

ANNUAL
TOWN
REPORT

2016

Southampton, MA



WELCOME

Dear Resident,

As we reflect on 2016, one thing is very clear—we are all most fortunate to live and work in the Town of Southampton. Involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees all contribute to make our Town a vibrant, welcoming community with a keen appreciation for its history and an optimistic, hopeful view for the future. We thank you for your contribution!

Materials in this Annual Town Report are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected in May 2016 at the last Annual Town Election. The appointed individuals listed are those serving as of publication. The financial information included is for fiscal year 2016 (July 1, 2015 – June 30, 2016). Payroll information included is for calendar year 2016.

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal formatting changes were made in the interest of uniformity.

For additional information about Town government, please consult the Town website at www.townofsouthampton.org. Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For?* indicates the departments responsible for setting the different types of fees.)

Note that this year an additional section titled *Memorabilia* is included. If you have something that you would like to contribute to this section for next year, or if you have other ideas about how to improve this document, please contact us. We welcome your input!

Best Wishes,
Town of Southampton

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APPRECIATION

VIRGINIA AHART



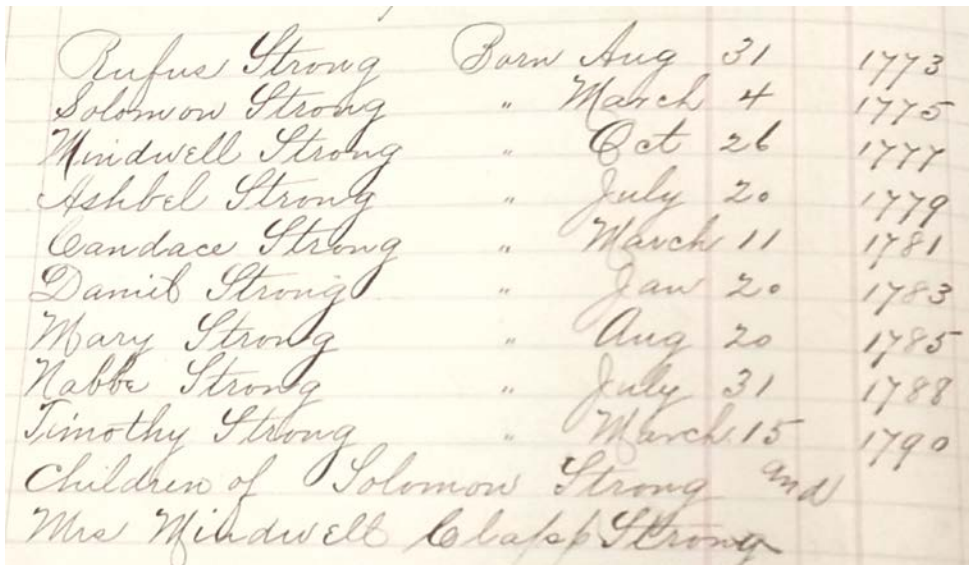
It is our pleasure to dedicate this year's Annual Town Report to Virginia Ahart in appreciation for her long service to the Town of Southampton.

You may know Virginia Ahart as a former social studies, history, and Spanish teacher at Hampshire Regional High School, an original and continuing member of the Community Preservation Committee, a member of the By-law Review Advisory Committee, a member of the School Committee, a caring neighbor, or a committed friend. In so many different contexts, Virginia Ahart's warm smile, boundless energy, steely persistence, and belief in community service, learned at an early age on a dairy farm in western New York, have enabled her to truly make a difference.

Virginia and the committees she serves on have played a role in making sure children at the Norris School have the proper learning environment, providing safe playing fields for our children, preserving open spaces, honoring our veterans, preserving historical records and cemeteries, and positioning our Town for the future. We are indeed very fortunate that this exceptional woman and her husband Richard (now deceased) decided to make Southampton their home over 45 years ago!

MEMORABILIA

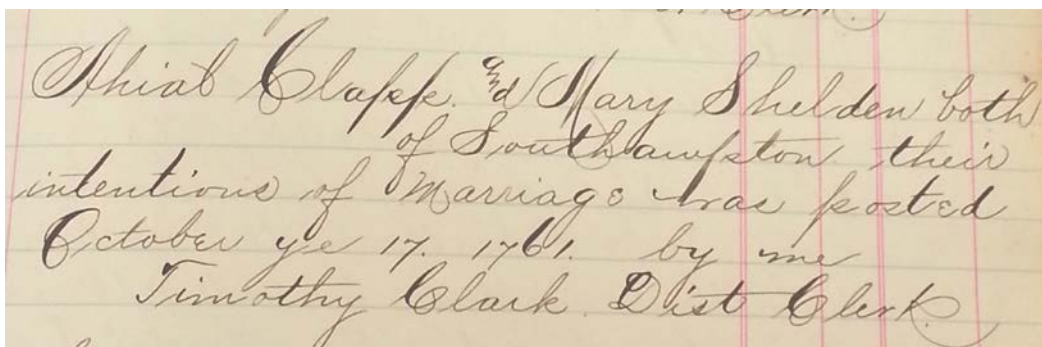
Note that this section is new this year. If you have something that you would like to contribute for next year, or if you have other ideas about how we might share our proud and fascinating history, please let us know!



A handwritten list of birth records for the Strong family, written on lined paper. The entries are as follows:

Name	Date	Year
Rufus Strong	Born Aug 31	1773
Solomon Strong	" March 4	1775
Mindwell Strong	" Oct 26	1777
Ashbel Strong	" July 20	1779
Candace Strong	" March 11	1781
Daniel Strong	" Jan 20	1783
Mary Strong	" Aug 20	1785
Nabby Strong	" July 31	1788
Timothy Strong	" March 15	1790
Children of Solomon Strong and Mrs Mindwell Clapp Strong		

Births in the Strong family 1773 – 1790 (from Town Clerk's Office).

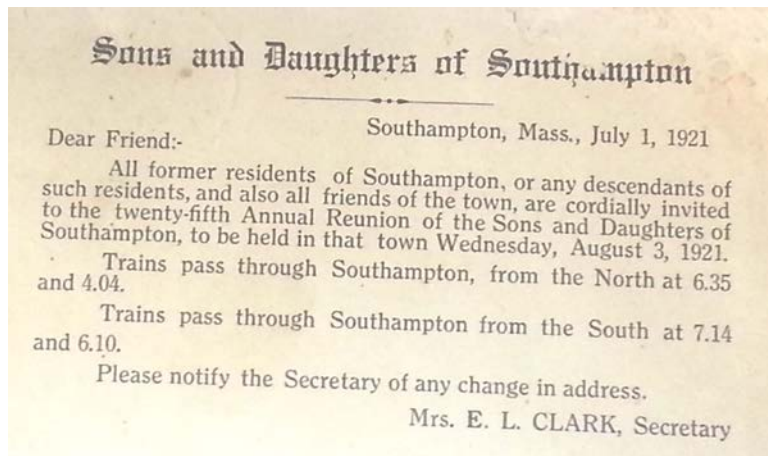


A handwritten record of a marriage intention, written on lined paper. The text reads:

Ahial Clapp & Mary Shelden both of Southamptston their intentions of Marriage was posted October ye 17. 1761. by me Timothy Clark Dist Clerk.

Publication of intent to marry 1761: Ahial Clapp and Mary Shelden (from Town Clerk's Office).

MEMORABILIA



Invitation to Sons and Daughters of Southampton reunion, 1921; note the trains passing through Town (from Richard Frary's collection).



Frary's Garage, 1921; M. L. Frary, 19 years old; 1917 Model T; at the location now occupied by Opa Opa on route 10. (from Richard Frary's collection).



Red Basket Grill; took the place of Frary's Garage above; the bar scene in *Who's Afraid of Virginia Wolf* was filmed here. (from Richard Frary's collection).

2016 AT-A-GLANCE

150 Residents who turned in Absentee Ballots		42 Number of Deaths		32 Change in population since 2015
	2808 Registered Voters as of November Presidential Election		648 Number of Southampton residents over 70	
712 Dog Licenses issued		22 Baby Girls Born		32 Baby Boys Born
	1017 Registered as Democrats		625 Registered as Republicans	
24 Marriages		Emma & John Most popular babies' names in Southampton		104 Age of Oldest Resident in Town
	1076 Early Voters (first time offered in MA)		\$0.54 per \$1000 Increase in tax rate from FY15 to FY16	
44 Students in Ski Club @ Norris		53 Students in the After School Program @ Norris		30 Students in Band @ Norris, grades 4-6

SOUTHAMPTON FACTS

Incorporated:	1753
Government:	Open Town Meeting Five-member Select Board with Town Administrator
Annual Town Meeting:	3 rd Tuesday in May
Annual Town Election:	1 st Monday in May
Town Census:	6273 as of 12/31/16
Area:	29.08 square miles
Town Roads:	77.79 miles of road
Fiscal 2016 Tax Rate:	\$16.17 per \$1,000
Tax Levy 2016:	\$10,728,268
Congressional District:	1
Senatorial District:	2 nd Hampden & Hampshire
Representative District:	1 st Hampshire
Town Hall Hours:	Monday-Thursday 8:30am-4:00pm Tuesday 6:00 pm-8:00pm <i>Every other week</i>
Schools:	
Norris Elementary School	(K-6)
Hampshire Regional Middle/High School	(7-12)
Smith Vocational School	(9-12)
Town Website:	www.townofsouthampton.org

FEDERAL GOVERNMENT

United States Senators

Edward Markey (D)

255 Dirksen Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01101
Telephone: (413) 785-4610

Elizabeth Warren (D)

317 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representative

Richard Neal (D)

341 Cannon House Office Building
Washington, D.C. 20515
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 785-0325

STATE GOVERNMENT

Governor

Honorable Charlie Baker (R)

Office of the Governor, Room 280
Boston, MA 02133
Telephone: (617) 725-4005
Website: www.mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Maura Healey (D)

One Ashburton Place, 20th Floor
Boston, MA 02108
Telephone: (617) 727-2200
Website: www.mass.gov/ago

Local Office:

1350 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 784-1244

Secretary of State

William Francis Galvin (D)

McCormack Building
One Ashburton Place
Boston, MA 02108
Telephone: (617) 727-7030
Website: www.sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cathy.molta@sec.state.ma.us

State Senator

Donald Humason (R)

State House, Room 313A
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website:
www.malegislature.gov/people/profile/DFH0

Local Office:

64 Noble Street
Westfield, MA 01085
Telephone: (413) 568-1366
Email: Doanld.Humason@masenate.gov

State Representative

Peter Kocot (D)

State House, Room 22
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2140
Website:
<http://www.malegislature.gov/Legislators/Profile/PVK1>

Email: Peter.Kocot@mahouse.gov

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley-Dickinson Hospital	582-2000
30 Locust St./Northampton	
Baystate Medical Center	791-0000
759 Chestnut St./Springfield	
Holyoke Medical Center	534-2500
575 Beech St./Holyoke	
Poison Control	(800) 682-9211
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	
34 Pomeroy Meadow Rd.	527-0811
Smith Vocational	
80 Locust St./Northampton	587-1414
Hampshire Regional	
19 Stage Rd./Westhampton	527-7680

TOWN OFFICES

Accountant, Town	
210 College Highway	529-1000
Administrator, Town	
210 College Highway	529-0106
Assessors	
210 College Highway	529-1004
Boards/Committees	
210 College Highway	529-0106
Building/Inspections	
210 College Highway	529-1007
Clerk, Town	
210 College Highway	527-8392
Council on Aging	
210 College Highway	529-2105
Fire Department	
College Highway	527-1700
Health, Board of	
210 College Highway	529-1003
Highway Department	
8 Fomer Rd.	527-3666
Library	
30 East St.	527-9480
Police Dispatch	
8 East St.	527-1120
Select Board	
210 College Highway	527-0106
Treasurer/Collector,	
Town	527-8392
210 College Highway	
Transfer Station	
Moosebrook Rd.	527-3666
Water Department	
8 Fomer Rd.	527-3666

LOCAL GOVERNMENT: ELECTED OFFICIALS

The following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
Almoners (4 yr. terms)	Bischoff	Mary Ann	Chair	2018
	Canton	Kristine		2020
	Couture	Elizabeth		2017
	Kuehner	Karl M		2019
Assessors, Board of (3 yr. terms)	Darcy	Anne Marie		2018
	Spath	Joanne	Vice Chair	2019
	Swanson	Gary	Chair	2017
Health, Board of (3 yr. terms)	Dugas	Jeffrey		2018
	Hogan	Benjamin J.		2019
	O'Connell	Shelley	Chair	2017
Cemetery Commission (3 yr. terms)	Floyd	Robert		2018
	Gaspar	Pamela		2019
	Miller	Judith Conlin	Chair	2017
Community Preservation (3 yr. terms)	Ahart	Virginia	Chair	2017
	Brown	Janet		2017
Constables (3 yr. terms)	Goyette	Michael R.		2018
	Hamel	Jared		2018
County Councilor – HCOG (3 yr. term)	Symborski	George		2019
Finance (3 yr. terms)	Cain	Janet		2017
	Pellegrini	Heather		2019
	Rosenburg	Michael	Chair	2018
	Sulikowski	Sharon Blais		2019
	Tishman	Francine M		2017
Housing Authority (5 yr. terms)	Bell	Lauren		2018
	Dalal	Vijay		
	Darcy	Anne Marie		2020
	Donahue	Robert		2017

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
	Reynolds	Jenneke		2019
Library Trustees (3 yr. terms)	Barton	Teresa		2019
	Bernier	Donald		2017
	Brodeur	Maxine		2018
	Dahler	Kathy		2018
	Harrison	Faith		2018
	Murray	Jeanne		2019
	Palmer	Lucinda		2019
	Pinsky	Debra J.	Clerk	2019
	Russell-Smith	Beth		2017
	Saltmarsh	Linda		2017
	Smith	Norman	Interim Appt.	2017
	Stahl	Convy	Chair	2018
Park Commission (5 yr. terms)	Maak	Paula	Chair	2019
	Pallante	Sunia		2017
	Reed	Mark		2018
	Santoro	Gail		2021
	Swanson	Jeff		2020
Personnel Policy & Procedures Board (3 yr. terms)	Alderman	Joanne H.		2018
	Lawrence	Arthur	Chair	2017
	Palermo	James		2019
Planning Board (5 yr. terms)	Diemand	Paul	Chair	2019
	Furgal	Paul		2017
	Labrie	Tiffany		2018
	Labrie, Sr.	James R.		2020
	Locke	Keith		2021
School Committee - HRHS (3 yr. terms)	Braastad	Corey		2017
	Curran	William		2019
	Larson	Margaret		2018
	Moro	Jon		2017
	Walunas	Tammy		2018

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
School Committee - Norris (3 yr. terms)	Ahart	Virginia		2017
	Bashista	Doreen	Interim Appt.	2017
	Couture	Erin	Chair	2018
	Saltis	Kathleen		2019
	Shirer	Lorna		2018
Select Board (3 yr. terms)	Cutler	Shannon		2018
	Kaniecki	Charles J.	Chair	2018
	Labrie, Sr.	James R.		2019
	Martin	John O.		2017
	Sears	Jacqueline		2017
Town Clerk (3 yr. term)	Domina	Janine M.		2018
Treasurer/Collector (3 yr. term)	Whiteley	Donna		2017
Town Moderator (1 yr. term)	Floyd	Robert		2017
Tree Warden (1 yr. term)	Laurin	Ronald		2017
Water Commission (3 yr. terms)	Boisjolie	Kurt		2019
	Christy	Matthew	Chair	2018
	Walunas	James		2017

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

The following individuals are serving in the appointed positions as of the printing of this Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Exp. Date*</u>
Ad-Hoc Driveway Regulations	Kemp	Randall E.	Clerk	UC*
	Labrie, Sr.	James R.		UC
	Laurin	Ronald		UC
	Pellegrini	Dan		UC
	Quinlan, Jr.	Thomas F.		UC
	Reed	Mark	Chair	UC
	Workman	John		UC
Agricultural Commission (3 yr. term)	Bashista	Thomas	Chair	2019
	Carl	Miller		2018
	Fletcher	Robert		2019
	Kaniecki	Charles J.		2017
	Lucas	Claudia		2018
	Hanc	Marla	Alternate	2019
	Kemp	Randall E.	Alternate	2017
	Lucas	Christopher		2018
Ambulance Coordinator	Workman	John		2017
BAPAC (1 yr. term)	Hanc	Marla		2017
By-Law Advisory Committee	Ahart	Virginia		UC
	Goldberg	Velda		UC
	Larson	Margaret	Clerk	UC
	Tishman	Francine M.		UC
Capital Improvement (3 yr. term)	Ball, Jr.	Roger	Chair	2018
	Huber	Tim		2016
	Kaleta	Bill		2018
	Kaniecki	Charles J.		2017
	Larson	Margaret		2017
Civil Defense	Workman	John	Deputy Director	2017

*Upon Completion

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Exp. Date</u>
Conservation Commission (3 yr. terms)	Baker	Teague		2019
	Barcomb	Bob		2018
	Gutermuth	Brittany		2017
	Hanc	Marla	Chair	2017
	Lawrence	Arthur		2019
	Thibault	Richard		2018
Council On Aging (3 yr. terms)	Baron	Connie		2018
	Cain	Janet		2018
	Cohen	Nilda		2019
	Loiselle	Lori		2019
	Mackey	Patrice	Chair	2018
	Putman	Dorothy		2019
	Winkler	Kathleen		2017
Cultural Council (3 yr. terms)	Adamski	Karen		2019
	Blanchard	Karen		2017
	Braastad	Linda		2017
	Dalton	Lucille A.	Co-chair	2019
	Debruyn	Ellen		2019
	Faiella	Carl		2017
	Goulet	Carol M.		2017
	Larson	Margaret		2017
	Loud	Jodi		2019
	Nadeau	Marjorie	Co-chair	2017
	Pallante	Sunia		2017
	Symborski	Barbara		2018
	Taylor	Judy		2017
	Valente	Lory		2018
Election Officer (1 yr. terms)	Arrighi	Barbara		2017
	Bernier	Ruth Ann		2017
	Brewer	Alice V.		2017
	Chapdelaine	Anne		2017
	Corey	Jodi		2017
	Girouard	Ann		2017
	Goral	Theresa L.		2017
	Hamel	Eileen		2017
	Ahart	Virginia		2017
	Collins	Florence		2017

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Exp. Date</u>
	Couture	Eileen		2017
	Huntley	Virginia P.		2017
	Labrie	Monica		2017
	Pinsky	Debra J.		2017
Election Officer - Town Meetings (1 yr. terms)	Canton	Kristine		2017
Emergency Management (1 yr. terms)	Snyder	Don	Director	2017
	Workman	John	Asst. Director	2017
Greenway	Adamski	Karen		UC
	Barcomb	Bob		UC
	Brown	Matthew Colby		UC
	Buehler	Michael	Chair	UC
	Dods	Doric		UC
Greenway Negotiation	Buehler	Michael	Chair	UC
	Christy	Matthew		UC
	Dods	Doric		UC
Historical (3 yr. terms)	Bernier-Feeley	Elise		2018
	DeBruyn	Ellen		2018
	Dods	Doric		2017
	Frary	Richard M.		2017
	Kozub	Robert	Chair	2019
	Madsen	Kristina		2018
	Warren	Don		2019
	Warren	Ingrid		2019
Master Plan Implementation	Barton	Hank	Chair	UC
	Lawrence	Arthur		UC
	Morse	Thomas		UC
	Bell	Lauren		UC
Public Safety Complex	Barcomb	William		UC
	Cook	Martin J.		UC
	Fasoli	Richard J.		UC

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Exp. Date</u>
	Kaniecki	Charles J.	Chair	UC
	Martin	John O.		UC
	Rosenburg	Michael		UC
	Warren	Don		UC
	Workman	John		UC
PVPC	Furgal	Paul	Commissioner	2017
(1 yr. terms)	Barton	Hank	Alternate	2017
Registrars, Board of	Domina	Janine		2018
(3 yr. terms)	Nulph	Aleisha		2017
	Skypeck	Joyce		2017
	Walden	William		2019
Rep To Franklin County Transit Authority	Markel	Robert		
Veterans Grave Officer	Frary	Richard M.		2017
(1 yr. term)				
Veterans' Service Officer	Paquette, Jr.	Gerald		2017
(1 yr. term)				
Zoning Board Of Appeals	Bianca	Joe		2018
(3 yr. terms)	Cohen	Nilda		2017
	Geeleher	Ryan	Chair	2018
	Reed	Shanna	Alternate	2017
	Sears	Thomas A.		2019
	Swanson	Geraldine		2017

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Accounting	Moro	Vicki	Town Accountant
	Skypeck	Joyce	Assistant Town Accountant
Assessors, Board of	O'Connell	Michael	Principal Assessor
	Leamy	Martha	Admin Assistant to Assessors
Building	Quinlan, Jr.	Thomas	Inspector of Buildings
	Fydenkevez, Jr	Joseph	Alternate
	Tacy	Paul	Alternate
	Fischer	James	Electrical Inspector
	Bednarz	Ronald	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Loughran	Anthony	Alternate
Council on Aging	Shannon	Cutler	Interim Director
	Collins	Florence	Volunteer Coordinator
	Homan	Richard	Van Driver
	Lumbra	James	Van Driver
Clerk, Town	Janine	Domina	Town Clerk
	Dalton	Lucy	Assistant Town Clerk
Fire	Workman	John	Fire Chief – B*
	Fasoli	Richard	Deputy Chief – B
	Moore	Robert	EMS Coordinator – P**
	Eline	Patrick	Captain – P
	Garstka	James	Captain
	Mielke	William	Lieutenant
	LaRoachelle	Jeremy	Lieutenant
	Paul	Richard	Lieutenant - P
	Kareta	Zachary	Lieutenant - P
	Hurley	Daniel	EMT-B
	Riel	Dean	EMT-P
	Heath	Brendan	EMT-B
	Blomstrom	Richard	EMT-P
	Bullock	Scott	EMT-P
	Darnold	Keith	EMT-P
	Gagnon	Kyle	EMT-P

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Stanton	Kelly	EMT-P
	Struthers	Tyler	EMT-B
	O'Neill	Moiria	EMT-B
	Cavanaugh	Brandon	FF
	Toia	Eric	EMT -P
	Annis	Matt	EMT-B
	Major	Sean	EMT-B
	Fernandez	April	EMT-P
	Morse	Drew	EMT-P
	Kowal	Jessica	EMT-B
	Mitchell	Shawn	EMT-B
	Peretti	Jeanette	EMT-B
	Dragon	Robert	EMT-B
	Morris	Brian	EMT-P
	Feyre	Michael	EMT-B
	Mitchell	Mathew	EMT-B
	Lemeland	Lise	EMT-B
	Rowan	Timothy	EMT-B
	Burdeau	Courtney	EMT-B
	Janik-Cappello	Rachel	EMT-B
	Lipetri	Cassandra	EMT-B
	Limoges	Tyler	FF
	Fisher	Benjamin	EMT-B
	Morton	Cynthia	EMT-B
Health	Swanson	Geraldine	Health Director
	Laurin	Ron	Health Agent
	Fletcher	Nicole	Animal Inspector
Highway	Kemp	Randall	Highway Superintendent
	Ball, Sr.	Roger	Foreman
	Jarosz	Todd	Foreman
	Ball, Jr.	Roger	Highway Dept. Mechanic
	Cysz	David	Truck Driver/Equip. Operator
	Larson	Eric	Truck Driver/Equip. Operator
	Morin	Michael	Truck Driver/Equip. Operator
	Picard	Josette	Administrative Assistant
	Slattery	Kevin	Laborer/Custodian
	Slattery	Eric	Laborer
	Futrell	Thomas	Transfer Station Attendant

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Corey	Ethan	On-Call Transfer Station Attendant
Library	Goldin	Barbara	Library Director
	Douglass	Johanna	Children's Librarian
	Shea	Lisa Shea	Circulation Desk Librarian
	Dahler	Lindsey	Archive, Assistant
	Golinski	Gloria	Substitute
	Goulet	Carol	Library Technician
	Lussier	Cynthia	Library Substitute
	Thompson	Barbara	Library Substitute
Police	Michael	Goyette	Chief of Police
	Illingsworth	Ian	Lieutenant
	Cook	Martin	Sergeant
	Neal	David	Detective Sergeant
	Holmes	Ryan	Sergeant
	Groeber	Mark	Officer
	Gove	Scott	Officer
	Latour	David	Officer
	Areche	John	Officer
	Jeffers	Stephen	PT Officer
	St. Martin	Robert	PT Officer
	Lanier	Phil	PT Officer
	Loiko	Eric	PT Officer
	Blais	Timothy	PT Officer
	Lamb	Joshua	PT Officer
	Davey	Kelsey	PT Officer
Town Administrator	Markel	Robert	Interim Town Administrator
	Velda	Goldberg	Admin. Asst. to Town Administrator
Treasurer/Collector	Whiteley	Donna	Treasurer/Collector
	Girroir	Dawn	Assistant Treasurer/Collector
	Fennessy	Kristie	Treasurer/Collector Clerk
Water	Gaughan	Tom	Water Superintendent
	Slattery	Joseph	Water Technician

ASSESSORS, BOARD OF

The board of assessors is charged with the responsibility of ensuring that property taxation in the town of Southampton is equitably and fairly distributed amongst our municipal property holders. We do this by assessing your properties. We do not determine how much our citizens will be taxed, but rather we determine the value of the properties in town against which the adopted tax rate is applied. To do this, we need experienced professionals in our office since the board of assessors itself serves principally in an administrative capacity.

We are pleased to announce that the assessor's office was newly staffed in 2016 by two experienced and knowledgeable professionals. The town's new principal assessor, Michael O'Connell, is experienced both in municipal governance and property assessment. Mike came on board in January, 2016, and has been working diligently to bring in additional tax revenue for the town. He has done an excellent job of upgrading the assessments and in dealing fairly with taxpayers who have problems of one sort or another.

Our second and newest employee is Martha Leamy who just started work in our department as assistant assessor in December, 2016. Martha has worked as an assessor in the caps Valley towns of Amherst, Pelham, and Granby, and joins us with an excellent knowledge base of experience in property assessment. She is close to being fully certified as a licensed municipal property assessor, and we expect that she will be completing her certification process within the next year.

We would be remiss not to say why we needed to replace the previous staff in our office. We lost the assessor department assistant, Janine Domina, when she was elected Southampton town clerk in 2014. A year later, our long-serving principal assessor, Lori Stewart, was offered and accepted a much better paying position in the town of Easthampton. It took a long time thereafter to re-stabilize Southampton's assessor department; but we are now back on course.

The board of assessors reported to the board of selectmen on November 29, 2016 that the total value of taxable property in the town of Southampton for fiscal year 2017 was \$682,674,713, of which 94% is residential property. During this period the town also experienced new growth valuation of \$10,989,468, mostly in new housing stock, which allowed the town to raise an additional \$177,700 above the proposition 2 1/2 tax levy ceiling.

Because commercial and industrial properties only total 4 1/2% of taxable properties in Southampton, it was the assessor's recommendation to the board of selectmen to maintain a single tax rate rather than splitting the tax rate which would have created a different tax rate for commercial and industrial properties in town. The selectmen accepted our recommendation and voted to retain the single tax rate.

The work that we do in the assessor's office results in over \$11 million income per year for the town which is used to support the schools and other public services. It is essential that we do our work correctly. These positions require specialized training and certifications and should be considered an investment in the town's growth and overall well-being.

The board of assessors will be seeking to upgrade the pay scales of our professional employees. Hopefully it will then be less attractive for them to accept employment elsewhere in the future;

ASSESSORS, BOARD OF

thus avoiding the disruption in public service which we recently experienced as well as protection of our investments. One of the greater shortcomings in Southampton's municipal governance is its reluctance to pay competitive salaries to its professionals upon which we are so dependent. We have a long history of training people only to see them take better paying jobs in neighboring communities.

Pay rates may become an issue at the May annual town meeting and the assessors respectfully request the support and understanding of the voters in order that we may continue to provide quality and knowledgeable service to our constituents. The disruption in service that the town experienced in its assessor's office cost the town many times over what it costs to pay a fair wage to these professionals. We as a community need to address some of these very costly shortcomings in our municipal governance structure.

Local town governance must be an effective working partnership between the voting public and the elected officials who serve that public. We all need to work together to re-create that bond and trust between the voting public and Southampton's elected officials. The debilitating disconnect between the taxpaying voting public and its elected town officials must be healed.

