Service, the Fire Department had requested at the Town Meetings, both in spring 2017 and again in fall 2017, articles that shifted money from our Ambulance receipts (money taken in for ambulance service) into fire/ems wage accounts. This showed the State our commitment to meet requirements and allowed Southampton to retain its advanced level (Paramedic) care ambulance service.

We are proud to report an increase in revenue and a reduction in response times in 2017! We have already started with a better performance in 2018! The Firefighters, EMTs and Paramedics are dedicated to providing the best quality of care to Southampton residents. It is impressive given that ALL of our staff, with the exception of the chief, are part time employees, receiving no benefits, yet bringing hundreds of years of cumulative experience to our residents when they need it most.

Fire response statistics

173 calls which include:

- 7 structure fires
- 12 brush fires
- 22 entrapment (jaws) calls
- 33 carbon monoxide alarms
- 8 odor investigations
- 22 medical assists
- 75 alarm soundings

FIRE DEPARTMENT

- Various other calls including: oil spills, search and rescue, car fires, Police department assists, lock outs, and mutual aid given.

The Fire Department is greatly enhanced through the dedication of each and every member and in particular the outstanding efforts of our fire officers. Our trainings are aggressive and well attended. The commitment from each member, men and women, is very high. We ask members to leave home at any time with the sound of the bell, day or night, holiday, weekend or birthday party, for any fire emergency. At a structure fire they can work for 12 hours, in dangerous conditions, that put their and their families' lives, on hold.

We worked through the night as we worked to aid Montgomery, before, during and after they suffered the tragic loss of their Chief, Stephen P. Frye. As daylight broke Southampton left the scene only when we had to respond to a structure fire in our own town. Due to the participation of a full membership, we were able to have two trucks on scene at our fire in Town, before mutual aid arrived, even with a crew working the Montgomery fire. Those that serve in our department do it with complete dedication and commitment to helping others. We have a high number of Massachusetts fire academy trained members. Many have attended the academy at no pay while in attendance. We offer an incentive once certified, but most of our firefighters that are trained to national standards have gotten their training through their full time employment, sponsored by our neighboring communities, as they only work part time for us!

The Paramedic level service the Southampton Fire Department provides is a benefit to the Town, not only for the higher level of patient care provided in medical emergencies, but for the professional level of firefighting and EMS training our responders receive as Paramedics elsewhere and bring with them to serve us here in Southampton. A truly winning combination!

Helping Community through Public Education

We have continued to offer great community programs such as CPR and AED training to the general public, Town Hall staff, school and coaching staff. We have visited every student of Norris School offering fire safety training. We participated with area Fire Departments with the regional high school to bring Mock Accident scenarios to help underscore the dangers of seniors drinking and driving. We have provided blood pressure clinics for seniors at the Senior Center and participated in talks with the Southampton Police Department and TRIAD presenting community based informational talks. We have participated with Southampton and Easthampton Police as the Town prepares for emergency lockdowns and active shooter training.

The Southampton Fire Department encourages all of our Firefighter/EMTs to be part of our Public Education Program. Each member has a tremendous opportunity to share their knowledge with residents during a call. We can offer thoughts, ideas, and identify resources that can help them avoid fire or medical calls in the future. We work for our community, and we deliver service.

The fire service recognizes, more than anyone, that public education saves lives and keeps residents safe, helping to prevent fires and helping to prevent falls before they impact families.

FIRE DEPARTMENT

We work with seniors teaching fall prevention. We work with school kids, teaching safe behaviors and explore with them how they can share responsibility for keeping a home safe.

We have found that the more folks know, the less we send fire trucks to a burning house due to a forgotten candle. Our ambulance does not go out as much to help with lifting someone up from a fall or transporting them to the hospital. We also teach how to identify problems that need an ambulance to ensure the best quality of life during and after a stroke or heart attack.

As you can see through this report, the Southampton Fire Department has been extremely busy and extremely successful. This is all due to the dedication, commitment and professionalism of our personnel. The Southampton Fire Department has become a leader in training and innovation by providing quality prehospital care, delivered in the shortest amount of time from our in-house staffing.

I offer my sincere appreciation to the personnel who work our ambulance as a second job, all while bringing to us their years of experience, their commitment and dedication to fulfil their calling to help any Southampton resident, any one in our Town, 24 hours a day, 7 days a week.

Respectfully submitted,
Chief John Workman

GREENWAY

The Southampton Greenway will be a paved, multi-use recreational trail following the rail corridor currently owned by the Pioneer Valley Railroad. The Greenway will begin at Route 10 near its intersection with Brickyard Road and follow the rail corridor north to connect with the Manhan Rail Trail at Coleman Road. This will link Southampton to a regional recreational trail network that currently extends to Williamsburg and as far east as Belchertown. The Greenway will be available for walking, biking, skiing and possibly equestrian and other activities.

The Greenway Committee was appointed by the Select Board in 2011 and charged with overseeing the acquisition of the rail corridor running from near the intersection of Brickyard and Valley Road, north across Route 10 at Sheldon's Ice Cream, and on to Coleman Road: in all, some 4 ¼ miles. The intent is to develop only the 3 ½-mile section from Route 10 to Coleman Road for recreational trail use.

In 2017 the Greenway Committee accomplished a number of important steps toward the acquisition of the corridor. These included due diligence in the form of a Phase I environmental review of the rail corridor by Tighe & Bond and a structural review of the two bridges and 11 culverts along the corridor, also by Tighe & Bond. As of year end we were finalizing with the Pioneer Valley Railroad a letter of intent laying out the terms of a final agreement, based on an acquisition price of \$340,000 [Note: The letter of intent was signed in early 2018.]

In late 2017, the Pioneer Valley Metropolitan Planning Organization (MPO), which approves federally funded projects in our area, had scheduled to review the Town's application for the endorsement of the Greenway Rail Trail Project. The Town has requested that the MPO endorse the proposed \$6.08M project, within the 2019-2023 State Transportation Improvement Program timeframe. The MPO endorsement will provide the Town with an opportunity for the selection of a design consultant that will develop contract documents through the MassDOT review process [Note: The MPO approved the Town's application in early 2018.]

We also worked with the late Representative Kocot to secure acquisition and design funding through the legislature, and will continue to do so through his office and with the assistance of Senator Humason and other area legislators.

Finally, in 2017 the functions of the Greenway Negotiation Committee were consolidated into the Greenway Committee, in order to streamline communication and decision-making as the acquisition process moves forward.

We wish to thank the leadership and citizens of Southampton for their ongoing support of this important project.

Respectfully submitted,
Southampton Greenway Committee

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote public health, to protect the natural environment, and respond to public health issues. The Board of Health enforces state mandated and local regulations, conducts inspections, issues permits, investigates complaints, promotes public health through education programs, and prepares for and responds, if necessary, to varied public health emergencies.

The Board of Health is a three member elected Board. They meet once a month in the Board of Health Office in the Town Hall. Meeting agendas are posted on

<http://www.mytowngovernment.org/>.

The Board of Health welcomed a new member, Sharon Hart, this year. The Board would like to thank Jeffrey Dugas, who served on the Board, and was an invaluable resource for the Town and the Board of Health. The Board also welcomes Nicole Fletcher as Health Agent and Animal Inspector for the Health Department. The Board wishes to thank Christopher Bishop for his time as Health Agent.

The Board of Health is the enforcement authority for local and state regulations, including regulations for tobacco sales, the sale of tobacco and non-tobacco nicotine delivery products (i.e. e-cigarettes), food service establishments, trash haulers, septic system installers, private wells, communicable disease investigation and surveillance, and solid waste - the landfill/transfer station. As part of enforcing local and state regulations, the Board of Health issues permits, conducts inspections, and conducts complaint investigations.

The Board of Health and staff work closely with various state agencies including the MA Department of Public Health, Department of Environmental Protection, and the Attorney General's office. The Board of Health also interfaces with a number of the Southampton municipal departments as well as other boards of health in the Pioneer Valley. The Health Department is a member of the Town's Public Safety group which includes Police, Fire, Highway, Board of Health and Emergency Management.

The Board of Health currently operates the very successful Sharps Disposal Program.

A state wide ban on the disposal of needles, syringes and lancets went into effect July 1, 2012. The law stipulates that disposal of sharps will not be allowed in regular household trash in Massachusetts. Southampton residents cannot dispose of their sharps in the trash that goes to the Southampton Transfer Station, or in their trash collected by a private trash hauler, or in the trash in restrooms in restaurants or other public places.

The Board of Health provides Southampton residents with **approved** containers for sharps disposal. Only **approved** containers will be accepted. This program ensures the safety of the Transfer Station attendants, private trash haulers and restaurant employees, and others, by eliminating sharps from the waste stream. Numerous citizens have thanked the Health Department for offering this program. The Board would also like to thank the Finance Committee for supporting the sharps program.

HEALTH, BOARD OF

The Septic Betterment Program is still available to residents with failed septic systems. Applications are available in the Board of Health Office. The Health Director will assist residents with the loan application process. Currently, the Health Department has 14 active betterments.

At the statewide election voters approved a law allowing the cultivation, distribution, possession and use of marijuana for recreational purposes. It is now legal for Massachusetts residents age 21 or older to possess, grow, use and “gift” certain amounts of marijuana. After holding extensive public hearings and receiving approximately 500 comments, the Cannabis Control Commission filed its final regulations on March 9, 2018, with the Secretary of State. Subject to preparation by the Secretary's Regulation Division, the regulations are on track to be published on March 23, 2018. The regulations will become effective when published in the Massachusetts Register.

Currently under the Zoning By-law, Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Marijuana Establishments and Marijuana Retailers. The Town the Planning Board, at a Special Town Meeting on January 16, 2018 presented Article 9: It was moved and seconded that the Town vote to amend the Town's Zoning Bylaw by adding a new Section XVIII, TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS. The article was approved by the Attorney General on February 7, 2018. This moratorium allows the Planning Board until December 31, 2018 to draft and implement zoning regulations relative to recreational marijuana establishments in Southampton.

A number of residents have expressed concerns regarding mosquito-borne diseases. Currently the Town of Southampton is a member of the Pioneer Valley Mosquito Control District (PVMCD). The State Reclamation and Mosquito Control Board, under the Massachusetts Department of Agriculture, oversees mosquito control in the Commonwealth and appoints the 5 Commissioners who oversee the District program. It is imperative that the Town fund the District. The initial funding amount is on the order of \$5,000 to initiate the program. The program will not be doing adulticide spraying; but will focus on surveillance, education and a larvicide program. West Nile virus and EEE virus are still of concern, as is the Asian Tiger mosquito which has the potential for brining Zika virus, Dengue fever, and the Chikungunya virus to the Pioneer Valley.

The Director of Public Health serves on the following committees:

- Vice President - Western Mass Public Health Association
- Executive Board Member - Hampshire Public Health Preparedness Coalition
- Mt. Tom Tobacco Coalition.

HEALTH, BOARD OF

2017 Reports

Disposal Works Installers Permits	19	Reportable Disease Investigations - Lysteria	1
Food Permits	38	Septic design review	45
Tanning Salons	1	Septage Hauler Permits	7
Hazardous Waste Day	1	Trash Hauler Permits	9
Perc Tests	28	Well Permits	7
Camps	1	Emergency Housing/Septic	2
Tobacco Permits	6	Title V Inspections	47

Bathing Beach Water Analysis

Camp Jahn Association submitted annual Water Analysis Reports for the bathing beach. All samples met the acceptable standards that are established by the Code of Massachusetts Regulations 105 CMR 445.000.

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations and our staff, Health Director Geraldine Swanson, MPA, and Health Agent Nicole Fletcher, who also serves as the Animal Inspector.

Respectfully submitted,
Southampton Board of Health

HIGHWAY DEPARTMENT

Construction of the State *Safe Routes to School* sidewalk and traffic control project along Rt. 10 has been completed. Special thanks to the residents and businesses who donated easements for the project. Eleven of the thirteen easements necessary to complete the project were donated. Thank you FPS Associates, RR&K Properties LLC, James and Ruth Parent, Panagiotis Sierros, Renee Nevue, Stephen Safron, Hampton South Condominiums, Hampden Realty Apartments LLC and the Nikolas and Dimitra Sierros Family Trust (*Paisanos Restaurant*) for your generous donations!

The SHD employs eight full-time staff, a part-time administrative assistant and a full-time superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year. Some of the areas for which the SHD is responsible include:

- Treat (sand and/or salt) and remove snow and ice from Town roads and municipal parking lots and walks.
- Repair of pot holes, seal pavement cracks, resurface and rebuild Town asphalt streets and rebuild and re-grade dirt roads and associated drainage.
- Maintenance and replacement of traffic controls such as street and traffic signs and painted road markings.
- Vegetation control (mowing grass, brush and tree cutting) along Town Rights of Way and at intersections to maintain and/or improve lines-of-sight.
- Remove fallen trees and other obstructions from roadways.
- Maintain bridges and guard rails located on Town roads.
- Sweep streets, clean and maintain Town-owned stormwater management systems (catch basins, culverts and run-offs) and other work necessary to remain in compliance with State and Federal Environmental Protection Agency *Stormwater Discharges from Municipal Separate Sewer Systems* (MS4) permit and other applicable regulations.
- Mow and maintain the grounds of Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including athletic fields), Town Hall, Fire Station, Police Station, Edwards Public Library, Highway Garage, Moosebrook Transfer Station, Church Hill and three Water Department stations.
- Operation and management of the underground fuel storage and dispensing facility as well as all work necessary to ensure that the Town is in compliance with all applicable local and State regulations.
- Assist the Town Administrator with building maintenance issues at Town Hall, Old Town Hall/Police Station, Library, Highway Garage and the Transfer Station.
- Operation and management of the Moosebrook Road Transfer Station.
- Trash pickup service and transport to the Transfer Station for: Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including the athletic fields), Town Hall, Police Station, Library and Highway Garage.
- Coordination with the Water Department Superintendent to provide staff and equipment to the Water Department to fulfill operational need.
- Maintenance and repair of all SHD vehicles and machinery.
- Issuing of Trench permits, Permits To Open Public Ways, Curb Cut permits, and construction inspections (sub-division roadway and drainage, trench, ball fields, etc).

HIGHWAY DEPARTMENT

- Administration of the *Richard C. Allen Memorial Scholarship Award*.

2,236 Tons of sand (597 more than the previous year) and 1,409 Tons of salt (533 more than the previous year) were used to control snow and ice in 2017. Approximately 14 street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions. Road/paving projects in 2017 included:

- \$21,000 in Chapter 90 Funds were utilized for appraisal, review appraisal, legal fees and compensation for the two temporary easements which were not donated but required for the State *Safe Routes to School* sidewalk and traffic control project on Rt. 10.
- Chapter 90 Funds were utilized for paved level overlay on Birchwood Drive, Brickyard Road (from Gilbert Road intersection to the Westfield Town line) and Leadmine Road.
- Chapter 90 Funds were utilized for 20% Rubberized chip seal on County Road south (from Whiteloaf Road to the Westfield line), Whiteloaf Road, Moosebrook Road (from Strong Road to Route 10), Glendale Road (from Pomeroy Meadow Road to the Easthampton line) and conventional/cutback chip seal on Montgomery Road.
- Highway Department personnel performed shim overlay on degraded sections of the roads listed previously prior to resurfacing as well as other roads throughout Town.
- Line painting of a portion or entirety of the following roads: Brickyard Road, County Road, East Street, Fomer Road, Gilbert Road, Glendale Road, Leadmine Road, Montgomery Road, Moosebrook Road, Pleasant Street, Pomeroy Meadow Road, Rattle Hill Road, Russellville Road, Wolcott Road.
- Approximately 7,155 Tons of hot and cold-patch asphalt were used to patch and repair potholes and deterioration of the road surface on these previously-mentioned projects and throughout Town.
- Approximately \$8,500 in Guardrail repairs at various locations throughout Town.
- Dirt roads were graded as necessary.

Design work has been completed and we are currently in the process of obtaining the Right of Way necessary for reconstruction of a portion of Glendale Road (from Route 10 to Pomeroy Meadow Road). This project is being funded by the Chapter 90 State Grant and the State Transportation Improvement Plan (TIP) and anticipated to go out to bid for construction in 2018.

The State-funded East Street reconstruction project design work is currently at the 25% design stage, and the project has been assigned a tentative construction date of “autumn 2020” on the State TIP database. The Southampton Select Board and Highway Superintendent have met with Mass Department of Transportation officials, State Senator Humason and the late Representative Kocot to explore how to move this project forward. Southampton applied for and was awarded a MassWorks Grant for one-million dollars for replacement of the bridge over the Manhan River near the Strong Road intersection. Construction estimates for the project have fluctuated and as we continue to evaluate options on the project, the SHD will continue measures to maintain and/or improve roadway conditions on East Street until such time as the design work is complete and reconstruction commences.

HIGHWAY DEPARTMENT

Southampton Highway Foremen and staff performed site preparation and erection of a flagpole at the Veterans' Memorial at Town Hall. Richard Frary brought the project to the Southampton Community Preservation Committee for funding and the flagpole and materials were purchased with these funds.

In 2017, street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southampton*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

The SHD issued 22 Curb Cut Permits, 23 Permits to Open A Public Way, and 30 Trench Permits in 2017. New driveway/curb cut regulations were ratified October 17, 2017 with the goal of enhancing public safety and welfare by regulating the manner in which entrances onto Public Ways or presumptive future Public Ways are constructed; clarifying the responsibilities of developers/builders/residents who wish to cross or perform work within a Town Right of Way or presumptive future Town Right of Way; ensuring management of stormwater runoff and control erosion created by development of private property; and minimizing adverse impact of development on Public Ways or presumptive Public Ways. This regulation applies to all new driveways on Public Ways or presumptive Public Ways and suggested change of location such as but not limited to alignment, width and/or any similar work in the Town Right of Way or presumptive future Town Right of Way, which has the potential to impact Town infrastructure and/or Public Safety. New farm roads, logging roads and temporary construction roads must be permitted and comply with certain parts of the regulation as well. Contact the Highway Superintendent with any questions regarding these regulations and/or to obtain the necessary previously referenced permits.

Three Richard C. Allen Memorial Scholarship Awards were awarded to graduating Seniors in the Class of 2017. Amanda Labrie, Caitlin Kazunas and Paige Sullivan each received awards in the amount of \$500 to help further their education.

In the coming year SHD plans to perform as many of the following road repairs as funding and schedule will allow:

- Resurface/rehabilitate Pomeroy Meadow Road, Valley Road and Gunn Road.
- Honing/shim and/or pothole repair on degraded sections of various roads as necessary.

Respectfully submitted,
Randall Kemp,
Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historic assets. It cooperates with other agencies to insure historic preservation. It serves as a liaison between local, state and federal agencies.

In 2017 the Commission moved the 19th century weights and measures cabinet, scales and measures for display in the “new town hall”. In addition several volumes of “The Acts and Resolves of the State of Massachusetts” dating 1790 thru 1890 were moved for display at the schoolhouse at Conant Park.

During the year we reviewed three requests for demolition of potentially historic structures within the parameters of the Southampton Demolition Delay By-Law. Two were determined as NOT being of sufficient historical significance. The third (an early 18th century homestead) was determined to be significant. A public hearing was conducted and the committee voted to impose the one year demolition delay stipulated in the By-Law. Efforts to find a suitable alternative to complete destruction and loss of early components are currently ongoing.

Commission members participated in a professional evaluation of the condition of the Szczypta Barn on College Highway along with the Conservation Commission. Its age and ability to be preserved were affirmed.

A grant application to the State Historic Records Advisory Board to preserve military artifacts was submitted. Two previous applications were successful and, if this one is also, State funds will be matched by Community Preservation Funds. Twenty Revolutionary and Civil War veterans’ gravestones have been identified for restoration and preservation.

The old schoolhouse at Conant Park was open to the public on some summer Sundays and was used by Norris School pupils for an old fashioned class day.

The Commission maintains representation on the Community Preservation Committee and the Safety Complex Study Committee, and continues to work with the Safety Complex Committee.

Respectfully submitted,
Robert S. Kozub

LEGAL

Town Counsel represented the Town in the following cases, which were pending in calendar year 2017:

Shea-Sullivan v. Town of Southampton, et al., U.S. District Court, C.A. No. 16-12023-MGM (formerly MCAD Case No. 13-SEM-000765)

This case began as a discrimination and retaliation charge filed by the Town's former Interim Town Administrator with the Massachusetts Commission Against Discrimination (MCAD) against the Town and a former member of the Town's Select Board. The Town and the former Selectman have denied the allegations, and the case was pending investigation at the MCAD until August, 2016, at which time Ms. Shea-Sullivan withdrew the case from the MCAD and filed it in court. The court complaint raises additional claims, all related to the Board's decision to not hire Ms. Shea-Sullivan as Town Administrator. The court case was pending throughout calendar year 2017.

LIBRARY

The Edwards Public Library strives to provide resources that encourage lifelong learning in a friendly environment that also serves as a community meeting place for all ages. The Library offers free access to all our services and resources for all community residents. We are open 6 days a week for a total of 38 hours. The hours are Mondays and Wednesdays from 10AM to 4PM, Tuesdays and Thursdays from 10AM to 8PM, Fridays from 1PM to 4PM, and Saturdays from 10AM to 1PM.

