

ANNUAL
TOWN
REPORT

2015

Southampton, MA



WELCOME

Dear Resident,

Thank you for being a part of the Town of Southampton. The following materials have been compiled as the Town of Southampton's 2015 Annual Report. The materials are laid out first by reference and then alphabetically by department. The offices listed are current as of the most recent Annual Town Election in May 2016. For the most up-to-date information on appointed individuals, please refer to the Town's website at www.townofsouthampton.org.

This year's Annual Town Report includes the additions of a report from Legal Counsel and a full-listing of all Town Employees and the amount each employee was paid in calendar year 2015.

Town fees are not included in this document. For a list of complete fees, please reference the Town website or visit the department's office. A complete Town Permitting Guide will be published by mid-summer 2016, please see the website again for updates.

We would love to hear your feedback on our website and this revised version of the Annual Town Report. To contact us, please email us at comments@townofsouthampton.org.

Best Wishes in 2016,

Town of Southampton

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APPRECIATION

JOSEPH SLATTERY



Most long-term Southampton residents know Joe. He either drilled their well, tapped their public water service for their home, or helped them out with a problem on one occasion or another. Even while Joe operated his own well drilling business, as far back as the early 1970's he was a "working water commissioner," using his own tools to repair ruptured town water mains and services. During his time as Southampton's full-time water superintendent, he personally installed miles of new town water main, working with the highway crew. Joe has been the guardian of Southampton's public water for nearly a half century; and we thank him for his tireless service - particularly when he was called out on Christmas Eve. He also serves on boards of directors for Mass. Rural Water, Western Mass Waterworks, and was a member of the town's Board of Health. And no one can forget Joe's special way with words and one-liners. Thank you, Joe, for a lifetime of honorable service to our town.

2015 AT-A-GLANCE

103

Residents who
turned in
Absentee Ballots
in 2015

25

Baby Boys Born
2015

26

Change in
population since
2014

2632

Registered
Independent
Voters

591

Number of
Southampton
residents over
70

726

Dog Licenses
issued

19

Baby Girls Born
2015

51

Number of
Deaths

973

Registered as
Democrats

586

Registered as
Republicans

24

Number of
Marriages

**Caleb &
Olivia**

Most popular
name of
Southampton
babies in 2015

103

Age of Oldest
Resident in
Town

50

Number of
Students in Ski
Club @ Norris

31

Number of
Students in Band
@ Norris, grades
4-6

SOUTHAMPTON FACTS

Incorporated:	1753
Government:	Open Town Meeting Five-member Select Board with Town Administrator
Annual Town Meeting:	3 rd Tuesday in May
Annual Town Election:	1 st Monday in May
Town Census:	6094
Area:	29.08 square miles
Town Roads:	77.79 miles of road
Fiscal 2015 Tax Rate:	15.71
Tax Levy 2015:	\$10,285,195
Congressional District:	1
Senatorial District:	2 nd Hampden & Hampshire
Representative District:	1 st Hampshire
Town Hall Hours:	Monday-Thursday 8:30am-4:00pm Tuesday 6:00 pm-8:00pm <i>Every other week</i>
Schools:	
	Norris Elementary School (K-6)
	Hampshire Regional Middle/High School (7-12)
	Smith Vocational School (9-12)
Town Website:	www.townofsouthampton.org

FEDERAL GOVERNMENT

United States Senators

Edward Markey (D)

218 Russell Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01101
Telephone: (413) 785-4610

Elizabeth Warren (D)

317 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representatives

Richard Neal (D)

341 Cannon House Office Building
Washington, D.C. 20315
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 785-0325

STATE GOVERNMENT

Governor

Honorable Charlie Baker (R)

Office of the Governor, Room 280
Boston, MA 02133
Telephone: (617) 725-4005
Website: mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Maura Healey (D)

One Ashburton Place, 20th Floor
Boston, MA 02108
Telephone: (617) 727-2200
Website: mass.gov/ago

Local Office:

1350 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 784-1240

Secretary of State

William Francis Galvin (D)

McCormack Building
One Ashburton Place, Room 1611
Boston, MA 02108
Telephone: (617) 727-7030
Website: sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cathy.molta@sec.state.ma.us

State Senator

Donald Humason (R)

State House, Room 213A
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website: malegislature.gov/people/profile/DFH0

Local Office:

64 Noble Street
Westfield, MA 01085
Telephone: (413) 568-1366
Email: Doanld.Humason@masenate.gov

State Representative

Peter Kocot (D)

State House, Room 22
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2140
Website: malegislature.gov/people/profile/pvk1

Email: peter.kocot@mahouse.gov

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley-Dickinson Hospital	582-2000
30 Locust St/Northampton	
Baystate Medical Center	791-0000
759 Chestnut St/Springfield	
Holyoke Medical Center	534-2500
575 Beech St/Holyoke	
Poison Control	(800) 682-9211
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	
34 Pomeroy Meadow Rd	527-0811
Smith Vocational	
80 Locust St/Northampton	587-1414
Hampshire Regional	
19 Stage Rd/Westhampton	527-7680

TOWN OFFICES

Accountant, Town	
210 College Hwy	529-1000
Administrator, Town	
210 College Hwy	527-0106
Assessors	
210 College Hwy	529-1004
Boards/Committees	
210 College Hwy	527-0106
Building/Inspections	
210 College Hwy	529-1007
Clerk, Town	
210 College Hwy	527-8392
Council on Aging	
210 College Hwy	529-2105
Fire Department	
College Hwy	527-1700
Health, Board of	
210 College Hwy	529-1003
Highway Department	
8 Fomer Rd	527-3666
Library	
East St	527-9480
Police Dispatch	
8 East St	527-1120
Select Board	
210 College Hwy	527-0106
Treasurer/Collector, Town	
210 College Hwy	527-8392
Transfer Station	
Moosebrook	527-3666
Water Department	
8 Fomer Rd	527-3666

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Officials</u>	<u>Position</u>	<u>Exp.</u>
ALMONERS	MaryAnn Bischoff		2018
	Kristine E.P. Canton		2020
	Elizabeth Couture		2017
	Karl M. Kuehner		2019
	<i>Select Board</i>	Rep	--
ASSESSORS, BOARD OF	Gary Swanson	CHAIR	2017
	Anne-Marie Darcy		2018
	Joanne Spath		2019
CEMETERY COMM.	Judith Miller Conlin	CHAIR	2017
	Robert Floyd		2018
	Pamela Gaspar		2019
CLERK, TOWN	Janine Domina		2018
COMMUNITY PRES. COMM.	Virginia Ahart	CHAIR	2017
	Janet Brown		2017
	<i>Historical Commission</i>	Rep	--
	<i>Finance Committee</i>	Rep	--
	<i>Park Commission</i>	Rep	--
	<i>Planning Board</i>	Rep	--
	<i>Housing Authority</i>	Rep	--
	<i>Select Board</i>	Rep	--
	<i>Conservation Commission</i>	Rep	--
CONSTABLES	Michael Goyette		2018
	Jared Hamel		2018
COUNTY COUNCILLOR	George Symborski		2019
FINANCE COMMITTEE	Sharon Blais-Sulikowski		2019
	Janet Cain		2017
	Heather Pellegrini		2019
	Michael Rosenberg	CHAIR	2018
	Francine Tishman		2017
	<i>Select Board</i>	Rep	--

LOCAL GOVERNMENT: ELECTED OFFICIALS CONTINUED

<u>Board/Department</u>	<u>Officials</u>	<u>Position</u>	<u>Exp.</u>
HEALTH, BOARD OF	Jeffrey Dugas		2018
	Benjamin Hogan		2019
	Shelley O'Connell	CHAIR	2017
HOUSING AUTHORITY	Vijay Dalal	<i>State</i>	Appt
	Anne-Marie Darcy		2020
	Robert Donahue		2017
	Lauren McCrann Bell		2018
	Jenneke Reynolds	CHAIR	2019
LIBRARY TRUSTEES	Teresa Barton		2019
	Donald Bernier		2017
	Maxine Brodeur		2018
	Kathy Dahler		2018
	Faith Harrison		2018
	Candace McDougall		2017
	Jeanne Murray		2019
	Lucinda Palmer		2019
	Debra Pinsky		2019
	Linda Saltmarsh		2017
	Beth Russell-Smith	CHAIR	2017
	Convy P. Stal		2018
MODERATOR	Robert Floyd		2017
PARK COMMISSION	Paula Maak		2019
	Sunia C. Pallante		2017
	Mark Reed	CHAIR	2018
	Gail Santoro		2021
	Jeff Swanson		2020
PERSONNEL POLICES PROCEDURE BOARD	Joanne Alderman		2018
	Arthur Lawrence	CHAIR	2017
	James Palermo		2019
	<i>Finance Committee</i>	<i>Rep</i>	--
	<i>Select Board</i>	<i>Rep</i>	--

LOCAL GOVERNMENT: ELECTED OFFICIALS CONTINUED

<u>Board/Department</u>	<u>Officials</u>	<u>Position</u>	<u>Exp.</u>
PLANNING BOARD	Paul Diemand	CHAIR	2019
	Paul Furgal		2017
	James Labrie		2020
	Tiffany Labrie		2018
	Keith Locke		2021
SCHOOL COMMITTEE, LOCAL	Virginia Ahart	CHAIR	2017
	Erin Couture		2018
	John Fitzpatrick		2017
	Kathy Saltis		2019
	Lorna Shirer		2018
SCHOOL COMMITTEE, HRSD	Corey Braastad	Rep	2017
	William Curran		2019
	Margaret Larson		2018
	Jon Moro		2017
	Tammy Ann Walunas		2018
	<i>Local School Committee</i>		--
SELECTMEN, BOARD OF	Shannon Cutler	CHAIR	2018
	Charlie Kaniecki		2018
	James Labrie		2019
	John Martin		2017
	Jacqueline Sears		2017
TREASURER/COLLECTOR	Donna Whiteley		2017
TREE WARDEN	Ron Laurin		2017
WATER COMMISSIONERS, BOARD OF	Kurt Boisjolie		2019
	Matthew Christy		2018
	James Walunas		2017

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Board/Department</u>	<u>Official</u>	<u>Position</u>	<u>Exp.</u>
ACCOUNTANT, TOWN <i>Personnel Contract</i>	Vicki Leigh Moro		2017
ADMINISTRATOR, TOWN <i>Personnel Contract</i>	Heather Budrewicz		2017
AGRICULTURAL COMMISSION	Tom Bashista	CHAIR	2019
	Kate Carl		2018
	Claudia Lucas		2018
	Charlie Kaniecki		2017
	Marla Hanc	<i>Alternate</i>	2019
	Randall Kemp	<i>Alternate</i>	2017
	Christopher Lucas	<i>Alternate</i>	2018
AMBULANCE COORDINATOR	John Workman		2016
CAPITAL IMPROVEMENT COMMITTEE	Roger Ball, Jr.	CHAIR	2018
	Tim Huber		2016
	Bill Kaleta		2018
	Charlie Kaniecki		2017
	Margaret Larson		2017
CIVIL DEFENSE DEPUTY DIR.	<i>Vacancy</i>		2017
	John Workman		2016
CONSERVATION COMMISSION	Bob Barcomb		2018
	Matthew Christy		2017
	Marla Hanc		2017
	Randall Kemp		2017
	Art Lawrence		2016
	Charlie McDonald	CHAIR	2016
	<i>Vacancy</i>		2018
	Courtney Haff	<i>Assoc</i>	-
	Gail Santoro	<i>Assoc</i>	-

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

CONTINUED

<u>Board/Department</u>	<u>Official</u>	<u>Position</u>	<u>Exp.</u>
COUNCIL ON AGING	Connie Baron	CHAIR	2018
	Nilda Cohen		2016
	Gladys Phillips		2018
	Dorothy Putnam		2016
	Arlene Seely		2016
	Theresa St.Martin		2016
	Kathy Winkler		2017
CULTURAL COUNCIL	Linda Braastad		2017
	Pamela Dods		2017
	Carl Faiella		2017
	Carol Goulet		2017
	Marjorie Nadeau		2017
	Sunia Pallante		2017
	Barbara Symborski		2018
	Lory Valente		2018
	Judy Taylor		2017
	<i>Vacancy</i>		--
EMERGENCY MANAGEMENT DIRECTOR	Don Synder	EMD	2016
	John Workman	Assistant	2016
ENERGY COMMITTEE	IN-ACTIVE		
FIRE CHIEF	John Workman	EMT-B	2016
<i>Personnel Contract</i>			
F.R.T.A. (DELEGATE)	Heather Budrewicz		2016
GREENWAY COMMITTEE	Michael Buehler	CHAIR	
	Robert Barcomb		-
	Colby Matthew Brown		-
	Doric Dods		-
	Daniel Rukakowski		-
GREENWAY NEGOTIATION COM	Michael Buehler	CHAIR	--
	Matthew Christy		--
	Doric Dods		--
	Charlie McDonald		--
	Select Board	<i>Rep</i>	--

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

CONTINUED

<u>Board/Department</u>	<u>Official</u>	<u>Position</u>	<u>Exp.</u>
HIGHWAY SUPERINTENDENT	Randall Kemp		2016
HISTORICAL COMM	Elise Bernier-Feeley		2018
	Ellen Debruyne		2018
	Doric Dods		2017
	Richard Frary		2017
	Bob Kozub	CHAIR	2016
	Kristina Madsen		2018
	Don Warren		2016
	Ingrid Warren		2016
INSECT PEST CONTROL	<i>Vacant</i>		
INSPECTOR OF BUILDINGS	Thomas Quinlan, Jr.		2016
	Russell Ducharme Jr.	Alternate	2016
	Paul Tacy	Alternate	2016
INSPECTOR OF ELECTRICAL	James Fischer		2016
	Ronald Bednarz	Alternate	2016
INSPECTOR OF PLUMBING & GAS	Tom Sears		2016
	Glen Halket	Alternate	2016
MASTER PLAN IMPLEMENTATION COMM	Henry Barton	CHAIR	2016
	Thomas Morse		2016
	<i>Agricultural Commission</i>	Rep	--
	<i>Housing Authority</i>	Rep	--
	<i>Planning Board</i>	Rep	--
	<i>Historical Commission</i>	Rep	--
	<i>Select Board</i>	Rep	--
	<i>Park Commission</i>	Rep	--
P.V.P.C. REPRESENTATIVE	Hank Barton		2016
	Paul Furgal	Alternate	2016
POLICE CHIEF	Michael Goyette		2016

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

CONTINUED

<u>Board/Department</u>	<u>Official</u>	<u>Position</u>	<u>Exp.</u>
POLICE DEPARTMENT	Ian Illingsworth	Lt	--
	Mark Groeber		--
	John Areche <i>part-time</i>		--
	Kelly Banister <i>part-time</i>		--
	Zachary Bussiere <i>part-time</i>		--
	Martin Cook	Sgt	--
	Scott Gove		--
	Ryan Holmes		--
	Stephen Jeffers <i>part-time</i>		--
	Phillip Lanier <i>part-time</i>		--
	David Latour		--
	Eric Loiko <i>part-time</i>		--
	David Neal		--
	Kevin Nichols <i>part-time</i>		--
	Scott Schuster, Jr. <i>part-time</i>		--
	Robert St. Martin <i>part-time</i>		--
PUBLIC SAFETY COMPLEX COMM	<i>Finance Committee</i>	Rep	--
	<i>Fire Dept</i>	Rep	--
	<i>Historical Commission</i>	Rep	--
	<i>Police Dept</i>	Rep	--
	<i>Select Board</i>	Rep	--
	<i>Select Board</i>	Rep	--
	<i>Vacancy</i>		--
REGISTRARS, BOARD OF	Janine Domina	<i>Clerk</i>	--
	Aleisha Nulph		2017
	Joyce Skypeck		2017
	William Walden		2016
RECREATIONAL NEEDS COMM	IN-ACTIVE		
VETERAN'S GRAVE OFFICER	Richard Frary		2016
VETERAN'S SERVICE AGENT	Gerry Paquette		2016
ZONING BOARD OF APPEALS	Ryan Gheleher	CHAIR	2018
	Joe Bianca		2016
	Nilda Cohen		2017
	Tom Sears		2016
	Shanna Reed	<i>Alternate</i>	2017
	Geraldine Swanson		2017

LOCAL GOVERNMENT: TOWN EMPLOYEES

<u>Reports to:</u>	<u>Name</u>	<u>Position</u>
Accountant, Town	Joyce Skypeck	Assistant Town Accountant
Assessors, Board of	Michael O'Connell Shannon Cutler	Principal Assessor Admin Assistant to Assessors
Council on Aging	Jennifer Peloquin Nancy Oguelwicz Florence Collins Richard Homan James Lumbra	Director Assistant Director Volunteer Coordinator Van Driver Van Driver
Clerk, Town	Lucy Dalton Virginia Ahart Barbara Arrighi Ruth Bernier Alice Brewer Kristine Canton Anne Chapdelaine Florence Collins Jodi Corey Eileen Couture Ann Girouard Theresa Goral Virginia Huntley Monica Labrie Debra Pinsky	Assistant Town Clerk Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker Election Worker
Fire Chief	Richard Fasoli Robert Moore Patrick Eline James Garstka Jeremy LaRoachelle William Mielke Richard Paul Alan Torrey Adam Cutter April Fernandez Brandon Cavanaugh Brendan Heath Brian Morris Daniel Hurley Dean Riel Eric Toia	Deputy Chief EMS Coordinator Captain Captain Lieutenant Lieutenant Lieutenant Lieutenant Firefighter/EMT Firefighter/EMT Firefighter/EMT Firefighter/EMT Firefighter/EMT Firefighter/EMT Firefighter/EMT Firefighter/EMT

LOCAL GOVERNMENT: TOWN EMPLOYEES CONTINUED

<u>Reports to:</u>	<u>Name</u>	<u>Position</u>
Fire Chief	Jeanette Peretti	Firefighter/EMT
	Jessica Kowal	Firefighter/EMT
	Jordan Doucette	Firefighter/EMT
	Joseph Veale	Firefighter/EMT
	Katie Sobon	Firefighter/EMT
	Keith Darnold	Firefighter/EMT
	Kelly Stanton	Firefighter/EMT
	Kyle Gagnon	Firefighter/EMT
	Lise Lemeland	Firefighter/EMT
	Mathew Mitchell	Firefighter/EMT
	Matt Annis	Firefighter/EMT
	Meagan Pike	Firefighter/EMT
	Michael Feyre	Firefighter/EMT
	Moiria O'Neill	Firefighter/EMT
	Richard Blomstrom	Firefighter/EMT
	Robert Dragon	Firefighter/EMT
	Scott Bullock	Firefighter/EMT
	Sean Major	Firefighter/EMT
	Shawn Mitchell	Firefighter/EMT
	Timothy Rowan	Firefighter/EMT
	Tyler Struthers	Firefighter/EMT
	Zachary Kareta	Firefighter/EMT
Health, Board of	Geraldine Swanson	Health Director
	Ron Laurin	Health Agent/Animal Inspector
Highway Department	David Bernier	Transfer Attendant
	Ethan Corey	On-Call Transfer Attendant
	Kevin Slattery	On-Call Transfer Attendant
	Josette Picard	Administrative Assistant
	Roger Ball, Sr	Foreman
	Todd Jarosz	Foreman
	David Cysz	Truck Driver/Equip Operator
	Michael Morin	Truck Driver/Equip Operator
	Eric Larson	Truck Driver/Equip Operator
	Eric Slattery	Laborer
	Paul Melnik	Laborer/Custodian
	Roger Ball, Jr	Highway Dept. Mechanic
Library Trustees	Barbara Goldin	Library Director
	Johanna Douglass	Children's Librarian
	Lisa Shea	Circulation Desk Librarian
	Lindsey Dahler	Archive Management Assistnat

LOCAL GOVERNMENT: TOWN EMPLOYEES CONTINUED

<u>Reports to:</u>	<u>Name</u>	<u>Position</u>
Library Trustees	Michael Dean	Librery Worker
	Gloria Golinski	Library Worker/Substitute
	Carol Goulet	Library Worker
	Cynthia Lussier	Library Substitute
	Barbara Thompson	Library Substitute
Police Department	Cristina Atkins	Dispatcher
	Kelly Banister	Dispatcher
	Jennifer Bein	Dispatcher
	Alexandria	
	Capen-Parizo	Dispatcher
	Cheryl Lamagdeleine	Dispatcher
	Jeremy Larochelle	Dispatcher
	Lauren Mielke	Dispatcher
Town Administrator	David Moggio	Dispatcher
Town Administrator	Velda Goldberg	Admin Asst to Town
		Administrator
Treasurer/Collector	Jennifer Day	Assistant Treasurer/Collector
	<i>Vacant</i>	Treasurer/Collector Clerk
Water Commissioners	Thomas Gaughan	Water Superintendent
	<i>Vacant</i>	Water Technician

ASSESSORS, BOARD OF

The Office of the Board of Assessors is responsible for assessing property taxes, which are the major source of revenue for Southampton, as well as excise taxes in lieu of personal property taxes, such as the motor vehicle and boat excises.

Office staff members are available during regular office hours to answer your questions and concerns or provide information. Your elected Board of Assessors is also available to serve you on alternate Tuesday evenings.

Over the past year the Assessors' Office lost its Principal Assessor due to pay cuts and its Administrative Assistant to the Assessor due to maternity leave and other issues. In January the Board hired Michael O'Connell as Principal Assessor in an effort to get the office back on track.

We have modernized the tax maps to a GIS base so that they can be used online by taxpayers and service providers alike. We encourage taxpayers to visit us on the Town's website at <http://townofsouthampton.org/administration/finance/assessors/> to view a listing of property values, as well as other pertinent information.

Individual property cards and maps can be obtained online at the Assessors' Office link. Simply click on "Southampton Property Cards," or if you wish to obtain an abutters' list, select "Southampton Muni mapper." For legal advertising purposes you will need to bring your online generated abutters list to our office for review and certification.

TAX DATA FOR 2016

ASSESSMENTS					
CLASS	FY2016	FY2015	INCREASE		
Residential	\$ 622,447,911	\$ 613,852,155	\$ 8,595,756	1.4%	
Open Space	\$ -	\$ -	\$ -		
Commercial	\$ 24,504,895	\$ 24,436,845	\$ 68,050	0.3%	
Industrial	\$ 5,133,400	\$ 4,978,400	\$ 155,000	3.1%	
Personal	\$ 11,381,227	\$ 11,229,836	\$ 151,391	1.3%	
TOTAL	\$ 663,467,433	\$ 654,497,236	\$ 8,970,197	3.1%	
TAX RATE/\$1000	\$ 16.17	\$ 15.71			
TAXES BILLED	\$ 10,728,268	\$ 10,282,151	\$ 446,117	1.4%	

FY 2016 TAX BILLINGS ATTRIBUTABLE TO NEW \$ 145,048
GROWTH: 33%

Respectfully submitted,

Gary Swanson, Chair

BUILDING DEPARTMENT

Number of Permits per Calendar Year 2015

- Building Permits – 367
- Plumbing Permits – 58
- Gas Permits – 72
- Electrical Permits – 139

TOTAL PERMITS (12/31/2015) = 636

Revenue for Calendar 2015

- Building & Sign (actual) = \$84,603.33
- Plumbing/Gas (actual) = \$5,310.00
- Electrical (actual) = \$2,750.00

TOTAL REVENUE (12/31/2015) = \$92,663.33

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours. The Building Commissioner's office is open Monday thru Thursday between 6:30 AM and 11:00 AM and **every other** Tuesday evening between 6:00 PM and 8:00 PM (**Best to call ahead to make sure Office is OPEN**). If you need help filling out your forms, please stop by or call 529-1007.

Respectfully submitted,
Tom F. Quinlan Jr.
Building Commissioner

CEMETERY COMMISSION

During the calendar year 2015, ten plots with a total of fifteen gravesites among them were sold in the Center Cemetery.

Holmberg & Howe, who have performed other mapping work for the Town, were chosen to survey and map Section 11 at the northwest portion of the cemetery. This project will be completed in 2016.

Prices will be raised to \$600 per single lot effective January 1, 2016.

Outside grants helped to preserve and beautify the cemetery. The Veteran's Grave Officer, Richard Frary, obtained a CPA grant for preservation, straightening, and cleaning of numerous Civil War veterans' stones. The First Congregational Church obtained an additional CPA grant to preserve, straighten, and clean the stones on the family plot of Rev. Jonathan Judd. (Judd was the Town's first minister and served in that position for 60 years.) The plot contains the Town's only two table stones—historically significant monuments erected in memory of Rev. Judd and his wife, Silence Sheldon. Both projects were undertaken and completed in 2015.

The Cemetery Commission continues to explore avenues to remove, repair, repaint, and place back in position the antique cast iron fence that faces Route 10. We are actively pursuing grants and outside donations to underwrite the project. We would welcome interest in a "Friends of the Cemetery" group of people involved in supporting efforts to improve and preserve the Town's cemeteries.

We are looking to increase the number of grass mowing's during the year. This will require either an increase in the budget from the Town and/or a revised understanding with the Highway Department. The Commission asks for your patience as we attempt to balance maintenance needs with the monetary constraints shared by all of the Town's departments, boards, and commissions.

Chris Bowen will not be seeking another term on the Cemetery Commission. We thank him for his dedicated work as clerk and wish him well.

Respectfully submitted,
Cemetery Commission

COMMUNITY PRESERVATION COMMISSION

After many years of service to the Community Preservation Committee, Richard Frary, representative of the Historical Commission, resigned. The Committee members miss his presence, his knowledge of the Town and his thoughtful reflections. Robert Kozub now ably represents that Commission. Thanks again, Richard.

Some of our projects for 2015 have led to acceptance at Town Meetings and others to continued discussion.

The Cemetery Commission presented two proposals: the restoration of the Judd memorials and the restoration of the cemetery fence. The first project has been completed, and for the second, the search continues for an interested, qualified person.

Another project, now completed, improved the doors of the Town Hall, making them more user-friendly and handicapped accessible. Funding was also requested and approved for the installation of railings along the walkway from the upper parking lot to the main door of Town Hall. While we had hoped to have the work completed before winter, it is now on hold until warm weather.

Two requests for recreational funds were approved. The Little League requested upgrades and a reconfiguration of the playing fields at Conant Park. The Little League program now has many more young people involved, and there is a need for fields for older participants. Additional funds were also requested for the installation of a play area for young children near the pavilion. The memorial fund for Rev. Dee Ledger's son is paying for the equipment for the play area, but separate funding is needed for installation. This play area will allow parents to keep an eye on their young children while attending events at the pavilion.

In 2016, the Committee anticipates presenting items at the Annual Town Meeting and at Special Town Meetings if necessary. Although the Greenway project is still on hold, the Committee is ready to work with the Greenway Committee when needed.

Respectfully submitted,
Community Preservation Committee

CONSERVATION COMMISSION

Wetland Protection

The Southampton Conservation Commission [SCC] ensures compliance with the Commonwealth's Wetland Protection Act and River Protection Act. Anyone proposing to work in or near wetlands (including lakes, ponds, perennial or intermittent streams, isolated land subject to flooding, or river front areas) must file plans with the Conservation Commission. The plans may be in the form of a Notice of Intent [NOI], which outlines the alteration anticipated of a wetland or buffer zone, or a Request for Determination of Applicability [RDA] where either the delineation of the wetland boundaries are described and/or a project is presented with reference to such boundaries. The Commission responds to applicants for either a NOI or RDA in an advertised public meeting and issues a determination. This may take the form of a permit to perform work in or near a wetland area termed an Order of Conditions, which outlines the required procedures to ensure that the disturbance of a jurisdictional wetland area is minimized.

To facilitate a timely response to applicants, the Commission usually meets in the Town Hall at 7:00 p.m. on the first and third Mondays of the month, excluding state and federal holidays. In 2015, the SCC held sixteen meetings. Seven RDA's and eight NOI's were reviewed during the year. One NOI Extension, one Emergency Certificate, and six Certificates of Compliance were issued. The SCC reviewed and signed off on twenty-three building permits.

As part of its responsibilities, the Conservation Commission works closely with the Building Inspector, Planning Board, and Select Board. A Conservation Commission member has a seat on the Community Preservation Committee. Conservation Commission members also participate in other committees in Southampton including the Greenway and Community Preservation Committees.

To assist the members of the Southampton community in working with the Conservation Commission, the following documents were created and are available in the Town Hall.

- Conservation Commission Site Visit Permission Form
- Conservation Commission Treasury Procedures
- Conservation Commission Consultant/Peer Review Process
- Conservation Commission Building Permit Process
- Conservation Commission Permit Guide
- Stewardship Project Submission Form

The Massachusetts Association of Conservation Commissions developed a brochure entitled "The Massachusetts Wetlands Protection Act; How It Protects Our Wetlands, Floodplains and Riverfront Areas; What Property Owners Need to Know." Copies of the MACC brochure are available in the Town Hall.

Regarding training related to the SCC, Mr. Lawrence, and Ms. Hanc attended the MACC Annual Conference on February 28 and the Fall Conference on October 17. Mr. McDonald and Ms. Hanc attended the Mass. Trails Conference on November 14.

Conservation Lands - Stewardship Program

The Conservation Commission is responsible for managing over 600 acres of Conservation Properties belonging to the Town. Our efforts this year have been directed primarily toward new acquisitions of open space and development and maintenance of hiking trails.

In 2013, The Conservation Commission was successful in receiving a Local Acquisitions for Natural Diversity (LAND) grant from the MA Department of Conservation Services for the purchase of the 4.25 mile rail corridor that bisects the Town that would be transformed into a rail trail, the Southampton Greenway. To facilitate this land purchase, a six member work group has been established to negotiate the acquisition with the Pioneer Valley Railroad [PVRR]. The work group includes members from the Select Board, Greenway Committee and Conservation Commission.