Respectfully submitted,
Southampton Board of Assessors

BUILDING DEPARTMENT

Number of Permits for Calendar Year 2016

- Building Permits – 290
- Sign Permits – 4
- Sheet Metal - 11
- Gas & Plumbing Permits – 118
- Electrical Permits – 97

TOTAL PERMITS = 520

Revenue for Calendar Year 2016

- Building & Sign & Sheet Metal = \$98,662.81
- Plumbing/Gas = \$6,540.00
- Electrical = \$5,623.00

TOTAL REVENUE = \$110,825.81

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours or found on the Town's website (<http://townofsouthampton.org/administration/public-safety/building-department/building-dept-online-forms/>). The Building Commissioner's office is open Monday thru Thursday between 6:30 AM and 11:00 AM and **every other** Tuesday evening between 6:00 PM and 8:00 PM (**Best to call ahead to make sure Office is OPEN**). If you need help filling out your forms, please stop by or call 529-1007.

Respectfully submitted,
Tom F. Quinlan Jr.
Southampton Building Commissioner

CEMETERY COMMISSION

The Cemetery Commission said goodbye to Chris Bowen, with thanks for his work as clerk and for his valued input throughout his term. We welcomed newly elected member Pam Gaspar, and look forward to incorporating her ideas and enthusiasm into new cemetery projects.

Section 11 was mapped by Holmberg & Howe Inc. of Easthampton, with plans to expand the mapped area for future expansion.

A large finial in Section 5 which posed a safety concern was replaced and secured by Will & Lisa Cornell from Beyond the Gravestone of Storrs, Ct. In a parallel project, Veteran's Grave Officer Richard Frary received CPA funding for the Cornells to straighten, clean and preserve Civil War veteran's stones, expanding on the previous work done to restore Revolutionary War veteran's markers.

The two metal corner posts at the northern entrance to the cemetery were removed and sent for reconstruction to Graney Metal Design of Sheffield, Ma.

The cost of a one grave lot was increased to \$600.00.

Ten lots were sold in calendar year 2016.

With deep sadness the commission paid final respects to Charlie Goral, friend and mentor, who died February 14, 2017. Charlie and his brother Ed have been longtime fixtures at the cemetery, driving their tractor up Route 10 to dig and close graves. Charlie patiently schooled the commissioners on the working basics of the cemetery, keeping clear records of his work and unselfishly sharing his knowledge and insights. He was a good man, and he will be sorely missed.

Respectfully submitted,
Judith Miller Conlin

COMMUNITY PRESERVATION COMMISSION

The committee received a variety of projects that were discussed and some presented at the Annual Town Meeting in May for Town approval. Some received funds and work began while some are taking a bit longer

Newly renovated baseball fields at Conant Park that had been funded through the Community Preservation Act were dedicated to open the season last spring. Later in the season a play area near the Conant Park Pavilion was dedicated to the memory of Obed, the son of Dee Ledger, former pastor of the First Congregational Church. While the play equipment was purchased with memorial funds, the materials for the installation were made available from a CPA grant.

Two historic buildings in town received grant funds also. The Clark-Chapman House, property of the Southampton Historical Society that contains many Southampton artifacts and records, received funds to help with moisture control. The red barn, a part of the former Szczypa Farm, now under the care of the Conservation Commission, received funds for stabilization.

Starting in 2015 and extending into 2016, meetings were held with the City of Easthampton and a staff person from Pioneer Valley Planning Commission concerning a 25.6 acre piece of property located in Southampton over the aquifer which is the main source of Easthampton's water supply and is also a source for some of Southampton's water. While PVPC staff continued to attend the meetings, Kestrel Land Trust soon became involved in the meetings and took the lead in working out an agreement. This would use CPA funds from Southampton and would move to Southampton's Town Meeting for approval first, then to Easthampton's Community Preservation Committee and on to Easthampton's City Council for their share of the funding. The third step would be obtaining grant funds for the last 1/3 of the cost. At present all parties are awaiting information concerning the application for the Water Supply Protection Grant.

Gravestone restoration and the placement of veterans' grave markers have continued at Center Cemetery. Trail signs have been planned for on some conservation lands.

The Committee is now reviewing projects for presentation for funding approval at the Annual Town Meeting.

Respectfully submitted,
Community Preservation Commission

CONSERVATION COMMISSION

Wetland Protection

- In 2016, the Conservation Commission held 16 meetings. Four RDA's, three NOI's, and one NOI extension were reviewed during the year. One Enforcement Order and two Certificates of Compliance were issued. Two requests for properties coming out of Chapter 61 A were considered. In addition to the meetings, site visits were arranged with property owners and/or their representatives to view the properties. Thirty-four building permits were signed by the Conservation Commission.
- As part of its responsibilities, the Commission worked closely with the Building Inspector, Planning Board, Water Commission, Town Administrator, and Select Board. Commission members held seats on the Community Preservation Committee, Master Plan Implementation Committee, and Barnes Aquifer Protection Advisory Committee. Projects have involved working with members of the government of the City of Easthampton, the Kestrel Land Trust, Winding River Land Trust, and Pascommuck Conservation Trust.
- The Conservation Commission used the services of the Pioneer Valley Planning Commission on several projects, including the development of a grant proposal for a Conservation Agent whose services would be shared with the Easthampton Conservation Commission. A Conservation Commission member and a Select Board member worked with other volunteers on a PVPC led project to monitor e-coli in the Manhan River.
- One member attended the MACC Annual Conference in Worcester and three members attended the MACC Fall Conference in Holyoke.
- Randall Kemp, after eight years of service, and Charlie McDonald, after ten years of service, eight as chair, stepped down from the Conservation Commission. We thank them both for their time and dedication, and wish to acknowledge the innumerable hours Charlie spent on behalf of the Commission and the Town.

Conservation Lands – Stewardship Program

- Greenway LAND Grant – While the Greenway project continues on, the Purchase & Sale Agreement had not yet been finalized by early 2016. The LAND Grant monies had not yet been spent and were therefore returned to the state, thus ending the Conservation Commission's role on the project at this time.
- Work with PCT on Whittemore Bridge – Much time was spent reviewing what the full scope of the project should entail with the Pascommuck Conservation Trust and other Southamptton and Easthampton organizations. At the end of 2016 it was determined that Southamptton did not have the resources to continue with the project at this time since there were several other higher priorities. PCT will continue with the project research.
- Cook/County Roads Property – The Town of Southamptton and City of Easthampton approved using CPA funds to purchase 25 acres of farmland and forest for protection of the Barnes Aquifer. A LAND grant was not awarded by the state for the remaining funding needed, but the Southamptton Water Commission has applied for a Drinking Water Supply Protection grant. The DWSP grants should be announced in April 2017.
- Szczypta Barn – The 100 plus year old red barn at the corner of Riverdale Road and College Highway was stabilized using CPA funding approved at the May 17, 2016 Annual Town Meeting. Determination of the scope of remaining needed repairs as well as a search for funding of the repairs is ongoing.

CONSERVATION COMMISSION

- Szczypta Conservation Farm 10 Year Lease – At the October 18, 2016 Special Town Meeting, authorization was given to the Select Board to enter into a ten year lease with Robert Fletcher. The details of the lease have been worked on at length by members of the Conservation Commission, which has “direction and management” of 103.84 acres included in the lease area
- Volunteers – With trails always in need of maintenance and with minimal funding available to hire landscapers, work has begun to build a volunteer base. The volunteer work can include HRHS community service projects as well as include time from other organizations or individual members of the town. Any amount of volunteer time would be appreciated.
- Confirmation of property boundaries – Holmberg and Howe has been engaged to flag the boundary lines of properties managed by the Conservation Commission. In 2016, the 35 acre Nancy Whittemore Conservation Area property lines were marked.
- Ed Nied, Jr. memorial sign – CPA funding of an educational sign showing photographs of native birds in the Szczypta Farm Conservation Area in memory of Ed Nied, Jr. was approved at the May ATM. The sign should be installed in the spring of 2017.

Respectfully submitted,
Marla Hanc

COUNCIL ON AGING

We want to stay connected to our seniors. The Council on Aging's mission is to carry out programs designed to meet problems of the aging in co-ordination with programs of the Department of Elder Affairs

We offer confidential interviews for SNAP, Healthy Incentives, Brown Bag, Fuel Assistance and additions in the future. Highland Valley Elder Services is also a great resource for our seniors.

To keep you limber and moving we have weekly exercise classes held at the center such as Healthy Bones and Balance, Silver Aerobics & Strength Class, Gentle Chair Yoga and starting soon an introduction to Reiki.

We have a treadmill and recumbent stepper available for use during our regular open hours. For your safety, a medical release form needs to be signed by your physician. Forms must be completed prior to use. We offer a membership fee of \$50.00 per year or \$5.00 per month.

For fun we have Bingo, Cards providing the opportunity for socialization and interaction with other seniors. Computer assistance provided by Robert Floyd. We have computers in the center for your use during our open hours.

To keep you healthy we offer a blood pressure clinic that is held on the 2nd Thursday of each month and a Foot Clinic every other month.

We were able to obtain grant funds provided by our Cultural Council to have local artist Betty Stull Schaffer conducted a watercolor class again this year.

Volunteer SHINE Counselor Richard Bauman is available to provide information to seniors with questions about health insurance. Please call 527-8199 to schedule an appointment.

Franklin Regional Transit Authority (under contract & grant funded) provides us with a wheelchair lift van that allows us to provide transportation to our seniors Monday – Friday 7am-5pm. All new riders are required to complete an application prior to receiving service. FRTA approves the applications, and it may take two weeks to receive approval. Applications are available at the COA. The van is available for medical appointments, shopping, important errands and going to other senior centers. We also have field trips to various destinations.

Our Volunteer Coordinator can provide referrals to seniors for services such as yard work, housekeeping, and trash removal. All workers/volunteers are CORI checked before being referred to a senior in need. The program is made possible by a grant from the EOEA.

A Leap into the Future.... To use the wonderful kitchen in our center. We will be striving for Nutrition/Cooking Classes, Baking with Friends, Lunches at the Center. You name it, the possibilities are endless.

Respectfully submitted,
Shannon Cutler, Interim COA Director

EDUCATION: REPORT OF THE SUPERINTENDENT

Writing the annual report requires a thorough look back over a recently ended calendar year that spans the end of one school year and the beginning of another. The work we do together in our schools and communities is complex in the moments, days, and years by which we measure our success and evaluate our challenges as we work to get a firm hold of the long-view. Every school day – 180 times between the start of the school year and our last day – our school buses from Durham, Lecrenski, and Van Pool drive students over 2500 miles to and from school and our own vans at HRHS and Norris provide additional transportation to preschool children and students with special needs. Our work is sometimes overwhelming but it is also essential and rewarding. Education is the foundation of our society and provides us with a shared opportunity to enhance our understandings and commitments to each other. Together we make a positive difference in the lives of our students, their families, and the communities in which we live and work. We are increasingly coming together as a learning community, learning about the experiences of one-and-other and appreciating what we share as we also seek to understand what makes us unique. The November defeat of a ballot initiative that would have removed the cap placed on Massachusetts charter schools reaffirmed our commitment to public education. Together, with support from all of our towns, we are holding firm to our basic beliefs and expanding our shared commitment to improve the education we provide to all of our children.

Quality educational opportunity requires quality teaching staff. Grinspoon Excellence in Teaching Awards were presented on April 28 to HRHS English teacher Kim Bush at HRHS, Chesterfield-Goshen Fifth Grade Teacher, Julie Britain, and Westhampton Fourth Grade Teacher, Sarah Overstreet. In an unprecedented honor, three teachers received Presidential Awards for Excellence in Mathematics and Science Teaching. The PAEMST program, administered by the National Science Foundation on behalf of the White House Office of Science and Technology Policy recognizes outstanding teachers for their contributions to the teaching and learning of mathematics and science. Each awardee received a citation signed by President Obama and a \$10,000 award. Congratulations were certainly in order for John Heffernan and Karen Schweitzer from Anne T. Dunphy in Williamsburg and Chemistry Teacher Keith Wright at HRHS.

Teachers and administrators across the state recognize that children are coping with increasingly complex challenges to their behavioral health and social emotional development. Experts cite (and school staff recognize) these stressors to include: peer relationships, academic pressure, higher incidence of children exposed to trauma, and social media overload. The affects on school success and adjustment can be anxiety, depression, and emotional stress. Our schools are responding by partnering with social service agencies, providing targeted professional development, integrating social emotional learning into the core values of our schools, and evaluating effective programs and curriculum to support our students. It is clear that social emotional learning is as important to student success as more traditional curricular offerings. That said, schools must always be looking forward as we prepare our students to be “21st century learners” with the promise of making them “future ready” lifelong learners. We are often reminded that we are preparing students for jobs and careers that don’t exist yet, in some cases jobs that haven’t even been imagined. We know, however, that critical thinking, cooperation, communication, and creativity are essential for our students to succeed. To ensure our

EDUCATION: REPORT OF THE SUPERINTENDENT

instructional practice includes these foundational skills, teachers at all levels and throughout all of our schools continually review and revise their curriculum and teaching practices.

The Department of Elementary and Secondary Education approved new standards, called the "Digital Literacy and Computer Science" standards (DLCS), to address technology skills in the 21st century. These standards replace a set of outdated technology standards that had been in place since approx. 2008. The DLCS standards articulate a progression of critical skills and learning outcomes, by grade level, for all students, K through 12. These desired outcomes are based on the fact that technology exists in most industries today as well as the devices we encounter in our everyday lives. Students are being exposed to key concepts of these new standards via existing units of study. Specifically, these include science units involving the engineering design process; the use of programmable robots as a manipulative to teach physical science; text to speech and speech to text applications to assist struggling learners. In addition to the new DLCS standards, we are expanding use of digital curriculum materials. In order to address these needs, we have to develop sustainable technology budgets to support the use of technology in our schools. The District has been working on such an approach, but it is a multi-year (and multi-faceted) effort that will require continued revision and refinement.

In March Governor Baker signed into law the Opioid Bill which, among other actions, required all schools to have policies regarding substance abuse prevention and education of students about the dangers of substance abuse. These policies were approved by all school committees and implemented as required. On June 3, Governor Baker signed "An Act to Improve Public Records" into law. These amendments to the public records law required the designation of at least one Records Access Officer who is responsible for coordinating and responding to public records requests. For our District, Bobbie Jones (Assistant School Business Manager) and the School Superintendent are so designated.

School safety and emergency preparedness planning continue to be significant activities. All of our schools are fortunate to be located in communities with responsive local police, fire, ambulance, and other emergency management personnel. Working together with the Massachusetts State Police, as well as local police and fire departments, our individual schools continue to tighten daily procedures (including those that are in place to protect students on their way to and from school) and improve coordinated District actions to respond to emergencies. We continue to refine our procedures and make changes where necessary including updates to our Medical Emergency Plans and Emergency Operations Procedures. It is regrettable these actions are necessary and place additional demands on an already tight academic calendar but it is a reality we live with, and a responsibility we accept, knowing that we must work conscientiously to protect our children.

As the 2015-2016 school year came to an end, school administrators and elected officials throughout the Commonwealth explored and validated a "Rural Schools Initiative", originally conceived by Mohawk Superintendent Michael Buonocoti, and formed a "Rural Schools Coalition" to advocate for additional funding and support for the state's rural schools. The Coalition began focusing attention on the financial needs of rural communities in supporting public schools, as well as increasing awareness and expanding understanding that costs are

EDUCATION: REPORT OF THE SUPERINTENDENT

outpacing available funding in many small towns. The impact of state and federal initiatives and mandates disproportionately impacts small schools and towns. Ultimately, the Coalition wants the legislature to modify the Chapter 70 funding formula and provide additional funding to support rural education in much the same way that urban schools are supported.

I encourage you to visit the individual school's or Superintendent's website (www.hr-k12.org) for current news and information about our students and District activities, as well as a detailed explanation of school budget development. School Committee meeting agendas and minutes can be found here. This website will also provide you with links to individual school websites and to useful information from numerous resources. I also recommend the Department of Elementary and Secondary Education's website for data about individual schools and school districts, as well as guidance on educational initiatives and news. Whenever you have a question or wish to become involved in your community schools, please call me or the principal of your local school.

Thank you for your support and commitment to our local Hampshire Regional public schools.

Respectfully submitted,
Craig Jurgensen
School Superintendent

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

2016 marked another successful year of teaching and learning at Hampshire Regional High School. Students and staff continue to thrive in a positive, safe environment. Because of the support from our local community, Hampshire Regional offers many rigorous and engaging programs for all of our students to be prepared for life after high school.

After much preparation, Hampshire Regional High School completed its decennial accreditation visit for the New England Association of Schools and Colleges (NEASC) in the spring of 2016. Students, staff, school committee, parents and community members participated in the evaluation visit. NEASC accreditation is required to ensure that our school is considered on par with other high schools in the country. The reputation of the community strongly benefits from having an accredited local high school. NEASC accreditation requires a comprehensive analysis of all aspects of the school including core values and learning expectations, curriculum, instruction, assessment, school culture and leadership, school resources, and community resources. NEASC reaccruited Hampshire Regional High School noting the following commendations:

- Hampshire Regional's core values and learning expectations
- Hampshire Regional's rigorous academic and elective programs
- The availability of adequate instructional materials, technology supplies and facilities
- The practice of differentiation and using data to inform instructional practices
- The constructive feedback that is provided to students to allow them to revise their work for continued growth
- The multiple forms of assessments used to inform instructional practices
- The safe, accepting and inclusive environment
- The high academic and social expectations for all
- The variety of opportunities for students to personalize their learning
- The varied intervention strategies used for students
- The extensive use of technology by student support services
- The developmental counseling program
- The dependable funding which sustains and adds new programs
- The capital plan that addresses building maintenance repairs
- The communication and cooperation between all stakeholders in the budget process
- The efforts of the maintenance staff to maintain a safe and clean learning environment

In addition to the NEASC evaluation visit, students participated in a number of assessments in the spring. In March, May and June, 7th, 8th, and 10th graders completed the MCAS in English Language Arts, Mathematics, Science, and Biology. Hampshire Regional is in the 66th percentile relative to other schools for our performance and is ranked as a level two school according to the Massachusetts Department of Elementary and Secondary Education. Based on their performance, 38 seniors earned the John and Abigail Adams Scholarship which entitles students to four years of a tuition waiver at any Mass. Public college / university. An additional 41 seniors were invited to apply for the Stanley Z. Koplik Award. This award qualifies students for a tuition waiver to a state university. These students must also complete two additional academic achievements such as 2 AP scores of 3 or better or 2 SAT subject tests or 1 AP score and 1 SAT subject test. In May, 76 students completed 118 AP tests in Chemistry, Psychology, Spanish Language and Culture, Computer Science, Physics, English Literature and Composition, Calculus AB and BC, US History, Modern European History, Biology, Music Theory, and

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

French Language and Culture. 78% of exams earned a passing grade, which may allow students to earn college credit for the course.

Students were engaged in many academic and extracurricular opportunities throughout the spring. Middle school students showed off their hard work at the annual science fair. Upperclassmen were certified in CPR with the assistance of Fire Chief Chris Norris and the Westhampton Fire Department. Students enrolled in the Independent Living course were responsible for taking care of baby simulators, which was certainly an eye opening experience for many. In Human Oppression, students were tasked with creating meaningful Public Service Announcements to raise awareness towards an organization of their choice. The spring musical for Hampshire was *Peter Pan*, starring seniors Delaney Reynolds as Peter Pan and Dan Sullivan as Captain Hook. Hampshire's girls softball team won the State Championship for the second year in a row. Notably, the Hampshire Regional School Committee approved the consolidation of a bus route and the addition of a late bus three days a week for students to stay after school and get transported to their town's elementary school at 4pm. The late bus gives more students access to participate in after school programs and seek out extra help from teachers without an additional cost to towns.

Kim Bush, high school English teacher from Southampton, received the honor of being named as the Grinspoon Teacher of the Year from Hampshire Regional. Mrs. Bush was nominated for this award because of her sound instructional practices, her strong advocacy for all students to succeed and her involvement in the Hampshire community.

On June 3, 2016, 130 seniors graduated from Hampshire Regional High School. Valedictorian Samantha Tripp of Southampton played her flute as part of her remarks, and Salutatorian Alexander Kubosiak of Southampton reminisced about the learning and opportunities he experienced at Hampshire Regional. 83% of students from the class of 2016 planned to go to a two or four year school, 8% joined the military or attended a specialized school, and 9% were undecided or heading into the workforce.

At the end of the 2015-2016 school year, Hampshire recognized two faculty members, Ann Trytko and Virginia Elliott for their years of service as they retired. Ms. Trytko worked in the Wellness Department as a PE teacher, but was well known throughout the state for her work as Hampshire's Athletic Director. Ginger Elliott taught in Spanish in the foreign language department and was heavily involved in the school community throughout her career. Dale Nicodemi, Math teacher, also retired in November.

The 2016-2017 school year welcomed 753 students to Hampshire Regional.

Grade	Number of Students
7	159
8	138
9	119
10	95
11	113

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

12+	124
Total	748

Hampshire welcomed quite a few new staff members for the 2016-2017 school year. John Plourd, previously the program leader for the wellness department, was hired as the Director of Student Activities taking over athletics for Ann Trytko, but also adding advisory and extracurricular activities to the responsibilities of the position. The special education and guidance department welcomed Chris Nadeau, Erin Mahon-Moore, Dawn Young, Sarah Wollschlager, Danielle Martineau, Alison Labrecque, and Jeffery Carriero. Kari Manning and Steve Croft were hired for the wellness department. Sonia Jimenez, Deena Lashway, and Haley Richard accepted teaching positions in the foreign language department. Ellen Doyle was hired as the English Language Learners teacher. Stephanie Faas accepted the shared position as a nurse between Hampshire and Norris Elementary School. Dale Nicodemi's vacancy was filled by Stacy Benham, and Keith Wright accepted the high school chemistry position. Keith was notified he was selected for the prestigious Presidential Award for Excellence in Mathematics and Science Teaching. This is a high honor, as only one high school science teacher from every state is selected to receive this award each year.

Students had the opportunity to enroll in a number of new courses at Hampshire Regional included history quarter courses for junior year with specialized topics such as the Great Depression, World War II, Civil Rights, and Modern America. Hampshire also started to offer English elective courses such as High School ELA Plus and Holocaust Literature. Health 9 was reinstated as a required course for ninth graders and the math department added a College Prep level of Pre-Calculus.

New members were elected to Hampshire Regional's School Council. School Committee member Margaret Larson, parent Bill Curran, and Guidance Leader Amy Scully were joined by new members parents Luci Dalton, Eileen Hamel and Melissa Adams and teachers Kelly Carpenter, Tonya Aitken, and Keith Wright.

In September of 2016, Hampshire Regional suffered an unspeakable loss when senior Thomas Bisbee died unexpectedly due to a heart condition. The learning community came together to support each other and his family through this very difficult time. The senior class and Thomas' friends were especially affected by his death and many took advantage of the support systems offered through Hampshire Regional to work through their emotions. Students showed and continue to prove immeasurable courage by motivating one another to work hard and meet their goals because that's what their friend would have wanted for them. Thomas will be remembered at the 2017 graduation ceremony and in the yearbook.

One of Hampshire's School Improvement Plan goals is to support the whole child, and there have been different events and programs developed to follow through with this goal. Dr. Ruth Pote gave a well-received talk to parents and staff at open house to discuss the effects of drug use on the developing teen brain. Hampshire Regional's SADD hosted a Distractology Program that taught inexperienced drivers about the dangers of distracted driving. It was sponsored by Finck & Perras Insurance Agency out of Easthampton and Arbella Insurance and was developed at

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

UMass Amherst with support from the District Attorney's office. Another significant support was the addition of the Social Emotional special education teacher who created a program to provide support services to middle school students. Because of this teacher's work in collaboration with administration, the special education department and guidance department, Hampshire has been able to support students locally instead of sending them to private schools for special education services.

As schools are increasingly charged with developing students socially and emotionally as well as academically, I reflect on the work done by the staff at Hampshire Regional and the support that towns have provided. Our students are truly well on their way to being contributing members of our community due to the collaboration and commitment of all stakeholders.

Respectfully submitted,
Kristen Smidy, Principal

ATHLETIC DEPARTMENT ANNUAL REPORT

It was another exciting and successful year for athletics at Hampshire Regional.

In the winter, both our girls and boys basketball teams qualified for the Western Massachusetts Tournament. The girl's team reached the semi-finals and played at the Curry Hicks Cage. Senior Chelsea Mousette and junior Katy O'Connor both capped the 1,000 point milestone for their careers.

On the wrestling mat, Nick Hoskin and Matt Carrier both took home Western Massachusetts Runner-Up honors, while Brandon Weyant was not only a Western Massachusetts Champion, he also won the title of All State Champion.

There was even more to celebrate in the spring season as Coach Brian McGan lead the softball team to its second straight Western Massachusetts Championship, and even more impressively, its second straight State Championship. Senior standout Alexis Ferris came within two strikeouts of setting the Hampshire Regional all time strikeout record and received the female Western Mass Pitcher of the Year Award.

With the conclusion of the spring season, we also saw the Athletic Directing career of Ann Trytko comes to a close. After dedicating 11 years to Hampshire Regional Athletics, Ann retired to spend more time with her grandchildren. The Athletic Directing responsibilities have been transferred to Hampshire's newly created position, "Director of Student Activities". A 2006 graduate from Hampshire Regional, John Plourd was hired over the summer and not only has the honor of directing Hampshire Regional Athletics, but all manner of student activities as Hampshire's first Director of Student Activities.

EDUCATION: HAMPSHIRE REGIONAL HIGH SCHOOL

When the leaves turned in 2016, Hampshire's winning ways continued. The boy's and girl's soccer teams both qualified for the Western Massachusetts Tournament. The boy's team celebrated a league championship and each teams had players receive All-League, All-Western Mass and All-State honors.

Perhaps the most proud moments of the calendar year came with our girl's cross country team and the co-op football team with Easthampton receiving the State Sportsmanship Awards in their respective sports. Coach Sue Tracy and the girls accepted their award at the Western Mass championship meet while Coach Matt Bean and his team traveled to Gillette Stadium to accept their award at the during halftime of the state high school superbowl.

2016 came to an end and we are left with memories and examples of Hampshire's students standing out above the crowd. Hampshire Regional continues to be a place where students are able to show off their prowess as athletes and as top-tier individuals.

Respectfully submitted,
John P. Plourd
Director of Student Activities

EDUCATION: NORRIS ELEMENTARY SCHOOL

“The William E. Norris School community provides an environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success; in a culture that is safe, supportive, and peaceful”.

As the principal of the William E. Norris Elementary School it is my pleasure to submit this annual report.

Norris School enrolls 524 students in preschool through sixth grade. In our preschool, we service special needs and regular education students ages 3-5 from the Southampton community. In grades K-6 we serve students in an inclusion and pull out setting. Students participate in specialized instruction, classroom accommodations, and curriculum modifications, which enable them to make effective progress. Each child’s learning style and progress in the curriculum is used as a starting point for instruction.

Analysis of the 2016 MCAS scores indicates a continuing need to improve student’s mathematical sense as well as reading comprehension. Our professional development has focused on Reader’s Writer’s Workshop at the elementary level, cross grade level collaboration in math and Science instruction at all grade levels. We purchased an online science resource for teachers and students as we move to the next generation science standards.

Budget planning for 2016 allowed us to increase our English Language Learner teacher to full time in order to comply with state mandates for our second language learners. Prior to this we shared a position with Hampshire Regional High School.

Our Instructional Leadership Team has worked to create a schedule that is least disruptive to academic periods and allows our reading specialists to serve an optimal amount of students. Students in grades 3-6 created a beautiful mosaic, which is hanging on the wall in the hallway leading to the cafeteria. This mosaic was possible through a grant and artist-in-residence Cynthia Fisher. A special thank you goes to art teacher, Leslie diCursio and Anne Vaillant for your help in this project.

With the retirement of Assistant Principal, Barbara Barlow in November of 2015, we conducted interviews in December 2015 and newly hired Assistant Principal Kevin Cousineau was able to begin work in January of 2016. Other retirements in 2016 include long time kindergarten teacher Rita Smith, replaced by PJ Westcott. Ann Marie O’Reilly, who worked at Norris for 28 years retired in June of 2016 and Elizabeth Cauley, former student at Norris School, replaced her.

Our year ending enrollment reflects the following:

Grade	Total January 2016	Total October 2016
PreK 1	28	11
PreK 2	9	21
PreK Full Day	6	2
K	66	74
Grade 1	60	64

EDUCATION: NORRIS ELEMENTARY SCHOOL

Grade 2	63	64
Grade 3	82	66
Grade 4	71	81
Grade 5	67	72
Grade 6	78	69
Total	533	524

Respectfully submitted,
Aliza Pluta, Principal
William E. Norris School

EDUCATION: SPECIAL EDUCATION REPORT

Federal and state law requires that students from 3-22 years of age who are identified as having a disability are provided with individually designed instruction to meet their unique learning needs. The Hampshire Regional School District provides services to 390 students with disabilities on Individualized Education Programs (IEP). Students in each of the six schools receive special education services both in and out of the general education classroom. These services are provided by special education certified teachers and related service providers. Current related services include: occupational therapy, speech therapy, physical therapy, nursing/medical services, counseling, autism consultation, clinical consultation, vision therapy, and teacher of the deaf services.

