MOTIONS
SPECIAL TOWN MEETING
FISCAL YEAR 2016

TUESDAY, OCT 20, 2015 AT 7:00 PM

SECTION 1:
ADMINISTRATIVE

ARTICLE 1. **ADD GENERAL BY-LAW/DEMOLITION DELAY**

Move the Town to vote to amend the General By-Laws for the Town of Southampton by addition Section XXXVII, "Demolition Delay," (as written in attachment).

NOTE*:* This Article is put forth by the Historical Commission and has been reviewed by the Planning Board. There was an administrative error when typing the warrant, that conflicted with the Actual by-law. The By-law is a general by-law, but was described under more restrictive terms as a zoning by-law.

See Attachments

ARTICLE 2. **ACCEPTANCE OF TOWN ROADS/NICHOLAS LANE**

Move the Town to vote to accept Nicholas Lane, as public ways as shown on a plan entitled "Pleasant View Estates Definitive Cluster Development Plan Under Section XI, Southampton Massachusetts," prepared for Chester J. & Susan Kellogg, sheets "1-10" and recorded in the Hampshire County Registry of Deeds Plan Book 231, Page 42.

NOTE*:*

See Attachments

ARTICLE 3. **ACCEPTANCE OF TOWN ROADS/SARA LANE**

Move the Town to vote to accept Sara Lane, as public ways as shown on a plan entitled "Deer Run Estates, Southampton, Massachusetts," prepared for Edward H. Gwinner, Jr., sheets "1-7" and recorded in the Hampshire County Registry of Deeds Plan Book 228, Page 33.

NOTE*:*

See Attachments

ARTICLE 4. **ACCEPTANCE OF TOWN ROADS/OLD HARVEST ROAD**

Move the Town to vote to Passover Article 4 Acceptance of Town Roads/Old Harvest Road.

SECTION 2:
OPERATING APPROPRIATIONS

PART A
COMMUNITY PRESERVATION (FY16)

NOTE: *The Current Balances for Community Preservation Funds are as follows:*

Undesignated (Funds available)	: **$**	**929,773.75**
Historical Preservation (Funds available):	**$**	**5,518.19**
Open Space/Recreation (Funds available):	**$**	**31,251.28**
Community Housing (Funds available):	**$**	**225,113.46**

ARTICLE 5. **TRANSFER OF FUNDS (CPC-UNDESIGNATED) FY16**

Move the Town to vote to transfer the amount of $18,752.89 to fund the completion of the Labrie Field(s), said sums shall be taken from the Community Preservation Surcharges-Undesignated Account.

ARTICLE 6. **TRANSFER OF FUNDS (CPC-UNDESIGNATED) FY16**

Move the Town to vote to transfer the amount of $22,500 to fund installation of hand rails at new Town Hall (Larrabee Building), said sums shall be taken from the Community Preservation Surcharges-Undesignated Account.

ARTICLE 7. **TRANSFER OF FUNDS (CPC-HISTORICAL PRESERVATION) FY16**

Move the Town to vote to transfer the amount of $3,200 to the Historical Commission to fund supplemental costs of moving the historical safe from Old Town Hall to the new Town Hall (Larrabee building), said sums shall be taken from the Community Preservation Surcharges-Historical Preservation Account.

ARTICLE 8. **TRANSFER OF FUNDS (CPC-OPEN SPACE/RECREATION) FY16**

Move the Town to vote to transfer the amount of $6,000 to the Park Commission to be used to fund the costs for the installation of a Playscape at Conant Park that would serve the needs of younger children, said sums shall be taken from the Community Preservation Surcharges-Open Space/Recreation Account.

ARTICLE 9. **TRANSFER OF FUNDS (CPC-OPEN SPACE/RECREATION) FY16**

Move the Town to vote to transfer the amount of $80,000 to the Southampton Youth Athletic Association to fund a portion of the creation of new Little League fields at Conant Park, said sums shall be taken from the Community Preservation Surcharges-Open Space/Recreation Account.