To reach the library, call 413-527-9480. Also, check our website www.southamptonlibrary.org and friend us on Facebook at Edwards Public Library. You can also subscribe to our library E-Newsletter by going to the right-hand side of our website. On these sites find information on programs, learn about new additions to our collection through the Wowbrary service, and access our catalog, including the digital catalog, from home. Patrons can renew books and order items from other libraries, as well as download ebooks, audio books, and videos to Kindles, Nooks, and other devices from the above website with a library card.

The staff consists of a director, youth librarian, technical services and circulation desk staff, and substitutes for staff when on vacation or ill. There are 12 elected Trustees and a Friends of the Edwards Public Library (FEPL) group. In 2017, volunteers worked over 2,562 hours helping at the library by shelving books, presenting and assisting with programs, covering and repairing books, creating displays and updating scrapbooks, and sorting donated books for the book sale.

The library has a total of 38,183 physical items and 79,289 digital items in its collection, the latter through the CWMARS system. Patrons check out free books, DVDs, audio books, CDs, magazines, museum passes, and download ebooks, DVDs, and audio books. They use our free Wi-Fi internet and the 7 public computers. Patrons also enjoy borrowing items from other libraries throughout the state via the interlibrary loan delivery service. Library use in 2017 is illustrated in these statistics: a total of 54,797 items circulated to our patrons. Patrons borrowed 8,147 items from other libraries, and our library sent 6,097 items to borrowers of other Massachusetts communities through interlibrary loan.

The library offers many programs for all ages. During the 1,883 hours the library was open in 2017, over 197 programs were held with 3,122 people attending. These included a weekly pre-school story hour during the school year, a book group for adults, a writing group for adults, a Valentine Tea which included a play performed by young patrons, Teen Yoga, A Yoga Storyhour, and a Lego club for children. In March and April, the library participated in the 4th The Hamptons Read program, which for the first time included the Holyoke Public Library. The book selection was *Orange Is The New Black* by Piper Kerman. There were book discussions, films, author talks and events in our library, as well as in the Holyoke, Westhampton, Easthampton and Northampton libraries. The library partnered with the Police Department for one of the programs called "Get A Clue."

The busy summer reading program for children and adults entertained and educated with such programs as Zoo On the Go, Jungle Jim, Game Night, sewing workshops, and a Star Wars final event. Some of the most well attended events were the improv nights by Smooth Hoots, a group consisting of very enthusiastic and funny local HRHS students. The library also partners with the

LIBRARY

Mt Holyoke Chemistry Department which provides us with chemistry kits for grades K-6 which patrons can borrow. In addition to these programs, many groups use our meeting room, including SYAA, the Southampton Woman's Club, and local Cub Scout and Girl Scout groups. Many of our programs are supported by the Friends of the Edwards Public Library, and the Southampton organizations of the Cultural Council, the Woman's Club, the Mother's Club, the Lions Club, as well as area businesses.

Besides helping us with funds for programs, The Friends of the Edwards Public Library also help us purchase books and materials, pay for our Wi-Fi, two of our museum passes, and this year purchased new staff chairs for us. They raise funds through annual memberships, the May book sale, the book sale nook in our copier room, and events like Wine With Friends.

The Library's grant from Community Preservation ended in 2017. Our archivist, Lindsey Dahler, scanned many local historical documents and books and put them on flash drives. Carol Goulet, our technical services librarian, has been organizing the information on the flash drives and is working to make some of the material available online. Some of the most popular sources include the Center Cemetery tombstone inscriptions, the Jonathan Judd Jr. Diaries, the Southampton Congregational Church records, and the Howes' Brothers photographs from 1880-1900 of Southampton houses, some with descriptions.

In 2017, RK Solutions completed the upgrade of our HVAC system and the system has worked so much better than before. They did not replace the boiler, hot water heater, or one of the outside air conditioning units, but replaced everything that needed to be replaced in the building's HVAC system including the temperature controls.

Approximately 85% of the library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid to Public Libraries, fundraising through the Friends of the Edwards Public Library, and generous gifts and donations from our community.

The Library Trustees and staff would like to thank the community of Southampton for its ongoing support of the Library and its services.

Respectfully submitted,
Barbara Goldin, Director

TOWN MODERATOR

Thank you for your continued support and the opportunity to serve as your Southampton Town Moderator. It is a pleasure to facilitate your Town Meetings and everything else that comes with being your Town Moderator. This year's Annual Town Meeting and the Special Town Meetings were all conducted in an open, fair and respectful forum where candid discussions were allowed for ALL our Townspeople. Discretion was exercised to invite courteous comments on each and every article to continue so all sides of each article had a chance to be heard. Anyone who wished to speak and present a different point of view was heard.

Town Meetings are our Legislative Branch of Southampton's Government, We the People. I'm proud of our legislature body of government.

Our winter Special Town Meeting was held on Tuesday, January 24. It included 30 Articles. Town Moderator's STM Articles Information Session was held Tuesday, January 17.

Our Annual Town Meeting was held on Tuesday, May 16. Town Moderator's STM Articles Information Session was held Thursday, May 4. The ATM's 39 Articles, including our annual Town budget of \$16,182,192, were presented, discussed, and voted on in one evening. It was a most active evening and there was no hurry to finish in one evening. That night in particular was another proud night in Southampton's long history of successful Town meetings.

A Special Town Meeting was held on the morning of June 22. It included 3 Articles.

Thank you for attending the Town meetings and exercising your right to vote!

Respectfully submitted,
Robert Floyd
Southampton Town Moderator

PERSONNEL POLICIES AND PROCEDURES BOARD

The Southampton Personnel Policies and Procedures Board (PPPB) respectfully submit its annual report for calendar year 2017.

The responsibilities of the Personnel Policies and Procedures Board are be as follows:

- To maintain an effective personnel system, monitor the effectiveness of rules, regulations, procedures and practices, and prepare an annual report.
- To ensure that recruitment, selection, appointment, and removal of employees is consistent with the Personnel By-laws and the rules and regulations adopted pursuant to the personnel bylaw.
- To ensure that the Town acts affirmatively in providing maximum opportunities to all persons regardless of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors and with proper regard for privacy and constitutional rights for all positions and provides equal treatment in all aspects of personnel management.
- To formulate and review the classification plan and the compensation plan.
- To evaluate and classify positions and review requests for reclassification.
- To maintain a centralized personnel record keeping system.

The PPPB is comprised of 3 elected members and 1 member from the Select Board and 1 member from the Finance Committee. A total of 108 Personnel Change Forms, 7 Personnel Request Forms (new jobs) and 5 Job Scoring (determine Grade and Salary) were reviewed and approved by the PPPB during the calendar year 2017.

The major PPPB accomplishment for 2017 was reviewing, re-writing if necessary, approving and grading Town Employee Job Descriptions. Many Thanks to the Town's Department Heads, Boards, Commissions and Trustees for all of their help in writing job descriptions for their respective employees.

Respectfully submitted,
Personnel Policies and Procedures Board

PLANNING BOARD

Approval Not Required (ANR) Lots

176 Pomeroy Meadow Road, 5 Duggan Lane, 75-79 Moosebrook Road, 24-28 Crooked Ledge Road, 70-82 Fomer Road, Lots 3-4-5 Cook and County Road, 6 Parc Place, 324 College Highway, 81-115 Valley Road and Pequot and County Road.

Building Permits

27 Katelyn Way, 4 Cook Road, 75-79 Moosebrook Road, 17 Rattle Hill Road, Lot 1 Quigley Road, 35 Strong Road, Kiosk- Red Rock Plaza College Highway, 4 Montgomery Road, 8 Woodmar Lane, 5 Bleumer Road, 83 College Highway, 77 Valley Road.

By-Laws, General

Convened with Ad Hoc Committee and Highway Department to review draft and advise recommendations to Driveway Regulations to be forwarded to the Select Board.

By-Laws, Zoning

Revised solar regulations to comply with Green Community initiative requirements and forwarded as a Warrant for May ATM.

Approved Zone request for 155 Middle Road from RV to CV and referred to Selectboard to place on Warrant for STM in January 2018.

Continued work sessions with Pioneer Valley Planning Commission to update entire Zoning By-Laws. Reviewed drafts of Formatting, Sub- Division forms and Sections I, II and III. Revisions will continue to be drafted throughout 2018 and a Public Hearing will be held when a partial package is accepted and forwarded to TM. The entire IV sections are too extensive to present all at once.

Common Driveway

42-46 Gilbert Road

Solar Permits

Solar Farm by Citizens Energy (now Eversource) at Valley and Old County Roads
Ground Mount panels at 26 Pequot Road

Stormwater Permits

O'Reilly Auto Parts, 5 College Highway
J & E Precision, 115 Valley Road
Residence, 318 College Highway

Street Acceptance

Recommended to Selectboard, Bisonnette Circle, to be forwarded to ATM in May for approval.

Sub-Divisions

None.

Approved Release of Lots 1-6-7-8-9 Quigley Road, Pelligrini Estates.

PLANNING BOARD

Surety Withholding

Withheld \$2667.50 from Joseph Samson, Bobcat Hollow / Bissonette Circle, for Legal and Inspection fees to complete easements and drainage issues prior to Street Acceptance.

Respectfully submitted,
Paul Diemand, Chair

POLICE DEPARTMENT

Greetings to Southampton Residents,

In 2017 your police officers and dispatchers demonstrated a strong dedication and professionalism to their jobs and the Southampton community. They worked hard as always and were committed to give their best for their community. I thank them all for the great work and dedication they gave this past year. I am proud of all of them.

My officers and dispatchers would like to thank the many Southampton citizens who stopped by our station throughout the year with kind words. Some also dropped off desserts, fruit baskets and other food items thanking us for what we do. Another person gave us a miniature artificial Christmas tree with ornaments displaying each officer and dispatcher's ID number. These words and acts of kindness were very much appreciated and boosted moral. Southampton is truly a wonderful community.

Again in 2017 the Department's Facebook page was used to advise of scams, lost/found animals, power outages, breaking & enterings taking place and asking for the public's help in identifying pictures of individuals involved in shopliftings. This social media tool has been a great success again getting information out to the public to keep them informed of what their Police Department is doing and dealing with.

For 2017 I am happy to report there were no major injuries or sicknesses within the Department that caused officers to be out of work for an extended period of time. Because of this, there were less overtime hours used than in 2016.

An arrest was made in 2017 for the fall of 2015 Armed Robbery of the Southampton Subway Sandwich Shop after an ongoing investigation. DNA evidence recovered from the scene after being analyzed led to the arrest.

New 2017 Ford Explorer – The police department now has another Ford Explorer. This vehicle compliments the two other Explorers within the fleet. With its all-wheel drive capabilities, it is a safer and more reliable vehicle for officers to respond in especially in inclement weather. The Explorer also has a V6 engine that saves on fuel costs compared to the V8 Crown Victoria's that are no longer being made. In 2017 we also changed our cruiser design by adding a blue stripe to the rear doors making our vehicles stand out a bit more. We also enlarged the door seals and added the cruiser number by the side rear windows.

The Police Department would like to thank Scout Troop 210 of Southampton for dedicating and presenting a Pine Wood Derby car to our department to honor Officer Mark Groeber who has been fighting a courageous battle against cancer. Officer Groeber was honored by this kind and thoughtful gesture by Troop 210.

New Hires

Officer John Areche was hired in 2016, however he completed the full time Municipal Police Academy held at the New Braintree Massachusetts State Police Academy in June 2017

POLICE DEPARTMENT

Jeremy Larochelle was sworn in as a full time Police Officer on April 1, 2017 after serving the last 15 years as a dispatcher for the Southampton Police Department.

Josh Lamb, Kelsey Davey and Alexandria Capen-Parizo were sworn in as part-time Police Officers in 2017.

Programs and Initiatives

- **Med Return Drug Collection Kiosk** – In 2017 we collected 270.4 lbs of prescription/medication drugs. That is a 106.1 lb increase from 2016. If you have unwanted medications please remember we have a kiosk in our lobby where you have 24hr access to dispose of unwanted drugs. We also took part in the 2017 National Prescription Drug Take Back Day in October held at the Town Hall parking lot where 4 large boxes were filled with unwanted medications.

TRIAD – The police department started up the TRIAD program with the Hampshire County Sheriffs' Department, Northwestern District Attorney's Office and Fire Department for our senior citizens in town. We have held meetings at the Senior Center with our seniors having informational talks about their safety and the problematic scams that could affect them. Our Southampton senior citizens are very important to our community and this program will help fortify our commitment for their safety and security.

TRIAD is a community policing initiative of seniors, law enforcement and service providers to increase safety through education and crime prevention. Its goals are: to reduce criminal activity which targets older Americans, to alleviate seniors' fears of victimization, build confidence and improve the quality of life and to enhance delivery of law enforcement services to older persons.

TRIAD is implemented by a S.A.L.T. (Seniors and Law Enforcement Together) Council which may be composed of: seniors, police, sheriff, and the district attorney and protective service personnel.

The TRIAD is anchored by our Northwestern District's three top law enforcement officials: Hampshire County Sheriff Patrick Cahillane, Franklin County Sheriff Christopher Donelan and District Attorney David. E. Sullivan.

Some successful local TRIAD programs include: **House numbering program:** Helps first responders find elders' homes more easily in an emergency, **Lock Box Program:** Gives first responders access to a house key that allows them to safely enter elders' homes in an emergency, **File of Life:** Contains an elder's current medical information and is located on the refrigerator in the home for easy access by first responders, **Medical Equipment Lending Program:** Provides donated medical equipment to seniors in need at no charge.

A new program – “Sand for Seniors” The Hampshire County Sheriffs' Department, Southampton Police Department, Northwestern District Attorney's Office, Southampton Council on Aging with sand given to us by the Southampton Highway Department implemented a “Sand for Seniors” program. The Police and Sheriff's Department delivered sand to seniors in 5 gallon

POLICE DEPARTMENT

buckets who were unable to get sand for themselves during the winter months. The program was very successful.

- **Community Liaison Officer Initiative** - In order to improve our quality of service and accountability to the community, the Southampton Police Department has assigned two officers as Community Liaison Officers. The goal of this initiative is twofold: to ensure that quality of life issues are addressed effectively and in a timely manner, and for community members and business owners to have a direct and single point of contact with the Police Department to improve accountability and communications with regards to these types of matters.

A Community Liaison Officer acts as a liaison between the Police Department and community members of a specific patrol district, sector, or neighborhood that such officer is assigned to. A Community Liaison Officer is accountable to community members by addressing specific concerns about quality of life issues, such as speeding, loud noise complaints, neighbor disputes, by-law violations, etc. or by providing information such as crime prevention methods to the public.

Residents should **NOT** use this process of communication for calls for service that require immediate response. Residents should call the police department directly or dial 911 when appropriate for all emergencies or matters requiring an immediate response.

Currently, each Community Liaison Officer is assigned to one of the two patrols districts within the Town. Inhabitants and business owners of a particular district may email, call, or message their assigned Community Liaison Officer to express concerns relative to quality of life issues. Additionally, these channels of communication will allow the Community Liaison Officers the means to disseminate information to residents to include crime prevention material, sex offender notices, public service announcements, impending weather hazards, traffic concerns, crime trends, etc.

Officer David Latour has been assigned as the Community Liaison for District 1 and will manage the Southampton Police Community Liaison District 1 Facebook page. Officer Latour is 7 year veteran of the Police Department.

Officer Mark Groeber has been assigned as the Community Liaison for District 2 and will manage the Southampton Police Community Liaison District 2 Facebook page. Officer Groeber is a 24 year veteran of the Police Department.

Officer Groeber and Officer Latour will be accountable for oversight of police intervention and or assistance for quality of life issues in their respective district. This will allow a direct single point of contact for residents and business owners versus conventional ways of a reporting, such as contacting the Police Department and notifying a telecommunications dispatcher or having a message left with an officer on duty.

The Police Department is soliciting your involvement in this program; partnership with the community is imperative for the program's success. If you are interested in being an active

POLICE DEPARTMENT

participant of this program please message the Police Department's Facebook page expressing interest and include your name and address. You will then receive an invite to be a member of either the Southampton Police Community Liaison District 1 page or the Southampton Police Community Liaison District 2 page based on your respective home or business address.

For those residents or business owners who do not have a Facebook account, they may contact the Police Department and provide their name, home address and email address. The respective Community Liaison Officer will reply via email and continue correspondence through email.

- Handicap Placard Abuse Enforcement – In partnership with the Massachusetts RMV a week long enforcement program in May consisted of a concentration of enforcement for handicap parking spaces. It is important to make sure the spaces are actually utilized by authorized placard holders. During the week only 3 placards were seized for misuse and the offenders were cited. It was great to see that the majority of people were in compliance. The designated spaces are very important for our handicap population.
- We partnered with Project Childsafe.org and the National Shooting Sports Foundation and received 300 cable gun locks to hand out for free to the public. Their commitment along with ours is to safe and responsible firearm storage and handling.
- For a second year we partnered with The Southampton Lions Club with their Lions Holiday for Kids Toy Drive. We collected 100 toys from walk in donations over a 2 week period and then 150 toys on a one day drive called "Stuff A Cruiser" for a total of 250 toys to be able to give to the Lions Club to be dispersed out to children in the Southampton, Easthampton & Westhampton area who are less fortunate. Thank you to all who donated.
- Trunk or Treat- For the 3rd year in a row the Police Department took part decorating one of our cruisers with Halloween decorations along with many other participants decorating their vehicles at the Norris School. Officers and others handed out treats to the children who attended. This very successful event was sponsored by the Southampton PTO.

2017 statistics

57 Adult arrests, 2 Juvenile arrests, 105 felonies, 112 total crime related incidents, 130 total non-crime related incidents, 13 OUI arrests, 104 civil citations, 12 municipal citations, 29 arrest citations, 184 written warnings, 82 motor vehicle crashes

The average speed limit in town is 35mph. The average speed motorists were cited for was 51mph. The average speed travelled over the speed limit by motorists cited was 18mph.

Respectfully submitted,
Michael R. Goyette
Chief of Police

SELECT BOARD

This has been a very busy and productive year for our Select Board. We meet at least twice a month, and at times, twice a week. Each Board member is also a liaison to one or more departments or boards. Agendas and minutes of meetings are posted at <http://www.mytowngovernment.org/>. Meetings are open to the public and televised on cable channel 191. We strive to make our Town the best it can be. Always feel free to contact us or attend the open time for the public at our scheduled meetings.

We welcome Edward Gibson as our new Town Administrator. He comes to us with vast experience, and we look forward to his guidance to keep Southamptton moving forward. We thank Robert Markel, Interim Administrator, for his tremendous expertise during our transition period. Thank you to the Administrator Search Committee for your time and commitment in presenting us with a strong pool of applicants for the position.

Operating Highlights

Two new police vehicles, a new ambulance and a fire fighting brush truck will be arriving soon.

In October, we accepted a \$1,000,000 grant from Mass Works Infrastructure for replacing the East Street Bridge. We are currently working with engineering to begin this work. Many thanks to Secretary Ashe, The Late Representative Kocot, and Senator Humason for their project support.

In July, Southamptton was designated as a Green Community. This opened the door for us to receive a grant for \$138,595 and future grants in the following years to improve and address our energy uses.

Our residents voted to accept M.G.L. Section six C of Chapter 40, to give the Select Board the authority to continue to remove snow and ice from private roads therein open to public use.

The Glendale Road project is successfully continuing with plans of construction this summer.

The “Safe Routes to School” project consisting of sidewalks, crosswalks, signage and a traffic light on College Highway is complete. This is allowing pedestrians a safe walkway near the State highway.

Residents are now benefitting from 24/7 paramedic coverage. We have been working towards this life saving goal for several years. This is the first time our Town is providing 24/7 coverage at our fire station for both medical and fire safety needs.

The Town acquired 25.6 acres of conservation land on Cook Road. This purchase was a joint venture with the City of Easthampton to help insure that our aquifer is protected.

We thank The Howland Family for their donation of conservation land on Brickyard Road Extension. This addition enhances our natural environment near the future Greenway (Bike Path).

SELECT BOARD

Southampton is now on record as an agriculturally friendly town. Our residents voted to accept the Right to Farm By-law which encourages farming and allows farming activities to function with minimal conflict with abutters

Roof edge heaters have been installed at the Town Hall to prevent further damage from ice dams. The underlying need to install insulation in the attic is moving forward with The Green Community Grant. Emergency repairs, costing approximately \$45,000, were needed for a Norris School boiler. Upon inspection, we see that the second boiler requires repair also. This will need to be addressed soon.

A Traffic Safety Assessment was completed for the Norris School. At this time, there is no funding available for the recommended safety improvements.

Our amended Dog By-law ensures that the Town recovers all costs associated with caring for dogs in confinement and all dogs will be licensed before being released.