School	Total Enrollment	Special Education Students
Hampshire	748	134
Chesterfield-Goshen	140	31
Westhampton	131	27
Williamsburg	159	24
Southampton	524	103
Worthington	60	8
Smith Vocational HS	109	49
Out of District	13	13
Westfield Vocational HS	2	1
Total	1886	390

During the 2016 school year the district completed a series for Corrected Action Plans in response to findings on the 2014 Coordinated Program Review for each school. School Principals and the Director of Pupil Services worked together to implement corrective action plans, which included professional development and ongoing monitoring to reach one hundred percent compliance. Program Quality Assurance, a branch of the Department of Elementary and Secondary Education, continues to monitor compliance.

The Hampshire Regional Special Education Parent Advisory Counsel (HRSEPAC) meets regularly as a group and annually with principals. The activities of HRSEPAC include advising the school committee on matters that pertain to the education and safety of students with disabilities; development, and evaluation of special education programs. The HRSEPAC continues to recruit representatives from all districts.

A second cohort of teachers, one from Westhampton and one from Chesterfield-Goshen, are enrolled in a Level One Orton Gillingham Instructor Program. The Pupil Services Director and Principals are working together to implement the use of Orton Gillingham approach to teaching reading in each school. Southampton teachers are finishing a two-year Level Two training. The long-term goal is to have a teacher in the district qualified to be an Orton-Gillingham trainer. Having a specialized reading program in each school improves services to students with learning

EDUCATION: SPECIAL EDUCATION REPORT

disabilities. There have been no out of district placements for reading disabilities since the implementation of Orton Gillingham in our schools.

Special Education Professional Development grant funds have been dedicated to supporting students with social, emotional and behavioral challenges again this year. There has been a sharp increase of students with significant social and emotional needs. Administration, staff and families work together with outside agencies to meet the varied needs of our students and to support school success for all students. Southampton, Hampshire Regional and Williamsburg have started programs to support students with social-emotional learning needs. Each school was able to hire trained special educators with expertise and experience in behavior management and social/emotional supports to help keep students in their home schools with support. Southampton has a specialized preschool program designed to meet the needs of students with moderate to severe special needs. This program is in its second year and continues to be at capacity.

The district has completed focused professional development to support staff in meeting students' diverse and intensive needs. Trainings on the following topics have been offered in 2016: De-escalation and Restraint Techniques, Functional Behavior Assessment/Behavior Intervention Plans, Social Thinking, Social Pragmatics, Working with students and families with Anxiety, Social Emotional Development, Autism and Mindfulness.

At HRHS, the Life Skills program has undergone program evaluation and change. The middle school program is designed to teach and assess whether students will take an academic or life skills/vocational course of study in high school. The Transition to Adulthood program for students who are 18-21 years old includes an option for to participate in Holyoke Community College's Inclusive Concurrent Enrollment Program. For students seeking a work experience, working with a job coach to secure competitive employment is an important part of school programming. A Peer Mentoring program was added to support students with disabilities as they develop relationships with typical students with whom they can interact throughout their school day.

The Clarke Mainstream program at HRHS expanded into the eighth grade this year. There are two sophomores and four seniors. HRHS has implemented numerous changes and improvements to provide for greater information access of auditory information including video display monitors for announcements and information-sharing throughout the school. HRHS also added a high school language-based learning disabilities teacher to meet the needs of students transitioning to high school from the middle school. Middle School and High School teachers who work with Clarke Mainstream program students and language based learning disabled students have had focused professional development during the 2015-2016 school year.

Respectfully submitted,
Irene H. Ryan, MSW, CAGS
Director of Pupil Services

EMERGENCY MANAGEMENT

Southampton Emergency Management maintains the Town's Comprehensive Emergency Management Plan (CEMP) and Hazard Mitigation Plan which are documents required by FEMA and the state that outlines the roles and responsibilities of various town departments during an emergency and provides a town specific resource guide. The CEMP is required to be updated regularly (completed May 11th, 2016) with coordination through our town's public safety providers (e.g. Fire/EMS, Police, Board of Health, Highway Department, Town Administrator, Board of Selectman) and other departments as deemed necessary. We work to improve the coordination of our efforts and continued planning and training is always underway with public safety, the Hampshire Regional Emergency Planning Committee (REPC), the Hampshire Medical Reserve Corps (MRC) and the Board of Health to update the town's HAZMAT, MSDS Reporting, and pandemic response plan as well as participation in the regional emergency sheltering plan. We have maintained active involvement in the Hampshire Regional Emergency Planning Committee (REPC) since its inception in 1986 and are one of the founding members. To accomplish our goals we regularly participate in all regional training events, exercises and drills.

Three years ago the Town of Southampton began the implementation of "**CODE RED**" as its mass emergency notification system; this system went into effect in January 2015 and is partially funded through a state grant. Please remember that it is important for you to sign-up for this town-wide emergency notification service as you need to provide the town with your contact information, please click on the "CODE RED" icon on our town website or complete the written form available at town hall. Additionally, we are working to develop a Community Watch Program to better help our neighbors during an emergency; please consider joining this initiative by contacting Jackie Sears at the Select Board so that we can add you to this group. We are also taking steps to develop a 'Warming' or 'Cooling' Center (for use during state declared weather emergencies) as well as a providing a dedicated Town Information Center during such times that public information needs to be broadly shared, quickly distributed and questions answered on a personal and direct level. The Southampton Council on Aging (COA) has approved the plan to establish these important centers in their area of town hall over a year ago and the Board of Health and Select Board has been reviewing its implementation. This initiative is being partially delayed by the fact that we do not have a dedicated 'back-up' generator at either town hall or at the William Norris Elementary School coupled with the fact that our town hall cooling system (A/C) was not operating efficiently last summer. This fact alone is not a deal breaker for this initiative but the situation is not ideal. Fortunately, there are regional Homeland Security mobile generators housed at both the Westfield and Holyoke Fire Departments which are in close proximity and available for our use should we ever need them but dedicated wiring connections (e.g. appropriate transfer switch with a modified panel)) have not been installed due to a reported lack of funding. Please know that Southampton Emergency Management is an unpaid volunteer position, unlike all of our surrounding communities, and is appointed by the Select Board; it had a total operating budget of only \$250 last year (FY 2016-2017) to cover all aspects of this important role.

On a positive note, we have completed work with the Pioneer Valley Planning Commission (PVPC) to formally update our town's Hazard Mitigation Plan which is required by both the Massachusetts Emergency Management (MEMA) and the Federal Emergency Management

EMERGENCY MANAGEMENT

Agency (FEMA). I am pleased to report that our town's plan is approved and current effective January 2017. With this required plan updated and in place, we can apply for all federal hazard mitigation grants when needed and when they become available.

In conclusion, our mission is to partner with our public safety officials and town administration to make our community safer and better able to handle both natural and man-made disasters through volunteer training, public education and planning. Some of the potential major disasters we may encounter are:

- Long term power outages, road closures, or other hazards due to natural disasters such as major weather events (e.g. snow and ice storms, tornadoes, hurricanes and floods, extended heat waves)
- Exposure to chemical spills and/or hazardous materials release
- Major accidents or airplane catastrophe (we are in very close proximity to major airports)
- Pandemic Flu or other public health threat; and
- Complex ramifications of Terrorist attack

All members of our public safety committee are expected to complete FEMA ICS 100 and NIMS 700 training, which is available free and on-line through the Massachusetts Emergency Management website.

It has been an honor serving in this role for the past three years and I leave you in good standing.

Respectfully submitted,
Donald Snyder, MA-CEM
Southampton Emergency Manager

FINANCE COMMITTEE

The Southampton Finance Committee respectfully submits its annual report for the calendar year 2016.

Duties of the Finance Committee

The by-laws for the Town of Southampton require the Finance Committee to review any warrant issued for any Town Meeting, whether Annual or Special, which call for the expenditure and/or transfer of money. The Finance Committee shall consider the same and make written recommendations they deem to be in the best interest of the Town. No appropriation and/or transfer is to be made by a committee or an individual until Finance Committee has had the opportunity to consider and report on said matters.

The Finance Committee also has control over the Town's Reserve Fund, which provides for "Extraordinary or Unforeseen Expenditures" (See M.G.L. Chapter 40 § 6).

It is also the duty of the Finance Committee "...to make an annual report in print of its doings, with the recommendations relative to financial matters." This report is in partial fulfillment of our obligation in that regard.

Budget Process Overview

The budget process takes place throughout the year, beginning in October with the development by the Board of Selectmen as to the guidelines and responsibilities each party involved in the process shall undertake. The Finance Committee, along with the Board of Selectmen, Town Administrator, Town Accountant, Principal Assessor, and Town Treasurer/Collector confer as a Finance Team to supply guidance to department heads, boards and committees so that they may develop specific budget proposals which they feel will best meet the needs of the Town for the next fiscal year. All draft department budgets, excluding Enterprise Funds, shall be submitted to the Town Administrator, Finance Committee, and Town Accountant by the second Friday in January. All Enterprise Fund budgets shall be submitted to the Town Administrator, Finance Committee, and Town Accountant no later than 120 days prior to the beginning of the upcoming fiscal year.

Each department shall submit a draft budget book comprised of worksheets developed by the Finance Team. The worksheets will contain, at a minimum, the following information. For departments, committees, commissions, and boards that these forms do not apply to, they are excluded from their submission.

- Cover Sheet: This sheet/sheets summarizes the requested amount for each line item for the upcoming fiscal year. This sheet also illustrates the allocations to these line items for the previous five years. A notation is to be made for any prior year budget transfers.
- Personnel: This sheet/sheets is for a history and prediction of personnel needs. This shall include the prediction of any upcoming contractual raises/promotions/lapses/retirements etc. which will affect the salary line items.
- Expenses: This sheet/sheets in the workbook is a detailed accounting of expenses for your department. Special one time or irregular items should be noted.
- Revenue: This sheet/sheets in the workbook is an area to capture the revenue attributed to your department.

FINANCE COMMITTEE

- Grants: This sheet/sheets in the workbook is a form to capture any/all grants that your department has received in the past two fiscal years and predicted for next fiscal year.

During the months of January through April the Finance Team conducts public budget hearings with each department head, board and committee for the upcoming fiscal year budget. The Finance Team members shall work to prepare a projected revenue report for the upcoming year and this shall be available by March 1st to aid in the budgeting process. The requested budgets are reviewed, modified if needed to fit within the Board of Selectmen guidelines, and submitted to the Board of Selectmen for review and if needed, modification, and finally to Annual Town Meeting for appropriation.

Proposition 2½ Impact

Proposition 2½ places constraints on the amount of money that can be raised by the tax levy. The first constraint is that a cap is placed on the maximum amount of the tax levy. The second constraint is a cap is placed on the annual increase of the tax levy.

In the case of the first constraint, the town cannot establish a tax of more than 2.5% of the total value of all the taxable property in the community. This equals a maximum tax rate of \$25.00 per \$1,000.00 of assessed value.

The second constraint limits how much the town's tax may grow from year to year. Our annual growth is based on several factors:

- Annual Limitation – Each year the tax levy may increase, but cannot do so by more than 2.5% over the previous year's levy limit;
- Growth Resulting from New Construction – A community is able to increase its tax levy each year to reflect growth in the assessed value resulting from certain new construction and land subdivisions;
- Overrides – A community can increase its levy by successfully voting an override which is a permanent increase in the levy limit which is carried forward from year to year and is subject to a 2.5% increase each subsequent year; and
- Exclusions – One form of an exclusion is a debt exclusion which expires at the end of its stated purpose when a bond issue has been paid off. The value of the debt exclusion is offset by any revenue received associated with that particular project.

Year in Review

In 2016, the Finance Committee was comprised of Michael Rosenberg as Chair, Amanda Kemp as Vice Chair, Francine Tishmas as Clerk, and Janet Cain. Following the May 2016 election, Michael Rosenberg continued as Chair, Francine Tishman as Vice Chair, Janet Cain as Clerk and Heather Pelligrini and Sharon Sulikowski were elected to the committee.

The Finance Committee concluded the first half of 2017 with finalizing the FY17 budget with the Finance Team and Board of Selectmen. The town has chosen to use the zero-based budget process and also instituted budget breakdown sheets to each department to identify Revenue, Expenses, Grants, and Personnel needs for FY17. The Select Board goals of funding Norris School at 100% of net school spending and fully funding the highway department were met.

FINANCE COMMITTEE

There was also a 2% COLA given to the majority of town employees, excluding the elected officials. The approved FY17 budget was \$15,633,191 which was 3% higher than the Budget as Modified FY16. Major changes included a decrease of \$68,000 in New Growth, \$10,000 in Overlay, and the Highway budget increasing by \$55,000 to cover funding at 52 weeks.

At the Special Town Meeting on October 18, 2016 many articles were put forward for budget line to line transfers as well as transfers from the Operating or Capital Stabilization Funds. There were five articles with requests to transfer from Operating Stabilization for the purpose of funding re-occurring costs. This was in direct contrast to the Departments of Revenues free cash appropriation policy, along with a 2014 Department of Local Services report which reviewed the Town of Southampton's budget process. These articles were not recommended by the Finance Committee.

On December 1, 2016, the Massachusetts DOR notified the Town of Southampton that Free Cash had been certified at \$496,980. These funds will be appropriated into the Capital, Stabilization, & OPEB Funds per town policy at a Special Town Meeting in early 2017.

Conclusion

The Finance Committee continued on its path to promote sound and responsible fiscal management for the Town of Southampton. The ongoing difficulties with state and federal budgets reducing funds distributed to the local communities along with the constant increase to our Town's fixed expenses has left little room to meet our financial obligations and plan for rising expenses in the future.

The direction and vision for the Town of Southampton must be carefully considered and addressed now and throughout the upcoming year so that we may continually prepare for fiscal challenges and providing dependable and respectable town services to the residents.

Respectfully submitted,
Southampton Finance Committee

FIRE DEPARTMENT

Year in review

In 2016, the Fire Department experienced the highest call volume in its history. There were a total of 675 fire and medical emergency calls—146 more call than in 2015 (529). To break it down further, there were 466 EMS and 209 Fire calls. Ambulance billing is projected to bring in just under \$200,000 in this fiscal year! The Department battled two structure fires in December. Along with mutual aid from neighboring towns, 11 SFD firefighters responded to 15 East Street on 12/16 and to 6 Karen Lane on 12/25 (Christmas night). Both structures were saved! People and pets are safe.

The 2016 burning season saw 279 permits issued—140 season passes and 139 weekend passes. The total money collected was \$4,890.

General

The Department has made great strides to insure our firefighters have safety tested air tanks, air bottles, masks, fire trucks, ambulance equipment and compliant structural turnout gear. The expense to insure this level of safety is far outweighed in protecting the public and our firefighters and their families, as well as any liabilities the Town might incur if it were neglected.

The Department looks forward to providing additional service to the Town through the funding of a second shift. Our coverage would include two (2) employees staffed at the station from 8am-12am (16 hours), 365 days a year. This is part of a continued effort for the Town to meet its obligation to the State and its residents for Paramedic level ambulance service provided to Southampton citizens. It originated with an agreement signed in 2013 between the Selectmen, Acting Chief Kaleta, and the State OEMS. With our call volume rising, this service could not be timelier. We will have the ability to respond from the station for 16 hours of everyday. This will reduce by an average of 7 minutes the time it takes for an ambulance or a fire engine to be on scene in service for an emergency in our community!

Equipment

The Department has faced challenges to keeping some of our older equipment functioning. The townsfolk have answered our needs by supporting funding for a new brush truck which will replace a 1984 government surplus vehicle. We look forward to this new piece of equipment to be built and delivered. It will enhance our ability to protect the Town against wildfires.

We have had major trouble with electrical issues that have required one of our ambulances to be sidelined for almost 4 months. This has cost us over \$10,000 to date in this fiscal year, not including staff time shuttling this ambulance outside of Massachusetts to attain services. We hope to fund a new ambulance through monies received for ambulance services in the new fiscal year.

It comes in three's. Our frontline engine 3 was recently removed from service and is currently undergoing repair for a problem with its pump. The estimates for repair are just under \$10,000 but should bring the truck back for many more years of serviceable use!

FIRE DEPARTMENT

Training

Training on Thursday nights continued to be well attended by members. In 2016 six new SFD members attended and successfully completed Hampshire County basic fire training, and we had two SFD members complete the Massachusetts Fire Academy Full firefighter training program, which includes National certification to the level of Firefighter I/II. The Fire Department continues to promote training and education for all members. The Massachusetts Fire Academy held a “Pumps and Hydraulics” class here in Southampton in August. Also, the head Emergency Room physician from CDH held two medical training classes here in Southampton that were very well attended.

The Southampton Fire Department continues to grow and improve its services for the citizens of Southampton. As emergency calls continue to rise, the Fire Department through dedication and commitment will be ready.

Respectfully submitted,
Chief John Workman

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote the public health, to protect the natural environment, and respond to public health issues. The Board of Health enforces state mandated and local regulations, conducts inspections, issues permits, investigates complaints, promotes public health through education programs, and prepares for and responds, if necessary, to varied public health emergencies.

The Board of Health is a three member elected Board. They meet once a month in the Board of Health office in the Town Hall. Meeting agendas are posted on mytowngovernment.org on the Town's web page.

The Board of Health welcomed a new member this year Benjamin Hogan. The Board would like to thank Lisa Lauro, MSN, CRNA who served on the board, and was an invaluable resource for the Town and the Board of Health.

The Board of Health is the enforcement authority for local and state regulations, including regulations for tobacco sales, the sale of tobacco and non-tobacco nicotine delivery products (i.e. e-cigarettes), food service establishments, trash haulers, septic system installers, private wells, communicable disease investigation and surveillance, and solid waste - the landfill/transfer station. As part of enforcing local and state regulations, the Board of Health issues permits, conducts inspections, and conducts complaint investigations.

The Board of Health and staff work closely with various state agencies including the MA. Department of Public Health, MA. Department of Environmental Protection, and the Attorney General's office. The Board of Health also interfaces with a number of the Southampton municipal departments as well as other boards of health in the Pioneer Valley. The health department is a member of the town's Public Safety group which includes Police, Fire, Highway, Board of Health and Emergency Management.

The Board of Health currently operates the very successful Sharps Disposal Program.

A state wide ban on the disposal of needles, syringes and lancets went into effect July 1, 2012. The law stipulates that disposal of sharps will not be allowed in regular household trash in Massachusetts. Southampton residents cannot dispose of their sharps in the trash that goes to the Southampton Transfer Station, or in their trash collected by a private trash hauler, or in the trash in restrooms in restaurants or other public places.

The Board of Health provides Southampton residents with **approved** containers for sharps disposal. Only **approved** containers will be accepted. This program ensures the safety of the Transfer Station attendants, private trash haulers and restaurant employees, and others, by eliminating sharps from the waste stream

The Septic Betterment Program is still available to residents with failed septic systems. Applications are available in the Board of Health office. The Health Director will assist residents with the loan application process.

HEALTH, BOARD OF

At the statewide election last November, voters approved a law allowing the cultivation, distribution, possession and use of marijuana for recreational purposes. On Dec. 15, it became legal for Massachusetts residents age 21 or older to possess, grow, use and “gift” certain amounts of marijuana, but the sale and distribution of recreational marijuana does not become legal until a new Cannabis Control Commission issues regulations regarding implementation of the law.

The ballot question set a deadline of Sept. 15, 2017, for the regulations, but the Legislature in late December enacted a six-month extension, which the governor signed on Dec. 30. So the Cannabis Control Commission now has until March 15, 2018, to issue regulations.

A number of communities have enacted a temporary moratorium regarding recreational marijuana businesses. Southamptn needs time to study and consider the regulation of Recreational Marijuana Establishments and Marijuana Retailers; as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Town's current Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to recreational marijuana. The Board of Health will be requesting that the Board of Selectmen place a an article on the town meeting warrant seeking a temporary moratorium so that the Board of Health, Planning Board, Zoning Board and public safety have an opportunity to study these complex regulations and plan accordingly for the town.

The Massachusetts Health Officers Association has written a lengthy letter to the Governor and legislators outlining a number of revisions to the legislation modifying the language of the law. As the law stands now there are a number of issues that are detrimental to public health.

The Board of Health received two grants from the Hampshire Public Health Preparedness Coalition. The first grant of \$800 enabled the Board to purchase a lap top computer and the second grant of \$1500 was used to supplement the funding for Code Red.

This past year a number of residents and parents of school age children, have expressed concern regarding mosquito -borne diseases such as the Zika virus, EEE, West Nile virus. These concerns prompted the Board to partner with area towns who applied for a grant to begin a surveillance program. The communities received a grant of \$35,310. The communities will work with the Massachusetts Department of Agricultural Resources to establish the Pioneer Valley Mosquito Control District.

2016 Reports

Disposal Works Installers Permits- 17	Reportable Diseases- 32
Food/Tobacco Permits - 36	Septic design review- 42
Tanning Salons - 1	Septage Hauler Permits- 8
Hazardous Waste Day- 1	Trash Hauler Permits - 6
Perc Tests- 45	Well Permits - 9
Camps-	Misc. - 2

HEALTH, BOARD OF

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations and our staff, Health Director Geraldine Swanson, MPA, and Health Agent Ronald Laurin, who also served as the Animal Inspector.

Respectfully submitted,
Southampton Board of Health

HIGHWAY DEPARTMENT

The Southampton Highway Department (SHD) respectfully submits its annual report for calendar year 2016.

The SHD employs eight full-time staff, a part-time administrative assistant and a full-time Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year. Some of the areas for which the SHD is responsible include:

- Treat (sand and/or salt) and remove snow and ice from Town roads and municipal parking lots and walks.
- Repair of road defects such as pot holes, crack-seal, repave and rebuild Town asphalt streets and rebuild and re-grade dirt roads and associated drainage.
- Maintenance and replacement of traffic controls such as street and traffic signs and painted road markings.
- Vegetation control (mowing grass, brush and tree cutting) along Town Rights of Way and at intersections to maintain and/or improve lines-of-sight.
- Remove fallen trees and other obstructions from roadways.
- Maintain bridges and guard rails on Town roads.
- Sweep streets, clean and maintain Town-owned Stormwater management systems (catch basins, culverts and run-offs) and other work necessary to remain in compliance with State and Federal Environmental Protection Agency *Stormwater Discharges from Municipal Separate Sewer Systems* (MS4) permit and other applicable regulations.
- Mow and maintain the grounds of Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including athletic fields), Town Hall, Fire Station, Police Station, Edwards Public Library, Highway Garage, Moosebrook Transfer Station, Church Hill and three Water Department stations.
- Operation and management of the underground fuel storage and dispensing facility as well as all work necessary to ensure that the Town is in compliance with all applicable local and State regulations.
- Building maintenance and custodial duties at Town Hall, Old Town Hall/Police Station, Library, Highway Garage and the Transfer Station.
- Operation and management of the Moosebrook Road Transfer Station.
- Trash pickup service and transport to the Transfer Station for: Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including the athletic fields), Town Hall, Police Station, Library, Highway Garage and Pequot Road Water Station.
- Coordination with the Water Department Superintendent to provide staff and equipment to the Water Department to fulfill operational need.
- Maintenance and repair of all SHD vehicles and machinery.
- Issuing of Trench permits, Permits to Open Public Ways, Curb Cut permits, and construction inspection (sub-division roadway and drainage, ball fields, etc.).
- Administration of the *Richard C. Allen Memorial Scholarship Award*.

Approximately 1,639 Tons of sand and 876 Tons of salt were used to control snow and ice in 2016. Approximately 40 street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions. Road/paving projects in 2016 included:

HIGHWAY DEPARTMENT

- Chapter 90 Funds were utilized for milling, drainage improvements and paved level overlay on a portion of upper Fomer road; Fomer Road from the intersection with Route 10 to approximately 300-feet past the intersection with Russellville Road; Russellville Road from the intersection with Fomer Road to the intersection with Manhan Road; and paved level overlay of Delisle Road and Manhan Road.
- Chapter 90 Funds were also utilized to purchase an asphalt roller and trailer to complete asphalt work on these previously identified projects.
- Highway Department personnel performed shim overlay on degraded sections of Crooked Ledge Road, Glendale Road, Fomer and Russellville Roads and other roads throughout Town.
- Line painting on Russellville Road and Fomer Road.
- Chapter 90 funds were used for the acquisition of temporary construction easements necessary for the upcoming construction of sidewalks adjacent to Route 10 between Pomeroy Meadow Road and Parc Place. The sidewalk construction is part of a State program called *Safe Routes To School*.
- Approximately 5,663 Tons of hot and cold-patch asphalt were used to patch and repair potholes and deterioration of the road surface on these previously-mentioned projects and throughout Town.
- Dirt roads were graded as necessary.

Design work and construction scheduling continues for reconstruction of a portion of Glendale Road (from Route 10 to Pomeroy Meadow Road). This project is being funded by the Chapter 90 State Grant and the State Transportation Improvement Plan (TIP). The Glendale Road project is currently at the 75% stage, and though the project was previously listed on the 2015 TIP, it has been pushed off by the TIP committee and according to the State database "...is planned to be funded through the 2018 TIP".

The State-funded East Street reconstruction project design work is currently at the 25% design stage, and the project has been assigned a tentative construction date of "autumn 2020" on the TIP database. The Southampton Select Board and Highway Superintendent have met with Mass Department of Transportation officials, State Senator Humason and Representative Kocot to explore how to move this project forward. Southampton applied for and was denied a MassWorks Grant for replacement of the bridge over the Manhan River near Strong Road intersection. As we continue to evaluate options on the project, the SHD will continue measures to maintain and/or improve roadway conditions on East Street until such time as the design work is complete and reconstruction commences.

Southampton Highway Foremen and staff performed all grading and site preparation necessary for construction of a "Tot Lot" at the Conant Park Pavilion. Obie's Playground at Conant Memorial Park was planned, funded and constructed through the combined efforts of the First Congregational Church of Southampton UCC, Southampton Parks Commission, Southampton Community Preservation Committee, Southampton Highway Department, Boy Scout Troop 210, and Cindy Maak (owner of Site Specifics, LLC). The First Congregational Church of Southampton UCC donated money collected in honor of Obed Warren Groggett who was the infant son of former Pastor Dee Ledger and her late husband, Reverend Frank Groggett. The

HIGHWAY DEPARTMENT

Church wanted to provide a place for children to play in Obie's honor. Parishioner Don Warren brought the project to the Southampton Community Preservation Committee for supplemental funding. After Community Preservation Committee and voter approval, coordination with the Parks Commission began to plan and order the necessary materials and equipment. A semi-shaded site visible from the Lion's Club Pavilion was chosen as an ideal spot for the playground. Highway Department staff leveled an area and set up the retaining wall to contain the play structure and playground mulch, and then backfilled, loamed and seeded the area. Volunteers from the Park Commission and Church secured, laid out and assembled the play structure with the help of Cindy Maak. Boy Scout Troop 210 and their parents volunteered to spread out the huge piles of playground mulch within the retaining wall. The playground looks great and will provide years of enjoyment to children of our community.

In 2016, street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southampton*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

The SHD issued 18 Curb Cut Permits, 20 Permits to Open A Public Way, and 23 Trench Permits in 2016.

Three Richard C. Allen Memorial Scholarship Awards were awarded to graduating seniors in the Class of 2016. Natalie Beaupre, Olivia Webster and Bailly Walunas all received awards in the amount of \$500 to help further their education.

In the coming year SHD plans to perform as many of the following road repairs as funding and scheduling will allow:

- Paved level overlay of Birchwood Drive, Brickyard Road (from Gilbert Road intersection to the Westfield Town line), Leadmine Road, Moosebrook Road and Whiteloaf Road.
- Chip seal/ ("oil and stone") on Pomeroy Meadow Road, Montgomery Road, Glendale Road (from Pomeroy Meadow Road to the Easthampton line), County Road South, Cold Spring Road and Gunn Road.
- Honing/shim on degraded sections of various roads such as East Street, Valley Road, Thomas Circle and Pleasant Street.

Respectfully submitted,
Randall Kemp
Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historic assets. It cooperates with other agencies to insure historic preservation. It serves as a liaison between local, state and federal agencies.

In 2016 the Commission approved plans to repair and restore the Town clock which is housed in the steeple of the Congregational Church in the center of town.

The State Attorney General's office gave final approval to the Demolition Delay By-law for Southampton.

A member of the Commission was selected to serve on the new Safety Complex Building Board.

