

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Wednesday, February 13, 2019

Date: February 13, 2019

Time: 6:30 PM

Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Member Chenevert

The following Committee Members were present

- Member Napierata
- Member Blythe
- Member Seddiki
- Chairman Hurton – arrived at 6:43

The following Committee Members were absent:

I. Call to Order: Pledge of Allegiance

II. Approval of December 11, 2018 Executive Session Minutes

Motion: To Approve but not release December 11, 2018 Executive Session Minutes

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Approval of January 22, 2019 Minutes

Motion: To Approve January 22, 2019 Minutes

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

III Superintendent's Report

1. District Administration Leadership Institute Conference

Superintendent Goguen was selected to attend the District Administration Leadership Institute Conference in New Orleans – she was one of 70 superintendents from across the country. Keynote speaker was Peter Gorman, attended many workshops.

2. Collaboration with District Attorney's Office

We will be showing a video/documentary titled, "If they had known" the story of a Massachusetts college student who lost his life after mixing Xanax and alcohol on Math 14th at 6:00pm.

3. Southern Worcester County Collaborative Q1, Q2 and Annual Report

Southern Worcester Collaborative Reports were presented – we currently have 19 students from Webster Public Schools Attending SWCEC. The FY20 budget has been voted with a 3% tuition increase.

4. Personnel Update

Tara Butler – ABA at BHS has resigned

Sabrina McFarlane – 0.2FTE at PAE has been hired

5. Other Updates

- Held first negotiation meeting with the paraprofessionals – next meeting is February 28th
- Met with representative from Curaleaf to discuss ways they can support anti-drug education / prevention at our schools. Looking to obtain a donation to purchase FlySense for high school bathrooms
- Upcoming Comprehensive District Review – Mrs. Baris and I met with Christine Brandt. We are working on a draft schedule and the School Committee will be interviewed on March 6th. More details to follow. Like to give a Shout-Out to Michelle Budney for her work on this project.
- Thank you to SRO Tim Whiting for arranging the drug dogs that came to Webster Middle School and Bartlett High School – canine units from the area came – no drugs were found
- Attended the Public Hearing this past Monday on flavored tobacco – Webster Board of Health voted 3-2 to prohibit flavored tobacco.
- Next Administrative Assistant negotiations meeting will be February 27th
- Program Evaluations are in process of being completed – will present at upcoming meeting
- Senator Fattman and Representative McKenna will be attending our next School committee meeting
- Title 1 and Special Education Parent Meeting was held this evening
- Best of Bartlett was held this evening for parents of 8th grade students
- Susan Dodd, High School Special Education teacher has been awarded Project Bread's Teacher Champion Award for her commitment to the food service department in assisting with the Breakfast in the Classroom program at Park Avenue Elementary
- Tyler Adolfo won the MD33 Lions Youth Speech Contest. He will compete a final time in May
- Job Descriptions for coaches will be tabled – WEA wishes to negotiate. We will meet 2/25
- Holding another Saturday Professional Development – Ready for Math for 25 PAE teacher, two administrators and Jill Chapdelaine.
- Data Deep Dive meeting held this afternoon – hosted by McGraw Hill. Taking a close look at our student data

B. Business Manager Report

1. End of Year Audit Report

Mrs. Pierangeli said that the auditors came out in December – the earliest they’ve come. Happy to report there were no findings. Special thanks to business office staff and Assistant Sheryl Spink.

2. Grant Opportunity for Bartlett High School Boiler

The Town of Webster is a Green Community, as such it allows us grant opportunities. We are applying for a \$400,000 grant for a new boiler system at Bartlett High school. The only cost to the district is to remove the old boilers – approx. \$10-12,000

3. Head Start Opening

Opened in Webster in January. We are providing Breakfast, lunch and snack for 70 students. We’re treating them as a vendor. It’s been a very successful collaboration. Jack Kelly makes daily deliveries. Shout Out to Ellen Nylen, Linda Poplawski and Betty Hejwosz.

