

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, January 22, 2019

Date: January 22, 2019 Time: 6:30 PM Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Blythe
- Member Seddiki (arrived at 6:34pm)
- Member Chenevert

The following Committee Members were absent:

I. Call to Order: Pledge of Allegiance

II. Approval of January 8, 2019 Minutes

Motion: To Approve January 8, 2019 Minutes

The motion was made by Member Blythe
The motion was seconded by Member Napierata
The following roll call vote was taken:
 4 members having voted in the affirmative
 __ members having voted in the negative
 __ members having abstained
 The motion: X Passed
 __ Failed

III. Superintendent's Report

1. Recognition of Bartlett Varsity Boys Soccer Team

At the January 5, 2019 annual Central Mass. Soccer Assoc banquet, Coach Ryan Renault and the BHS Boys soccer team received the Sportsmanship Award. This award is voted on by the league referees and is awarded to only one boys and one girls team for all of Central Massachusetts

Coach Renault and the team were present, Athletic Director, Tony Paranto recapped the season and spoke of the team captains, Sean Kunkel, Justice Ofori, Joey Anderson and Taven Phantahavong.

Superintendent Goguen also congratulated Jacob Vosburg who also received a Central Mass All-Star Award and Taven Phanthavong who received the Central Mass and All State All Star Award.

2. Recognition of Worcester County Superintendent Association Scholar, Brian James

Congratulations to Brian James who was chosen as the 2019 Superintendents Scholar at the annual Worcester county Superintendent's Association Luncheon. Superintendent Goguen acknowledged his accomplishments – he represents The Best of Bartlett. Brian spoke of his goals and plans after graduation.

Superintendent Goguen also congratulated Tyler Adolfo who won the regional Lions Club Speech Competition and is moving on the Districts on February in Leominster.

3. Athletic Hiring Procedure Update

Superintendent Goguen presented the new Athletic Hiring Procedures, it is the utmost hope to hire teachers within our district for our coaching positions. This was discussed with WMS and BHS Principals and Athletic Director Tony Paranto and shared with the union.

4. Personnel Update

Abenaa Kobi Ampem has been hired as an ABA at Park Avenue Elementary School

5. Other Updates

- The Webster Board of Health voted to adopt the flavored tobacco restriction and then rescinded it. They recently voted to hold a public hearing on a flavored tobacco restriction regulation – Superintendent Goguen will keep the Committee updated.
- Tina Grosowsky from the Central Mass Tobacco Free Community Partnership / UMass Medical will be presenting on the dangers of vaping to the Webster Middle School staff on February 5th.
- Senator Sonia Chang-Diaz distributed the Education Promise Act: An Act providing rightful opportunities and meaningful investments for successful and equitable education at the State House. Superintendent Goguen reviewed the proposal bill
- Administrative Assistant negotiations update- met on January 16th - have schedule two more–February 4th and 27th.
- District Safety Meeting – Planning for a Community Wide event May 18th on this campus from 11-2
- Ongoing work on the FY20 Budget and the upcoming District Comprehensive Review
- Starting a middle school track team for boys and girls. WEA has agreed to a stipend of \$1,853.00, they will have three meets – this will be a trial year and if it is successful we will do an MOA for future.
- PD today – thank all administrators and curriculum office (agenda of day included in packet)
- Curriculum Office held its first Professional Development Committee – Shout out to Andrea Amato, Monique Coulson, Lauren Galotti, Karen Miller, Meaghan Prince and Russ Holden for volunteering as well as a Thank You to Janice Daniels and Jill Chapdelaine
- Working to expand community partners – tomorrow Superintendent Goguen is going to UNUM to meet with VP Steve Josephs and Sheila Blythe.
- Attending MASS Mid-Winter meeting on Thursday, January 24th. Key note speaker will be Andrew Calkins – Next Generation Learning Challenges is the topic
- BHS Art students have an exhibition opening at Anna Maria College 1/23 to 2/8

Chairman Hurton reminded everyone of the Special Town Meeting Monday, 1/28. Agenda item is adding retail marijuana shop in town.

B. Business Manager Report

1. Facility Update

Mrs. Pierangeli updated the committee on:

- The boiler at the high school has broken (\$8000 to repair), we're able to run on current ones. We've been maintaining maintenance
- Fire inspections were held and all schools, a few smoke detectors needed to be replaced at WMS and a sensor at PAE
- PAE sound system (microphone) in the classroom are breaking. The company has gone out of business and we are not able to get replacement part. Arranged for a new company to come and assess the system.
- WMS we are starting to see some deterioration, opened in 2005, problems with HVAC in library, controller for water pump will eventually need to be fixed.
- A study was done in 2016 for facility maintenance – giving recommendations of best practices. A PowerPoint was shown giving expectations for of building cleanliness. Looking at the square footage of each building, taking into account the age of the students and total enrollment the formula leads to our budget request adding 0.5FTE custodian and PAE & WMS

Superintendent Goguen said our custodians do a great job, they take pride in their work. We've (the Town of Webster) has invested in our schools and we must maintain them.