We submitted a grant application to the State Historic Records Advisory Board for preservation of military artifacts. Fourteen Revolutionary War Veterans' gravestones in Center Cemetery have been selected for restoration and preservation. We have been awarded \$7500 from the State that will be matched with a Community Preservation Grant (if successful). Restoration could begin in the late summer of 2017.

Several discussions were held during the year with the Conservation Commission regarding the future of the Szczypta Barn conservation building. These discussions will continue in 2017.

Respectfully submitted,
Robert Kozub

LEGAL

Town Counsel represented the Town in the following cases, which were pending in calendar year 2016:

Shea-Sullivan v. Town of Southampton, et al., U.S. District Court, C.A. No. 16-12023-MGM (formerly MCAD Case No. 13-SEM-000765)

This case began as a discrimination and retaliation charge filed by the Town's former Interim Town Administrator with the Massachusetts Commission Against Discrimination (MCAD) against the Town and a former member of the Town's Select Board. The Town and the former Selectman have denied the allegations, and the case was pending investigation at the MCAD until August, 2016, at which time Ms. Shea-Sullivan withdrew the case from the MCAD and filed it in court. The court complaint raises additional claims, all related to the Board's decision to not hire Ms. Shea-Sullivan as Town Administrator. The court case was pending throughout the remainder of 2016.

Shea-Sullivan v. DUA and Town of Southampton, Chicopee District Court, Docket No. C.A. 1520CV0200

Ms. Shea-Sullivan also sought unemployment compensation benefits, which claim was originally denied by the State Division of Unemployment Assistance (DUA), and subsequently appealed to State District Court. The court denied Ms. Shea-Sullivan's appeal in the beginning of 2016.

Swanson v. Town of Southampton, MCAD Case No. 14-SEM-01478

This case is a discrimination and retaliation complaint filed at the MCAD by an applicant for the permanent Town Administrator position. The Town has denied the allegations. The case was dismissed by the MCAD, and that dismissal was upheld on appeal by the MCAD; however, the appeal was pending in 2016. (A second discrimination/retaliation claim filed by Ms. Swanson at the MCAD was handled by separate counsel appointed by the Town's insurer. That case was similarly dismissed by the MCAD, which dismissal was upheld on appeal; however, the appeal was pending in 2016).

LIBRARY

The Edwards Public Library strives to provide resources that encourage lifelong learning in a friendly environment that also serves as a community meeting place for all ages. The Library offers free access to all our services and resources for all community residents. We are open 6 days a week for a total of 38 hours. The hours are Mondays and Wednesdays from 10AM -4PM, Tuesdays and Thursdays from 10AM to 8 PM, Fridays from 1PM-4 PM, and Saturdays from 10AM-1PM.

To reach the library, call 413-527-9480. Also, check our website www.southamptonlibrary.org and friend us on Facebook at Edwards Public Library. On these sites find information on programs, learn about new additions to our collection through the Wowbrary service, and access our catalog, including the digital catalog, from home. Patrons can renew books and order items from other libraries, as well as download ebooks, audio books, and videos to Kindles, Nooks, and other devices from the above website with a library card.

The staff consists of a director, youth librarian, technical services and circulation desk staff, and substitutes for staff when on vacation or ill. There are 12 elected Trustees and a Friends of the Edwards Public Library group. In 2016, volunteers worked over 2,050 hours helping at the library by shelving books, presenting and assisting with programs, covering and repairing books, creating displays and updating scrapbooks, and sorting donated books for the book sale.

The library has a total of 32,283 physical items and 186,373 digital items in its collection, the latter through the CWMARS system. Patrons check out free books, DVDs, audio books, CDs, magazines, museum passes, and download ebooks, DVDs, and audio books. They use our free Wi-Fi internet and the 7 public computers. Patrons also enjoy borrowing items from other libraries throughout the state via the interlibrary loan delivery service. Library use in 2016 is illustrated in these statistics: a total of 57,477 items circulated to our patrons. Patrons borrowed 8,985 items from other libraries, and our library sent 5,794 items to borrowers of other Massachusetts communities through interlibrary loan.

In addition, the library offered many programs for all ages. During the 1,909 hours the library was open in 2016, over 187 programs were held with 3,111 people attending. These included a weekly pre-school story hour during the school year, a book group for adults, a writing group for adults, a Halloween party, a Valentine Tea, cookie decorating, and a Lego club for children. In March and April, the library participated in the third All Hamptons Read which centered on the book *Being Mortal* by Atul Gawande. There were book discussions, films, author talks and events in our library, as well as in the Westhampton, Easthampton and Northampton libraries. The busy summer reading program for children and adults entertained and educated with such programs as Zoo On the Go, Minecraft, Maker Space with 3 D printing, book folding and sewing workshops, and Rockets with the Boston Museum of Science Traveling Shows. In addition to these programs, many groups use our meeting room, including SYAA, the Southampton Woman's Club, and local Cub Scout groups. Many of our programs are supported by the Friends of the Edwards Public Library, and the Southampton organizations of the Cultural Council, the Woman's Club, the Mother's Club, the Lions Club, as well as area businesses.

LIBRARY

Besides helping us with funds for programs, The Friends of the Edwards Public Library also help us purchase books and materials, pay for our Wi-Fi, two of our museum passes, and this year purchased a CD/DVD cleaner for us. They raise funds through annual memberships, the May book sale, the book sale nook in our copier room, and events like Wine With Friends and Mini-Golf.

The Library continues with its grant from Community Preservation. Our archivist, Lindsey Dahler, scans historical documents and books which we will make available to the public through flash drives and on our website during the coming year.

In 2016 we also celebrated the 20th anniversary of our building with an event on November 2nd with music by HRHS jazz performers, a play by the teen EPL Players, a welcome by Trustee Beth Russell Smith, and a history of the Library by Trustee Convy Stahl, as well as talks by the director and youth librarian. And, of course, cake! In December of 2016, RK Solutions began work on upgrading our HVAC system.

Approximately 85% of the library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid to Public Libraries, and generous gifts and donations from our community.

The Library Trustees and staff would like to thank the community of Southampton for its ongoing support of the Library and its services.

Respectfully submitted,
Barbara Goldin, Director

MODERATOR

Thank you for the continued opportunity to serve as your Southampton Town Moderator. It is a pleasure to facilitate our Town Meetings and everything else that comes with being your Town Moderator. This year's Annual Town Meeting and the Special Town Meetings were all conducted in an open, fair and respectful forum where candid discussions are allowed for ALL our Townspeople. Discretion was exercised to invite courteous comments on each and every article to continue so all sides of each article have a chance to be heard. Anyone who wishes to speak and present a different point of view is heard.

Town Meetings are our Legislative Branch of Southampton's Government, We the People. I'm proud of our legislature.

Our winter Special Town meeting was held on Tuesday, JAN 26. It included 16 articles.

Our Annual Town meeting was held on Tuesday, MAY 17. Its 30 articles including our annual town budget of \$15.63 million were presented, discussed, and voted on in one evening. It was a most active evening and there was no hurry to finish in one evening. That night in particular was a proud night in Southampton's long history.

Our autumn Special Town Meeting was held on Tuesday, OCT 18. It included 21 articles.

Thank you for all your attending and exercising your right to vote!

Respectfully submitted,
Robert Floyd
Southampton Town Moderator

PERSONNEL POLICIES AND PROCEDURES BOARD

The Southampton Personnel Policies and Procedures Board (PPPB) respectfully submits its annual report for calendar year 2016.

The responsibilities of the Personnel Policies and Procedures Board shall be as follows:

- To maintain an effective personnel system, monitor the effectiveness of rules, regulations, procedures and practices, and prepare an annual report.
- To ensure that recruitment, selection, appointment, and removal of employees is consistent with the personnel bylaw and the rules and regulations adopted pursuant to the personnel bylaw.
- To ensure that the town acts affirmatively in providing maximum opportunities to all persons regardless of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors and with proper regard for privacy and constitutional rights for all positions and provide equal treatment in all aspects of personnel management.
- To formulate and review the classification plan and the compensation plan.
- To evaluate and classify positions and review requests for reclassification.
- To maintain a centralized personnel record keeping system.

The PPPB is comprised of 3 elected members and 1 member from the Select Board and 1 member from the Finance Committee. A total of 162 Personnel Change Forms, 9 Personnel Request Forms (new jobs) and 1 Job Scoring (determine Grade and Salary) were reviewed and approved by the PPPB during the calendar year 2016.

The major PPPB accomplishment for 2016 was the completion of the Personnel By-Law, Rules & Regulations (Town Employee Personnel Manual) revision that took over 2 years to accomplish. The Rules & Regulations were almost completely re-written to bring the document up to date including the latest State and Federal regulations. PPPB had meetings with the Select Board to review the document and two (2) public meetings were held to present the document to Town Employees and Town Citizens. The Select Board approved the Personnel By-Law, Rules & Regulations and they are now in effect.

Goals for the PPPB in calendar year 2017 is reviewing, re-writing if necessary and presenting to the Select Board and elected Boards, Town Employee job descriptions. Once the job descriptions have been approved, each job will be scored to determine a grade level.

Respectfully submitted,
Personnel Policies and Procedures Board

PLANNING BOARD

Permits Granted

- Accessory Apartments: (1)
73 Moosebrook Drive
- Approval Not Required (ANR) : (10)
86 Glendale, 4 Gilbert, 87 Gunn, 28 Katelyn, 186 College, 130 Fomer, 95 Glendale, 44 Miller, 55 Gunn, 34 High

Bond Reductions: (1)

- Halons Way

Building Approvals: (14)

- (Stormwater permit not required)
55 Gilbert, 2,3, Halons Way, 30 Helen, 30 Coleman, 1,5, Old Harvest, 8 Madeline, 63 Coleman, 10 Nicholas, 40 Valley, 314 College, 127 Hillside, Lot F Woodmar .

Solar Installations, Ground Mount: (4)

- 55 Gunn, 57 Leadmine, 8 Eastwood, 25 Madison .

Street Acceptance Proposals for Town Meeting: (2)

- Old Harvest Rd and Woodmar Lane .

Street Address Changes: (4)

Sub-Divisions: (1)

- Pellegrini Estates, Quigley Road.

Other Planning Board 2016 Business

The Board amended the Solar By-Law regulations to ease restrictions for ground mounted installations and also to qualify the Town for the Green Communities Designation and Energy Grant Programs. This is scheduled to be on the STM in January 2017.

The Board had discussions with Fire Chief Workman on future fire protection for Sub Divisions in rural areas. Cisterns will be required if no access to Town water.

The Board renewed their consulting contract with Pioneer Valley Planning Commission (PVPC) In accordance with Master Plan, the Board in conjunction with PVPC, commenced drafts on the complete revision of the Southampton Zoning by-Laws in November 2016. This daunting task will be completed in phases and presented to Town Meeting after sections have been reviewed and edited at Public Hearings. The final compilation is not expected until 2018.

The dedicated members of the Planning Board will continue to respect and protect the interests of the Town of Southampton and its residents, in our future planning endeavors.

Respectfully submitted,
Paul J. Diemand, Chair

POLICE DEPARTMENT

Greetings to Southampton Residents,

In 2016 the men and women of the Southampton Police Department and Communications Department demonstrated dedication, determination, strength and resolve to their department, their towns community and to each other with the hard work they performed throughout the year. I thank them all for this and their continued commitment for positivity within the community.

The Southampton Police Department faced some challenges with health issues amongst a few of our officers. Due to those injuries/illnesses our part time officers really stepped up to make themselves available for the open shifts often working our shift before or after their full time job. Our Full time officers also made themselves available above and beyond covering those open shifts unable to be filled with part time officers. They are all to be commended for their sacrifices being away from their families and giving up their free time to make sure the Police Department was staffed and the citizens of the town were protected. I am happy to say that all of the officers recovered from their injuries/illnesses in 2016 and were able to return to work.

Promotions to Sergeant Positions were made. A vacant midnight Sergeant position was filled by 11 year Veteran Police Officer Ryan Holmes and a new Detective Sergeant position was created and filled by 20 year Veteran Officer David Neal. Congratulations go out to both Sergeants.

Officer John Areche was appointed to a Full Time Southampton Police Officer position on April 1, 2016 filling the vacant slot created when Chief David Silvernail retired in October 2015. Congratulations to Officer Areche. John started out in early 2015 by first serving as an Auxiliary Police Officer. Once completing our field training program, he was appointed a part time officer from October of 2015 through May 31, 2016. He started the Full Time Police Academy in November of 2016 and will return to regular duties in June 2017 after he graduates.

A new 2017 Ford Explorer police cruiser was added to the fleet. This vehicle having all wheel drive has complemented the functionality of what is needed within the Southampton Community for patrolling the winter roads. It joins our 2016 Ford Explorer. With the added Ford Explorer we are able to enhance our responses in the snowy weather within our community. The Ford Crown Victoria is not being manufactured any longer. The vehicles were work horses and served us well but being rear wheel drive they had limitations in our New England winters. As they are phased out from our fleet, they will continue to be replaced with Ford Explorers that are a practical application for our town.

In regards to Community Policing, The officers parked their cruisers and got out on foot at children's sporting events at the parks and schools along with parking at the plazas and other businesses. By officers getting out and walking around speaking with the general public including children, store owners and staff, it's a great way for the community to know their officers and the officers to know the people within the community. We will continue to promote this positive policing. A goal we have always worked towards.

Continuing the utilization of social media we have kept our community involved and updated. Our Face Book page has been a great success in reaching out to the public. Whether it be a

POLICE DEPARTMENT

simple post advising of power being out in certain sections of town due to downed wires, lost/found pets, scam alerts, weather alerts and preparedness, department activity, to posting pictures of suspects caught on video surveillance committing crimes and asking for the public's help in identifying the individual involved which has proved successful for us.

A new school zone light was installed in the south bound lane on Pomeroy Meadow Rd. for the Norris School after a vehicle struck the old one. The new improved sign has a radar unit built in and displays the speed of approaching motor vehicles 24 hours a day. This is a great awareness tool to notify each vehicle operator of their speed as they approach and enter the school zone during the morning and afternoon designated school zone times where the speed limit is 20mph. All other times the speed limit is a posted 35mph zone. Thank you to the Southampton Highway Department for purchasing the school zone Sign. By doing so, they have helped to keep our children safer in the school zone. We hope to find funding to replace the north bound school zone sign with the same technology in the future.

We partnered with the Southampton Lions Club for the first time this 2016 holiday season to help with their annual toy drive. Our "Stuff a Cruiser" was very successful with having over 100 toy donations dropped off at our police department. The toys were distributed to children within the Southampton/Easthampton communities by the Lions Club. Thank you to all who donated. We look forward to an even bigger success next year.

A big thank you to our community and beyond for the support of 22 year veteran Police Officer Mark Groeber while he battles cancer. "One 8ight I've Got Your 6ix, No One Fights Alone" tee shirt sales were a big success along with donations. The money raised went directly to Mark and his family to ease the burden of medical expenses. Mantis Graphics donated the tee shirts and printing. Also Fenway Westfield donated their proceeds to Mark raised from their 8th Annual Jeremiah Hurley whiffle ball Memorial Tournament. The tournament is held at a mini replica of Fenway Park in Westfield put together by MA State Trooper Christopher Dolan. Thank you Chris. We will always have your six Mark!

During 2016 there were 55 adult arrests and 2 juvenile arrests, 104 Felonies committed, 132 crime related incidents, 121 non-criminal incidents, 90 motor vehicle crashes, 127 civil citations, 170 municipal citations, 22 arrest citations, 41 criminal motor vehicle complaint citations, 311 written warnings.

The average speed limit in town is 35mph. The average speed motorists were cited for was 53mph. The average speed travelled over the speed limit by motorists cited was 19mph.

Respectfully submitted,
Michael R. Goyette
Chief of Police

SELECT BOARD

The 2016 Board of Selectmen (BOS) members were as follows: Charlie Kanicki (Chair), John Martin (Vice Chair), James Labrie (Clerk) Shannon Cutler, and Jacqueline Sears.

This past year has been one of new challenges and growth in our community. The town hired a new Police Chief, renewed the Fire Chief's contract, and amicably negotiated Union contracts with Police, Police Dispatch, and the Highway Department.

A ten-year contract with Charter Communications was also signed allowing for the town to broadcast the annual Town Meetings, Boards, Commissions, and Committee meetings assuring an open and transparent government.

Agendas and minutes of meetings of the Board are available at <http://www.mytowngovernment.org/01073> under *Selectboard*.

Infrastructure

Moving forward with capital needs, the Select Board supported and the Town voted for a new Police Cruiser, Wood Chipper for the Highway Department and computers for the children at the William E. Norris School. The school also installed new Power Point equipment and an interlocking system for safety, as well as other needed equipment. A new hand rail at the Town Hall was also installed to assist residents.

Licenses

The Town issues the following types of licenses: Weights and Measures, Liquor, Common Victualler, Entertainment, Coin-operated (devices), and Motor Vehicle. For 2016, the Town of Southampton contracted with the State to provide Weights and Measures services for town-wide businesses.

There are two major classes of annual Liquor Licenses issued by a municipality. The first is a \$12 on-premise license; this includes restaurants, clubs, taverns, general-on-premise establishments, etc. The second is a \$15 off-premise license, which relates to package stores (liquor stores). Within each of these classes, there are all alcohol licenses and wine & malt only licenses. Many businesses have both alcohol and other types of licenses.

In addition to Annual Liquor Licenses, the Select Board also issues one-day permits for alcohol; the majority are bring-your-own alcohol for use at Conant Park.

The Select Board issues Common Victualler Licenses, which allow businesses to serve food. (Board of Health permits are also required for food establishments.) Motor Vehicle licenses are issued in different classes: MVI (new vehicle sales), MVII (buying/selling used vehicles), MVIII (motor vehicles to be taken apart and sold), and Dealer (storage/towing). Entertainment Licenses cover the following: disc jockeys, jukeboxes, karaoke, live bands, instrumental music, amplifiers, dancing by patrons, and outdoor movies. Licenses are also issued for coin-operated devices, bowling alleys, and billiard tables.

All licenses issued along with the revenue generated are listed in the following table.

SELECT BOARD

License/Doing Business As	Address	Weights and Measures	Motor Vehicle	Alcohol	Common Victualler	Entertainment	Coin-op	Pool Table/Jukebox/Bowling Alley
<u>Weights and Measures</u>								
Weights and Measures								
Big Y World Class Market	10 College Highway	\$900						
Cumberland Farms #0198	130 College Highway	\$540						
Pure Food Market, Inc	31 College Highway	\$330						
Stop N Save Xtra Mart	247 College Highway	\$300						
	SUBTOTAL	\$2,070						
<u>Motor Vehicle</u>								
Midtown Motors (MVII)	151 College Highway		\$150					
Midtown Motors (MVIII)	152 College Highway		\$100					
Dave's Auto Sales (MVII)	75 Pequot Road		\$150					
Harley Davidson of Southampton (MVI)	17 College Highway		\$200			\$100		
Tarka Service Center (MVII)	429 College Highway		\$150					
	SUBTOTAL		\$750			\$100		
<u>Alcohol Plus Other</u>								
Black Birch Vineyard, LLC (WPP)	155 Glendale Road			\$1,000		\$100		
Camp Jahn Assn. Inc. (AAC)	25 Camp Jahn Road			\$1,500	\$100	\$100	\$375	\$200
Opa-Opa Steakhouse & Brewery (AAG)	169 College Highway			\$1,500	\$100	\$100	\$75	
Paisano's Restaurant and Pub (AAR)	136-38 College Highway			\$1,500	\$100	\$100	\$75	\$150
Johnny Diamonds (AAR)	16-J College Highway			\$1,500	\$100	\$100	\$75	
Southampton Country Club (AAR)	329 College Highway			\$1,500	\$100	\$100		
The Tin Can Alley Lounge (AAR)	74 College Highway			\$1,500	\$100	\$100	\$200	\$300
County Liquor Store (AAP)	272 County Road			\$1,500				
Pure Food Mkt, Inc (WMP)	31 College Highway			\$1,000	\$100			
Smitty's Package Store (AAP)	16 College Highway			\$1,500				
Southampton Beer & Wine (AAP)	136B College Highway			\$1,500				
West Lake Gourmet (AAR)	15E College Highway			\$1,500	\$100			
	SUBTOTAL			\$17,000	\$800	\$700	\$800	\$650
<u>One-Day Alcohol</u>								
Wine and Malt Beverage (6)	Conant Park			\$45				
Wine and Malt Beverage (1)	Edwards Public Library			\$45				
Wine and Malt Beverage (2)	Harley Davidson of Southampton			\$45				
Wine and Malt Beverage (1)	Residence			\$45				
All Alcoholic Beverages (4)	Conant Park			\$60				
	SUBTOTAL			\$240				
<u>Common Victualler</u>								
Cumberland Farms #0198	130 College Highway				\$100			
Sheldon's Ice Cream	285 College Highway				\$100			
Bashista Orchards	160 East Street				\$100			
Big Y World Class Market	10 College Highway				\$100			
Rite Aid #10058	14 College Highway				\$100			
Stop N Save Xtra Mart	247 College Highway				\$100			
Subway	161 College Highway				\$100			
Dunkin Donuts	136 College Highway				\$100			
	SUBTOTAL				\$800			

SELECT BOARD

Goals of the Coming Year

The Select Board recognizes the needs of the community and will be working on implementing the following priorities.

- The establishment of a second shift for the Fire Department's Advanced Life Support (ALS) ambulance service.
- A pay increase for all non-union employees of the Town at 2%.
- The establishment of a part time Administrative Aid for both the Police Chief and the Fire Chief.
- The establishment of a Town Grant writer, preferably on a pay-as-you-go arrangement.

Future Concerns

The Select Board is presently reviewing a multitude of pressing issues. One is the plowing of private roads. It has been a past practice to plow some private ways, and the Board is aware that this is not a legal service without Town approval through an election. As the Select Board recognizes the need to correct this, it will be holding public meetings and an election to allow residents to become informed and to make a decision.

Another roadway issue is the redevelopment of East Street and the East Street Bridge. The Town has been working with our State Senator, State Representative and Mass. DOT to get this stalled project moving forward. The Select Board is aware that a large portion of school funding goes to the Hampshire Regional School system, resulting in less than adequate support for the William E. Norris School. This issue will be addressed by the Selectmen in the Fiscal 2018-19 budget process.

Finally, there is a need for a construction of a Public Safety Complex that will fulfill Town needs at an acceptable cost. This is an ever-growing concern due to the importance of safely housing our emergency responders and providing citizens with the assistance they need. Fortunately, several school bonds will be retired in Fiscal 2018/19, and this will permit investment in a Public Safety complex without substantially increasing the tax burden.

Respectfully submitted,
Southampton Select Board

TOWN ACCOUNTANT – GENERAL

The following is a listing of the general purpose financial statements of the Town of Southampton at June 30, 2016 and for the year then ended:

Combined Balance Sheet – All Funds and Account Groups

Combined Statement of Revenues, Expenditures and Changes in Fund Balances –
All Governmental and Trust Funds

Statement of Special Revenue Fund Revenues, Expenditures and Changes in
Fund Balances

Statement of Community Preservation and Capital Fund Revenues, Expenses and
Changes in Fund Balances

Combined Statement of Enterprise Fund Revenues, Expenses and Changes in
Retained Earnings

Statement of Trust Fund Revenues, Expenditures and Changes in Fund Balances

Statement of Agency Fund Revenues, Expenditures and Changes in Fund
Balances

Statement of General Fund Revenues, Expenditures and Changes in Fund
Balance – Budget and Actual

Detailed Statement of General Fund Expenditures

Respectfully submitted,
Vicki Leigh Moro
Town Accountant

TOWN ACCOUNTANT – BALANCE SHEET (JUNE 30, 2016)

Town of Southampton Combined Balance Sheet 07/01/2015-06/30/2016

	General Fund	Special Revenue Funds	CPA Fund	Capital Project Funds	Water Fund	Transfer Station Fund	Trust Fund	Agency Fund	Long Term Debt Group		Memo Only
ASSETS											
Cash	932,188.41	950,376.43	1,609,739.92	76,216.62	399,295.77	7,134.42	1,034,071.63	152,619.65	0.00	0.00	5,161,642.85
Investments	0.00	0.00	0.00	0.00	0.00	0.00	26,600.00	0.00	0.00	0.00	26,600.00
Receivables	4,523.19	114,098.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,622.00
Property Taxes (RE and PP)	122,848.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122,848.73
Allowance for Abate & Exempt	-32,398.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-32,398.18
Tax Liens	264,687.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	264,687.94
Motor Vehicle Excise	83,126.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,126.93
A - User Charges / Liens	0.00	0.00	2,032.81	0.00	94,414.81	0.00	0.00	0.00	0.00	0.00	96,447.62
A- Liens	0.00	0.00	1,304.53	0.00	1,915.26	0.00	0.00	0.00	0.00	0.00	3,219.79
Amts Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,745,842.11	0.00	3,745,842.11
Due from Other Gov't	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	1,374,977.02	1,064,475.24	1,613,077.26	76,216.62	495,625.84	7,134.42	1,060,671.63	152,619.65	3,745,842.11	0.00	9,590,639.79
LIABILITIES											
Warrant /Accounts Payables	8,234.47	6,737.32	0.00	0.00	186.21	95.00	0.00	174.00	0.00	0.00	15,427.00
Payroll Payables	300,674.26	47,732.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348,406.48
Notes Payable	0.00	80,600.00	0.00	0.00	0.00	0.00	0.00	0.00	105,800.00	0.00	186,400.00
Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,640,042.11	0.00	3,640,042.11
Def Rev Prop Tax	90,450.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,450.55
Def Rev Tax Liens	264,687.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	264,687.94
Def Rev MV Excise	83,126.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,126.93
L - User Charges / Liens	0.00	0.00	2,986.43	0.00	96,330.07	0.00	0.00	0.00	0.00	0.00	99,316.50
Bonds Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev Other Receivables	0.00	114,098.81	350.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114,449.72
TOTAL LIABILITIES	747,174.15	249,168.35	3,337.34	0.00	96,516.28	95.00	0.00	174.00	3,745,842.11	0.00	4,842,307.23
FUND BALANCES											
Reserved for Encumbrances	80,625.76	2,860.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,486.09
Reserved for Expenditures	0.00	0.00	0.00	0.00	10,674.00	0.00	0.00	9,194.10	0.00	0.00	19,868.10
Designated	0.00	812,446.56	87,851.92	76,216.62	208,150.00	0.00	654,524.15	144,242.47	0.00	0.00	1,983,431.72
Undesignated	547,177.11	0.00	1,521,888.00	0.00	180,285.56	7,039.42	406,147.48	-990.92	0.00	0.00	2,661,546.65
TOTAL FUND BALANCES	627,802.87	815,306.89	1,609,739.92	76,216.62	399,109.56	7,039.42	1,060,671.63	152,445.65	0.00	0.00	4,748,332.56
TOTAL LIABILITIES & FUND BALANCES	1,374,977.02	1,064,475.24	1,613,077.26	76,216.62	495,625.84	7,134.42	1,060,671.63	152,619.65	3,745,842.11	0.00	9,590,639.79

TOWN ACCOUNTANT – BUDGET VS ACTUAL (GENERAL FUND)

Town of Southampton						
Statement of Revenues, Expenditures and Changes in Fund Balances						
General Fund - Budget and Actual						
For the Year Ended June 30, 2016						
						Variance
						Favorable
						(Unfavorable)
			Budget	Actual		
<u>Revenues</u>						
Taxes:						
Real estate			\$ 10,495,485	\$ 10,511,457		\$ 15,972
Personal property			184,034	186,475		2,440
Sale of tax possessions			-	-		-
Motor vehicle and other excise			855,700	928,576		72,876
Penalties and interest			54,000	55,114		1,114
Payments in lieu of taxes			67,000	69,302		2,302
Meals tax			48,000	50,705		2,705
State aid			3,177,089	3,190,023		12,934
Federal aid			-	-		-
Departmental revenues			159,550	220,380		60,830
Earnings on invested funds			6,000	5,278		(722)
Court fines			8,000	10,240		2,240
Miscellaneous			-	16,364		16,364
School Bus Fees			25,000	10,054		(14,946)
Total Revenues			15,079,859	15,253,970		174,111
<u>Expenditures</u>						
General government			629,913	563,064		66,849
Protection of persons and property			1,557,969	1,529,958		28,011
Education			9,913,033	9,799,716		113,317
Public works and facilities			797,782	741,142		56,640
Human services			107,521	102,582		4,940
Culture and recreation			151,626	149,363		2,262
Debt service			404,953	401,054		3,899
Intergovernmental expenses			13,966	13,734		232
Miscellaneous			1,739,401	1,677,886		61,516
Total Expenditures			15,316,164	14,978,498		337,666
Excess (Deficiency) of Revenues						
Over Expenditures			(236,305)	275,472		511,777
<u>Other Financing Sources (Uses)</u>						
Transfers from other funds			236,126	236,126		-
Transfers to other funds			(206,997)	(206,859)		138
Total Other Financing Sources (Uses)			29,129	29,268		138
Excess (Deficiency) of Revenues and						
Other Sources Over Expenditures						
and Other Uses			\$ (207,176)	304,739		\$ 511,915
Fund Balance - Beginning of Year				323,063		
Fund Balance - End of Year				\$ 627,802		