Early in these negotiations, the Select Board authorized hiring a real estate attorney to carry out a title search on the property. This title search was fully completed in 2015. The work group also contacted the Mass Secretary of Transportation to ask for support from the Massachusetts Department of Transportation [MDOT] to substitute the existing rails on the corridor for rails in the MDOT's inventory. This exchange was formalized with an agreement between MDOT and PVRR, and the rails were delivered to PVRR in 2015. The retention of the Town of Southampton's ownership of the existing rails on the Southampton Greenway property will enable it to supplement the cost to clear and stabilize the rail corridor with a resale agreement with a contractor. Negotiations are currently continuing between the Town and PVRR to obtain a Purchase & Sales Agreement.

The effort to expand and develop a long term plan for the Whittemore Conservation Area located at the end of Meadow Lane was continued in 2015. In 2013, the area trails were renovated by Easthampton's Boy Scout Troop 205 as an Eagle Scout project. In a competitive process in 2014, a proposal from Conservation Works LLC was accepted by the Commission to expand the trails, build a bridge over a ravine, and build a viewing platform overlooking a Vernal Pool. The plan also included a design for trail expansion that included building a boardwalk across a wetland area to the Manhan river and building a 60 foot pedestrian bridge over the river connecting the 35 acre Whittemore Conservation Area to a similarly sized parcel in Easthampton. The trail in Easthampton is called the Pomeroy Meadow Trail and is owned by the Pascommuck Conservation Trust. In 2015, these plans supported a joint application by Southampton, Easthampton and the Pascommuck Conservation Trust for a Mass Department of Conservation & Recreation [DCR] recreational trail grant. Support letters for this project were solicited from a range of government officials and land trusts. In September, a DCR grant for

\$50,000 was awarded to Southampton, Easthampton, and the Pascommuck Conservation Trust to implement this bridge project. The DCR grant will require a 20% matching fund from Southampton and Easthampton that will be requested at Town Meetings in 2016. In conformance with State procurement law, a request for bids on the bridge design and construction will be carried out as well as one for an engineering study for the height and location of the bridge supports. Pioneer Valley Planning Commission [PVPC] will oversee these requests for design and services. Implementation of the project will begin in 2016. Some survey work on the Whittemore site's property boundaries is also anticipated to be done in the spring of 2016.

The Conservation Commission has renewed its membership in the PVPC Conservation Compact. This membership supports our managing the Town's conservation properties for which the Commission has responsibility. This includes the Commission's efforts in mapping and applying for grants.

Respectfully submitted,
Charlie McDonald, Chair

COUNCIL ON AGING

The Council on Aging continues to expand services to the senior residents of Southampton. Healthy Bones and Balance Exercise Class is held on Tuesdays at 9:00 a.m. and Thursdays at 11:00 a.m. Bingo is played on Wednesdays from 1:00 – 3:00 p.m. Yoga classes are held on Thursdays at 9:30 a.m. Computer classes taught by Robert Floyd are held on Thursdays from 10:00-11:00 a.m. Computers and a Nintendo Wii are available for use during regular hours. A blood pressure clinic is held on the 2nd Thursday of each month from 10:00-11:00 a.m. A foot clinic is held on the 3rd Wednesday of every month from 9:00 a.m. - 3:00 p.m. A luncheon is held on the second Friday of every month at 12:00 p.m. and features a guest speaker or entertainment.

We have a treadmill and recumbent stepper available for seniors to use during our regular hours. Registration forms must be completed prior to use. The membership fee is \$5.00 per month or \$50.00 per year.

Local artist Betty Stull Schaffer conducted a watercolor class with grant funds provided by our Cultural Council. We also hosted “Ghosts on Rocks,” in which volunteer Nancy Pulley provided instruction to seniors on painting on rocks shaped like ghosts for Halloween. A Halloween Party was held for seniors and their grandchildren. Costume and pumpkin decorating contests were included.

Volunteer SHINE Counselor Richard Bauman is available to provide information to seniors with questions about health insurance. Please call 527-8199 to schedule an appointment with him. The Friends of Southampton Council on Aging (FOSCOA) raise funds to benefit the COA through luncheons and their annual tag sale held in May. In 2015, they paid for entertainment at our luncheons, picnic, and Christmas Party; a portion of the food for the annual picnic to reduce the ticket price for seniors; a photo/slide scanner for senior use; all of the snacks and supplies for the Halloween Party; and many other items as needed for the Senior Center.

A wheelchair lift van provided by the Franklin Regional Transit Authority is available to transport seniors Monday - Friday. Anyone who has not ridden the van before is required to complete an application prior to receiving service. The FRTA approves the applications, and it may take two weeks to receive approval. Applications are available at the COA. The van is available for medical appointments, shopping, and important errands. We also offer trips to local attractions.

Our Assistance Program provides referrals to seniors when they are in need of home services such as yard work, housekeeping, companions, and trash removal. All workers/volunteers are CORI checked before being referred to a senior in need. The program is made possible by a grant from the Executive Office of Elder Affairs.

Respectfully submitted,
Jennifer L. Peloquin, Director

EDUCATION: REPORT OF SUPERINTENDENT

Writing the “Annual Report of the Superintendent of Schools” provides a meaningful opportunity to look back comprehensively and ask: what did we accomplish; what endeavors are we continuing to pursue; how will we adjust our strategies and actions to reach the more challenging goals that we have set for ourselves?

Looking back at 2015, I am reminded that our schools must always look forward as we prepare our students to be “21st century learners” with the promise of making them “future ready” lifelong learners. We are often reminded that we are preparing students for jobs and careers that don’t exist yet, and in some cases, jobs that haven’t even been imagined. We know, however, that critical thinking, cooperation, communication, and creativity are essential for our students to succeed. To ensure our instructional practice imparts these foundational skills, teachers at all levels and throughout all of our schools continually review and revise their curriculum and teaching practices. At the same time, we remain focused on the importance and vibrancy of our local communities, knowing it is critical for our towns and schools to work together as “Six Towns, One K-12 Community” to achieve our goal of providing all students with the safety and support they need to grow and succeed.

School safety and emergency preparedness planning continue to be significant activities. All of our schools are fortunate to be located in communities with responsive, local police, fire, ambulance, and other emergency management personnel. Working together with the Massachusetts State Police, our individual schools continue to tighten daily procedures (including those that protect students on their way to and from school) and to improve coordinated District emergency responses. We continue to refine our procedures and make changes where necessary including updates to our Medical Emergency Plans and Emergency Operations Procedures. It is regrettable that these actions are necessary and place additional demands on an already tight academic calendar, but it is a reality we live with and a responsibility we accept—knowing that we must work conscientiously to protect our children.

To be effective, we rely on highly skilled, qualified, and compassionate teachers and support staff. As a group, they ensure that our schools support our students and community. As individuals, they come to the District with varied backgrounds and training, and everyone makes a unique contribution. Each year the Grinspoon Foundation recognizes the contributions of individual teachers with the Pioneer Valley Excellence in Teaching Awards. For 2015, Patricia Parent (HRHS special education teacher), Sunday Burke (Southampton 5th grade teacher), and Sarah Huntington (Williamsburg school adjustment counselor) received this prestigious award. Mr. John Heffernan (Williamsburg technology teacher) was presented with a Local Hero award from the Ronald McDonald Charities for his work supporting children. Additionally, we hired a new Vice Principal at William E. Norris School in Southampton and a new Middle School Vice Principal at Hampshire Regional High School. Welcome Kevin Cousineau and Matt Collins.

Hampshire Regional Middle/High School completed focused professional development on the NEASC accreditation process. Middle and high school staff participated in a workshop focused on meeting the needs of English language learners in the regular classroom. Staff at the high school participated in a series of workshops including: Differentiated Instruction/Assessments;

EDUCATION: REPORT OF SUPERINTENDENT

CONTINUED

Reading across the Content Areas; Writing across the Content Areas; Executive Functioning; Technology Tools; and Suicide Prevention.

Professional development for the elementary schools targeted each school's training goals while simultaneously recognizing where schools' needs overlap. Workshops addressed: Autism and Everyday Strategies for Managing It, Reading and Writing Across the Curriculum, Responsive Classroom, Fractions in the Elementary School, Reading and Writing Workshop for Grades K-2 Teachers, Developing Whole School or Cross Grade Thematic Curriculum, and Reading and Writing Workshop for grades 3 and 4 teachers. For paraprofessionals, a multi-session workshop, Differentiated Instructional Strategies, was provided.

Hampshire Regional Middle/High, Norris Elementary School and Anne T. Dunphy Elementary School completed a DESE English Language Education Program Coordinated Review. Although the schools have a low-incidence of English language learners, students with many different language backgrounds (including Russian, Turkish, Nepali, Portuguese, Spanish, Polish, Filipino and Mandarin) are served through the district's ELL programs.

It takes many people to hold our schools on the path of enlightenment (effective schools). Each school has many parents and community members supporting its mission including a PTO, School Council, and School Committee. The School Committee is responsible for budget and policy, as well as evaluation of the superintendent. The PTO works to provide support for many school and community enrichment activities with its fund raising and organizing efforts. Each school is required to have a School Council made up of teachers, parents, and community members. The Council makes recommendations to the school principal for the development, implementation, and assessment of school improvement plan and also assists in the review of the school budget. Local participation in support of the efforts of these groups is critical. (Information is shared in school newsletters and on school websites, all of which are linked through www.hr-k12.org.)

At the end of 2014, the Massachusetts Department of Elementary and Secondary Education approved Worthington's plan to create a new public school district and reopen the R.H. Conwell School. Hampshire Regional entered into an agreement to provide administrative support and services to the new district, and our high school entered into a tuition agreement with Worthington that allows Worthington high school students to attend Hampshire Regional. For the 2015-2016 school year there are 15 Worthington students attending Hampshire. This tuition revenue helps support the high school's operational budget, and money paid for administrative services defrays the cost of central office services for the other five district towns.

School budgets provide the backdrop for telling the story of each school and the District. How a school appropriates and uses its available funding defines what is important to the administration, teachers, support staff and the community. Because of the District's structure, annual budget preparation is a complicated process. The budgeting requirements and expectations of individual towns, as well as the budgeting requirements set by state law for regional school districts, guide our budget development calendar and activities. Percentage increases and decreases vary from one school to another, but broadly speaking, most funding fits into five main categories:

EDUCATION: REPORT OF SUPERINTENDENT

CONTINUED

salaries, administrative support, materials, contracted services, and transportation. From one budget year to another, school administrators work with local officials and community members to ensure that each school budget is adequate, equitable, predictable, and developed with input from all stakeholders in a clear and transparent process. The support of our member communities is essential to the future of our students and communities.

Winter weather is always hard to predict and difficult to plan for. Each year the challenge of interpreting weather forecasts and deciding when to delay or cancel school impacts everyone in our school community. District administrators and school committees have engaged in substantive discussions related to the management of the school year calendar and how to meet the states 180 day minimum requirement. All districts have worked with teachers' associations to facilitate flexibility in starting the school year prior to Labor Day and to promote coordinated calendar scheduling. That said, we still are faced with challenging decisions regarding school cancellations and delays. Such decisions are always based on careful consideration of the impact that the weather will have on safe travel to and from school for our students and staff. Highway superintendents, bus company supervisors, other district administrators (our own, as well as those in neighboring districts) are all consulted. Some decisions are more easily made than others, but every decision is informed by all available information and the need to ensure that our students and staff can safely travel to school and back home.

I am very proud of the work that our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students. The Massachusetts Department of Elementary and Secondary Education is currently revising the Commonwealth's MCAS testing program. 2016 will be a transition year for the program, and the MCAS our students complete will be augmented with a small number of PARCC (Partnership for Assessment of Readiness for College and Careers) items. Implementation of the Commonwealth's next generation MCAS 2.0 will occur in the spring of 2017. Initially these tests will be administered in paper/pencil format. DESE plans to move to computer-based testing by 2019. Assessment data specific to the performance of students in our schools is available on the DESE website: <http://www.doe.mass.edu/> using the "profiles" and "assessment" options.

Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. I encourage you to visit the individual school's or Superintendent's website (www.hr-k12.org) for current news and information about our students and District activities, as well as a detailed explanation of school budget development. This website also provides links to individual school websites and links to additional resources. Whenever you have a question or wish to become involved in your community schools, please call me or the principal of your local school.

Respectfully Submitted,
Craig Jurgensen
Superintendent of Schools

EDUCATION: HAMPSHIRE REGIONAL

In 2015 Hampshire Regional students and faculty engaged in a dynamic year of teaching and learning.

For the third year in a row, Hampshire Regional earned a spot on the College Board's Advanced Placement Honor Roll. This prestigious award is given to 425 schools across the United States and Canada for increasing AP access to courses while also maintaining or increasing the percentage of students earning a 3 (out of 5 possible points) or higher on AP Exams. Seventy-seven Hampshire Regional students took a total of 115 Advanced Placement exams in 14 subjects including United States History, Calculus, Biology, English Literature, Macroeconomics, Studio Art, and Spanish. Sixty-seven percent of students earned a 3 or higher on their exam.

In March and May, students in seventh, eighth, and tenth grades took the English Language Arts and Mathematics sections of The Massachusetts Comprehensive Assessment System (MCAS). Eighth, ninth, and tenth graders took the Science section of the MCAS in May and June. (In addition to fulfilling local requirements, all students in a public school setting are required to pass the English Language Arts, Mathematics, and Science MCAS exams in order to earn a high school diploma.) Hampshire Regional students exceeded state averages in every subject at every grade level. Forty-two seniors received John and Abigail Adams Scholarships based on their MCAS scores, and an additional 38 students qualified for Koplik Awards, which grant tuition waivers at Massachusetts public colleges and universities. Although students' performance and progress are commendable, Hampshire was assigned a Level Two status. Beginning with the 2012-2013 school year, the Massachusetts Department of Elementary and Secondary Education expects schools to reduce their proficiency gaps by half by 2017. Since Hampshire's performance is consistently strong, it is challenging to significantly narrow the performance gap.

Academic programming continued to be the focus for the Hampshire learning community. Teachers provided students with authentic learning opportunities and pushed students using different instructional methods and assessments. Notably, French teacher Greg Reynolds developed an exchange program with a school from Southern France, and Hampshire hosted ten foreign students for a ten-day period. The History Department ran a field trip to Washington DC for sophomores, connecting their learning in the classroom to on-site locations of historical significance. Middle school scientists built model streams in their classrooms and learned about organisms, habitats, and environments with this hands-on learning opportunity. The high school statistics class held a casino day based on the projects they completed in class on simulating probability scenarios. A number of upperclassmen took advantage of the work study and internship programs. These accomplishments are just a small sampling of the great work that Hampshire students did in 2015.

The Hampshire community initiated a number of strategies to support students' mental and emotional health and wellness. The Hampshire Regional School Committee committed to offering a high school health class to inform students about healthy decision-making, especially related to substance abuse and positive relationships. The club, Students Against Destructive Decisions (SADD), led by English teacher Courtney Sullivan and paraprofessional Sarah

Jablonski enacted a mock accident prior to the prom to remind students to be safe. After seniors graduated, underclassmen had the opportunity to hear Chris Herren, former Celtics basketball star, share his story about his drug addiction, his path to sobriety, and his techniques for making smart choices in life. Herren covered topics including gateway drugs, peer pressure, cutting, bullying, and drunk driving. His message made an impact on the student body, and many students and staff have requested that he visit Hampshire on a regular basis. Faculty and staff continue to engage in professional development and discussion regarding prevention, intervention, and planning for different crisis situations.

Students enjoyed a plethora of extracurricular opportunities as well. Students performed *Little Shop of Horrors* for the spring musical, starring Cody Labrecque as Seymour and Julie Lussier as Audrey. A number of young musicians were selected to be in the Western District Music Festival. *The Raider Report*, Hampshire's student-led newspaper, published six editions of local and world news and special interest articles. Other popular clubs include the SciFanime club, the Robotics club, Student Council, Future Business Leaders of America, and As School Match Wits.

In April, Pat Parent, our eighth-grade special education teacher, was honored with the Grinspoon Teacher of the Year award from Hampshire Regional. Ms. Parent was nominated for this award because of her investment in the learning community, her willingness and consistent effort to support students, and her exceptional collaboration with teachers and families.

In June of 2015, Hampshire graduated 119 students. Valedictorian Sasha Clapp of Westhampton, Salutatorian Daniel Baldwin of Southampton, and class president Savannah Waters of Southampton were among the student speakers on Friday, June 5 at John M. Greene Hall in Northampton. Fifty-three percent of graduates from the class of 2015 planned on attending a four or five year college, thirty-three percent of graduates intended to enroll at a two-year college, while the remaining fourteen percent decided between the military, employment and travel.

The 2015-2016 school year welcomed 751 students to Hampshire Regional.

<u>Grade</u>	<u>Number of Students</u>
7	139
8	142
9	102
10	112
11	118
12	138
TOTAL	751

At the beginning of the 2015-2016 school year, the Hampshire Regional faculty and staff welcomed some new faces. Matthew Collins accepted the position of Middle School Assistant Principal replacing Interim Assistant Principal Chris Murphy. Mr. Collins, who was formerly the Middle School Assistant Principal at JFK Middle School in Northampton, started on July 1. Special education teacher Nancy Parlakulas took a position as Special Education Director in the Gill-Montague Regional School District, and Edwin Scagel was hired in her place. In the Special Education Department, Christy Parent replaced Liz Dwyer as a middle school special education teacher, and Karen Milch moved from the reading specialist position into the Evaluation Team Leader position. Michele Tola, formerly at Valley West, replaced Karen Milch as the high school reading specialist. Daniel Korpita, a HRHS graduate, was hired as a physical education and health teacher. Kirsti Wiemokly accepted the history/English teaching position. Both Mr. Korpita and Ms. Wiemokly also agreed to be faculty advisors for the class of 2019. Barbara Cheney, Hampshire's part-time English language learners' teacher accepted a job at Holyoke Community College, and she was replaced by Maura Kornbluth. Finally, Cyla O'Connor replaced Jenny Livingstone in the Mathematics Department. Ms. O'Connor taught at Agawam High School before coming to Hampshire Regional.

The faculty and staff worked on a number of professional development initiatives during 2015. Most notably, the professional staff completed the New England Association of Schools and Colleges (NEASC) Self Study process to prepare our school for the decennial evaluation visit in May of 2016. Through this process, the faculty identified strengths and needs in seven standards including Core Values and Learning Expectations, Curriculum, Instruction, Assessment, Leadership and Culture, School Resources, and Community Resources. In addition to these NEASC initiatives, all faculty participated in professional development on *Supporting All Students*. Workshops for this professional development included topics on differentiated instruction, writing across the content, reading across the content, technology skills, suicide prevention, and executive functioning. Staff had access to optional professional development opportunities in supporting English language learners, language-based learning, and other content specific topics.

For this school year, HRHS School Council has determined six additional goals to accomplish in its school improvement plan. These goals include preparing Hampshire Regional for the NEASC Site Visit in 2016, preparing students to be college and career ready, sharing information about academic and extracurricular accomplishments with the five member towns, aligning curriculum, instruction, and assessment to the Common Core, using data to monitor, inform, plan, and adjust programs, and ensuring protocols and practice for student safety.

In addition to the teaching and learning taking place, a number of building and grounds updates were completed this year including the installation of a new track, upkeep and renovation of the gym floor, boiler maintenance, installation of door hardware with internal locks, and installation of new wireless access points throughout the building. Since the building renovation took place over ten years ago, these maintenance upgrades are necessary to ensure a safe environment for learning to take place. The school committee also explored a number of solar and alternative power source options for the school. This work will continue into 2016.

EDUCATION: HAMPSHIRE REGIONAL

CONTINUED

As the challenges and strengths of the 21st century learner shift, we recognize the need to adapt our curriculum and instruction without compromising rigor. Educators at Hampshire Regional are committed to providing an exceptional education that will prepare students to become contributing members of our local communities after they graduate. Despite the continuously growing demands of the profession, the faculty and staff work tirelessly to put our students' needs at the center of our collective efforts. I am honored to be a part of the collegial and collaborative community at Hampshire Regional.

Respectfully submitted,
Kristen Smidy
Principal

ATHLETIC DEPARTMENT

Hampshire athletics had another successful year. During the winter of 2015, both the boys and girls basketball teams qualified for post-season tournaments with the boys' team reaching the WMass semi-finals. Boys' coach, Claudinor Salomao, was chosen by the Massachusetts Basketball Coaches Association as the WMass Division 3 Boys' Coach of the Year.

Eight indoor track athletes qualified for the State Championships because of their outstanding performances in WMass. In wrestling, two athletes, Brandon Weyant and Nick Hoskin, reached the 100 career win milestone. Brandon, along with teammate Brendan Weir, went on to win WMass championships in their weight class, and each placed 2nd in the State. They both went on to compete at New England's and Brandon also participated at Nationals winning 5 matches, narrowly missing All American status. Wrestling coach Todd Bryant was chosen Coach of the Year by his colleagues.

The spring was an exciting time for track and field at Hampshire. Individual track athletes again competed well enough to qualify not only for the WMass Championships but a few saw action on the State level as well. The baseball team, under the direction of Coach Bob Dombkowski, made it all the way to the WMass Championship game, eventually coming out as the 2nd best D3 team in the region. The softball team had its best season ever under the direction of Coach Brian McGan. The team won its league championship, then went on to win the WMass Championship and finally brought home the first ever State Championship in softball in Hampshire's history! As if that wasn't enough, the team was chosen as the MIAA D2 Sportsmanship Award winner. Lastly, Coach McGan was honored as the MIAA State Softball Coach of the Year.

As the calendar year wrapped up we found ourselves with two more league champions. Both Boys' Soccer and Girls' Cross Country had great success this past fall. The girls did exceptionally well in the post season placing 2nd in both the PVIAC Championship as well as being named the WMass runner-up. Senior Taylor Blow was the individual winner in both of these events featuring hundreds of runners. Head coach Sue Tracy, was chosen by the WMASS Track Coaches Association as the WMass Girls Cross Country Coach of the Year.

The Gymnastics team had some fine individual performances at the WMass Championships highlighted by 8th grader Maura Joseph coming in 6th in the All-Around category. Senior Nick Hoskin was named the Individual Champion on the Uneven Bars. Also worth mentioning, numerous Hampshire Athletes were recognized as All League and WMass selections.

We have much to be proud of at Hampshire with our athletes representing their school and communities admirably!

Respectfully Submitted,
Ann B. Trytko, CAA
Director of Athletics

EDUCATION: NORRIS ELEMENTARY SCHOOL

The William E. Norris Elementary School serves over 500 students from preschool through grade six and is proud of its continued service to the Town of Southampton.

January 2015 brought several changes to Norris School. Specialist teachers and others in art, music, gym, and library were restored to full time after being decreased to .8 in the fall. This allowed us to fully implement our specials program, including musical concerts, Veterans' Day Assembly, Quidditch tournament, and many other special activities.

In the spring and summer of 2015, the Southampton Youth Athletic Association, with approval from the school committee, built dugouts on the ball fields behind Norris School. SYAA was the major funding source for this project with help from private business donors and fundraising by Southampton families. We would like to thank Jim and Ellen Boyle, Mike Wodecki, Steve Capshaw, Don Spears, and the Park Commission for their work on this project. The students and families of Norris School will now enjoy the two dugouts, a safety fence, a refurbished little league field, and four dugouts on two of the softball fields. Jim and Ellen Boyle kindly painted the gates to the ball fields.

Over the summer of 2015, we hosted summer school for 26 students in PreK-6 who needed extra reading, math, and/or special services in order to stay on track for success.

This fall, we accepted 12 school of choice students. These students come from surrounding towns such as: Holyoke, Easthampton, Springfield, West Springfield and Westfield.

Kindergarten families were welcomed for a teacher "meet and greet" on August 28th. Sixty-five excited kindergarten students arrived to meet their teachers and take a ride on the big yellow school bus. This is a yearly event which helps students make the transition to school a little less intimidating.

The staff at the W.E. Norris continues to work on their instructional practices. In the fall of 2015, teachers participated in professional development including; Reading and Writing Workshop (grades K-4), CPR training for our Paraprofessionals, Writing Across the Curriculum (grades 5-6), and math teachers traveled to New Hingham to learn more about teaching Fractions in the Classroom.

Assistant Principal, Barbara Barlow, retired in November and was replaced by Kevin Cousineau. Other staff changes include Brittany Rice, newly hired grade 1 teacher to replace Gail Poulin who retired. Dar Cote-Houghton replaced Amanda Streeter, special education teacher who left to take a position in the Belchertown Public Schools. Brie Callahan, special education teacher, replaced James Tollefson, who left to take a position in the Northampton Public Schools. Mary Rivest, grade 3 teacher, retired and was replaced by newly hired teacher, Susan Rapoza.

EDUCATION: NORRIS ELEMENTARY SCHOOL CONTINUED

Our year ending enrollment is as follows.

December 2015	
<u>Grade</u>	<u>Enrollment</u>
PreK 1	28
PreK 2	9
PreK only	6
Services Only	3
Grade K	66
Grade 1	60
Grade 2	63
Grade 3	82
Grade 4	71
Grade 5	67
Grade 6	78
Total	533

Respectfully submitted,
Aliza M. Pluta, Principal
William E. Norris School

EDUCATION: SPECIAL EDUCATION REPORT

Federal and state law requires that students from 3-22 years of age who are identified as having a disability are provided with individually designed instruction to meet their unique learning needs. The Hampshire Regional School District provides services to 412 students with disabilities on Individualized Education Programs (IEP). Students in each of the six schools receive special education services both in and out of the general education classroom. These services are provided by special education certified teachers and related service providers. Current related services include: occupational therapy, speech therapy, physical therapy, nursing/medical services, counseling, autism consultation clinical consultation, vision therapy, and teacher of the deaf services.

<u>School</u>	<u>Total Enrollment</u>	<u>Special Education Students</u>
Hampshire	751	150
Chesterfield-Goshen	154	27
Westhampton	142	35
Williamsburg	169	26
Southampton	533	111
Worthington	50	8
Smith Vocational	93	43
Out of District	12	12
Total	1908	412

During the 2014-2015 school year the district completed a Coordinated Program Review for each school in the areas of: Special Education, Civil Rights and English Language Learner programs. The program review resulted in few findings requiring corrective action. School Principals and the Director of Pupil Services worked together to implement corrective action plans, which included professional development and ongoing monitoring to reach one hundred percent compliance. Program Quality Assurance, a branch of the Department of Elementary and Secondary Education, continues to monitor compliance. Special Education Professional Development grant funds have been dedicated to supporting students with social, emotional and behavioral challenges. There has been a sharp increase IN students with significant needs. Administration, staff and families work together with outside agencies to meet the varied needs of our students to support school success for all students.

The Hampshire Regional Special Education Parent Advisory Council (HRSEPAC) meets regularly as a group and annually with principals. The activities of HRSEPAC include advising the school committee on matters that pertain to the education and safety of students with disabilities; development, and evaluation of special education programs. The HRSEPAC continues to recruit representatives from Chesterfield-Goshen and Westhampton districts.

Teachers in Southampton, Westhampton, Williamsburg, Chesterfield-Goshen and Hampshire Regional completed intensive training in the Orton Gillingham approach to reading. The Pupil Services Director and Principals are working together to implement the use of the Orton Gillingham approach to teaching reading in each school. Southampton teachers have enrolled in

a two year Level Two training. The long-term goal is to have a teacher in the district trained to be an Orton-Gillingham trainer. Having a specialized reading program in each school will improve services to students with learning disabilities.

On the elementary level, a program was created at the W.E. Norris School in Southampton to support children with Autism Spectrum Disorder and other social, emotional and behavioral needs. Southampton also has a specialized preschool program designed to meet the needs of students with moderate to severe special needs. This program is in its second year and continues to be at capacity.

At HRHS, the Life Skills program has undergone evaluation and change. The middle school program is designed to teach and assess whether students will take an academic or life skills/vocational course of study in high school. The Transition to Adulthood program for students who are 18-21 years old includes an option to participate in Holyoke Community College's Inclusive Concurrent Enrollment Program. For students seeking a work experience, working with a job coach to secure competitive employment is an important part of school programming. A Peer Mentoring program was added to support students with disabilities as they develop relationships with typical students with whom they can interact throughout their school day.

The Clarke Mainstream program at HRHS expanded into an eighth grade this year. There are two sophomores and four seniors. HRHS has implemented numerous changes and improvements to provide for greater access of auditory information including video display monitors for announcements and information-sharing throughout the school. HRHS also added a high school language-based learning disabilities teacher to meet the needs of students transitioning to high school from the middle school. Middle School and High School teachers who work with Clarke Mainstream program students and language based learning disabled students have had focused professional development during the 2015-2016 school year.

There have been increased numbers of students who require social, emotional and behavioral supports in schools. Students diagnosed with Autism have also increased. The district has completed focused professional development to support staff in meeting students' diverse and intensive needs. Trainings on the following topics have been offered in 2015: Responsive Classroom, Tiered Behavioral Supports, De-escalation and Restraint Techniques, Functional Behavior Assessment/Behavior Intervention Plans and Mindfulness.

Respectfully submitted,
Irene H. Ryan, MSW, CAGS
Director of Pupil Services

EMERGENCY MANAGEMENT DIRECTOR

The Southampton Emergency Management Department maintains the Town's Comprehensive Emergency Management Plan (CEMP), which is a document required by the state that outlines the roles and responsibilities of various town departments during an emergency and provides a resource guide. We are required to update the CEMP regularly (May 11th, 2016 this year) with coordination through our Town's public safety providers (including Fire/EMS, Police, Board of Health, Highway Department, Town Administrator, Board of Selectman, and other departments). We continue to improve the coordination of our efforts. Planning is always underway with the Hampshire Medical Reserve Corps (MRC) and the Board of Health to update the Town's pandemic response plan and regional emergency sheltering plan. In addition, we are actively involved with the Hampshire Regional Emergency Planning Committee (REPC). To accomplish our goals we regularly participate in all regional training events, exercises, and drills.

