



Planning Board  
**SOLAR ELECTRIC  
GENERATING FACILITIES  
PERMIT APPLICATION**

|                                  |
|----------------------------------|
| Fee Paid: _____                  |
| Date Paid: _____                 |
| Permit #: _____                  |
| Approved By: _____               |
| Approval Date: _____             |
| (for use by Planning Board only) |

**1. Project/Site Information**

Project/Site Name: \_\_\_\_\_  
Project Street/Location \_\_\_\_\_  
Assessor's Map: \_\_\_\_\_ Parcel(s): \_\_\_\_\_  
Deed reference: Book No: \_\_\_\_\_ Page No: \_\_\_\_\_  
Estimated Area to be Disturbed (ft<sup>2</sup>): \_\_\_\_\_

**2. Applicant Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Fax: \_\_\_\_\_

**3. Owner Information** (if different from Applicant)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Fax: \_\_\_\_\_

**4. Contractor Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Fax: \_\_\_\_\_

**5. Engineer Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Fax: \_\_\_\_\_

**6. Certification**

I hereby certify that the information contained herein including all attachments is true, accurate and complete to the best of my knowledge. I grant the Southampton Planning Board permission to designate Town Board(s) (i.e., Reviewing Board) as its authorized agent(s) for the purpose of reviewing stormwater submittals and making recommendations on stormwater permit applications within the designated Board's expertise. I also grant the Southampton Planning Board other delegated Reviewing Boards, and their agent's permission to enter the property to review this application and make inspections during and after construction.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

## **General Information for Applicants**

If construction of your project will involve disturbance of any land within 100’ of a wetland or resource area, you must file a Notice of Intent with the Conservation Commission before any land is altered.

Applicant is responsible for ensuring all other permits are requested.

## **Instructions to Applicants**

Complete Applications must include 6 hard copies and a PDF of the entire complete application submittal and attachments for Planning Board Records as required in the Solar Electric Generating Facilities Bylaw.

- A. Small-Scale (10 kW or less) Roof-Mounted
  - a. Requires building permit
  - b. Do not need to submit this permit application to the Planning Board
- B. Small Scale (10kw or less) Ground Mounted
  - a. Refer to Site Plan Review section of the Solar Electric Generating Facilities Bylaw
  - b. Requires Public Meeting Process and Abutter Notification
  - c. Building permit
  - d. Refer to Planning Board Policies and Procedures for Fee Structure**
- C. Large Scale (10kw to 500kw) Ground Mounted
  - a. Refer to Site Plan Approval section of the Solar Electric Generating Facilities Bylaw
  - b. Requires Public Hearing Process and Abutter Notification
  - c. Building Permit
  - d. Refer to Planning Board Policies and Procedures for Fee Structure**
- D. Large Scale (greater than 500kw) Ground Mounted
  - a. Refer to Site Plan Approval section of the Solar Electric Generating Facilities Bylaw
  - b. Requires Public Hearing Process and Abutter Notification
  - c. Requires Special Permit
  - d. Building Permit
  - e. Refer to Planning Board Policies and Procedures for Fee Structure**

## **Project Information**

Area of Physical Disturbance: \_\_\_\_\_

Project Type:           \_\_\_ Small Scale (10kw or less) Ground Mounted  
                                  \_\_\_ Large Scale (10kw to 500kw) Ground Mounted  
                                  \_\_\_ Large Scale (greater than 500kw) Ground Mounted

Other Permits/Approval Dates:   Zoning Board of Appeals: \_\_\_\_\_  
   Conservation Commission: \_\_\_\_\_  
   Board of Health: \_\_\_\_\_  
   Highway Department: \_\_\_\_\_