TOWN ACCOUNTANT – COMBINED STATEMENT OF REVENUES AND EXPENDITURES

Town of Southampton										
Combined Statement of Revenues, Expenditures and Changes in Fund Balances										
All Governmental and Trust Funds										
For the Year Ended June 30, 2016										
Governmental Funds							Fiduciary Funds			
							Non- & Expendable Trusts	Agency Funds		
	General	Special Revenue	CPA Fund	Capital Projects	Water Fund	Transfer Station Fund			Total	
Revenues										
Taxes:										
Real estate	10,511,596		197,381						10,708,977	
Personal property	186,475								186,475	
Sale of Tax Possessions	-	-	-	-	-	-			-	
Motor vehicle and other excise	928,576								928,576	
Penalties and interest	55,114								55,114	
Payments in lieu of taxes	69,302								69,302	
Meals Taxes	50,705								50,705	
Intergovernmental:									-	
State	3,119,024	1,022,824	151,040						4,292,888	
Federal		34,126							34,126	
Departmental revenues	176,942	29,303							206,245	
Charges for services	43,439	346,041			634,253	209,471			1,233,204	
Earnings on invested funds	5,278				1,146		11,873		18,298	
Court fines	10,240								10,240	
Endowments								1,180	1,180	
Miscellaneous	97,279	46,557	9,398		67,106	8,303			228,643	
Total Revenues	15,253,970	1,478,851	357,819	-	702,504	217,774	11,873	1,180	18,023,971	
Expenditures										
General government	563,063	81,499	13,599	2,815					660,976	
Protection of persons and property	1,529,958	124,621	16,000	52,484					1,723,062	
Education	9,799,716	997,620		19,715					10,817,051	
Public works and facilities	741,142	25,045		61,308	292,230	178,026			1,297,750	
Human services	102,582	42,201	15,500	361					160,644	
Culture and recreation	149,363	28,241	105,503						283,107	
Debt service	401,054				222,052	19,672			642,778	
Intergovernmental expenses	13,734								13,734	
Miscellaneous	1,677,886	50,355						104,280	1,832,521	
Capital outlay		136,297			41,850				178,147	
Total Expenditures	14,978,498	1,485,879	150,602	136,683	556,132	197,697	-	104,280	17,609,771	
Excess (Deficiency) of Revenues Over Expenditures	275,472	(7,028)	207,217	(136,683)	146,373	20,076	11,873	(103,100)	414,201	
Other Financing Sources (Uses)										
Bond/note proceeds									-	
Transfers from other funds	236,126	15,595	-	186,174	-	18,282	203,577	-	659,754	
Transfers to other funds	(206,859)	(156,737)	-	405,405	(52,379)	(13,037)	(225,494)		(249,101)	
Total Other Financing Sources (Uses)	29,268	(141,142)	-	591,579	(52,379)	5,245	(21,917)	-	410,653	
Excess (Deficiency) of Revenue and Other Sources Over Expenditures and Other Uses	304,740	(148,170)	207,217	454,896	93,994	25,321	(10,044)	(103,100)	824,853	
Fund Balance - Beginning of Year	323,063	963,477	1,402,523	(378,680)	305,115	(18,282)	1,070,716	255,546	3,923,478	
	\$ 627,803	\$ 815,307	\$ 1,609,740	\$ 76,217	\$ 399,109	\$ 7,039	\$ 1,060,672	\$ 152,446	\$ 4,748,331	

TOWN ACCOUNTANT – ENTERPRISE FUNDS

Town of Southampton					
Enterprise Funds					
Statement of Revenues, Expenses and Changes in Retained Earnings					
For the Year Ended June 30, 2016					
				Transfer	
<u>Revenues</u>		<u>Water</u>	<u>Station</u>	<u>Totals</u>	
User charges		\$ 566,208	\$ 197,730	\$ 763,938	
Hook-up fees		60,190	-	60,190	
Recycling		-	11,741	11,741	
Water Liens		7,854			
WPAT debt subsidies		54,998	8,303	63,301	
Earnings on invested funds		1,146	-	1,146	
Retained Earnings		10,674			
Water Capital		250,000			
Miscellaneous Revenue		12,108	18,282	30,389	
Total Revenues		963,178	236,056	930,706	
<u>Expenses</u>					
Payroll		86,685	37,784	124,469	
Other operating expenses		155,856	140,242	296,098	
Debt service		222,051	19,672	241,723	
Capital outlay (includes water capital exp)		91,538	-	91,538	
Total Expenses		556,130	197,697	753,828	
Excess of Revenues Over Expenses		407,048	38,358	176,878	
<u>Other Financing Uses</u>					
Transfers to other funds - indirect costs		52,379	13,037	65,416	
Excess (Deficiency) of Revenues Over Expenses and Other Uses		354,669	25,321	111,462	
Retained Earnings - Beginning of Year		44,441	(18,282)	26,159	
Retained Earnings - End of Year		\$ 399,110	\$ 7,039	\$ 137,620	

TOWN ACCOUNTANT – EXPENSE REPORT 2016

Town of Southampton

2016 Expense Report

From 07/01/2015 to 06/30/2016

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015114.700	Moderator Expenses		150.00		150.00	150.00		100.00 %
015122.700	Selectmen Expenses		1,700.00	2,585.14	4,285.14	4,185.14	100.00	97.66 %
015122.701	Selectmen Expenses-Minutes		2,000.00		2,000.00	1,150.00	850.00	57.50 %
015122.703	Internet Service		2,220.00		2,220.00	1,884.77	335.23	84.89 %
015122.704	Webpage Maintenance		475.00		475.00	439.34	35.66	92.49 %
015122.706	Employment Advertising			750.00	750.00	292.64	457.36	39.01 %
015125.113	Town Administrator Salary	56,000.00		1,120.00	57,120.00	57,120.00		100.00 %
015129.113	Administrative Assistant Wages	13,500.00		-2,025.00	11,475.00	10,821.69	653.31	94.30 %
015129.700	Administration Expenses	2,200.00		1,500.00	3,700.00	3,666.31	33.69	99.08 %
015129.701	Photocopier Lease and Supplies	3,000.00			3,000.00	2,986.37	13.63	99.54 %
015129.702	Postage	15,500.00			15,500.00	15,450.17	49.83	99.67 %
015131.700	Finance Committee Expenses	200.00			200.00	176.00	24.00	88.00 %
015132.780	Reserve Fund	17,300.00		-2,724.62	14,575.38		14,575.38	0.00 %
015135.113	Town Accountant Salary	37,279.61		745.59	38,025.20	38,025.20		100.00 %
015135.114	Assistant Accountant Wages	18,593.64		430.35	19,023.99	19,023.99		100.00 %
015135.200	Independent Audit	18,000.00		3,000.00	21,000.00	21,000.00		100.00 %
015135.201	Fixed Assets Audit	5,000.00			5,000.00	5,000.00		100.00 %
015135.700	Town Accountant Expenses	1,876.00			1,876.00	1,710.95	165.05	91.20 %
015135.701	Accounting Software Support	2,835.22			2,835.22	2,835.22		100.00 %
015141.114	Assistant Assessors Wages	37,707.00		254.14	37,961.14	34,454.30	3,506.84	90.76 %
015141.116	Admin Assistant Assessor	19,575.00		391.50	19,966.50	18,293.70	1,672.80	91.62 %
015141.700	Assessors Expenses	7,100.00		500.00	7,600.00	6,912.71	687.29	90.95 %
015141.701	Assessors Software Support	5,350.00			5,350.00	5,350.00		100.00 %
015141.702	Assessors - Town Maps	5,000.00			5,000.00	3,500.00	1,500.00	70.00 %
015145.113	Treasurer/Collect Salary	49,963.34			49,963.34	49,963.34		100.00 %
015145.115	Treasurer/Collector Wages	49,570.00		991.40	50,561.40	47,369.68	3,191.72	93.68 %
015145.700	Treasurer/Collector Expenses	13,659.00		-58.50	13,600.50	9,841.38	3,759.12	72.36 %
015145.701	Treasurer - Software Support	9,646.00			9,646.00	9,645.60	0.40	99.99 %
015151.300	Legal Expenses	40,000.00			40,000.00	21,752.00	18,248.00	54.38 %
015152.700	Personnel Board Expenses	2,500.00			2,500.00	2,153.86	346.14	86.15 %
015158.700	Tax Title Expenses	3,000.00		58.50	3,058.50	3,058.50		100.00 %
015161.113	Town Clerk Salary	35,783.00			35,783.00	35,783.00		100.00 %
015161.114	Town Clerk Assistant Wages	14,575.00		291.50	14,866.50	13,021.07	1,845.43	87.58 %
015161.700	Town Clerk Expenses	900.00		1,000.00	1,900.00	1,301.37	598.63	68.49 %
015163.115	Election/Registration Wages	5,500.00			5,500.00	2,485.30	3,014.70	45.18 %
015163.700	Election/Registration Expenses	9,124.00		-1,000.00	8,124.00	6,851.33	1,272.67	84.33 %
015171.700	Conservation Commission Expenses	750.00			750.00	750.00		100.00 %
015175.700	Planning Board Expenses	200.00			200.00	178.42	21.58	89.21 %
015175.701	Pioneer Valley Planning Commission	869.00			869.00	868.80	0.20	99.97 %
015175.702	Barnes Aquifer Committee	2,000.00			2,000.00	2,000.00		100.00 %
015192.400	Town Hall Custodial Expenses	700.00		200.00	900.00	790.38	109.62	87.82 %
015192.401	Larrabee Custodial Expenses	1,100.00		200.00	1,300.00	1,214.84	85.16	93.44 %
015192.405	Telephone	8,500.00			8,500.00	4,855.21	3,644.79	57.12 %
015192.410	Gas and Electric - Town Hall	22,605.00		-5,000.00	17,605.00	15,233.52	2,371.48	86.52 %
015192.411	Gas and Electric - Larrabee	27,400.00		-4,500.00	22,900.00	23,271.27	-371.27	101.62 %
015192.700	Town Hall Bldg Expenses	10,000.00		4,900.00	14,900.00	12,669.49	2,230.51	85.03 %
015192.701	Larrabee Bldg Expenses	12,697.00		12,700.00	25,397.00	25,393.63	3.37	99.98 %
015195.700	Town Report		1,000.00		1,000.00	995.30	4.70	99.53 %

TOWN ACCOUNTANT – EXPENSE REPORT 2016

Town of Southampton

2016 Expense Report

From 07/01/2015 to 06/30/2016

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015196.700	Technology - Equipment		8,000.00	1,000.00	9,000.00	8,908.33	91.67	98.98 %
015196.701	Technology - Services		8,000.00	-1,000.00	7,000.00	5,452.49	1,547.51	77.89 %
015197.701	Emergency Management Expenses		3,000.00		3,000.00	2,826.78	173.22	94.22 %
Total	General Government		613,602.81	16,310.00	629,912.81	563,063.39	66,849.42	
Protect, Persons, & Property								
015210.113	Police Chief's Salary		82,963.20	15,733.57	98,696.77	98,696.77		100.00 %
015210.114	Police Chief Educational Incentive		20,741.00	-13,481.73	7,259.27	7,259.27		100.00 %
015210.115	Police Department Wages		568,670.00	31,627.20	600,297.20	588,924.69	11,372.51	98.10 %
015210.116	Police Educational Incentive		43,230.00	-6,614.25	36,615.75	36,615.75		100.00 %
015210.700	Police Dept Expenses		50,349.00	6,173.09	56,522.09	53,062.36	3,459.73	93.87 %
015210.701	Police Equipment Maintenance		23,030.00	-6,199.04	16,830.96	16,830.96		100.00 %
015210.702	Regional Lockup Assessment		5,502.00		5,502.00	5,502.00		100.00 %
015215.115	Communications Wages		184,000.00	66.40	184,066.40	171,729.51	12,336.89	93.29 %
015215.700	Communications Expenses		4,900.00		4,900.00	4,138.78	761.22	84.46 %
015220.113	Fire Chief's Salary		72,000.00	1,440.00	73,440.00	73,440.00		100.00 %
015220.115	Fire Department Wages		76,849.00		76,849.00	75,954.57	894.43	98.83 %
015220.700	Fire Department Expenses		35,000.00	6,133.95	41,133.95	41,284.64	-150.69	100.36 %
015232.113	EMT Standby		35,100.00	8,448.88	43,548.88	43,548.88		100.00 %
015232.114	EMT Wages		180,232.00	-28,824.58	151,407.42	154,555.84	-3,148.42	102.07 %
015236.698	Ambulance Billing		7,000.00		7,000.00	6,236.58	763.42	89.09 %
015236.699	EMT Licensing and Certification		2,500.00		2,500.00	1,349.99	1,150.01	53.99 %
015236.700	Ambulance/EMS Expenses		40,000.00	50,230.95	90,230.95	89,979.59	251.36	99.72 %
015241.113	Building Inspector Salary		50,000.00	1,000.00	51,000.00	51,000.00		100.00 %
015241.700	Building Inspection Expenses		6,888.00	3,280.00	10,168.00	9,847.56	320.44	96.84 %
Total	Protect, Persons, & Property		1,492,234.20	65,734.44	1,557,968.64	1,529,957.74	28,010.90	
Education								
015300.700	Elementary School		3,736,422.00	58,218.77	3,794,640.77	3,760,277.35	34,363.42	99.09 %
015300.701	School Choice Tuition		113,346.00		113,346.00	75,203.00	38,143.00	66.34 %
015300.702	Local School Transportation		238,385.00		238,385.00	189,747.99	48,637.01	79.59 %
015310.700	Charter School Tuition		10,339.00		10,339.00	24,034.00	-13,695.00	232.45 %
015320.690	Vocational Tuition		899,058.00	-43,218.77	855,839.23	855,839.41	-0.18	100.00 %
015320.691	Vocational Transportation		62,350.00		62,350.00	56,481.61	5,868.39	90.58 %
015330.690	Hampshire Regional Operating		4,527,579.00		4,527,579.00	4,527,579.00		100.00 %
015330.691	Hampshire Regional Debt		310,554.00		310,554.00	310,554.00		100.00 %
Total	Education		9,898,033.00	15,000.00	9,913,033.00	9,799,716.36	113,316.64	
Public Works and Facilities								
015422.113	Highway Superintendent's Salary		68,500.00	1,370.00	69,870.00	69,870.00		100.00 %
015422.115	General Highway Wages		196,087.00	11,050.11	207,137.11	207,137.11		100.00 %
015422.700	General Highway Expenses		151,798.00	-21,088.80	130,709.20	92,385.57	38,323.63	70.68 %
015422.701	Road Machinery Expenses		86,682.00	25,433.88	112,115.88	112,284.79	-168.91	100.15 %
015423.115	Winter Roads Wages		126,914.00	-2,501.29	124,412.71	124,412.71		100.00 %
015423.700	Winter Roads Expenses		120,982.00	-9,703.23	111,278.77	95,808.77	15,470.00	86.09 %
015424.200	Street Lighting		28,770.00		28,770.00	25,754.19	3,015.81	89.51 %
015491.700	Cemetery Commission Expenses		2,500.00		2,500.00	2,500.00		100.00 %
015493.700	Tree Warden Expenses		8,470.00	2,518.00	10,988.00	10,988.50	-0.50	100.00 %
Total	Public Works and Facilities		790,703.00	7,078.67	797,781.67	741,141.64	56,640.03	

TOWN ACCOUNTANT – EXPENSE REPORT 2016

Town of Southamptton

2016 Expense Report

From 07/01/2015 to 06/30/2016

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
Human Services								
015510.113	Health Agent Salary		35,182.00	1,885.78	37,067.78	37,067.78		100.00 %
015511.700	Board of Health Expenses		3,000.00	3,124.23	6,124.23	6,239.23	-115.00	101.87 %
015519.115	Animal Inspector Salary		3,000.00	-500.00	2,500.00	2,500.00		100.00 %
015541.121	Council on Aging Wages		22,239.00	444.78	22,683.78	22,679.85	3.93	99.98 %
015541.700	Council on Aging Expenses		1,860.00		1,860.00	1,860.00		100.00 %
015543.115	Veterans' Agent Salary		8,000.00	160.00	8,160.00	8,160.00		100.00 %
015543.700	Veterans' Agent Expenses		600.00		600.00	334.28	265.72	55.71 %
015543.771	Veterans' Benefits		35,600.00	-7,074.37	28,525.63	23,740.68	4,784.95	83.22 %
Total	Human Services	7,000.00	109,481.00	-8,959.58	107,521.42	102,581.82	4,939.60	
Culture and Recreation								
015610.115	Library Wages		93,878.00	3,153.14	97,031.14	97,031.14		100.00 %
015610.700	Library Expenses		24,347.67		24,347.67	24,103.82	243.85	98.99 %
015610.702	Library- Utilities		12,000.00	-1,290.67	10,709.33	10,750.78	-41.45	100.38 %
015610.703	Library- Maintenance		6,683.00	15.09	6,698.09	6,690.09	8.00	99.88 %
015650.115	Park Commission Wages			8,269.35	8,269.35	8,269.35		100.00 %
015650.700	Park Commission Expenses		7,500.00	-5,000.00	2,500.00	1,755.47	744.53	70.21 %
015660.700	Historical Commission		1,720.00		1,720.00	561.71	1,158.29	32.65 %
015693.700	Memorial Day		100.00	250.00	350.00	201.00	149.00	57.42 %
Total	Culture and Recreation		146,228.67	5,396.91	151,625.58	149,363.36	2,262.22	
Debt Service								
015710.910	Debt Larrabee Renovation		110,000.00		110,000.00	110,000.00		100.00 %
015710.914	Debt Pumper Tanker		26,450.00		26,450.00	26,450.00		100.00 %
015710.918	Debt Pequot Pond Sewer		20,000.00		20,000.00	20,000.00		100.00 %
015710.919	Debt WPAT Bonds		20,400.00		20,400.00	20,400.00		100.00 %
015710.921	Debt Norris School Roof		137,000.00		137,000.00	137,000.00		100.00 %
015751.915	Int Larrabee Renovation		72,699.00		72,699.00	72,668.76	30.24	99.95 %
015751.919	Int Pumper Tanker		5,621.00		5,621.00	5,620.60	0.40	99.99 %
015751.921	Int. Norris School Roof		3,735.00	0.20	3,735.20	3,735.20		100.00 %
015751.924	Int Pequot Pond Sewer		4,568.00	134.99	4,702.99	4,702.99		100.00 %
015751.925	Int Halloween Storm Oct 2011		480.00		480.00	476.67	3.33	99.30 %
015752.925	Int Short-Term Debt		4,000.00	-135.19	3,864.81		3,864.81	0.00 %
Total	Debt Service		419,953.00	-15,000.00	404,953.00	401,054.22	3,898.78	
Intergovernmental Expenses								
015820.620	Hamp Council of Gov'ts		4,528.00	-2,251.84	2,276.16	2,263.88	12.28	99.46 %
015820.640	State - Air Pollution		1,692.00		1,692.00	1,692.00		100.00 %
015820.641	State - RMV Surcharge		2,640.00		2,640.00	2,420.00	220.00	91.66 %
015840.663	Regional Transit Charge		7,358.00		7,358.00	7,358.00		100.00 %
Total	Intergovernmental Expenses		16,218.00	-2,251.84	13,966.16	13,733.88	232.28	
Miscellaneous Expenses								
015911.170	Retirement Contributory		607,900.00		607,900.00	607,900.00		100.00 %
015912.170	Workers' Compensation		45,000.00	-7,801.00	37,199.00	34,554.00	2,645.00	92.88 %
015913.170	Unemployment Compensation		10,000.00		10,000.00	3,253.49	6,746.51	32.53 %
015914.169	Group Health- Retiree		160,000.00		160,000.00	155,770.49	4,229.51	97.35 %
015914.170	Group Health Insurance		740,000.00		740,000.00	701,738.42	38,261.58	94.82 %
015914.171	Medicare		81,000.00	3,000.00	84,000.00	83,070.59	929.41	98.89 %

TOWN ACCOUNTANT – EXPENSE REPORT 2016

Town of Southampton

2016 Expense Report

From 07/01/2015 to 06/30/2016

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015914.172	Group Life Insurance		2,900.00		2,900.00	2,253.96	646.04	77.72 %
015914.173	Group Life Insurance- Retiree		1,200.00		1,200.00	1,142.44	57.56	95.20 %
015945.740	Insurance - General		80,000.00	4,882.00	84,882.00	84,882.00		100.00 %
015950.900	Prior Year Expenses			3,320.27	3,320.27	3,320.27		100.00 %
015950.910	OPEB Actuarial Study		8,000.00		8,000.00		8,000.00	0.00 %
015992.962	Trans to Special Revenue			15,000.00	15,000.00	15,000.00		100.00 %
015994.964	Trans to Enterprise Fund			18,281.78	18,281.78	18,281.78		100.00 %
015995.965	Trans to Stabilization			173,577.00	173,577.00	173,577.00		100.00 %
Total	Miscellaneous Expenses		1,736,000.00	210,260.05	1,946,260.05	1,884,744.44	61,515.61	
Total	General Fund	7,000.00	15,222,453.68	293,568.65	15,523,022.33	15,185,356.85	337,665.48	

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS

Town of Southampton						
Special Revenue Funds						
Statement of Revenues, Expenditures and Changes in Fund Balances						
For the Year Ended June 30, 2016						
	Fund			Total		Fund
	Balance					Balance
	Beginning	Revenues	Available	Expenditures		Ending
School Funds						
School Lunch	\$ (676)	\$ 123,796	123,120	\$ 139,392		\$ (16,272)
Pre-School Program	21,067	71,153	92,220	61,876		30,344
Quality Kindergarten	(0)	31,900	31,900	31,900		(0)
94-142 IDEA Grant	-	30,000	30,000	30,000		-
Title I	395	23,000	23,395	23,395		(0)
SPED Circuit Breaker	34,907	136,108	171,015	121,148		49,867
School REAP Grant	18,382	23,770	42,152	42,153		(0)
Early Literacy Grant	1,330		1,330	1,330		0
Stars Residency	5,000	4,800	9,800			9,800
NEA Foundation	-	4,500	4,500			4,500
School Choice	430,568	435,026	865,594	511,053		354,541
Student Activities Fund	4,732	20,663	25,395	25,339		56
Norris Revolving Fund	1,515		1,515	-		1,515
Norris Gift Fund	6,681	7,779	14,460	8,146		6,314
School Building Use	2,348	3,430	5,778	3,848		1,931
Other	2,731	379	3,110	901		2,209
Total School Funds	528,979	916,304	1,445,283	1,000,480		444,804
Revolving Funds						
Police Outside Detail	-	68,665	68,665	66,942		1,723
Inspections	9,736	27,440	37,176	25,045		12,131
Dog Control	6,920	6,364	13,284	4,859		8,425
Council on Aging Van	60	22,674	22,734	27,257		(4,523)
Planning Board	16,625	13,710	30,335	15,978		14,357
Conant Park Pavilion	5,197	4,250	9,447	2,494		6,954
Gun Permits Admin	-		-			-
Zoning Board of Appeals	2,477	654	3,131	1,230		1,900
Con Com -Consultant	-		-			-
Weights and Measures	-	2,010	2,010	2,010		-
park Commission Field Usage		4,195	4,195	3,000		1,195
Total Revolving Funds	41,015	149,962	190,977	148,815		42,162

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS

<u>Other Special Revenues</u>						
Road Construction		(149,362)	150,856	1,494	136,297	(134,803)
PEG Programming Grant		58,707	22,589	81,296	46,032	35,264
Ambulance Fees		208,430	155,411	363,841	147,442	216,399
Septic Betterments		54,255		54,255	36,650	17,605
WPAT Loan Repayment		195,760	7,679	203,439	20,780	182,659
Sale of Cemetery Lots		44,425	1,925	46,350		46,350
Police Grants		10,450	3,264	13,713	3,199	10,514
911 Incentive Grant		20,376		20,376	36,693	(16,317)
Sale of Real Estate		576	595	1,171		1,171
Council on Aging		4,090	14,583	18,673	14,945	3,729
Cultural Council		7,473	2,700	10,173	3,847	6,326
Library Grants		7,966	7,993	15,959	7,134	8,825
Wetlands Protection		1,654	7,687	9,341	3,386	5,955
Scholarship Fund		2,111	1,199	3,310	1,500	1,810
Gift Funds		8,035	19,815	27,849	14,186	13,663
Halloween Storm (FEMA)		(95,600)	15,000	(80,600)		(80,600)
Fire Safe Grant		6,739		6,739	1,886	4,853
Police Patrol Stimulus		1,120		1,120	-	1,120
Highway Emergency Preparedness		2,000		2,000	-	2,000
Transfer to CPA		(0)		(0)		(0)
WRRRP Pothole		-		-		-
Insurance Recoveries		-	10,510	10,510	4,530	5,980
Extended Polling hours		604	291	895		895
Community Compact Grants		-	14,875	14,875	14,500	375
Code Red Next		-	1,560	1,560	1,560	-
Transfer to Revolving Fund			348	348	348	-
Reserve for encumbrances		-	2,830	2,830		2,830
Other		3,675	799	4,474	12,736	(8,262)
Total Other Special Revenue		393,482	442,509	835,991	507,651	328,340
Total Special Revenue Funds		\$ 963,477	\$ 1,508,775	\$2,472,252	\$ 1,656,946	\$ 815,306

TOWN ACCOUNTANT – TRUST FUNDS

Town of Southampton								
Trust Funds								
Statement of Revenues, Expenditures and Changes in Fund Balances								
For the Year Ended June 30, 2016								
	Fund		Transfers				Transfers	Fund
	Balance		from	Total			to	Balance
	Beginning	Revenues	Other Funds	Available	Expenditures		Other Funds	Ending
<u>Non-Expendable Trusts</u>								
Cemetery Perpetual Care	\$ 94,936		\$ -	\$ 94,936	\$ -		\$ -	\$ 94,936
Almoners	20,847			20,847	-			20,847
Library	28,093			28,093	-		-	28,093
Park	50,664			50,664	-			50,664
Wildlife	35,167			35,167	-			35,167
School	4,000			4,000	-			4,000
Julia Baraniuk - Library	131,083			131,083	-			131,083
Total Non-Expendable Trust	364,790	-	-	364,790	-		-	364,790
<u>Expendable Trusts</u>								
Stabilization Fund- Ambulance	25,083	217	25,000	50,300				50,300
Stabilization Fund- Capital	227,596	320	82,736	310,653			186,174	124,479
Stabilization - All Purpose	246,750	608	73,631	320,989			39,320	281,668
Cemetery Perpetual Care	20,799	4,016		24,815				24,815
OBEP Trust	52,414	906	22,210	75,529				75,529
Almoners	6,195	482		6,677				6,677
Library	19,624	582		20,206				20,206
Park	26,422	1,326		27,747				27,747
Wildlife	50,250	1,203		51,453				51,453
School	7,290	100		7,390				7,390
Conservation	21,401	190		21,590				21,590
Julia Baraniuk - Library	2,102	1,923		4,025				4,025
Total Expendable Trusts	705,925	11,873	203,577	921,375	-		225,494	695,881
Totals - All Trusts	\$ 1,070,715	\$ 11,873	\$ 203,577	\$1,286,165	\$ -		\$ 225,494	\$ 1,060,671

TOWN ADMINISTRATOR

As the Southampton Interim Town Administrator, I respectfully submit an annual report for calendar year 2016. It has been an honor for me to serve as Southampton's Interim Town Administrator since November 2016. This report outlines some of the major issues confronting our Town this past calendar year and the actions taken by the Town Administrator and Board of Selectmen.

Departmental Responsibilities

The Town Administrator's Office has a wide array of responsibilities. Day-to-day oversight of the Select Board's Office is provided by the Town Administrator. The Town Administrator serves as the Chief Administrative Officer of the Town and the Chief Procurement Officer. In addition, the Town Administrator's office is responsible for handling the Town's insurance, MCAD claims, legal correspondence with Town Counsel, and enforcement of the Personnel Rules. The Town Administrator's office: provides support to the Select Board; serves as liaison between the Select Board and other Town Boards, Committees, and Commissions; serves as liaison between the Select Board and other Department heads; responds to questions and correspondence from the public and maintains all records of Select Board meetings. The Town Administrator's office prepares the Warrant for the Annual and all Special Town Meetings and coordinates the preparation of the Annual Town Report.