Last year the Town of Southampton implemented CODE RED as its mass emergency notification system; this system went into effect in January 2015 and is partially funded through a state grant. It is important for you to sign-up for this service with your contact information. You may sign-up online (click on the CODE RED icon on our Town website) or complete the written form available at Town Hall. Additionally, we are working to develop a Community Watch Program to better help our neighbors during an emergency; please consider joining this initiative by contacting Jackie Sears at the Select Board. We are taking steps to develop a Warming or Cooling Center (for use during state-declared weather emergencies) as well as a providing a Town Information Center during such times that public information needs to be broadly shared, quickly distributed, and questions answered on a personal and direct level. The Southampton Council on Aging has approved our plan to establish these centers in their area of Town Hall and the Board of Health is reviewing the implementation.

Additionally, we are currently working with the Pioneer Valley Planning Commission to update our Hazard Mitigation Plan which is required by both the Massachusetts Emergency Management Agency (MEMA) and the Federal Emergency Management Agency (FEMA). We plan to complete the formal update by June 2016 and then submit it to MEMA for approval.

In conclusion, our mission is to partner with our public safety officials and town administration to make our community safer and better able to handle both natural and man-made disasters through volunteer training, public education, and planning. Some of the potential major disasters we may encounter are:

- Long term power outages, road closures, or other hazards due to natural disasters such as major weather events (e.g. snow and ice storms, tornadoes, hurricanes and floods, extended heat waves)
- Exposure to chemical spills and/or hazardous materials release
- Major accidents or an airplane crash (we are in close proximity to major airports)
- Pandemic flu or other public health threat
- Complex ramifications of a terrorist attack.

All members of our public safety committee are expected to complete FEMA ICS 100 and NIMS 700 training, which is available free through the Massachusetts Emergency Management website.

Donald Snyder, MA-CEM
Emergency Manager

FINANCE COMMITTEE

The By-laws for the Town of Southampton require the Finance Committee to review any warrant issued for any Town Meeting, whether Annual or Special, that calls for the expenditure and/or transfer of money. The Finance Committee shall consider the same and make written recommendations that it deems to be in the best interest of the Town. No appropriation and/or transfer is to be made by a committee or an individual until the Finance Committee has had the opportunity to consider and report on said matters.

The Finance Committee also has control over the Town's Reserve Fund, which provides for "Extraordinary or Unforeseen Expenditures" (See M.G.L. Chapter 40 § 6).

It is also the duty of the Finance Committee "...to make an annual report in print of its doings, with the recommendations relative to financial matters." This report is in partial fulfillment of our obligation in that regard.

Budget Process Overview

The budget process takes place throughout the year, beginning in the fall, with the development by the Board of Selectmen as to the guidelines and responsibilities each party involved in the process shall undertake. The Finance Committee, along with the Board of Selectmen, Town Administrator, Town Accountant, and Town Treasurer/Collector confer to supply guidance to department heads, boards, and committees so that they may develop specific budget proposals that they feel will best meet the needs of the Town for the next fiscal year.

During the months of January through April, the Finance Committee conducted public budget hearings with each department head, board, and committee for the fiscal year 2016 budget.

Budget Considerations

The fiscal 2016 budget was difficult to finalize as we continued to deal with a fragile fiscal stability, which is the result of a constant escalation in the cost of doing business in the midst of uncertain revenue streams both locally and at the state level. We do not predict meaningful improvements in revenue over the next several years as both the Commonwealth and federal government deal with a host of fiscal issues.

A majority of the funds to pay for our schools and municipal services comes primarily from local revenues. Our local taxes and fees make up this most stable form of our income. The next largest source of funds is from state aid, and a much smaller amount comes from the federal government and other miscellaneous resources.

One fact that has continually been clear is that the Town's recurring revenues do not keep up with the Town's annual cost increases. This deficit was a focal point for the Town's Finance Committee and Select Board during the fiscal 2015 budget season, as we had several joint public meetings regarding this matter.

Proposition 2 ½ Impact

Proposition 2 ½ places constraints on the amount of money that can be raised by the tax levy. The first constraint is that a cap is placed on the maximum amount of the tax levy. The second constraint is that a cap is placed on the annual increase of the tax levy.

In the case of the first constraint, the Town cannot establish a tax of more than 2.5% of the total value of all the taxable property in the community. This equals a maximum tax rate of \$25 per \$1,000 of assessed value.

The second constraint limits how much the Town's tax may grow from year to year. Our annual growth is based on several factors:

1. Annual Limitation – Each year the tax levy may increase, but cannot do so by more than 2.5% over the previous year's levy limit;
2. Growth Resulting from New Construction – a community is able to increase its tax levy each year to reflect growth in the assessed value resulting from certain new construction and land subdivisions;
3. Overrides – A community can increase its levy by successfully voting an override, which is a permanent increase in the levy limit that is carried forward from year to year and is subject to a 2.5% increase each subsequent year; and
4. Exclusions – One form of an exclusion is a debt exclusion, which expires at the end of its stated purpose when a bond issue has been paid off. The value of the debt exclusion is offset by any revenue received associated with that particular project.

It was the joint recommendation of the Finance Committee and Select Board to seek an override in order to provide additional revenue to the Town's operating budget. Items were broken out by area to give the voting public an option to vote for override items individually.

Year in Review

In 2015, the Finance Committee was comprised of Amanda Kemp as Chair, Cheryn Wojcik as Clerk, Francine Tishman, Janet Cain, and Michael Rosenburg. Following the May 2015 election, Michael Rosenburg was elected Chair; Francine Tishman was elected as Clerk. Cheryn Wojcik did not seek reelection. There was a vacancy on the Finance Committee for the second half of 2015.

In addition to participating in the budget process, the Finance Committee completed work on a three-year financial plan with the assistance of the Town Administrator, Town Accountant, and Town Treasurer/Collector. This report was submitted in October 2015 to the other participating parties in this report for financial data input.

Conclusion

The Finance Committee concluded the first half of FY16 with a continued level of concern. The ongoing difficulties with state and federal budgets reducing funds distributed to the local communities along with the constant increase to our Town's fixed expenses has left little to no room to meet our financial obligations. The direction and vision for the Town of Southampton must be carefully considered and addressed now and throughout the upcoming year so that we may immediately begin to prepare for the upcoming fiscal challenges for the fiscal 2017 budget season and beyond.

Respectfully submitted,
Michael P. Rosenberg
Finance Committee Chair

FIRE DEPARTMENT

“Our family helping your family”

The Southampton Fire Department provides Fire, Rescue and Advanced level EMS services to the Town of Southampton through the commitment and dedication of its 40 members. Each member takes enormous pride in serving the Town of Southampton. We are a family of firefighters whose calling is to help you and your family during and through what might be your hardest times.

Of the 33 EMTs in the department, 13 are Paramedics. Paramedics have the training and ability to offer life-saving interventions far beyond the capabilities of a basic EMT. With our Paramedics and our Basic EMTs working together, Southampton’s Fire Department offers the highest level of pre-hospital care available anywhere.

In 2015 we covered over 500 emergency calls. 70% were EMS related and 30% were fire related. We took in almost \$160,000 in revenue. We delivered fire and ambulance coverage to the Town for a net cost of approximately \$300,000. This includes wages and expenses for the entire fire/EMS service with all 41 members, 10 vehicles, and maintenance/utilities for two stations.

Not including revenue, the fire/EMS service represents 20% of the Fire/PD/DPW budget and 3% of the total town budget in 2015.

When the Town worked with the State for our Paramedic ambulance license in 2013, half of the young EMTs who covered nightshifts followed the leadership of the town and enrolled in a Paramedic program. This program was paid for by the individual firefighter/EMT at no cost to the Town. This put us at a slight disadvantage in that it removed from the roster 50% of our nightshift staff as they rededicated themselves to their medical education. These EMTs are completing the program and beginning ride time to complete their paramedic training starting in May of 2016. We welcome them back and are proud of their accomplishments!

The loss of available volunteers and the increased required professionalism we are seeing in Southampton is a trend across the nation. More and more communities are seeing big declines in their volunteers and more and more departments are struggling to continue to provide quality fire/EMS service to their communities. Here in Southampton we are achieving this goal and our roster has increased.

Without a second shift the Town and the Department will have to ask for concessions from the State in the agreement the Town signed for our paramedic licensed ambulance, but combined with some creative management and the continued dedication of firefighters, we will continue to provide the highest levels of care. We continue to believe a second shift with reduced response times is the best way to provide this degree of fire/EMS service to the Town, but we realize it will not be until a majority of Town residents understand the cost/quality benefits the second shift provides to the community and vote to fund it. We hope to prove through the continued dedication of our 41 members, the value the fire/EMS service provides to our citizens every day.

We will continue our 9-hour shift, here in the station from 8AM until 5PM that covers 51% of our call volume. A second shift would have covered 82% from the station with only 19% of the calls being covered by our staff from their homes. Without a second shift we will continue to cover the emergency calls received 16 hours of the day, on-call, from home.

This last year we promoted three firefighters up to lieutenant and one lieutenant up to a Captain: Lieutenant William Mielke, Lieutenant Jeremy LaRochelle, Lieutenant Richard Paul and Captain Patrick Eline. All four have consistently demonstrated a high level of commitment to the Department in every task they do and to each resident that they serve. With these positions we have greatly advanced the department through a heavy emphasis on both EMS and fire training. Basic EMTs must complete a 6-8 month training program for State certification. They must then additionally take accredited courses through the year to maintain their proficiencies. Paramedics have to complete a two year program plus ride time and additional, rigorous yearly training requirements that are intensive and demanding. A firefighter must meet a minimum training level for: interior fire attack, wildland fire tactics, hand tool proficiency, truck equipment use, truck proficiency, hazardous material operations, a working knowledge of incident command, basic medical training, CPR training, SCBA training, ladder operations, hose operations, water supply operations, vehicle extrication operations, bomb response, terrorism response training, an understanding building construction, chimney fire operations, knowledge of electrical safety, elevator rescue, water rescue, ice rescue, fire alarm knowledge/operations, sprinkler system knowledge/operations, foam induction operations, forcible entry techniques, Mutual Aid expectations, Rapid Intervention operations, personal protective equipment use, propane and natural gas detection and response operations, radio communications, railroad safety, accountability responsibilities and training, ropes and knots, and vehicle fire operations. These are just a handful of what our EMTs, Paramedics and firefighters must have the ability to respond to at any time of any given day. Forty people provide this service for 6,000 residents with only one full time position.

The Department has now established ongoing yearly inspections for all of its safety equipment for use in EMS and fire delivery. This includes yearly, cardiac monitor maintenance, Lucas CPR device maintenance, fire extinguisher maintenance, daily ambulance checks, coupled with extensive weekly checks all to insure yearly complete ambulance audits and recertification. We certify that the breathing equipment (SCBA) are flow tested annually. The SCBA (air) bottles are inspected yearly with hydro testing done appropriately. The breathing quality air compressor must be certified every year. Ladders are tested every year, as are pumps for fire engines.

These yearly required emergency inspections are in conjunction with building maintenance and repair, boiler maintenance, alarm panel maintenance, security camera maintenance, emergency generator maintenance, plumbing repair, computer and server maintenance, and radio tower maintenance and repair. Basically we take care of anything that breaks (having to do with equipment or with the building, including trash removal) in house as best as possible—hiring out only when absolutely necessary.

We have new software this year to identify every call using a data base that allows us to print reports that might include time of day responses, individuals' responses, type of call, equipment usage, and truck usage. We have additional software that tracks all of our medical information for patient care and billing. We do ongoing work involving: smoke detectors, carbon monoxide detectors, propane tanks, oil tanks, oil equipment, underground tank removal, burning permits, plan review, tank truck inspection, building preplanning, medical protocol updates, scheduling for 40 part-time employees for dayshift and nightshift, certification compliance for an average of 13 certifications per individual including tracking dates and insuring training opportunities, follow up for all legal requests from individuals for lawsuits, upkeep of hospital affiliation agreements, mutual aid agreements, and State meetings to be current with new code enforcement changes. All is accomplished successfully with one full time Chief and 40 part time members, delivered with a commitment by every member to help the citizens they serve with heartfelt dedication and professionalism, while preserving the dignity of those we find at often their worst moments in life.

We have a dedicated family of fire fighters who undertake this profession because of how much they believe in helping every family in Southampton.

Burning permits

The State allows open burning starting January 15th through May 1st each year. Open burning is regulated by the DEP with a web link provided below.

Southampton opened up our services offering a season pass. You paid one time and renewed for free through the season. This allows residents to burn at any time during the week, not just limited to weekends. It was received well. The State DEP is continually changing its rules and we hope we will be able to offer this again next year!

The State only allows burning on certain days when the atmospheric conditions are suitable to reduce pollution. This determination is done by the State daily. Once Southampton's Fire Department receives this information, we then make a determination if conditions are favorable to open burning. We try and allow burning every day of the week, not just on weekends.

Checks should be made out to the Town of Southampton and 2-day permits issued on Saturday are good only for the weekend they are issued.

Open burning is regulated by the State of Massachusetts, click on the link below to learn more.
<http://www.mass.gov/eea/agencies/massdep/air/regulations/ma-open-burning-policies-guidance-and-training.html>

Contacting the Fire Department

We are a community based fire department and you pay our salary. Please contact us if you have any questions, comments or concerns.

Respectfully Submitted,
Chief John Workman

GREENWAY COMMITTEE

The Greenway Committee is a seven-member committee charged with overseeing acquisition of the 4.25-mile rail corridor between Valley and Coleman Roads. The ultimate goal is to develop the corridor as a recreational trail connecting with the Manhan Rail Trail and a growing regional network of trails.

In 2013, the Town was awarded a Local Acquisitions for Natural Diversity (LAND) grant from the MA Department of Conservation Services for the purchase of the rail corridor. To facilitate this land purchase, a working group has been established to negotiate with the owner, Pioneer Valley Railroad (PVRR). It includes members from the Select Board, Greenway Committee, and Conservation Commission. Negotiations are currently ongoing between the Town and PVRR to establish a Purchase & Sales Agreement.

An early step in these negotiations was the retention of a real estate attorney to conduct a title search on the corridor. This title search was completed in 2015. The working group also requested that the Massachusetts Department of Transportation (MDOT) provide the PVRR with rails from its inventory, in exchange for the Town's retaining the rails currently in place on the corridor. This exchange was formalized with an agreement between MDOT and PVRR, and the rails were delivered to PVRR in 2015. Through an anticipated resale agreement with a contractor, the retention of ownership of the existing rails by the Town will help cover the costs of clearing and stabilizing the rail corridor.

In 2015 the committee welcomed new member Colby Brown and accepted the resignations of Gary Thomas and April West. We greatly appreciate their years of service and anticipate filling these positions early in 2016.

Respectfully submitted,
Greenway Committee

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote public health, protect the natural environment, and respond to public health issues. The Board of Health enforces state mandated and local regulations, conducts inspections, issues permits, investigates complaints, promotes public health through education programs, and prepares for and responds, if necessary, to varied public health emergencies.

The general structure, powers, and duties of local boards of health are found at [M.G.L. c. 111, s.26-33](#). Boards have authority to adopt and enforce reasonable health regulations under [M.G.L. c.111, s.31](#). Case law upholds boards' authority to adopt regulations that are more restrictive than state standards so long as the local regulations do not conflict with state law and are not specifically preempted. The Board of Health is a three member elected Board that meets once a month in the Board of Health's office. Meeting agendas are posted on <http://www.mytowngovernment.org/01073>.

The Board of Health is the enforcement authority for local and state regulations, including regulations regarding: drainage, hazardous materials, tobacco sales, sale of tobacco and non-tobacco nicotine delivery products (i.e. e-cigarettes), smoke free workplace, food service establishments, mobile food trucks, beaches, recreational camps, tanning facilities, private wells, the keeping of domesticated animals, communicable disease investigation and surveillance, and solid waste (the landfill/transfer station). As part of enforcing local and state regulations, the Board of Health issues permits, conducts inspections, and conducts complaint investigations.

This year, the Board of Health welcomed new member Lisa Lauro, MSN, CRNA. The Board would like to thank Lisa Brodeur-Mcgan, who served on the Board as Chair for three years, and was an invaluable asset to the Town and the Board of Health.

The Board of Health, Health Director, and Health Agent work closely with the MA Department of Public Health, MA Department of Environmental Protection, MA Department of Families and Children, and also the MA Attorney General's Office. The Board of Health also interfaces with a number of Southamptons' municipal departments as well as other boards of health and staff. The Health Department is a member of the Town's Public Safety group along with the Police, Fire, Highway, and Emergency Management departments.

Southampton is a member of the Hampshire Public Health Preparedness Coalition and the Health Director sits on the Executive Board. The Town is also represented at the Western Massachusetts Public Health Association, as our Health Director is the Vice-President and sits on the Executive Board. The Health Director and Health Agent are also members of the Massachusetts Health Officers Association. In addition, Health Department staff attend professional trainings to maintain certifications and remain current with emerging public health issues.

This past year with the assistance of the Attorney General's Office (AGO) through the Abandoned Housing Initiative (AHI), the Board was able to successfully clean up an abandoned property that posed significant health risks to the public and neighbors. The AHI process starts with interested municipalities sharing the addresses of abandoned residential properties with the AGO. The AGO then uses its investigatory tools to identify the delinquent owner. Once identified, the AGO attempts to contact the owner and any party with a legal interest in an attempt to reach an agreement under which the owner will complete the necessary repairs. Generally, the owner is asked to show proof that he or she can finance the necessary repairs and will use a licensed contractor for the work. If these negotiations fail, the State Sanitary Code contains a receivership provision which can be used to address code violations.

In December 2015, the Board of Health partnered with the Northwestern District Attorney's office and Southampton's Police Chief Michael Goyette to install a Drug Drop Off Box/MedReturn Box in the Police Station at 8 East Street. Residents can now safely and anonymously dispose of their unwanted and outdated medications in an environmentally sound way. Prescription and non-prescription drugs, vitamins and veterinary meds are accepted. **NO** liquids, syringes, IV equipment or chemotherapy drugs, please.

The Board of Health currently operates the Sharps Disposal Program. This program provides residents with **approved** containers in which to deposit their used sharps. These approved containers may then be deposited in a medical waste receptacle in the Health Department Office in Town Hall at 210 College Highway. Only **approved** containers will be accepted. Residents should note that this process is consistent with the state wide ban on the disposal of needles, syringes, and lancets went into effect on July 1, 2012. The law stipulates that disposal of sharps will not be allowed in regular household trash in Massachusetts. Southampton residents cannot dispose of their sharps in the trash at the Southampton Transfer Station, or in their trash collected by a private trash hauler or in the trash in restrooms in restaurants or other public places. (According to the Coalition for Safe Community Needle Disposal (CSND) 2-3 billion injections are made outside of traditional health care facilities in the United States annually to manage medical conditions at home. Needle stick injuries are a preventable health risk.)

The Septic Betterment Program is still available to residents with failed septic systems. Applications are available in the Health Department office. The Health Director will assist residents with the application process.

The Board of Health has statutory responsibility for the Landfill/Transfer Station. Randall Kemp is the Landfill/Transfer Station Supervisor who handles the day to day operations, which are funded through an enterprise fund. Kemp's annual report is submitted separately under the TRANSFER STATION section.

The Board would like to remind residents that rabies still exists in Hampshire County. There are several precautions that residents can take to avoid any possible exposures to rabies:

- 1. Vaccinate your pets.**
- 2. Do not let your pets roam free.**
- 3. Avoid any contact with wild animals, alive or dead.**
- 4. Call the police or Animal Inspector if you see a sick animal. Avoid all contact with the animal.**

The Board promulgated new Tobacco Regulations prohibiting the sale of tobacco products, including e-cigarettes, to anyone under 21 years of age. The regulations also prohibit the sale of flavored tobacco, which targets youth.

In October the Board held its annual Flu Clinic for adults over 18 years of age and partnered with our local Rite Aid pharmacy. The Board would like to thank Rebecca Dubay, Certified Immunizing Pharmacist, and Aimee Welch, Certified Pharmacy Technician for their assistance in ensuring a successful flu clinic.

2015 Reports

Disposal Works Installers Permits	13
Food/Tobacco Permits	18
Tanning Salons	1
Hazardous Waste Day	1
Perc Tests	33
Rabies Clinic	1
Camps	1

Rabies Exposure/quarantine	5
Reportable Diseases	24
Septic design review	44
Septage Hauler Permits	8
Trash Hauler Permits	9
Well Permits	1
Misc.	4

Local boards of health in Massachusetts are required by state and local laws and regulations to perform many critical duties related to the protection of public health. These critical health problems are best handled by local public health officials that are familiar with local conditions. The Health Department generates almost 3/4 of its required funding through fees that are deposited in the general fund, and yet has seen its budget reduced by almost 27% in the last 10 years. We have to do better if we are to continue to safeguard our citizens. We are committed to protecting the health and safety of our residents and look forward to working with the Finance Committee and members of the Board of Selectmen to adequately fund the Health Department and to continue to provide needed services to the citizens of Southampton.

2015 Reportable Disease: Confirmed, Contact, Probable, Revoked & Suspect

<u>DISEASE</u>	<u>NUMBER OF CASES</u>
Streptococcus pneumoniae	1
Ehrlichiosis	1
Group B streptococcus	
Giardiasis	1
Hepatitis C	3
Human Granulocytic Anaplasmosis	2
Influenza	
Lyme Disease	8
Campylobacteriosis	1
Tickborne other	1
Pertussis	3
Salmonellosis	2
Legionellosis	1
TOTAL	24

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations and our staff:

Health Director -Geraldine R. Swanson, MPA
Health Agent - Ronald D. Laurin
Transfer Station Manager - Randall Kemp
Transfer Station Attendant- David Bernier
Transfer Station Attendant- Kevin Slattery
Animal Inspector - Ronald D. Laurin

Respectfully submitted,
SOUTHAMPTON BOARD OF HEALTH
Shelley O'Connell, Chairman
Jeffrey Dugas
Lisa Lauro, MSN,CRN

HIGHWAY DEPARTMENT

The Southampton Highway Department (SHD) employs eight full-time staff, a part-time administrative assistant and a full-time Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year. During 2015, long-time Administrative Assistant Joyce Skypeck retired and a Truck Driver/Equipment Operator resigned. Both positions are now filled.

Some of the areas for which the SHD is responsible include the following.

- Treat (sand and/or salt) and remove snow and ice from Town roads and municipal parking lots and walks.
- Repair pot holes, crack-seal, repave and rebuild Town asphalt streets and rebuild and re-grade dirt roads and associated drainage.
- Maintenance and replacement of traffic controls such as street and traffic signs and painted road markings.
- Vegetation control (mowing grass, brush and tree cutting) along Town Rights of Way and at intersections to maintain and/or improve lines-of-sight.
- Remove fallen trees and other obstructions from roadways.
- Maintain bridges and guard rails on Town roads.
- Sweep streets, clean and maintain Town-owned Stormwater management systems (catch basins, culverts and run-offs) and other work necessary to remain in compliance with State and Federal Environmental Protection Agency *Stormwater Discharges from Municipal Separate Sewer Systems* (MS4) permit and other applicable regulations.
- Mow and maintain the grounds of Conant Park, Crossroads Park, Labrie Field, Center Cemetery, West Part Cemetery, William E. Norris School (including athletic fields), Town Hall, Fire Station, Police Station, Edwards Public Library, Highway Garage, Moosebrook Transfer Station, Church Hill, three Water Department stations and other Town properties.
- Operation and management of the underground fuel storage and dispensing facility used by Town Departments (Police, Fire, Highway, School and Council on Aging) as well as all work necessary to ensure that the Town is in compliance with all applicable local and State regulations.
- Building maintenance and custodial duties at Town Hall, Old Town Hall/Police Station, Library, Highway Garage and the Transfer Station.
- Operation and management of the Moosebrook Road Transfer Station.
- Trash pickup service and transport to the Transfer Station for: Conant Park, Crossroads Park, Labrie Field, Center Cemetery, William E. Norris School (including the athletic fields), Town Hall, Fire Station, Police Station, Library, Highway Garage and Pequot Road Water Station.
- Coordination with the Water Department Superintendent to provide staff and equipment to the Water Department whenever needed.
- Maintenance and repair of all SHD and Water Department vehicles and machines.
- Issuing of Trench permits, Permits to Open Public Ways, Curb Cut permits, and construction inspection (sub-division roadway and drainage, ball fields, etc).
- Administration of the *Richard C. Allen Memorial Scholarship Award*.

Approximately 2,500 tons of sand and 1,200 tons of salt were used to control snow and ice in 2015. Approximately 30 street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions. Road/paving projects in 2015 included the following.

- Chapter 90 Funds were utilized for paved level overlay on Wolcott Road from the intersection with Pomeroy Meadow Road to the intersection of Rattle Hill Road, the entire length of Rattle Hill Road, Cottage Avenue, and a portion of Gilbert Road.
- Highway Department personnel performed shim overlay on degraded sections of Fomer Road, Russellville Road, East Street, Riverdale Road, Whiteloaf Road, Manhan Road, Montgomery Road, and other roads throughout Town.
- Approximately 2,700 tons of hot and cold-patch asphalt were used to patch and repair potholes and deterioration of the road surface on these previously-mentioned projects and throughout Town.
- Line painting on East Street, Rattle Hill Road, Wolcott Road and portions of Gilbert and Russellville Roads.
- Dirt roads were graded as necessary.
- The Edwards Public Library driveway and parking lot were repaved and relined.

The SHD utilized \$41,000.00 of an available \$48,763.00 from the Winter Roads Assistance Program (WRAP) State grant to purchase an asphalt hot box. This has allowed us to stockpile a volume of hot-mix asphalt for repair of potholes after the asphalt manufacturing plants have closed rather than utilize cold patch asphalt. Cold patch is more expensive and a less-effective repair. The remainder of the WRAP grant money was used to pave a portion of Gilbert Road and repair other asphalt degradation throughout Town.

Design work continues for planned reconstruction of a portion of Glendale Road (from Route 10 to Pomeroy Meadow Road). This project is being funded by the Chapter 90 State Grant/TIP. The Glendale Road project is currently at the 75% stage, and though the project was previously listed on the 2015 TIP, it has been pushed off by the TIP committee and according to the State database "...is planned to be funded through the 2018 TIP".

The State-funded East Street reconstruction project design work is currently at the 25% design stage, and the project has been assigned a tentative construction date of "autumn 2020" on the Transportation Improvement Plan (TIP) database. The Southampton Select Board has sent a letter to the State requesting action on this project. In the meantime, the SHD will continue measures to maintain and/or improve roadway conditions on East Street until such time as the design work is complete and reconstruction commences.

Southampton voters rejected replacement of the Town fuel storage/dispensing system at the May 2015 Annual Town meeting. The request was precipitated by the discovery of gasoline leaking into the interstitial space of the 4,000-Gallon double-walled underground storage tank (UST) which sits directly adjacent to a 4,000-Gallon double-walled diesel UST. The gasoline UST was drained and removed from service on July 1, 2014. Regardless of whether or not the Town elects

replacement of system, the gasoline UST *must* be removed per DEP regulations within five years of being taken out of service.

Responsibility for mowing and maintaining Labrie Field was added to the SHD workload and our medium-sized mower had to be replaced due to mechanical failure. \$11,199.20 of General Highway expenses were utilized to purchase the necessary replacement.

In 2015, street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southamptton*. Catch basin cleaning and maintenance of drainage swales and other structures were performed throughout the year.

The SHD issued nine Curb Cut Permits, nine Permits to Open A Public Way, and 18 Trench Permits in 2015.

Seventeen Richard C. Allen Memorial Scholarship Awards were awarded to graduating seniors in the Class of 2015. Daniel Baldwin, Charles Baranowski, Kevin Curran, Elizabeth Fleming, Megan Gentile, Vanessa Groeber, Matthew Halket, Jessica Haskins, Allison Helems, Ryan Judd, Samantha Kazunas, Michelle Labrie, Meredith Mase, Katelyn Parzych, Kevin Slattery, Savannah Waters and Claire Williams all received awards in the amount of \$500 to help further their education.

In the coming year SHD plans to perform as many of the following road repairs as funding and scheduling will allow:

- Paved level overlay of Delisle Road and portions of Fomer Road and Russellville Roads.
- Chip seal/ (“oil and stone”) on Pomeroy Meadow Road and Montgomery Road.
- Crack sealing on a portion of Glendale Road from Pomeroy Meadow Road to the Easthampton line and County Road South.

Respectfully Submitted,
Randall Kemp
Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historic Town assets. It cooperates with other agencies to insure historic preservation in developmental planning. It serves as a liaison between local, state and federal agencies.

In 2015, the commission was successful in writing and passing a general Demolition Delay By-law for Southamptton. The by-law was developed with the help of the Massachusetts Historic Commission, Pioneer Valley Planning Commission, and Southamptton Planning Board. Passage of this law provides the Town with an opportunity to investigate alternatives to demolition of properties designated as historically significant to the Town. Structures that are over 100 years old AND have been listed on the Massachusetts Cultural Resource Inventory System are subject to a demolition restriction for a period of up to one year. This period allows for discussion of possible alternatives and informs decisions regarding the historical asset. With the passage of this by-law, Southamptton joins a multitude of Massachusetts cities and towns recognizing the value of historic preservation.

The Commission continued with efforts to move the 1890 E. C. Morris safe from the old to the new Town Hall. Studies of floor loading capacity in the proposed location are on-going. The project will continue into 2016.

Representatives of the Historical Commission continue to sit on the Community Preservation Committee and the Master Plan Implementation Committee.