PART B
OPERATING STABILIZATION (FY16/FY15)

NOTE*:* Stabilization Funds are reserves dedicated for specific use at some future time.
The Stabilization Account is an account from which amounts may be appropriated for any lawful purpose. Interest earned on the fund balance is retained as part of the fund.
A two-thirds vote by Town Meeting is required to appropriate money in/out of these funds.

Current Balance for Operating stabilization account is: **$246,882.58**

ARTICLE 10. **TRANSFER OF FUNDS (OPERATING STABILIZATION FUND) (FY16)**

Move the Town to vote to transfer the sum of $7,500 to replenish the Larrabee Building Expenses account, said sums shall be taken from Operating Stabilization.

Requires 2/3rds Vote

NOTE*:* Larrabee Building Expenses refers to the expenses needed to maintain and repair the New Town Hall Offices. For FY16, we budgeted a modest $12,697. Unfortunately, after all annually required inspections we incurred additional expenses for HVAC problems, gutter repairs, and more.

See Attachments

Finance Committee: Recommended on the $7500 amount.

ARTICLE 11. **TRANSFER OF FUNDS (OPERATING STABILIZATION FUND) (FY16)**

Move the Town to vote to transfer the sum of $3500 to replenish the Town Hall Building Expenses account, said sums shall be taken from Operating Stabilization.

Requires 2/3rds Vote

NOTE*:* Town Hall Building Expenses refers to the expenses needed to maintain and repair the Police Building. For FY16, we budgeted a modest $10,000. We have expended most of the $10,000 for planned and unplanned building expenses, including repair of the emergency dispatch generator.

See Attachments

Finance Committee: Recommended.

ARTICLE 12. **TRANSFER OF FUNDS (OPERATING STABILIZATION FUND) (FY16)**

Move the Town to vote to transfer the sum of $15,000 to the Norris School (Facility Maintenance Account) to cover the unexpected costs for facility improvements required by recent safety inspections, said sums shall be taken from Operating Stabilization.

Requires 2/3rds Vote

NOTE*:* This Article has been placed on the warrant at the request of the School Committee.

Finance Committee: Recommended.

ARTICLE 13. **TRANSFER OF FUNDS (OPERATING STABILIZATION FUND) (FY16)**

Move the Town to vote to transfer the sum of $2,500 to the Reserve Fund to reimburse for an unexpected expense, said sums shall be taken from the Operating Stabilization.

Requires 2/3rds Vote

NOTE*:* The Chair of the Finance Committee along with the Board of Selectmen asked to place this article on the STM Warrant. In September, the Finance Committee approved a transfer in the amount of $2,500 to the Board of Health for the purpose of maintaining the once grant-funded Sharp's program. This reimbursement will make the finance committee's reserve fund whole again and allow the Finance Committee to better cover emergency expenses moving forward.

Finance Committee: Recommended.

ARTICLE 14. **TRANSFER OF FUNDS (OPERATING STABILIZATION FUND) (FY15)**

Move the Town to vote to transfer the sum of $650 to pay prior year bills from FY15 to John C. Jakobek, P.C. for legal services, said sums shall be taken from Operating Stabilization.

Requires 9/10ths Vote

NOTE*:* The Board of Selectmen/Planning Board retained the services of local attorney, John Jakobek, last spring for advice on a sub-division matter. The bill was dated June 29th but was not received until August, after outstanding balances had been encumbered for FY15.

See Attachments

Finance Committee: Recommended.

ARTICLE 15. **TRANSFER/OPERATING STABILIZATION FUND (FY15)**

Move the Town to vote to transfer the sum of $2,172.97 to Eversource to pay prior year bills from FY15 for Street Lighting, said sums shall be taken from Operating Stabilization.

Requires 9/10ths Vote

NOTE*:* Outstanding balance was discovered from a January 2015 bill from Eversource for street lighting.

See Attachments

Finance Committee: Recommended.

ARTICLE 16. **TRANSFER/OPERATING STABILIZATION FUND (FY15)**

Move the Town to vote to transfer the sum of $100 to Thomas Quinlan to pay prior year bills from FY15 for reimbursement expenses, said sums shall be taken from Operating Stabilization.

Requires 9/10ths Vote

NOTE*:* Thomas Quinlan is the Town's building inspector. He has submitted for reimbursement for his Construction Supervisor License needed in his work.