Financial

Fiscal Year 2017, although still financially challenging, the operating budget was level-funded as opposed to the across the board reductions of recent years. Educational costs continued to increase. Smith Vocational (Smith) had a large class from Southampton, and the annual tuition for Smith has increased. The Hampshire Regional Budget continued to absorb a large amount of our educational funds due to Southampton maintaining the greatest share of students in the High School, out of all five member districts. Norris School took the largest hit in the educational piece, being the only educational budget that the Town has any control over.

The budget presented at Town Meeting is a result of the collaboration through the recently established Finance Team. The establishment of the Finance Team came after the Division of Local Services Technical Assistance report made such recommendation. The Finance Team is comprised of the Town Administrator, Treasurer, Accountant, School representative, Finance Committee member, and representative from the Assessor's Office. The budget presented for FY17 was a level-funded budget with a few exceptions.

May 2016's Annual Town Meeting also marked the second time in recent history where the Capital Improvement Committee presented several Capital Projects funded by the Capital Stabilization Account. After the reestablishment of the Capital Committee in the fall of 2014, standard criteria were adopted to evaluate all submitted projects in order to determine those of highest need.

Communication

In 2016, most of the Town Administrators from towns associated with the Hampshire Regional School district met on a quarterly basis to ensure that all have the same information when it comes to the Hampshire Regional School. The Committee on Town Buildings meets monthly in

TOWN ADMINISTRATOR

order to assess the maintenance and repair needs of our buildings. Those attending these meetings include: Randall Kemp (Highway Superintendent); John Martin (Select Board member); Charlie Kaniecki (Select Board member); Art Lawrence (volunteer); and the Town Administrator.

There are meetings of Department Heads on Wednesday morning following regular meetings of the Board of Selectmen. These meeting are intended to share information and keep department heads apprised of significant decisions made by the Selectmen.

Community Compact Grants

In the fall of 2015, the Town applied for three Community Compact Cabinet programs with the State. The purpose of the Community Compact program is to encourage local governments to adopt best practices in municipal services. The Select Board had requested that the following three studies be conducted: (1) Fire Operations/Organizational study; (2) Wage/Classification Study and creation of an organizational chart; and (3) a form of governmental study to include a draft Town Charter. Since the applications, all three grants have been awarded in amounts from \$4,000 to \$22,000 and the studies have recently been completed.

Green Community Program

Jim Barry from the State Green Communities program has informed Town officials that Southampton has met the five criteria for designation by the Commonwealth as a “Green Community.” A Green Community designation opens the door for state grant funding for a variety of energy saving initiatives. In order to get the Green Community designation, the Town is required to pursue a 20% 5-year energy reduction plan for all public buildings.

The Year Ahead

In 2017, the Town Administrator’s Office will work with the Fire /EMS Department to ensure that state standards for Advanced Life Support ambulance services are implemented. We will continue to work with the Selectmen to implement the results of the Community Compact studies, including the new classification and compensation plan.

Most importantly, the interim Town Administrator will support the initiative now underway by the Select Board to hire a new and permanent Town Administrator.

Respectfully submitted,
Robert T. Markel
Interim Town Administrator

TOWN CLERK

As anticipated, 2016 was a very busy year in the Clerk's office, especially with the Presidential Primary Election, State Primary, and the Presidential Election. Beginning with the November 8th Presidential Election, Massachusetts voters were able to cast their ballots before Election Day for the first time. Although it made for a lot more work for this office, voters appreciated the convenience of voting early, which accounted for twenty-eight percent (1,076) of the total ballots cast. The Town received a silver medal award for "providing substantial early voting opportunities to its citizens," as well as a \$250.00 grant.

As of the November 8th Presidential Election, there were 4,602 registered voters in town.

Elections and Town Meetings

January 26, 2016	Special Town Meeting
March 1, 2016	Presidential Primary
March 15, 2016	Caucus
May 2, 2016	Annual Town Election
May 17, 2016	Annual Town Meeting
September 8, 2016	State Primary
October 18, 2016	Special Town Meeting
November 8, 2016	Presidential Election

By-Laws

By-laws that were accepted by the town, submitted and approved by the Attorney General's office:

General By-laws	Stretch Energy code Fire Hydrant Use Non-criminal Ticketing
Zoning By-laws	Solar Electric Generating Facilities Amendment

Vitals

Births	54
Deaths	42
Marriages	19
Dog Licenses	712

I'd like to extend a sincere "thank you" to Lucille Dalton, Assistant Town Clerk, and Eileen Couture for a job well done in my absence. Also, I'd like to thank all the dedicated Election Officers and Registrars, as well as Mr. Frary for the many hours he has volunteered.

Respectfully submitted,
Janine Domina
Town Clerk-Chief Election Official-Records Access Officer-Notary

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 26, 2016)

Special Town Meeting Minutes January 26, 2016

Town Moderator, Robert Floyd, opened the meeting at the William E. Norris School at 7:05 P.M. with a quorum being present. One hundred and thirteen (113) voters were present. Checkers were Lucille Dalton, Eileen Couture, Kristine Canton, and Ann Girouard. William O'Connell, newly hired Principal Assessor, led the pledge of allegiance. Mr. Moderator read the warrant and return of the warrant. After the introduction and reading town meeting guidelines, he then called for Article 1.

A motion was made and seconded to move Article 16 to the third article; **Motion passed unanimously**

Under Article 1, it was moved and seconded that the Town vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Board of Selectmen shall determine, temporary easements on the parcels of land shown on plans entitled "William E. Norris School Route 10 College Highway SRTS Project," dated December 28, 2015, prepared by TEC, Inc., said plans on file with the Town Clerk, and such property interests within 50 feet of said easements, for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/or replacement of rights of way, driveways, sidewalks, ramps, parking areas, utilities and/or traffic control devices, to be undertaken in connection with a Safe Routes To School project at the William E. Norris School, located at the intersection of Route 10 and College Highway, and to authorize the Board of Selectmen to grant such easements in the William E. Norris School and other Town property shown on said plans as may be required under said project, and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions, or take any other action related thereto.

A motion was made and seconded to amend the location, which says "intersection of Route 10 and College Highway" to "intersection of Route 10 and Pomeroy Meadow Rd".

Motion on the amendment passed unanimously.

Article 1 as amended passed unanimously

Under Article 2, it was moved and seconded that the Town vote to accept the provisions of M.G.L. c 44 SS 53F ¾ to authorize the town to establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license; or take any other action related thereto.

Article 2 passed unanimously

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 26, 2016)

Under Article 16, it was moved and seconded that the Town vote to raise and appropriate the sum of \$135,000, to supplement the Fire Department's Advanced Life Support Ambulance Service to add a 2nd shift for Fiscal Year 2017, contingent upon the passage of a Proposition 2 ½ so-called override, pursuant to a Massachusetts General Laws, Chapter 59, Section 21C, or take any action related thereto.

Motion was made and seconded to table the article; Motion failed

Article 16 as written passed by majority vote

Under Article 3, it was moved and seconded that the Town vote to transfer the amount of \$16,000 to fund the Conant Park Pavilion Roof; said sums shall be taken from the Community Preservation Surcharges-Undesignated Account; or take any action related thereto.(FY16)

Article 3 passed unanimously

Under Article 4, it was moved and seconded that the Town vote to transfer the sum of \$13,481.73 to Police Chief Salary, said sums shall be taken from Police Chief Incentive; or take any action related thereto. (FY16)

Article 4 passed unanimously

Under Article 5, it was moved and seconded that the Town vote to transfer the sum of \$2000 to fund an E-permitting System for the Building Department; said sums shall be taken from Building Clerical Wages; or take any action related thereto. (FY16)

Article 5 passed unanimously

Under Article 6, it was moved and seconded that the Town vote to transfer the sum of \$30,000 to the Elementary School Line Item; said sums shall be taken from Vocational Tuition, or take any action related thereto. (FY16)

Article 6 passed by majority vote

Under Article 7, it was moved and seconded that the Town vote to transfer the sum of \$5000 to the Larrabee Hall Building Expenses account; said sums shall be taken from Gas and Electric-Larrabee account; or take any action related thereto.

Article 7 passed unanimously

Under Article 8, it was moved and seconded that the Town vote to transfer the sum of \$2,500.00 to the Finance Committee Reserve Fund item line; said sums shall be taken from the Gas and Electric-Larrabee account; or take any action related thereto.

Article 8 passed unanimously

Under Article 9, it was moved and seconded that the Town vote to transfer the sum of \$5000 to fund the modification of the Town Hall Police Station building to change the entry way to the Booking room in order to comply with Department of Public Health requirements; said sums shall be taken from the Gas and Electric-Town Hall; or take any action related thereto.

Article 9 passed unanimously

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (JANUARY 26, 2016)

Under Article 10, it was moved and seconded that the Town vote to transfer the sum of \$10,000 to the Police Department Wage item line; said sums shall be taken from the Operating Stabilization; or take any action related thereto.

Article 10 passed unanimously, therefore meeting the 2/3 requirement

Under Article 11, it was moved and seconded that the Town vote to transfer the sum of \$77,736 to Capital Stabilization; said sums shall be taken from FY15 Free Cash, or take any action related thereto.

Article 11 passed unanimously, therefore meeting the 2/3 requirement

Under Article 12, it was moved and seconded that the Town vote to transfer the sum of \$66,631 to Operating Stabilization; said sums shall be taken from FY15 Free Cash, or take any action related thereto.

Article 12 passed unanimously, therefore meeting the 2/3 requirement

Under Article 13, it was moved and seconded that the Town vote to transfer the sum of \$22,210 to OPEB Liability Trust; said sums shall be taken from FY15 Free Cash.

Article 13 passed unanimously, therefore meeting the 2/3 requirement

Under Article 14, it was moved and seconded that the Town vote to transfer the sum of \$3,700 to the Board of Health Wage item line; said sums shall be taken from Free Cash FY15; or take any action related thereto.

Article 14 failed by majority vote

Under Article 15, it was moved and seconded that the Town vote to amend the Town's FY16 omnibus budget in the manner and amounts reflected in the attached revised FY2016 omnibus budget and to transfer from Free Cash the sum of \$33,400.41 necessary to fund the changes as reflected in said FY2016 Omnibus Budget, or take any action related thereto.

Article 15 passed unanimously

A motion was made and seconded to dissolve the meeting at 8:49 P.M.

Motion was unanimous

A true copy attest:
Janine Domina, Clerk
Town of Southampton

TOWN CLERK – PRESIDENTIAL PRIMARY

Presidential Primary Election Minutes March 1, 2016

The Warrant and Return of the Warrant were read by Town Clerk, Janine Domina. Polls were then declared opened at 7:00 a.m. Election workers were Debra Pinsky, Monica Labrie, Jodi Corey, Virginia Ahart, Ann Girouard, Terri Goral, Eileen Couture, and Ann Chapdelaine. Luci Dalton was the clerk, and Virginia Huntley was the Warden. Two thousand, two hundred sixty five (2,265) voters cast their ballots. Seventy seven (77) of those ballots were absentees. Fifty one percent of the current 4,399 registered voters in town voted. Polls closed at 8:00 P.M. and the “unofficial” results were read at 8:50 P.M. The following are the “**official**” results:

DEMOCRATIC	VOTES
PRESIDENTIAL PREFERENCE	
Bernie Sanders	763
Martin O'Malley	4
Hillary Clinton	489
Roque “Rocky” De La Fuente	3
No Preference	11
Write-Ins	4
STATE COMMITTEE MAN	
Warren H. Hill	687
David G. Morin	248
Blanks	333
Write-Ins	6
STATE COMMITTEE WOMAN	
Patricia A. Duffy	912
Blanks	358
Write-Ins	4
TOWN COMMITTEE	
Group	577
Blanks	796
James J. Palermo	696
Jean-Pierre Crevier	681
Francine M. Tishman	675
Janet L. Cain	674
Linda E. Summers	675
George A. Symborski	681
Mark I. Cohen	660
Michael W. O'Neill	699
Maureen Groden	651
Karen L. Orlando	648
Robert D. Orlando	616

TOWN CLERK – PRESIDENTIAL PRIMARY

Patrice J. Crevier	652
Edward J. Cauley	732
Ann M. Cauley	718
Write-Ins	30

REPUBLICAN

PRESIDENTIAL PREFERENCE

Jim Gilmore	1
Donald J. Trump	466
Ted Cruz	141
George Pataki	1
Ben Carson	20
Mike Huckabee	1
Rand Paul	6
Carly Fiorina	2
Rick Santorum	0
Chris Christie	2
Marco Rubio	158
Jeb Bush	10
John R. Kasich	167
No Preference	4
Write-Ins	8

STATE COMMITTEE MAN

Richard A. Berrena	590
Blanks	392
Write-Ins	5

STATE COMMITTEE WOMAN

Linda Vacon	579
Blanks	405
Write-Ins	3

TOWN COMMITTEE

Mark Perez	5
Esther Clark	6
Margaret Walden	5
William Walden	5
Don Snyder	5
Patricia Izatt	5
Ruth McCormick	5
Others	57

TOWN CLERK – PRESIDENTIAL PRIMARY

GREEN-RAINBOW

PRESIDENTIAL PREFERENCE

Sedinam Curry	0
Jill Stein	1
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
Write-Ins	0

UNITED INDEPENDENT

PRESIDENTIAL PREFERENCE

Write-Ins	3
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This is a true copy of the Presidential Primary Election minutes.

Attest:

Janine Domina

Town Clerk

TOWN CLERK – TOWN CAUCUS MINUTES (MARCH 15, 2016)

Town Caucus Minutes

March 15, 2016

Town Clerk, Janine Domina, called the meeting to order at the Town Hall, 210 College Highway at 7:05 p.m. The required quorum of 25 registered voters was met. After the pledge of allegiance, the Clerk read the Warrant and Return of the Warrant. She also read an introduction, which explained that nominees who successfully returned nomination papers, will have their names along with the names of Caucus nominees printed on the Annual Town Election ballot on May 2nd.

Under the first order of business, the Clerk called for nominations for a chairman to serve the caucus. Karl Kuehner was nominated and seconded to chair the caucus. There being no other nominations, the Clerk declared nominations closed, and Mr. Kuehner was elected by unanimous vote.

Chairman Kuehner then called for nominations for a secretary to serve the caucus. Art Lawrence was nominated and seconded. There being no other nominations, the Chair declared nominations closed, and Mr. Lawrence was elected by unanimous vote.

Chairman Kuehner called for nominations as follows:

Moderator – 1 year Vote 1

There were no nominations made from the floor; Nominations were declared closed.

Selectman – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

Almoner – 4 years Vote 1

There were no nominations made from the floor; Nominations were declared closed.

Board of Assessors – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

Board of Health – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

Cemetery Commission – 3 years Vote 1
Pamela Gaspar was nominated & seconded;
There were no further nominations made from the floor; Nominations declared closed.

Constable – 2 years Vote 1
Having no nominations made from the floor, it was moved to pass over; seconded; Unanimous

County Councillor – 3 years Vote 1
There were no nominations made from the floor; Nominations were declared closed.

TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 2, 2016)

Annual Town Election Minutes May 2, 2016

Town Clerk Janine Domina opened the polls at 12:00 p.m., read the Warrant and Return of the Warrant. The election workers were Ann Girouard, Virginia Ahart, Florence Collins, Ruth Bernier, Monica Labrie (Clerk), and Virginia Huntley (Warden). There are currently 4,424 registered voters in town; 706 ballots were cast, 24 of those were absentees. Unofficial results were read at 8:05 p.m. The final results are as follows:

POSITION	TERM	VOTES	RESULTS
Moderator	One for one year		
Robert K. Floyd*		502	ELECTED
Others		13	
Blanks		191	
Selectmen	One for three years		
James R. Labrie*		497	ELECTED
Others		6	
Blanks		203	
Almoner	One for four years		
Kristine Canton		504	ELECTED
Blanks		202	
Board of Assessors	One for three years		
Joanne M. Spath		489	ELECTED
Other		1	
Blanks		216	
Board of Health	One for three years		
Benjamin J. Hogan		487	
Others		2	
Blanks		217	
Cemetery Commissioner	One for three years		
*Pamela Gaspar		484	ELECTED
Others		2	
Blanks		220	
Constable	One for two years		
*Jared Hamel		18	ELECTED
Others		19	

TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 2, 2016)

Blanks		669	
County Councilor	One for three years		
*George A. Symborski		488	ELECTED
Blanks		218	
Finance Committee	Two for three years		
*Sharon Blais-Sulikowski		460	ELECTED
*Heather Pellegrini		10	ELECTED
Others		6	
Blanks		936	
Finance Committee	One for one year		
*Janet Cain		461	ELECTED
Others		6	
Blanks		239	
Library Trustees	Four for three years		
*Teresa Barton		472	ELECTED
*Debra Pinsky		457	ELECTED
*Jeanne Murray		432	ELECTED
*Lucinda (Cindy) Palmer		17	ELECTED
Others		9	
Blanks		1437	
Park Commissioner	One for five years		
*Gail Santoro		15	ELECTED
Others		18	
Blanks		673	
Personnel Policy & Procedure Board	One for three years		
*James J. Palermo		441	ELECTED
Others		1	
Blanks		264	
Planning Board	One for five years		
*Keith Locke		471	ELECTED
Blanks		235	
School Committee – Hampshire Regional	One for three years		
*William Curran		483	ELECTED

TOWN CLERK – ANNUAL TOWN ELECTION MINUTES (MAY 2, 2016)

Other	1
Blanks	222

School Committee – One for three years

Norris

*Kathy Saltis	23	ELECTED
Others	8	
Blanks	675	

School Committee – One for one year

Norris

*Virginia Ahart	184
Blanks	

Tree Warden One for one year

***Ronald D. Laurin**

	487	ELECTED
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Blanks	219
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Water Commissioner One for three years

***Kurt Boisjolie**

	473	ELECTED
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Others	4
Blanks	229

QUESTION 1: Shall the Town of Southampton be allowed to assess an additional \$135,000 in real estate and personal property taxes for the purposes of funding a second shift Ambulance Service Coverage for the fiscal year beginning July first, 2016? No votes 388 Yes votes 302 Blanks 16

QUESTION 2: Shall the town vote to have its elected Treasurer/Collector become an appointed Treasurer/Collector of the town? No votes 425 Yes votes 253 Blanks 28

A true copy of the Warrant and Return of the Warrant, and the minutes of the election.

Attest:

Janine Domina,
Town Clerk
Town of Southampton

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

Annual Town Meeting Minutes May 17, 2016

Town Moderator, Robert Floyd, opened the meeting at 7:05 p.m. with a quorum present. One hundred sixty five (165) registered voters were present. The workers were Kristine Canton, Eileen Couture, Ann Girouard, and Debra Pinsky. James Labrie, newly elected Selectboard member, led the pledge of allegiance.

After a brief moment of silence, welcome message and disclosure statement, Mr. Moderator read the return of the warrant. Karl Kuehner was unanimously named Deputy Moderator for another year and sworn in by Town Clerk Janine Domina.

Mr. Moderator spoke of the benefits of the informational sessions prior to town meeting, and read an introduction on town meeting procedure.

Mr. Moderator listed potential guest speakers for the evening. Without objection, these non-voters with an interest or expertise were approved to speak:

Mark Wamsley, Kestrel Land Trust
Patricia Cotton, City of Easthampton
Jessica Allen, City of Easthampton
Rosemary Arnold, Kestrel Land Trust
Patricia Gambarini, Barnes Aquifer Protection Advisory Committee
Mary Lou Splain, Kestrel Land Trust
Prof. Robert Newton, Smith College
Mark McClusky, PE, Hudson Design Group
Robert J. O'Connor, Real Estate Appraiser
Jim Barry, Green Communities, Inc.
Todd Bard
Craig Jurgensen, HRHS Superintendent
Principal Smidy, HRHS
Principal Pluta, Norris School
Bobbie Jones, HRHS

Mr. Moderator then called for a motion for Article 1.

Article 1: It was moved and seconded that the Town vote to hear presentations of the Richard C. Allen Educational Awards sponsored by the Southampton Highway Department and Transfer Station.

Article 1 passed unanimously to hear presentations

Randall Kemp, Highway Superintendent, presented the awards to the following citizens:

Bailly Walunas
Natalie Beaupre
Olivia Webster

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

CONGRATULATIONS!!!!

Article 2: It was moved and seconded that the Town vote to hear presentations of State Certificates.

Article 2 passed unanimously to hear presentations

In presenting a Senate Citation Certificate, Town Clerk Janine Domina acknowledged our appreciation to David Silvernail, Retired Police Chief, for his many years of dedicated service to the town. He was not present, so the certificate will be mailed.

THANK YOU!!!!

Article 3: It was moved and seconded that the Town vote to allow speakers to jointly face Town Meeting members and Town Moderator while speaking.

Mr. Moderator ruled the motion out of order, as it exceeds the authority of town meeting in that it interferes with the Town Moderator in the execution of his duties. He quoted MGL 39, Section 15 stating that the Moderator shall preside and regulate the proceedings, decide all questions of order..." He stated that he upholds the law to the best of his ability, and that by statute town hall has no control over town meeting process.

Motion was made and seconded to table Article 3; Card vote (Ayes 134; Nays 38); Passed by majority vote

Article 4: It was moved and seconded that the Town vote to allow a brief presentation on the status of the Greenway project.

Article 4 passed unanimously to hear the presentation

Mike Buehler, Chair of the Greenway and Greenway Negotiating Committees, gave an update on the purchase of 4.25 miles of unused rail line from the intersection of Brickyard & Valley Roads to Coleman Rd to build a recreational trail. In November 2012, town meeting approved purchase of the corridor for \$340,000, contingent upon a state grant to cover 2/3 of the cost, with the balance funded by Community Preservation funds. Although negotiations with the Railroad have gone well and the land grant was awarded, it was lost due to the pace of the negotiations, particularly with DOT. Several options are now available, including State grants and/or CPA funds. In addressing a concern as to the potential use of CPA funds for both the Greenway and purchase of the Cook Rd/County Rd parcel, it is his understanding that there are currently more than sufficient funds to cover both projects, and is confident in closing a deal in the near future.

Article 5: It was moved and seconded that the Town vote to accept Old Harvest Road, as a public way as shown on a plan entitled "Western View Estates Definitive Subdivision," prepared for Triple Seven LLC c/o Eugene and James Labrie, sheets "1-12" and recorded in the Hampshire County Registry of Deeds Plan Book 231, Page 91-96.

Article 5 passed by majority vote

Article 6: It was moved and seconded that the Town vote to authorize the Board of Selectmen to enter into a contract or contracts with a term or terms of longer than three years for the purchase

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

of solar and/or other alternative energy based electricity and/or net-metering credits associated with such a facility or facilities on such terms and conditions as it deems appropriate, and to take all actions and execute all documents necessary or appropriate in connection therewith.

Article 6 passed by majority vote

Article 7: It was moved and seconded that the Town vote to amend its vote under Article 2 of September 18, 2012 Special Town Meeting, which authorized the expenditure of \$175,000 from the Southampton Water Department Enterprise Fund for the construction of a new replacement Glendale Well, to provide that said funds shall instead be expended by the Water Department “for maintenance of the existing Glendale Well and the development of alternative sources of water supply.”

Article 7 passed unanimously

Article 8: It was moved and seconded that the Town vote to amend the Zoning By-Laws for the Town of Southampton by amending Section XVI, "Solar Electric Generating Facilities," (as written in attachment).

Article 8 passed unanimously, therefore meeting 2/3 requirement

Article 9: It was moved and seconded that the Town vote to enact Article XXXVIII of the Town of Southampton General By-laws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017.

Article 9 passed by majority vote

Article 10: It was moved and seconded that the Town vote to transfer the sum of \$20,401 to fund the Amortization of WPAT Bonds; said sum shall be taken from the WPAT Loan Repayment Account.

Article 10 passed unanimously

Article 11: It was moved and seconded that the Town vote to transfer the sum of \$158,000 to fund the EMS/Ambulance Related Expenses; said sum shall be taken from the Ambulance Receipts Reserved for Appropriation Account.

Article 11 passed unanimously

Article 12: It was moved and seconded that the Town vote to appropriate the sum of \$207,613 for the Transfer Station Enterprise Fund; or take any related action related thereto; to be funded from the following sources:

Permits	75,000
Charges (Tipping)	35,000
Bag Fees	79,050
Recycling Dividends	10,000
Small-Scale Initiative Grant	750
Investment Income	0

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

Retained Earnings	0
WPAT Subsidies	7,813
	<u>\$207,613</u>
<i>To be expended as follows:</i>	
Wages	27,812
Operating Expense	142,280
Debt Service	23,525
Principal & Interest	0
Indirect Cost	13,996
	<u>\$207,613</u>

Article 12 passed by majority vote

Article 13: It was moved and seconded that the Town vote to appropriate the sum of \$615,408.40 for the Water Enterprise Fund; or take any related action related thereto; to be funded from the following sources:

Water Charges	510,000.00
Hook-up Charges	36,616.63
Investment Income	1,000.00
Retained Earnings	12,000.00
WPAT Subsidies	55,791.77
	<u>\$615,408.40</u>

<i>To be expended as follows:</i>	
Salary & Wages	141,626.40
Operating Expenses	141,233.00
Capital Outlay	55,000.00
Debt Service	219,705.00
Indirect Cost	57,844.00
	<u>\$615,408.40</u>

Article 13 failed by majority vote

A motion was later made to reconsider Article 13 – Town Administrator stated that a budget for the water department needs to be passed at some point prior to July 1st in order for the Water Department to be able to function effective July 1st;

Based on new information, Mr. Moderator considered a motion to correct the error;

A motion was made to reduce the salary & wage line item by 2%, but was withdrawn.

Another motion was made and seconded to amend Article 13 to read:

Article 13: It was moved and seconded that the Town vote to appropriate the sum of \$614,082.40 for the Water Enterprise Fund; or take any related action related thereto; to be funded from the following sources:

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

Water Charges	510,000.00
Hook-up Charges	36,616.63
Investment Income	1,000.00
Retained Earnings	10,674.00
WPAT Subsidies	55,791.77
	<hr/>
	\$614,082.40

To be expended as follows:

Salary & Wages	140,300.40
Operating Expenses	141,233.00
Capital Outlay	55,000.00
Debt Service	219,705.00
Indirect Cost	57,844.00
	<hr/>
	\$614,082.40

Article 13 as amended passed unanimously

Article 14: It was moved and seconded that the Town vote to fix salaries of all elected officials for the Fiscal Year 2017 for the period for July 1, 2016 to June 30, 2017, and further, to raise and appropriate monies as identified in the Town's omnibus budget, as attached, for such fiscal year. (FY17)

Town Moderator broke Article 14 into 9 sections (see attached breakdown):

PREDICTED REVENUE SUMMARY TOTAL: \$15,633,191.00

GENERAL GOVERNMENT TOTAL:	\$580,797.53	Passed unanimously
PUBLIC SAFETY TOTAL:	\$1,587,673.80	Passed unanimously
EDUCATION TOTAL:	\$10,153,469.00	Passed by majority vote
PUBLIC WORKS TOTAL:	\$848,176.28	Passed unanimously
HEALTH & HUMAN SERVICES TOTAL:	\$114,314.02	Passed unanimously
CULTURE & RECREATION TOTAL:	\$153,052.90	Passed unanimously
EMPLOYEE BENEFITS TOTAL:	\$1,788,675.78	Passed unanimously
DEBT SERVICE – PRINCIPAL TOTAL:	\$325,850.00	Passed unanimously
DEBT SERVICE – INTEREST TOTAL:	<u>\$81,181.69</u>	Passed unanimously
SUM OF ACCOUNT GROUPS:	\$15,633,191.00	Approved FY17 budget

Article 15: It was moved and seconded that the Town vote to pursuant to the provisions of Section 53E ½ of Chapter 44 of the Massachusetts General Laws, to authorize the operation of revolving funds for certain town departments for the fiscal year beginning July 1, 2016 with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum that may be spent from each fund for the fiscal year as follows (FY17):

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

REVOLVING FUND TITLE	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FY17 SPENDING LIMIT
COUNCIL ON AGING VAN	Council on Aging Director	Receipts from Operation of Van	Payment for Operation of COA Van	\$30,000
DOG LICENSING AND CONTROL	Town Clerk and Dog Officer	Dog License Fees and Other Related Charges	Expenses Related to Admin. Of Licenses & Dog Control	\$8,000
ELECTRICAL INSPECTIONS	Electrical Inspector	Electrical Inspection Receipts	Payment for Electrical inspection services	\$15,000
PARK COMMISSION	Park Commission	Field Usage Fees	Operating Expenses/Admin Expenses	\$10,000
PLANNING BOARD	Planning Board	Filing Fees	Admin Expenses	\$10,000
PLANNING BOARD	Planning Board	Consultant Charges	Consultant Costs	\$15,000
PLUMBING INSPECTIONS	Plumbing Inspector	Plumbing Inspection Receipts	Payment for Plumbing inspection services	\$15,000
TAX TITLE	Treasurer/ Collector	Receipts from Tax Title	Tax Title related costs	\$10,000
WEIGHTS & MEASURES	Weights & Measures	Receipts from fees	Weights & Measures Fees	\$3,000
ZONING BOARD OF APPEALS	Zoning Board of Appeals	Receipts from Fees	ZBA Expenditures	\$3,000

Article 15 passed unanimously

Article 16: It was moved and seconded that the Town vote to transfer the sum of \$397.30 to pay prior year bills from FY15 to Greenwood Industries for roof work on the Norris Elementary School, said sums shall be taken from the Operating Stabilization. (FY15)

Article 16 passed unanimously, therefore meeting the 4/5ths requirement

Article 17: It was moved and seconded that the Town vote to transfer the sum of \$25,000.00 from the Ambulance Receipts Reserved to the Ambulance Stabilization Account. (FY17)

Article 17 passed unanimously, therefore meeting the 2/3rds requirement

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

Article 18: It was moved and seconded that the Town vote to transfer the sum of \$5,451.00 from Operating Stabilization for 13 Ballistic Vests for the Police Department, provided, however, that such funds shall not be transferred, borrowed and/or expended unless the Town is approved for Bullet Proof Vest Partnership Grant, from the US Department of Justice, and/or any other such sources, in the amount of \$5,451.00 or more.