Licenses

The Town issues the following types of licenses: Weights and Measures, Liquor, Common Victualler, Entertainment, Coin-operated (devices), and Motor Vehicle. For 2016, the Town of Southampton contracted with the State to provide Weights and Measures services for town-wide businesses.

There are two major classes of annual Liquor Licenses issued by a municipality. The first is a \$12 on-premise license; this includes restaurants, clubs, taverns, general-on-premise establishments, etc. The second is a \$15 off-premise license, which relates to package stores (liquor stores). Within each of these classes, there are all alcohol licenses and wine & malt only licenses. Many businesses have both alcohol and other types of licenses.

In addition to Annual Liquor Licenses, the Select Board also issues one-day permits for alcohol; the majority are bring-your-own alcohol for use at Conant Park.

The Select Board issues Common Victualler Licenses, which allow businesses to serve food. (Board of Health permits are also required for food establishments.) Motor Vehicle licenses are issued in different classes: MVI (new vehicle sales), MVII (buying/selling used vehicles), MVIII (motor vehicles to be taken apart and sold), and Dealer (storage/towing). Entertainment Licenses cover the following: disc jockeys, jukeboxes, karaoke, live bands, instrumental music, amplifiers, dancing by patrons, and outdoor movies. Licenses are also issued for coin-operated devices, bowling alleys, and billiard tables.

All licenses issued along with the revenue generated are listed in the following table.

SELECT BOARD

Licensee/Doing Business As	Address	Weights and Measures	Motor Vehicle	Alcohol	Common Victualer	Entertainment	Coin-op	Pool Table/Jukebox/Bowling Alley
<u>Weights and Measures</u>								
Big Y World Class Market	10 College Highway	\$1,040						
Cumberland Farms #0198	130 College Highway	\$360						
Rite Aid #10058	14 College Highway	\$20						
Stop N Save Xtra Mart	247 College Highway	\$300						
Tractor Supply Co.	2 College Highway	\$100						
Peebles	2 College Highway	\$50						
Pure Food Market, Inc	31 College Highway	\$330						
	SUBTOTAL	\$2,200						
<u>Motor Vehicle</u>								
Harley Davidson of Southampton (MV1)	17 College Highway		\$200			\$100		
	SUBTOTAL		\$200			\$100		
<u>Alcohol Plus Other</u>								
Pure Food Market, Inc	31 College Highway			\$1,000	\$100			
Glendale Ridge Vineyard*	155 Glendale Road				\$100	\$100		
Camp Jahn Assn. Inc.	25 Camp Jahn Road			\$1,500	\$100	\$100	\$225	\$200
Opa-Opa Steakhouse & Brewery	169 College Highway			\$1,500		\$100	\$75	
Paisano's Restaurant & Pub	136-38 College Highway			\$1,500	\$100	\$100	\$150	\$200
Southampton Country Club	329 College Highway			\$1,500	\$100	\$100		
The Tin Can Alley Lounge	74 College Highway			\$1,500	\$100	\$100	\$450	\$500
West Lake Gourmet	15E College Highway			\$1,500	\$100			
County Liquors Store	272 County Road			\$1,500				
Smitty's Package Store	16 College Highway			\$1,500				
Southampton Beer & Wine	136B College Highway			\$1,500				
*license in process	SUBTOTAL			\$14,500	\$700	\$600	\$900	\$900
<u>One Day Alcohol</u>								
Wine and Malt Beverages (8)	Conant Park			\$360				
Wine and Malt Beverages (1)	Edwards Public Library			NA				
Wine and Malt Beverages (12)	Hamel Family Farm, LLC			\$540		\$100		
All Alcoholic Beverages (4)	Conant Park			\$240				
	SUBTOTAL			\$1,140		\$100		
<u>Common Victualer</u>								
Big Y World Class Market	10 College Highway				\$100			
Cumberland Farms #0198	130 College Highway				\$100			
Rite Aid #10058	14 College Highway				\$100			
Stop N Save Xtra Mart	247 College Highway				\$100			
Bashista Orchards	160 East Street				\$100			
Dunkin Donuts	136 College Highway				\$100			
Sheldon's Ice Cream	285 College Highway				\$100			
Subway	161 College Highway				\$100			
	SUBTOTAL				\$800			
	TOTAL	\$2,200	\$200	\$15,640	\$1,500	\$800	\$900	\$900

Goals

We continue to examine the need for construction of a Public Safety Complex at an acceptable cost. We are speaking with Senator Humason to apply for a grant up to \$1,000,000 for the design and engineering of this project.

We are working to secure a possible \$6,000,000 grant for the Greenway Project that would be awarded in 2019.

SELECT BOARD

We continue to secure funding for roadway rebuilding in Town.

We strive to keep all residents, employees, and visitors to our Town safe whether at home, school, work, play or at one of our fine establishments. Please be the extra eyes and ears we need to watch over our town, and never be afraid to report concerns to authorities.

Concerns

Southampton has limited finances due to Proposition 2 ½, and lack of business and commercial tax sources. As our population increases, real estate taxes do not sustain our financial obligations.

We had many challenges with the budget sequence in 2017. It was difficult to meet the financial requests of all personnel and departments as we would have liked to. We also had difficulties in the budget process and relationship with the Finance Committee and the arrival at a final, agreed upon budget for the Annual Town Meeting. At the Special Town Meeting in January, a new budget sequence By-law was passed that will hopefully improve the budget process for the future.

We are very fortunate to have dedicated individuals who work for us in ALL departments including our schools. We also truly appreciate all who volunteer for our town. We encourage all residents to stay informed, attend town meetings and exercise your right to vote.

Respectfully submitted,
Southampton Select Board

TOWN ACCOUNTANT - GENERAL

The following is a listing of the general purpose financial statements of the Town of Southampton at June 30, 2017 and for the year then ended.

Combined Balance Sheet – All Funds and Account Groups

Combined Statement of Revenues, Expenditures and Changes in Fund Balances –
All Governmental and Trust Funds

Statement of Special Revenue Fund Revenues, Expenditures and Changes in Fund
Balances

Statement of Community Preservation Fund Reserves, Expenditures and Changes
in Fund Balances.

Statement of Capital Funds Fund Reserves, Expenditures and Changes in Fund Balances

Statement of Trust Funds Reserves, Expenditures and Changes in Fund Balances

Statement of Agency Funds Reserve, Expenditures and Changes in Fund Balances

Combined Statement of Enterprise Fund Revenues, Expenses and Changes in
Retained Earnings

Detailed Expense Report for FY2017

Respectfully submitted,
Vicki Leigh Moro
Town Accountant

TOWN ACCOUNTANT – BALANCE SHEET (JUNE 30, 2017)

Town of Southampton										
Combined Balance Sheet 07/01/2016-06/30/2017										
	General Fund	Special Revenue Funds	CPA Fund	Capital Project Funds	Water Fund	Transfer Station Fund	Trust Fund	Agency Fund	Long Term Debt Group	Memo Only
ASSETS										
Cash	854,674.35	860,673.55	1,494,666.71	113,826.98	690,421.35	8,200.84	1,028,916.12	154,592.21	0.00	0.00 5,205,972.11
Investments	0.00	0.00	0.00	0.00	0.00	0.00	26,600.00	0.00	0.00	0.00 26,600.00
Receivables	0.00	186,761.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 186,761.14
Property Taxes (RE and PP)	98,297.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 98,297.12
Allowance for Abate &	-13,332.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 -13,332.21
Tax Liens	232,851.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 232,851.23
Motor Vehicle Excise	117,859.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 117,859.12
A - User Charges / Liens	0.00	0.00	1,445.29	0.00	99,139.22	0.00	0.00	0.00	0.00	0.00 100,584.51
A- Liens	0.00	0.00	1,826.31	0.00	2,188.41	0.00	0.00	0.00	0.00	0.00 4,014.72
Amts Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,269,317.73	0.00 3,269,317.73
Due from Other Gov't	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00
TOTAL ASSETS	1,290,349.61	1,047,434.69	1,497,938.31	113,826.98	791,748.98	8,200.84	1,055,516.12	154,592.21	3,269,317.73	0.00 9,228,925.47
LIABILITIES										
Warrant /Accounts Payables	0.00	5,603.06	0.00	0.00	1,379.38	0.00	0.00	203.00	0.00	0.00 7,185.44
Payroll Payables	310,316.62	54,000.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 364,317.55
GAN/BAN Anticipation Notes	0.00	378,737.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 378,737.50
Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,269,317.73	0.00 3,269,317.73
Def Rev Prop Tax	84,964.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 84,964.91
Def Rev Tax Liens	232,851.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 232,851.23
Def Rev MV Excise	117,859.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 117,859.12
L - User Charges / Liens	0.00	0.00	3,271.60	0.00	101,327.63	0.00	0.00	0.00	0.00	0.00 104,599.23
Bonds Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00
Def Rev Other Receivables	0.00	186,761.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 186,761.14
TOTAL LIABILITIES	745,991.88	625,102.63	3,271.60	0.00	102,707.01	0.00	0.00	203.00	3,269,317.73	0.00 4,746,593.85
FUND BALANCES										
Reserved for Encumbrances	97,190.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 97,190.62
Reserved for Expenditures	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	9,983.60	0.00	0.00 19,983.60
Designated	0.00	422,332.06	487,664.41	113,826.98	319,720.91	0.00	733,494.87	144,117.49	0.00	0.00 2,221,156.72
Undesignated	447,167.11	0.00	1,007,002.30	0.00	359,321.06	8,200.84	322,021.25	288.12	0.00	0.00 2,144,000.68
TOTAL FUND BALANCES	544,357.73	422,332.06	1,494,666.71	113,826.98	689,041.97	8,200.84	1,055,516.12	154,389.21	0.00	0.00 4,482,331.62
TOTAL LIABILITIES & FUND BALANCES	1,290,349.61	1,047,434.69	1,497,938.31	113,826.98	791,748.98	8,200.84	1,055,516.12	154,592.21	3,269,317.73	0.00 9,228,925.47

TOWN ACCOUNTANT – COMBINED STATEMENT OF REVENUES AND EXPENDITURES

Town of Southampton											
Combined Statement of Revenues, Expenditures and Changes in Fund Balances											
All Governmental and Trust Funds											
For the Year Ended June 30, 2017											
Governmental Funds								Fiduciary Funds			
								Non- &			
								Expendable	Agency		
								Station			
								Fund	Trusts	Funds	Total
<u>Revenues</u>											
Taxes:											
Real estate		10,963,234		204,376							11,167,609
Personal property		179,240									179,240
Sale of Tax Possessions		-	-	-	-	-	-	-			-
Motor vehicle and other excise		939,721									939,721
Penalties and interest		78,943									78,943
Payments in lieu of taxes		69,877									69,877
Meals Taxes		51,145									51,145
Intergovernmental:											-
State		3,250,789	1,363,374	111,173		37,600					4,762,936
Federal			45,457								45,457
Departmental revenues		82,732	21,492								104,223
Charges for services		148,606	555,242			781,887	179,965				1,665,699
Earnings on invested funds		5,836				1,370	4	12,132			19,342
Court fines		14,000									14,000
Endowments										1,250	1,250
Miscellaneous		31,967	123,060	10,731		193,143	16,324	525	2,339,973		2,715,723
Total Revenues		15,816,089	2,108,624	326,279	-	1,014,000	196,293	12,657	2,341,223		21,815,165

TOWN ACCOUNTANT – COMBINED STATEMENT OF REVENUES AND EXPENDITURES

			<u>Governmental Funds</u>					<u>Fiduciary Funds</u>			
				Special	CPA	Capital	Water	Transfer	Non- &	Agency	
								Station	Expendable		
			<u>General</u>	<u>Revenue</u>	<u>Fund</u>	<u>Projects</u>	<u>Fund</u>	<u>Fund</u>	<u>Trusts</u>	<u>Funds</u>	<u>Total</u>
<u>Expenditures</u>											
General government			551,204	132,746	12,213	1,153					697,315
Protection of persons and property			1,665,102	172,125		66,491				1,380	1,905,098
Education			10,176,119	1,014,974		117,381					11,308,474
Public works and facilities			831,042	28,700		45,726	237,329	156,940			1,299,736
Human services			109,047	22,757							131,804
Culture and recreation			154,529	53,167	429,140	76,162			7,289		720,287
Debt service			389,088				220,572	23,675			633,334
Intergovernmental expenses			12,520								12,520
Miscellaneous			1,953,597	421,850						2,337,899	4,713,346
Capital outlay				473,003			111,248				584,250
Total Expenditures			15,842,247	2,319,322	441,353	306,913	569,148	180,614	7,289	2,339,279	22,006,165
Excess (Deficiency) of Revenues											
Over Expenditures			(26,158)	(210,698)	(115,074)	(306,913)	444,852	15,678	5,368	1,944	(190,999)
<u>Other Financing Sources (Uses)</u>											
Bond/note proceeds											-
Transfers from other funds			376,025	34,026	-	344,523	-		420,355	-	1,174,929
Transfers to other funds			(433,312)	(216,301)	-		(154,920)	(14,517)	(430,879)		(1,249,929)
Total Other Financing Sources (Uses)			(57,287)	(182,275)	-	344,523	(154,920)	(14,517)	(10,524)	-	(75,000)
Excess (Deficiency) of Revenues											
and Other Sources Over											
Expenditures and Other Uses			(83,445)	(392,973)	(115,074)	37,610	289,932	1,161	(5,156)	1,944	(266,000)
Fund Balance - Beginning of Year			627,803	815,306	1,609,740	76,217	399,109	7,039	1,060,671	152,446	4,748,331
			\$ 544,358	\$ 422,333	\$ 1,494,666	\$ 113,827	\$ 689,041	\$ 8,200	\$ 1,055,515	\$ 154,390	\$ 4,482,331

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS

Town of Southampton						
Special Revenue Funds						
Statement of Revenues, Expenditures and Changes in Fund Balances						
For the Year Ended June 30, 2017						
		Fund				Fund
		Balance		Total		Balance
		Beginning	Revenues	Available	Expenditures	Ending
School Funds						
School Lunch		\$ (16,272)	\$ 149,055	132,783	\$ 139,195	\$ (6,412)
Pre-School Program		30,344	87,282	117,626	67,027	50,598
Quality Kindergarten		(0)		(0)	-	(0)
94-142 IDEA Grant		-	30,000	30,000	26,523	3,477
Title I		(0)	23,000	23,000	23,000	(0)
SPED Circuit Breaker		49,867	124,803	174,670	165,510	9,160
School REAP Grant		(0)	72,130	72,130	67,406	4,723
Early Literacy Grant		0		0		0
Stars Residency		9,800		9,800		9,800
NEA Foundation		4,500	500	5,000	4,990	10
School Choice		354,541	390,719	745,260	489,046	256,214
Student Activities Fund		56	16,788	16,844	16,579	265
Norris Revolving Fund		1,515		1,515		1,515
Norris Gift Fund		6,314	8,401	14,715	11,482	3,233
School Building Use		1,931	3,100	5,031	2,716	2,315
Transfer From		-		-		-
Other		2,209	38	2,247		2,247
Total School Funds		444,804	905,816	1,350,619	1,013,474	337,145
Revolving Funds						
Police Outside Detail		1,723	113,273	114,996	123,345	(8,348)
Inspections		12,131	25,549	37,680	22,935	14,745
Dog Control		8,425	6,990	15,415	5,896	9,520
Council on Aging Van		(4,523)	26,814	22,291	24,927	(2,636)
Planning Board		14,357	16,354	30,711	22,035	8,676
Conant Park Pavilion		6,954	4,975	11,929	4,213	7,716
Gun Permits Admin		-		-		-
Zoning Board of Appeals		1,900	2,794	4,694	1,690	3,004
Con Com -Consultant		-		-		-
Weights and Measures		-	1,190	1,190	1,500	(310)
Park Commission Field Use		1,195	4,670	5,865	255	5,610
Tax Title			7,421	7,421	4,359	3,061
Total Revolving Funds		42,162	210,030	252,192	211,155	41,037

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS

		Fund				Fund
		Balance		Total		Balance
		Beginning	Revenues	Available	Expenditures	Ending
<u>Other Special Revenues</u>						
Road Construction		(134,803)	443,192	308,390	473,003	(164,613)
PEG Programming Grant		35,264	67,902	103,166	32,006	71,160
Ambulance Fees		216,399	180,161	396,560	237,475	159,085
Septic Betterments		17,605	100,000	117,605	67,519	50,086
WPAT Loan Repayment		182,659	28,269	210,928	20,446	190,483
Sale of Cemetery Lots		46,350	4,688	51,038	-	51,038
Police Grants		10,514	13,337	23,851	12,109	11,742
911 Incentive Grant		(16,317)	15,778	(539)	17,767	(18,306)
Sale of Real Estate		1,171		1,171		1,171
Council on Aging		3,729	20,734	24,462	22,757	1,706
Cultural Council		6,326	4,500	10,826	7,078	3,748
Library Grants		8,825	9,440	18,265	9,122	9,144
Wetlands Protection		5,955	3,389	9,344	4,061	5,283
Scholarship Fund		1,810	798	2,608	1,500	1,108
Gift Funds		13,663	9,016	22,679	6,974	15,705
Halloween Storm (FEMA)		(80,600)	15,000	(65,600)		(65,600)
Fire Safe Grant		4,853		4,853	2,330	2,523
Police Patrol Stimulus		1,120	-	1,120	-	1,120
Highway Emergency Prep		2,000	-	2,000	-	2,000
Transfer to CPA		(0)		(0)		(0)
WRRRP Pothole		-		-		-
Insurance Recoveries		5,980	4,390	10,370	5,630	4,740
Extended Polling hours		895	832	1,727	270	1,457
Community Compact Grant		(11,125)	56,000	44,875	25,000	19,875
Code Red Next		-	2,275	2,275	2,275	-
Transfer to Revolving Fund		-		-		-
Reserve for encumbrance		2,830		2,830	2,830	-
MIIA Grant		-	5,765	5,765	5,765	-
DWSP Grant		-	-	-	313,138	(313,138)
Preservation Grant Historical			7,500	7,500	7,500	-
Other		3,238		3,238	602	2,636
Total Other Special Rev						
		328,340	992,966	1,321,307	1,277,156	44,151
Total Special Revenue Fur						
		\$ 815,306	\$ 2,108,812	\$2,924,118	\$ 2,501,785	\$ 422,333

TOWN ACCOUNTANT – COMMUNITY PRESERVATION FUNDS

			Town of Southampton				
			Community Preservation Fund				
			Statement of Revenues, Expenditures and Changes in Fund Balances				
			For the Year Ended June 30, 2017				
			Fund				Fund
			Balance		Total		Balance
			<u>Beginning</u>	<u>Revenues</u>	<u>Available</u>	<u>Expenditures</u>	<u>Ending</u>
		Community Preservation Funds	1,609,740	326,280	1,936,020	441,353	1,494,667
		Total Community Preservation	1,609,740	326,280	1,936,020	441,353	1,494,667

TOWN ACCOUNTANT – CAPITAL

Town of Southampton							
Capital							
Statement of Revenues, Expenditures and Changes in Fund Balances							
For the Year Ended June 30, 2017							
		Fund	Transfers	Total		Transfers	Fund
		Balance	from	Available	Expenditures	to	Balance
		<u>Beginning</u>	<u>Other Funds</u>	<u>Available</u>	<u>Expenditures</u>	<u>Other Funds</u>	<u>Ending</u>
<u>Capital</u>							
Planning Mater Plan	\$	1,153		1,153	1,153		\$ -
Police Cruiser		2,288	53,196	55,484	55,462		\$ 22
Police Active Shooter Emer Eqp		3,246		3,246	1,556		\$ 1,690
Police Vests		473		473	473		\$ -
Fire Brush Truck		-	88,620	88,620	-		\$ 88,620
Fire Turnour Gear		-	9,000	9,000	9,000		\$ -
Norris School Security Doors			9,925	9,925	9,925		\$ -
Norris School Phone System		4,285		4,285			\$ 4,285
Norris School Clsrm Projectors			6,400	6,400	5,560		\$ 840
Norris School Teacher Laptops			22,000	22,000	21,976		\$ 24
Norris School Laptops			80,000	80,000	79,920		\$ 80
Library Heating & Cooling System		47,000	29,382	76,382	76,162		\$ 220
Highway Pickup Truck		243		243			\$ 243
Highway Chipper		-	46,000	46,000	45,726		\$ 274
Ture Dump Cleanup		16,344		16,344			\$ 16,344
Public Saftey Building Comple:		1,184		1,184			\$ 1,184
Transfer to SR		-		-			\$ -
Total Capital		76,217	344,523	420,740	306,913	-	113,827