Finance Committee: Recommended.

PART C: MICELLANEOUS (FY16)

ARTICLE 17. **TRANSFER FROM AMBULANCE RECEIPTS (FY16)**

Move the Town to vote to transfer the sum of $34,801.26 to the Fire Department for the purchase of a new cardiac monitor for the ambulance service, said sums shall be taken from the Ambulance Receipts Reserve for Appropriation account.

NOTE*:* Currently, we are leasing-to-purchase said monitor; a monitor is required on each ambulance. In addition to the amount owed for this purchase, the $350 fee for automatic payments is included. Prior to this lease we had borrowed a monitor from the Town of Westhampton and they required it back. Fire Chief and a BOS member attended a Finance Committee meeting to discuss this issue and both the Finance Committee and BOS member recommendations were to lease till we could go to Town Meeting to vote to appropriate money from the Ambulance Receipts Reserve Account for the purchase. Please note that the original amount suffered a calculation error, in the difference of $1.40 below the correct number.

On average, we have collected:

FY15- 156,962.62 FY14- 153,171.54
FY13- 117,737,98 FY12- 141,892.56

Current Balance for Ambulance Receipts Reserve Account is: **$134,855.24**

See Attachments

Finance Committee: (to be voted before STM)

ARTICLE 18. **TRANSFER FROM AMBULANCE RECEIPTS (FY16)**

Move the Town to vote to transfer the sum of $1,187.94 to Fire Department Expenses for reimbursement of expenses incurred for leasing new cardiac monitor for the ambulance service, said sums shall be taken from the Ambulance Receipts Reserve for Appropriation account.

NOTE*:* The Fire Department already incurred initial payments for the Cardiac Monitor Lease ($1,187.94). The original warrant was $0.20 below what it should have stated.

Current Balance for Ambulance Receipts Reserve Account is: **$134,855.24**

Finance Committee: (to be voted before STM)

ARTICLE 19. **TRANSFER FROM ADMINISTRATIVE ASSISTANT WAGE LINE (FY16)**

Move the Town to vote to transfer the sum of $1500 to the Town Administrator Expenses account, said sums shall be taken from the Administrative Assistant Wage Line.

NOTE*:* The administrative assistant wage line has an FY16 budget of $13,500. There are funds in this line that will not be used because the position was not filled for the first 2 months of this fiscal year. The purpose of this article is to transfers funds so that additional educational opportunities may be undertaken and a completion of the purchasing certification program by the state may be obtained.

Finance Committee: Recommended.

ARTICLE 20. **TRANSFER/ADMINISTRATIVE ASSISTANT WAGE LINE (FY16)**

Move the Town to vote to transfer the sum of $750 to Employment Advertising, said sums shall be taken from the Administrative Assistant Wage Line.

NOTE*:* Succession planning has always been a concern for budget season, and we are now faced with a great deal of turnover. Creating such an expense line under the Town Administrator's office will allow all departments to utilize the funds to advertise for the jobs in their departments as they become available and will work towards centralization of HR functions.

Finance Committee: Recommended.

ARTICLE 21. **TRANSFER/WORKMEN'S COMPENSATION(FY16)**

Move the Town to vote to transfer the sum of $4,801 to the Insurance General account to correct a negative balance, said sums shall be taken from the Workers Compensation Line.

NOTE*:* For FY16, our budget for insurance was based on the current company's numbers for insurance. In FY16, we switched to a new insurance company for general, workman's comp, and police/fire. As a result, one number was higher and the other was lower than what we budgeted. The current balance in the worker's compensation line is $11,000.

Finance Committee: Recommended.

ARTICLE 22. **TRANSFER/PARK COMMISSION EXPENSES (FY16)**

Move the Town to vote to transfer the sum of $5,000 to the Park Commission Wages to correct a negative balance, said sums shall be taken from the Park Commission Expense Line.

NOTE*:* The Park Commission requested that all $7,000 be placed in its expenses line in FY16 in order to allow the Park Commission to seek outside help for mowing, this has not happened and currently there is a negative balance in highway wages. Once corrected, the Highway Department will be able to charge to Park Wages.

Finance Committee: Recommended.