Respectfully submitted,
Historical Commission

LEGAL

Town Counsel represented the Town in the following cases, which were pending in calendar year 2015:

Shea-Sullivan v. Town of Southampton, et al., MCAD Case No. 13-SEM-000765

This case is a discrimination and retaliation charge filed by the Town's former Acting Town Administrator with the Massachusetts Commission Against Discrimination (MCAD) against the Town and a former member of the Town's Select Board. The Town and the former Selectman have denied the allegations, and the case was pending investigation at the MCAD in 2015.

Shea-Sullivan v. DUA and Town of Southampton, Chicopee District Court, Docket No. C.A. 1520CV0200

Ms. Shea-Sullivan also sought unemployment compensation benefits, which claim was originally denied by the State Division of Unemployment Assistance (DUA), and subsequently appealed to State District Court. This case was pending appeal in 2015.

Swanson v. Town of Southampton, MCAD Case No. 14-SEM-01478

This case is a discrimination and retaliation complaint filed at the MCAD by an applicant for the permanent Town Administrator position. The Town has denied the allegations, and the case is pending investigation at the MCAD. (A second discrimination/retaliation claim filed by Ms. Swanson is being handled by separate counsel appointed by the Town's insurer).

Town v. Youmell, Land Court No. 13-MISC-480731-RBF

This is a zoning enforcement action by the Town concerning property at 67 Former Road. A trial was held in 2014; in February, 2015, the Land Court ruled in the Town's favor. In 2015, Town Counsel was engaged in ongoing efforts to ensure compliance with the Court's judgment.

LIBRARY

The Edwards Public Library strives to provide resources that encourage lifelong learning in a friendly environment that also serves as a community meeting place for all ages. The Library offers free access to all our services and resources for all community residents. We are open six days a week for a total of 38 hours. The hours are Mondays and Wednesdays from 10 AM to 4 PM, Tuesdays and Thursdays from 10 AM to 8 PM, Fridays from 1-4 PM and Saturdays from 10 AM-1 PM. To reach the library, call 413-527-9480. Also check our website www.southamptonlibrary.org for information on programs, new additions to our collection through the Wowbrary service, and to access our catalog, including the digital catalog, from home. Patrons can renew books and order items from other libraries, as well as download ebooks, audio books, and videos for Kindles, Nooks, and other devices from the above website with a library card.

The staff consists of a director, youth librarian, technical services and circulation desk staff, and substitutes for staff when on vacation or ill. There are 12 elected Trustees and an active Friends of the Edwards Public Library group. In 2015 volunteers worked over 1,900 hours helping at the library by shelving books, presenting and helping with programs, covering and repairing books, creating displays and updating scrapbooks, trimming bushes and sorting donated books for the book sale.

The library has a total of 78,875 items in its collection. Patrons check out free books, DVDs, audio books, CDs, magazines, museum passes, and download ebooks, dvds, and audio books. They also use our free Wi-Fi internet and the 7 public computers. Patrons also enjoy borrowing items from other libraries throughout the state through the Interlibrary Loan delivery service. Library use in 2015 is illustrated in these statistics—a total of 58,222 items circulated to our patrons. Patrons borrowed 8,721 items from other libraries, and our library sent 4,895 items to borrowers of other Massachusetts communities through interlibrary loan.

In addition, the library offered many programs for all ages. During the 1,875 hours the library was open in 2015, over 159 programs were held for residents with 2,203 people attending. These included a weekly pre-school story hour during the school year, a book group for adults, a writing group for adults, a Valentine Tea, and a Lego club for children. The busy summer reading program for children and adults entertained and educated with such programs as a puppet show, a musical petting zoo, a live reptile show from the Boston Museum of Science Traveling Shows, as well as author events with E.C. Murray and Jacqueline Sears. In 2015, the library participated in the second All Hamptons Read, which centered on the book *The Maltese Falcon* by Dashiell Hammett. There were book discussions, films and events in the public libraries of Southampton, Westhampton, Easthampton and Northampton. In addition to these programs, many groups use our meeting room, including Greenway, the Southampton Woman's Club, local Cub Scout groups, and SYAA.

Approximately 85% of the Library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid to Public Libraries, and generous gifts and donations from our community.

The Friends of the Edwards Public Library help by raising funds through the annual book sale, the book sale nook in our copier room, Wine with Friends, and Mini Golf events. In 2015, the Friends also sponsored a craft fair that will hopefully be an annual event. Besides contributing money for books and materials, the Friends also pay for our wireless internet service, contribute funds for the youth summer reading program, and purchase two museum passes for patrons' use. Funds for other museum passes come from the Historical Society and Southampton Cultural Council. Southampton organizations, such as the Woman's Club, Mothers' Club, and the Lions Club, give generously to the library, as do area businesses.

The Library also has a grant from Community Preservation for the preserving of historical documents and books. These are being scanned and saved onto flash drives by Lindsey Dahler. Some of the information will be made available to the public on flash drives that will be used in the library, and some on the website within the next year.

The Library Trustees and staff would like to thank the community of Southampton for its ongoing support of the Library and its services.

Respectfully submitted,
Barbara Goldin
Director

MODERATOR

Thank you for the opportunity to serve as your Southampton Town Moderator. It is a pleasure to facilitate our Town Meetings and everything else that comes with being your Town Moderator. This year's Annual Town Meeting and the Special Town Meetings were all conducted in an open, fair and respectful forum where candid discussions were allowed for ALL our Townspeople. Discretion was exercised to invite courteous comments on each and every article so all sides of each article had a chance to be heard. Anyone who wished to speak and present a different point of view was heard.

To people who denigrate Town Meeting as obsolete, unrepresentative, etc., I have only this to share: it's a legislature, and I will put my legislature up against any other in the state, including especially the one under the gold dome. Unlike the latter, you can walk into our meeting as a total stranger, pick up the handbook on procedure and the warrant booklet, and understand what's going on in about 15-20 minutes. We speak English, not legislative clerk mumbo jumbo; there are no backroom deals that get rammed through without discussion, and if anyone can't be understood, voices all over the hall including the moderator's encourage the speaker to "use the mike!" or "speak up!" It's clear; it's transparent. And perhaps most encouraging, none of our present or past leadership are in jail or under indictment for misuse of their powers.

I'm proud of our legislature. We don't need to apologize to anyone. Town Meeting gets to set its own rules, so long as these rules do not violate the law of the land.

Thank you for all your continued support!

Respectfully submitted,
Robert Floyd
Town Moderator

PERSONNEL POLICY PROCEDURE BOARD

The responsibilities of the Personnel Policies and Procedures Board are as follows:

- To maintain an effective personnel system, monitor the effectiveness of rules, regulations, procedures and practices, and prepare an annual report.
- To ensure that recruitment, selection, appointment, and removal of employees is consistent with the Personnel By-law and the rules and regulations adopted pursuant to the Personnel By-law.
- To ensure that the Town acts affirmatively in providing maximum opportunities to all persons regardless of race, color, religion, sex, national origin, political affiliation, age, handicap, or other non-merit factors and with proper regard for privacy and constitutional rights for all positions and provides equal treatment in all aspects of personnel management.
- To formulate and review the classification plan and the compensation plan.
- To evaluate and classify positions and review requests for reclassification.
- To maintain a centralized personnel record keeping system.

The PPPB is comprised of three elected members, one member from the Select Board and one member from the Finance Committee. During calendar year 2015, the PPPB Board reviewed and approved 107 Personnel Change Forms, 14 Personnel Request Forms (new jobs) and four Job Scorings (to determine Grade and Salary). The PPPB spent much of calendar year 2015 reviewing and re-writing the Personnel By-law, Rules and Regulations. The revised Rules and Regulations have been submitted to the Select Board for review, and will next go to Town Counsel for review. Prior to the Select Board's final review and approval, a Public Meeting will be held to gather input from Town employees and citizens. In calendar year 2016, PPPB will interview all Town employees and write clear job descriptions for all positions using a consistent format. Each job description will be scored to determine a grade level, and an outside firm, funded by a grant from the State, will take the scored job descriptions and determine salary scales, after considering those of similar towns.

Respectfully Submitted,
Personnel Policies and Procedures Board

PLANNING BOARD

During 2015, the Planning Board issued the following types and numbers of permits:

- Accessory Apartments: 2,
- Approvals not Required (ANR): 23 lots,
- Building Permits not subject to Storm Water By-Law: 15,
- Ground mount Solar installations: 9,
- Sub-Divisions: 1 (Woodmar Estates off Pleasant Street by Chester & Susan Kellogg).

The Board also took the following actions:

- Endorsed Sara Lane and Nicholas Lane for street acceptance at the October Town Meeting,
- Endorsed the Demolition By-Law presented by the Historical Commission at the October Town Meeting,
- Revised the Sub-Division By-Laws and regulations in March 2015.

Projects for 2016 include:

- New Sub-Division application for Pellegrini Estates, Quigley Road, March 2016,
- Revised Solar Installation By-Laws public hearing, April 2016,
- Street Acceptance proposals for the May Town meeting: Old Harvest Road, Bissonette Circle,
- Revisions to Zoning By-Laws commencing in March 2016 with assistance from PVPC.

Respectfully Submitted,
Paul J. Diemand, Chair

POLICE DEPARTMENT

The Police Department consists of highly dedicated full-time and part-time officers and dispatchers. Your Police Department does everything it can to serve the community to the best of its ability. I would like to thank each and every officer and dispatcher for the dedication and hard work they put into their job on a daily basis serving the Town of Southampton and its citizens.

Police Chief David Silvernail retired after 30 years in October after serving the Town of Southampton and the Southampton Police Department. The last sixteen of these years of his career, he served as Police Chief. Prior to becoming Chief in 1999, he worked his way up through the ranks and served as Patrolman, Sergeant and Lieutenant. Chief Silvernail is a very dedicated individual who continuously strived to better the Police Department and had success in doing so. He brought professionalism, integrity, experience, high standards, mentoring and knowledge to the Department. He was good to the officers and the citizens of Southampton. The Southampton Police Department greatly appreciates his many years of loyalty and dedicated service to the Department and the community. We congratulate Chief David Silvernail on his retirement and wish him the best of luck in the next chapter of his life. Job well done Chief!

After Chief Silvernail's retirement, I (Michael Goyette) became Interim Police Chief on October 20, 2015.

Martin Cook was promoted to Sergeant in November 2015. He began his career as a part-time officer in Southampton in 1998 and was appointed a full-time officer in 1999.

During 2015, the Department endured the loss of two full-time positions. The first position held by Jeff Silva was a Patrolman Position, originally funded in 2013. It was eliminated due to FY16 budget cuts. The second position was lost after Chief David Silvernail retired. Initially, the department tried a number of ways to adjust to the budget cuts without eliminating Officer Silva's position. For example, patrols were reduced, which saved on fuel costs (as fuel prices were extremely high), vehicle repairs, and overtime costs, as fewer arrests reduced officers' corresponding court appearances; however, these attempts were not enough and the position was eliminated. The shifts formerly covered by Officer Silva were covered with part-time officers when they were available; however, when part-time officers were unavailable, some shifts had to be covered by full-time officers on overtime. The need to have two officers on each shift for safety reasons is paramount in today's society and must be continued. The department also endured the loss of an officer for several months due to an injury that also added to stress on wages when filling those open shifts as well.

This year the Department started using social media (Facebook) to reach more people in and around the Southampton community. We have posted messages regarding scams, issued public safety alerts, and have requested the public's help in identifying crime suspects shown in surveillance footage. We have had a lot of positive feedback from many Southampton citizens.

The Department obtained a new 2016 Ford Explorer this fall and was able to retire a 2009 Ford Crown Victoria with over 100,000 miles. The new fuel saving Explorer is a six cylinder all-wheel drive vehicle. When roads are snow-covered, this vehicle will allow us to reach all parts of town for patrol and for calls for service, and it will provide greater safety on wet roads as well. This vehicle joins the only other vehicle (2008 Chevy Tahoe) in our fleet capable of the same.

During 2015, 238 offenses were committed, including: robbery, aggravated assault, simple assault, intimidation, arson, breaking and entering, armed robbery, domestic violence, purse snatching, shoplifting, thefts from buildings and motor vehicles, larceny, motor vehicle theft, vandalism, drug and alcohol violations, prostitution, pornography, disorderly conduct, OUI, trespassing, forgery, and credit card fraud. There were 98 felonies committed. There were a total of 30 arrests on view and 11 arrests on warrants for a total of 41. Thirty-six people were summoned to court. Four people were placed in protective custody. Currently we have 14 registered sex offenders.

There were 73 motor vehicle crashes at the following locations: four on Cold Spring Rd., one on Coleman Rd., 36 on College Highway, one on Cook Rd., three on County Rd., one on County Rd. North, two on East St., three on Glendale Rd., five on Gunn Rd., one on Line Street, one on Maple St., one on Moose Brook Rd., one on Mt. View Circle, three on Pleasant St., four on Pomeroy Meadow Rd., one on Rattle Hill Rd., two on Russellville Rd., one on Valley Rd., and two on White Loaf Rd.

Citations were issued for: 13 arrestable offenses, 73 civil offenses, and 18 criminal complaints; in addition, 105 written warnings were given. Related to motor vehicle offences, the average speed in town is 33mph. The average speed motorists were cited for was 51mph--18 mph over the posted speed limit.

Respectfully submitted,
Michael R Goyette
Police Chief

SELECT BOARD

2015 brought new opportunities and new approaches. New staff and new officials fostered collaboration within the community and among the Town's departments. For example, the Town's recreational infrastructure improved significantly due to the continued effort and support of local groups and organizations.

The Board of Selectmen (BOS) for 2015 included: Elizabeth Moulton (Chair), John Martin (Vice Chair), Shannon Cutler (Clerk), Charlie Kaniecki, and Jacqueline Sears.

Agendas and minutes of meetings of the Board are available at <http://www.mytowngovernment.org/01073> under *Selectboard*. Highlights of actions taken and issues addressed by the BOS in the calendar year 2015 include the following.

Management

The Board became increasing aware of a number of issues concerning day-to-day operations and the need to support and keep staff. To that end, through the efforts of the Town Administrator, we were able to secure three major grants from the State. The topics, the consulting firm contracted to produce each study, and the grant amounts are as follows.

- Government Structure/Production of Draft Charter—Community Paradigm Associates—\$20K.
- Fire Operational/Organizational Study—Carlson Group—\$11500.
- HR Wage/Classification Study/Organizational Chart—DIJ Consultant Services—\$4500

These studies will be completed in 2016, and will help guide us as we examine our Town's government and resources. Acknowledging concerns regarding wage shortfalls and recognizing the importance of keeping staff, the Board approved a 2% wage increase for FY16 and again for FY17. The Board is committed to addressing these issues, and the HR Wage Classification study should help in this regard.

Charter Communications/Cable Negotiation

Discussions regarding the expansion of local cable access services took place in 2015 and will continue into 2016. Through contract negotiations with Charter Communications in 2016, we hope to expand local access services and bring more transparency to local government. Residents may now view Select Board meetings on the local cable channel; we hope to widen this access to include other committee and commission meetings as well as special interest and sporting events within the Town.

Public Safety Complex

Last year our community voted down the development of a Public Safety Complex. We believe that the cost of some \$10 million dollars was beyond the scope of what people believed they could afford and was a signal to the Board that we need to trim cost further on this project. This year the Board is reestablishing a Public Safety Building Committee with this charge. The Board recognizes that our Community needs to modernize our Police, Dispatch and Fire Services head quarter. Hopefully, by the coming year's annual meeting a new package can be proposed, (2017).

Licenses and Permits issued by Select Board in 2015**Weights & Measures**

In 2015, the Town of Southampton contracted with the State to provide Weights & Measures services for town-wide businesses. The fees paid were as follows.

<u>Business</u>	<u>Fee Paid for Services</u>
Big Y	\$840
Cumberland Farms	\$540
Pure Food Market	\$330
Stop & Save	\$300

Food & Alcohol Licenses

There are two major classes of Liquor Licenses issued by a municipality. The first is a \$12 On-premise license; this includes restaurants, clubs, taverns, general-on-premise, etc. The second is a \$15 Off-premise license, which relates to package stores (liquor stores). Within each of these classes, there are all alcohol licenses and wine & malt only licenses. The current schedule of fees in 2015 charged \$1500 for all alcohol licenses and \$1000 for all wine & malt licenses. In 2015, the Select Board issued a total of 12 Annual Liquor Licenses, generating \$17,000 in revenue. There were 10 All Alcohol Licenses issued and 2 Wine & Malt only licenses issued. The breakdown is as follows.

<u>Business</u>	<u>Class of License</u>		
Black Birch Vineyard, LLC	\$19	Wine/Malt	Farmer Winery
Camp Jahn Assn. Inc	\$12	All Alcohol	Club
JJH, Inc— <i>d/b/a County Liquor Store</i>	\$15	All Alcohol	Package Store
Laxios, Ltd- <i>d/b/a Opa Opa Steakhouse & Brewery</i>	\$12	All Alcohol	General
Konstantine N. Sierros, <i>d/b/a Pasiano's Restaurant</i>	\$12	All Alcohol	Restaurant
Pizza 99 Co. Inc	\$12	All Alcohol	Restaurant
Pure Food Market, Inc.	\$15	Wine/Malt	Package Store
Maharaji, Inc.— <i>d/b/a Smitty's Package Store</i>	\$15	All Alcohol	Package Store
Shree Gurudev Corp.— <i>d/b/a Southampton Beer & Wine</i>	\$15	All Alcohol	Package Store
Southampton Country Club	\$12	All Alcohol	Restaurant
L.M.K. Inc— <i>d/b/a The Tin Can Alley Lounge</i>	\$12	All Alcohol	Restaurant
Yanming, Inc.— <i>d/b/a West Lake Gourmet</i>	\$12	All Alcohol	Restaurant

SELECT BOARD

CONTINUED

In addition to Annual Liquor Licenses, the Select Board also issues one-day permits for alcohol; the majority are bring-your-own alcohol for use at Conant Park. The Town collected approximately \$630 in revenue for one-day licenses in 2015. The breakdown is as follows.

<u>License</u>	<u>#</u>	<u>Fee per license</u>
One Day: All Alcohol	3	\$25
One Day: Wine & Malt	12	\$35

On the food service side, the Select Board issues Common Victualler Licenses, which allow businesses to serve food, most of the time these businesses are also required to get related Board of Health permits for food establishments. In 2015, the Town issued 16 Common Victualler licenses at \$100 each to the businesses listed below, generating a total of \$1600 in revenue for the Town.

Business

Big Y World Class Market
Black Birch Vineyard, LLC
Camp Jahn Assn. Inc.
Cumberland Farms
JK Subways, LLC—*d/b/a Subway*
Konstantine N. Sierros—*d/b/a Pasiano's Restaurant*
L.M.K. Inc.—*d/b/a The Tin Can Alley Lounge*
Laxios, Ltd—*d/b/a Opa Opa Steakhouse & Brewery*
Maxi Drug, Inc.—*d/b/a Rite Aid*
Pizza 99 Co. Inc.
Pure Food Market, Inc.
Sheldon's Ice Cream
Southampton Country Club
Stop N' Save Xtra Mart
TCB Fruits, LLC—*d/b/a Bashista Orchards*
Yanming, Inc.—*d/b/a West Lake Gourmet*

Car Dealer Licenses

In 2015, the Select Board issued one renewal for a Class I license and one renewal for a Class II license, generating revenue of \$350. Class I licenses pertain to the sale of new motor vehicles; Class II Licenses pertain to buying/selling used vehicles, and Class III licenses allow cars to be taken apart and sold. The breakdown is as follows.

<u>Business</u>	<u>Address</u>	<u>License</u>
Hampton Recreational Inc.— <i>d/b/a Harley Davidson of Southampton</i>	17 College Highway	Class I
David Sattler— <i>d/b/a Dave's Auto Sales</i>	75 Pequot Road	Class II

Other Licenses

In 2015, the Select Board issued Entertainment Licenses. In total, eight entertainment annual licenses were issued to town-wide businesses at the rate of \$100 each, generating a revenue of \$800. The breakdown is as follows.

Business

Black Birch Vineyard, LLC

Camp Jahn Assn. Inc.

Hampton Recreational Inc.—*d/b/a Harley Davidson of Southampton*

L.M.K. Inc.—*d/b/a The Tin Can Alley Lounge*

Laxios, Ltd.—*d/b/a Opa Opa Steakhouse & Brewery*

Pizza 99 Co. Inc.

Konstantine N. Sierros—*d/b/a Pasiano's Restaurant*

Southampton Country Club

In 2015, the Select Board issued various coin-operated and related licenses. In total, four different establishments received such licenses, generating total revenue of \$1,450. The breakdown is as follows.

<u>Business</u>	<u>License Type</u>	<u>Quantity</u>	<u>Fee</u>
Camp Jahn Assn. Inc.	Coin-ops	5	\$375
	Pool Tables	2	\$100
Konstantine N. Sierros— <i>d/b/a Pasiano's Restaurant</i>	Jukebox	1	\$75
	Video Games	2	\$150
	Pool Tables	2	\$150
L.M.K. Inc.— <i>d/b/a The Tin Can Alley Lounge</i>	Billiard Room	1	\$100
	Video Games	2	\$150
	Bowling Alley	1	\$200
Laxios, Ltd.— <i>d/b/a Opa Opa Steakhouse & Brewery</i>	Jukebox	1	\$75
Pizza 99 Co. Inc.	Jukebox	1	\$75

Respectfully Submitted,
Southampton Select Board

TOWN ACCOUNTANT

The following is a listing of the general purpose financial statements of the Town of Southampton at June 30, 2015 and for the year then ended.

Combined Balance Sheet – All Funds and Account Groups

Combined Statement of Revenues, Expenditures and Changes in Fund Balances –
All Governmental and Trust Funds

Statement of Special Revenue Fund Revenues, Expenditures and Changes in Fund
Balances

Combined Statement of Enterprise Fund Revenues, Expenses and Changes in
Retained Earnings

Statement of Trust Fund Revenues, Expenditures and Changes in Fund Balances

Statement of General Fund Revenues, Expenditures and Changes in Fund
Balance – Budget and Actual

Detailed Statement of General Fund Expenditures

Respectfully submitted,
Vicki Leigh Moro
Town Accountant

TOWN ACCOUNTANT—BALANCE SHEET (JUNE 30, 2015)

	Governmental Funds				Enterprise Funds		Fiduciary Funds	Account Group	Total
	General	Special Revenue	Community Preservation	Capital Projects	Water	Transfer Station	Trust and Agency	Long-Term Debt	
Assets									
Cash	\$ 635,754	\$ 1,020,551	\$ 1,403,621	\$ 32,836	\$ 363,015	\$ (18,282)	1,255,443		\$ 4,692,939
Investments	-			-		-	26,600.00	-	26,600
Taxes Receivable:									
Real property	120,601								120,601
Personal property	4,520								4,520
Tax liens	215,045	-	1,104		481				216,630
Tax possessions	32,431								32,431
	372,597	-	1,104	-	481	-	-	-	374,182
Allowance for abatements and exemptions	24,490	-		-	-	-	-	-	24,490
	348,107	-	1,104	-	481	-	-	-	349,691
Other Receivables:									
Motor vehicle and other excise	68,666								68,666
Unapportioned betterments		26,308							26,308
Septic betterments		-							-
Ambulance fees		98,567							98,567
CPA surcharges		-	1,707						1,707
State and federal	-	-		-	-				-
Due from other governments	-	53,138							53,138
User charges					168,880				168,880
Due to Comm									
Departmental/Payroll Deductions		21,105			-				21,105
	68,666	199,118	1,707	-	168,880	-	-	-	438,372
Amounts to be Provided for Retirement of Long-Term Debt	-	-		-	-	-	-	4,214,783	4,214,783
Total Assets	\$ 1,052,527	\$ 1,219,669	\$ 1,406,432	\$ 32,836	\$ 532,376	\$ (18,282)	\$ 1,282,043	\$ 4,214,783	\$ 9,722,385

TOWN ACCOUNTANT—BALANCE SHEET (JUNE 30, 2015) CONTINUED

	Governmental Funds				Enterprise Funds		Fiduciary Funds	Account Group	Total
	General	Special Revenue	Community Preservation	Capital Projects	Water	Transfer Station	Trust and Agency	Long-Term Debt	
Liabilities and Fund Equity									
Liabilities:									
Accounts payable	\$ 16,658	\$ 9,140	\$ 1,098	\$ 516	\$ 57,900			\$ -	\$ 85,311
Accrued payroll	296,033	26,577					-		322,610
Deferred revenue	416,773	124,876	2,811		169,361				713,821
Notes payable	-	95,600		406,000				132,250	633,850
Long-term debt								4,082,533	4,082,533
Total Liabilities	729,464	256,192	3,909	406,516	227,261	-	-	4,214,783	5,838,125
Fund Equity:									
Retained Earnings:									
Reserved for expenditures					40,000				40,000
Unreserved					15,115	(18,282)			(3,167)
Fund Balances:									-
Reserved:									-
Encumbrances and continuing appropriations	10,107	-							10,107
Expenditures	56,647				-				56,647
Debt service									-
Over-excluded FY12 debt exclusion									-
Capital expenditures				(373,680)	250,000		25,083		(98,597)
Endowments							497,845		497,845
Unreserved:									
Designated		963,477	349,797				786,199		2,099,473
Undesignated	249,310		1,052,726				(27,084)		1,274,952
Total Fund Equity	323,063	963,477	1,402,523	(373,680)	305,115	(18,282)	1,282,043	-	3,884,260
Total Liabilities and Fund Equity	\$ 1,052,528	\$ 1,219,669	\$ 1,406,432	\$ 32,836	\$ 532,376	\$ (18,282)	\$ 1,282,043	\$ 4,214,783	\$ 9,722,385

TOWN ACCOUNTANT—COMBINED STATEMENT OF REVENUES/EXPENDITURES

	Governmental Funds			Fiduciary Funds		Total
	General	Special	Capital	Expendable Trusts	Non-Expendable Trusts	
Revenues						
Taxes:						
Real estate	10,036,419	186,185				10,222,604
Personal property	172,165					172,165
Sale of Tax Possessions	-	-				-
Motor vehicle and other excise	873,246					873,246
Penalties and interest	53,607					53,607
Payments in lieu of taxes	67,415					67,415
Meals Taxes	47,965					47,965
Intergovernmental:						-
State	3,139,078	1,035,318				4,174,396
Federal		42,275				42,275
Departmental revenues	138,654	33,342				171,996
Charges for services	23,985	404,104				428,089
Earnings on invested funds	5,970	5,617				11,587
Court fines	8,000					8,000
Endowments				7,414		7,414
Miscellaneous	65,496	92,223	54,500		3,025	215,244
Total Revenues	14,632,000	1,799,064	54,500	7,414	3,025	16,496,003
Expenditures						
General government	542,342	26,183				568,525
Protection of persons and property	1,493,405	121,075				1,614,480
Education	9,600,238	898,982				10,499,219
Public works and facilities	763,954	125,410		1,194		890,558
Human services	96,447	34,856				131,304
Culture and recreation	138,626	90,879		5,713		235,218
Debt service	261,457					261,457
Intergovernmental expenses	13,722					13,722
Miscellaneous	1,650,390	6,929				1,657,319
Capital outlay		228,422	83,200			311,622
Total Expenditures	14,560,581	1,532,734	83,200	6,907	-	16,183,423
Excess (Deficiency) of Revenues						
Over Expenditures	71,419	266,330	(28,700)	507	3,025	312,580
Other Financing Sources (Uses)						
Bond/note proceeds			-			-
Transfers from other funds	214,577	15,000	215,028	412,109	-	856,714
Transfers to other funds	(564,460)	(106,172)	(14,267)	(123,581)		(808,479)
Total Other Financing Sources (Uses)	(349,883)	(91,172)	200,761	288,528	-	48,235
Excess (Deficiency) of Revenues						
and Other Sources Over						
Expenditures and Other Uses	(278,465)	175,158	172,061	289,035	3,025	360,814
Fund Balance - Beginning of Year	601,528	2,190,842	(545,741)	416,890	361,765	3,025,284
Fund Balance - End of Year	\$ 323,063	\$ 2,366,000	\$ (373,680)	\$ 705,925	\$ 364,790	\$ 3,386,099

TOWN ACCOUNTANT— SPECIAL REVENUE FUNDS

	Fund Balance Beginning	Revenues	Total Available	Expenditures	Fund Balance Ending
<u>School Funds</u>					
School Lunch	\$ (3,703)	\$ 140,154	136,452	\$ 137,128	\$ (676)
Pre-School Program	18,903	59,439	78,342	57,275	21,067
Quality Kindergarten	(0)	25,158	25,158	25,158	(0)
Title I	(0)	23,395	23,395	23,000	395
SPED Circuit Breaker	4,327	146,585	150,912	116,006	34,907
School REAP Grant	13,925	47,819	61,744	43,362	18,382
Early Literacy Grant	1,330	-	1,330	-	1,330
School Choice	489,045	394,230	883,275	452,708	430,568
Student Activities Fund	3,770	21,380	25,150	20,418	4,732
Norris Revolving Fund	1,515	-	1,515	-	1,515
Norris Gift Fund	8,608	8,480	17,089	10,407	6,681
School Building Use	2,658	3,753	6,411	4,062	2,348
Other	8,527	162	8,689	958	7,731
Total School Funds	548,905	870,556	1,419,461	890,482	528,979
<u>Revolving Funds</u>					
Police Outside Detail	(5,181)	74,253	69,073	69,073	-
Inspections	6,622	24,230	30,852	21,116	9,736
Dog Control	0	7,936	7,936	1,016	6,920
Council on Aging Van	348	21,556	21,904	21,843	60
Planning Board	17,204	3,500	20,704	4,079	16,625
Conant Park Pavilion	3,427	4,775	8,202	3,004	5,198
Gun Permits Admin	(1)	-	(1)	(1)	-
Zoning Board of Appeals	1,780	3,581	5,361	2,884	2,477
Con Com -Consultant	520	-	520	520	-
Transfer to GF	-	520	520	-	520
Total Revolving Funds	24,719	140,351	165,071	123,535	41,016