4. Transportation – New Foster Care Regulations

There are new regulations as of 7/1/2018. If a student is moved to another town it is our responsibility to transport them back to school in Webster. It is the financial responsibility of each district, we could have a \$200,000 impact to our budget. Will be watching this closely

C. Principal Report – Michael Zajac – Webster Middle School

- **Snowflake Dance**

Last Friday the National Junior Honor Society sponsored this dance for 7 & 8 grade students – well attended, with approx.. 160 students. Looking to have an afterschool dance for 5 & 6 grade students. All funds raised will go to the Washington DC trip and Student Activity account.

- **Project 351**

This is a student leadership program for 8th grade students in Massachusetts. Last year was our first year to be involved. Dominika Chmielewski was chosen as the Webster Ambassador this year. She has chosen to work on the Cradles to Crayons program

Mr. Zajac said the National Junior Honor Society has partnered with PAE for their community hours. Additionally, they are staying after school to help WMS teachers in the building (i.e. work on bulletin boards)

III. Student update : Mariah Belletti

- Update on athletic was given
- Abbi Poplawski set a new school record for indoor track
- Club update was given
- The Bartlett Big Band and the Jazz Ensemble competed in the 51st Berklee High School Jazz Festival with Abbi Poplawski and Barry Kane receiving the Judge’s Award
- Impressions competed for the season’s first competition at Shepherd and received a silver medal at second place, the band received Best Pit Band. At the next competition, Impressions placed as grand champs and received a silver medal
- Student Council created spirit days for Kindness Week
- Mr. Bartlett signups have begun, the competition will be March 13th

IV. Old Business

A. FY20 Budget Update

Mrs. Pierangeli reviewed the Chapter 70 Aid Formula (PowerPoint included in packet)
Superintendent Goguen presented the latest FY20 Draft Budget. There was a PowerPoint outlining the changes in this version. It is a 4.2% increase. A breakdown of all extra-curricular expenses that will be included in this new budget was given. Funds had previously been incorporated in other line items for extracurricular expenses, but advisors were not aware. An explanation of E-Sports was given

Member Seddiki was happy to hear a meeting with all the advisors took place – open communication.
Superintendent Goguen said there was miscommunication – advisors now know where to go when there are financial requests.

B. Approval of various Athletic Coaching Job Descriptions

Tabled until another meeting

C. Approval of Field Trip Request Form (File IJOOA-E)

This form is created to be consistent and have all the schools use the same form

Motion: To approve Field Trip Request Form (File IJOOA-E)

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

D. Monthly Report on Fundraising Applications

- Bartlett Student Council –Mr. Bartlett Competition
- National Honor Society – Family Feud night
- Class of 2020 – sell orange *Crush*
- Foreign Language students – can drive
- Class of 2022 – XOXO candy grams
- Webster Middle School – cookie dough sale
- Park Avenue Elementary PTO – SchoolStore.com
- Park Avenue Elementary PTO – ButterBraid sale

V. New Business

A. Approval of overnight field trip – Bartlett Student Council Conference – Hyannis, MA

Chairman Hurton recused himself

This is an annual trip for BHS Student Council – 8 students will be attending this year.

Motion: To approve of overnight field trip – Bartlett Student Council Conference – Hyannis, MA

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

1 members having abstained (Chairman Hurton)

The motion: X Passed

 Failed

B. Approval of overnight field trip – Bartlett DECA National Competition – Boston, MA

Mrs. Hoenig was present to request this DECA field trip. There are 19 students that were in the District Competition, 6 of them advanced to the National Competition that will be held in Boston, March 7-9th.

Motion: To approve of overnight field trip – Bartlett DECA National Competition – Boston, MA

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

C. Approval of overnight field trip – Bartlett All State Choir Student – Boston, MA

Hannah Picchioni has advanced to the District Chorus All-State competition. She is the first femal from Bartlett to advance to this level. Her parents will drive her into Boston.

Motion: To Approve of overnight field trip – Bartlett All State Choir Student – Boston, MA

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

D. Review and Approval of 2019-2020 School Calendar

An overview of the changes from the current school calendar was given.