C. Principal Report – Robin Parmley – Park Avenue Elementary School

1. Me and Someone Special Dance Update

PTO sponsored event held on January 12th. Great success, wonderfully attended

2. Grade 2 Concert Update

Under the direction of Valerie Howes, Grade 2 concert was held January 18th. Theme was “Kids of Peace” honoring Martin Luther King.

Member Seddiki attending this concert and said the theme was very meaningful

3. Professional Development Update

January 22nd- very productive day

4. Assessments Update

We are currently in the middle of assessments. Finishing up with:

- Access for ELA students
- Dibbles
- Math iReady

5. January Character Trait - Resilience

Resilience – ability to bounce back after a difficult situation with strong determination

6. Request for Service Dog at Park Avenue Elementary School

Mrs. Parmley is requesting consideration for a service / therapy dog. She provided supporting information – included in packet. Teachers would make appointment for students in small groups to come down to Mrs. Parmley's office (10 minutes) where they would read aloud to the dog, practice their fluency and expression. Additionally giving students emotional support.

Superintendent Goguen is in support - looking for School Committee feedback.

Member Blythe asked about insurance – Mrs. Parmley said she has checked for proper coverage as well as having the permissions slips used for the pony also included service dogs. We have a list of students that have allergies.

Member Seddiki said she felt it was a great idea but is worried about liability.

Chairman Hurton commented on the benefits of service dogs, a wonderful idea

IV Student update : Mariah Belletti

- Update on sports given
- DECA members competed at the district competition in Boxboro with 6 students making it to states
- There is a blood drive on Friday, February 1st
- The Black Empowerment Student Union club is preparing dates for black history month presentations in February
- 4 students from select choir qualified for districts and 2 students received All State recommendations
- Art classes went to the MIT museum in Boston
- Jazz Band is going to Berklee for their annual Jazz Band competition with two groups participating; big band and select band
- Show Choir has their first competition coming up at Shepherd Hill on Saturday, February 2

V. Old Business

A. FY20 Budget Update

Superintendent Goguen said that since the last meeting there has been deeper conversation with the Administrative Team. Taking a much closer look at programs. Superintendent Goguen and Mrs. Pierangeli reviewed the budget along with a PowerPoint presentation of the 4.2% budget. On February 12th the third draft will be presented, On February 26th the final budget will be presented.

Superintendent Goguen said this second draft takes a closer look at the social / emotional needs of students, a review of the proposed changes of positions was given. A review of the changes was given. This draft is also suggesting to take an additional \$50,000 out of School Choice funds to cover ABA's

Beginning tomorrow SRO Whiting will have an office at the HS – with the up rise of vaping we feel this would be an assistance. Member Blythe expressed her concern about the SRO's role / not having adequate training as a Dean. Superintendent Goguen explained it's a different role, the SRO will build relationships, but be present to help if there was a crisis.

Member Napierata voiced her concern with the proposed ELL Coordinator – adding another administrator. Mrs. Baris gave the ELL enrollment figures – growing each day.

There was additional discussion regarding the Draft 2 changes.

B. Discipline Data Update

Superintendent Goguen said that each school tallies their discipline incidents differently. Each principal has reviewed discipline with staff. Mr. Zajac identified the changes in his numbers from the initial report – having a conversation with a student had been included as an incident. Since that is not a discipline incident the report has been revised.

Superintendent Goguen confirmed that we are working better to define and clarify student disciplines.

VI. New Business

A. Approval of out of state field trip request – Senior Class to High Meadow, Granby CT

This is an annual senior class trip to High Meadow in Granby, Ct that requires School Committee approval since it is out of state.

Motion: To approval of out of state field trip request – Senior Class to High Meadow, Granby CT

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

B. Approval of various sport's Coaching Job Descriptions

Working towards consistence, using the same form for other job descriptions recently brought to the committee Superintendent Goguen presented the Varsity, Junior Varsity and Middle School Coaching JD's. BHS Principal, Peter Cushing, WMS Principal, Michael Zajac and Athletic Director, Tony Paranto were in attendance to provide new job descriptions for all coaching positions. After review there were some corrections and suggested additions to the JD's. Superintendent Goguen is recommending we review and bring back to the next meeting. The posting for Spring Coaching positions will go out with a note that the JD's are in draft form.

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Approval of transfer from the Webster Middle School student activity savings account to the checking account

Motion: To approval the \$4,098.55 transfer from the Webster Middle School student activity savings account to the checking account

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

VIII. Adjournment

Motion: To adjourn the meeting at 8:32 PM

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

 5 members having voted in the affirmative

 _ members having voted in the negative

 _ members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

- January 8, 2019 Minutes
- Webster Public School Hiring Procedures for Athletic Department
- Policy IMG – Animals in School
- Supporting articles on therapy / services dogs
- Custodial expectations
- FY20 Budget, Draft 2
- Webster Public Schools Mid-Year Discipline Report
- Bartlett High School out of state field trip request – Senior Class to High Meadow
- Job Descriptions – WPS Coaching positions
- Updated Webster Public School Field Trip Request Form
- Webster Middle School Transfer request