

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, November 26, 2019

Date: November 26, 2019

Time: 6:30 PM

Location: School Committee Conference Room  
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Napierata
- o Member Blythe
- o Member Makara
- o Member Seddiki

The following Committee Members were absent

**I. Call to Order: Pledge of Allegiance**

Chairman Hurton announced that this meeting is recorded both video and audio.

**II. Approval of November 12, 2019 Minutes**

Motion: Approve November 12, 2019 Minutes

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

  1 members having abstained (Member Makara)

The motion:   X   passed

       Failed

Member Makara said he was not present at the last meeting when Dr. Goguen's contract was renewed, he couldn't be more pleased that the Committee and Dr. Goguen have agreed to a 4 year contract. He was part of the original hiring process and feels the right leader was chosen.

**III. Superintendent's Report**

**A. Superintendent Update/ District Wide Reports / Correspondence**

**1. Personnel Update**

Shawn Hetherman – Promoted to Head Custodian at PAE

Vernon Tyson – Custodian transferred to WMS

Steve Camerano – Custodian transferred to PAE

Scott Williams – new hire – custodian at PAE

Resignation – Emily Long – Art Teacher at PAE

Sabrina McFarlane – ABA at PAE

Retirements – Bari Baggett – Music teacher at WMS  
Ray Pion – Music teacher at WMS

There is an ongoing search for assistant principal at WMS. She has good news, but can't share until tomorrow

## **2. Recognition of 2020 Bartlett High School Superintendent Scholar**

Mia Lipman-Tescini has been selected as the WCSA Superintendent Scholar. Every year the Worcester County Superintendent Association recognizes high school seniors who have demonstrated a strong commitment to leadership, ethics and honesty. Mia has been selected as the WCSA Scholar this year. A bio of Mia was read She is being recognized tonight and again in January at the WCSA Luncheon at Holy Cross

Chairman Hurton congratulated Mia on behalf of the School committee, she is a tremendous representative of Bartlett High School

## **3. Recognition of 2020 Webster Middle School Project 351 Ambassador**

Vanessa Piwowarczyk has been selected by the Webster Middle School teachers for her exemplary ethic of service, values of kindness, compassion and humility and gratitude. Project 351 Ambassadors participate in 12 months of service and leadership development with other student ambassadors across Massachusetts

## **4. Annual Southern Worcester County Collaborative Report**

Superintendent Goguen met with Alan Himmelberger, the interim director at SWCEC to discuss the process to fill the position.

## **5. Central Massachusetts Collaborative Update**

DESE has not approved the new agreement for the Collaborative. It has been send back to the new executive director. At this point the old agreement is in effect until July 2020. Oxford or any other district cannot become official members until a new agreement is approved first by DESE, and then secondly approved by School Committees of all members. Very pleased with the new director at CMC.

## **6. Targeted Assistance Grant**

As a turnaround district we are eligible to apply for a Targeted Assistance Grant. The TAG has been submitted. Thank you to Mrs. Daniels for working with both Webster Middle School and Bartlett High School on this. The total grant amount if allotted is \$50,000 and it is designed to assist with the cycle of improvements noted in each school's improvement plans. Each school will undergo another site visit from AIR. Webster Middle School will have a Monitoring Site Visit (MSB) and Bartlett High School will have a Targeted Site Visit (TSB)

## **7. School Updates**

- Bartlett High School play – *The Crucible* –  
Bartlett students did an amazing job.
- Bartlett High School Thanksgiving Day Football game in Southbridge ~ 100<sup>th</sup> year  
There will be a pep rally tomorrow at 9:15AM
- Bartlett High School Honors Banquet – December 3<sup>rd</sup>
- Park Avenue PTO Literacy Night – December 6<sup>th</sup>

## **8. Other Updates**

- Kathy Baris and Superintendent Goguen attended the Tiered Focus Monitoring training in preparation for our visit next year. The self-assessment process and documentation for this process is very extensive. They will be reviewing special education, civil rights and 504 processes and procedures.
- Will be attending the annual CACE Conference with members of the leadership team on December 5<sup>th</sup> and 6<sup>th</sup>
- Adult Education ABE Linkage received additional funding from the state in the amount of \$11,798.00. These funds will be used to hire a data entry specialist and to increase the hours of some key personnel. We currently have 10 open ESOL seats