Article 18 passed unanimously, therefore meeting the 2/3rds requirement

Article 19: It was moved and seconded that the Town vote to transfer \$53,196.00 to the Police Department to fund the purchase of a New Police Cruiser with Camera & Laptop; said sum shall be taken from the Capital Stabilization Fund.

Article 19 passed unanimously, therefore meeting the 2/3rds requirement

Article 20: It was moved and seconded that the Town vote to transfer \$9,000.00 to the Fire Department to fund the purchase of Firefighter Turnout Gear; said sum shall be taken from the Capital Stabilization Fund.

Article 20 passed unanimously, therefore meeting the 2/3rds requirement

Article 21: It was moved and seconded that the Town vote to transfer \$22,000.00 to the Elementary School to fund the purchase of 11 Teacher Laptops; said sum shall be taken from the Capital Stabilization Fund.

A motion was made and seconded to amend the article to read 22 Teacher Laptops

Article 21 as amended passed unanimously, therefore meeting the 2/3rds requirement

Article 22: It was moved and seconded that the Town vote to transfer \$6,400.00 to the Elementary School to fund the purchase of four Classroom Projectors; said sum shall be taken from the Capital Stabilization Fund.

Article 22 passed unanimously, therefore meeting the 2/3rds requirement

Article 23: It was moved and seconded that the Town vote to transfer \$9,925.00 to the Elementary School to fund the purchase of Security Door Retrofits; said sum shall be taken from the Capital Stabilization Fund.

Article 23 passed unanimously, therefore meeting the 2/3rds requirement

Article 24: It was moved and seconded that the Town vote to hear and act, pursuant to Massachusetts General Laws Chapter 44B, on the report of the Community Preservation Committee for the Fiscal Year 2016 Community Preservation Budget and to appropriate or reserve from the Community Preservation Fund the following sums of money as recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other necessary and proper expenses in fiscal year beginning July 1, 2016, with each item to be considered a separate appropriation (FY17):

Article 24 passed unanimously to hear the report

Reserves:

From FY17 Estimated revenues for Historic Resources Reserve: **\$17,900**

From FY17 Estimated revenues for Community Housing Reserve: **\$17,900**

From FY17 Estimated revenues for Open Space Reserve: **\$17,900**

A motion was made & seconded to accept the report; passed unanimously

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

Article 25: It was moved and seconded that the Town vote to transfer the amount of \$10,000.00 to the Community Preservation Committee to fund the administrative expenses of the Community Preservation Committee; said sums shall be taken from the Community Preservation Surcharges-Undesignated Account.

Article 25 passed unanimously

Article 26: It was moved and seconded that the Town vote to transfer the amount of \$5,000.00 to the Veterans' Grave Officer to fund the purchase of ten flat markers for veterans' graves; said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account.

Article 26 passed unanimously

Article 27: It was moved and seconded that the Town vote to transfer the amount of \$2,000.00 to the Veterans' Grave Officer to fund the restoration of Revolutionary War and Civil War veterans' monuments; said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account.

Article 27 passed unanimously

Article 28: It was moved and seconded that the Town vote to transfer the amount of up to \$15,000 to the Southampton Historical Society to fund climate control needs at the historic Clark-Chapman House to rectify the flooding of the basement and for a dehumidifier; said sums shall be from Community Preservation Surcharges-Undesignated Account.

Article 28 passed unanimously

Article 29: It was moved and seconded that the Town vote to transfer the amount of up to \$20,000.00 to the Conservation Commission to be used for the stabilization of the Historic Red Barn on conservation land formerly owned by the Szczypa Family; said sums shall be taken from Community Preservation Surcharges-Undesignated Account.

Article 29 passed unanimously

Article 30: It was moved and seconded that the Town vote to:

(a) appropriate Seven Hundred Thousand Dollars (\$700,000) for the purpose of acquiring, for the purposes below, certain property known as the Gwinner Property consisting of 25.64 acres, more or less, and shown on the Assessor's Map 30 as Parcel 12A;

(b) that to meet this appropriation, the sum of Three Hundred Eighty Six Thousand Eight Hundred and Sixty-Two Dollars and Fifty Cents (\$386,862.50) shall be transferred from Community Preservation Commission Surcharges--Undesignated, and the Treasurer, with the approval of the Select Board is authorized to borrow the sum of Three Hundred Thirteen Thousand, One Hundred and Thirty Seven Dollars and Fifty Cents (\$313,137.50) in accordance with Chapter 44, Section 7(3) of the General Laws as amended or any other enabling authority and to issue bonds or notes therefor, provided, however, that such funds shall not be transferred, borrowed and/or expended unless the Town is approved for either a LAND (Local Acquisitions for Natural Diversity) Grant or/a DWSP (Drinking Water Supply Protection) Grant, as described below, from the Massachusetts Division of Conservation Services, and/or any other such

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

sources, in the amount of at least Three Hundred Thirteen Thousand One Hundred Thirty-Seven Dollars and Fifty Cents (\$313,137.50);

(c) that the Town is authorized to acquire the said property by gift, negotiated purchase, eminent domain or otherwise, for conservation, passive recreation and/or water supply purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution; and

(i) in the case of the award of a LAND Grant, upon such terms and conditions as the Conservation Commission, with the approval of the Select Board, shall determine to be appropriate, and that said interests in said property be conveyed to the Town, under the provisions of Massachusetts General Laws, Chapter 40, Section 8(C), as it may hereafter be amended, and other Massachusetts statutes relating to conservation, said property to be managed and controlled by the Conservation Commission; and, further, that the Select Board and/or Conservation Commission is authorized to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from any state and/or federal programs in aid of conservation land acquisition, including but not limited to, all applications deemed necessary for grants and or reimbursements from the Commonwealth of Massachusetts under the LAND Grant Program, and to receive and accept such grants and/or reimbursements for this purpose, and/or any grants or reimbursement programs in any way connected with the scope of this article, and that the Select Board and/or Conservation Commission be authorized to enter into all agreements and execute any instruments, including a grant of a perpetual conservation restriction to the City of Easthampton, the Commonwealth, or a non-profit corporation or trust that meets the requirements of General Laws, Chapter 184, §§31-33, as may be necessary to effect said acquisition or obtain such grant; or

(ii) in the case of the award of a DWSP Grant, upon such terms and conditions as the Water Commissioners, with the approval of the Select Board, shall determine to be appropriate, and that said interests in said property be conveyed to the Town, under the provisions of Massachusetts General Laws, Chapter 40, §§ 39B and 41, as they may hereafter be amended, and other Massachusetts statutes relating to water supply and conservation purposes, said property to be managed and controlled by the Water Commissioners; and further that the Select Board and/or Water Commissioners is authorized to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from any state and/or federal programs in aid of water supply and conservation land acquisition, including but not limited to, all applications deemed necessary for grants and or reimbursements from the DWSP Grant Program, and to receive and accept such grants and/or reimbursements for this purpose, and/or any grants or reimbursement programs in any way connected with the scope of this article, and that the Select Board and/or Water Commissioners be authorized to enter into all agreements and execute any instruments, including a grant of a perpetual water supply and conservation restriction to the City of Easthampton, the Commonwealth, or a non-profit corporation or trust that meets the requirements of Massachusetts General Laws, Chapter 184, §§31-33, as may be necessary to effect said acquisition or obtain such grant; and

TOWN CLERK – ANNUAL TOWN MEETING MINUTES (MAY 17, 2016)

(d) that the Conservation Commission, the Water Commissioners and/or the Select Board and any other appropriate Town Officers are authorized to take all related actions necessary or appropriate to carry out this acquisition and grant of perpetual conservation restriction.

Article 30 passed unanimously

A motion was made and seconded to dissolve the Annual Town Meeting at 9:15 P.M.

Approved unanimously

A true copy of the warrant, return of the warrant, and the minutes of the meeting.

Attest:

Janine Domina, Clerk

Town of Southampton

TOWN CLERK – STATE PRIMARY MINUTES (SEPTEMBER 8, 2016)

State Primary Minutes September 8, 2016

The State Primary was opened by the Temporary Clerk, Eileen Couture, at 7:00am. The Warrant and the Return of the warrant was read. The Poll workers were, Ruth Bernier, Jodi Corey, Debbie Pinsky, Monica Labrie, Eileen Hamel, Virginia Ahart, and Virginia Huntley was warden, Luci Dalton was Clerk of the election. There were 545 ballots casts, 34 of those were absentees. The Results were read at 8:15p.m. as follows:

DEMOCRATE PARTY

REP IN CONGRESS

RICHARD E NEAL	345
BLANKS	76
WRITE-INS	11

COUNCILLOR

MARY E HURLEY	237
JEFFREY S MORNEAU	173
BLANKS	21
WRITE-IN	1

SEN. IN GENERAL COURT

J. PARKER-O'GRADY	347
BLANKS	73
WRITE-INS	12

REP IN GENERAL COURT

PETER V KOCOT	361
BLANKS	68
WRITE-INS	3

SHERIFF

PATRICK J CAHILLANE	267
KAVERN L LEWIS	15
MELISSA E PERRY	139
BLANKS	10
WRITE-INS	1

REPULICAN PARTY

REP IN CONGRESS

BLANKS	93
WRITE-INS	15

COUNCILLOR

BLANKS	94
WRITE-INS	14

TOWN CLERK – STATE PRIMARY MINUTES (SEPTEMBER 8, 2016)

SEN. IN GENERAL COURT	
DONALD F HUMASON, JR	106
BLANKS	1
WRITE-INS	1
REP IN GENERAL COURT	
BLANKS	96
WRITE-INS	12
SHERIFF	
DAVID F ISAKSON	78
BLANKS	24
WRITE-INS	6
GREEN PARTY	
REP IN CONGRESS	
BLANKS	0
COUNCILLOR	
BLANKS	0
SEN IN GENERAL COURT	
BLANKS	0
REP IN GENERAL COURT	
BLANKS	0
SHERIFF	
BLANKS	0
UNI PARTY	
REP IN CONGRESS	
WESLEY FORTIER	1
J. D. PARKER O'GRADY	1
BLANKS	3
COUNCILLOR	
JOSEPH ANDREWS, JR	1
JEFF MORNEAU	1
MARY HURLEY	1
BLANKS	2
SEN IN GENERAL COURT	
BLANKS	5

TOWN CLERK – STATE PRIMARY MINUTES (SEPTEMBER 8, 2016)

REP IN GENERAL COURT

WESLEY FORTIER	1
J.D. PARKER O'GRADY	1
BLANKS	3

SHERIFF

BLANKS	5
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A true copy of the warrant, return of the warrant, and the minutes of the State Primary.

Attest,
Eileen Couture, Temporary Clerk

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (OCTOBER 18, 2016)

Special Town Meeting Minutes October 18, 2016

The Town Moderator, Robert Floyd opened the meeting at 7:00pm, Karl Kuehner began the Pledge of allegiance. The checkers were Ann Girouard, Luci Dalton, Kristine Canton, There were 76 register voters present.

Under Article 1 it was moved and seconded that the Town vote to authorize the Board of Selectmen to negotiate and enter into contractual Payment in Lieu of Taxes (PILOT) agreement with CG Southampton Energy Development, LLC for a proposed approximate two (2) Megawatt capacity commercial solar energy project to be sited on leased farmland located at 41 Valley Road and Old County Rd

Article 1 passes unanimously

Under Article 2 it was moved and seconded that the Town vote to allow the Select Board to enter into a five-year contract provide uniforms to the Highway Department.

Article 2 passed a majority vote

Under Article 3 it was moved and seconded that the Town vote to authorize the Board of Selectmen to negotiate and enter into a 10-year lease with Robert Fletcher for the Szczypa Farm Land for the use and maintenance of the Szczypa Conservation Farm located at Glendale Road. An amendment was made and seconded. The amendment was withdrawn

Article 3 Passes unanimously

Under Article 4 it was moved and seconded that the Town vote to amend the General By-Laws of the Town of Southampton by adding Section XXXIX, "Fire Hydrant Use," as written below:

No person(s) shall willfully open or tamper with any fire hydrant to cause damage and/or to allow water to flow on any public or private property in the Town of Southampton unless previously authorized to do so by the Water Department or Fire Chief. Each unauthorized opening/tampering of a hydrant shall constitute a separate offense; penalty shall not exceed \$200 per offense.

Article 4 passes majority vote

Under Article 5 it was moved and seconded that the Town vote to amend the General By-Laws of the Town of Southampton by addition Section XL, "Non-Criminal Ticketing."

Southampton General By-Law: Section XL Non-Criminal Disposition of violations of By- Laws, Rules, and Regulations.

Section 1.

There is hereby established in the Town of Southampton, pursuant to the provisions of MGL Ch. 40, §21D, a system of non-criminal disposition of violations of the Town By-Laws, and/or the

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (OCTOBER 18, 2016)

rules and regulations of its departments, boards, commissions, committees, and officials, the violation of which is subject to a specific penalty.

Section 2.

Any person taking cognizance of a violation of any by-law, rule, or regulation which that person is empowered to enforce, may give to the offender written notice to appear before the Clerk of the District Court having jurisdiction thereof at any time during office hours, but not later than twenty-one (21) days after the date of said notice. The form, content, timing, manner of delivery, and processing of such notice shall comply with the provisions of said MGL Ch. 40, §21D

Section 3

Any person notified to appear before the Clerk of the District Court as hereinbefore provided, may, either personally or through a duly authorized agent, appear and make payment of the stipulated fine to the Southampton Town Clerk, or mail to the Southampton Town Clerk, together with the notice, such sum of money not exceeding three hundred dollars as the Town may fix for the penalty for violation of the by-law, rule, or regulation. While payment in person may be made in cash, any payment mailed to the Town Clerk must be in the form of postal note, money order, or check. Payment to the Town Clerk shall operate as a final disposition of the case and shall not be deemed to be a criminal proceeding.

Section 4

Any person so notified to appear who desires to contest the violation alleged in the notice may, within twenty-one (21) days of the date of said notice, submit a request for hearing, in writing, to the Clerk of the District Court. Any such hearing shall not be deemed to be a criminal proceeding.

Section 5

Any person so notified who fails to confess the offense charged by paying the fine within the time specified, or who fails to pay the sum fixed as a penalty after hearing and finding, shall be subject to an application for, and issuance of a criminal complaint for the violation of the said By-law, rule, or regulation.

Section 6

Non-criminal disposition may be applied to the following by-laws, rules, and regulations, enforced by the authorized personnel indicated (with the Police Department to be considered an enforcement authority in all cases, even if not specifically noted), and with penalties as noted:

Violation	Enforcement	Fines
Alcohol on Public Grounds (Gen. Bylaw Art. XX)	Police Department	\$50.00 per Offense
Dog Kennels (Gen. Bylaw Art. IIIX)	Animal Control Officer(s) Animal Inspector	\$20.00 per Offense
Dogs At Large (Gen Bylaw Art. XV)	Animal Control Officer Police Department	\$20.00 per Offense

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (OCTOBER 18, 2016)

Fire Lane (Gen. Bylaw Art. XVI)	Fire Chief or authorized Designee Police Department	\$50.00 per Offense
Illicit Connections Discharge (Gen Bylaw Art. XXXV)	Highway Superintendent or authorized designee	\$50.00 1 st Offense \$100.00 2 nd Offense \$300.00 3 rd Offense
Littering (Gen. Bylaw Art. XIX)	Police Department	\$300.00 per Offense
Matter on Public Way (Gen. Bylaw Art. XI)	Police Department Building Commissioner Highway Superintendent or Authorized designee	\$20.00 per day
Overnight Parking (Gen. Bylaw Art. XII)	Police Department Highway Superintendent or authorized designee	\$20.00 per day
Preservation Historical Buildings (Gen. Bylaw Art XXXVII)	Building Commissioner	\$300.00 per day
Sidewalk Clearing (Gen Bylaw Art. XVIII)	Police Department	\$10.00 per day
Soliciting Prohibited (Gen. Bylaws Art. XIV)	Police Department	\$20.00 per offense
Swimming Pools (Gen. Bylaw Art. IX)	Building Commissioner	\$5.00 per day
Unauthorized taking of water from a hydrant (Gen. Bylaw Art. XXXIX)	Water Superintendent or Authorized Designee	\$200.00 per offense
Unregistered Motor Vehicle (Gen. Bylaw Art. (X))	Building Commissioner Select Board	\$10.00 per day
Water Use (Gen. Bylaw Art. XXXVI)	Water Superintendent	\$0 1 st Offense \$25 2 nd Offense \$50 3 rd Offense

Article 5 passes majority vote

Under Article 6 it was moved and seconded that the Town vote to transfer the amount of \$37,776.00 to the Greenway Committee to fund the legal, engineering and other costs relative to the acquisition of the Greenway Project, said sums shall be taken from the Community preservation Surcharges-Undesignated Account

Article 6 passes majority vote

Under Article 7 it was moved and seconded that the Town vote to transfer the amount of \$8,400.00 to the Historic Commission to fund the restoration of the Town Clock, said sums shall be taken from the Community Preservation Historic Preservation Account.

Article 7 passes unanimously

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (OCTOBER 18, 2016)

Under Article 8 it was moved and seconded that the Town vote to transfer the amount of \$1000.00 to fund a wildlife interpretive sign in memory of Edward Nied Jr. to be placed at the Szczypta Farm conservation Area, featuring wildlife photographs taken by the late Edward Nied, Jr., said sums shall be taken from the community Preservation Open Space/Recreation Account

Article 8 passes unanimously

Under Article 9 it was moved and seconded that the Town vote to transfer the sum of \$8,258.22 to the Workers' Comp line, said sums shall be taken from the Insurance-General Line.

Article 9 passes unanimously

Under Article 10 it was move and seconded that the Town vote to transfer the sum of \$37,900 to the EMT Standby line, said sums shall be taken from the Ambulance Receipts Reserved for Appropriation.

Article 10 passes majority vote

Under Article 11 it was moved and seconded that the Town voter to transfer the sum of \$1,500 to the Photocopier Lease and Supplies line, said sums shall be taken from the Operating Stabilization.

Article 11 passes unanimously needed 2/3rd vote

Under Article 12 it was moved and seconded that the Town vote to transfer the sum of \$5,000 to create a new Select Board Consultant line, said sums shall be taken from the Operating Stabilization.

Article 12 Failed, needed 2/3rd vote 38yes no25

Under Article 13 it was moved and seconded that the Town vote to transfer the sum of \$3,200 to the Police Chief Salary line, said sums shall be taken from the Operating Stabilization.

Article 13 carried a 2/3rd vote 54yes no 7

Under Article 14 it was moved and seconded that the Town vote to transfer the sum of \$15,104 to the Building Commissioner Salary Line, said sums shall be taken from the Operating Stabilization

Article 14 Failed, needed a 2/3rd vote 6yes 54 no

Under Article 15 it was moved and seconded that the Town vote to transfer the sum of \$5,608 to the Town Accountant Salary Line, said sums shall be taken from the Operating Stabilization.

Article 15 Failed, needed a 2/3rd vote 40 yes no 19

TOWN CLERK – SPECIAL TOWN MEETING MINUTES (OCTOBER 18, 2016)

Under Article 16 it was moved and seconded that the Town vote to transfer the sum of \$6,656 to create a new Police Admin Wage Line, said sums shall be taken from the Operating Stabilization.

Article 16 Failed, needed a 2/3rd vote 27 yes 26 no

Article 17 was made and seconded to pass over. Pass over was unanimous

Under Article 18 it was moved and seconded that the Town vote to transfer the sum of \$6,800 for consulting services related to the HVAC system for Library procurement process, said sums shall be taken from the Operating Stabilization.

Article 18 Passes unanimously needed a 2/3rd vote

Under Article 19 it was moved and seconded that the Town vote to transfer the sum of \$77.48 to pay prior year bills from FY16 to Ben Meadows for disposable gloves, said sums shall be taken from the Operating Stabilization.

Article 19 Passes unanimously needed a 9/10th vote .

Under Article 20 it was moved and seconded that the Town vote to transfer the sum of \$7,834.34 To pay prior year bills from FY16 MHQ for Cruiser Accessories, said sums shall be taken from the Operating Stabilization.

Article 20 Passes unanimously needed a 9/10th vote

Under Article 21 it was moved and seconded that the Town vote to transfer the sum of \$20,000 to purchase HVAC system for Library, said sums shall be taken from the Capital Stabilization.

Article 21 Passes unanimously. Needed a 2/3rd vote

A motion was made and seconded to close the meeting at. 8:38 P.M

A true copy attest:

Eileen Couture, Temp. Clerk

Town of Southampton

TOWN CLERK – PRESIDENTIAL ELECTION MINUTES (NOVEMBER 8, 2016)

Presidential Election Minutes November 8, 2016

The Warrant and Return of the Warrant were read by Temporary Town Clerk for Elections, Eileen Couture. Polls were then declared opened at 7:00 a.m. Election workers were Debra Pinsky, Monica Labrie, Jodi Corey, Virginia Ahart, Ann Girouard, Terri Goral, Florence Collins, Eileen Hamel, Alice Brewer, Barbara Arrighi, Ruth Bernier, Sandra Adams. Luci Dalton was the clerk, and Virginia Huntley was the Warden. Three thousand, eight hundred forty one (3,841) ballots were cast. One thousand, seventy six (1,076) were early voters. One hundred forty six (146) were absentees. Eighty three percent of the current 4,602 registered voters in town voted. Polls closed at 8:00 P.M. and the “unofficial” results were read at 8:10 P.M. The following are the “official” results:

PRESIDENT AND VICE PRESIDENT	VOTES
Clinton and Kaine	1744
Johnson and Weld	193
Stein and Baraka	64
Trump and Pence	1692
All Others	92
Blanks	56

REPRESENTATIVE IN CONGRESS	
Richard E. Neal	2332
Frederick O. Mayock	832
Thomas T. Simmons	334
All Others	10
Blanks	333

COUNCILLOR	
Mary E. Hurley	2685
All Others	65
Blanks	1091

SENATOR IN GENERAL COURT	
Donald F. Humason, Jr.	1944
Jerome Parker-O’Grady	1709
All Others	5
Blanks	183

REPRESENTATIVE IN GENERAL COURT	
Peter V. Kocot	2765
All Others	43
Blanks	1033

TOWN CLERK – PRESIDENTIAL ELECTION MINUTES (NOVEMBER 8, 2016)

SHERIFF

Patrick J. Cahillane	2241
David F. Isakson	1278
All Others	11
Blanks	311

QUESTION 1	Yes	No	Blank
EXPANDED GAMING (LAW)	1131	2616	94

QUESTION 2			
ALLOW FAIR ACCESS TO PUBLIC CHARTER SCHOOLS (LAW)	1119	2673	49

QUESTION 3			
PREVENT CRUELTY TO ANIMALS (LAW)	2523	1264	54

QUESTION 4			
REGULATION AND TAXATION OF MARIJUANA (LAW)	1912	1880	49

This is a true copy of the Presidential Election minutes.

Attest:
Janine Domina
Town Clerk

TRANSFER STATION

The Southampton Transfer Station respectfully submits its annual report for calendar year 2016.

The last day of 2016 marked the retirement of long time Transfer Station Attendant David Bernier. David was the Transfer Attendant for over eight years and we appreciate his service to the Town during that time. Most folks who have interacted with David to any extent know that he enjoys participating in historical reenactments of several eras. We hope that retirement allows him even more time to engage in this pursuit and his love of history.

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill which closed in 1997. The Transfer Station accepts residential trash, recyclable materials and bulky items from Southampton residents provided the following: residents must purchase a yearly permit in order to use the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. Also, **all recyclable items must be recycled under current Massachusetts law.** This means that residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton*, and the materials listed below cannot be disposed with rubbish.

Restricted Waste Listed Under Code of Massachusetts Regulations 19.017

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated tire bin. Tires must be removed from rims (rims can go into the metal dumpster).
White Goods (metal and appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated metal dumpster.
Other Yard Waste (organics)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no branches/wood larger than 1" diameter will be accepted.

TRANSFER STATION

Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in metal dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No. We do not accept commercial waste

The Transfer Station also segregates several other materials so as to keep them out of the waste stream. These include: Alkaline/Lithium batteries, Electronic waste (computers, televisions, printers, etc.), Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats) and mattresses. Some of these items require a tipping fee for disposal. Please see the Attendant if you have any question about whether or not an item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and procedures to comply with changing regulatory requirements, public safety and best management practices.

In 2016, approximately 301 Tons of paper, 173 Tons of mixed container stream, 46 Tons of white goods/metal, 1,500 Gallons of waste oil, 4.3 Tons of clothing, 77 mattresses, as well as

TRANSFER STATION

nearly 12 Tons of electronic waste and mercury-containing materials were recycled through the Transfer Station. Additionally, 583 Tons of rubbish and 215 Tons of bulky/construction debris were trucked out for disposal at other facilities. Approximately 1,062 Transfer Station permits were sold in 2016.

The Southampton Highway Department teamed up with the City of Easthampton Department of Public Works personnel for a Household Hazardous Waste Collection Day (HHWCD) on October 29th at Whitebrook Middle School in Easthampton. The event was open to Easthampton and Southampton residents who preregistered, and during the four-hour event only 80 vehicles from the two communities dropped off various quantities of household hazardous waste. Due to the high cost and low turnout, we have elected not to hold a HHWCD in 2017. There are other disposal options available to residents to dispose of hazardous waste. Please contact us should you have questions.

Southampton was awarded \$750 in Sustainable Materials Recovery Program Grant (SMRP) funds and received \$2,000 from the Recycling Dividends Program. Another SMRP grant to subsidize our mattress collection program was utilized in 2016 as well.

Respectfully submitted,
Randall Kemp
Transfer Station Manager

TREASURER-COLLECTOR – GENERAL REPORT

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full time employees in addition to the Treasurer /Collector. The office is responsible for tax, general billings and collections, the issuing of transfer station decals, and cash management. Tax related duties and responsibilities focus on billing and collecting of real estate, personal property, motor vehicle excise, and water usage fees.

More than 23,000 tax bills were mailed out resulting in over \$12.2 million in revenue. The Community Preservation Fund generated over \$197,380 in revenue from local taxes. The Town received state matching grant revenue of \$151,040 for fiscal year 2016. Other tax related responsibilities include the processing of 198 municipal lien certificates, tax refunds, and the collection of delinquent taxes through tax takings and deputy collector services.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of payment checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and distributing payroll checks and related taxes and benefits for more than 225 Town and School employees. Please see the table below for a detail of gross revenues processed in the Treasurer's Office in fiscal year 2016.