TOWN ACCOUNTANT – TRUST FUNDS

Town of Southampton								
Trust Funds								
Statement of Revenues, Expenditures and Changes in Fund Balances								
For the Year Ended June 30, 2016								
	Fund		Transfers				Transfers	Fund
	Balance		from	Total			to	Balance
	Beginning	Revenues	Other Funds	Available	Expenditures		Other Funds	Ending
<u>Non-Expendable Trusts</u>								
Cemetery Perpetual Care	\$ 94,936	\$ 525	\$ -	\$ 95,461	\$ -		\$ -	\$ 95,461
Almoners	20,847			20,847	-			20,847
Library	28,093			28,093	-		-	28,093
Park	50,664			50,664	-			50,664
Wildlife	35,167			35,167	-			35,167
School	4,000			4,000	-			4,000
Julia Baraniuk - Library	131,083			131,083	-			131,083
Total Non-Expendable Trust	364,790	525	-	365,315	-		-	365,315
<u>Expendable Trusts</u>								
Stabilization Fund- Ambulance	50,300	615	25,000	75,916				75,916
Stabilization - All Purpose	281,668	837	171,723	454,228			141,738	312,491
Stabilization Fund- Capital	124,479	250	173,943	298,671			289,141	9,530
Wildlife	51,453	1,245		52,698	5,130			47,569
OBEP Trust	75,529	2,594	49,689	127,813				127,813
School	7,390	106		7,496				7,496
Cemetery Perpetual Care	24,815	2,737		27,552	500			27,052
Almoners	6,677	494		7,171				7,171
Library	20,206	456		20,662				20,662
Julia Baraniuk - Library	4,025	1,240		5,265	1,659			3,606
Park	27,747	1,357		29,104				29,104
Conservation	21,590	201		21,791				21,791
Total Expendable Trusts	695,881	12,132	420,356	1,128,368	7,289		430,879	690,200
Totals - All Trusts	\$ 1,060,671	\$ 12,657	\$ 420,356	\$1,493,683	\$ 7,289	\$ 430,879		\$ 1,055,515

TOWN ACCOUNTANT – AGENCY FUNDS

Town of Southampton								
Agency Funds								
Statement of Revenues, Expenditures and Changes in Fund Balances								
For the Year Ended June 30, 2015								
	Fund		Transfers			Transfers	Fund	
	Balance		from	Total		to	Balance	
	<u>Beginning</u>	<u>Revenues</u>	<u>Other Funds</u>	<u>Available</u>	<u>Expenditures</u>	<u>Other Funds</u>	<u>Ending</u>	
Julia Baraniuk Endowment Fire	131,082			131,082			131,082	
Julia Baraniuk Endowment Fire*	3,153	1,250		4,403	(1,380)		3,023	
Payroll Deductions/Withholdings	(991)	2,317,598		2,316,607	(2,316,319)		288	**
Due to Dog Lic	447	955		1,402	(534)		868	
Due to Comm	8,747	21,415		30,162	(21,046)		9,116	
Development Escrow	10,008	5		10,013			10,013	
Total Agency Funds	152,446	2,341,223	-	2,493,669	(2,339,279)	-	154,390	
* expendable int								** in agency funds on GL

TOWN ACCOUNTANT – ENTERPRISE FUNDS

Town of Southampton					
Enterprise Funds					
Statement of Revenues, Expenses and Changes in Retained Earnings					
For the Year Ended June 30, 2017					
				Transfer	
<u>Revenues</u>		<u>Water</u>	<u>Station</u>	<u>Totals</u>	
User charges		\$ 685,624	\$ 179,965	\$ 865,589	
Hook-up fees		45,200	-	45,200	
Interest & Penalties		40,125			
Recycling		-	8,511	8,511	
Meter Fees		41,421			
Water Liens		8,063			
WPAT debt subsidies		52,662	7,813	60,475	
Earnings on invested funds		1,370	4	1,374	
Retained Earnings					
Water Capital					
Miscellaneous Revenue		139,535		139,535	
Total Revenues		1,014,000	196,293	1,120,684	
<u>Expenses</u>					
Payroll		114,790	31,347	146,136	
Other operating expenses		122,539	125,593	248,132	
Debt service		220,572	23,675	244,247	
Capital outlay (includes water capital exp)		111,248	-	111,248	
Total Expenses		569,148	180,614	749,762	
Excess of Revenues Over Expenses		444,852	15,678	370,921	
<u>Other Financing Uses</u>					
Transfers to other funds - indirect costs		154,920	14,517	169,437	
Excess (Deficiency) of Revenues					
Over Expenses and Other Uses		289,932	1,161	201,484	
Retained Earnings - Beginning of Year		399,109	7,039	406,148	
Retained Earnings - End of Year		\$ 689,041	\$ 8,200	\$ 607,632	

TOWN ACCOUNTANT – EXPENSE REPORT 2017

Town of Southampton

2017 Expense Report

From 07/01/2016 to 06/30/2017

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015122.700	Selectmen Expenses		1,753.80	2,069.80	3,823.60	1,673.80	2,149.80	43.77 %
015122.701	Selectmen Expenses-Minutes		1,500.00	-836.53	663.47	600.00	63.47	90.43 %
015122.703	Internet Service		1,200.00		1,200.00	1,081.10	118.90	90.09 %
015122.704	Webpage Maintenance		600.00	-381.00	219.00	71.88	147.12	32.82 %
015122.706	Employment Advertising		500.00	-300.00	200.00	194.24	5.76	97.12 %
015122.707	Selectmen-Town Admin Search			10,000.00	10,000.00		10,000.00	0.00 %
015125.113	Town Administrator Salary		58,262.40	-3,800.00	54,462.40	54,308.44	153.96	99.71 %
015129.113	Administrative Assistant Wages		13,037.47	78.96	13,116.43	13,116.33	0.10	99.99 %
015129.700	Administration Expenses		1,635.00	-69.80	1,565.20	797.35	767.85	50.94 %
015129.701	Photocopier Lease and Supplies		3,000.00	1,500.00	4,500.00	3,954.15	545.85	87.87 %
015129.702	Postage		17,500.00		17,500.00	16,805.31	694.69	96.03 %
015131.700	Finance Committee Expenses		200.00		200.00	176.00	24.00	88.00 %
015132.780	Reserve Fund		10,000.00	-9,624.18	375.82		375.82	0.00 %
015135.113	Town Accountant Salary		38,785.70		38,785.70	38,785.76	-0.06	100.00 %
015135.114	Assistant Accountant Wages		19,344.82		19,344.82	19,271.20	73.62	99.61 %
015135.200	Independent Audit		21,500.00		21,500.00	19,000.00	2,500.00	88.37 %
015135.700	Town Accountant Expenses		865.00	4,066.31	4,931.31	4,931.31		100.00 %
015135.701	Accounting Software Support		3,100.00	-66.31	3,033.69	3,033.69		100.00 %
015141.114	Principal Assessor		37,040.60	1,562.18	38,602.78	38,038.89	563.89	98.53 %
015141.116	Assessor Admin Assistant		20,371.05	-1,748.08	18,622.97	17,207.10	1,415.87	92.39 %
015141.700	Assessors Expenses		4,187.25		4,187.25	2,753.33	1,433.92	65.75 %
015141.701	Assessors Software Support		6,000.00		6,000.00	5,960.00	40.00	99.33 %
015141.702	Assessors - Town Maps		4,000.00	-500.00	3,500.00	3,500.00		100.00 %
015141.703	Assessors - Consultants		3,000.00	-500.00	2,500.00	2,500.00		100.00 %
015141.710	Triennial Revaluation		10,500.00	-2,500.00	8,000.00	8,000.00		100.00 %
015145.113	Treasurer/Collect Salary		51,981.51		51,981.51	51,981.80	-0.29	100.00 %
015145.115	Treasurer/Collector Wages		52,604.08		52,604.08	50,729.35	1,874.73	96.43 %
015145.700	Treasurer/Collector Expenses		9,475.00		9,475.00	9,133.49	341.51	96.39 %
015145.701	Treasurer - Software Support		10,268.00		10,268.00	10,268.00		100.00 %
015151.300	Legal Expenses		25,000.00	4,309.32	29,309.32	29,309.32		100.00 %
015158.700	Tax Title Expenses		3,000.00	3,000.00	6,000.00	4,691.60	1,308.40	78.19 %
015161.113	Town Clerk Salary		37,228.63		37,228.63	37,228.36	0.27	99.99 %
015161.114	Town Clerk Assistant Wages		15,163.83	1,846.38	17,010.21	17,010.21		100.00 %
015161.700	Town Clerk Expenses		1,000.00	1,020.00	2,020.00	1,767.90	252.10	87.51 %
015163.115	Election/Registration Wages		8,780.00	-3,456.19	5,323.81	2,461.51	2,862.30	46.23 %
015163.700	Election/Registration Expenses		9,609.00	589.91	10,198.91	10,101.81	97.10	99.04 %
015175.701	Pioneer Valley Planning Commission		890.52		890.52	890.52		100.00 %
015175.702	Barnes Aquifer Committee		2,000.00		2,000.00	2,000.00		100.00 %
015192.405	Telephone		8,000.00	-200.00	7,800.00	7,123.07	676.93	91.32 %
015192.411	Gas and Electric - Town Hall		27,000.00	-2,000.00	25,000.00	24,927.25	72.75	99.70 %
015192.701	Town Hall Bldg Expenses		20,000.00		20,000.00	19,689.70	310.30	98.44 %
015195.700	Town Report		500.00	681.00	1,181.00	1,181.00		100.00 %
015196.700	Technology - Equipment		7,000.00	-970.72	6,029.28	6,029.28		100.00 %
015196.701	Technology - Services		7,000.00		7,000.00	6,866.48	133.52	98.09 %
015197.701	Emergency Management Expenses		250.00		250.00	250.00		100.00 %
015197.702	Reverse 911 System (Code Red)		3,900.00	-2,096.58	1,803.42	1,803.42		100.00 %
Total	General Government		578,533.66	1,674.47	580,208.13	551,203.95	29,004.18	

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TOWN ACCOUNTANT – EXPENSE REPORT 2017

Town of Southampton

2017 Expense Report

From 07/01/2016 to 06/30/2017

01 - General Fund Account	Description	Previous Year's Bal	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
Protect, Persons, & Property								
015210.113	Police Chief's Salary		91,800.00	4,446.32	96,246.32	96,246.42	-0.10	100.00 %
015210.115	Police Department Wages		610,000.00	-61,591.89	548,408.11	546,181.70	2,226.41	99.59 %
015210.116	Police Educational Incentive		37,000.00	1,772.13	38,772.13	38,772.13		100.00 %
015210.117	Police OT Wages		22,000.00	84,699.74	106,699.74	106,699.74		100.00 %
015210.700	Police Dept Expenses		54,000.00	4,328.18	58,328.18	57,966.17	362.01	99.37 %
015210.701	Police Equipment Maintenance		24,000.00		24,000.00	24,000.00		100.00 %
015210.702	Regional Lockup Assessment		5,502.00		5,502.00	5,502.00		100.00 %
015210.703	Police Building Expenses		27,000.00	5,148.05	32,148.05	32,148.05		100.00 %
015215.115	Communications Wages		202,830.00		202,830.00	200,795.81	2,034.19	98.99 %
015215.700	Communications Expenses		4,900.00	-403.70	4,496.30	4,496.30		100.00 %
015220.113	Fire Chief's Salary		74,908.80		74,908.80	74,908.86	-0.06	100.00 %
015220.115	Fire Department Wages		74,705.10	40,326.55	115,031.65	117,364.16	-2,332.51	102.02 %
015220.700	Fire Department Expenses		22,100.00	-4,200.00	17,900.00	17,577.71	322.29	98.19 %
015220.703	Fire Truck Maintenance			23,235.40	23,235.40	23,235.40		100.00 %
015220.705	Fire Dept Building Expenses		12,900.00	209.24	13,109.24	13,109.24		100.00 %
015220.710	Fire Expenses- Structural turnout g			9,000.00	9,000.00	1,380.13	7,619.87	15.33 %
015232.113	EMT Standby		35,100.00	28,650.00	63,750.00	63,750.00		100.00 %
015232.114	EMT Wages		174,311.90	-55,524.62	118,787.28	118,787.28		100.00 %
015236.698	Ambulance Billing		7,000.00	120.37	7,120.37	7,120.37		100.00 %
015236.699	EMT Licensing and Certification		2,500.00	-2,035.00	465.00	465.00		100.00 %
015236.700	Ambulance/EMS Expenses		40,000.00	-1,402.71	38,597.29	35,257.50	3,339.79	91.34 %
015236.703	Ambulance Maintenance			14,206.67	14,206.67	14,125.55	81.12	99.42 %
015241.113	Building Inspector Salary		52,020.00		52,020.00	52,020.02	-0.02	100.00 %
015241.700	Building Inspection Expenses		6,960.00	1,200.00	8,160.00	7,682.41	477.59	94.14 %
015241.701	Building Inspector Alternate		800.00	-400.00	400.00	240.00	160.00	60.00 %
015241.705	Gas/Plumbing Expenses		1,336.00		1,336.00	1,269.90	66.10	95.05 %
015241.708	E-Permitting Software		4,000.00		4,000.00	4,000.00		100.00 %
Total	Protect, Persons, & Property		1,587,673.80	91,784.73	1,679,458.53	1,665,101.85	14,356.68	
Education								
015300.700	Elementary School		3,952,064.00	35,000.00	3,987,064.00	3,929,406.49	57,657.51	98.55 %
015300.701	School Choice Tuition		115,403.00	-28,572.00	86,831.00	77,035.00	9,796.00	88.71 %
015300.702	Local School Transportation		224,421.00		224,421.00	196,971.10	27,449.90	87.76 %
015310.700	Charter School Tuition		20,930.00	28,572.00	49,502.00	49,502.00		100.00 %
015320.690	Vocational Tuition		894,159.00	-35,000.00	859,159.00	841,893.42	17,265.58	97.99 %
015320.691	Vocational Transportation		62,370.00		62,370.00	62,370.00		100.00 %
015330.690	Hampshire Regional Operating		4,714,176.00		4,714,176.00	4,714,176.00		100.00 %
015330.691	Hampshire Regional Debt		306,279.00		306,279.00	306,280.00	-1.00	100.00 %
Total	Education		10,289,802.00		10,289,802.00	10,177,634.01	112,167.99	
Public Works and Facilities								
015422.113	Highway Superintendent's Salary		71,267.00		71,267.00	71,267.56	-0.56	100.00 %
015422.114	Admin Assistant Highway		17,507.88	4,360.20	21,868.08	21,432.09	435.99	98.00 %
015422.115	General Highway Wages		224,858.12	-16,697.93	208,160.19	205,946.54	2,213.65	98.93 %
015422.700	General Highway Expenses		152,301.28	-10,253.13	142,048.15	127,238.97	14,809.18	89.57 %
015422.701	Road Machinery Expenses		70,610.00		70,610.00	68,449.04	2,160.96	96.93 %
015422.705	Highway Building Expenses		19,632.00		19,632.00	19,397.53	234.47	98.80 %
015422.706	Highway Gas Storage Tank			13,875.00	13,875.00			100.00 %
015423.115	Winter Roads Wages		135,500.00	16,697.83	152,197.83	152,197.93	-0.10	100.00 %

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TOWN ACCOUNTANT – EXPENSE REPORT 2017

Town of Southampton

2017 Expense Report

From 07/01/2016 to 06/30/2017

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015423.700	Winter Roads Expenses		121,000.00	10,892.93	131,892.93	131,892.93		100.00 %
015424.200	Street Lighting		26,000.00	-3,500.00	22,500.00	22,208.93	291.07	98.70 %
015491.700	Cemetery Commission Expenses		1,500.00		1,500.00	1,500.00		100.00 %
015493.700	Tree Warden Expenses		8,000.00	2,500.00	10,500.00	9,510.75	989.25	90.57 %
Total	Public Works and Facilities		848,176.28	17,874.90	866,051.18	831,042.27	21,133.91	
Human Services								
015510.115	Health Dept Wages		36,603.36	10,150.07	46,753.43	46,753.43		100.00 %
015511.700	Board of Health Expenses		3,000.00	-364.67	2,635.33	2,358.37	276.96	89.49 %
015511.703	Sharps Program		3,000.00	402.10	3,402.10	3,402.10		100.00 %
015519.115	Animal Inspector Salary		3,000.00	-187.50	2,812.50	2,812.50		100.00 %
015541.121	Council on Aging Wages		23,137.46		23,137.46	23,137.46		100.00 %
015541.700	Council on Aging Expenses		1,650.00		1,650.00	1,650.00		100.00 %
015543.115	Veterans' Agent Salary		8,323.20		8,323.20	8,323.38	-0.18	100.00 %
015543.700	Veterans' Agent Expenses		600.00		600.00	463.55	136.45	77.25 %
015543.771	Veterans' Benefits		35,000.00	-12,812.78	22,187.22	20,146.22	2,041.00	90.80 %
Total	Human Services		114,314.02	-2,812.78	111,501.24	109,047.01	2,454.23	
Culture and Recreation								
015610.115	Library Wages		103,136.66		103,136.66	101,020.31	2,116.35	97.94 %
015610.700	Library Expenses		3,220.00		3,220.00	3,194.19	25.81	99.19 %
015610.701	Library Books Expense		25,345.24		25,345.24	25,340.89	4.35	99.98 %
015610.702	Library- Utilities		11,168.00		11,168.00	10,999.59	168.41	98.49 %
015610.703	Library- Maintenance		7,183.00		7,183.00	5,384.77	1,798.23	74.96 %
015610.704	Library-Consultant			6,800.00	6,800.00	6,800.00		100.00 %
015650.700	Park Commission Expenses		2,000.00		2,000.00	1,285.63	714.37	64.28 %
015660.700	Historical Commission		1,000.00		1,000.00	503.14	496.86	50.31 %
Total	Culture and Recreation		153,052.90	6,800.00	159,852.90	154,528.52	5,324.38	
Debt Service								
015710.910	Debt Larabee Renovation		110,000.00		110,000.00	110,000.00		100.00 %
015710.914	Debt Pumper Tanker		26,450.00		26,450.00	26,450.00		100.00 %
015710.918	Debt Pequot Pond Sewer		20,000.00		20,000.00	20,000.00		100.00 %
015710.919	Debt WPAT Bonds		20,400.00		20,400.00	20,400.00		100.00 %
015710.921	Debt Norris School Roof		134,000.00		134,000.00	134,000.00		100.00 %
015751.915	Int Larabee Renovation		67,168.76		67,168.76	67,168.76		100.00 %
015751.919	Int Pumper Tanker		4,496.50		4,496.50	4,496.52	-0.02	100.00 %
015751.921	Int. Norris School Roof		2,474.80		2,474.80	2,474.80		100.00 %
015751.924	Int Pequot Pond Sewer		3,524.63	60.00	3,584.63	3,584.63		100.00 %
015751.925	Int Halloween Storm Oct 2011		517.00		517.00	512.97	4.03	99.22 %
015752.925	Int Short-Term Debt		3,000.00	-580.00	2,420.00		2,420.00	0.00 %
Total	Debt Service		407,031.69	-15,520.00	391,511.69	389,087.68	2,424.01	
Intergovernmental Expenses								
015820.620	Hamp Council of Gov'ts		2,263.87		2,263.87	2,263.88	-0.01	100.00 %
015820.640	State - Air Pollution		1,735.00		1,735.00	1,735.00		100.00 %
015820.641	State - RMV Surcharge		2,640.00	520.00	3,160.00	3,160.00		100.00 %
015840.663	Regional Transit Charge		5,361.00		5,361.00	5,361.00		100.00 %
Total	Intergovernmental Expenses		11,999.87	520.00	12,519.87	12,519.88	-0.01	

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TOWN ACCOUNTANT – EXPENSE REPORT 2017

Town of Southampton

2017 Expense Report

From 07/01/2016 to 06/30/2017

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
Miscellaneous Expenses								
015911.170	Retirement Contributory		614,603.00		614,603.00	614,603.00		100.00 %
015912.170	Workers' Compensation		36,972.78	8,258.22	45,231.00	45,231.00		100.00 %
015913.170	Unemployment Compensation		10,000.00	-6,866.01	3,133.99	714.00	2,419.99	22.78 %
015914.169	Group Health- Retiree		178,000.00		178,000.00	177,728.91	271.09	99.84 %
015914.170	Group Health Insurance		770,000.00	59,838.37	829,838.37	829,838.37		100.00 %
015914.171	Medicare		85,000.00	4,027.64	89,027.64	88,532.51	495.13	99.44 %
015914.172	Group Life Insurance		2,900.00		2,900.00	2,070.96	829.04	71.41 %
015914.173	Group Life Insurance- Retiree		1,200.00		1,200.00	1,124.54	75.46	93.71 %
015945.740	Insurance - General		90,000.00	-8,258.22	81,741.78	81,741.78		100.00 %
015950.900	Prior Year Expenses			31,533.37	31,533.37	31,386.38	146.99	99.53 %
015950.905	Prior Year Encumbered Expenses	72,625.76			72,625.76	72,625.76		100.00 %
015950.910	OPEB Actuarial Study	8,000.00			8,000.00	8,000.00		100.00 %
015992.962	Trans to Special Revenue			28,574.91	28,574.91	28,574.91		100.00 %
015993.963	Transfers to Capital Fund			9,382.00	9,382.00	9,382.00		100.00 %
015995.965	Trans to Stabilization			395,355.22	395,355.22	395,355.22		100.00 %
Total	Miscellaneous Expenses	80,625.76	1,788,675.78	521,845.50	2,391,147.04	2,386,909.34	4,237.70	
Total	General Fund	80,625.76	15,779,260.00	622,166.82	16,482,052.58	16,277,074.51	191,103.07	

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TOWN ADMINISTRATOR

Since my position as Town Administrator commenced in January 2018, please refer to the Select Board's marvelous synopsis of the important events that took place during calendar year 2017.