TOWN ACCOUNTANT— SPECIAL REVENUE FUNDS

CONTINUED

Other Special Revenues					
Road Construction	(635)	2,829	2,194	151,556	(149,362)
PEG Programming Grant	61,321	22,269	83,590	24,883	58,707
Ambulance Fees	144,426	156,963	301,388	92,958	208,430
Septic Betterments	5,555	50,000	55,555	1,300	54,255
WPAT Loan Repayment	205,888	10,273	216,161	20,401	195,760
Sale of Cemetery Lots	42,150	2,275	44,425	-	44,425
Police Grants	25,330	10,582	35,912	5,086	30,826
Sale of Real Estate	576	-	576	-	576
Council on Aging	2,098	13,988	16,086	11,997	4,090
Cultural Council	3,573	6,100	9,673	2,200	7,473
Library Grants	7,047	8,999	16,046	8,080	7,966
Wetlands Protection	174	3,746	3,921	2,266	1,654
Community Preservation Funds	1,188,190	347,006	1,535,196	132,672	1,402,523
Scholarship Fund	7,547	3,063	10,611	8,500	2,111
Gift Funds	17,742	20,068	37,810	29,775	8,035
Halloween Storm (FEMA)	(110,600)	15,000	(95,600)	-	(95,600)
Fire Safe Grant	5,399	7,218	12,617	5,878	6,739
Police Patrol Stimulus	1,120	-	1,120	-	1,120
Highway Emergency Preparedness	2,000	-	2,000	-	2,000
Transfer to CPA	-	251	251	251	(0)
WRRRP Pothole	-	48,763	48,763	48,763	-
Winter Roads Recovery Assistance		48,763	48,763	48,763	-
Extended Polling hours	-	604	604	-	604
Insurance recoveries	-	2,393	2,393	2,393	-
Firehouse Grant	-	15,000	15,000	15,000	-
Other	8,318	5,454	13,772	10,097	3,675
Total Other Special Revenue	1,617,217	801,608	2,418,825	622,820	1,796,005
Total Special Revenue Funds	\$ 2,190,842	\$ 1,812,514	\$ 4,003,356	\$ 1,636,836	\$ 2,366,000

TOWN ACCOUNTANT— ENTERPRISE FUNDS

	<u>Water</u>	<u>Transfer Station</u>	<u>Totals</u>
<u>Revenues</u>			
User charges	\$ 469,476	\$ 187,554	\$ 657,029
Hook-up fees	16,680	-	16,680
Recycling	-	14,500	14,500
Water Liens	11,522		
WPAT debt subsidies	57,077	8,703	65,781
Earnings on invested funds	969	-	969
Miscellaneous Revenue	264	7,151	7,415
Total Revenues	555,987	217,908	762,374
<u>Expenses</u>			
Payroll	146,721	34,071	180,792
Other operating expenses	164,520	155,342	319,862
Debt service	222,933	20,503	243,436
Capital outlay	69,833	-	69,833
Total Expenses	604,008	209,916	813,924
Excess of Revenues Over Expenses	(48,021)	7,992	(51,550)
<u>Other Financing Uses</u>			
Transfers to other funds - indirect costs	122,472	19,123	141,595
Excess (Deficiency) of Revenues Over Expenses and Other Uses	(170,493)	(11,131)	(193,145)
Retained Earnings - Beginning of Year	185,607	(7,151)	178,456
Retained Earnings - End of Year	\$ 15,115	\$ (18,282)	\$ (14,688)

TOWN ACCOUNTANT—TRUST FUNDS

	Fund Balance Beginning	Revenues	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending	
Non-Expendable Trusts								
Cemetery Perpetual Care	\$ 91,911	\$ 3,025	\$ -	\$ 94,936	\$ -	\$ -	\$ 94,936	
Almoners	20,847			20,847	-		20,847	
Library	28,093			28,093	-	-	28,093	
Park	50,664			50,664	-		50,664	
Wildlife	35,167			35,167	-		35,167	
School	4,000			4,000	-		4,000	
Julia Baraniuk - Library	131,083			131,083	-		131,083	
Julia Baraniuk - Fireman Assoc	131,083			131,083	-		131,083	***
Total Non-Expendable Trusts	492,848	3,025	-	495,873	-	-	495,873	
Expendable Trusts								
Stabilization Fund- Ambulance	-	83	25,000	25,083			25,083	
Stabilization Fund- Capital	126,101	355	157,140	283,596		56,000	227,596	
Stabilization - All Purpose	135,082	384	178,865	314,330		67,581	246,750	
Cemetery Perpetual Care	20,625	1,369		21,994	1,194	-	20,799	
OBEP Trust	1,004	306	51,104	52,414			52,414	
Almoners	6,342	171		6,514	319		6,195	
Library	18,396	2,190		20,585	635		19,950	
Park	25,187	1,235		26,422			26,422	
Wildlife	53,928	1,081		55,009	4,759		50,250	
School	7,207		83	7,290			7,290	
Conservation	21,244	157		21,401			21,401	
Julia Baraniuk - Library	1,775			1,775			1,775	
Julia Baraniuk - Fireman Assoc	997	976		1,973	-		1,973	***
Total Expendable Trusts	417,887	8,307	412,192	838,385	6,907	123,581	707,898	
Payroll Decuctions/Withholdings	(2,934)			(2,934)	(32,939)		30,005	***
Due to Comm	(6,349)	(16,929)		(23,278)	(20,358)		(2,920)	
Development Escrow	-	(265,357)		(265,357)	(160,000)		(105,357)	
Total Expendable Trusts	(9,283)	(282,286)	-	(291,569)	(213,297)	-	(78,272)	
Totals - All Trusts	\$ 901,452	\$ (270,955)	\$ 412,192	\$ 1,042,689	\$ (206,390)	\$ 123,581	\$ 1,282,043	
*** in agency funds on GL								

TOWN ACCOUNTANT—BUDGET VERSUS ACTUAL (GENERAL FUND)

	Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 10,061,716	\$ 10,036,419	\$ (25,297)
Personal property	176,420	172,165	(4,255)
Sale of tax possessions	-	-	-
Motor vehicle and other excise	742,500	873,246	130,746
Penalties and interest	52,000	53,607	1,607
Payments in lieu of taxes	65,000	67,415	2,415
Meals tax	44,000	47,965	3,965
State aid	3,140,350	3,139,078	(1,272)
Federal aid	-	-	-
Departmental revenues	162,551	138,654	(23,897)
Earnings on invested funds	6,500	5,970	(530)
Court fines	15,000	8,000	(7,000)
Miscellaneous	-	65,496	65,496
School Bus Fees	25,000	23,985	(1,015)
Total Revenues	14,491,037	14,632,000	140,963
<u>Expenditures</u>			
General government	554,318	542,342	11,977
Protection of persons and property	1,526,018	1,493,405	32,613
Education	9,486,689	9,600,238	(113,549)
Public works and facilities	783,947	763,954	19,993
Human services	116,152	96,447	19,705
Culture and recreation	139,044	138,626	418
Debt service	270,271	261,457	8,814
Intergovernmental expenses	13,722	13,722	-
Miscellaneous	1,675,602	1,650,390	25,212
Total Expenditures	14,565,763	14,560,581	5,182
Excess (Deficiency) of Revenues Over Expenditures	(74,726)	71,418	146,145
<u>Other Financing Sources (Uses)</u>			
Transfers from other funds	214,577	214,577	0
Transfers to other funds	(473,956)	(564,460)	(90,504)
Total Other Financing Sources (Uses)	(259,379)	(349,883)	(90,504)
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	\$ (334,105)	(278,465)	\$ 55,641
Fund Balance - Beginning of Year		601,528	
Fund Balance - End of Year		\$ 323,063	

TOWN ACCOUNTANT—EXPENSE REPORT 2015

Town of Southampton

2015 Expense Report

From 07/01/2014 to 06/30/2015

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015114.700	Moderator Expenses		150.00		150.00		150.00	0.00 %
015122.700	Selectmen Expenses		2,000.00		2,000.00	1,871.53	128.47	93.57 %
015122.703	Internet Service		1,980.00		1,980.00	1,489.35	490.65	75.21 %
015122.704	Webpage Maintenance		500.00	1,000.00	1,500.00	840.02	659.98	56.00 %
015125.113	Town Administrator Salary		56,000.00		56,000.00	55,999.84	0.16	99.99 %
015129.113	Administrative Assistant Wages		16,000.00	-7,769.11	8,230.89	8,230.89		100.00 %
015129.700	Administration Expenses		2,000.00	2,946.31	4,946.31	2,307.23	2,639.08	46.64 %
015129.701	Photocopier Lease and Supplies		3,000.00		3,000.00	2,847.51	152.49	94.91 %
015129.702	Postage		15,000.00	1,600.00	16,600.00	16,040.23	559.77	96.62 %
015131.700	Finance Committee Expenses		250.00		250.00	176.00	74.00	70.40 %
015132.780	Reserve Fund		10,000.00	-8,754.67	1,245.33		1,245.33	0.00 %
015135.113	Town Accountant Salary		37,279.61		37,279.61	37,279.58	0.03	99.99 %
015135.114	Assistant Accountant Wages		17,479.00	-1,100.07	16,378.93	15,859.87	519.06	96.83 %
015135.200	Independent Audit		17,000.00	500.00	17,500.00	17,500.00		100.00 %
015135.700	Town Accountant Expenses		676.00	600.00	1,276.00	1,185.86	90.14	92.93 %
015135.701	Accounting Software Support		2,630.00	0.07	2,630.07	2,630.07		100.00 %
015141.114	Assistant Assessors Wages		67,214.00	-9,355.86	57,858.14	57,858.14		100.00 %
015141.700	Assessors Expenses		2,168.00	1,355.86	3,523.86	2,842.32	681.54	80.65 %
015141.701	Assessors Software Support		5,200.00		5,200.00	5,200.00		100.00 %
015145.113	Treasurer/Collect Salary		49,963.34		49,963.34	49,963.42	-0.08	100.00 %
015145.115	Treasurer/Collector Wages		47,000.00	1,013.54	48,013.54	48,013.54		100.00 %
015145.700	Treasurer/Collector Expenses		12,300.00	-1,013.54	11,286.46	9,996.25	1,290.21	88.56 %
015145.701	Treasurer - Software Support		9,505.00		9,505.00	9,323.78	181.22	98.09 %
015151.300	Legal Expenses		22,500.00	15,000.00	37,500.00	36,103.17	1,396.83	96.27 %
015152.700	Personnel Board Expenses		100.00		100.00		100.00	0.00 %
015158.700	Tax Title Expenses		3,000.00		3,000.00	3,000.00		100.00 %
015161.113	Town Clerk Salary		35,782.68		35,782.68	35,782.76	-0.08	100.00 %
015161.114	Town Clerk Assistant Wages		16,695.00	-1,689.99	15,005.01	14,890.78	114.23	99.23 %
015161.700	Town Clerk Expenses		500.00	122.84	622.84	622.83	0.01	99.99 %
015163.113	Election/Registration Salaries		600.00		600.00	600.00		100.00 %
015163.115	Election/Registration Wages		3,548.00	-512.36	3,035.64	3,035.64		100.00 %
015163.700	Election/Registration Expenses		4,874.00	4,132.35	9,006.35	9,006.35		100.00 %
015171.700	Conservation Commission Expenses		750.00		750.00	750.00		100.00 %
015175.700	Planning Board Expenses		650.00		650.00	159.97	490.03	24.61 %
015175.701	Pioneer Valley Planning Commission		869.00		869.00	868.80	0.20	99.97 %
015175.702	Barnes Aquifer Committee		2,000.00		2,000.00	2,000.00		100.00 %
015192.400	Town Hall Custodial Expenses		1,800.00		1,800.00	1,712.05	87.95	95.11 %
015192.405	Telephone		8,500.00	-332.86	8,167.14	8,167.14		100.00 %
015192.410	Gas and Electric - Town Hall		16,500.00		16,500.00	16,414.31	85.69	99.48 %
015192.411	Gas and Electric - Larrabee		20,000.00	7,654.02	27,654.02	27,654.02		100.00 %
015192.700	Town Hall Bldg Expenses		2,444.00	1,829.50	4,273.50	4,226.50	47.00	98.90 %
015192.701	Larrabee Bldg Expenses		11,280.00	4,621.66	15,901.66	15,901.66		100.00 %
015195.700	Town Report		1,000.00		1,000.00	999.74	0.26	99.97 %
015196.700	Technology - Equipment		7,426.00	-877.20	6,548.80	6,034.72	514.08	92.15 %
015196.701	Technology - Services		6,000.00	234.24	6,234.24	6,234.24		100.00 %
015197.701	Emergency Management Expenses		1,000.00		1,000.00	721.67	278.33	72.16 %

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TOWN ACCOUNTANT—EXPENSE REPORT 2015 CONTINUED

Town of Southampton

2015 Expense Report

From 07/01/2014 to 06/30/2015

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015114.700	Moderator Expenses		150.00		150.00		150.00	0.00 %
015122.700	Selectmen Expenses		2,000.00		2,000.00	1,871.53	128.47	93.57 %
015122.703	Internet Service		1,980.00		1,980.00	1,489.35	490.65	75.21 %
015122.704	Webpage Maintenance		500.00	1,000.00	1,500.00	840.02	659.98	56.00 %
015125.113	Town Administrator Salary		56,000.00		56,000.00	55,999.84	0.16	99.99 %
015129.113	Administrative Assistant Wages		16,000.00	-7,769.11	8,230.89	8,230.89		100.00 %
015129.700	Administration Expenses		2,000.00	2,946.31	4,946.31	2,307.23	2,639.08	46.64 %
015129.701	Photocopier Lease and Supplies		3,000.00		3,000.00	2,847.51	152.49	94.91 %
015129.702	Postage		15,000.00	1,600.00	16,600.00	16,040.23	559.77	96.62 %
015131.700	Finance Committee Expenses		250.00		250.00	176.00	74.00	70.40 %
015132.780	Reserve Fund		10,000.00	-8,754.67	1,245.33		1,245.33	0.00 %
015135.113	Town Accountant Salary		37,279.61		37,279.61	37,279.58	0.03	99.99 %
015135.114	Assistant Accountant Wages		17,479.00	-1,100.07	16,378.93	15,859.87	519.06	96.83 %
015135.200	Independent Audit		17,000.00	500.00	17,500.00	17,500.00		100.00 %
015135.700	Town Accountant Expenses		676.00	600.00	1,276.00	1,185.86	90.14	92.93 %
015135.701	Accounting Software Support		2,630.00	0.07	2,630.07	2,630.07		100.00 %
015141.114	Assistant Assessors Wages		67,214.00	-9,355.86	57,858.14	57,858.14		100.00 %
015141.700	Assessors Expenses		2,168.00	1,355.86	3,523.86	2,842.32	681.54	80.65 %
015141.701	Assessors Software Support		5,200.00		5,200.00	5,200.00		100.00 %
015145.113	Treasurer/Collector Salary		49,963.34		49,963.34	49,963.42	-0.08	100.00 %
015145.115	Treasurer/Collector Wages		47,000.00	1,013.54	48,013.54	48,013.54		100.00 %
015145.700	Treasurer/Collector Expenses		12,300.00	-1,013.54	11,286.46	9,996.25	1,290.21	88.56 %
015145.701	Treasurer - Software Support		9,505.00		9,505.00	9,323.78	181.22	98.09 %
015151.300	Legal Expenses		22,500.00	15,000.00	37,500.00	36,103.17	1,396.83	96.27 %
015152.700	Personnel Board Expenses		100.00		100.00		100.00	0.00 %
015158.700	Tax Title Expenses		3,000.00		3,000.00	3,000.00		100.00 %
015161.113	Town Clerk Salary		35,782.68		35,782.68	35,782.76	-0.08	100.00 %
015161.114	Town Clerk Assistant Wages		16,695.00	-1,689.99	15,005.01	14,890.78	114.23	99.23 %
015161.700	Town Clerk Expenses		500.00	122.84	622.84	622.83	0.01	99.99 %
015163.113	Election/Registration Salaries		600.00		600.00	600.00		100.00 %
015163.115	Election/Registration Wages		3,548.00	-512.36	3,035.64	3,035.64		100.00 %
015163.700	Election/Registration Expenses		4,874.00	4,132.35	9,006.35	9,006.35		100.00 %
015171.700	Conservation Commission Expenses		750.00		750.00	750.00		100.00 %
015175.700	Planning Board Expenses		650.00		650.00	159.97	490.03	24.61 %
015175.701	Pioneer Valley Planning Commission		869.00		869.00	868.80	0.20	99.97 %
015175.702	Barnes Aquifer Committee		2,000.00		2,000.00	2,000.00		100.00 %
015192.400	Town Hall Custodial Expenses		1,800.00		1,800.00	1,712.05	87.95	95.11 %
015192.405	Telephone		8,500.00	-332.86	8,167.14	8,167.14		100.00 %
015192.410	Gas and Electric - Town Hall		16,500.00		16,500.00	16,414.31	85.69	99.48 %
015192.411	Gas and Electric - Larrabee		20,000.00	7,654.02	27,654.02	27,654.02		100.00 %
015192.700	Town Hall Bldg Expenses		2,444.00	1,829.50	4,273.50	4,226.50	47.00	98.90 %
015192.701	Larrabee Bldg Expenses		11,280.00	4,621.66	15,901.66	15,901.66		100.00 %
015195.700	Town Report		1,000.00		1,000.00	999.74	0.26	99.97 %
015196.700	Technology - Equipment		7,426.00	-877.20	6,548.80	6,034.72	514.08	92.15 %
015196.701	Technology - Services		6,000.00	234.24	6,234.24	6,234.24		100.00 %
015197.701	Emergency Management Expenses		1,000.00		1,000.00	721.67	278.33	72.16 %

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TOWN ACCOUNTANT—EXPENSE REPORT 2015

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Town of Southamptton

2015 Expense Report

From 07/01/2014 to 06/30/2015

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
Total	General Government		543,313.63	11,004.73	554,318.36	542,341.78	11,976.58	
	Protect, Persons, & Property							
015210.113	Police Chief's Salary		82,963.20		82,963.20	82,963.14	0.06	99.99 %
015210.114	Police Chief Educational Incentive		20,741.00		20,741.00	20,740.80	0.20	99.99 %
015210.115	Police Department Wages		558,670.00	43,659.20	602,329.20	602,329.20		100.00 %
015210.116	Police Educational Incentive		43,230.00	-392.14	42,837.86	42,837.86		100.00 %
015210.700	Police Dept Expenses		50,349.00	-2,936.04	47,412.96	47,268.22	144.74	99.69 %
015210.701	Police Equipment Maintenance		23,030.00	-1,321.54	21,708.46	20,978.46	730.00	96.63 %
015210.702	Regional Lockup Assessment		5,374.00	128.00	5,502.00	5,502.00		100.00 %
015215.115	Communications Wages		172,946.00	19,560.88	192,506.88	192,506.88		100.00 %
015215.700	Communications Expenses		4,900.00	-804.82	4,095.18	4,095.18		100.00 %
015220.113	Fire Chief's Salary		72,000.00		72,000.00	71,999.98	0.02	99.99 %
015220.115	Fire Department Wages		76,849.00	-3,666.22	73,182.78	73,182.78		100.00 %
015220.700	Fire Department Expenses		35,000.00	4,381.82	39,381.82	39,381.82		100.00 %
015220.710	Fire Expenses- Structural turnout g			9,000.00	9,000.00	8,975.19	24.81	99.72 %
015232.113	EMT Standby		35,100.00		35,100.00	29,240.00	5,860.00	83.30 %
015232.114	EMT Wages		180,232.00	-5,699.89	174,532.11	150,200.05	24,332.06	86.05 %
015236.698	Ambulance Billing		7,000.00	-29.22	6,970.78	6,277.52	693.26	90.05 %
015236.699	EMT Licensing and Certification		2,500.00	29.22	2,529.22	2,529.22		100.00 %
015236.700	Ambulance/EMS Expenses		40,000.00	5,331.11	45,331.11	45,331.11		100.00 %
015241.113	Building Inspector Salary		50,000.00	-18,716.12	31,283.88	31,283.88		100.00 %
015241.115	Building Inspector Clerical Wages		6,168.40	-2,885.06	3,283.34	2,455.53	827.81	74.78 %
015241.700	Building Inspection Expenses		4,000.00	9,326.34	13,326.34	13,326.34		100.00 %
Total	Protect, Persons, & Property		1,471,052.60	54,965.52	1,526,018.12	1,493,405.16	32,612.96	
	Education							
015300.700	Elementary School		3,609,422.00	87,000.00	3,696,422.00	3,686,623.17	9,798.83	99.73 %
015300.701	School Choice Tuition		25,000.00		25,000.00	85,541.00	-60,541.00	342.16 %
015300.702	Local School Transportation		194,738.00	25,000.00	219,738.00	218,890.10	847.90	99.61 %
015310.700	Charter School Tuition		10,807.00		10,807.00	14,548.00	-3,741.00	134.61 %
015320.690	Vocational Tuition		833,210.00	-80,366.74	752,843.26	750,703.86	2,139.40	99.71 %
015320.691	Vocational Transportation		50,000.00	5,366.74	55,366.74	55,366.74		100.00 %
015330.690	Hampshire Regional Operating		4,412,702.00		4,412,702.00	4,412,702.00		100.00 %
015330.691	Hampshire Regional Debt		313,810.00		313,810.00	313,810.00		100.00 %
Total	Education		9,449,689.00	37,000.00	9,486,689.00	9,538,184.87	-51,495.87	
	Public Works and Facilities							
015422.113	Highway Superintendent's Salary		68,500.00		68,500.00	68,500.12	-0.12	100.00 %
015422.115	General Highway Wages		196,329.00	2,635.60	198,964.60	198,955.60	9.00	99.99 %
015422.700	General Highway Expenses		164,240.00	-43,231.17	121,008.83	101,025.08	19,983.75	83.48 %
015422.701	Road Machinery Expenses		74,000.00	5,959.30	79,959.30	79,959.30		100.00 %
015423.115	Winter Roads Wages		113,379.00	28,628.79	142,007.79	142,007.79		100.00 %
015423.700	Winter Roads Expenses		115,605.00	24,716.78	140,321.78	140,321.78		100.00 %
015424.200	Street Lighting		21,000.00	970.37	21,970.37	21,970.37		100.00 %
015491.700	Cemetery Commission Expenses		2,500.00		2,500.00	2,500.00		100.00 %
015493.700	Tree Warden Expenses		8,000.00	714.14	8,714.14	8,714.14		100.00 %
Total	Public Works and Facilities		763,553.00	20,393.81	783,946.81	763,954.18	19,992.63	

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Town of Southamptton

2015 Expense Report

From 07/01/2014 to 06/30/2015

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
Human Services								
015510.113	Health Agent Salary		26,659.18		26,659.18	25,948.03	711.15	97.33 %
015511.113	Board of Health Clerical Wages		6,168.40	-853.08	5,315.32	1,577.14	3,738.18	29.67 %
015511.700	Board of Health Expenses		2,999.00	853.08	3,852.08	3,852.08		100.00 %
015511.705	Board of Health- Demolish/Clean Prop			7,000.00	7,000.00		7,000.00	0.00 %
015519.115	Animal Inspector Salary		3,000.00		3,000.00	2,704.85	295.15	90.16 %
015541.121	Council on Aging Wages		22,239.00		22,239.00	22,236.64	2.36	99.98 %
015541.700	Council on Aging Expenses		414.00		414.00	414.00		100.00 %
015543.115	Veterans' Agent Salary		7,604.00		7,604.00	7,603.96	0.04	99.99 %
015543.700	Veterans' Agent Expenses		200.00	36.92	236.92	236.92		100.00 %
015543.771	Veterans' Benefits		40,000.00	-168.58	39,831.42	31,873.77	7,957.65	80.02 %
Total	Human Services		109,283.58	6,868.34	116,151.92	96,447.39	19,704.53	
Culture and Recreation								
015610.115	Library Wages		93,878.00	601.64	94,479.64	94,479.64		100.00 %
015610.700	Library Expenses		30,143.00	760.50	30,903.50	30,903.50		100.00 %
015650.115	Park Commission Wages		3,500.00	2,534.07	6,034.07	6,016.60	17.47	99.71 %
015650.700	Park Commission Expenses		3,900.00	-1,396.78	2,503.22	2,405.61	97.61	96.10 %
015660.700	Historical Commission	3,103.62	1,720.00		4,823.62	4,820.69	2.93	99.93 %
015693.700	Memorial Day		300.00		300.00		300.00	0.00 %
Total	Culture and Recreation	3,103.62	133,441.00	2,499.43	139,044.05	138,626.04	418.01	
Debt Service								
015710.910	Debt Larrabee Renovation		110,000.00		110,000.00	110,000.00		100.00 %
015710.914	Debt Pumper Tanker		26,450.00		26,450.00	26,450.00		100.00 %
015710.918	Debt Pequot Pond Sewer		15,000.00		15,000.00	15,000.00		100.00 %
015710.919	Debt WPAT Bonds		20,400.00		20,400.00	20,400.00		100.00 %
015751.915	Int Larrabee Renovation		75,419.00		75,419.00	75,418.76	0.24	99.99 %
015751.919	Int Pumper Tanker		6,745.00		6,745.00	6,744.78	0.22	99.99 %
015751.921	Int. Norris School Roof		6,000.00		6,000.00	1,130.36	4,869.64	18.83 %
015751.924	Int Pequot Pond Sewer		5,607.00		5,607.00	5,607.00		100.00 %
015751.925	Int Halloween Storm Oct 2011		650.00		650.00	650.00		100.00 %
015752.925	Int Short-Term Debt		4,000.00		4,000.00	55.87	3,944.13	1.39 %
Total	Debt Service		410,271.00	-140,000.00	270,271.00	261,456.77	8,814.23	
Intergovernmental Expenses								
015820.620	Hamp Council of Gov'ts		4,600.00	-2,336.12	2,263.88	2,263.88		100.00 %
015820.640	State - Air Pollution		1,660.00		1,660.00	1,660.00		100.00 %
015820.641	State - RMV Surcharge		2,640.00		2,640.00	2,640.00		100.00 %
015840.663	Regional Transit Charge		7,158.00		7,158.00	7,158.00		100.00 %
Total	Intergovernmental Expenses		16,058.00	-2,336.12	13,721.88	13,721.88		
Miscellaneous Expenses								
015911.170	Retirement Contributory		572,670.00		572,670.00	572,670.00		100.00 %
015912.170	Workers' Compensation		45,000.00	-427.83	44,572.17	44,572.17		100.00 %
015913.170	Unemployment Compensation		8,000.00	35,906.45	43,906.45	43,906.45		100.00 %
015914.169	Group Health- Retiree		165,000.00	-17,576.10	147,423.90	142,404.51	5,019.39	96.59 %
015914.170	Group Health Insurance		700,000.00		700,000.00	680,779.93	19,220.07	97.25 %
015914.171	Medicare		77,000.00	5,819.77	82,819.77	82,464.04	355.73	99.57 %

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TOWN ACCOUNTANT—EXPENSE REPORT 2015

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Town of Southampton

2015 Expense Report

From 07/01/2014 to 06/30/2015

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
015914.172	Group Life Insurance		2,900.00		2,900.00	2,428.49	471.51	83.74 %
015914.173	Group Life Insurance- Retiree		1,200.00		1,200.00	1,083.89	116.11	90.32 %
015945.740	Insurance - General		75,000.00	5,029.00	80,029.00	80,028.64	0.36	99.99 %
015950.900	Prior Year Expenses			80.80	80.80	51.95	28.85	64.29 %
015992.962	Trans to Special Revenue			15,000.00	15,000.00	15,000.00		100.00 %
015993.963	Transfers to Capital Fund		34,027.64	125,000.00	159,027.64	159,027.64		100.00 %
015994.964	Trans to Enterprise Fund			7,151.27	7,151.27	7,151.27		100.00 %
015995.965	Trans to Stabilization			383,281.00	383,281.00	383,281.00		100.00 %
Total	Miscellaneous Expenses		1,680,797.64	559,264.36	2,240,062.00	2,214,849.98	25,212.02	
Total	General Fund	3,103.62	14,577,459.45	549,660.07	15,130,223.14	15,062,988.05	67,235.09	

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TOWN ADMINISTRATOR

As the Southampton Town Administrator, I respectfully submit an annual report for calendar year 2015.

It has been an honor for me to serve as Southampton's Town Administrator for the past two years. This report outlines some of the major issues confronting our Town this past calendar year and the strategies we considered in addressing them.

Departmental Responsibilities

The Town Administrator's Office has a wide array of responsibilities. Day-to-day oversight of the Select Board's Office is provided by the Town Administrator. The Town Administrator serves as the Chief Administrative Officer of the Town, the Chief Procurement Officer, and the unofficial IT department. In addition, the Town Administrator's office is responsible for handling the Town's insurance, MCAD claims, legal correspondence with Town Counsel, and enforcement of the Personnel Rules. The Town Administrator's office: provides support to the Select Board; serves as liaison between the Select Board and other Town Boards, Committees, and Commissions; serves as liaison between the Select Board and other Department heads; responds to questions and correspondence from the public and maintains all records of Select Board meetings. The Town Administrator's office prepares the Warrant for the annual and all special town meetings and coordinates the preparation of the Annual Town Report. The Town Administrator's office organizes all legal matters, maintains insurance records, responds to constituents, and coordinates many other matters for the Town.