Respectfully submitted,
Donna J. Whiteley, CMMT, CMMC
Treasurer/Collector

TREASURER-COLLECTOR – TREASURER REPORT

Report of the Treasurer Fiscal Year 2016

Beginning Balance 7/1/2015	\$ 5,248,436.96
Receipts	\$ 20,429,846.59
Warrants, Transfers & Assessments	<u>\$ (20,482,855.36)</u>
Cash Balance - 6/30/2016	\$ 5,195,428.19
Stock Value	<u>\$ 26,600.00</u>
Balance as of June 30, 2016	<u>\$ 5,222,028.19</u>

General Fund Balance	\$ 2,606,180.92
Stabilization - Capital	\$ 119,479.07
Stabilization - Operating	\$ 274,668.41
Stabilization - Ambulance	\$ 50,300.45
CPA	\$ 1,456,135.42
OPEB	\$ 53,319.26
Trust Funds	\$ 625,336.99
Escrow Funds	<u>\$ 10,007.67</u>

Balance as of June 30, 2016 **\$ 5,195,428.19**

Trust Fund Balance Detail June 30, 2016

Cemetery Trust Funds	\$ 112,695.67
Conservation Trust Funds	\$ 161,014.60
Library Trust Funds	\$ 182,450.78
Miscellaneous Trust Funds	\$ 23,551.15
School/Scholarship Trust Funds	\$ 11,389.98
Fire Association	\$ 134,234.80

Total of all Trust Funds **\$ 625,336.98**

Respectfully submitted,
Donna J. Whiteley
Treasurer/Collector

TREASURER-COLLECTOR – COLLECTOR REPORT

Tax Collector Report for Fiscal 2016									
	<u>Outstanding</u> <u>as of 07/01/15</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes</u> <u>Tax Title</u>	<u>Water Lien</u> <u>or adjusts</u>	<u>Outstanding</u> <u>6/30/2016</u>
Real Estate Taxes									
Fiscal Year 2016		\$ 10,544,235.26	\$10,383,333.53	\$ 7,569.03	\$52,025.00	\$22,850.54	\$ 24,152.27		\$ 100,005.97
Fiscal Year 2015	\$ 111,164.46		\$ 99,590.14	\$ 1,247.10		\$ 1,247.10	\$ 2,627.04		\$ 8,947.28
Fiscal Year 2014		\$ 9,436.60	\$ 9,436.60						\$ -
Supplemental Real Estate									
Fiscal Year 2016		\$ 41,575.77	\$ 29,569.78	\$ -	\$ -		\$ -	\$ -	\$ 12,005.99
Septic Betterments									
Fiscal Year 2016	\$ -	\$ 7,867.48	\$ 7,679.28	\$ 188.20	\$ -		\$ -	\$ -	\$ (0.00)
Personal Property									
Fiscal Year 2016	\$ -	\$ 184,034.47	\$ 182,538.77		\$ -	\$ 246.96	\$ -	\$ -	\$ 1,742.66
Fiscal Year 2015	\$ 4,387.90	\$ -	\$ 4,168.94		\$ -	\$ -	\$ -	\$ -	\$ 218.96
Fiscal Year 2014	\$ 132.32		\$ 13.76						\$ 118.56
Water Liens									
Fiscal Year 2016		\$ 9,289.08	\$ 7,854.45					\$ (217.89)	\$ 1,216.74
CPA Account									
Fiscal Year 2016		\$ 196,923.68	\$ 195,183.52					\$ (200.26)	\$ 1,539.90
Fiscal Year 2015	\$ 1,628.89		\$ 1,532.63			\$ 45.74			\$ 142.00
Fiscal Year 2014	\$ 78.19		\$ 78.19		\$ -				\$ -
Supplemental CPA									
Fiscal Year 2016	\$ -	\$ 1,233.71	\$ 882.80	\$ -	\$ -		\$ -	\$ -	\$ 350.91
Tax Title Account							Adj.	Foreclosure	
Tax Titles	\$ 216,630.12	\$ 30,155.28	\$ 12,525.16		\$ -	\$ -			\$ 234,260.24

TREASURER-COLLECTOR – COLLECTOR REPORT

Tax Collector Report (continued)										
for Fiscal 2016										
			Outstanding						Outstanding	
<u>Motor Vehicle Excise</u>			<u>as of 07/01/15</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>Adj.</u>	<u>Abatements</u>	<u>Refunds Due</u>	<u>6/30/2016</u>
2016				\$ 868,014.49	\$ 789,750.06	\$ 2,549.84		\$ 13,526.56	\$ 3,206.27	\$ 70,493.98
2015			\$ 53,828.84	\$ 96,241.11	\$ 144,947.16	\$ 9,002.53		\$ 7,271.03	\$ 2,087.89	\$ 4,766.40
2014			\$ 5,857.63		\$ 3,002.84	\$ 166.62		\$ 172.87		\$ 2,848.54
2013			\$ 2,806.69		\$ 1,677.11			\$ 90.31	\$ 90.31	\$ 1,129.58
2012			\$ 1,074.69		\$ 545.00					\$ 529.69
2011			\$ 1,128.45		\$ 162.71					\$ 965.74
2010			\$ 958.96		\$ 136.25					\$ 822.71
2009			\$ 1,797.40		\$ 185.00					\$ 1,612.40
2008			\$ 1,709.66		\$ 37.50					\$ 1,672.16
			Outstanding							Outstanding
<u>Boat Excise</u>			<u>as of 07/01/15</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adj.</u>	<u>Abatements</u>		<u>6/30/2016</u>
2014			\$ 68.00							\$ 68.00
2013			\$ 68.00							\$ 68.00
2009-2012			\$ 156.00							\$ 156.00

TREASURER-COLLECTOR – PAYROLL REPORT

The following payroll information is for calendar year 2016.

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
Accounting	Skypeck	Joyce	Assistant Accountant	\$19,259.32
Accounting	Moro	Vicki Leigh	Town Accountant	\$38,778.29
Assessors	Leamy	Martha	Admin Assessor	\$296.59
Assessors	O'Connell	Michael	Principal Assessor	\$40,021.08
Assessors	Risk	Jean	Admin Assessor	\$5,631.11
Assessors	Spencer	Kimberly	Administrative Assessor-Temp	\$1,190.00
Building	Quinlan Jr	Thomas	Building Inspector	\$52,010.10
Building	Fischer	James	Electrical Inspector	\$12,970.00
Building	Sears	Thomas	Plumbing Inspector	\$11,450.00
Council on Aging	Homan	Richard	COA Van Driver	\$15,610.98
Council on Aging	Lumbra	James	COA Van Driver	\$6,372.41
Council on Aging	Collins	Florence	COA Volunteer Coordinator	\$3,953.51
Council on Aging	Cutler	Shannon	Interim COA Director	\$6,547.45
Council on Aging	Ogulewicz	Nancy	Assistant COA Director	\$10,756.85
Council on Aging	Peloquin	Jennifer	COA Director	\$12,582.57
Dispatch	Atkins	Cristina	Dispatch	\$47,147.93
Dispatch	Banister	Kelly	Dispatch	\$7,561.87
Dispatch	Bein	Jennifer	Dispatch	\$53,668.37
Dispatch	Capen-Parizo	Alexandria	Dispatch	\$5,719.05
Dispatch	Lamagdeleine	Cheryl	Dispatch	\$48,354.28
Dispatch	Larochelle	Jeremy	Dispatch	\$48,167.64
Dispatch	Mielke	Lauren	Dispatch	\$2,448.67
Dispatch	Schreffler	Nathan	Dispatcher	\$4,375.27
Fire	Lipetri	Cassandra	Emt - Entry Level	\$5,090.00
Fire	Workman	John	Fire Chief	\$74,894.44
Fire	Annis	Matthew	Fire Fighter/ Emt-B	\$515.50
Fire	Blomstrom	Richard	Firefighter/Emt-P	\$10,422.39
Fire	Bullock	Scott	Fire Fighter/Emt-P	\$14,530.18
Fire	Burdeau	Courtney	Emt/Firefighter	\$2,505.00
Fire	Cavanaugh	Brandon	3Rd Rider	\$5,167.93
Fire	Cutter	Adam	Firefighter/Emt-B	\$874.50
Fire	Darnold	Keith	Firefighter/Emt-P	\$4,608.84
Fire	Doucette	Jordan	Entry Level Firefighter	\$1,449.30
Fire	Dragon	Robert	Firefighter/Emt-B	\$15,657.55
Fire	Eline	Patrick	Captain/Emt-P	\$18,298.76
Fire	Fasoli	Richard	Deputy Chief/Emt-B	\$32,325.73

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
Fire	Fernandes	April	Firefighter/Emt-P	\$6,795.12
Fire	Feyre	Michael	Emt-B/ 3Rd Rider	\$9,873.90
Fire	Gagnon	Kyle	Firefighter/Emt-B	\$3,560.88
Fire	Garstka	James	Captain/ Firefighter	\$846.26
Fire	Heath	Brendan	Firefighter/ Emt-B	\$2,906.36
Fire	Hurley	Daniel	Fire Fighter/ Emt-B	\$3,885.25
Fire	Janik-Cappello	Rachel	Emt-B Third Rider	\$4,417.50
Fire	Kareta	Zachary	Firefighter/Emt-B	\$25,998.63
Fire	Kowal	Jessica	Firefighter/Emt-B	\$13,588.15
Fire	Lemeland	Lise	Firefighter/Emt 3Rd Rider	\$3,073.40
Fire	Limoges	Tyler	Firefighter	\$20.00
Fire	Major	Sean	Firefighter/Emt-B	\$5,105.60
Fire	Mielke	William	Lieutenant Firefighter	\$1,820.67
Fire	Mitchell	Matthew	Firefighter/Emt	\$3,792.70
Fire	Mitchell	Shawn	Emt-B	\$5,475.00
Fire	Moore	Robert	Ems Coordinator/Paramedic	\$4,366.56
Fire	Morris	Brian	Ffirefighter/Paramedic	\$9,490.54
Fire	Morse	Drew	Firefighter/Emt	\$7,782.10
Fire	O'Neill	Moiria	Emt-B	\$1,581.00
Fire	Paul	Richard	Lieutenant	\$35,610.25
Fire	Peretti	Jeanette	Emt-B-Third Rider	\$8,006.70
Fire	Pike	Meagan	Firefighter/Emt	\$557.00
Fire	Riel	Dean	Emt/Fire Fighter	\$1,338.45
Fire	Rowan	Timothy	Entry Level Firefighter	\$1,534.58
Fire	Sobon	Katie	Emt/Firefighter	\$8,357.63
Fire	Stanton	Kelly	Firefighter/Paramedic	\$4,173.77
Fire	Struthers	Tyler	Emt	\$2,299.50
Fire	Toia	Eric	Paramedic Firefighter	\$9,944.37
Fire	Torrey	Alan	Emt/Fire Fighter	\$8,491.46
Fire	Veale	Joseph	Fire Fighter	\$611.98
Health	Laurin	Ronald	Health Agent	\$20,650.66
Health	Swanson	Geraldine	Health Director	\$26,293.55
Highway	Ball	Roger	Highway Worker Foreman	\$70,136.90
Highway	Ball	Roger Jr	Highway Mechanic	\$46,562.51
Highway	Cysz	David	Highway Worker	\$42,864.94
Highway	Jarosz	Todd	Highway Worker Foreman	\$71,640.11
Highway	Labrie	Jeremy	Highway Worker	\$2,237.50

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
Highway	Melnik	Paul	Highway Custodian/Laborer	\$30,292.02
Highway	Morin	Michael	Highway Worker	\$40,806.52
Highway	Picard	Joesette	Highway Administrative Assistant	\$17,711.78
Highway	Slattery	Eric	Highway Worker	\$44,691.83
Highway	Kemp	Randall	Highway Superintendent	\$71,253.72
Highway	Labrie	Kevin	Highway Worker	\$962.50
Library	Thompson	Barbara	Library Substitute	\$1,349.98
Library	Dahler	Lindsey	Archive Management Asst	\$2,765.00
Library	Douglass	Johanna	Children'S Librarian	\$21,189.56
Library	Goldin	Barbara	Library Director	\$39,173.09
Library	Golinski	Gloria	Library Worker	\$336.52
Library	Goulet	Carol	Library Worker	\$18,547.80
Library	Lussier	Cynthia	Library Substitute	\$2,560.60
Library	Shea	Lisa	Circulation Desk Librarian	\$14,624.24
School	Abbott	Tara	Paraprofessional	\$13,004.99
School	Adams	Susan	Substitute	\$8,747.03
School	Ames	Kaitlin	Substitute	\$675.00
School	Ames	Lauren	Teacher	\$65,751.06
School	Ashley	Stacy	Teacher	\$71,067.86
School	Baker	Laurie	Custodian	\$8,113.77
School	Bean	Deborah	Paraprofessional	\$24,576.90
School	Bell	Erica	Teacher	\$46,025.73
School	Boire	Dorothy	Substitute	\$360.00
School	Boryczka	Patricia	Substitute	\$2,730.00
School	Boucher	Madison	Cafe Monitor	\$473.10
School	Boyle	Julia	Substitute	\$2,957.50
School	Braastad	Linda	Teacher	\$65,811.06
School	Burke	Sunday	Teacher	\$65,811.06
School	Bzdel	Amy	Paraprofessional	\$19,446.79
School	Bzdel	Tanner	Custodian - Temp	\$717.12
School	Carmichael	Michele	Secretary	\$47,199.10
School	Cauley	Elizabeth	Teacher	\$30,018.47
School	Chamberlin	Brian	Teacher	\$65,751.06
School	Charko	Joan	Substitute	\$1,206.55
School	Chartrand	Mia	Teacher	\$42,695.49
School	Costello	Kathleen	Paraprofessional	\$20,800.67
School	Cote-Houghton	Dar	Teacher	\$47,932.14

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
School	Cousineau	Kevin	Assistant Principal	\$75,256.27
School	Dale	Tracy	School Nurse	\$55,085.71
School	Demarey	Daniel	Custodian	\$45,555.58
School	Desrochers	Brittany-Ann	Substitute	\$2,849.76
School	Dicurcio	Leslie	Teacher	\$69,704.41
	Marra			
School	Diemand	Cynthia	Teacher	\$70,697.35
School	Dimetres	Stephanie	Teacher	\$36,136.11
School	Downie	Kathleen	Substitute Van Driver	\$1,865.93
School	Drisdelle	Joelle	Teacher	\$14,755.15
School	Duffy	Erin	Teacher	\$35,106.15
School	Duggan	Joann	Substitute Nurse	\$329.84
School	Duval	Roxanne	Substitute	\$15,898.40
School	Faas	Stephanie	Nurse	\$6,893.73
School	Farrell	Susan	Substitute	\$330.00
School	Freniere	Renee	Cafe Worker	\$17,511.21
School	Frye	Laurie	Teacher	\$70,727.35
School	Gallo	Loretta	Teacher	\$23,055.57
School	Galpin	Heather	Substitute	\$1,590.00
School	Goodridge	Jennifer	Teacher	\$40,957.78
School	Gordon	Beth	Teacher	\$65,751.06
School	Goudreau	Lisa	Cafe	\$3,242.08
School	Gross	Carolyn	Paraprofessional	\$2,731.00
School	Hale	Susan	Teacher	\$70,697.35
School	Hallett	James	Teacher	\$59,238.40
School	Hamel	Heather	Substitute	\$180.00
School	Hamel	Karen	Paraprofessional	\$24,970.63
School	Harvey	Jennifer	Cafe Worker	\$12,093.47
School	Haskins	Melissa	Teacher	\$55,050.71
School	Hayes	David	Cafe Worker	\$13,568.36
School	Heath	Kristen	Teacher	\$65,751.06
School	Hodgson	Kevin	Teacher	\$65,841.06
School	Hyde	Amy	Paraprofessional	\$19,633.66
School	Inman	Charles	Custodian	\$7,357.01
School	Irwin	Sharon	Teacher	\$67,276.43
School	Janik	Michael	Custodian	\$34,259.06
School	Johnson	Megan	Teacher	\$65,781.06
School	Keefe	Johanna	Teacher	\$59,298.40

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
School	Klich	Sandra	Paraprofessional	\$24,576.90
School	Kornbluth	Maura	Teacher	\$38,728.84
School	Kuhn	Jean	Teacher	\$56,544.89
School	Kukucka	Judith	Paraprofessional	\$25,456.90
School	Labarre	Katelyn	Substitute	\$2,425.00
School	Laberge	Beth	School Van Driver	\$857.02
School	Labonte	Meghan	Substitute	\$2,100.00
School	Labrie	Jennifer	Paraprofessional	\$21,401.37
School	Labrie	Lori	Paraprofessional	\$15,608.55
School	Lapointe	Amanda	Teacher	\$43,369.94
School	Laprade	Irene	Paraprofessional	\$9,718.77
School	Leavitt	Christine	Paraprofessional	\$25,456.90
School	Lego	Brenda	Paraprofessional	\$24,566.90
School	Lindstrom	Astrid	Substitute	\$32.50
School	Lunney	Brighid	Teacher	\$54,477.33
School	Lyster	Carlie	Substitute	\$330.00
School	Mari	Patricia	Teacher	\$65,751.06
School	Marincic	Lisa	Substitute School Van Driver	\$820.79
School	Melycher	Melinda	Substitute	\$240.00
School	Meunier	Matthew	Teacher	\$67,276.43
School	Michaud	Erika	Teacher	\$57,207.36
School	Michaud	Pamela	Paraprofessional	\$21,743.09
School	Mish	Leslie	Teacher	\$59,273.40
School	Moulton	Elizabeth	Food Service Director	\$28,794.11
School	Moynihan	Joseph	Teacher	\$67,276.43
School	O'Connor	Teresa	School Van Driver	\$10,689.46
School	O'Reilly	Anne	Teacher	\$52,368.63
School	Page	Torrie	Cafe Monitor	\$2,220.80
School	Paradis	Reena	Substitute Nurse	\$1,062.50
School	Perkins	Denise	Teacher	\$33,638.28
School	Piper	Pamela	Paraprofessional	\$26,264.45
School	Pluta	Aliza	Principal	\$96,973.39
School	Prukalski	Andrea	Substitute	\$2,340.00
School	Rapoza	Susan	Teacher	\$50,920.53
School	Redenz	Andrea	Paraprofessional	\$19,431.35
School	Reiss	Julie	Teacher	\$64,318.31
School	Rice	Brittany	Teacher	\$42,646.35
School	Rice	Lisa	Teacher	\$59,388.40

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
School	Ringrose Sellers	Joan	Substitute	\$6,050.67
School	Rogers	Melissa	Para	\$19,645.60
School	Roy	Tricia	Para	\$6,676.94
School	Scott	Diane	Teacher	\$59,238.40
School	Silva	Steven	Custodian	\$39,726.39
School	Skorupski	Andrew	Substitute	\$120.00
School	Smith	Rita	Teacher	\$53,728.63
School	Smith	Robert	Teacher	\$65,751.06
School	Sorcinelli	Jennifer	Teacher	\$50,920.53
School	Spath	Ellen	Substitute Teacher	\$117.03
School	St. Martin	Melissa	Substitute	\$1,007.50
School	Stackow	Diane	Substitute	\$849.60
School	Stone Adair	Darlene	Substitute	\$210.00
School	Strakose- Hagen	Jamie	Substitute Nurse	\$62.50
School	Sullivan	Christine	Teacher	\$59,494.50
School	Sullivan	Kathleen	Cafe Monitor	\$2,168.03
School	Sullivan	Kathleen	Para	\$25,364.40
School	Sulzycki	Mae	Cafeteria	\$1,292.56
School	Szewczyk	Stephen	Substitute Teacher	\$942.50
School	Tanguay	Connie	Para	\$26,264.42
School	Teece	Susan	Substitute	\$455.00
School	Thibault	Brenda	School Secretary	\$26,832.86
School	Touchette	Julianne	Nurse	\$52,375.45
School	Trzecienski	Shannon	Teacher	\$65,751.06
School	Weaver	Angelee	Substitute	\$160.00
School	Webster	Pauline	Teacher	\$55,080.71
School	Westcott	Patricia	Teacher	\$23,055.57
School	White	Jessica	Cafeteria	\$1,570.40
School	White	Susan	Teacher	\$35,318.63
Police	Areche	John	Police Officer	\$68,299.73
Police	Blais	Timothy	Police Officer	\$10,319.02
Police	Bussiere	Zachary	Police Officer	\$4,597.99
Police	Cook	Martin	Police Officer	\$89,293.29
Police	Davey	Kelsey	Police Officer - Pt	\$28.34
Police	Gove	Scott	Police Officer	\$57,144.48
Police	Goyette	Michael	Police Officer Chief	\$92,253.78
Police	Groeber	Mark	Police Officer Patrolman	\$51,569.01

TREASURER-COLLECTOR – PAYROLL REPORT

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
Police	Holmes	Ryan	Sergeant	\$62,245.60
Police	Illingsworth	Ian	Police Officer Lieutenant	\$89,038.66
Police	Jeffers	Stephen	Police Officer	\$747.52
Police	Lamb	Joshua	Police Officer - Pt	\$28.34
Police	Lanier	Phillip	Police Officer	\$50,268.73
Police	Latour	David	Police Officer	\$76,269.83
Police	Loiko	Erik	Police Officer	\$20,665.12
Police	Neal	David	Police Officer	\$79,697.85
Police	St Martin	Robert	Police Officer	\$10,432.22
Town Administrator	Goldberg	Velda	Admin Assistant	\$13,101.55
Town Administrator	Budrewicz	Heather	Town Administrator	\$56,528.52
Town Administrator	Markel	Robert	Interim Town Administrator	\$5,200.00
Town Clerk	Bernier	Ruth	Poll Worker	\$132.38
Town Clerk	Dalton	Lucille	Asst Town Clerk	\$13,505.75
Town Clerk	Dubour	Mary	Asst Town Clerk Temp	\$614.40
Town Clerk	Ahart	Virginia	Poll Worker	\$252.00
Town Clerk	Canton	Kristine	Poll Worker	\$76.48
Town Clerk	Chapdelaine	Anne	Poll Worker	\$103.50
Town Clerk	Corey	Jodi	Poll Worker	\$90.00
Town Clerk	Couture	Eileen	Interim Town Clerk/ Poll Worker	\$4,441.50
Town Clerk	Girouard	Ann	Poll Worker	\$358.50
Town Clerk	Goral	Theresa	Poll Worker	\$170.63
Town Clerk	Hamel	Eileen	Poll Worker	\$72.00
Town Clerk	Huntley	Virginia	Poll Worker	\$401.52
Town Clerk	Labrie	Monica	Election Worker	\$247.50
Town Clerk	Pinsky	Debra	Election Poll Worker	\$157.50
Town Clerk	Domina	Janine	Town Clerk	\$36,975.30
Transfer Station	Bernier	David	Transfer Station	\$20,669.40
Transfer Station	Slattery	Kevin	Transfer Station	\$12,966.60
Treasurer/Collector	Whiteley	Donna	Treasurer/Collector	\$50,972.53
Treasurer/Collector	Day	Jennifer	Asst Treasurer/ Collector	\$12,757.68
Treasurer/Collector	Fennessy	Kristie	Treasurer/Collector Clerk	\$15,726.55
Treasurer/Collector	Girroir	Dawn	Asst Treasurer/Collector	\$13,915.59
Treasurer/Collector	Hamilton	Jennifer	Treasurer/Collector Clerk	\$5,228.78
Veterans Agent	Paquette Jr	Gerald	Veteran'S Agent	\$8,321.72
Water	Gaughan	Thomas	Water Superintendent	\$66,963.00
Water	Slattery	Joseph	Water Technician	\$10,973.00

VETERANS' GRAVE OFFICER

The Veterans' Grave Officer is a resident and veteran appointed by the Town of Southampton Select Board to care for, maintain and restore every veteran's grave within the Town. Massachusetts General Law stipulates that a US flag shall be placed on each veteran's grave every Memorial Day. One priority is to have an official government marker on the grave of every Revolutionary and Civil War Veteran in the Town of Southampton and to repair stones damaged by time and the elements. This is an ongoing effort. The costs associated with caring for veterans' graves are not paid by private persons, but by the Town.

During FY 2017 the following were accomplished:

- Ten (10) flat granite markers were placed in front of aged and deteriorating gravestones for veterans of the Revolutionary and Civil Wars.
- The gravestones on two (2) family plots of Civil War Veterans were straightened, repaired and cleaned.
- Prior to Memorial Day, the Veterans' Agent purchased over 300 US flags. The American Legion with help from the Scouts placed the US flags.

The Department of Veteran Affairs no longer provides free flat granite markers for the Revolutionary and Civil War Veterans (unless they are requested by the next of kin). Therefore, an article at this year's annual meeting will request \$5,000 from the Community Preservation funds to purchase ten (10) additional flat granite markers to be placed in front of existing damaged gravestones.

An additional request to the Community Preservation in the sum of \$ 2,000 will be submitted. These funds will be used to straighten, repair, reset and clean the gravestones of Revolutionary and Civil War Veterans.

Thank you for your past support and let us remember our Veterans.

Respectfully submitted,
Richard M. Frary
Veteran's Grave Officer

VETERAN'S SERVICE OFFICER

The Commonwealth of Massachusetts does more for its veterans than most other states in the nation. All Massachusetts citizens should be proud of the programs and benefits offered by the Massachusetts Department of Veterans Services because they give back to the men and women who sacrificed to serve our country. Every town and city in Massachusetts has a Veterans' Services Officer (VSO) responsible for that town.

Financial and Medical Assistance

Under Chapter 115 of Massachusetts General Laws (M.G.L. ch. 115), the Commonwealth provides a uniform program of financial and medical assistance for indigent veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula that takes into account the number of dependents and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

Eligibility

NOTE: The Veteran Service Officer in every community MUST take an application when requested and provide written determination of a person's eligibility. To be eligible for veterans' benefits, one must be a "veteran" or a dependent of a "veteran" under M.G.L. c. 4, sec. 7, cl. 43rd as amended by the Acts of 2005, ch. 130.

Keep in mind—Massachusetts provides a bonus to veterans of certain campaigns who were living in Massachusetts immediately prior to entry in the armed forces. In case of the death of a veteran, the spouse and children, mother or father, brother or sister, or other dependents of the deceased veteran (in that order) are eligible for a bonus. Please see the VSO for assistance.

A veteran in need or anyone who knows a veteran in need should call the Veterans' Services Officer (Town Hall office phone: 413-527-1715; cell phone: 413-887-1622). This includes the elderly as well as the current generation of veterans. If the situation is after hours and more urgent in nature, please call the Veterans Crisis Line at 1-800-273-TALK (8255).

Remember to join in for the fun at the Veteran's Day celebration event at the Norris school. Please reference the MA state veteran's services website as well: www.mass.gov/veterans
It is a continued honor to serve!

Respectfully submitted,
Jerry Paquette
Veterans' Services Officer

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2016 we completed our updated Water Master Plan which identifies near term and short term water system improvements and modifications needed to ensure superior water quality for future generations. The priorities set forth include establishing a secondary source of supply, replacement of various water mains, and rehabilitating our current source. To lay the financial groundwork for implementing the capital plan, the Board of Water Commissioners conducted a Water Rate Study to evaluate the future resources required. A modified water rate structure was established in 2016 and became effective at the start of Fiscal Year 2017.

The Board of Water Commissioners entered into Memorandum of Understanding with the City of Easthampton Board of Public Works for the purposes of establishing a secondary source of supply. A key provision of the MOU is siting and developing a booster pump station in close proximity to the City of Easthampton's water mains. Three locations were identified in 2016 and the Board will identify the most cost effective location for development of a pumping station in 2017.

The Department connected 27 new customers to the Town's water system in 2016. The total water consumption for the year was approximately 140 million gallons, with an average daily usage of 355,000 gallons. Similar to 2015, our water system was stressed in meeting summertime peak water use (new lawn irrigation, etc) demands. The Board implemented a voluntary water ban during the summer of 2016. We thank those water users who complied with the voluntary restrictions and helped our water system during that time. However there were a number of other water users in noncompliance with the voluntary restrictions, with such noncompliance causing additional difficulties and expense to the water system.

2016 saw some of the most significant changes in terms of both management and policy setting within the Water Department. Executing of the 2016 Capital Improvement Plan will allow the Department the ability to maintain and provide the best possible quality water in the future.

Respectfully submitted,
Southampton Board of Water Commissioners
Matthew N. Christy, Chairman

ZONING BOARD OF APPEALS

In 2016 the Zoning Board of Appeals received five petitions and decisions were rendered as prescribed in Massachusetts General Laws, Chapter 40A, the Zoning Act, and further clarified by the Town of Southampton Zoning By-Laws.

The petitions received by the Board included Variance requests and Special Permit requests. The Zoning Board of Appeals has five members and two alternates appointed by the Board of Selectmen. The Building Inspector is the Zoning Enforcement Officer for the Town and renders opinions on the Zoning By-Laws. All hearings are open to the public and are held in the Town Hall at 210 College Highway, 2nd Floor Meeting Room. Hearings are advertised in the *Daily Hampshire Gazette* or the *Springfield Republican* for two consecutive weeks and posted on the Town Clerk's Bulletin Board prior to a hearing. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk.

Petitions Heard By Zoning Board Of Appeals					
	GRANTED	DENIED	WITHDRAWN	TOTAL	
Petitions for Variance	3				
Applications for Special Permit	1	1			
Appeal Decisions of Zoning Enforcement Officer					
Total	4	1		5	
Total Petitions Filed with Town Clerk				5	

The application and instructions for requesting a hearing with the Zoning Board of Appeals are on the Zoning Board of Appeals webpage on the Town of Southampton's website.

Respectfully submitted,
Southampton Zoning Board of Appeals

WHERE DO I GO FOR?

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>