I would like to thank Robert Markel for filling in as Southampton's Interim Town Administrator for a little over a year. He did a wonderful job during the period of time he was here and was well liked by the staff and the residents of the Town. One of the more significant accomplishments Mr. Markel was able to achieve during 2017 was to compile the information necessary to file an application for the Town of Southampton to be designated as a "Green Community" by the Massachusetts Department of Energy Resources (DOER). Bob even worked on the application on weekends and on his vacation to ensure the application would be accepted by the State. Late in 2017 the State notified the Town that Southampton will be designated as a "Green Community". This makes the Town eligible to receive State grants for projects in municipally owned buildings and facilities to reduce our energy consumption along with our carbon footprint and provide the Town with future savings on our energy expenditures. The first round of grants that the Town is eligible for will be for \$138,000. This will be very beneficial for the Town of Southampton going forward.

To the citizens of Southampton, please know that I am thrilled to be here and honored with the trust you have placed in me. Southampton is indeed a charming town, brimming with enthusiasm, new ideas, a strong sense of community and revered traditions. As is the case in many towns in the Commonwealth, we face serious, complex issues; however, from what I have seen, we have the will, the talent, and the collaborative spirit needed to solve them effectively!

My door is always open; I look forward to working for you and meeting the challenges of the upcoming year.

Respectfully submitted,
Edward J. Gibson
Town Administrator

TOWN CLERK

This has been another exciting and productive year in the Town Clerk's office. One of the changes effective January 1, 2017 was designating a "Records Access Officer," who would coordinate the responses to requests for access to public records and facilitate the resolution of such requests by the timely and thorough production of public records per the Secretary of the Commonwealth. There were 17 public records requests this year, and they were all met in a timely manner.

In Massachusetts, teens are now able to pre-register to vote at the age of 16. Twenty teens have pre-registered in Southampton this year, and will be able to vote when they turn 18 years old.

As of 12/31/2017, there were 6,145 residents, and 4,588 registered voters (active & inactive).

Elections and Town Meetings

January 24, 2017	Special Town Meeting
March 16, 2017	Caucus
May 1, 2017	Annual Town Election
May 16, 2017	Annual Town Meeting
June 22, 2017	Special Town Meeting
June 29, 2017	Special Town Election

By-laws

By-laws that were accepted by the town, submitted and approved by the Attorney General:
General By-Laws:

- Health Department/Amendment to Non-Criminal Disposition By-Law
- Citizens Petition/Town Meeting Procedure
- Amended Dog By-Law
- Adopted Right to Farm By-Law
- Amended Revolving Funds

Zoning By-Laws:

- Green Community Solar By-Law Amendments

Vitals

Births:	41
Deaths:	45
Marriages:	27

Other

Dog licenses	760
Kennel licenses	3

I'd like to extend a sincere "thank you" to Lucille Dalton, Assistant Town Clerk, and to all the Election Officers and Registrars for their commitment and a job well done, as well as to Mr. Frary for the many hours he has volunteered.

Respectfully submitted,

Janine Domina,

Town Clerk-Chief Election Official-Records Access Officer-Burial Agent-Notary

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 24, 2017)

**Special Town Meeting Minutes
January 24, 2017
William E. Norris School
34 Pomeroy Meadow Rd., Southampton, MA**

Town Moderator, Robert Floyd, opened the meeting at 7:00 p.m. with a quorum present. Eighty nine (89) registered voters were present. The workers were Lucille Dalton, Kristine Canton, and Ann Girouard. Robert Markel, Interim Town Administrator, led the pledge of allegiance.

Mr. Moderator welcomed everyone and read an introduction on town meeting procedures, as well as a disclosure statement. Mr. Moderator proceeded to read the return of the warrant.

Mr. Moderator then called for a motion for Article 1.

Article 1: It was moved and seconded that the Town vote to amend the Non-Criminal Disposition By-Law, as reflected in this Warrant, to include enforcement by the Health Department of Trash Hauler and Recycling Operational Regulations and Title V Septic System Inspection Regulations through the non-criminal ticketing program

Article 1 passed by majority vote

Article 2: It was moved and seconded that the Town vote to approve SECTION V, USE REGULATIONS, TABLE 1. USE REGULATIONS and SECTION XVI - SOLAR ELECTRIC GENERATING FACILITIES - Sections G. and H. as presented in Article 3 of the Warrant for the January 24, 2017 Special Town Meeting.

Article 2 passed unanimously, therefore meeting the 2/3rds requirement

Article 3: It was moved and seconded that the Town transfer the sum of \$14,200.81 to the Prior Year Bills account to fund retroactive compensation as part of the December 2016 Police Collective Bargaining Agreement; said sum to be taken from Free Cash.

Article 3 passed unanimously, therefore meeting the 9/10ths requirement

Article 4: It was moved and seconded that the Town transfer \$419.86 from Free Cash to the Prior Year Bills account to pay a Verizon bill from **Fiscal 2016**.

Article 4 passed unanimously, therefore meeting the 9/10ths requirement

Article 5: It was moved and seconded that the Town transfer \$13,574.91 from Free Cash to the Prior Year Bills account to fund the deficit in the **Fiscal 2016** school lunch program.

Article 5 passed unanimously, therefore meeting the 9/10ths requirement

Article 6: It was moved and seconded that the Town transfer the sum of \$173, 943.00 from Free Cash to the Capital Stabilization Fund.

Article 6 passed unanimously

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 24, 2017)

Article 7: It was moved and seconded that the Town transfer the sum of \$149,094.00 from Free Cash to the Operating Stabilization Fund.

Article 7 passed unanimously

Article 8: It was moved and seconded that the Town transfer \$49,689 from Free Cash to the Other Post-Employment Benefits account of the Town.

Article 8 passed unanimously

Article 9: It was moved and seconded that the Town vote to amend its prior vote taken under Article 8 of the Warrant for the Special Town Meeting on October 18, 2016, as presented, regarding photographs for the interpretative sign at the Szczypka Farm Conservation Area.

Article 9 passed unanimously

Article 10: It was moved and seconded that the Town transfer \$5,000 from Free Cash to the Board of Selectmen line for a Town Administrator Search for the hiring of a professional consultant to assist with the hiring process for a permanent Town Administrator.

An amendment to the motion was made and seconded to add a second line item per Finance Committee

Article 10 as amended passed unanimously

Article 11: It was moved and seconded that the Town vote to transfer \$6,500 from Free Cash to the Prior Year Bills account to cover a shortfall in **Fiscal 2016**.

Article 11 passed unanimously, therefore meeting the 9/10ths requirement

Article 12: It was moved and seconded that the Town transfer \$4,000 from Free Cash to the Accountant Expense line to fund the purchase of a new copier/fax/scanner.

Article 12 passed unanimously

Article 13: It was moved and seconded that the Town transfer \$2,500 from Free Cash to the Tree Warden Expense line to fund additional tree cutting during Fiscal 2017.

Article 13 passed unanimously

Article 14: It was moved and seconded that the Town vote to transfer the sum of \$35,000 from Police Wages to the Police Overtime line.

Article 14 passed unanimously

Article 15: It was moved and seconded that the Town vote to transfer \$6,000 from Free Cash to the Police Building Expense line.

Article 15 passed unanimously

Article 16: It was moved and seconded that the Town vote to transfer \$1,246.32 from Free Cash to Wages account of the Chief of Police to fund a cost-of-living increase for the Chief of Police.

Article 16 passed unanimously

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 24, 2017)

Article 17: It was moved and seconded that the Town vote to transfer the sum of \$10,000 from Free Cash to the Health Department Supplemental Wage line to fund additional hours for the Health Director and Health Agent during Fiscal 2017.

Article 17 passed unanimously

Article 18: It was moved and seconded that the Town vote to transfer the sum of \$9,382 from Free Cash to upgrade the HVAC system at the Edwards Library.

Article 18 passed unanimously

Article 19: It was moved and seconded that the Town vote to transfer \$3,000 from Free Cash to the Tax Title account of the Treasurer/Collector.

Article 19 passed unanimously

Article 20: It was moved and seconded that the Town vote to transfer \$4,300 from Free Cash to the Fire Department Expense line for the purchase of five defibrillators for the Police and Fire Departments.

Article 20 passed unanimously

Article 21: It was moved and seconded that the Town vote to transfer \$9,000 from Free Cash to the Fire Department Expense line for the purchase of Firefighter equipment.

Article 21 passed unanimously

Article 22: It was moved and seconded that the Town vote to transfer \$5,000 from Free Cash to the Highway Department Expense line to fund a traffic safety assessment for the Norris School.

Article 22 passed by majority vote (yes 39) (no 38)

Article 23: It was moved and seconded that the Town vote to transfer \$4,360.20 from the Highway Department Expenses line to the Highway Department Administrative Wage line to fund 10 additional hours of administrative support for the Highway Department.

Article 23 passed by majority vote

Article 24: It was moved and seconded that the Town vote to transfer \$30,000 from the Operational Stabilization Fund for the removal or stabilization of a gasoline storage tank at the Highway Department.

Article 24 passed unanimously, therefore meeting the 2/3rds requirement

Article 25: It was moved and seconded that the Town vote that \$3,200 be transferred from Free Cash to the Operating Stabilization Fund of the Town.

Article 25 passed unanimously

Article 26: It was moved and seconded that the Town Meeting approve putting a question on the ballot at the annual Town election on acceptance of M.G.L., Chapter 40, Sec. 6c to enable the Town to remove snow and ice on private ways open to public use in the interests of public safety.

A motion was made and seconded to table the article (yes 23) (no 49);

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 24, 2017)

Motion failed, requiring 2/3rds

An amendment to Article 26 was made and seconded to read, “ If the result of straw vote to continue the plowing of private ways is no, the practice of plowing private ways (i.e. roads not currently accepted as public ways) shall cease within 30 days of this Special Town Meeting vote dated January 24, 2017.”

Amendment failed by majority vote

An amendment to the amendment was made and seconded to read, “If the result of straw vote to place on the ballot to continue the plowing of private ways is no, the practice of plowing private ways (i.e. roads not currently accepted as public ways) shall cease within 30 days of this Special Town Meeting vote dated January 24, 2017.” **Motion failed**

Article 26 as written passed by majority vote

Article 27: It was moved and seconded that the Town vote to transfer \$80,000 from the Capital Stabilization Fund to fund the purchase of laptop computers at the William E. Norris School.

Article 27 passed by majority vote (yes 71) (no 13), meeting 2/3rds requirement

Article 28: It was moved and seconded that the Town vote to transfer \$46,000 from the Operating Stabilization Fund to the Highway Department Expense line for the purchase of a wood chipper truck.

Article 28 passed by majority vote, meeting 2/3rds requirement (yes 66) (no 3)

Article 29: It was moved and seconded that the Town transfer the sum of \$88,620 to fund the purchase of a brush truck for the Fire Department, said sum to be transferred from the Capital Stabilization Fund.

Article 29 passed unanimously, meeting the 2/3rds requirement

Article 30: It was moved and seconded that the Town vote the sum of \$100,000 be transferred from the Water Enterprise Retained Earnings account to pay the cost construction of water system improvements along College Highway in association with the Safe Routes to School side walk project.

Article 30 passed unanimously

A motion was made and seconded to dissolve the Annual Town Meeting at 8:45 P.M.

Approved unanimously

A true copy of the warrant, return of the warrant, and the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK – TOWN CAUCUS MINUTES (MARCH 16, 2017)

Town Caucus Minutes

March 16, 2017

Town Clerk, Janine Domina, called the meeting to order at the Town Hall, 210 College Highway at 7:00 p.m. The required quorum of 25 registered voters was met. After the pledge of allegiance, the Clerk read the Warrant, Return of the Warrant, and a court order from Superior Court authorizing “the Town of Southamptton and any other town with a caucus scheduled for Tuesday, March 14, 2017, such caucuses are hereby ordered postponed until Thursday, March 16, 2017”. This was the result of a major snowstorm. An introduction was read, which explained that nominees who successfully returned nomination papers, as well as Caucus nominees, who have accepted their nominations, will be printed on the Annual Town Election ballot on May 1st.

Under the first order of business, the Clerk called for nominations for a chairman to serve the caucus. Gary Swanson was nominated, but because his name is on the ballot, was not eligible. Patrick Monahan was then nominated and seconded to chair the caucus. There being no other nominations, the Clerk declared nominations closed, and Mr. Monahan was elected by unanimous vote.

Chairman Monahan then called for nominations for a secretary to serve the caucus. Charles Kaniecki offered, since it was his computer we were using to display the ballot on the overhead screen. He was then nominated and seconded. There being no other nominations, the Chair declared nominations closed, and Mr. Kaniecki was elected by unanimous vote.

Chairman Monahan called for nominations as follows:

Moderator – 1 year Vote 1
Robert Floyd was nominated and seconded; Vote was unanimous; There being no further nominations, the Chair declared nominations closed.

Selectman – 3 years Vote 2
There were no nominations made from the floor; Nominations were declared closed.

Treasurer/Collector – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

Almoner – 4 years Vote 1
Lucinda Palmer was nominated and seconded; Vote was unanimous; There being no further nominations, the Chair declared nominations closed.

Board of Assessors – 3 years Vote 1
Having no nominations made from the floor, it was moved to pass over; seconded, Unanimous

Board of Health – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

TOWN CLERK – TOWN CAUCUS MINUTES (MARCH 16, 2017)

Cemetery Commission – 3 years Vote 1

There were no nominations made from the floor; Nominations were declared closed.

Community Preservation – 3 years Vote 2

There were no nominations made from the floor; Nominations were declared closed.

Finance Committee – 3 years Vote 2

Having no nominations made from the floor, it was moved to pass over; seconded, Unanimous

Housing Authority – 5 years Vote 1

Having no nominations made from the floor, it was moved to pass over; seconded, Unanimous

Library Trustees – 3 years Vote 4

Norman Smith was nominated & seconded; Vote was unanimous; There being no further nominations, the Chair declared nominations closed.

Park Commissioner – 5 years Vote 1

There were no nominations made from the floor; Nominations were declared closed.

Personnel Policy & Procedure – 3 years Vote 1

Barry Searle was nominated & seconded; Vote was unanimous; There being no further nominations, the Chair declared nominations closed.

Planning Board – 5 years Vote 1

Paul Furgal was nominated & seconded for re-election; Vote was unanimous; There being no further nominations, the Chair declared nominations closed.

School Committee – HRHS – 3 years Vote 2

Corey Braastad was nominated & seconded for re-election;

James Palermo was nominated & seconded; Votes were unanimous; There being no further nominations, the Chair declared nominations closed.

School Committee – Norris – 3 years Vote 2

There were no nominations made from the floor; Nominations were declared closed.

Tree Warden – 1 year Vote 1

There were no nominations made from the floor; Nominations were declared closed.

Water Commissioner – 3 years Vote 1

There were no nominations made from the floor; Nominations were declared closed.

The following offices were re-visited:

Assessor – 3 years Vote 1

Re-opened nominations

TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 1, 2017)

Annual Town Election Minutes May 1, 2017

Town Clerk Janine Domina opened the polls at 12:00 p.m., read the Warrant and Return of the Warrant. The election workers were Ann Girouard, Terri Goral, Eileen Couture, Eileen Hamel, Luci Dalton (Clerk), and Monica Labrie (Warden). There are currently 4,441 registered voters in town; 781 ballots were cast, 18 of those were absentees. Unofficial results were read at 8:10 p.m. The final results are as follows:

Moderator One for one year

	Votes
*Robert Floyd	571 ELECTED
Others	13
Blanks	197

Selectmen Two for three years

*Maureen Groden	487 ELECTED
*John Martin	398 ELECTED
Gary Swanson	269
Jacqueline Sears	237
Others	1
Blanks	170

Treasurer/Collector One for three years

*Donna Whiteley	586 ELECTED
Others	5
Blanks	190

Almoner One for four years

*Lucinda Palmer	561 ELECTED
Others	1
Blanks	219

Board of Assessors One for three years

*Doric Dods	118 ELECTED
Others	46
Blanks	617

Board of Health One for three years

*Shelley O'Connell	562 ELECTED
Others	2
Blanks	217

Cemetery Commissioner One for three years

*Judith Miller Conlin	583 ELECTED
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TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 1, 2017)

Others	2
Blanks	196

Community Preservation Two for three years

*Virginia Ahart	576 ELECTED
*Janet Brown	549 ELECTED
Others	2
Blanks	435

Finance Committee Two for three years

*Francine Tishman	117 ELECTED
*Daniel Pellegrini	11 ELECTED
Others	38
Blanks	1396

Housing Authority One for five years

*Charles D. Kaniecki	495 ELECTED
Others	8
Blanks	278

Library Trustees Four for three years

*Norman Smith	535 ELECTED
*Linda Saltmarsh	533 ELECTED
*Beth Russell Smith	527 ELECTED
*Donald Bernier	517 ELECTED
Others	2
Blanks	1010

Park Commissioner One for five years

*Sunia Pallante	506 ELECTED
Others	5
Blanks	270

Personnel Policy & Procedure Board One for three years

*Arthur Lawrence	542 ELECTED
Others	9
Blanks	230

Planning Board One for five years

*Paul Furgal	546 ELECTED
Other	3
Blanks	232

School Committee – Hampshire Regional Two for three years

*Corey Braastad	535 ELECTED
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TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 1, 2017)

*James Palermo	535 ELECTED
Other	2
Blanks	490

School Committee – Norris Two for three years

*Virginia Ahart	558 ELECTED
*Doreen Bashista	580 ELECTED
Others	3
Blanks	421

Tree Warden One for one year

*Ronald D. Laurin	572 ELECTED
Others	4
Blanks	205

Water Commissioner One for three years

*James Walunas	580 ELECTED
Others	3
Blanks	198

QUESTION 1: Shall the Town of Southampton vote to accept the provisions of section six C of chapter forty of the General Laws, which authorize cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use? Yes votes 526; No votes 168; Blanks 87

A true copy of the Warrant and Return of the Warrant, and the minutes of the election.

Attest:

Janine Domina,
Town Clerk
Town of Southampton.

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

**Annual Town Meeting Minutes
May 16, 2017
William E. Norris School
34 Pomeroy Meadow Rd., Southampton, MA**

Town Moderator, Robert Floyd, opened the meeting at 7:00 p.m. with a quorum present. Two hundred forty four (244) registered voters were present. The workers were Luci Dalton, Kristine Canton, Eileen Couture, Ann Girouard, Debra Pinsky, and Eileen Hamel. Maureen Groden, newly elected Selectboard member, led the pledge of allegiance.

After a brief moment of silence, welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return warrant. He announced that this is the first time a town meeting was ever televised live. Karl Kuehner was unanimously named Deputy Moderator for another year and sworn in by Town Clerk Janine Domina.

Mr. Moderator spoke of the benefits of the informational sessions prior to town meeting, and read an introduction on town meeting guidelines. Without any objection, Vicki Mason of MACCD was approved to speak as an outside speaker.

Mr. Moderator then called for a motion for Article 1.

Article 1: It was moved and seconded that the Town vote to hear presentations of the Richard C. Allen Educational Awards sponsored by the Southampton Highway Department and Transfer Station.

Article 1 passed unanimously to hear presentations

Randall Kemp, Highway Superintendent, presented the awards to the following citizens:

Paige Elizabeth Sullivan

Amanda L. Labrie

Caitlin M. Kazunas

CONGRATULATIONS!!!!

Article 2: It was moved and seconded that the Town vote to hear presentations of State Certificates.

Article 2 passed unanimously to hear presentations

In presenting Senate Citation Certificates, Charles Kaniecki, Selectboard Chair, acknowledged our appreciation to the following retired employees for their many years of dedicated service to the town:

Joe Slattery

Dave Bernier

Charlie McDonald.

THANK YOU!!!!

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

Article 3: It was moved and seconded that the Town vote to amend the Town of Southampton General Bylaws, Article 1, Town Meeting, by adding a new Sec. 8 to be worded as follows: “Sec. 8. (a.) All speakers at Town Meeting shall be recognized by and address the moderator, and shall face and speak directly to the voters in attendance in the meeting hall; and (b.) all public officials located at tables in the front of the hall shall face toward the voters and shall also stand and be recognized by and first address the moderator, and shall then also face and speak directly to the voters; and (c.) Speakers shall not address specific individuals within the hall nor engage in any rude behavior toward any individuals; and (d.) any and all amendments to any article on the floor shall be accepted by the moderator including increases to monetary articles up to 10% increase, but not to exceed \$10,000; in accordance with Southampton Town Meeting tradition.” Or take any other action relative thereto.