Member Napierata asked about PAE Trimester. Mrs. Parmley stated that after discussion with administrators and teachers it will remain trimester again. Member Napierata suggested sending out progress reports.

Motion: To approve 2019-2020 School Calendar as presented

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Superintendent Goguen said that each building principal has been working with their school councils and to create their School Improvement Plans

Chairman Hurton said that he has reviewed the SIP's; he is questioning the lack of "benchmark measurements". He recently read an article on the MASC site reporting on gateway cities ~ without identifying the goals in the plan how do you know if you're achieving it. Superintendent Goguen explained that in addition to the SIP's they have Turnaround Plans that do have benchmarks. She suggested that we take your feedback and come back for approval with clear benchmarks

E. Approval of Bartlett High School Improvement Plan

Dr. Cushing said he was late to the meeting because he was attending the Best of Bartlett. This was a presentation for all incoming 9th grade students and families. It was well attended.

Dr. Cushing presented his FY19 School Improvement Plan with the 6 objectives

1. Work collaboratively to research and support the writing of a comprehensive Turnaround Plan
2. Improve academic achievement, attendance, and discipline by offering a variety of student centered programs and support services with equitable access for all while preparing for college, career and civil life
3. Establish a culture and environment characterized by respect and support for all groups while supporting the social emotional, and behavioral needs of all individual students
4. Foster an environment where students will meet or exceed 92% school wide attendance
5. Provide professional development that cultivates and strengthens lesson design, effective instructional strategies and common formative assessment.
6. Establish tasks and activities focused on improving school enrollment

Member Napierata commented that she liked the focus of #6

This item will return with clear benchmarks

F. Approval of Webster Middle School Improvement Plan

Mr. Zajac said the School Improvement Plan has a focus on the following 4 areas

1. Attendance
2. Student Achievement
3. Curriculum
4. Positive School Climate

Some objectives we are currently working on i.e. student support team meetings – they have clear benchmarks. Some are tangible and others are measurable – will look at all plans for benchmarks

This item will return with clear benchmarks

Superintendent Goguen said a School Improvement Plan is a public document that will help people see how and what we are doing – she has tasked Dr. Cushing and Mr. Zajac to return with their amended SIP’s and offered her assistance if needed.

G. Approval of Park Avenue Elementary School Improvement Plan

Mrs. Parmley said this School Improvement Plan was created with the Instructional Leadership Team and the Advisory Council. The SIP has 3 objectives

1. Improve student achievement by ensuring access to rigorous curriculum and high quality instruction
2. Create a school culture and climate that promotes equality, student success and actively engages families
3. Establish an Instructional Leadership Team that is actively used to (a) improve teaching and learning and (b) monitor the effectiveness of turnaround strategies

Mrs. Parmley gave examples of each objective. There were clear objectives and benchmarks presented in the plan

Motion: To approval of Park Avenue Elementary School Improvement Plan

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

H. Acceptance of grant from Webster Cultural Council

Sean Harrington received a grant in the amount of \$2,280.00. These funds were used for the art classes to go to the Huntington Theatre Company

Motion: To acceptance of grant form Webster Cultural Council

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VII. Adjournment

Motion: To adjourn the meeting at 8:26pm

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

Documents included in the packet

- January 22, 2019 Minutes
- Southern Worcester County Educational Collaborative Q1, Q2 and Annual Report
- End of year Audit Report
- FY20 Chapter 70 Formula PowerPoint
- FY20 Budget with PowerPoint
- Extra-Curricular budget breakdown
- Field Trip Request Form
- Monthly Fundraising Request
- Overnight field trip request – Student Council to Annual Conference in Cape Cod
- Overnight field trip request – DECA to National Competition in Boston
- Overnight field trip request – All State Choir in Boston
- 2019-2020 School Calendar
- Bartlett High School ~ School Improvement Plan
- Webster Middle School ~ School Improvement Plan
- Park Avenue Elementary School ~ School Improvement Plan
- Mass Cultural Council – grant approval