- We have been granted the Real Madrid Sports Program through MAPFRE Fundacion. This program is designed for second language learners, it will be managed by Tony Paranto and will start in April. This grant is approx.. \$15,000.
- SEPAC (Special Education Parent Advisory Council) met on November 20<sup>th</sup>. A presentation of parents Rights was given by Mrs. Mary Baker
- ELL parent Advisory Group met on November 21<sup>st</sup>. Six parents attended and the next meeting is January 9<sup>th</sup>.
- We have received presents for over 102 students through the help of Mrs. Jill St.Cyr and her “It Starts at Home” initiative
- We also received a number of artificial trees and decorations form Mr. Jon O’Neill to donate to families
- We received donations of food from MAPFRE for our food pantries
- Town Of Webster Tree Lighting will be held December 7<sup>th</sup> at 6:00pm at the Town Hall
- Town of Webster Winter Wonderland will be held December 14<sup>th</sup> at the Town Hall

Chairman Hurton thanked everyone that has contributed to making out students’ lives a little better. He thanked all the fall athletes and wished the football players and cheerleaders all the best at the Thanksgiving game

## **B. Student Update – Logan Paranto**

Not present this evening

## **C. Business Manager Report**

Community Reading day today was such an amazing event at Park Avenue Elementary School

### **1. Student Opportunity Act**

Signed into law today. This effects Webster in a positive manner. Over the next seven years we will receive 2.9 million in Chapter 70 funds. The formula for funding was reviewed. Along with this increased funding there are targets we must meet. It will require districts to establish local three year plan. The first report is due April 1, 2020 to DESE. We are already doing a lot of these requirements, we just don’t have a formal plan. The focus is to close the gaps in the subgroups of students.

Another perk is MSBA funding increased from \$600 million to \$800 million annually.

Member Makara commented on his years of experience and the positive impact we should see for our students. This also helps taxpayers to lessen the burden.

Member Napierata stated that she is excited for this additional funding and is looking forward see where the additional resources will be allocated.

Chairman Hurton thanked Rep McKenna and Senator Fattman for their support and hard work on the foundation review commission. Making funding a more level field.

### **2. FY21 Budget**

Mrs. Pierangeli said budget meetings have been held regularly. Looking closely at programs, schedules and how it effects staffing. Next meeting will focus on supplies. We will have a preliminary budget ready to present at our first January meeting to review.

### **3. Grants Closeout**

A grant spreadsheet was presented (included in packet). A breakdown of the FY19 grants was listed. There are a couple of FY18 grants, they are listed because they are two year grants Title 1 and Special Education grants). Final reports have been completed.

**4. School Building Committee Update**

School Building Committee met last night. Reviewed the feasibility timeline, will present at the January Town Meeting. Next meeting is December 16<sup>th</sup> with the Selectmen and Finance Committee. Dr. Goguen and Mrs. Pierangeli is going to the MSBA Office December 19<sup>th</sup> to review enrollment projection and to begin discussion about our educational plans

**C. Principal Report – Robin Parmley – Park Avenue Elementary School**

**1. Parent/Teacher Conferences / Trimester 1 has concluded/report cards**

Mrs. Parmley said the conferences were well attended. She gave a shout out to the teachers for being well prepared. Translators were available. We are having report cards translated for the first time

**2. Looney Math Coaching Grades 3 & 4**

Looney Math coaches have been very beneficial, learning new math strategies

**3. Student of the Month Breakfast**

Kids of Character month message is work hard, don't give up, make good choices

**4. Instructional Leadership Team**

The team has met 6-7 times so far this year. It is a dedicated group, they bring tasks back to their team to improve instruction. Shout out to Lauren Galotti (K), Kim Theriault (Gr 1), Susan Ricard (Gr 2), Kathy Gardner (Gr 3), Emily Long (Unified Arts)

**5. Community Reading Day**

Amazing day. Huge team effort. Shout out to interventionists, Deb Puishys, Sue Ricard, Faith Veronis and Joy Sidebottom.