Financial

Fiscal Year 2016, although still financially challenging, was less so than Fiscal Year 2015. In Fiscal Year 2016, the budget was level-funded as opposed to 5-6% reductions across the board. Educational costs continued to increase. Smith Vocational (Smith) had the largest freshmen class on record in recent years, and the annual tuition for Smith in itself, increased. The Hampshire Regional Budget continued to absorb a large amount of our educational funds due to Southampton maintaining the greatest share of students in the High School, out of all five member districts. Norris School took the largest hit in the educational piece, being the only educational budget that the Town has any control over. Unfortunately as a result, Norris continued to just get by and continued to assess families to supplement the cost of local transportation. Although costs were still cut for departments, departments in general saw maintenance of staffing levels, contrary to the reductions in FY15.

In August of 2015, the Town again held an election to vote on a Proposition 2 ½ override in various categories to support: a new police officer, a 2nd shift for the fire/ambulance service, and additional funding for the Norris Elementary School. Although these questions passed at Annual Town Meeting, they all failed at the referendum stage.

2015 was a year of Collective Bargaining Negotiations. The Town has three unions that it negotiates with directly, including a union for: the police, the dispatchers, the highway workers. (The Norris School Committee negotiates with the teacher's).

The Town spent the majority of 2015 in negotiations with these unions, finally coming to a Memorandum of Agreement for the Dispatchers and the Highway workers by the end of 2015. Overall, a 2% COLA (cost of living adjustment) was negotiated for all unions and the Select Board also extended the COLA to non-union employees as well. In late 2015, the Board of Selectmen voted to extend the 2% COLA to all union and non-union employees alike, providing the first raise for non-union employees in the past several years.

2015 marked the first year where the budget was presented to Town Meeting as a result of the collaboration of a newly established Finance Team. The establishment of the Finance Team came after Fall 2014's Division of Local Services Technical Assistance report made such recommendation. Finance Team was comprised of the Town Administrator, Treasurer, Accountant, School representative, Finance Committee member, and representative from the Assessor's Office. The budget presented for FY16 was a level-funded budget with a few exceptions, including the attempt to fund at the level required for accreditation of the Edward's Public Library.

May 2015's Annual Town Meeting also marked the first meeting in recent history where the Capital Improvement Committee presented several Capital Projects funded by the Capital Stabilization Account. Prior to that meeting, the Capital Improvement Committee, which is required by our by-laws, had been dormant. After the reestablishment of the Committee in the fall of 2014, the Committee adopted standard criteria to evaluate all submitted projects in order to determine those of highest need.

Personnel Changes

2015 was a year of many personnel changes. We said goodbye to many long-time employees who left for retirement, while some left to pursue other avenues, and we were blessed to welcome many new faces to the staff.

Velda Goldberg was hired as the part-time Administrative Assistant to the Town Administrator in fall of 2015.

Geraldine Swanson was hired to replace the former Health Agent in mid-summer 2015; she now serves as the Town's Health Director.

In mid-October of 2015, the former Police Chief, David Silvernail, retired and the Select Board appointed former Lt Michael Goyette as the interim Police Chief. In doing so, the Select Board entered into the first personnel contract with a police chief in the Town's history. Now as the appointed Police Chief, Chief Goyette and the Select Board continue negotiations for the first Police Chief contract.

Communication

In 2015, most of the Town Administrators from towns associated with the Hampshire Regional School district began meeting on a quarterly basis to ensure that all have the same information and are on the same page when it comes to Hampshire Regional School.

By 2015, we began monthly and then periodic building meetings in order to get a better handle on the status of our buildings and their upcoming need for maintenance and repair. The attendees of these meetings included: Randall Kemp (Highway Superintendent); John Martin (Select Board member); Charlie Kaniecki (Select Board member); Art Lawrence (volunteer); and myself.

In 2015, we began quarterly “new building group” meetings in which all departments that needed to be apprised of new construction projects and issues were invited to send a representative to the table. This included a representative from: ZBA, Planning Board, Highway, Building, Water, Health, and myself.

In order to stay apprised of the Town’s current issues and concerns I regularly attended many board/committee meetings in 2015 and visited others as requested. The committees/boards that I attended regularly included: Finance Committee; Greenway Negotiation Committee; By-law Advisory Committee; Capital Improvement Committee and the Agricultural Commission.

Committees/Commissions that were established later 2015/early 2016 include: By-law Advisory Committee and the Agricultural Commission.

Community Compact Grants

In the Fall of 2015, the Town applied for three Community Compact Cabinet programs with the State. Each of these programs, or best practices, carried a monetary grant allocation by the State to undergo the best practices. The Select Board had requested that the following three studies be conducted: (1) Fire Operations/Organizational study; (2) Wage/Classification Study and creation of an organizational chart; and (3) Governmental study with a draft Charter. Since the applications, all three grants have been awarded in amounts from \$4,000 to \$22,000 and the studies are currently underway.

Board of Selectmen Direction

In October of 2015, the Board of Selectmen met at the Edward’s Public Library to hold the first Select Board retreat in recent history. It was a Saturday where the Board Members were visited by three guest speakers to discuss various issues:

Stuart Beckley, Town Manager of Ware, and former City Planner of Easthampton, reviewed with the Select Board the Town of Southampton’s Master Plan and the tasks that they were charged with as a result of the plan. Since that meeting, the Town has reestablished the Agricultural Commission, worked on a permitting guide, and begun the process to become a Green Community.

Jim Barry from the State Green Communities program was present and discussed with the Board the 5 steps to becoming a Green Community as well as the benefits to having the Green Community Designation (State funding for energy improvements). Since that day, the Board has been working with Jim, the Planning Board, and the Building Commissioner to propose a Stretch Code to the Town Meeting in May 2016, and further pursue a 20% 5-year energy reduction plan in order to apply for the Green Community Designation in October of 2016.

David Nixon, Town Administrator for Hadley, spoke to the Select Board about their budget process and the forms that Hadley uses for calculations of Indirect Costs for enterprise funds.

Training

In 2015, the Building Commissioner sought the Select Board's approval for an E-Permitting system that would allow expedited permitting, better work flow, and online access for both applicants and the Commissioner. Since then, the Town has approved the appropriation for the program and the E-Permitting system is now in effect.

Technology

As the Town's designated Chief Procurement Officer, I underwent two weeks of procurement training hosted by the Inspector General's Office in Huntington. After completion of the courses and exams, I have received Associate MCPPO for Supplies and Services Contracting.

In 2015, we were able to upgrade all Town Hall computers from Windows XP to Windows 7 to prevent further security risks. In addition, we subscribed to a full-year of Carbonite back-up software to comply with our annual audit. The Town's newly created website was launched in January of 2015 and continues to be updated with new features/information daily.

The Year Ahead

In 2016, the Town Administrator's Office will continue to work with the hired consultants funded for by the Community Compact Cabinet and assist the Select Board with implementation of the consultant's plans. This office will continue to work with the Auditors to make the required changes to the Town's financial system. 2016 will also include several procurement projects including: Handrails at Town Hall; Library HVAC system; Legal Services; Town Hall HVAC system, and a roof for Conant Park Pavilion. On the IT side, we are working to add a new page to the website that includes all documents and forms including personnel contracts and reports.

Respectfully Submitted,
Heather Budrewicz
Town Administrator

TOWN CLERK

The Town Clerk's office serves as the official Record Keeper for the Town. It maintains the Town By-Laws and Zoning By-laws. It is the central information center for residents and citizens at large and serves as the direct link between the residents and local government. The Town Clerk oversees the posting of all public meetings, administers the oath of office, records appointments and resignations of all Town Officials, and provides Conflict of Interest Summaries and Open Meeting Law material, as well as instructions for the online training requirement. Records kept in the Town Clerk's office include Birth Certificates, Death Certificates, Marriage licenses, Zoning decisions, Annual Town Reports, and minutes of all Town Meetings and Elections. State licenses and permits are issued through this office, such as marriage licenses, permits for raffles and bazaars, dog and kennel licenses, burial permits, and business certificates. Documents may be notarized in the Town Clerk's office during normal business hours as a public service at no charge.

2015 VITALS

Births	44
Deaths	51
Marriages	24
Dog Licenses	726

****Fun Fact: Most common baby names this year: Olivia & Caleb****

The Town Clerk serves as the Chief Election Official and ensures that all Town, State, and federal elections are conducted in a fair and impartial manner and in accordance with Massachusetts General Laws and local by-laws. Voter registrations are received and recorded into the State system. This office conducts the Annual Town Census and maintains the voters' and street lists. As of the May 4th Annual Town Election, there were a total of 4,339 registered voters in town.

ELECTIONS AND TOWN MEETINGS

January 20, 2015	Special Town Meeting
March 19, 2015	Caucus
May 4, 2015	Annual Town Election
May 19, 2015	Annual Town Meeting
July 9, 2015	Special Town Election
October 20, 2015	Special Town Meeting

The Demolition Delay By-Law was successfully approved by the Attorney General's office. A new Public Safety Complex and several other questions were all defeated on the July 9th Special Town Election ballot. All minutes are included with this report.

As we look forward to 2016, we expect another busy and exciting year, especially with the upcoming Presidential election.

I would like to extend a special “thank you” to both Lucille Dalton, Assistant Town Clerk, and Mr. Frary for their dedication and hard work in the clerk’s office, and also to the citizens of Southampton for the privilege of serving as Town Clerk.

Respectfully Submitted,
Janine Domina
Town Clerk

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (JANUARY 20, 2015)

Minutes of Special Town Meeting January 20, 2015

The Moderator, Robert Floyd, opened the meeting at the William E. Norris School at 7:00 p.m. A quorum of 80 voters were present. The pledge of allegiance was said. Checkers were Eileen Couture, Kristine Canton, Ann Girouard, and Debra Pinsky.

Under Article 1, it was moved and seconded that the Town vote to Transfer the sum of **\$5,376** to supplement the FY 15 Winter Expenses account; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 2, it was moved and seconded that the Town vote to Transfer the sum of **\$13,534** to supplement the FY 15 Winter Wages account; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 3, it was moved and seconded that the Town vote to Transfer the sum of \$5,029 to supplement the FY 15 Insurance General account; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 4, it was moved and seconded that the Town vote to Transfer the sum of **\$20,708** to supplement the FY15 Unemployment Compensation account; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 5, it was moved and seconded that the Town vote to Transfer the sum of **\$12,000** to the FY 15 Elementary School account for a water heater purchase; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 6, it was moved and seconded that the Town vote to transfer the sum of **\$30,000** to the FY 15 Public Safety Feasibility Account to fund the purchase of 6/10^{ths} acre of land (the Bray Property) for the purpose of an adjacent area to install a septic system either for the Public Safety Complex or to replace the current septic system for the current fire station , which abuts the area currently owned by the Town and occupied by the Town Hall (Larrabee Building) and the Fire Station; said funds shall be taken from FY14 Free Cash.

Motion passed by majority vote.

Under Article 7, it was moved and seconded that the Town vote to transfer the sum of **\$4,000** to the FY 15 Public Safety Feasibility Account to cover legal costs related to the purchase of the Bray Property; said funds shall be taken from FY14 Free Cash.

Motion passed unanimously.

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (JANUARY 20, 2015) CONTINUED

Under Article 8, it was moved and seconded that the Town vote to Transfer the sum of \$28 to FY 15 Larrabee Renovations; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 9, it was moved and seconded that the Town vote to transfer the sum of \$178,865 to FY15 Capital Stabilization; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously, and satisfied the 2/3rds requirement.

Under Article 10, it was moved and seconded that the Town vote to transfer the sum of \$153,312 to FY15 Operating Stabilization; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously, and satisfied the 2/3rds requirement.

Under Article 11, it was moved and seconded that the Town vote to transfer the sum of \$51,104 to FY 15 OPEB; said sums shall be taken from FY14 Free Cash.

Motion passed unanimously.

Under Article 12, it was moved and seconded that the Town vote to transfer the sum of \$75,000 to supplement the FY15 Elementary School account; said sums shall be taken from Vocational Tuition.

Motion passed unanimously.

Under Article 13, it was moved and seconded that the Town vote to transfer the sum of \$3,500 to supplement the FY15 Building Inspection Expenses account; said sums shall be taken from the Building Inspector's Salary.

Motion passed unanimously.

Under Article 14, a motion was made and seconded that the Town vote to transfer the sum of \$3,664 to supplement the FY 15 Reserve account; said sums shall be taken from the Building Inspector's Salary.

Motion passed unanimously.

Under Article 15, a motion was made and seconded that the Town vote to transfer the sum of \$3,038.00 to pay prior year bills from FY14 to Gary Swanson, P.E.; said sums shall be taken from the Water Enterprise Retained Earnings.

Motion passed unanimously, and satisfied the 9/10ths requirement.

A motion was made and seconded to dissolve the meeting at 7:42 p.m.

A true copy of the warrant, return of warrant, and the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK: TOWN CAUCUS MINUTES (MARCH 19, 2015)

Minutes of Caucus March 19, 2015

Town Clerk, Janine Domina, called the meeting to order at the Town Hall, 210 College Highway at 7:05 p.m. After the pledge of allegiance, the Clerk read an introduction, the Warrant and Return of the Warrant. She stated that nominees who took out nomination papers and returned them, their names will be printed on the Annual Town Election ballot on May 4th. A quorum of 37 registered voters were present.

Under the first order of business, the Clerk called for nominations for a chairman to serve the caucus. Charles J. Kaniecki was nominated and seconded to chair the caucus. There being no other nominations, the Clerk declared nominations closed, and Mr. Kaniecki was elected by unanimous vote.

Chairman Kaniecki then called for nominations for a secretary to serve the caucus. Art Lawrence was nominated and seconded. There being no other nominations, the Chair declared nominations closed. Mr. Lawrence was elected by unanimous vote.

Chairman Kaniecki called for nominations as follows:

Almoner – 4 years	Vote 1
Karl Kuehner	No further nominations from the floor; Nominations declared closed.
Board of Assessors – 3 years	Vote 1 Moved to pass over; seconded; Unanimous
Board of Health – 1 year	Vote 1 No additional nominations from the floor; Nominations declared closed.
Board of Health – 3 years	Vote 1 No additional nominations from the floor; Nominations declared closed.
Cemetery Commissioner – 3 years	Vote 1 No additional nominations from the floor; Nominations declared closed.
	Nominations declared closed.

Constables – 3 years
Mike Goyette
David Silvernail

Vote 2

No further nominations from the floor;
Nominations declared closed.

Finance Committee – 1 year

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Finance Committee – 2 years

Vote 1

Moved to pass over; seconded; Unanimous

Finance Committee – 3 years

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Housing Authority – 3 years
Lauren Bell

Vote 1

No further nominations from the floor;
Nominations declared closed.

Housing Authority – 5 years

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Library Trustee – 3 years

Vote 4

No additional nominations from the floor;
Nominations declared closed.

Moderator – 1 year

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Park Commissioner – 2 years

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Park Commissioner – 5 years

Vote 1

No additional nominations from the floor;
Nominations declared closed.

Personnel Policy Procedure – 3 years	Vote 1 Moved to pass over; seconded; Unanimous
Planning Board – 2 years	Vote 1 No additional nominations from the floor; Nominations declared closed.
Planning Board – 5 years James Labrie	Vote 1 No further nominations from the floor; Nominations declared closed.
School Committee – HRHS – 3 years Margaret Larson	Vote 2 No further nominations from the floor; Nominations declared closed.
School Committee – Norris – 1 year	Vote 1 No additional nominations from the floor; Nominations declared closed.
School Committee – Norris – 3 years	Vote 2 No additional nominations from the floor; Nominations declared closed.
Selectman – 3 years	Vote 2 No additional nominations from the floor; Nominations declared closed.
Town Clerk – 3 years	Vote 1 No additional nominations from the floor; Nominations declared closed.
Tree Warden – 1 year	Vote 1 No additional nominations from the floor; Nominations declared closed.
Water Commissioner – 3 years	Vote 1 No additional nominations from the floor; Nominations declared closed.

Board of Assessors – 3 years

Robin Richard

Vote 1

Re-opened nominations

No additional nominations from the floor;

Nominations declared closed.

Finance Committee – 2 years

Vote 1

Re-opened nominations

No nominations from the floor;

Nominations declared closed

Personnel Policy Procedure – 3 years

Vote 1

No nominations from the floor;

Nominations declared closed.

Attest:

Janine Domina,
Town Clerk
Town of Southampton.

TOWN CLERK: ANNUAL TOWN ELECTION MINUTES (MAY 4, 2015)

Minutes of Annual Town Election May 4, 2015

Town Clerk Janine Domina opened the polls at 12:00 p.m., read the Warrant and Return of the Warrant. The election workers were Ann Girouard, Teri Goral, Florence Collins, Ruth Bernier, and Virginia Huntley as Warden. There are currently 4,339 registered voters in town; 512 ballots were cast, 17 of those were absentees. Results of the contested races were read at 8:25 p.m. The final results are as follows:

Moderator	One for one year	Votes
*Robert K. Floyd		407 ELECTED
Wayne Theroux		1
Michelle Carmichael		1
Red Gwinner		1
Keith Locke		1
Blanks		101
Town Clerk	One for three years	
*Janine M. Domina		433 ELECTED
D. Pelligrini		1
Blanks		78
Selectmen	Two for three years	
*Charles J. Kaniecki		305 ELECTED
*Shannon Marie Cutler		302 ELECTED
David A. McDougall		256
Wayne Theroux		1
Gary Swanson		1
Blanks		159
Almoner	One for four years	
*Karl M. Kuehner		353 ELECTED
Blanks		159

TOWN CLERK: ANNUAL TOWN ELECTION MINUTES (MAY 4, 2015)

CONTINUED

Assessor One for three years

Write-ins:

*Anne-Marie Darcy	7	ELECTED
Brian Dugas	4	
John Connelly	2	
Wayne Theroux	1	
Red Gwinner	1	
D. Pelligrini	1	
Ryan Geeleher	1	
Eric Sicard	1	
Joe Slattery	1	
C. Kaniecki	1	
Barbara LaFlam	1	
Blanks	491	

Board of Health One for one year

*Lisa Marie Lauro	364	ELECTED
Blanks	148	

Board of Health One for three years

*Jeffrey M. Dugas	301	ELECTED
Charles D. Kaniecki	175	
Blanks	36	

Cemetery Commissioner One for three years

*Robert K. Floyd	392	ELECTED
Blanks	120	

Constables Two for three years

*Michael R. Goyette	402	ELECTED
*David Silvernail	4	ELECTED/DECLINED
[2 nd seat is declared vacant]		

George Symborski	2	
Jeffrey Clark	1	
Roger Thibodeau	1	
David Tripp	1	
Luci Dallton	1	
Blanks	612	

TOWN CLERK: ANNUAL TOWN ELECTION MINUTES (MAY 4, 2015) CONTINUED

Finance Committee One for one year		
*Janet L. Cain	366	ELECTED
Don Warren		
1		
Blanks	145	
Finance Committee One for two years		
[Seat is declared vacant]		
James Flemming (unable to certify)	11	
Pat Monahan	3	
Janet Cain	1	
Shannon Cutler	2	
Don Warren	1	
Joanne Alderman	1	
Ann Darcy	1	
Barry LaFlam	1	
Barbara LaFlam	1	
Derek Geser	1	
Glen Spath	1	
Christie Ball	1	
Red Gwinner	1	
Rachel Dionne	1	
Blanks	485	
Finance Committee One for three years		
*Michael Paul Rosenburg	347	ELECTED
Blanks	165	
Housing Authority One for three years		
*Lauren McCrann Bell	346	ELECTED
Blanks	166	
Housing Authority One for five years		
*Anne-Marie Darcy	345	ELECTED
Blanks	167	
Library Trustees Four for three years		
*Kathy H. Dahler	357	ELECTED
*Maxine E. Brodeur	356	ELECTED
*Faith H. Harrison	353	ELECTED
*Convy P. Stahl	352	ELECTED
Blanks	630	

TOWN CLERK: ANNUAL TOWN ELECTION MINUTES (MAY 4, 2015)

CONTINUED

Park Commissioner One for two years

*Sunia C. Pallante 343 ELECTED

Steve Capshaw 1

Jeffrey Swanson 1

Blanks 167

Park Commissioner One for five years

*Jeffrey D. Swanson 367 ELECTED

Blanks 145

Personnel Policy Procedure Board One for three years

*Joanne Alderman 78 ELECTED

Patrick Monahan 2

Jeffrey Smith 2

Dan Labrie 1

Jim Walunas 1

Brian Dugas 1

Red Gwinner 1

Joyce Skyeck 1

Kristi Slattery 1

Robert Floyd 1

Barry LaFlam 1

Blanks 422

Planning Board One for two years

*Paul M. Furgal 362 ELECTED

Blanks 150

Planning Board One for five years

*James R. Labrie 349 ELECTED

Jess Dods 1

Blanks 162

School Committee – Hampshire Regional Two for three years

*Margaret Ann Larson 311 ELECTED

*Tammy Ann Walunas 296 ELECTED

Joseph Moynahan 279

Blanks 138

TOWN CLERK: ANNUAL TOWN ELECTION MINUTES (MAY 4, 2015) **CONTINUED**

School Committee – Norris One for one year

*Christine E. Wright	366	ELECTED
Sandy Klick	1	
Eric Slattery	1	
Ryan Moran	1	
Blanks	143	

School Committee – Norris Two for three years

*Erin L. Couture	358	ELECTED
*Lorna G. Shirer	329	ELECTED
Blanks	337	

Tree Warden One for one year

*Ronald D. Laurin	374	ELECTED
Ted Garstka	1	
David Garstka	1	
Blanks	136	

Water Commissioner One for three years

*Matthew N. Christy	369	ELECTED
Tom Whiteley	1	
Ed Cauley	1	
Joe Slattery	1	
Blanks	140	

A true copy of the Warrant and Return of the Warrant, and the minutes of the election.

Attest:

Janine Domina,
Town Clerk
Town of Southampton.

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015)

Minutes of Annual Town Meeting May 19, 2015

Town Moderator, Robert Floyd, opened the meeting at 7:12 p.m. with a quorum present. Two hundred sixty two (262) registered voters were present. The workers were Kristine Canton, Ann Girourd, Debra Pinsky, and Lucille Dalton. Color guards from Cub Scout Pack 210 posted the colors and led the pledge of allegiance. Mr. Moderator read the warrant and the return of the warrant, then called for Article 1.

Karl Kuehner was voted in as Deputy Moderator for one year and was sworn in.

Under Article 1, a motion was made and seconded that the Town vote to hear presentations of the Richard C. Allen Educational Awards sponsored by the Southampton Highway Department and Transfer Station.

Daniel Baldwin	Ryan Judd
Charles Baranowski	Samantha Kazunas
Kevin Curran	Michelle Labrie
Elizabeth Fleming	Meredith Mase
Megan Gentile	Katelyn Parzych
Vanessa Groeber	Kevin Slattery
Matthew Halket	Savannah Waters
Jessica Haskins	Claire Williams
Allison Helems	

CONGRATULATIONS TO ALL!!!!

Under Article 2, it was made and seconded that the Town vote to hear presentations of State Certificates in appreciation for the outstanding dedication and service they have provided to the Town of Southampton:

Edward Cauley
Michael Phelan
John Furman
THANK YOU!!!!

Under Article 3, a motion was made and seconded that the Town vote, consistent with Massachusetts General Laws, Chapter 41, Section 1B, to have the elected position of Treasurer/Collector become an appointed Treasurer/Collector of the Town. Such appointment shall be made by the Board of Selectmen for a term not to exceed 3 years; provided however, that this vote is contingent upon successful passage of a ballot question pertaining thereto on a Town Ballot. If approved and the office becomes appointed, any incumbent serving at the time of voter acceptance continues to serve until the remainder of his or her term expires.

Mr. Moderator requested a hand count and majority ruled to use yes/no paper ballots

Article 3 passed by majority vote: (Yes 199, No 40)

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

While ballots were being counted, Mr. Moderator entertained a motion to re-arrange the articles. A motion was made and seconded to move Articles 11 & 12 in their entirety before Article 4; Majority ruled.

Under Article 11, Omnibus FY16 Budget (FY16), a motion was made and seconded that the Town vote to fix salaries of all elected officials for the Fiscal Year 2016 for the period for July 1, 2015 to June 30, 2016, and further, to raise and appropriate monies as identified in the Town's omnibus budget, as attached, for such fiscal year. (FY 16)

GENERAL GOVERNMENT

Moderators Expenses	150.00
Selectmen Expenses	1,700.00
Selectmen Expenses—Minutes	2,000.00
Internet Service	2,220.00
Webpage Maintenance	475.00
Town Administrator Salary	56,000.00
Administrative Assistant Wages	13,500.00
Administration Expenses	2,200.00
Photocopier Lease and Supplies	3,000.00
Postage	15,500
Finance Committee Expenses	200.00
Reserve Fund	17,300.00
Town Accountant Salary	37,279.61
Assistant Accountant Wages	18,593.64
Independent Audit	18,000.00
GASB 34—Fixed Asset Study	5,000.00
Town Accountant Expenses	1,876.00
Accounting Software Support	2,835.22
Assistant Assessors Wages	37,707.00
Admin Assistant Assessor Wages	19,575.00
Assessor Expenses	7,100.00
Assessors Software Support	5,350.00
Assessors – Town Maps	5,000.00
Assessors – Consultants	0.00
Triennial Revaluation	0.00
Treasurer/Collector Salary	49,963.34
Treasurer/Collector Wages	49,570.00
Treasurer/Collector Expenses	13,659.00
Treasurer Software Support	9,646.00
Legal Expenses	40,000.00
Tax Title Expenses	3,000.00

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

Personnel Board Expenses	2,500.00
Town Clerk Salary	35,783.00
Town Clerk Assistant Wages	14,575.00
Town Clerk Expenses	900.00
Election-Registration Salaries	0.00
Election-Registration Wages	5,500.00
Election-Registration Expenses	9,124.00
Conservation Commission Expenses	750.00
Planning Board Expenses	200.00
Pioneer Valley Planning Commission	869.00
Barnes Aquifer Committee	2,000.00
Zoning Board Clerical Wages	0.00
Hamp Council of Gov'ts	4,528.00
Town Hall Custodial Wages	0.00
Town Hall Custodial Expenses	700.00
Larrabee Custodial Expenses	1,100.00
Telephone	8,500.00
Town Hall-Gas & Electric	22,605.00
Larrabee-Gas & Electric	27,400.00
Town Hall Bldg Maintenance Expenses	10,000.00
Larrabee Bldg Expenses	12,697.00
Town Report	1,000.00
Technology-Equipment	8,000.00
Technology-Services	8,000.00
Emergency Management Expenses	3,000.00
GENERAL GOVERNMENT TOTAL	\$618,130.81
<p>An amendment was made to delete items designated as "Assistant Assessors Wages" and "Admin Assistant Assessor Wages" and insert a new single item designated as "Assessor Department Wages" followed by the total budgeted amount of \$61,632.54; Reduce Assessors Expenses to \$2749.46; Total Assessor Budget remain the same.</p> <p>Town Moderator did not accept this amendment after consulting with Town Counsel.</p>	<p>PASSED BY MAJORITY VOTE</p>

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015)

 CONTINUED

PUBLIC SAFETY	
Police Chief's Salary	82,963.20
Police Chief Incentive (Quin Bill)	20,741.00
Police Department Wages	568,670.00
Police Incentive (Quinn Bill)	43,230.00
Police Dept. Expenses	50,349.00
Police Equipment Maintenance	23,030.00
Communication Wages	184,000.00
Communication Expenses	4,900.00
Regional Lockup Assessment	5,502.00
D.A.R.E. Program	0.00
Fire Chief's Salary	72,000.00
Fire Department Wages	76,849.00
Fire Department Expenses	35,000.00
Structural Turnour Gear	0.00
EMT Standby	35,100.00
EMT Wages	180,232.00
Ambulance Billing	7,000.00
EMT Licensing & Certification	2,500.00
Ambulance/EMS Expenses	40,000.00
Building Inspector Salary	50,000.00
Building Inspector Alternate	800.00
Building Inspector Clerical Wages	2,480.00
Building Inspection Expenses	6,888.00
PUBLIC SAFETY TOTAL	1,492,234.20
	PASSED BY MAJORITY VOTE

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

EDUCATION	
Elementary School	3,736,422.00
School Choice Tuition	54,887.00
Local School Transportation	238,385.00
School Textbooks	0.00
Charter School Tuition	10,321.00
Vocational School Tuition	899,058.00
Vocational Transportation	62,350.00
Hampshire Regional Operating	4,527,579.00
Hampshire Regional Capital	310,554.00
A motion was made to amend Education lines within the FY16 Financial Team Recommended Budget column by increasing the "Elementary School" line by \$40,000 to total \$3,736,422.00 to be offset by a reduction in the "Vocational Tuition" line by \$40,000 to a total of \$899,058.00; seconded AMENDMENT PASSED BY MAJORITY VOTE	
EDUCATION TOTAL	9,839,556.00 SECTION AS AMENDED PASSED BY MAJORITY VOTE

PUBLIC WORKS	
Highway Superintendent's Salary	68,500.00
General Highway Wages	196,087.00
General Highway Expenses	151,798.00
Road Machinery Expenses	86,682.00
Winter Roads Wages	126,914.00
Winter Roads Expenses	120,982.00
Street Lighting	28,770.00
Cemetery Commission Expenses	2,500.00
Tree Warden Expenses	8,470.00
PUBLIC WORKS TOTAL	790,703.00 PASSED BY MAJORITY VOTE

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015)

CONTINUED

HEALTH AND HUMAN SERVICES	
Health Agent Wages	35,182.00
Board of Health Clerical Wages	0.00
Board of Health Expenses	3,000.00
Board of Health – Demo Prop	0.00
Animal Inspector Salary	3,000.00
Council on Aging Wages	22,239.00
Council on Aging Expenses	1,860.00
Veterans’ Agent Salary	8,000.00
Veterans’ Agent Expenses	600.00
Veterans’ Benefits	35,600.00
HEALTH AND HUMAN SERVICES TOTAL	109,481.00 PASSED BY MAJORITY VOTE

CULTURE AND RECREATION	
Library Wages	93,878.00
Library Expenses & Books	24,347.67
Library Utilities	12,000.00
Library Maintenance	6,683.00
Park Commission Wages	0.00
Park Commission Expenses	7,500.00
Historical Commission	1,720.00
Celebrate Southampton	0.00
Memorial Day	100.00
Almoners	0.00
CULTURE AND RECREATION TOTAL	146,228.67 PASSED BY MAJORITY VOTE
EMPLOYEE BENEFITS	
Retirement Contributory	607,900.00
Unemployment Compensation	10,000.00
Worker’s Comp	45,000.00
Group Health Insurance – Retirees	160,000.00
Group Health Insurance	740,000.00
Medicare	81,000.00
Group Life Insurance	2,900.00
Group Life Insurance – Retiree	1,200.00
Insurance – General	80,000.00
Prior Year Expenses	0.00
OPEB Actuarial Study	8,000.00
EMPLOYEE BENEFITS TOTAL	1,736,000.00 PASSED BY MAJORITY VOTE

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

DEBT SERVICE – PRINCIPAL	
Debt Larrabee Renovation	110,000.00
Debt Pumper Tanker	26,450.00
Halloween Oct 2011 Storm Debt ***	15,000.00
Debt Norris School Roof ****	137,000.00
Debt Pequot Pond Sewer	20,000.00
Debt WPAT Bonds	20,400.00
DEBT SERVICE – PRINCIPAL TOTAL	328,850.00
	PASSED BY MAJORITY VOTE

DEBT SERVICE – INTEREST	
Int Larrabee Renovation	72,699.00
Int Pumper Tanker	5,621.00
Int Norris School Roof	3,735.00
Int Pequot Pond Sewer	4,568.00
Int Halloween Storm	480.00
Int Short-Term Debt	4,000.00
DEBT SERVICE – INTEREST TOTAL	91,103.00
	PASSED BY MAJORITY VOTE

INTERGOVERNMENTAL EXP – CHERRY SHEET ASSESSMENTS	
State – Air Pollution	1,692.00
State – RMV Surcharge	2,640.00
Regional Transit Charge	7,358.00
INTERGOVERNMENTAL EXP – CHERRY SHEET ASSESSMENTS TOTAL	11,690.00
	PASSED BY MAJORITY VOTE

OTHER AMOUNTS TO BE RAISED ON TAX RATE & CHERRY SHEET OFFSETS	
School Choice Special Revenue	393,793.00
Library Special Revenue	8,828.00
Overlay Allowance For Abatements	70,000.00
Prior Year Deficits	0.00
Water Enterprise	581,620.32
Transfer Enterprise	209,326.00

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

OTHER AMOUNTS TO BE RAISED ON TAX RATE & CHERRY SHEET OFFSETS TOTAL	1,263,567.32 PASSED BY MAJORITY VOTE
SUM OF ACCOUNT GROUPS (ALL SECTIONS HAVE BEEN ACTED ON – NO FURTHER VOTE IS NECESSARY)	16,427,544.00
Revenue Projections	16,427,544.00

ARTICLE 12 – PROPOSITION 2 ½ OVERRIDES/DEBT EXCLUSIONS

Under Article 12A, a motion was made and seconded that the Town vote to raise and appropriate the sum of \$135,000 to supplement the Fire Department's Advanced Life Support Ambulance Service to add a 2nd shift for Fiscal Year 2016, contingent upon the passage of a Proposition 2 ½ so-called override, pursuant to a Massachusetts General Laws, Chapter 59, Section 21C, referendum question. (FY 16).