Motion was made and seconded; Robert Floyd stepped down as Moderator, and Deputy Moderator Karl Kuehner continued the meeting; Discussion followed to exclude Section d.; Selectboard member John Martin reported that the motion is legal as written per Town Counsel; Motion failed to table the article after it was made and seconded, needing a 2/3rds majority; (Ayes 71; Nays 88);

Motion to call the question was made and seconded; Passed by majority vote (Ayes 95); (Nays 60)

Article 4: It was moved and seconded that the Town vote to support tough new anti-corruption laws to close loopholes in Massachusetts’ campaign finance regulations that currently allows unregulated out-of-state money to infiltrate state and local elections; and support the goals outlined in the American Anti-Corruption Act to remove the corrupting influence of money on our political system. The Act prohibits politicians from taking campaign money from special interest groups including private industries and unions; increases transparency for campaign funding; empowers all voters through a tax rebate voucher to contribute to candidates they support; prohibits representatives and senior staff from all lobbying activity for five years once they leave office; and places limits on superPACs.

Article 4 passed by majority vote

Article 5: It was moved and seconded that the Town vote to amend Article XXIX of the Town By-Laws by adding Section 6, The Wetlands Protection By-Law, as set forth in Article 5 of the Warrant for the May 16, 2017 Annual Town Meeting.

Motion was made and seconded to table the article, (Ayes 115); (Nays 62)

Article 5 was erroneously declared tabled and unsuccessful in meeting the 2/3rds requirement to table a motion (this error was caught only after the meeting was dissolved)

Article 6: It was moved and seconded that the Town vote to amend Article XV of the Southampton By-Laws by adding Sections 6 and 7 as set forth in Article 6 of the Warrant for the May 16, 2017 Annual Town Meeting.

Section 6: No dog held in the custody of the Southampton Animal Control Officer shall be released until the owner or keeper has reimbursed the Town for any costs incurred in caring for said dog during the period of confinement, in an amount to be determined by the Animal Control Officer.

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

Section 7: No dog held in the custody of the Southampton Animal Control Officer shall be released unless and until it is properly licensed by the Town Clerk.

Article 6 passed by majority vote

Article 7: It was moved and seconded that the Town vote to accept MGL Chapter 41, Section 19K; and MGL Chapter 41, Section 108P; and MGL Chapter 59, Section 21A½ authorizing the Town to compensate the Town Clerk, the Treasurer-Collector, the Town Accountant and the Principal Assessor by increasing their compensation by 10%, where applicable, up to a maximum of \$1,000 annually, for successfully completing the necessary courses of study and training to become officially certified.

Article 7 passed by majority vote

Article 8: It was moved and seconded that the Town vote to amend the Town By-Laws by adding Article XLI, The Right-to-Farm By-Law, as set forth in Article 8 of the Warrant for the May 16, 2017 Annual Town Meeting.

RIGHT TO FARM BY-LAW

Section 1 Legislative Purpose and Intent

The purpose and intent of this By-law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We the citizens of Southampton restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution, ("Home Rule Amendment").

This General By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Southampton by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.

Section 2 Definitions

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- raising of livestock including horses;
- keeping of horses as a commercial enterprise; and

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

- keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

“Farming” shall encompass activities including, but not limited to, the following:

- operation and transportation of slow-moving farm equipment over roads within the Town;
- control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals;
- application of manure, fertilizers and pesticides;
- conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on-farm relocation of earth and the clearing of ground for farming operations.

Section 3 Right to Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Southampton. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Right to Farm By-law shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

Section 4 Disclosure Notification

Not later than 21 days after the purchase and sale contract is entered into, or prior to the sale or exchange of real property if no purchase and sale agreement exists, for the purchase or exchange of real property, or prior to the acquisition of a leasehold interest or other possessory interest in real property, located in the Town of Southampton, the landowner shall present the buyer or occupant with a disclosure notification which states the following:

“It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within

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the Town may be impacted by commercial agricultural operations including the ability to access water services for such property under certain circumstances.”

A copy of the disclosure notification shall be given on a form prepared by the Town and shall be signed by the landowner prior to the sale, purchase, exchange or occupancy of such real property. A copy of the disclosure notification must be filed with the Board of Selectmen or its designee prior to the sale, purchase, exchange or occupancy of such real property. In addition to the above, a copy of this disclosure notification shall be provided by the Town to landowners each fiscal year by mail.

A violation of Section 4 shall be subject to a fine of \$300 and shall be enforced by the Board of Selectmen or its designee. The Town is authorized to enforce Section 4 under the non-criminal disposition provision of G.L. c. 40, § 21D and Article XXXII of the Town By-laws in the amounts set forth below:

First Offense \$100.00

Second Offense \$200.00

Third and Subsequent Offenses \$300.00

A copy of the disclosure notification shall be given on a form prepared by the Town and shall be signed by the landowner prior to the sale, purchase, exchange or occupancy of such real property. A copy of the disclosure notification must be filed with the Board of Selectmen or its designee prior to the sale, purchase, exchange or occupancy of such real property. In addition to the above, a copy of this disclosure notification shall be provided by the Town to landowners each fiscal year by mail.

Section 5 Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Select Board, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Select Board may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame.

The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed upon time frame.

Section 6 Severability Clause

If any part of this By-law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-law. The Town of Southampton hereby declares the provisions of this By-law to be severable.

And further, by amending Article XXXII, Section 2 of the Town By-laws to include in the list of bylaws enforceable by non-criminal disposition the following, with the exception of the article

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and section numbers which shall be completed by the Town Clerk: Right to Farm Bylaw
As stated in Article __, section __. Or take any other action relative thereto.

Article 8 passed by majority vote (Ayes 110); (Nays 74)

Article 9: It was moved and seconded that the Town vote to transfer \$2,500.88 from Free Cash to the Police Department Wages account to compensate part time police officers.

Article 9 passed unanimously

Article 10: It was moved and seconded that the Town vote to raise and appropriate \$16,182,192 to fund all municipal departments and the public schools during Fiscal 2018, as shown in the Town's Annual Operating Budget for Fiscal 2018.

A motion was made by the Finance Committee to amend Article 10 by replacing their referenced attachment known as the Town's Annual Operating Budget for Fiscal Year 2018 with the Finance Committee Budget Recommendation dated 5/16/17; Seconded; Proceeded to vote on the amended budget by section:

GENERAL GOVERNMENT	613,422	Passed by majority vote
PUBLIC SAFETY	1,714,201	Passed by majority vote
EDUCATION	10,364,546	Passed by majority vote
HIGHWAY	848,881	Passed by majority vote
HEALTH & HUMAN SERVICES	107,876	Passed by majority vote
CULTURE & RECREATION	163,930	Passed by majority vote
EMPLOYEE BENEFITS	1,976,746	Passed unanimously
DEBT SERVICE-PRINCIPAL	321,850	Passed unanimously
DEBT SERVICE-INTEREST	70,741	Passed unanimously
TOTAL FY 2018 BUDGET	\$16,182,192	APPROVED AS AMENDED

Note: Article 10 of these minutes was subsequently amended to the version placed at the end of these minutes.

Article 11: It was moved and seconded that the Town vote to raise and appropriate the sum of \$110,000 to augment the budget of the Norris Elementary School as appropriated in Article 10 of this Warrant; which supplemental appropriation shall be contingent upon voter approval of a so-called Proposition 2 ½ override, in accordance with the provisions of G.L. c.59, §21C.

Article 11 passed by majority vote

Article 12: It was moved and seconded that the Town vote, pursuant to MGL, Chapter 40, Section 5B, to establish a Special Education Stabilization Fund for Special Education expenses at the Norris Elementary School.

Article 12 passed unanimously

Article 13: It was moved and seconded that the Town vote the budget of the Transfer Station Enterprise Fund as presented in this Warrant:

Wages	30,487
Operating Expenses	126,520

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BOH Environmental Testing	8,795
Debt Services	<u>22,407</u>
Total	\$188,209

And that \$188,209 be raised from Transfer Station Enterprise Revenues; or take any other action thereto.

Article 13 passed unanimously

Article 14: It was moved and seconded that the Town vote to approve the budget of the Water Enterprise Department as presented in this Warrant:

Wages	199,805.36
Operating Expenses	168,273.64
Capital Outlay	80,000
Debt Services	<u>259,544</u>
Total	\$782,623

And that \$772,623 be raised from Water Enterprise Revenues and \$10,000 from retained earnings; or take any other action relative thereto.

Article 14 passed unanimously

Article 15: It was moved and seconded that the Town vote to transfer \$20,401 from the WPAT Loan Repayment Account to fund amortization of WPAT Bonds in the Water Department.

Article 15 passed by majority vote

Article 16: It was moved and seconded that the Town vote to transfer \$100,000 from the Ambulance Receipts Reserved for Appropriations account to the Fire/EMS Department Expense account to fund ambulance transportation.

Article 16 passed by majority vote

Article 17: It was moved and seconded that the Town vote to transfer \$40,000 from the Ambulance Receipts Reserved for Appropriations account to the Fire/Ems Wages account to fund the cost of ambulance transportation.

Article 17 passed by majority vote

Article 18: It was moved and seconded that the Town vote to transfer \$57,000 from the Operating Stabilization account to the Health Insurance budget.

Article 18 passed unanimously, therefore meeting the 2/3rds requirement

Article 19: It was moved and seconded that the Town vote to transfer \$2,000 in Free Cash to the Selectmen's Expense budget to fund the cost of installing apparatus at Town Hall to prevent ice dams.

Article 19 passed by majority vote

Article 20: It was moved and seconded that the Town vote to authorize the Board of Selectmen to accept a donation of land at 82 Brickyard Road Extension, as described in Book 8447, Page

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224; and further, to transfer care, custody and control of said land to the Southampton Conservation Commission.

Article 20 passed unanimously, therefore meeting the 2/3rds requirement

Article 21: It was moved and seconded that the Town vote to transfer \$3,000 from Free Cash to the Selectmen's Expense budget for the purchase of a new sign for the Town Hall.

It was moved and seconded to pass over this article; Vote was unanimous

Article 22: It was moved and seconded that the Town vote that \$19,429.22 in Fiscal 2017 Free Cash be transferred to the Operational Stabilization account.

Article 22 passed unanimously

Article 23: It was moved and seconded that the Town vote to approve a five-year lease for a new copier at the Police Department; or take any other action relative thereto.

Article 23 passed unanimously, therefore meeting the 2/3rds requirement

Article 24: It was moved and seconded that the Town By-Laws be amended to include, Article XXXIX, Section 1, "Revolving Funds," and that the revolving funds set forth in Article 24 of the Warrant for the Annual Town Meeting of May 16, 2017 be hereby established; and further, that the limitation on expenditures for each revolving fund be established according to Article 24 of the May 16, 2017 Annual Town Meeting.

Program or Purpose	Representative or Board Authorized to Spend Fund	Department Receipts
Council on Aging Van	Council on Aging Director	Receipts from Operation of Van
Dog Licensing and Control	Town Clerk and Dog Officer	Dog License Fees and Other Related Charges
Electrical Inspections	Electrical Inspector	Electrical Inspection Receipts
Park Commission	Park Commission	Field Usage Fees
Planning Board	Planning Board	Filing Fees
Planning Board	Planning Board	Consultant Charges
Plumbing Inspections	Plumbing Inspector	Plumbing Inspection Receipts
Tax Title	Treasurer/ Collector	Receipts from Tax Title
Weights & Measures	Weights & Measures	Receipts from fees
Zoning Board of Appeals	Zoning Board of Appeals	Receipts from Fees

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Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

And, further, to set FY2018 spending limits for such revolving funds as follows:

Program or Purpose	Use of Fund	FY18 Spending Limit
Council on Aging Van	Payment for Operation of COA Van	\$31,000
Dog Licensing and Control	Expenses Related to Admin. Of Licenses & Dog Control	\$8,000
Electrical Inspections	Payment for Electrical inspection services	\$20,000
Park Commission	Operating Expenses/Admin Expenses	\$10,000
Planning Board	Admin Expenses	\$10,000
Planning Board	Consultant Costs	\$15,000
Plumbing Inspections	Payment for Plumbing inspection services	\$20,000
Tax Title	Tax Title related costs	\$10,000
Weights & Measures	Weights & Measures Fees	\$3,000
Zoning Board of Appeals	ZBA Expenditures	\$3,000

Article 24 passed unanimously

Article 25: It was moved and seconded that the Town vote to hear and act on the report of the Community Preservation Committee for Fiscal 2017 and to allocate sums of money from the Community Preservation Fund as presented for the May 16, 2017 Annual Town Meeting:

Administrative Expenses \$10,000

Reserves:

From FY18 Estimated revenues for Historic Resources Reserve \$20,700

From FY18 Estimated revenues for Community Housing Reserve 20,700

From FY18 Estimated revenues for Open Space Reserve 20,700

Article 25 passed unanimously

Article 26: It was moved and seconded that the Town vote to transfer \$2,000 from Community Preservation Funds to the Conservation Commission to fund the legal costs for accepting the donation of a parcel land at 82 Brickyard Road Extension.

Article 26 passed unanimously

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Article 27: It was moved and seconded that the Town vote to transfer \$10,000 from the Community Preservation Fund to the Southampton Historical Commission to provide a local match for the grant from the State Historical Records Advisory Board

Article 27 passed unanimously

Article 28: It was moved and seconded that the Town vote to transfer up to \$65,000 from Community Preservation Funds to the Norris School Parent-Teacher Organization to fund installation of playground equipment for pre-school and kindergarten classes.

Article 28 passed unanimously

Article 29: It was moved and seconded that the Town vote to transfer up to \$6,000 from the Community Preservation – Open Space and Recreation account to the Park Commission to fund a new signage program for Southampton parks.

Article 29 passed unanimously

Article 30: It was moved and seconded that the Town vote to transfer \$2,000 from the Community Preservation- Historical Preservation account to the Veterans' Grave Officer for the cleaning and straightening of Revolutionary War and Civil War veterans' graves.

Article 30 passed unanimously

Article 31: It was moved and seconded that the Town vote to transfer up to \$5,000 to the Veterans' Grave Officer from the Community Preservation – Historic Preservation Fund for the purchase and installation of flat granite markers in front of Revolutionary and Civil War veterans' graves.

Article 31 passed unanimously

Article 32: It was moved and seconded that the Town vote to transfer up to \$53,523.40 from Operating Stabilization to the Police Department Expense budget for the purchase of a new Ford Explorer Interceptor, or comparable vehicle; said price to include emergency lights, siren, cage, video camera, laptop computer and lettering.

Article 32 passed unanimously, therefore meeting the 2/3rds requirement

Article 33: It was moved and seconded that the Town vote to authorize transfers from the Ambulance Stabilization Fund as well as short term borrowing, if necessary, to fund the purchase over five years of a new ambulance for the Fire/EMS Service.

Article 33 passed unanimously, therefore meeting the 2/3rds requirement

Article 34: It was moved and seconded that the Town authorizes the Board of Selectmen to acquire temporary and/or permanent easements by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Board of Selectmen shall determine, on the parcels of land shown on plans entitled "Massachusetts Department of Transportation Highway Division Preliminary Right of Way Plans Glendale Road Phase II in the Town of Southampton Hampshire County," revised through April 2017, prepared by Vanasse Hangen Brustlin, Inc., as said plans may be amended, for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/or replacement of roads and sidewalks, and for drainage, grading, clearing and slope work, erosion control, driveway reconstruction and

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landscaping of Glendale Road; and, further, to see if the Town will vote to raise, appropriate, transfer from available funds, accept gifts or borrow a sum of money and authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein, upon such terms and conditions as the Board of Selectmen may deem appropriate.

Article 34 passed unanimously, therefore meeting the 2/3rds requirement

Article 35: It was moved and seconded that the Town vote to transfer the care, custody, and control of portions of the parcels of land shown on Assessors Map 13-75, Assessors Map 13-76 and Assessors Map 13-157, from the Board of Water Commissioners or the board or officer with custody of the property, held for water supply and protection purposes, or such purposes for which the parcels are currently held, which portions are shown approximately on a plan of land entitled “Massachusetts Department of Transportation Highway Division Preliminary Right of Way Plans Glendale Road Phase II in the Town of Southampton Hampshire County,” revised through April 2017, prepared by Vanasse Hangen Brustlin, Inc., as said plans and portions may be amended, which plans are on file with the Town Clerk, and which portions are hereby transferred to the Board of Selectmen for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/or replacement of roads and sidewalks, and for drainage, grading, clearing and slope work, erosion control, driveway reconstruction and landscaping of Glendale Road, and authorize the Board of Selectmen to grant such easements as may be necessary to accomplish the foregoing; and, further, to authorize the Board of Selectmen to seek such authorization and approval of the General Court as is necessary to allow for such transfer and use, which may include a petition brought pursuant to the provisions of Article 97 of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments; and, further, to authorize the Board of Selectmen to take all related actions necessary or appropriate to carry out the acts authorized herein, upon such terms and conditions as the Board of Selectmen may deem appropriate.

Article 35 passed unanimously

Article 36: It was moved and seconded that the Town vote to accept Bissonette Circle, as a public way, as laid out by the Board of Selectmen and shown on a plan entitled “Bobcat Hollow,” dated May 7, 2009 prepared for Joseph C. Sampson and recorded in the Hampshire County Registry of Deeds Plan Book 220, Page 104, and to authorize the Board of Selectmen to acquire by gift, purchase, and/or eminent domain the fee to and/or easements in Bissonette Circle for all purposes for which public ways are used in the Town of Southampton, and any drainage, utility, access and/or other easements related thereto, all as shown on the plan.

Article 36 passed unanimously, therefore meeting the 2/3rds requirement

Article 37: It was moved and seconded that the Town (a) authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Board shall determine, a portion of a parcel of land located off Coleman Road and a permanent

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

easement located thereon, as shown on Assessors Map 14 as Parcel 14, for the purposes of water supply and a pumping station, to authorize the Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and (b) raise and appropriate, transfer from available funds, and/or borrow a sum of money for the acquisition of said land and costs related thereto.

Article 37 passed unanimously, therefore meeting the 2/3rd requirement

Article 38: It was moved and seconded:

(a) That the sum of up to \$2,730,000 is appropriated to pay the costs of the design and construction of water system improvements in the Town, including, but not limited to, all or any portion of those improvements described Town's Water System Master Plan, dated December 2016, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

(b) And that the total sum to be borrowed upon under Article 37 and Article 38 of this Annual Town Meeting Warrant shall not exceed \$2,730,000 in aggregate.

Article 38 passed by majority vote (Ayes 53), (Nays 3); therefore meeting the 2/3rds requirement

Article 39: It was moved and seconded that:

(a) up to \$1,700,000 is appropriated for the purpose of financing the construction the Water System Improvements including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$ 1,700,000 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project

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regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

(b) And that the total sum to be borrowed upon under Article 37 and Article 38 of this Annual Town Meeting Warrant shall not exceed \$2,730,000 in aggregate.

Article 39 passed unanimously, therefore meeting the 2/3rds requirement

A motion was made and seconded to dissolve the Annual Town Meeting at 9:45 P.M.

Approved unanimously

A true copy of the warrant, return of the warrant, and the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

FIRST AMENDMENT TO ARTICLE 10:

Article 10: It was moved and seconded that the Town vote to raise and appropriate \$16,182,192 to fund all municipal departments and the public schools during Fiscal 2018, as shown in the Town's Annual Operating Budget for Fiscal 2018.

A motion was made by the Finance Committee to amend Article 10 by replacing their referenced attachment known as the Town's Annual Operating Budget for Fiscal Year 2018 with the Finance Committee Budget Recommendation dated 5/16/17; Seconded; Motion to amend the budget was passed by majority vote; Proceeded to vote on the amended budget by section:

GENERAL GOVERNMENT	613,422	Passed by majority vote
PUBLIC SAFETY	1,714,201	Passed by majority vote
EDUCATION	10,364,546	Passed by majority vote
HIGHWAY	848,881	Passed by majority vote
HEALTH & HUMAN SERVICES	107,876	Passed by majority vote
CULTURE & RECREATION	163,930	Passed by majority vote
EMPLOYEE BENEFITS	1,976,746	Passed unanimously
DEBT SERVICE-PRINCIPAL	321,850	Passed unanimously
DEBT SERVICE-INTEREST	<u>70,741</u>	Passed unanimously

TOTAL FY 2018 BUDGET \$16,182,192

APPROVED AS AMENDED

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 16, 2017)

AMENDMENT TO ARTICLE 10 AMENDMENT:

Article 10: It was moved and seconded that the Town vote to raise and appropriate \$16,182,192 to fund all municipal departments and the public schools during Fiscal 2018, as shown in the Town's Annual Operating Budget for Fiscal 2018.