Superintendent Goguen commented on the day and the excitement to learning it brought

**IV. Old Business**

**A. Wellness Policy – ADF – Third and Final Reading**

Superintendent Goguen said this is a new policy that was drafted by administrators, school nurses and Ellen Nylen, Food Services Director.

**Motion: To approve Wellness Policy – ADF – as presented**

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

**V. New Business**

**A. Acceptance of donation of display case from Mapfre**

Dr. Goguen said we already accepted two donated cases that were used for art displays. This additional one will be used at the new Trading Post.

Motion: To accept of donation of display case from Mapfre

The motion was made by Member Blythe  
The motion was seconded by Member Seddiki  
The following roll call vote was taken:  
    5 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:   X   passed  
                     Failed

B. Acceptance of \$1,500.00 donation from Curaleaf

Dr. Goguen said she had the honor to accept a check for \$1,500.00 for the Show Choir Music Boosters

Motion: To accept \$1,500.00 donation from Curaleaf

The motion was made by Member Blythe  
The motion was seconded by Member Seddiki  
The following roll call vote was taken:  
    5 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:   X   passed  
                     Failed

C. Acceptance of \$500.00 donation from Exxon/Mobil

This donation is for Webster Middle School, thanks to Mrs. Stacy Tucker for applying for this donation

Motion: To accept \$500.00 donation from Exxon/Mobil

The motion was made by Member Blythe  
The motion was seconded by Member Seddiki  
The following roll call vote was taken:  
    5 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:   X   passed  
                     Failed

Chairman Hurton thanked all three corporate donors

D. Approval of Cafeteria Worker Job Description

Dr. Goguen said we continue the process to update job descriptions

Motion: To approve Cafeteria Worker Job Description as presented

The motion was made by Member Blythe  
The motion was seconded by Member Seddiki  
The following roll call vote was taken:  
    5 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:   X   passed  
                     Failed

Chairman Hurton on behalf of the School Committee – wished staff, students and community a blessed Thanksgiving

**VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers:** Committee reviewed and signed bills and vouchers.

A. Approve transfer request from Bartlett High School Student Savings to Checking account

Motion: To approve transfer request in the amount of \$6,359.28 from Bartlett High School Student Savings to Checking account

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

  1 members having abstained (Chairman Hurton)

The motion:   X   passed

       Failed

B. Approve transfer request from Park Avenue Elementary School Student Savings to Checking account

Motion: To approve transfer request in the amount of \$2,909.62 from Park Avenue Elementary School Student Savings to Checking account

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

  5   members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

**VII. Enter into Executive Session: To comply with, or act under the authority of any general or special low or federal grant-in-aid requirement. Specifically review of Executive Session Minutes per Chapter 30A, Section 23(g)(2)**

Motion: To Enter into Executive Session: To comply with, or act under the authority of any general or special low or federal grant-in-aid requirement. Specifically review of Executive Session Minutes per Chapter 30A, Section 23(g)(2).

We will return to open session

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

  5   members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

## VIII. Approval of July 16, 2019 Executive Session Minutes

Motion: Approve July 16, 2019 Executive Session Minutes, as presented, but not release at this time

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

  1 members having abstained (Member Makara)

The motion:   X   passed

       Failed

## X. Adjournment

Motion: To adjourn the meeting at 7:33PM

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

  5   members having voted in the affirmative

       members having voted in the negative

       members having abstained

The motion:   X   passed

       Failed

Respectfully Submitted,

Lori Marrazzo

Documents included in the packet:

- November 12, 2019 Minutes
- Southern Worcester County Educational Collaborative 2019 Annual Report
- Policy ADF – Wellness
- Energy North / Exxon Mobil letter of donation
- Cafeteria Worker / Server Job Description
- Bartlett High School Transfer Request
- Webster Middle School Transfer Request