Motion was made and seconded to table the article; (87 Yes, 87 No's) - did not meet 2/3 to table an article – motion failed

Article 12A as written was passed by majority vote (Card vote: 112 in favor, 59 oppose)

Under Article 12B, a motion was made and seconded that the Town vote to raise and appropriate the sum of \$63,000, to meet the costs required to retain the position of 1 police officer, contingent upon the passage of a Proposition 2 ½ so-called override, pursuant to a Massachusetts General Laws, Chapter 59, Section 21C, referendum question. (FY 16)

Motion was made to table the article; seconded; motion failed

Article 12B as written was passed by majority vote

Under Article 12C, a motion was made and seconded that the Town vote to raise and appropriate a sum of \$120,000, to supplement the elementary school budget in order to maintain classroom teaching positions that will otherwise be eliminated thereby increasing class size and jeopardizing continued services to students, contingent upon the passage of a Proposition 2 ½ so-called override, pursuant to a Massachusetts General Laws, Chapter 59, Section 21C, referendum question. (FY 16)

An amendment was made and seconded to read as follows: That the Town vote to raise and appropriate or transfer from available funds a sum of money, not to exceed \$80,000, to supplement the elementary school budget to restore a classroom teaching position, including benefits and retirement, that was eliminated last year, contingent upon the passage of a Proposition 2 ½ so-called override, pursuant to Massachusetts General Laws, Chapter 59, Section 21C, referendum question; or take any action related thereto.

Motion on the amendment passed by majority vote

Article 12C as amended was passed by majority vote

Under Article 12D, a motion was made and seconded that the Town vote to appropriate the sum of \$198,875 to pay costs of purchasing a Fuel Station and Generator for the Highway Department, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to repay any such borrowing from the limitation on total property taxes set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 ½). (FY 16)

Article 12D passed by majority vote and met 2/3 requirement; (129 in favor, 16 oppose)

Under Article 12E, a motion was made and seconded that the Town vote to appropriate the sum of \$10,800,000, to pay costs of designing, constructing, originally equipping and furnishing a new Public Safety Complex, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to repay any such borrowing from the limitation on total property taxes set forth in Chapter 59, Section 21C of the General Laws (Proposition 2 ½). (FY 16)

Article 12E failed; (95 in favor, 62 oppose)

10:10 p.m. A motion was then made and seconded to adjourn the meeting and resume tomorrow evening, May 20, 2015, 7:00 P.M.; Passed by majority.

Annual Town Meeting [Continued]

May 20, 2015

William E. Norris School

Town Moderator, Robert Floyd, called the meeting to order at 7:05 p.m. with a quorum present. Seventy three (73) registered voters were present. The workers were Kristine Canton, Ann Girourd, Debra Pinsky, and Lucille Dalton.

Under Article 4, a motion was made and seconded that the Town vote to accept the provisions of M.G.L. C 60, S15B and to authorize the Town Accountant to establish a tax title collection revolving fund for the treasurer-collector. (FY 16)

Note was read into the record as follows: Acceptance of this Mass General Law sets the stage to establish a Tax Title Collection revolving fund, which in turn will make collection of back taxes somewhat easier in that fees and related charges will now be paid from the revolving fund, rather than from the limited general funds. Article 14A on this warrant establishes the revolving fund as allowed by acceptance of this Mass General Law.

Article 4 passed unanimously

ARTICLE 5 – TRANSFER OPERATING STABILIZATION

Under Article 5A, a motion was made and seconded that the Town vote to transfer the sum of \$15,000 to cover additional encumbered legal expenses; said sums shall be taken from the Operating Stabilization Account. (FY 15)

Article 5A passed by majority vote and met 2/3 requirement; (50 Ayes, 2 Nays)

Under Article 5B, a motion was made and seconded that the Town vote to transfer the sum of \$10,000 to cover Police Department Communication Wages; said sums shall be taken from the Operating Stabilization Account. (FY 15)

Article 5B failed; (20 Ayes, 34 Nays)

Under Article 6, a motion was made to pass over this article to fund the Board of Health salary line for the position or positions of health agent in the fiscal year 2016 budget to be the amount of \$38,836.80 annually.

Unanimous

Under Article 7, a motion was made and seconded that the Town vote to transfer the sum of \$20,401 to fund the Amortization of WPAT Bonds; said sum shall be taken from the WPAT Loan Repayment Account. (FY 16)

Article 7 passed unanimously

Under Article 8, a motion was made and seconded that the Town vote to transfer the sum of \$75,000 to fund the EMS/Ambulance Related Expenses; said sum shall be taken from the Ambulance Receipts Reserved for Appropriation Account. (FY 16)

Article 8 passed by majority vote

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

Under Article 9, a motion was made and seconded that the Town vote to appropriate the sum of \$222,363 for the Transfer Station Enterprise Fund; or take any action related thereto; to be funded from the following sources (FY 16):

REVENUES	
Permits	78,060
Charges (Tipping)	28,000
Bag Fees	98,000
Recycling	10,000
Investment Income	-
Retained Earnings	-
WPAT Subsidies	<u>8,303</u>
	\$222,363

To be expended as follows:

EXPENSES	
Wages	43,797
Operating Expense	145,988
Debt Service	19,541
Principal & Interest	<u>-</u>
	209,326
Plus	
Indirect Cost*	<u>13,037</u>
	\$222,363

Article 9 passed unanimously

Under Article 10, a motion was made and seconded that the Town vote to appropriate the sum of \$633,999.32 for the Water Enterprise Fund; or take any action related thereto; to be funded from the FY 16)

REVENUES	
Water Charges	502,371.39
Hook-up Charges	29,630.00
Investment Income	2,000.00
Retained Earnings	45,000.00
WPTA Subsidies	<u>54,997.93</u>
	633,999.32

To be expended as follows:

EXPENSES	
Salary & Wages	157,918.00
Operating Expenses	131,000.00
Capital Outlay	71,795.19
Debt Service	<u>220,907.13</u>
	581,620.32
Plus	
Indirect Cost*	<u>52,379.00</u>
	633,999.32

Article 10 passed unanimously

ARTICLE 13 - COMMUNITY PRESERVATION

Under Article 13A, a motion was made and seconded that the Town hear and act, pursuant to Massachusetts General Laws Chapter 44B, on the report of the Community Preservation Committee for the Fiscal Year 2016 Community Preservation Budget and to appropriate or reserve from the **Community Preservation Fund** the following sums of money as recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other necessary and proper expenses in fiscal year beginning July 1, 2015, with each item to be considered a separate appropriation:

Reserves:

From FY 2016 estimated revenues for Historic Resources Reserve	\$ 17,900
From FY 2016 estimated revenues for Community Housing Reserve	\$ 17,900
From FY 2016 estimated revenues for Open Space Reserve	\$ 17,900

Article 13A passed unanimously

Under Article 13B, a motion was made and seconded that the Town **pass over** Article 13B to transfer Funds/Undesignated (FY15) to fund the completion of an additional project for Labrie Field(s).

Unanimous

Under Article 13C, a motion was made and seconded that the Town vote to transfer the amount of \$10,000 to fund the administrative expenses of the Community Preservation Commission; said sums shall be taken from the Community Preservation Surcharges-Undesignated Account. (FY 16)

Article 13C passed unanimously

Under Article 13D, a motion was made and seconded that the Town vote to transfer the amount of \$5,000 to the Veteran's Grave Officer to be used to fund the purchase of 10 flat markers for the veterans' graves; said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account. (FY 16)

Article 13D passed unanimously

Under Article 13E, a motion was made and seconded that the Town vote to transfer the amount of \$1,500 to the Veteran's Grave Officer to be used to fund the restoration of Revolutionary War and Civil War Veterans' Monuments; said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account. (FY 16)

Article 13E passed unanimously

Under Article 13F, a motion was made and seconded that the Town vote to transfer the amount of \$10,500 to the Cemetery Commission to be used to fund the restoration of the Judd Memorials in the Center Cemetery; said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account. (FY 16)

Article 13F passed unanimously

Under Article 13G, a motion was made and seconded that the Town vote to transfer the amount of \$11,000 to the Board of Selectmen to be used to fund the installation of automatic doors/door openers for the double set of external doors for the Council on Aging doors and for the main entrance door to Town Hall to meet accessibility standards for the Town Hall (Larrabee Building); said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account. (FY 16)

Article 13G passed unanimously

Under Article 13H, a motion was made and seconded that the Town vote to transfer the amount of \$1,000 to the Conservation Commission to be used to fund signs for the Sczcypta Conservation area trails; said sums shall be taken from the Community Preservation Surcharges-Open Space Account.

(FY 16)

Article 13H passed unanimously

ARTICLE 14 - REVOLVING FUNDS

Under Article 14A, a motion was made and seconded that the Town vote to accept the provisions of M.G.L. Chapter 60, Section 15B, Chapter 390 of the Acts of 2014, to establish a Tax Title revolving fund for to be spent by the treasurer-collector for the fiscal year beginning July 1, 2015, to which fund shall be credited any fees, charges and costs incurred by the treasurer-collector under sections G.L. c.60, §§15, 55, 62, 65, 68 or 79 and collected upon the redemption of tax titles and sales of real property acquired through foreclosures of tax titles, and which amounts may expended for expenses incurred under G.L. c.60 in connection with a tax taking or tax title foreclosure, including, but not limited to, fees and costs of recording or filing documents and instruments, examining titles, mailing, publishing or advertising notices or documents, petitioning the Land Court to foreclose a tax title, including the serving of court documents and paying legal fees, with the maximum amount that may be spent being \$10,000.

Article 14A passed unanimously

Under Article 14B, a motion was made and seconded that the Town vote pursuant to M.G.L. Chapter 44, Section 53E ½ to authorize the operation of a revolving fund for the Park Commission for the fiscal year beginning July 1, 2015 with specific receipts from usage fees collected, to be spent by the Park Commission for the purpose of maintaining Town Parks with the maximum amount that may be spent being \$10,000.

Article 14B passed unanimously

Under Article 14C, a motion was made and seconded that the Town vote pursuant to M.G.L. Chapter 44, Section 53E ½ to authorize the operation of a revolving fund for the Planning Board to utilize for consultant charges for the fiscal year beginning July 1, 2015 with fees collected for services, with the maximum amount that may be spent being \$15,000.

Article 14C passed unanimously

TOWN CLERK: ANNUAL TOWN MEETING MINUTES (MAY 19-20, 2015) CONTINUED

Under Article 14D, a motion was made and seconded that the Town vote pursuant to the provisions of Section 53E½ of Chapter 44 of Massachusetts General Laws, to authorize the operation of revolving funds for certain town departments for the fiscal year beginning July 1, 2015 with specific receipts credited to each fund the purposes for which each fund may be spent and the maximum that may be spent from each fund for the fiscal year as follows: (FY 16)

REVOLVING FUND TITLE	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FY16 SPENDING LIMIT
PLUMBING INSPECTIONS	Plumbing Inspector	Plumbing Inspection Receipts	Payment for Plumbing inspection services	\$15,000
ELECTRICAL INSPECTIONS	Electrical Inspector	Electrical Inspection Receipts	Payment for Electrical inspection services	\$15,000
PLANNING BOARD	Planning Board	Filing Fees	Admin Expenses	\$10,000
ZONING BOARD OF APPEALS	Zoning Board of Appeals	Receipts from Fees	ZBA Expenditures	\$3,000
COUNCIL ON AGING VAN	Council on Aging Director	Receipts from Operation of Van	Payment for Operation of COA Van	\$20,000
DOG LICENSING AND CONTROL	Town Clerk and Dog Officer	Dog License Fees and Other Related Charges	Expenses Related to Admin. Of Licenses & Dog Control	\$8,000
WEIGHTS & MEASURES	Weights & Measures	Receipts from fees	Weights & Measures Fees	\$3,000

Article 14D passed unanimously

Under Article 15, a motion was made and seconded that the Town vote to transfer from Water Department Retained Earnings the sum of \$75,000 for the research and development of a water system master plan. (FY 16)

Article 15 passed by majority vote

Under Article 16, a motion was made and seconded that the Town vote to transfer the sum of \$25,000 from the Ambulance Receipts Reserved for Appropriation Account to the Ambulance Stabilization Fund. (FY 16)

Article 16 passed unanimously, therefore meeting the 2/3 requirement

ARTICLE 17 – STABILIZATION FUNDS

Under Article 17A, a motion was made and seconded that the Town vote to transfer \$61,551 to the Highway Department to fund the purchase of a 2015 Ford F-450, or similar vehicle; said sum shall be taken from the Capital Stabilization Fund. (FY 16)

Article 17A passed unanimously, therefore meeting the 2/3 requirement

Under Article 17B, a motion was made and seconded that the Town vote to transfer the sum of \$47,000 to the Library for the purchase of a heating & cooling system and related costs; said sum shall be taken from the Capital Stabilization Fund. (FY 16)

Article 17B passed unanimously, therefore meeting the 2/3 requirement

Under Article 17C, a motion was made and seconded that the Town vote to transfer the sum of \$44,623 to the Police Department for the purchase of a new cruiser with camera(s); said sum shall be taken from the Capital Stabilization Fund. (FY 16)

Motion to table this article was seconded and failed

Article 17C as written was passed unanimously, therefore meeting the 2/3 requirement

Under Article 17D, a motion was made and seconded that the Town vote to transfer the sum of \$9,000 to the Fire Department for the purchase of Firefighter Turnout Gear; said sum shall be taken from the Capital Stabilization Fund. (FY 16)

Article 17D passed unanimously, therefore meeting the 2/3 requirement

Under Article 17E, a motion was made and seconded that the Town vote to transfer the sum of \$24,000 to Norris School for an updated phone system; said sum shall be taken from the Capital Stabilization Fund. (FY 16)

Article 17E passed unanimously, therefore meeting the 2/3 requirement

A motion was made and seconded to dissolve the Annual Town Meeting at 8:08 P.M.

Motion was unanimous

A true copy of the warrant, return of the warrant, and the minutes of the meeting.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK: SPECIAL TOWN ELECTION MINUTES (JULY 9, 2015)

Minutes of Special Town Election July 9, 2015

The polls were opened at 12:00 P.M. The Town Clerk read the Warrant and the Return of the Warrant.

The election workers were Virginia Ahart, Monica Labrie, Ann Girard, and Luci Dalton. Virginia Huntley was the Warden. There were 1103 voters who casts ballots; of those were 88 absentees. There are a total of 4,316 registered voters in town. The results were read at 8:10 P.M. as follows:

QUESTION 1

Shall the town vote to have its elected Treasurer/Collector become an appointed Treasurer/Collector of the town? **Yes 434; No 659; Blanks 10**

QUESTION 2

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of purchasing a Fuel Station and Generator for the Highway Department, including the payment of all costs incidental and related thereto? **Yes 341; No 750; Blanks 12**

QUESTION 3

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of designing, constructing, originally equipping and furnishing a new Public Safety Complex, including the payment of all costs incidental and related thereto? **Yes 262; No 834; Blanks 7**

QUESTION 4

Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of designing and engineering a new Public Safety Complex, including the payment of all costs incidental and related thereto? **Yes 317; No 775; Blanks 11**

QUESTION 5

Shall the Town of Southampton be allowed to assess an additional \$135,000 in real estate and personal property taxes for the purposes of funding additional Ambulance Service Coverage for the fiscal year beginning July first 2015? **Yes 390; No 707; Blanks 6**

QUESTION 6

Shall the Town of Southampton be allowed to assess an additional \$63,000 in real estate and personal property taxes for the purposes of funding a police officer for the fiscal year beginning July first 2015? **Yes 431; No 665; Blanks 7**

TOWN CLERK: SPECIAL TOWN ELECTION MINUTES (JULY 9, 2015) CONTINUED

QUESTION 7

Shall the Town of Southampton be allowed to assess an additional \$68,000 in real estate and personal property taxes for the purposes of supplementing the Elementary School Budget for the fiscal year beginning July first 2015? **Yes 432; No 669; Blanks 2**

This is a true copy of the 7/9/15 Special Town Election Minutes.

Attest:

Janine Domina, Clerk
Town of Southampton

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (OCTOBER 20, 2015)

Minutes of Special Town Meeting October 20, 2015

Town Moderator, Robert Floyd, opened the meeting at the William E. Norris School at 7:03 P.M. with a quorum being present. One hundred and two (102) voters were present. Checkers were Lucille Dalton, Eileen Couture, Kristine Canton, and Ann Girouard. Interim Police Chief Michael Goyette led the pledge of allegiance. Mr. Moderator read the warrant and return of the warrant. He then read a conflict of interest disclaimer, as he is also Superintendent of the Southampton Cemetery Commission, and serves on the Board of Directors for Easthampton Media. After the introduction and instructions, he then called for Article 1.

Under Article 1, it was moved and seconded that the Town vote to amend the General By-Laws for the Town of Southampton by the addition of Section 1 (e) under Article VII, Building Permits, and the addition of Article XXXVII, The Preservation of Historically Significant Buildings.

An amendment was made and seconded to strike the first sentence under Sec. 4 under Administration.

Motion on the amendment failed.

A motion was made and seconded to table the article.

Mr. Moderator requested a hand count.

Motion failed (33 Ayes, 53 Nays)

Article 1 as written passed by majority vote

Under Article 2, it was moved and seconded that the Town vote to accept Nicholas Lane, as a public way as shown on a plan entitled "Pleasant View Estates Definitive Cluster Development Plan Under Section XI, Southampton Massachusetts," prepared for Chester J. & Susan Kellogg, sheets "1-10" and recorded in the Hampshire County Registry of Deeds Plan Book 231, Page 42.

A motion was made and seconded to table the article.

Motion failed by majority vote

Article 2 as written passed by majority vote

Under Article 3, it was moved and seconded that the Town vote to accept Sara Lane, as a public way as shown on a plan entitled "Deer Run Estates, Southampton, Massachusetts," prepared for Edward H. Gwinner, Jr., sheets "1-7" and recorded in the Hampshire County Registry of Deeds Plan Book 228, Page 33.

Article 3 passed by majority vote

Under Article 4, it was moved and seconded that the Town vote to pass over Article 4, Acceptance of Town Roads/Old Harvest Road.

Motion to pass over Article 4 passed unanimously

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (OCTOBER 20, 2015) CONTINUED

Under Article 5, it was moved and seconded that the Town vote to transfer the amount of \$18,752.89 to fund the completion of the Labrie Field(s); said sums shall be taken from the Community Preservation Surcharges-Undesignated Account. (FY 16)

Article 5 passed unanimously

Under Article 6, it was moved and seconded that the Town vote to transfer the amount of \$22,500 to fund the installation of hand rails at the new Town Hall (Larrabee Building); said sums shall be taken from the FY16 Community Preservation Surcharges-Undesignated Account. (FY 16)

Article 6 passed unanimously

Under Article 7, it was moved and seconded that the Town vote to transfer the amount of \$3,200 to the Historical Commission to fund supplemental costs of moving the historical safe from Old Town Hall to the new Town Hall (Larrabee building); said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account. (FY 16)

Article 7 passed unanimously

Under Article 8, it was moved and seconded that the Town vote to transfer the amount of \$6,000 to the Park Commission to be used to fund the costs for the installation of a Playscape at Conant Park that would serve the needs of younger children; said sums shall be taken from the Community Preservation Surcharges-Open Space/Recreation Account. (FY 16)

Article 8 passed unanimously

Under Article 9, it was moved and seconded that the Town vote to transfer the amount of \$80,000 to the Southampton Youth Athletic Association to fund a portion of the creation of new Little League fields at Conant Park, said sums shall be taken from the Community Preservation Surcharges-Open Space/Recreation Account. (FY 16)

A correction was made stating that sums shall be taken from the Community Preservation Surcharges–Undesignated Account.

Wally Marek (non-resident) was voted in to speak on behalf of the Southampton Youth Athletic Association.

A motion was made and seconded to amend the article so that it says “up to \$80,000”.

Motion on the amendment passed by majority vote

Article 9 as amended passed by majority vote

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (OCTOBER 20, 2015) CONTINUED

Under Article 10, it was moved and seconded that the Town vote to transfer the sum of \$7,500 to replenish the Larrabee Building Expenses account; said sums shall be taken from Operating Stabilization Fund.(FY 16)

A motion was made and seconded to increase the sum to \$30,000.

The Moderator did not allow the motion

Article 10 passed unanimously, therefore meeting the 2/3 requirement

Under Article 11, it was moved and seconded that the Town vote to transfer the sum of \$3500 to replenish the Town Hall Building Expenses account; said sums shall be taken from the Operating Stabilization Fund. (FY 16)

Article 11 passed unanimously, therefore meeting the 2/3 requirement

Under Article 12, it was moved and seconded that the Town vote to transfer the sum of \$15,000 to the Norris School (Facility Maintenance Account) to cover the unexpected costs for facility improvements required by recent safety inspections; said sums shall be taken from the Operating Stabilization Fund. (FY 16)

School Principal Aliza Pluta (non-resident) was voted in to speak on behalf of the Norris School

Article 12 passed unanimously, therefore meeting the 2/3 requirement

Under Article 13, it was moved and seconded that the Town vote to transfer the sum of \$2,500 to the Reserve Fund to reimburse for an unexpected expense; said sums shall be taken from the Operating Stabilization Fund. (FY 16)

A motion was made and seconded to table the article

Motion to table Article 13 passed by majority vote

Under Article 14, it was moved and seconded that the Town vote to transfer the sum of \$650 to pay prior year bills from FY15 to John C. Jakobek, P.C. for legal services; said sums shall be taken from the Operating Stabilization Fund. (FY 15)

Article 14 passed unanimously, therefore meeting the 9/10ths requirement

Under Article 15, it was moved and seconded that the Town vote to transfer the sum of \$2,172.97 to Eversource to pay prior year bills from FY15 for Street Lighting; said sums shall be taken from the Operating Stabilization Fund.(FY 15)

Article 15 passed unanimously, therefore meeting the 9/10ths requirement

Under Article 16, it was moved and seconded that the Town vote to transfer the sum of \$100 to Thomas Quinlan to pay prior year bills from FY15 for reimbursement expenses; said sums shall be taken from Operating Stabilization. (FY 15)

Article 16 passed unanimously, therefore meeting the 9/10ths requirement

TOWN CLERK: SPECIAL TOWN MEETING MINUTES (OCTOBER 20, 2015)

Under Article 17, it was moved and seconded that the Town vote to transfer the sum of \$34,801.26 to the Fire Department for the purchase of a new cardiac monitor for the ambulance service, said sums shall be taken from the Ambulance Receipts Reserve for Appropriation account. (FY 16)

Article 17 passed unanimously

Under Article 18, it was moved and seconded that the Town vote to transfer the sum of \$1,187.94 to Ambulance Expenses for reimbursement of expenses incurred for leasing new cardiac monitor for the ambulance service; said sums shall be taken from the Ambulance Receipts Reserve for Appropriation account. (FY 16)

Article 18 passed unanimously

Under Article 19, it was moved and seconded that the Town vote to transfer the sum of \$1500 to the Town Administrator Expenses account; said sums shall be taken from the Administrative Assistant Wage Line. (FY 16)

Article 19 passed unanimously

Under Article 20, it was moved and seconded that the Town vote to transfer the sum of \$750 to Employment Advertising; said sums shall be taken from the Administrative Assistant Wage Line. (FY 16)

Article 20 passed unanimously

Under Article 21, it was moved and seconded that the Town vote to transfer the sum of \$4,801 to the Insurance General account to correct a negative balance; said sums shall be taken from the Workers Compensation Line.(FY 16)

Article 21 passed unanimously

Under Article 22, it was moved and seconded that the Town vote to transfer the sum of \$5,000 to the Park Commission Wages to correct a negative balance; said sums shall be taken from the Park Commission Expense Line. (FY 16)

Article 22 passed unanimously

A motion was made and seconded to dissolve the meeting at 8:45 P.M.

Motion was unanimous

A true copy attest:

Janine Domina, Clerk
Town of Southampton

TRANSFER STATION

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill, which closed in 1997. The Transfer Station accepts residential trash, recyclable materials and bulky items from Southampton residents under the following condition: residents must purchase a yearly permit in order to use the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. Also, **all recyclable items must be recycled under current Massachusetts law.** This means that residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton*, and the materials listed below cannot be disposed with rubbish.

Table 1: Restricted Waste Listed Under CMR 19.017

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated tire bin. Tires must be removed from rims (rims can go into the metal dumpster).
White Goods (appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated metal dumpster.
Other Yard Waste (organics)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no branches/wood larger than 1" diameter will be accepted.
Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.

TRANSFER STATION

CONTINUED

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in metal dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No. We do not accept commercial waste

The Transfer Station also segregates several other materials so as to keep them out of the waste stream. These include: Alkaline/Lithium batteries, Electronic waste (computers, televisions, printers, etc.), mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats) and mattresses. Some of these items require a tipping fee for disposal. Please see the Attendant if you have questions about whether or not an item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and procedures to comply with changing regulatory requirements, public safety and best management practices.

In 2015, approximately 268 tons of paper, 157 tons of mixed container stream, 45 tons of white goods/metal, 1,400 gallons of waste oil, 4 tons of clothing, 6 tons of mattresses, as well as tons of electronic waste and mercury-containing materials were recycled through the Transfer Station. 537 tons of rubbish and 185 tons of bulky/construction debris were trucked out for disposal at other facilities. Approximately 1,186 Transfer Station permits were sold.

The Southampton Highway Department teamed up with the City of Easthampton Department of Public Works personnel for a Household Hazardous Waste Collection Day on October 31th at Whitebrook Middle School in Easthampton. The event was open to Easthampton and Southampton residents who preregistered, and during the four-hour event approximately 150 vehicles from the two communities dropped off various quantities of household hazardous waste.

Southampton was awarded \$6506, in Sustainable Materials Recovery Program Grant (SMRP) funds and received \$2,867 from the Recycling Dividends Program. Another SMRP grant to subsidize our mattress collection program was applied for and awarded to Southampton as well.

In the coming year, another cooperative household hazardous waste collection event will be take place; likely in the fall.