A motion was made to amend Article 10 by replacing the entire referenced attachment known as the Town's Annual Operating Budget for Fiscal Year 2018 with the Finance Committee Budget Recommendation dated 5/16/17; Seconded; Motion to amend the budget was passed by majority vote; Proceeded to vote on the amended budget by section:

GENERAL GOVERNMENT	613,422	Passed by majority vote
PUBLIC SAFETY	1,714,201	Passed by majority vote
EDUCATION	10,364,546	Passed by majority vote
HIGHWAY	848,881	Passed by majority vote
HEALTH & HUMAN SERVICES	107,876	Passed by majority vote
CULTURE & RECREATION	163,930	Passed by majority vote
EMPLOYEE BENEFITS	1,976,746	Passed unanimously
DEBT SERVICE-PRINCIPAL	321,850	Passed unanimously
DEBT SERVICE-INTEREST	<u>70,741</u>	Passed unanimously

TOTAL FY 2018 BUDGET \$16,182,192 APPROVED AS AMENDED

A true copy of the amendment to the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JUNE 22, 2017)

Special Town Meeting Minutes
June 22, 2017
Town Hall
210 College Highway, Southampton, MA

Town Moderator, Robert Floyd, opened the meeting at 10:00 a.m. with a quorum present. **Eighty-eight (88)** registered voters were present. The checkers were Eileen Couture and Eileen Hamel. The Town Moderator led the pledge of allegiance. After a welcome message and disclosure statement, he read the return of the warrant.

Mr. Moderator then called for a motion for Article 1.

Article 1: It was moved and seconded that (a) the sum of up to \$2,730,000 is appropriated to pay the costs of the design and construction of water system improvements in the Town, including, but not limited to, all or any portion of those improvements described Town's Water System Master Plan, dated December 2016, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. And that the total sum to be borrowed upon under Article 1 and Article 2 of this Special Town Meeting Warrant shall not exceed \$2,730,000 in aggregate. Finance Committee approved this Article.

Article 1 passed by majority vote (Ayes 85); (Nays 3), therefore meeting the 2/3rds requirement. This was a paper ballot as required per Southampton's General By-Laws.

Article 2: It was moved and seconded

(a) that up to \$1,700,000 is appropriated for the purpose of financing the construction the Water System Improvements including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$ 1,700,000 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JUNE 22, 2017)

federal or state aid available for the project or for the financing thereof; that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; and

(b) that the total sum to be borrowed upon under Article 1 and Article 2 of this Special Town Meeting Warrant shall not exceed \$2,730,000 in aggregate. Finance Committee approved this Article.

Article 2 passed by majority vote (Ayes 88); (Nays 3), therefore meeting the 2/3rds requirement. This was a paper ballot as required per Southampton's General By-Laws.

Article 3: It was moved and seconded that the Town vote to:

(a) appropriate Seven Hundred Thousand Dollars (\$700,000) for the purpose of acquiring, for the purposes below, certain property known as the Gwinner Property consisting of 25.64 acres, more or less, and shown on the Assessor's Map 30 as Parcel 12A; and

(b) that to meet this appropriation, the sum of Three Hundred Eighty Six Thousand Eight Hundred and Sixty-Two Dollars and Fifty Cents (\$386,862.50) shall be transferred from Community Preservation Commission Surcharges--Undesignated, and the Treasurer, with the approval of the Select Board is authorized to borrow the sum of Three Hundred Thirteen Thousand, One Hundred and Thirty Seven Dollars and Fifty Cents (\$313,137.50) in accordance with Chapter 44, Section 7(3) of the General Laws as amended or any other enabling authority and to issue bonds or notes therefor, provided, however, that such funds shall not be transferred, borrowed and/or expended unless the Town is approved for either a LAND (Local Acquisitions for Natural Diversity) Grant or/a DWSP (Drinking Water Supply Protection) Grant, as described below, from the Massachusetts Division of Conservation Services, and/or any other such sources, in the amount of at least Three Hundred Thirteen Thousand One Hundred Thirty-Seven Dollars and Fifty Cents (\$313,137.50); and

(c) that the Town is authorized to acquire the said property by gift, negotiated purchase, eminent domain or otherwise, for conservation, passive recreation and/or water supply purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution; and

(i) in the case of the award of a LAND Grant, upon such terms and conditions as the Conservation Commission, with the approval of the Select Board, shall determine to be appropriate, and that said interests in said property be conveyed to the Town, under the provisions of Massachusetts General Laws, Chapter 40, Section 8(C), as it may hereafter be amended, and other Massachusetts statutes relating to conservation, said property to be managed and controlled by the Conservation Commission; and, further, that the Select Board and/or Conservation Commission is authorized to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from any state and/or federal programs in aid of conservation land acquisition, including but not limited to, all applications deemed necessary for grants and or reimbursements from the Commonwealth of Massachusetts under the LAND Grant Program, and to receive and accept such grants and/or reimbursements for this purpose, and/or any grants or reimbursement programs in any way connected with the scope of

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JUNE 22, 2017)

this article, and that the Select Board and/or Conservation Commission be authorized to enter into all agreements and execute any instruments, including a grant of a perpetual conservation restriction to the City of Easthampton, the Commonwealth, or a non-profit corporation or trust that meets the requirements of General Laws, Chapter 184, §§31-33, as may be necessary to effect said acquisition or obtain such grant; or

(ii) in the case of the award of a DWSP Grant, upon such terms and conditions as the Water Commissioners, with the approval of the Select Board, shall determine to be appropriate, and that said interests in said property be conveyed to the Town, under the provisions of Massachusetts General Laws, Chapter 40, §§ 39B and 41, as they may hereafter be amended, and other Massachusetts statutes relating to water supply and conservation purposes, said property to be managed and controlled by the Water Commissioners; and further that the Select Board and/or Water Commissioners is authorized to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from any state and/or federal programs in aid of water supply and conservation land acquisition, including but not limited to, all applications deemed necessary for grants and or reimbursements from the DWSP Grant Program, and to receive and accept such grants and/or reimbursements for this purpose, and/or any grants or reimbursement programs in any way connected with the scope of this article, and that the Select Board and/or Water Commissioners be authorized to enter into all agreements and execute any instruments, including a grant of a perpetual water supply and conservation restriction to the City of Easthampton, the Commonwealth, or a non-profit corporation or trust that meets the requirements of Massachusetts General Laws, Chapter 184, §§31-33, as may be necessary to effect said acquisition or obtain such grant; and

(d) that the Conservation Commission, the Water Commissioners and/or the Select Board and any other appropriate Town Officers are authorized to take all related actions necessary or appropriate to carry out this acquisition and grant of perpetual conservation restriction.

Article 3 passed unanimously, therefore meeting the 2/3rds requirement.

A motion was made and seconded to dissolve the Special Town Meeting at 10:30 a.m.
Approved unanimously.

A true copy of the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK – SPECIAL TOWN ELECTION MINUTES (JUNE 29, 2017)

Special Town Election Minutes June 29, 2017

The polls were opened at 12:00 P.M. The Town Clerk read the Warrant and the Return of the Warrant.

The election officers were Eileen Couture, Eileen Hamel, Ginger Brewer, and Jodi Corey. Luci Dalton was the Clerk, and Monica Labrie the Warden. There were 785 voters who casts ballots; of those were 56 absentees. There are a total of 3,099 active registered voters in town. The results were read at 8:05 P.M. as follows:

QUESTION 1

Shall the Town of Southampton be allowed to assess an additional One hundred ten thousand dollars (\$110,000.00) in real estate and personal property taxes for the purpose of supplementing the appropriation for the operating budget for the Norris Elementary School for the fiscal year beginning July 1, 2017?

Yes 350; No 435

This is a true copy of the 6/29/17 Special Town Election Minutes.

Attest:
Janine Domina, Clerk
Town of Southampton

TRANSFER STATION

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill which closed in 1997. The Transfer Station accepts residential trash, recyclable materials and bulky items from Southampton residents provided the following: residents must purchase a yearly permit in order to use the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. Also, **all recyclable items must be recycled under current Massachusetts law.** This means that whether trash and recycling are picked up by a private hauler or the resident uses the Transfer Station, residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton* and the materials listed below cannot be disposed with rubbish.

Table 1: Restricted Waste Listed Under Code of Massachusetts Regulations 19.017

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated tire bin. Tires must be removed from rims (rims can go into the metal dumpster).
White Goods (metal and appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated metal dumpster.
Other Yard Waste (organics)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no branches/wood larger than 1" diameter will be accepted.
Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a bin dedicated to cans, bottles and recyclable plastic.

TRANSFER STATION

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in metal dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No. We do not accept commercial waste

The Transfer Station also segregates several other materials so as to keep them out of the waste stream. These include: Lithium batteries, Electronic waste (computers, televisions, printers, etc.), Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats) and mattresses. Some of these items require a tipping fee for disposal. Please see the Attendant if you have any question about whether or not an item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and procedures to comply with changing regulatory requirements, public safety and best management practices.

TRANSFER STATION

In 2017, approximately 220 Tons of paper, 140 Tons of mixed container stream, 51 Tons of white goods/metal, 1,400 Gallons of waste oil, 5.3 Tons of clothing, 85 mattresses, as well as nearly 8.5 Tons of electronic waste and mercury-containing materials were recycled through the Transfer Station. Additionally, 570 Tons of rubbish and 156 Tons of bulky/construction debris were trucked out for disposal at other facilities. Approximately 1,101 Transfer Station permits were sold in 2017.

Southampton was awarded \$4,200 from the Recycling Dividends Program and continued a Massachusetts Department of Environmental Protection Sustainable Materials Recovery Program grant to subsidize our mattress collection program in 2017 as well.

Respectfully submitted,
Randall Kemp
Transfer Station Manager

TREASURER-COLLECTOR – GENERAL REPORT

The Treasurer/Collector's Office is a part of the Finance Department. It is staffed by two full time employees in addition to the Treasurer /Collector. The office is responsible for tax, general billings and collections, the issuing of transfer station decals, and cash management. Tax related duties and responsibilities focus on billing and collecting of real estate, personal property, motor vehicle excise, and water usage fees.

More than 23,000 tax bills were mailed out resulting in over \$12.2 million in revenue. The Community Preservation Fund generated over \$206,084 in revenue from local taxes. The Town received state matching grant revenue of \$111,173 for fiscal year 2017. Other tax related responsibilities include the processing of over 200 municipal lien certificates, tax refunds, and the collection of delinquent taxes through tax takings and deputy collector services.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of payment checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and distributing payroll checks and related taxes and benefits for more than 225 Town and School employees. Please see the following tables for detail of gross revenues processed in the Treasurer's Office in fiscal year 2017.

As this is my final report for the Town of Southampton, I would like to thank you giving me the opportunity to serve you for the past seven years. I appreciate your support and the trust you placed in me - it has been an honor and a privilege!

Respectfully submitted,
Donna J. Whiteley, CMMT, CMMC
Treasurer/Collector

TREASURER-COLLECTOR – TREASURER REPORT

Report of the Treasurer Fiscal Year 2017

Beginning Balance 7/1/2016	\$ 5,195,428.19
Receipts	\$ 22,072,445.33
Warrants, Transfers & Assessments	<u>\$ (22,017,523.47)</u>
Cash Balance - 6/30/2016	\$ 5,250,350.05

Stock Value	<u>\$ 26,600.00</u>
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Balance as of June 30, 2017	<u>\$ 5,276,950.05</u>
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General Fund Balance	\$ 2,405,721.42
Stabilization - Capital	\$ 9,504.52
Stabilization - Operating	\$ 296,365.51
Stabilization - Ambulance	\$ 75,915.70
CPA	\$ 1,693,860.84
OPEB	\$ 127,812.66
Trust Funds	\$ 631,156.70
Escrow Funds	<u>\$ 10,012.70</u>

Balance as of June 30, 2017	\$ 5,250,350.05
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Trust Fund Balance Detail June 30, 2017

Cemetery Trust Funds	\$ 113,745.08
Conservation Trust Funds	\$ 162,513.97
Library Trust Funds	\$ 184,146.42
Miscellaneous Trust Funds	\$ 23,770.42
School/Scholarship Trust Funds	\$ 11,496.02
Fire Association	\$ 135,484.79

Total of all Trust Funds	<u>\$ 631,156.70</u>
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TREASURER-COLLECTOR – COLLECTOR REPORT

Tax Collector Report for Fiscal 2017

	<u>Outstanding</u>						<u>Sub. Taxes</u>	<u>Water Lien</u>	<u>Outstanding</u>
<u>Real Estate Taxes</u>	<u>as of 07/01/16</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Tax Title</u>	<u>or adjusts</u>	<u>6/30/2017</u>
Fiscal Year 2017		\$ 10,957,659.33	\$10,797,828.64	\$ 53,974.06	\$ 15,500.00	\$ 26,095.93	\$ 27,280.54		\$ 89,172.02
Fiscal Year 2016	\$ 99,815.28		\$ 76,882.93	\$ 8,459.20					\$ 14,473.15
Fiscal Year 2015	\$ 8,947.28		\$ 8,950.22					\$ (2.94)	\$ 0.00
<u>Supplemental Real Estate</u>									
Fiscal Year 2017		\$ 11,896.53	\$ 6,132.66						\$ 5,763.87
Fiscal Year 2016	\$ 12,005.99		\$ 12,005.99	\$ -	\$ -		\$ -	\$ -	\$ -
<u>Septic Betterments</u>									
Fiscal Year 2017	\$ -	\$ 29,223.88	\$ 29,223.88		\$ -		\$ -	\$ -	\$ -
<u>Personal Property</u>									
Fiscal Year 2017		\$ 183,591.96	\$ 179,490.41	\$ 780.07		\$ 300.62			\$ 3,622.10
Fiscal Year 2016	\$ 1,742.66		\$ 36.06	\$ 504.50	\$ -		\$ -	\$ -	\$ 1,202.10
Fiscal Year 2015	\$ 218.96	\$ -			\$ -	\$ -	\$ -	\$ -	\$ 218.96
Fiscal Year 2014	\$ 118.56								\$ 118.56
<u>Water Liens</u>									
Fiscal Year 2017		\$ 8,336.53	\$ 7,372.13					\$ 70.23	\$ 894.17
Fiscal Year 2016	\$ 1,216.74								\$ 1,216.74
<u>CPA Account</u>									
Fiscal Year 2017		\$ 207,610.33	\$ 204,466.78	\$ 2,063.30		\$ 147.20			\$ 1,227.45
Fiscal Year 2016	\$ 1,539.90		\$ 1,475.18						\$ 64.72
Fiscal Year 2015	\$ 142.00		\$ 142.00		\$ -				\$ -
<u>Supplemental CPA</u>									
Fiscal Year 2017		\$ 301.89	\$ 148.77						\$ 153.12
Fiscal Year 2016	\$ 350.91		\$ 350.91	\$ -	\$ -		\$ -	\$ -	\$ -
<u>Tax Title Account</u>									
Tax Titles	\$234,260.24	\$ 44,703.59	\$ 75,948.29		\$ -	\$ -	Adj.	Foreclosure	\$ 203,015.54

TREASURER-COLLECTOR – COLLECTOR REPORT

Tax Collector Report (continued) for Fiscal 2017

			Outstanding							Outstanding
<u>Motor Vehicle Excise</u>			<u>as of 07/01/16</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>Adj.</u>	<u>Abatements</u>	<u>Refunds Due</u>	<u>6/30/2017</u>
2017				\$ 916,059.07	\$ 799,206.82	\$ 4,902.38		\$ 21,861.23	\$ 2,786.48	\$ 102,679.88
2016			\$ 70,493.98	\$ 95,093.21	\$ 151,181.95	\$ 6,150.78		\$ 10,313.78	\$ 216.45	\$ 10,458.69
2015			\$ 4,766.40		\$ 1,623.67	\$ 556.35		\$ 556.35		\$ 3,142.73
2014			\$ 2,848.54		\$ 239.90	\$ 211.98		\$ 211.98		\$ 2,608.64
2013			\$ 1,129.58		\$ 48.34					\$ 1,081.24
2012			\$ 529.69		\$ 49.06		\$ 480.63			\$ 0.00
2011			\$ 965.74		\$ 152.00		\$ 813.74			\$ -
2010			\$ 822.71				\$ 822.71			\$ -
2009			\$ 1,612.40				\$ 1,612.40			\$ -
2008			\$ 1,672.16				\$ 1,672.16			\$ -
			Outstanding							Outstanding
<u>Boat Excise</u>			<u>as of 07/01/16</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adj.</u>	<u>Abatements</u>		<u>6/30/2017</u>
2016			\$ -	\$ 3,086.00	\$ 2,274.25	\$ 55.00		\$ 188.75		\$ 678.00
2014			\$ 68.00							\$ 68.00
2009-2013			\$ 224.00				\$ 156.00			\$ 68.00

TREASURER-COLLECTOR – PAYROLL REPORT

The following payroll information is for calendar year 2017. Total earnings include overtime and other compensation as well as normal salary.

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
ACCOUNTING	MORO	VICKI LEIGH	ACCOUNTANT	\$45,393
ACCOUNTING	SKYPECK	JOYCE	ASSISTANT ACCOUNTANT	\$19,456
ASSESSORS	LEAMY	MARTHA	ADMIN ASSESSOR	\$27,194
ASSESSORS	O'CONNELL	MICHAEL	PRINCIPAL ASSESSOR	\$28,369
BUILDING	FISCHER	JAMES	ELECTRICAL INSPECTOR	\$9,066
BUILDING	QUINLAN JR	THOMAS	BUILDING INSPECTOR	\$52,540
BUILDING	SEARS	THOMAS	PLUMBING INSPECTOR	\$12,495
COUNCIL ON AGING	COLLINS	FLORENCE	COA VOLUNTEER COORDINATOR	\$2,916
COUNCIL ON AGING	CUTLER	SHANNON	INTERIM COA DIRECTOR	\$13,091
COUNCIL ON AGING	HOMAN	RICHARD	COA VAN DRIVER	\$19,358
COUNCIL ON AGING	LINNEHAN	JOAN	COA DIRECTOR	\$8,250
COUNCIL ON AGING	MATYOKA	DARLENE	COA ASST DIRECTOR	\$2,273
COUNCIL ON AGING	OGULEWICZ	NANCY	ASSISTANT COA DIRECTOR	\$2,336
COUNCIL ON AGING	SENECAL	HENRY	COA PT VAN DRIVER	\$1,230
COUNCIL ON AGING	STONE	ANDREW	COA CLERK	\$5,268
DISPATCH	ATKINS	CRISTINA	DISPATCH	\$50,949
DISPATCH	BANISTER	KELLY	DISPATCH	\$3,719
DISPATCH	BEIN	JENNIFER	DISPATCH	\$57,505
DISPATCH	CAPEN-PARIZO	ALEXANDRIA	DISPATCH	\$7,332
DISPATCH	GOSE	CHERYL	DISPATCH	\$25,678
DISPATCH	KUCHYT	KIERSTIN	P/T DISPATCH	\$4,067
DISPATCH	LAMAGDELEINE	CHERYL	DISPATCH	\$49,152
DISPATCH	SCHREFFLER	NATHAN	DISPATCHER	\$1,656
FIRE	BINNALL	BRIAN	FIRE FIGHTER/EMT	\$2,843
FIRE	BLOMSTROM	RICHARD	FIREFIGHTER/EMT-P	\$18,576
FIRE	BOZAK	TIMOTHY	FIRE FIGHTER	\$2,896
FIRE	BULLOCK	SCOTT	FIRE FIGHTER/EMT-P	\$19,686
FIRE	BURDEAU	COURTNEY	EMT/FIREFIGHTER	\$5,095
FIRE	CAVANAUGH	BRANDON	3RD RIDER	\$240
FIRE	DARNOLD	KEITH	FIREFIGHTER/EMT-P	\$2,567
FIRE	DRAGON	ROBERT	FIREFIGHTER/EMT-B	\$13,493
FIRE	ELINE	PATRICK	CAPTAIN/EMT-P	\$21,156
FIRE	FASOLI	RICHARD	DEPUTY CHIEF/EMT-B	\$33,842
FIRE	FERNANDES	APRIL	FIREFIGHTER/EMT-P	\$10,667
FIRE	FEYRE	MICHAEL	EMT-B/ 3RD RIDER	\$16,455
FIRE	FISHER	BENJAMIN	FIREFIGHTER/EMT	\$503
FIRE	GAGNON	KYLE	FIREFIGHTER/EMT-B	\$4,677
FIRE	GARSTKA	JAMES	CAPTAIN/ FIREFIGHTER	\$702

