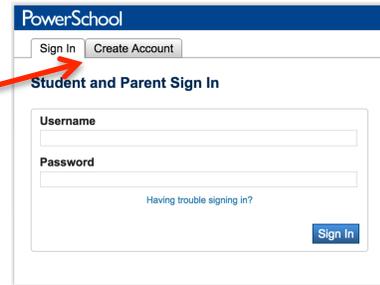


PowerSchool Parent Portal

Single Sign On Account Setup

1) Go to <https://wps.powerschool.com/public/home.html>

2) Click on the "Create an Account" tab



PowerSchool

Sign In Create Account

Student and Parent Sign In

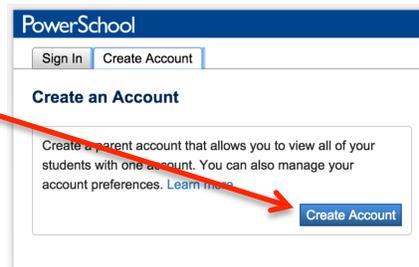
Username

Password

Having trouble signing in?

Sign In

3) Click on the "Create Account" button



PowerSchool

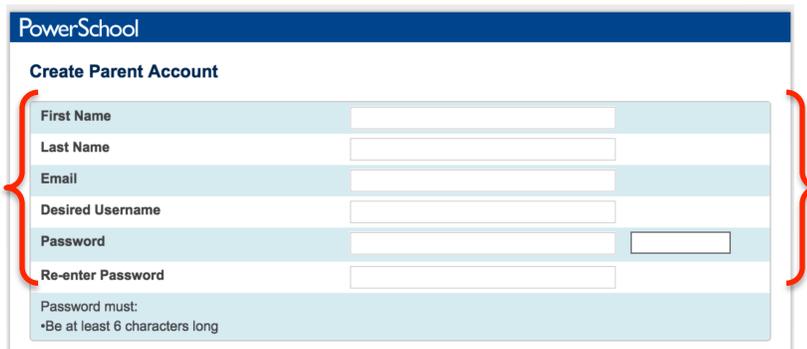
Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more](#)

Create Account

4) In the **Create Parent Account** area, enter the **Parent** First Name, Last Name, Email, desired username and enter the desired password twice (Password must be at least 6 characters long)



PowerSchool

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

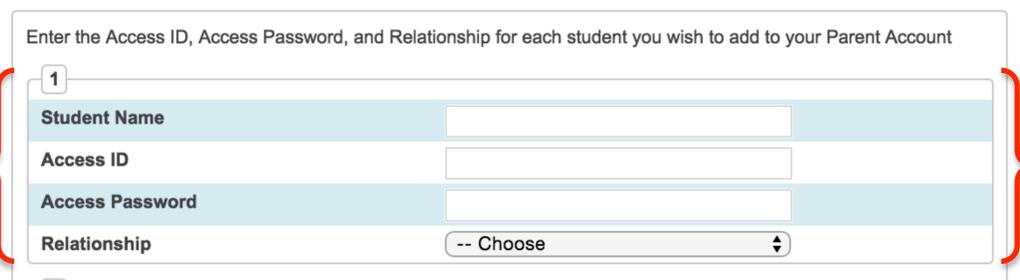
Re-enter Password

Password must:
• Be at least 6 characters long

5) In the **Link Students to Account** area, enter

- Student Name
- Access ID (*This is the user name the parent used to use to log in to the portal for this student. It is typically the student ID number*)
- Password (*This is the password the parent used to use to log in to the portal for this student. It is typically the student's birthdate. For example: May 12, 1996 is 5121996; December 7, 2000 is 1272000*)
- Select the relationship to the student from the drop down list

Link Students to Account



Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

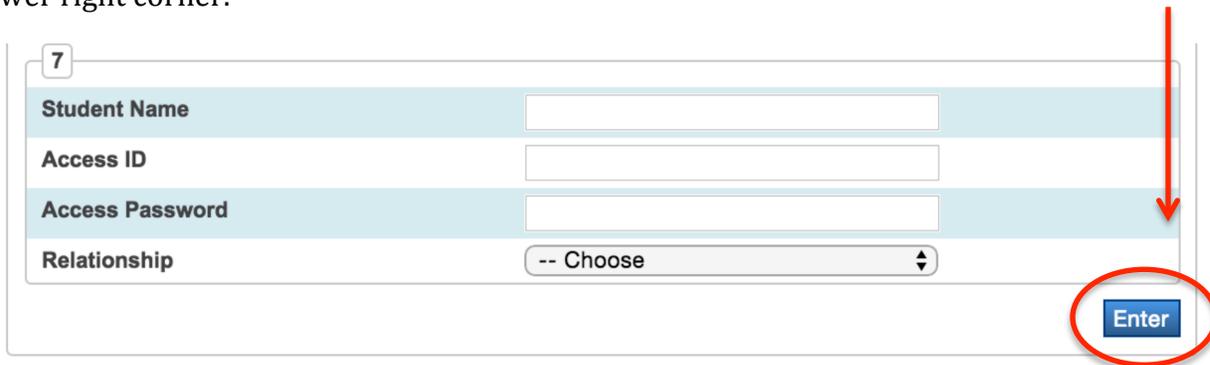
Relationship

- 6) Repeat step 5 for each student enrolled in CVUHSD
- 7) When you are done linking students, scroll down to the bottom of the page and click “**Enter**” in the lower right corner.

7

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	-- Choose

Enter



- 8) Now, log in using your **new user name and password** at <https://wps.powerschool.com/public/home.html>
- 9) When you log in, in the blue strip at the top of the screen, you will see the first name of each student you added to your account. Click on the student’s name to see their PowerSchool portal.

PowerSchool

Carina

10) Looking at the menu on the left side of the screen:

- Click on Account Preferences to change your name, email, username, or password
- Click on Email Notifications to set up automated PowerSchool reports to be sent to your email on a regular basis.

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification**
- Teacher Comments
- School Bulletin
- Class Registration
- Balance
- My Calendars
- My Schedule
- School Information
- Account Preferences**