Respectfully Submitted,
Randall Kemp
Transfer Station Manager

TREASURER/COLLECTOR

The Treasurer/Collector's Office is part of the Finance Department. It is staffed by two full-time employees in addition to the Treasurer /Collector. The Office is responsible for tax, general billings and collections, the issuing of transfer station decals, and cash management. Tax related duties and responsibilities focus on billing and collecting of real estate, personal property, motor vehicle excise, and water usage fees. More than 20,000 tax bills were mailed out resulting in over \$11.6 million in revenue. The Community Preservation Fund generated over \$186,185 in revenue from local taxes. The Town received state matching grant revenue of \$155,204 for fiscal year 2015. Other tax related responsibilities include the processing of over 200 municipal lien certificates, tax refunds, and the collection of delinquent taxes through tax takings and deputy collector services. In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of payment checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and distributing payroll checks and related taxes and benefits for more than 225 Town and School employees. Please see the table below for a detail of gross revenues processed in the Treasurer's Office in fiscal year 2015.

Respectfully submitted,
Donna Whiteley
Treasurer/Collector

TREASURER/COLLECTOR: TREASURER REPORT CONTINUED

All Funds Balance June 30, 2015

Beginning Balance 7/1/2014	\$ 5,122,201.47
Receipts	\$ 19,766,856.91
Warrants, Transfers & Assessments	\$ (19,667,221.42)
Cash Balance - 6/30/2015	\$ 5,221,836.96
Stock Value	\$ 26,600.00
Balance as of June 30, 2015	<u><u>\$ 5,248,436.96</u></u>

General Fund Balance	\$ 2,566,924.19
Stabilization - Capital	\$ 227,596.72
Stabilization - Operating	\$ 246,749.63
CPA	\$ 1,402,523.28
Trust Funds	\$ 699,286.41
Escrow Funds	\$ 105,356.73
Balance as of June 30, 2015	\$ 5,248,436.96

Trust Fund Balance Detail June 30, 2015

Cemetery Trust Funds	\$ 111,705.05
Conservation Trust Funds	\$ 186,199.28
Library Trust Funds	\$ 181,279.52
Miscellaneous Trust Funds	\$ 23,344.14
School/Scholarship Trust Funds	\$ 11,289.88
Fire Association	\$ 133,054.83
OPEB	\$ 52,413.71
Total of all Trust Funds	\$ 699,286.41

TREASURER/COLLECTOR: COLLECTOR REPORT CONTINUED

	<u>Outstanding as of 07/01/14</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes Tax Title</u>	<u>Water Lien or adjusts</u>	<u>Outstanding 6/30/2015</u>
<u>Real Estate Taxes</u>									
Fiscal Year 2015		\$ 10,105,731.97	\$9,921,951.38	\$ 3,628.28	\$50,858.50	\$12,165.52	\$ 29,759.46	\$ 535.41	\$ 111,164.46
Fiscal Year 2014	\$ 98,502.29		\$ 84,700.03			\$ 1,818.29	\$ 6,183.95		\$ 9,436.60
Fiscal Year 2013	\$ 11,381.73		\$ 8,837.86				\$ 2,593.77	\$ (49.90)	\$ -
Fiscal Year 2012	\$ 233.21	\$ -	\$ 233.21					\$ -	\$ -
<u>Supplemental Real Estate</u>									
Fiscal Year 2015		\$ 18,153.10	\$ 18,153.10	\$ -	\$ -		\$ -	\$ -	\$ -
Fiscal Year 2014	\$ 2,166.57		\$ 2,166.57	\$ -	\$ -		\$ -	\$ -	\$ -
<u>Septic Betterments</u>									
Fiscal Year 2015	\$ -	\$ 9,945.92	\$ 9,413.83	\$ 1,064.18	\$ -	\$ 532.09	\$ -	\$ -	\$ -
<u>Personal Property</u>									
Fiscal Year 2015	\$ -	\$ 176,420.72	\$ 172,032.82		\$ -		\$ -	\$ -	\$ 4,387.90
Fiscal Year 2014	\$ 264.26	\$ -	\$ 131.94		\$ -	\$ -	\$ -	\$ -	\$ 132.32
<u>Water Liens</u>									
Fiscal Year 2015		\$ 12,585.52	\$ 11,481.56	\$ 125.00			\$ 978.96		\$ -
Fiscal Year 2014	\$ 1,366.25		\$ 1,366.25	\$ 1,326.27		\$ 1,326.27			\$ -
<u>CPA Account</u>									
Fiscal Year 2015		\$ 187,837.90	\$ 184,533.58	\$ 1,556.66		\$ 158.22	\$ 276.99		\$ 1,628.89
Fiscal Year 2014	\$ 1,431.36		\$ 1,302.42				\$ 50.75		\$ 78.19
Fiscal Year 2013	\$ 140.68		\$ 127.73		\$ -		\$ 13.21	\$ 0.26	\$ 0.00
<u>Supplemental CPA</u>									
Fiscal Year 2015	\$ -	\$ 368.67	\$ 368.67	\$ -	\$ -		\$ -	\$ -	\$ -
Fiscal Year 2014	\$ 65.01		\$ 65.01						\$ -
<u>Holyoke Gas & Electric Liens</u>									
Fiscal Year 2015		\$ 1,324.91	\$ 1,324.91						\$ -
<u>Tax Title Account</u>									
Tax Titles	\$ 186,603.54	\$ 44,294.61	\$ 14,268.03		\$ -	\$ -	Adj.	Foreclosure	\$ 216,630.12
<u>Motor Vehicle Excise</u>									
		<u>Outstanding as of 07/01/14</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>Adj.</u>	<u>Abatements</u>	<u>Refunds Due</u>	<u>Outstanding 6/30/2015</u>
2015			\$ 787,610.70	\$ 727,148.76	\$ 2,815.29		\$ 11,536.28	\$ 2,087.89	\$ 53,828.84
2014		\$ 70,625.96	\$ 85,618.15	\$ 149,333.45	\$ 7,391.68		\$ 7,108.47	\$ 1,336.24	\$ 5,857.63
2013		\$ 5,790.98		\$ 2,951.79	\$ 172.07		\$ 204.57		\$ 2,806.69
2012		\$ 1,789.80		\$ 715.11					\$ 1,074.69
2011		\$ 1,196.27		\$ 67.82					\$ 1,128.45
2010		\$ 1,497.71		\$ 538.75					\$ 958.96
2009		\$ 1,955.11		\$ 157.71					\$ 1,797.40
2008		\$ 1,759.66		\$ 50.00					\$ 1,709.66
<u>Boat Excise</u>									
		<u>Outstanding as of 07/01/14</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adj.</u>	<u>Abatements</u>		<u>Outstanding 6/30/2015</u>
2014			\$ 2,781.00	\$ 2,514.00	\$ 60.40		\$ 259.40		\$ 68.00
2013		\$ 93.00		\$ 25.00					\$ 68.00
2009-2012		\$ 156.00							\$ 156.00

TREASURER/COLLECTOR: PAYROLL REPORT 2015

At the request of the Town Administrator, the following table of Town Employees has been provided. The following table represents the total amount paid out to all employees during the 2015 calendar year. Please note that this figure includes: overtime, additional positions/roles, and police detail

Payroll Calendar Year 2015

ASSESSORS

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
SHANNON	CUTLER	Assistant to Assessors	\$ 25,726.25
KIMBERLY	SPENCER	Principal Assessor	\$ 2,922.50
LORI	STEWART	Principal Assessor	\$ 26,176.68

BUILDING DEPARTMENT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
JAMES	FISCHER	Electrical Inspector	\$ 7,870.00
THOMAS	QUINLAN JR	Building Inspector	\$ 48,173.67
THOMAS	SEARS	Plumbing Inspector	\$ 12,016.00

COUNCIL ON AGING

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
FLORENCE	COLLINS	Volunteer Coord.	\$ 2,815.78
RICHARD	HOMAN	Van Driver	\$ 11,922.09
JAMES	LUMBRA	Van Driver	\$ 7,199.50
NANCY	OGULEWICZ	Assistant Director	\$ 10,186.33
JENNIFER	PELOQUIN	Director	\$ 16,519.90

DISPATCH

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
CRISTINA	ATKINS	Dispatcher	\$ 44,086.57
KELLY	BANISTER	Dispatcher	\$ 13,296.82
JENNIFER	BEIN	Dispatcher	\$ 45,321.08
ALEXANDRIA	CAPEN-PARIZO	Dispatcher	\$ 3,889.68
CHERYL	LAMAGDELEINE	Dispatcher	\$ 43,322.02
JEREMY	LAROCHELLE	Dispatcher	\$ 43,531.07
LAUREN	MIELKE	Dispatcher	\$ 3,481.29
DAVID	MOGGIO	Dispatcher	\$ 5,488.33

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

ELECTIONS

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
VIRGINIA	AHART	Poll Worker	\$ 78.75
RUTH	BERNIER	Poll Worker	\$ 83.13
KRISTINE	CANTON	Poll Worker	\$ 95.60
EILEEN	COUTURE	Poll Worker	\$ 35.63
ANN	GIROUARD	Poll Worker	\$ 301.14
THERESA	GORAL	Poll Worker	\$ 83.13
VIRGINIA	HUNTLEY	Poll Worker	\$ 181.64
MONICA	LABRIE	Poll Worker	\$ 78.75
DEBRA	PINSKY	Poll Worker	\$ 65.63

FIRE DEPARTMENT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
MATTHEW	ANNIS	Firefighter/EMT-B	\$ 248.00
RICHARD	BLOMSTROM	Firefighter/EMT-P	\$ 5,776.00
SCOTT	BULLOCK	Firefighter/EMT-P	\$ 15,466.75
BRANDON	CAVANAUGH	3rd rider	\$ 1,951.20
RICHARD	CRAVEN	Firefighter	\$ 7,231.00
ADAM	CUTTER	Firefighter/EMT-B	\$ 330.00
KEITH	DARNOLD	Firefighter/EMT-P	\$ 2,735.65
ROBERT	DRAGON	Firefighter/EMT-B	\$ 699.25
CORY	DUCHARME	Firefighter	\$ 3,768.00
PATRICK	ELINE	Captain/EMT-P	\$ 17,186.50
RICHARD	FASOLI	Deputy Fire Chief	\$ 32,464.00
APRIL	FERNANDES	Firefighter/EMT-P	\$ 1,411.25
KYLE	GAGNON	Firefighter/EMT-B	\$ 7,293.50
JAMES	GARSTKA	Captain/Firefighter	\$ 660.30
BRENDAN	HEATH	Firefighter/EMT-B	\$ 2,861.24
BENJAMIN	HOGAN	Firefighter	\$ 4,586.46
DANIEL	HURLEY	Firefighter/EMT-B	\$ 14,949.01
ZACHARY	KARETA	Firefighter/EMT-B	\$ 13,886.61

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

FIRE DEPARTMENT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
JESSICA	KOWAL	Firefighter/EMT-B	\$ 958.00
LEE	KOZIKOWSKI	Firefighter	\$ 2,958.36
SEAN	MAJOR	Firefighter/EMT-B	\$ 1,124.00
WILLIAM	MIELKE	Lieutenant	\$ 2,335.14
KYLE	MILTIMORE	Firefighter	\$ 6,820.00
SHAWN	MITCHELL	EMT-B	\$ 180.00
ROBERT	MOORE	EMS Coord/EMT-P	\$ 814.00
DREW	MORSE	Firefighter/EMT	\$ 1,656.97
DAVID	MURRETT	Lieutenant/EMT-P	\$ 7,876.76
MOIRA	O'NEILL	EMT-B	\$ 1,156.25
RICHARD	PAUL	Lieutenant	\$ 26,498.00
JEANETTE	PERETTI	EMT-B/3rd Rider	\$ 941.00
MEAGAN	PIKE	Firefighter/EMT	\$ 2,161.00
JON-RANDEL	QUARLES	Firefighter	\$ 658.00
DEAN	RIEL	EMT/Firefighter	\$ 242.40
KATIE	SOBON	Firefighter/EMT	\$ 9,634.75
KELLY	STANTON	Firefighter/EMT-P	\$ 3,498.90
TYLER	STRUTHERS	EMT	\$ 1,687.75
MARK	THEROUX	Firefighter/EMT	\$ 4,310.75
WAYNE	THEROUX	Firefighter	\$ 6,615.88
ERIC	TOIA	Firefighter/EMT-P	\$ 1,746.28
ALAN	TORREY	Firefighter/EMT	\$ 13,768.50
JOSEPH	VEALE	Firefighter	\$ 959.66
JOHN	WORKMAN	Fire Chief	\$ 71,999.98

HEALTH

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
BRIANNA	EICHSTAEDT	Health Agent	\$ 1,787.10
RONALD	LAURIN	Health Agent	\$ 12,406.13
CARA	PEASE	Animal Inspector	\$ 1,750.00
GERALDINE	SWANSON	Health Director	\$ 17,031.89

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

HIGHWAY***Amount includes: Hourly wages, overtime, and water wages****

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
ROGER	BALL	Foreman	\$ 71,261.20
ROGER JR	BALL	Highway Mechanic	\$ 45,546.91
LAWRENCE	CARNEY JR.	Highway Worker	\$ 16,834.19
DAVID	CYSZ	Highway Worker	\$ 41,942.11
TODD	JAROSZ	Foreman	\$ 68,950.81
RANDALL	KEMP	Superintendent	\$ 68,500.12
JEREMY	LABRIE	Seasonal: Winter	\$ 1,562.50
KEVIN	LABRIE	Seasonal: Winter	\$ 950.00
HEATHER	LATOUR	Admin Assistant	\$ 5,975.05
PAUL	MELNIK	Custodian/Laborer	\$ 35,003.63
MICHAEL	MORIN	Highway Worker	\$ 38,997.10
JOESETTE	PICARD	Admin Assistant	\$ 596.44
ERIC	SLATTERY	Highway Worker	\$ 42,579.54

LIBRARY

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
LINDSEY	DAHLER	Archive Mgmt Asst	\$ 3,980.00
MICHAEL	DEAN	Library Worker	\$ 272.25
JOHANNA	DOUGLASS	Children's Librarian	\$ 20,685.00
BARBARA	GOLDIN	Library Director	\$ 38,440.80
GLORIA	GOLINSKI	Library Worker	\$ 121.50
CAROL	GOULET	Library Worker	\$ 18,595.20
CYNTHIA	LUSSIER	Library Substitute	\$ 1,551.86
LISA	SHEA	Circulation Desk	\$ 9,860.28
BARBARA	THOMPSON	Library Substitute	\$ 931.50

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

POLICE

Amount includes: Hourly wages, overtime, educational incentive and outside detail (paid for by company)

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
JOHN	ARECHE	Police Officer	\$8,822.32
ZACHARY	BUSSIÈRE	Police Officer	\$19,379.27
MARTIN	COOK	Police Officer	\$80,734.01
SCOTT	GOVE	Police Officer	\$73,560.77
MICHAEL	GOYETTE	Lieutenant/ Chief	\$90,070.00
MARK	GROEBER	Police Officer	\$52,274.97
RYAN	HOLMES	Police Officer/Sgt	\$53,983.51
IAN	ILLINGSWORTH	Sgt/ Lieutenant	\$80,878.69
PHILLIP	LANIER	Police Officer	\$42,886.48
DAVID	LATOUR	Police Officer	\$73,713.72
ERIK	LOIKO	Police Officer	\$8,202.22
DAVID	NEAL	Police Officer	\$89,018.34
KEVIN	NICHOLS	Police Officer	\$18,479.88
SCOTT	SCHUSTER JR.	Police Officer	\$7,278.58
JEFFREY	SILVA	Police Officer	\$26,451.08
DAVID	SILVERNAIL	Chief	\$95,846.62
ROBERT	ST MARTIN	Police Officer	\$9,691.62

SCHOOL (NORRIS ELEMENTARY)

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
TARA	ABBOTT	Paraprofessional	\$ 6,120.33
SUSAN	ADAMS	Substitute	\$ 8,340.00
LAUREN	AMES	Teacher	\$ 57,133.69
STACY	ASHLEY	Teacher	\$ 67,424.50
BARBARA	BARLOW	Assistant Principal	\$ 76,501.60
DEBORAH	BEAN	Paraprofessional	\$ 24,135.45
STACEY	BEEBE	Paraprofessional	\$ 10,470.48
ERICA	BELL	Teacher	\$ 45,123.45

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

<u>SCHOOL (NORRIS ELEMENTARY)</u>			
<u>Employee</u>		<u>Position</u>	<u>Annual</u>
DOROTHY	BOIRE	Substitute	\$ 599.04
PATRICIA	BORYCZKA	Substitute	\$ 3,918.92
LINDA	BRAASTAD	Teacher	\$ 64,462.08
TARA	BUCKINGHAM	Paraprofessional	\$ 12,679.03
SUNDAY	BURKE	Teacher	\$ 64,462.08
AMY	BZDEL	Paraprofessional	\$ 20,923.73
BRIGHID	CALLAHAN	Teacher	\$ 48,320.14
MICHELE	CARMICHAEL	Secretary	\$ 46,951.30
ELIZABETH	CAULEY	Paraprofessional	\$ 6,605.94
BRIAN	CHAMBERLIN	Teacher	\$ 64,462.08
MIA	CHARTRAND	Teacher	\$ 64,462.08
BARBARA	CHENEY	Teacher	\$ 1,852.03
KATHLEEN	COSTELLO	Paraprofessional	\$ 6,843.44
DAR	COTE-HOUGHTON	Teacher	\$ 6,972.24
TRACY	DALE	School Nurse	\$ 51,436.80
DANIEL	DEMAREY	Custodian	\$ 44,244.84
BRITTANY-ANN	DESROCHERS	Substitute	\$ 2,186.22
LESLIE	DICURCIO MARRA	Teacher	\$ 66,028.12
CYNTHIA	DIEMAND	Teacher	\$ 69,252.30
STEPHANIE	DIMETRES	Teacher	\$ 45,132.91
KATHLEEN	DOWNIE	Van Driver Substitute	\$ 2,084.45
NICOLE	DUDA	Cafeteria Worker	\$ 3,691.17
ERIN	DUFFY	Teacher	\$ 53,860.97
ROXANNE	DUVAL	Substitute	\$ 140.00
SUSAN	FARRELL	Substitute	\$ 240.00
RENEE	FRENIERE	Cafeteria Worker	\$ 18,268.44
LAURIE	FRYE	Teacher	\$ 69,282.31
HEATHER	GALPIN	Paraprofessional	\$ 12,122.28
JENNIFER	GOODRIDGE	Teacher	\$ 28,102.77
BETH	GORDON	Teacher	\$ 64,462.08
LISA	GOUDREAU	Cafeteria Worker	\$ 4,304.96

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

SCHOOL (NORRIS ELEMENTARY)			
<u>Employee</u>		<u>Position</u>	<u>Annual</u>
LESLIE	GRAVEL	Substitute	\$ 779.35
SUSAN	HALE	Teacher	\$ 69,252.30
JAMES	HALLETT	Teacher	\$ 56,113.74
HEATHER	HAMEL	Substitute	\$ 3,990.00
KAREN	HAMEL	Paraprofessional	\$ 24,075.45
JENNIFER	HARVEY	Cafeteria Worker	\$ 12,260.54
MELISSA	HASKINS	Teacher	\$ 53,971.08
DAVID	HAYES	Cafeteria Worker	\$ 13,943.33
KRISTEN	HEATH	Teacher	\$ 64,462.08
KEVIN	HODGSON	Teacher	\$ 60,315.36
PATRICIA	HOWES	Nurse (substitute)	\$ 50.00
DIANE	HUYSER	Substitute	\$ 162.50
AMY	HYDE	Paraprofessional	\$ 6,420.52
CHARLES	INMAN	Custodian	\$ 15,658.98
SHARON	IRWIN	Teacher	\$ 65,957.50
MICHAEL	JANIK	Custodian	\$ 31,428.99
MEGAN	JOHNSON	Teacher	\$ 64,492.08
JOHANNA	KEEFE	Teacher	\$ 58,076.45
BRIDGET	KING	Teacher	\$ 64,462.08
SANDRA	KLICH	Paraprofessional	\$ 24,135.45
MAURA	KORNBLUTH	Teacher	\$ 19,540.41
JEAN	KUHN	Teacher	\$ 55,401.83
JUDITH	KUKUCKA	Paraprofessional	\$ 24,795.45
BETH	LABERGE	Van Driver	\$ 16,270.80
LORI	LABRIE	Paraprofessional	\$ 5,280.57
JENNIFER	LABRIE	Paraprofessional	\$ 19,934.13
JAMES	LANCE	Substitute	\$ 60.00
AMANDA	LAPOINTE	Teacher	\$ 47,922.07
IRENE	LAPRADE	Substitute	\$ 5,310.00
CHRISTINE	LEAVITT	Paraprofessional	\$ 24,255.45
BRENDA	LEGO	Paraprofessional	\$ 24,075.45
SABINA	LYNSKEY	Substitute	\$ 15,567.91

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

SCHOOL (NORRIS ELEMENTARY)			
<u>Employee</u>		<u>Position</u>	<u>Annual</u>
CARLIE	LYSTER	Substitute	\$ 30.00
PATRICIA	MARI	Teacher	\$ 61,935.53
LISA	MARINCIC	Van Driver substitute	\$ 490.14
DOREEN	MCCARTHY	Substitute	\$ 390.00
MATTHEW	MEUNIER	Teacher	\$ 65,957.50
PAMELA	MICHAUD	Paraprofessional	\$ 24,845.45
ERIKA	MICHAUD	Teacher	\$ 53,860.92
JENNIFER	MIKLASIEWICZ	Paraprofessional	\$ 570.00
LESLIE	MISH	Teacher	\$ 58,076.45
ELIZABETH	MOULTON	Food Service	\$ 28,989.59
		Director	
ASHLEE	MOUSSETTE	Substitute	\$ 120.00
JOSEPH	MOYNIHAN	Teacher	\$ 65,957.50
TERESA	O'CONNOR	Van Driver	\$ 6,690.00
ANNE	O'REILLY	Teacher	\$ 69,252.30
REENA	PARADIS	Nurse (substitute)	\$ 381.25
RHONDA	PATRICK	Nurse (substitute)	\$ 100.00
DENISE	PERKINS	Teacher	\$ 11,563.94
MARY	PINKNEY	Substitute	\$ 2,240.00
PAMELA	PIPER	Paraprofessional	\$ 25,915.40
ALIZA	PLUTA	Principal	\$ 93,653.76
GAIL	POULIN	Teacher	\$ 38,191.85
SUSAN	RAPOZA	Teacher	\$ 44,804.20
ANDREA	REDENZ	Paraprofessional	\$ 5,854.27
JULIE	REISS	Teacher	\$ 52,514.65
BRITTANY	RICE	Paraprofessional	\$ 27,825.88
LISA	RICE	Teacher	\$ 58,076.45
JOAN	RINGROSE	Substitute	\$ 3,117.41
	SELLERS		
JENNIFER	ROBERGE	Substitute	\$ 120.00
MELISSA	ROGERS	Paraprofessional	\$ 19,260.37
DIANE	SCOTT	Teacher	\$ 55,800.28

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015

SCHOOL (NORRIS ELEMENTARY)

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
STEVEN	SILVA	Custodian	\$ 39,233.86
ANDREW	SKORUPSKI	Substitute	\$ 90.00
ROBERT	SMITH	Teacher	\$ 64,462.08
RITA	SMITH	Teacher	\$ 69,282.30
JENNIFER	SORCINELLI	Teacher	\$ 48,036.97
ASHLEY	SORMANTI	Substitute	\$ 240.00
RENEE	SPIZZ	Substitute	\$ 1,680.00
DIANE	STACKOW	Substitute	\$ 741.14
DARLENE	STONE ADAIR	Substitute	\$ 312.50
AMANDA	STREETER	Teacher	\$ 25,808.90
KATHLEEN	SULLIVAN	Cafeteria Worker	\$ 4,414.92
KATHLEEN	SULLIVAN	Paraprofessional	\$ 24,955.45
CHRISTINE	SULLIVAN	Teacher	\$ 56,086.16
CONNIE	TANGUAY	Paraprofessional	\$ 25,755.46
SUSAN	TEECE	Substitute	\$ 490.00
BRENDA	THIBAUT	Secretary	\$ 26,841.34
JULIANNE	TOUCHETTE	School Nurse	\$ 57,766.16
SARAH	TOWNE	Paraprofessional	\$ 12,122.28
SHANNON	TRZCIENSKI	Teacher	\$ 64,462.08
CHRISTINE	WASHINGTON	Substitute	\$ 30.00
PAULINE	WEBSTER	Teacher	\$ 53,971.08
SUSAN	WHITE	Teacher	\$ 34,626.15

TOWN ACCOUNTANT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
VICKI LEIGH	MORO	Town Accountant	\$ 37,279.58
JOYCE	SKYPECK	Assistant Accountant	\$ 19,626.86

TREASURER/COLLECTOR: PAYROLL REPORT 2015 CONTINUED

Payroll Calendar Year 2015**TOWN ADMINISTRATOR**

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
HEATHER	BUDREWICZ	Town Administrator	\$ 55,999.84
VELDA	GOLDBERG	Admin Assistant	\$ 4,050.00
KEVIN	TOWLE	Admin Assistant	\$ 4,194.75

TOWN CLERK

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
LUCILLE	DALTON	Assistant Town Clerk	\$ 13,847.70
JANINE	DOMINA	Town Clerk	\$ 35,782.76

TRANSFER STATION

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
CHARLES	BARANOWSKI	Attendant Substitute	\$ 135.00
DAVID	BERNIER	Attendant	\$ 23,703.57
ETHAN	COREY	Attendant Substitute	\$ 310.00
KEVIN	SLATTERY	Attendant Substitute	\$ 8,155.00

TREASURER/COLLECTOR

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
JENNIFER	DAY	Asst Treas/Collector	\$ 25,612.00
JEAN	RISK	Treas/Collector Clerk	\$ 22,976.25
DONNA	WHITELEY	Treasurer/Collector	\$ 49,963.42

VETERAN'S AGENT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
GERALD	PAQUETTE JR	Veteran's Agent	\$ 7,801.95

WATER DEPARTMENT

<u>Employee</u>		<u>Position</u>	<u>Annual</u>
THOMAS	GAUGHAN	Superintendent	\$ 64,400.00
JOSEPH	SLATTERY	Superintendent	\$ 42,006.43

VETERAN'S SERVICE OFFICER

The Commonwealth of Massachusetts does more for its veterans than most other states in the nation. All Massachusetts citizens should be proud of the programs and benefits offered by the Massachusetts Department of Veterans Services because they give back to the men and women who sacrificed to serve our country. Every town and city in Massachusetts has a Veterans' Services Officer (VSO) responsible for that town.

Financial and Medical Assistance

Under Chapter 115 of Massachusetts General Laws (M.G.L. ch. 115), the Commonwealth provides a uniform program of financial and medical assistance for indigent veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula that takes into account the number of dependents and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

Eligibility

NOTE: The Veteran Service Officer in every community MUST take an application when requested and provide written determination of a person's eligibility.

To be eligible for veterans' benefits, one must be a "veteran" or a dependent of a "veteran" under M.G.L. c. 4, sec. 7, cl. 43rd as amended by the Acts of 2005, ch. 130. The Town of Southamptton currently has four active cases for people who receive formal benefits on a monthly basis. In 2015, \$27,740 of Chapter 115 benefits were provided to Southamptton residents, and as is done each year, the VSO purchased new flags for the Town's cemetery as well as for display on "the green".

Keep in mind—Massachusetts provides a bonus to veterans of certain campaigns who were living in Massachusetts immediately prior to entry in the armed forces. In case of the death of a veteran, the spouse and children, mother or father, brother or sister, or other dependents of the deceased veteran (in that order) are eligible for a bonus. Please see the VSO for assistance.

A veteran in need or anyone who knows a veteran in need should call the Veterans' Services Officer (Town Hall office phone: 413-527-1715; cell phone: 413-887-1622). This includes the elderly as well as the current generation of veterans. If the situation is after hours and more urgent in nature, please call the Veterans Crisis Line at 1-800-273-TALK (8255).

Remember to join in for the fun at the Veteran's Day celebration event at the Norris school. Please reference the MA state veteran's services website as well: www.mass.gov/veterans
It is a continued honor to serve!

Respectfully submitted,
Jerry Paquette
Veterans' Services Officer

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Care must be taken when disposing of potentially harmful substances at the Town Transfer Station on Moose Brook Road. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2015 we began a capital planning process to identify the long term improvements and modifications needed to ensure superior water quality for future generations. Some of the items which were, and continue to be evaluated are the following: additional water storage tank(s), additional sources of water, long term mutual aid agreements with neighboring communities, and looping dead end segments to improve water quality. Part of the long term planning process will also include reviewing and adjusting, if necessary, water rates. Although not accomplished in 2015, the Board expects to review water rates in early 2016.

The Department, along with our peer departments around the region, was met with several new administrative challenges mandated by the Massachusetts Department of Environmental Protection. The Department sought grant opportunities to assist in financing these new challenges. The Department anxiously awaits the award announcements for an asset management grant in early 2016.

2015 was the first complete year for our new superintendent, Tom Gaughan of Easthampton. The Board's decision to select Gaughan was proven to be one of the more fruitful accomplishments of 2015. Gaughan achieved many significant efficiencies in 2015 including: consolidating both electronic and paper records, negotiating more favorable vendor contracts, relocating the Water Department headquarter from Fomer Road to Pequot Road, and changing the water billing software with assistance of the Town Collector and Accountant.

The Department connected 31 new customers to the Town's water system in 2015. The total water consumption for the year was approximately 127 million gallons, with an average daily usage of 346,000 gallons. As a result of the consumption rates, the Board implemented a voluntary water ban in early 2015, which is the first such ban in over a decade, unfortunately with limited success. State regulators continue to demand the Town decrease its per capita consumption rate, which will again be a priority in 2016.

Under new leadership, 2015 saw continued improvements to the water system and identified efficiencies; however, much progress remains to be gained. Given continued Town support we will be able to maintain and provide the best possible quality water in the future.

Respectfully submitted,
Board of Water Commissioners

WHERE DO I GO FOR...?

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>