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
FIRE	HEATH	BRENDAN	FIREFIGHTER/ EMT-B	\$4,062
FIRE	HURLEY	DANIEL	FIRE FIGHTER/ EMT-B	\$8,816
FIRE	JANIK-CAPPELLO	RACHEL	EMT-B THIRD RIDER	\$32,001
FIRE	KARETA	ZACHARY	FIREFIGHTER/EMT-B	\$17,580
FIRE	KOWAL	JESSICA	FIREFIGHTER/EMT-B	\$17,267
FIRE	LEMELAND	LISE	FIREFIGHTER/EMT 3RD RIDER	\$380
FIRE	LIMOGES	TYLER	FIREFIGHTER	\$2,057
FIRE	LIPETRI	CASSANDRA	EMT - ENTRY LEVEL	\$7,181
FIRE	MIELKE	WILLIAM	LIEUTENANT FIREFIGHTER	\$3,962
FIRE	MITCHELL	MATTHEW	FIREFIGHTER/EMT	\$1,847
FIRE	MITCHELL	SHAWN	EMT-B	\$146
FIRE	MOORE	ROBERT	EMS COORDINATOR/PARAMEDIC	\$2,712
FIRE	MORRIS	BRIAN	FFIREFIGHTER/PARAMEDIC	\$4,295
FIRE	MORSE	DREW	FIREFIGHTER/EMT	\$721
FIRE	MORTON	CYNTHIA	EMT/FIREFIGHTER	\$1,350
FIRE	NADLER	ANNA	FIREFIGHTER/EMT	\$778
FIRE	NALEWANSKI	DAVID	FIRE FIGHTER/EMT	\$781
FIRE	O'NEILL	MOIRA	EMT-B	\$8,677
FIRE	PAUL	RICHARD	LIEUTENANT	\$21,162
FIRE	PERETTI	JEANETTE	EMT-B-THIRD RIDER	\$8,633
FIRE	RIEL	DEAN	EMT/FIRE FIGHTER	\$3,947
FIRE	ROWAN	TIMOTHY	ENTRY LEVEL FIREFIGHTER	\$3,191
FIRE	RUBNER	STEVEN	FIRE FIGHTER	\$3,936
FIRE	STANTON	KELLY	FIREFIGHTER/PARAMEDIC	\$4,240
FIRE	STRUTHERS	TYLER	EMT	\$2,375
FIRE	TOIA	ERIC	PARAMEDIC FIREFIGHTER	\$11,674
FIRE	WORKMAN	JOHN	FIRE CHIEF	\$76,781
HEALTH	BISHOP	CHRISTOPHER	HEALTH AGENT	\$3,116
HEALTH	LAURIN	RONALD	HEALTH AGENT	\$5,048
HEALTH	SWANSON	GERALDINE	HEALTH DIRECTOR	\$33,195
HEALTH	FLETCHER	NICOLE	ANIMAL INSPECTOR	\$6,164
HIGHWAY	BALL	ROGER	HIGHWAY WORKER FOREMAN	\$72,056
HIGHWAY	BALL	ROGER JR	HIGHWAY MECHANIC	\$48,321
HIGHWAY	CYSZ	DAVID	HIGHWAY WORKER	\$45,190
HIGHWAY	JAROSZ	TODD	HIGHWAY WORKER FOREMAN	\$73,768
HIGHWAY	KEMP	RANDALL	HIGHWAY SUPERINTENDENT	\$73,049
HIGHWAY	LABRIE	JEREMY	HIGHWAY WORKER	\$2,160
HIGHWAY	LARSON	ERIC	TRUCK DRIVER/HEAVY EQUIP	\$42,430
HIGHWAY	MORIN	MICHAEL	HIGHWAY WORKER	\$44,397
HIGHWAY	PICARD	JOESETTE	HIGHWAY ADMIN ASST	\$23,479
HIGHWAY	SLATTERY	ERIC	HIGHWAY WORKER	\$46,330

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
HIGHWAY	LABRIE	KEVIN	HIGHWAY WORKER	\$2,445
LIBRARY	DAHLER	LINDSEY	ARCHIVE MANAGEMENT ASST	\$463
LIBRARY	DOUGLASS	JOHANNA	CHILDREN'S LIBRARIAN	\$23,987
LIBRARY	GOLDIN	BARBARA	LIBRARY DIRECTOR	\$38,790
LIBRARY	GOULET	CAROL	LIBRARY WORKER	\$19,529
LIBRARY	LUSSIER	CYNTHIA	LIBRARY SUBSTITUTE	\$3,182
LIBRARY	SHEA	LISA	CIRCULATION DESK LIBRARIAN	\$15,086
LIBRARY	THOMPSON	BARBARA	SUBSTITUTE LIBRARY WORKER	\$2,177
POLICE	ARECHE	JOHN	POLICE OFFICER	\$59,620
POLICE	BLAIS	TIMOTHY	POLICE OFFICER	\$4,140
POLICE	COOK	MARTIN	POLICE OFFICER	\$118,012
POLICE	DAVEY	KELSEY	POLICE OFFICER - PT	\$40,324
POLICE	GOVE	SCOTT	POLICE OFFICER	\$94,836
POLICE	GOYETTE	MICHAEL	POLICE OFFICER CHIEF	\$98,004
POLICE	GROEBER	MARK	POLICE OFFICER PATROLMAN	\$63,811
POLICE	HOLMES	RYAN	SERGEANT	\$111,282
POLICE	ILLINGSWORTH	IAN	POLICE OFFICER LIEUTENANT	\$104,411
POLICE	JEFFERS	STEPHEN	POLICE OFFICER	\$6,576
POLICE	LAMB	JOSHUA	POLICE OFFICER - PT	\$16,324
POLICE	LANIER	PHILLIP	POLICE OFFICER	\$84,384
POLICE	LAROCHELLE	JEREMY	POLICE OFFICER	\$68,066
POLICE	LATOUR	DAVID	POLICE OFFICER	\$90,385
POLICE	LOIKO	ERIK	POLICE OFFICER	\$30,159
POLICE	NEAL	DAVID	POLICE OFFICER	\$104,742
POLICE	ROACH	JOHN	POLICEMAN	\$8,716
POLICE	ST MARTIN	ROBERT	POLICE OFFICER	\$13,060
SCHOOL	ADAMS	SUSAN	PARA	\$11,034
SCHOOL	ALDRICH	LAUREN	SUBSTITUTE	\$635
SCHOOL	AMES	LAUREN	TEACHER	\$66,600
SCHOOL	ASHLEY	STACY	TEACHER	\$72,836
SCHOOL	BAKER	LAURIE	CUSTODIAN	\$29,707
SCHOOL	BEAN	DEBORAH	PARAPROFESSIONAL	\$25,118
SCHOOL	BELL	ERICA	TEACHER	\$46,946
SCHOOL	BORYCZKA	PATRICIA	SUBSTITUTE	\$2,785
SCHOOL	BRAASTAD	LINDA	TEACHER	\$67,066
SCHOOL	BURKE	SUNDAY	TEACHER	\$67,066
SCHOOL	BZDEL	AMY	PARAPROFESSIONAL	\$20,113
SCHOOL	CARMICHAEL	MICHELE	SECRETARY	\$51,243
SCHOOL	CAULEY	ELIZABETH	TEACHER	\$44,907
SCHOOL	CHAMBERLIN	BRIAN	TEACHER	\$67,066
SCHOOL	CHARKO	JOAN	SUBSTITUTE	\$4,782
SCHOOL	CONABOY	IVONNE	PARA	\$5,930
SCHOOL	COSTELLO	KATHLEEN	PARAPROFESSIONAL	\$23,024

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
SCHOOL	COTE-HOUGHTON	DAR	TEACHER	\$54,232
SCHOOL	COTE-HOUGHTON	KYLE	SUBSTITUTE	\$3,680
SCHOOL	COUSINEAU	KEVIN	ASSISTANT PRINCIPAL	\$76,235
SCHOOL	DALE	TRACY	SCHOOL NURSE	\$56,152
SCHOOL	DEMAREY	DANIEL	CUSTODIAN	\$53,254
SCHOOL	DICURCIO MARRA	LESLIE	TEACHER	\$71,495
SCHOOL	DIEMAND	CYNTHIA	TEACHER	\$53,285
SCHOOL	DIMETRES	STEPHANIE	TEACHER	\$46,681
SCHOOL	DOWNIE	KATHLEEN	SUBSTITUTE VAN DRIVER	\$184
SCHOOL	DRISDELLE	JOELLE	TEACHER	\$43,499
SCHOOL	DUGGAN	JOANN	NURSE PART TIME	\$7,357
SCHOOL	ELINE	LYNN	SUBSTITUTE NURSE	\$125
SCHOOL	FAAS	STEPHANIE	NURSE	\$13,021
SCHOOL	FRENIERE	RENEE	CAFE WORKER	\$18,396
SCHOOL	FRYE	LAURIE	TEACHER	\$72,049
SCHOOL	GALLO	LORETTA	TEACHER	\$67,066
SCHOOL	GALPIN	HEATHER	SUBSTITUTE	\$810
SCHOOL	GARREFFI	CAITLIN	SUBSTITUTE	\$3,873
SCHOOL	GENGLER	KRISTIN	PSYCHOLOGIST/PSYCHIATRIST	\$19,571
SCHOOL	GOLD	JACOB	TEACHER	\$17,967
SCHOOL	GOLD	MOLLY	SUBSTITUTE	\$70
SCHOOL	GOODRIDGE	JENNIFER	TEACHER	\$46,558
SCHOOL	GORDON	BETH	TEACHER	\$67,066
SCHOOL	GOUDREAU	LISA	CAFE	\$1,940
SCHOOL	GROSS	CAROLYN	PARA	\$12,394
SCHOOL	HALE	SUSAN	TEACHER	\$72,049
SCHOOL	HALLETT	JAMES	TEACHER	\$60,423
SCHOOL	HAMEL	KAREN	PARA	\$25,348
SCHOOL	HASKINS	MELISSA	TEACHER	\$56,152
SCHOOL	HAYES	DAVID	CAFE WORKER	\$14,190
SCHOOL	HAZNAR	DEBORAH	SUBSTITUTE	\$298
SCHOOL	HEATH	KRISTEN	TEACHER	\$67,066
SCHOOL	HODGSON	KEVIN	TEACHER	\$67,066
SCHOOL	HYDE	AMY	PARAPROFESSIONAL	\$22,310
SCHOOL	IRWIN	SHARON	TEACHER	\$69,157
SCHOOL	JANIK	MICHAEL	CUSTODIAN	\$37,612
SCHOOL	JOHNSON	MEGAN	TEACHER	\$67,066
SCHOOL	KEEFE	JOHANNA	TEACHER	\$60,423
SCHOOL	KING	BRIDGET	TEACHER	\$67,066
SCHOOL	KLICH	SANDRA	PARAPROFESSIONAL	\$25,108
SCHOOL	KORNBLUTH	MAURA	TEACHER	\$65,779
SCHOOL	KUHN	JEAN	TEACHER	\$43,928
SCHOOL	KUKUCKA	JUDITH	PARAPROFESSIONAL	\$21,619
SCHOOL	LABRIE	JENNIFER	PARAPROFESSIONAL	\$22,806
SCHOOL	LABRIE	LORI	PARAPROFESSIONAL	\$17,769

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
SCHOOL	LAMB	NICOLE	TEACHER	\$4,337
SCHOOL	LAPORTE	AMANDA	TEACHER	\$55,252
SCHOOL	LAPRADE	IRENE	PARA	\$20,996
SCHOOL	LEAVITT	CHRISTINE	PARAPROFESSIONAL	\$25,588
SCHOOL	LEGO	BRENDA	PARAPROFESSIONAL	\$25,048
SCHOOL	LINDSTROM	ASTRID	SUBSTITUTE	\$4,918
SCHOOL	LUCAS	SUSAN	PARAPROFESSIONAL	\$1,390
SCHOOL	LUNNEY	BRIGID	TEACHER	\$53,064
SCHOOL	MARI	PATRICIA	TEACHER	\$67,066
SCHOOL	MERCIERI	PAMELA	SUBSTITUTE	\$1,190
SCHOOL	MEUNIER	MATTHEW	TEACHER	\$68,622
SCHOOL	MICHAUD	ERIKA	TEACHER	\$60,684
SCHOOL	MISH	LESLIE	TEACHER	\$60,423
SCHOOL	MOULTON	ELIZABETH	FOOD SERVICE DIRECTOR	\$29,753
SCHOOL	MOYNIHAN	JOSEPH	TEACHER	\$68,622
SCHOOL	O'CONNOR	TERESA	SCHOOL VAN DRIVER	\$14,477
SCHOOL	O'LEARY	KIMBERLY	SUBSTITUTE	\$0
SCHOOL	OSTROWSKI	CASEY	PARA	\$6,200
SCHOOL	OVERTON	JENNIFER	CAFE WORKER	\$12,896
SCHOOL	PAGE	TORRIE	CAFE MONITOR	\$481
SCHOOL	PARADIS	REENA	SUBSTITUTE NURSE	\$495
SCHOOL	PERKINS	DENISE	TEACHER	\$34,311
SCHOOL	PIPER	PAMELA	PARAPROFESSIONAL	\$26,805
SCHOOL	PLUTA	ALIZA	PRINCIPAL	\$99,828
SCHOOL	PRUKALSKI	ANDREA	SUBSTITUTE	\$293
SCHOOL	RAPOZA	SUSAN	TEACHER	\$53,932
SCHOOL	REDENZ	ANDREA	PARAPROFESSIONAL	\$22,349
SCHOOL	REISS	JULIE	TEACHER	\$70,331
SCHOOL	RICE	BRITTANY	TEACHER	\$45,147
SCHOOL	RICE	LISA	TEACHER	\$60,423
SCHOOL	RICE	WENDY	SUBSTITUTE	\$150
SCHOOL	RINGROSE	JOAN	SUBSTITUTE	\$780
SCHOOL	SELLERS			
SCHOOL	ROGERS	MELISSA	PARA	\$21,795
SCHOOL	ROY	TRICIA	PARA	\$19,782
SCHOOL	SCAFIDI	LETITIA	SUBSTITUTE	\$245
SCHOOL	SCOTT	DIANE	TEACHER	\$60,423
SCHOOL	SCULLY	JANET	PARA	\$414
SCHOOL	SILVA	STEVEN	CUSTODIAN	\$45,644
SCHOOL	SLEZEK	ALISON	SUBSTITUTE	\$930
SCHOOL	SMITH	RITA	TEACHER	\$4,658
SCHOOL	SMITH	ROBERT	TEACHER	\$67,066
SCHOOL	SORCINELLI	JENNIFER	TEACHER	\$53,932
SCHOOL	ST. MARTIN	MELISSA	SUBSTITUTE	\$260
SCHOOL	STACKOW	TARA	SUBSTITUTE	\$33
SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$63,911
SCHOOL	SULLIVAN	KATHLEEN	PARA	\$25,876

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
SCHOOL	SULZYCKI	MAE	CAFETERIA	\$4,939
SCHOOL	SZEWCZYK	STEPHEN	SUBSTITUTE TEACHER	\$1,865
SCHOOL	TANGUAY	CONNIE	PARA	\$26,353
SCHOOL	TEECE	SUSAN	SUBSTITUTE	\$295
SCHOOL	THIBAULT	BRENDA	SCHOOL SECRETARY	\$27,407
SCHOOL	TOUCHETTE	JULIANNE	NURSE	\$40,163
SCHOOL	TRZCIENSKI	SHANNON	TEACHER	\$67,066
SCHOOL	UNGER	GERALDINE	SUBSTITUTE	\$420
SCHOOL	VAUGHN	MARINA	SUMMER SCHOOL	\$1,000
SCHOOL	WEBSTER	PAULINE	TEACHER	\$56,152
SCHOOL	WESTCOTT	PATRICIA	TEACHER	\$67,066
SCHOOL	WHITE	JESSICA	CAFETERIA	\$1,041
SCHOOL	WHITE	SUSAN	TEACHER	\$36,062
SCHOOL	WILLIAMS	KRISTEN	SUBSTITUTE	\$3,535
TOWN ADMINISTRATOR	GOLDBERG	VELDA	ADMIN ASST TO TOWN ADMINISTRATOR	\$12,796
TOWN ADMINISTRATOR	MARKEL	ROBERT	INTERIM TOWN ADMINISTRATOR	\$40,950
TOWN CLERK	DALTON	LUCILLE	ASST TOWN CLERK	\$14,415
TOWN CLERK	DOMINA	JANINE	TOWN CLERK	\$38,707
TRANSFER STATION	BERNIER	DAVID	TRANSFER STATION	\$316
TRANSFER STATION	COOLEY JR	MICHAEL	TRANSFER STATION ATTEND	\$30
TRANSFER STATION	FUTRELL	THOMAS	TRANSFER STATION	\$14,049
TRANSFER STATION	SLATTERY	KEVIN	TRANSFER STATION	\$35,124
TREASURER/ COLLECTOR	FACTO	KRISTY	TREAS/COLL CLERK	\$10,865
TREASURER/ COLLECTOR	FENNESSY	KRISTIE	TREAS/COLL CLERK	\$14,029
TREASURER/ COLLECTOR	GIRROIR	DAWN	ASST TREASURER/ COLLECTOR	\$27,054
TREASURER/ COLLECTOR	WHITELEY	DONNA	TREASURER/COLLECTOR	\$53,281
VETERANS' AGENT	PAQUETTE JR	GERALD	VETERAN'S AGENT	\$8,407
WATER	GAUGHAN	THOMAS	WATER SUPERINTENDENT	\$72,196
WATER	SLATTERY	JOSEPH	WATER TECHNICIAN	\$21,212

VETERAN'S GRAVE OFFICER

The Veterans' Grave Officer is a resident and veteran appointed by the Town of Southampton Select Board to care for, maintain and restore every veteran's grave within the Town. Massachusetts general law stipulates that a US flag shall be placed on each veteran's grave every Memorial Day. One priority is to have an official government markers on the grave of every soldier from the King George's War through the Spanish American War. The only exception is when the service information is included on the family's monument. This project has been completed thanks to help from the Community Preservation Fund and the Historical Commission. As a result:

- One marker placed for a veteran of King George's War
- One marker for a veteran of the French and Indian War
- One marker for a veteran of the War of 1812
- Fifty five (55) markers for veterans of the Revolutionary War including veterans in both the Center and West Part cemeteries
- Thirty seven (37) markers for veterans of the Civil War
- One marker for a veteran of the Spanish American War.

I would like to thank the Veterans' Agent who purchased approximately 350 flags for Memorial Day. I am grateful to the Scouts for removing the old ones and placing the new flags.

Thank you for your support and let us remember our veterans.

Respectfully submitted,
Richard M. Frary
Veteran's Grave Officer

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2017 we, jointly with the City of Easthampton, took steps to further protect and use the Barnes Aquifer for drinking water purposes by acquiring 25 acres on Cook Road. The Southampton Water Commissioners were awarded a MA State grant to complete this acquisition.

In 2017, we also completed the highest priority water main replacement listed in our 2016 Master Plan. This work was replacement of more than a half-mile of problematic AC pipe on Route 10 from Pomeroy Meadow Road to Gunn Road, at a total cost to the Southampton Water Department of approximately \$250,000.

The 2016 Water Master Plan identified near term and short term water system improvements and modifications needed to ensure superior water quality for future generations. The priorities set forth include establishing a secondary source of supply accomplished by a new connection to Easthampton's water system, replacement of various water mains, and rehabilitating our current source. To lay the financial groundwork for implementing the capital plan, the Board of Water Commissioners conducted a Water Rate Study to evaluate the future resources required. A modified water rate structure was established in 2016 and became effective at the start of Fiscal Year 2017.

We continue our work to establish a secondary source of water supply in developing a booster pump station to deliver water from Easthampton's public water system. In 2017, Southampton was selected by Mass DEP to be eligible for a low interest SRF loan (2 %) for this project. At present, construction is expected in CY 2019 for this high priority project start.

The Department connected 10 new customers to the Town's water system in 2017. The total water consumption for the year was approximately 112 million gallons, with an average daily usage of 307,000 gallons. In 2017, our water system was not as stressed in meeting summertime peak water use (new lawn irrigation, etc) demands as it had been in CY 2016 and CY 2017. The Board implemented a voluntary water ban during the summer of 2016. We thank those water users who complied with the voluntary restrictions and helped our water system during that time. However there continued to be some other water users in noncompliance with the voluntary restrictions, with such noncompliance continuing to cause additional difficulties and expense to the water system.

Respectfully submitted,
Southampton Board of Water Commissioners
Matthew N. Christy, Chairman

WHERE DO I GO FOR

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>

ZONING BOARD OF APPEALS

In 2017 the Zoning Board of Appeals received five petitions, and decisions were rendered as prescribed in Massachusetts General Laws, Chapter 40A, the Zoning Act, and further clarified by the Town of Southampton Zoning By-Laws. The petitions received by the Board included Variance requests and Special Permit requests.

The Zoning Board of Appeals has five members and two alternates appointed by the Board of Selectmen. The Building Inspector is the Zoning Enforcement Officer for the Town and renders opinions on the Zoning By-laws. All hearings are open to the public and are held in the Town Hall at 210 College Highway, 2nd Floor Meeting Room. Hearings are advertised in the Daily Hampshire Gazette or the Springfield Republican for two consecutive weeks and posted on the Town Clerk's Bulletin Board prior to a hearing. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk.

Petitions Heard By Zoning Board Of Appeals					
	GRANTED	DENIED	WITHDRAWN	TOTAL	
Petitions for Variance					
Applications for Special Permit	3		1		
Appeal Decisions of Zoning Enforcement Officer					
Total	3		1	4	
Total Petitions Filed with Town Clerk				4	

The application and instructions for requesting a hearing with the Zoning Board of Appeals are on the Zoning Board of Appeals web page on the Town of Southampton's website.

Respectively submitted,
Southampton Zoning Board of Appeals